

**Agency Report of:
New Positions**

A Public Document

**California
Form 804**


1. Agency Name (Also include, Division, Department, or Region (if applicable)) City of Poway		<input type="checkbox"/> Amendment Date of Original Filing: _____ (month, day, year)
Agency Contact Gallagher, Carrie City Clerk		
Phone Number 858-668-4530	Email cityclerk@poway.org	

2. New Position Information

Position Title/Classification and Job Summary	Assigned Category	OR Disclosure Requirement	Assuming/Start Date (Optional)
Principal Civil Engineer (summary attached)	2, 3, 4, 5		Start <u> </u> / <u> </u> / <u> </u> m / d / yr
SCADA, Electrical, Instrumentation, and Controls Supervisor (summary attached)	2,3,4,6		Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
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			Start <u> </u> / <u> </u> / <u> </u> m / d / yr

3. Verification

I have read and understand FPPC Regulations 18700.3 and 18734. I have verified that the disclosure assignment(s) set forth above, is in accordance with its provisions.

 Signature	Carrie Gallagher Name	City Clerk Title	08/03/2023 (month, day, year)
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Comment: (Use this space or an attachment for any additional information.)

Attachment 1

Principal Civil Engineer Job Summary:

Under general direction, the Principal Civil Engineer carries out administrative, technical engineering review responsibilities and supervision of professional and technical consultants and staff required to successfully deliver complex land development and CIP programs for the City to include the planning, design, integration, construction and management of multiple complex infrastructure projects. The incumbent in this position provides contract management and works directly with engineer consultants, public works contractors, government agencies, inspectors and City staff; participates in, administers and oversees complex and technical engineering projects, engineering analysis, planning/scheduling analysis, research, planning and design for a variety of capital construction programs, construction scheduling, inspections, and maintenance/improvement programs; and performs related duties as assigned.

SCADA, Electrical, Instrumentation, and Controls Supervisor Job Summary:

Plans, schedules, assigns, and reviews the work of utility systems electrical, instrumentation, and Supervisory Control and Data Acquisition (SCADA) maintenance operations staff within the Public Works Department; supervises, plans, and coordinates the design, repair, calibration, construction, installation, and maintenance, of electrical, and electronic systems, water treatment plant control systems, telecommunication and field telemetry systems, radio network/communication systems, and related equipment and devices used in the treatment, storage, pumping, and distribution of potable water, reclaimed water and wastewater at multiple City facilities; provides responsible technical assistance to the Assistant Director of Public Works for Utilities; performs a variety of technical tasks relative to the assigned functional area and other duties as assigned.