

# CITY OF POWAY

CALIFORNIA

PROPOSED FINANCIAL PROGRAM

FISCAL YEAR 2009 - 2010



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**CITY OF POWAY**  
**CITY COUNCIL AND REDEVELOPMENT AGENCY**

DON HIGGINSON, MAYOR AND CHAIRMAN

MERRILEE BOYACK

JIM CUNNINGHAM

CARL KRUSE

BETTY REXFORD



**CITY OF POWAY**  
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# **CITY OF POWAY**

## **DIRECTORY OF CITY OFFICIALS**

CITY MANAGER  
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ASSISTANT CITY MANAGER  
***PENNY RILEY***

CITY ATTORNEY  
***LISA FOSTER***

DIRECTOR OF COMMUNITY SERVICES  
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***DENA FUENTES***

CITY CLERK  
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**CITY OF POWAY**  
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**TABLE OF CONTENTS**

Guide to Reading the Budget Document.....	i
City Manager's Letter of Transmittal .....	vi
Program Expenditures .....	xi
Budget by Fund .....	xv
Employee Positions, Classifications, and Salary Ranges .....	xvii
Revenues by Funds and Sources .....	1
Fund Activity Detail.....	13
General Fund (Fund 100) .....	14
State Economic Uncertainty Fund (Fund 101) .....	15
Special Projects Fund (Fund 102) .....	16
Pension Stabilization Fund (Fund 104) .....	17
Street Improvement - Gas Tax Fund (Fund 211) .....	18
Street Development Funds (Funds 221 & 222) .....	19
Proposition 'A' Sales Tax Funds (Fund 223).....	20
Traffic Congestion AB 2928 Fund (Fund 224) .....	21
Prop 1B Transportation Bond Fund (Fund 225).....	22
Regional Arterial Traffic Mitigation Fund (Fund 224) .....	23
Street Maintenance Fund (Fund 103) .....	24
Drainage Fund (Funds 231 & 232).....	25
Stormwater Fund (Funds 233).....	26
Grant Funds (Funds 241 thru 249; 253, 255-257, 714) .....	27
Developer Contribution In-Lieu Fund (Fund 251).....	40
Habitat Mitigation In-Lieu Funds (Fund 252).....	41
Fire Protection Impact Fund (Fund 258) .....	42
Park Improvement Fund (Fund 411) .....	43
Old Coach Water Line (Fund 422) .....	44
Special Assessment Districts (Funds 261 – 269, 271,275).....	45
Fire Protection Fund (Fund 280) .....	56
800 MHz System Fund (Fund 281) .....	57
Household Hazardous Waste Fund (Fund 250).....	58
Debt Service Fund (Fund 311) .....	59
Debt Service Fund - Community Facilities District #1 (Fund 331) .....	60
Debt Service Fund - High Valley Road (Fund 334).....	61
Debt Service Fund - Community Facilities District #88-1 (Fund 335) .....	62
Debt Service Fund - Old Coach Waterline (Fund 336) .....	63
Water Fund (Fund 510) .....	64
Sewer Fund (Fund 520) .....	65
Capital Replacement-Equipment Fund (Fund 611).....	66
Capital Replacement-Facilities Fund (Fund 617) .....	67
Trust Funds (Fund 254, 711 - 782).....	68
Bond Interest and Redemption .....	87
Interfund Transfers and Loans.....	89
Statement of Fund Balances .....	93
Redevelopment Agency Loans Payable to City .....	95
Department Operating Budgets .....	97
Legislative and Administrative: City Council .....	98
Legislative and Administrative: City Clerk.....	102
Legislative and Administrative: City Attorney.....	106
Legislative and Administrative: City Manager.....	110
Department of Administrative Services .....	114
Department of Community Services .....	134
Department of Development Services .....	152
Department of Public Works .....	168
Department of Safety Services .....	200



**TABLE OF CONTENTS**

City of Poway Community Programs.....213

City of Poway Capital Improvement Program .....223

Parks and Recreation Plan Map.....235

Poway Redevelopment Program:

- Revenue by Funds and Sources .....237
- Statement of Fund Balances .....241
  - Fund Activity Detail .....243
    - Redevelopment Agency - Administration Fund (Fund 437) .....244
    - Redevelopment Agency - Debt Service Fund (Fund 321).....245
    - Redevelopment Agency - Capital Improvement Projects - 1989 TAB (Fund 432).....246
    - Redevelopment Agency - Capital Improvement Projects - 1993 TAB (Fund 434).....247
    - Redevelopment Agency - Capital Improvement Projects Fund (Fund 436).....248
    - Redevelopment Agency - Capital Improvement Projects General Fund Loans (Fund 438) .....249
    - Redevelopment Agency - Capital Improvement Projects Sewer Fund Loans (Fund 439).....250
    - Redevelopment Agency - Capital Improvement Projects - 2001 TAB (Fund 440) .....251
    - Redevelopment Agency – Capital Improvement Projects - 2003 TAB (Fund 441).....252
    - Redevelopment Agency - Low/Moderate Income Housing Fund (Fund 471) .....253
    - Redevelopment Agency - Non-Profit Capacity Building Fund (Fund 472) .....254
    - Redevelopment Agency - Low/Mod Capital Improvement Projects - 2001 TAB (Fund 473).....255
    - Redevelopment Agency - Poway Royal Mobile Home Park Fund (Fund 293) .....256
    - Redevelopment Agency – Poway Royal Capital Replacement (Fund 615) .....257
- Bond Interest and Redemption .....259
- Interfund Transfers and Loans.....261
- Poway Redevelopment Agency - Administrative Operating Budget .....263
  - Director of Redevelopment Services .....266
  - Redevelopment .....268
  - Economic Development .....270
  - Housing.....272
  - Poway Royal Estates Mobilehome Park.....274
- Redevelopment Agency Program Overview - Housing Programs .....277
- Redevelopment Agency Capital Improvement Program .....285
- Map - Paguay Redevelopment Project Area.....297

Appendix A - Resolution Adopting 2009-2010 City Financial Program .....299

Appendix B - Resolution Adopting 2009-2010 Redevelopment Agency Financial Program.....305

Appendix C - Fund Definitions .....309

Appendix D - Chart of Expense Accounts and Definitions.....313

Appendix E - Chart of Revenue Accounts and Definitions.....329

Appendix F –Organizational Goals and Objectives .....345



## **GUIDE TO READING THE BUDGET DOCUMENT**

The City of Poway prepares a budget for the upcoming fiscal year that serves as the City's financial plan. The budget serves as both a control document for the City Council and staff, and provides information to citizens and other interested parties about the financial health and activities of the City as a municipal corporation.

This guide was prepared to assist citizens and other individuals who may not be familiar with public budgeting and finance to read and interpret this document. A great deal of information is provided in the budget beyond dollars and cents. One just needs to know how and where to look for it!

### **Getting Started**

An excellent place to begin to examine the budget is the City Manager's Transmittal Letter that provides a philosophical as well as factual summary of the City's financial plan.

Next, the Budget by Fund pages show expenditures for each department and its divisions spread across the City's major funds. You will note that the General Fund shows expenditures for all departments, while the other funds show expenditures only for certain departments. This illustrates the nature of fund accounting used by government that restricts the use of certain revenues to expenditures for specific for limited purposes.

The next pages summarize and describe the City's work force. The number of authorized positions is shown in comparison to the prior year. Each job classification authorized in the budget is listed alphabetically by title with its corresponding monthly salary range.

Next, you will notice that the budget is actually divided into two plans. One is the Operating and Capital Budget of the City. The other is the Operating and Capital Budget of the Poway Redevelopment Agency. An operating budget is the financial plan for the day-to-day operations of the City or the Agency; a capital budget is the financial plan for acquiring or constructing major municipal facilities such as streets, drainage systems, and parks.

### **The City's Operating Budget**

The first section following this guide is "Revenues by Fund and Source." This group of pages outlines the City's revenues, or the dollar resources the City receives.

Government's account for money in funds that separate available dollars according to how they may be used. The largest fund is the General Fund whose revenues may be used to provide any government service. Other funds are restricted as to how their revenues may be used. Appendix C at the end of this document provides a description of each fund, and where financial activity for each fund can be found in the budget.

Notice that the revenues are shown by fund and by revenue type; for example, "Property Taxes-Current," under the General Fund. A description for every type of revenue and its assigned four-digit number can be found in "Chart of Revenue Accounts and Definitions," Appendix D. The four-digit numbers are listed in ascending order and next to each is a description of each revenue type. A review of the City's various revenues will give you an idea of where the City gets its money, how much of it is restricted, and how much may be used for general purposes. You will also be able to compare amounts of money between the prior fiscal year and the proposed/approved new fiscal years, as shown in the following example:

Key:

	2006-07	2007-08	2008-09	2009-10
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Proposed</u>
7111 Property Taxes-Current	\$7,007,984	\$7,418,142	\$7,526,554	\$7,281,940
This number identifies the revenue source in the Revenue Chart of Accounts and Descriptions in Appendix D	The total actual revenue for the fiscal year	The projected revenue for fiscal year 2007-08 in the final budget.	The projected revenue for fiscal year 2008-09.	The projected revenue for fiscal year 2009-10.

Following the Revenue pages is the "Summary of Sources and Uses of Funds." These pages list all of the City's major fund types, describe them and display summarized dollar amounts of money going into and out of each fund. These numbers are broken down into more detail on the pages following the Summary. Note that the page numbers directing you to each fund's detail are referenced in each fund description.

The Fund Activity Detail pages allow comparison of prior year budgets' actual flow of money, in as revenues, and out as expenditures or transfers.

Some funds have borrowed money (incurred debt) through the issuance of bonds. On the page following the Fund Activity Detail pages is a summary of the bonded indebtedness of each fund. These dollars are used to repay interest and principal on the debt.

Next, as a grand summary, the "Statement of Fund Balances and Reserves" follows all the previous pages described. The City's major funds are listed vertically on the left-hand side of the page. Horizontally, dollar amounts are shown to track the status of each fund from its beginning balance through to its expected year-end position.

After the Statement of Fund Balances and Reserves, more detail regarding the expenditure side of the budget is provided, again moving from summary to detail.

The Program Expenditures page lists the seven major City departments and what each plans to spend in the three major program expenditure categories:

1. Personnel - The cost of salaries, fringe benefits and other employee-related costs.
2. Operations and Maintenance - The cost of doing business day to day in supplies, materials, and services.
3. Capital Outlay - The cost of major nonrecurring purchases of \$1,000 or more with a useful life of three or more years. Examples are computers, vehicles and larger pieces of equipment.

It is common for the total of all program expenditures to be referred to as "the budget," even though it is only the expenditure side of the entire budget picture.

What follows next is the heart of the City's Operating Budget. For each of the City's seven major departments, an activity overview is provided in which the major expenditure categories--personnel, operations and maintenance, and capital outlay--are summarized and compared to prior years. A narrative commentary providing a description of the composition of the department and its purpose in the governmental organization is backed up by an organization chart on the facing page.

Following the Departmental Overview, each division of the department will show two facing pages of activity detail. The narrative page includes a description of the major functions of the division, the division's goals and objectives, workload activity statistics for prior and proposed years, and a section entitled Significant Activity Program Changes.

This last section points out and explains larger dollar increases or decreases and the expense account where each significant activity program change is reflected.

The facing page contains the actual dollar amounts to be spent to achieve the division's goals and objectives. You will note that the major expenditure categories (personnel, operations and maintenance, and capital outlay) are further divided into particular types of expenditures.

Each expenditure type has a three-digit number preceding it. In the back of the budget book is the "Chart of Expense Accounts and Definitions," Appendix C. Expense account numbers are listed in order, with a definition following each one. These definitions give a more detailed description of what costs are included in each expense account.

In comparing the expense account dollar amounts between fiscal years, the narrative section, Significant Activity Program Changes, is the key to explaining major differences.

Key:

	2006-07	2007-08	2008-09	2008-09	2009-10
	<u>Actual</u>	<u>Actual</u>	<u>Approved</u>	<u>Estimated</u>	<u>Proposed</u>
4922- Printing	\$287	\$300	\$295	\$300	\$300

This number identifies the expense account in the Expense Chart of Accounts and Descriptions.	The actual amount spent in FY 06-07.	The approved budget amount for FY 07-08.	The estimated amount spent in FY 08-09.	The proposed budget amount for FY 08-09.	The proposed budget amount for FY 09-10.
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**The City's Capital Improvement Budget**

Capital Projects are the acquisition or construction of major public facilities such as streets, sewers, water systems, parks, and government buildings. They are often the kind of projects that take more than one budget year to complete.

The Capital Improvement Budget, like the operating budget, shows revenues in and expenditures out, but also details expenditure projections over multiple budget years.

The revenue page indicates which funds are contributing to the Capital Improvement Program. The Program Overview summarizes expenditures by type of improvement to show the total estimated cost of planned projects, what has been spent on planned projects, the proposed year's expenditure levels, and the amount of the total estimated projects, the proposed year's expenditure levels and the amount of the total estimated cost that has been incurred to date.

The Program Detail pages list each project with a short description and code number corresponding to the activity. Cost estimates for each fiscal year appear on the left hand side with the contributing funds listed to the right, under the project description. On the facing page, the costs are shown spread across the next five fiscal years according to an acquisition/construction plan.

The dollar amounts budgeted for the proposed fiscal year can be tied back to the operating budget's "Statement of Fund Balances and Reserves" under the Capital Projects column. Each year the Program is adjusted to reflect actual performance so the costs of the City's Capital Improvement Program can be historically tracked.

### **The Poway Redevelopment Agency Budget**

The organization chart of the Agency indicates its relationship to the City of Poway: The City Council acts as the Agency's Board of Directors, and the City Manager is its Executive Director.

The budget of the Redevelopment Agency is patterned after the City's budget and includes the same elements--an operating and a capital improvement budget. Revenues of the Agency, like those of the City, are listed by the four-digit account numbers found in Appendix D. Fund activity detail pages follow, and the Agency has its own "Statement of Fund Balances and Reserves."

The operating budget covers the day-to-day administrative affairs of the Agency. Note that the format of the Agency's operating budget detail parallels that of the City's operating budget. The Redevelopment Agency Capital Improvement Budget is set up using the same format as the City's Capital Improvement Budget.

### **More Information is Available**

The Administrative Services Department prepares the budget document you have just read about. In addition to the published document, budget related resources are available on the City's website, and City staff retains files of detailed backup material.

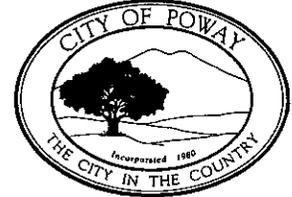
The City's Financial Plan in its entirety is reviewed by the Budget Review Committee, which is appointed from among Poway's citizens by the City Council. This Committee spends many hours with staff each year prior to budget adoption, examining the proposed budget. Following their review, the Committee prepares a report of recommendations for consideration by the City Council at a public hearing on the budget, typically held at the regular City Council meeting in June. Public comment is invited and will be considered by the City Council at this hearing.

In addition to the above, any person having questions about the financial plan may contact the Administrative Services Department. We are pleased to answer any inquiries to the best of our ability.



# CITY OF POWAY

DON HIGGINSON, Mayor  
MERRILEE BOYACK, Councilmember  
JIM CUNNINGHAM, Councilmember  
CARL KRUSE, Councilmember  
BETTY REXFORD, Councilmember



May 28, 2009

Dear Honorable Mayor, Members of the City Council, and Members of the Community:

It is my privilege to present the proposed fiscal year 2009/2010 City of Poway and Poway Redevelopment Agency budgets. This document results from significant effort to craft a balanced budget in the midst of one of the deepest recessions in American history. It preserves essential community services and public infrastructure.

The worldwide economic slump has hit home in our fair City. We have been forced to lower our projected revenues quite dramatically since fall 2008. The recession has taken a heavy toll on our sales tax receipts (particularly in auto sales), which are projected to decrease by 10% in fiscal year 2009/2010 in comparison to fiscal year 2008/2009. Property and hotel taxes as well as development fees and other economically driven revenue sources have suffered. Overall, revenues have shrunk by \$3.9 million since July 2008 or 21%.

In the last 2.5 years, we've taken major steps to strengthen the General Fund to adapt to what we knew would be slow financial times. Poway's revenue base has been shrinking as part of a larger trend since 2005, when sales taxes were 26% higher than current projections. This is partially due to the fact that Poway is approaching buildout. The City's population will grow very slowly at less than 1% per year over the next 20 years before reaching buildout at 56,000 people.

With revenues from sales and property taxes tapering off, the City was already in the process of adjusting expenditures to better match revenue projections. The recession has forced Poway to take an even harder look at the way we do business and the services we provide to our residents. We must find a sustainable course in light of ever changing conditions.

The City has made surgical cuts to the budget totaling \$3.7 million over the past 18 months. An additional \$2.2 million in revenues were generated through greater cost recovery. A cost allocation plan was completed, saving the General Fund \$500,000 per fiscal year. So have efficiencies in service delivery.

Despite making \$6 million in total budgetary adjustments during this period, we have been unable to fill the hole created by rapidly deteriorating revenues that are beyond our control. The expected deficit for fiscal year 2009/2010 is now estimated to be \$2.3 million before further adjustments.

We identified additional budget savings, cost allocations, and avoidance to take up all but \$200,000 of the remaining red ink projected for the upcoming fiscal year. Staff is recommending \$1.3 million in cost reductions, most of them permanent.

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[www.poway.org](http://www.poway.org)

In April 2009, seven employees, including a department director were laid off. These folks have given their best to the City of Poway. Our budget balancing efforts spared many jobs, but couldn't forestall these losses. The layoffs focused on those positions funded by the General Fund and were selected to minimize job loss and service impact. All in all, 31 full and part-time positions have been eliminated, or 10% of the City's workforce. These aforementioned layoffs are part of the overall cost reductions being recommended as part of the fiscal year 2009/2010 budget including:

- Elimination of the Director of Community Services; Redevelopment Director will oversee both departments for two years
- Elimination of four Administrative Assistant positions
- Reduction in part-time temporary hours in Recreation
- Elimination of one Recreation Coordinator in Lake Operations
- Elimination of one Assistant Planner and one Contract Planner
- Reduction of one full-time Senior Management Analyst to half-time in Public Works
- Elimination of one part-time Park Maintenance Worker
- Elimination of one Contract Fire Inspector
- Elimination of one Sheriff's Community Service Officer
- Transferred funding for Sunday Library hours and utility expenses to the County of San Diego; reduced Library landscaping support

To fill the remaining \$200,000 gap, I asked that all employees contribute a portion of their compensation towards pensions. The Poway Firefighters Association, Teamsters Local 911 and the management, confidential, professional and technical employees have agreed to contribute 3% of their salaries to help fund their pensions. Our managers and supervisors who receive auto allowances also accepted a 20% reduction in these payments, similar to what the City Council has done. All of the employees should be recognized for the sacrifices that are being asked of them to manage this budgetary dilemma.

The overall fiscal year 2009/2010 budget for the City of Poway is \$75.4 million with General Fund expenditures of \$33.2 million. The City's law enforcement contract with the San Diego Sheriff's Department is \$9.1 million and Redevelopment composes \$4.1 million of the overall budget. The utility funds are balanced for the upcoming fiscal year. The Street Maintenance Fund, which we have built up over the past three years with transfers of unexpended funds, currently stands at \$4.5 million.

You will notice that this will be the first time in many years that the City has proposed a single year budget rather than a two year budget. Staff decided that this would be a prudent step in light of our reduced ability to predict revenues with confidence. Once the volatility in the overall economy diminishes, we would recommend that the City Council return to a two year budget.

The City currently has \$15 million in General Fund reserves, \$3.1 million in the Economic Uncertainty Fund and \$1.1 million in the Pension Stabilization Fund. These reserves represent 58% of our fiscal year 2009/2010 General Fund operating expenditures and substantially exceed the 15% minimum called for in the City's Financial Policy.

Some have asked why the City has not yet tapped its significant financial reserves to fill in the gaps in the budget. There are a number of reasons behind our reluctance to do so. Reserves funds can only be used once and when they are spent, they are gone. Reserves are there to be used in times of emergencies and shock losses such as the Witch Creek Fire. Additionally, our reserves generate interest income that would also be lost if we spend them down.

If we are to use reserves to help cushion the pain of this economic crisis, we should do so when we are fairly certain that the worst is past us. When we have seen the bottom of the recession and revenues are on the rebound, staff would recommend that reserves be tapped to avoid reducing services and staffing too deeply.

Similarly, if the State of California makes good on its threat to borrow \$2 billion in property taxes from local governments to balance the State budget, it would be prudent to use the Economic Uncertainty reserve to fill the gap until we are repaid within three years.

On a brighter note, there are some signs of improvement in the economy in the banking sector, home sales and the stock market. Experts are mixed as to whether a recovery is likely to begin by the end of 2009 or not until deep into 2010. That said, it may be many years before revenues return to 2007 levels.

In the meantime, staff will continue to revisit the budget on a quarterly basis and provide regular updates to the City Council. The budget will be an ever moving target as we continue to examine ways to better allocate our resources to support the core mission of our organization. We will strive to maximize the efficiency of our operations, while providing quality services that Powegians have come to expect from their local government.

The City of Poway will face many more challenges over the coming months, but as we progress we will strive to positively shape the City for future generations. To that end, some key goals for the City between July 1, 2009 and June 30, 2010 include:

- Continued emphasis on strong financial planning, including the long-term fiscal sustainability of the City of Poway.
- Reducing the City's water consumption in response to mandated cuts to our water supply through progressive pricing, innovative public education efforts and personal interaction with customers.
- Strengthening of the City's disaster preparedness systems and training, including the full implementation of the Wildfire Defensible Space Program.
- Reduction in traffic collisions by 5% through aggressive enforcement.
- Community policing outreach at multi-family housing units and concerted gang suppression.
- Development of a master plan for Community Park that ensures design connectivity with the Town Center project.
- Initiation of a comprehensive update to the General Plan including the Transportation Element.
- Construction of the Brighton Avenue and The Meadows on Metate Lane workforce housing developments, creating 107 additional single and multi-family homes.
- Enhanced economic development, especially as it pertains to business attraction and retention for the Business Park, local auto dealers and the Poway Road commercial corridor.

- Completion of organization-wide technology initiatives such as work flow improvement software and a permit processing software system that will enable staff to quickly access permits, scheduling, inspections and financial information. The public will also have access to much of this information via the Internet.
- Development of an Energy Efficiency and Sustainability Plan to reduce City costs and to promote community investments.
- Strengthened organizational development, including employee training, recognition, wellness and safety.
- Production of 24 community events and 73 unique leisure opportunities for residents and businesses, such as Candyland, Christmas in the Park, Youth Day, fishing derbies, Freestyle Skate, nature explorations and the Volunteer Recognition Reception.
- Completion of an internal study of operations at the Poway Center for the Performing Arts.
- Completion of the Capital Improvement Project (CIP) Program, including construction of the Oak Knoll Roadway Improvements, the High Valley Pump Station, the Espola Road Pipeline and artificial turf at certain school facilities, among others.

During these difficult times, the support of the City Council and the continued hard work of our employees are profoundly appreciated. I would especially like to thank Tina White, Peter Moote, and Andrew White of Administrative Services, Assistant City Manager Penny Riley, Senior Management Analyst Tony Winney, the Department Directors and the Budget Review Committee for long hours in shaping this budget.

Staff remains committed to the goals and principles outlined in this document and to working with the City Council to guide the community through this global economic hardship on to better days ahead. Poway is a city in the midst of transition. The recommendations outlined within this budget will allow Poway to adapt to those changes while remaining the safest, most family-friendly city in San Diego County.

Respectfully submitted,



Rod Gould  
City Manager



# CITY OF POWAY

## PROGRAM EXPENDITURES

Department	Personnel	Operations and Maintenance	Capital Outlay	Total Program Expenditures
Legislative & Administrative	1,299,940	685,240	-	<b>1,985,180</b>
Administrative Services	3,380,280	2,682,430	1,834,220	<b>7,896,930</b>
Community Services	2,800,590	2,105,400	7,150	<b>4,913,140</b>
Development Services	3,423,040	1,264,220	5,200	<b>4,692,460</b>
Public Works	7,736,910	28,490,590	149,660	<b>36,377,160</b>
Safety Services	8,138,470	11,188,760	133,940	<b>19,461,170</b>
Total City	<u>26,779,230</u>	<u>46,416,640</u>	<u>2,130,170</u>	<b>75,326,040</b>
Redevelopment Agency	<u>1,181,180</u>	<u>2,996,070</u>	<u>2,830</u>	<b>4,180,080</b>
Grand Total	27,960,410	49,412,710	2,133,000	<b>79,506,120</b>

**CITY OF POWAY FINANCIAL PROGRAMS: 2009-10  
BUDGET BY FUND**

<b>BUDGET BY FUND</b>					STORM-	GAS TAX/
<b>FY 2009 - 10 PROPOSED</b>	GENERAL	WATER	SEWER	DRAINAGE	WATER	PROP A/STP
<u>Legislative and Administrative</u>						
City Council	103,703	47,212	18,794	1,408	2,777	-
City Clerk	138,813	63,196	25,158	1,884	3,717	-
City Attorney	113,748	51,785	20,615	1,544	3,045	-
City Manager	277,856	126,497	50,357	3,772	7,439	-
Department Total	634,119	288,689	114,924	8,608	16,978	-
<u>Administrative Services</u>						
Director	180,932	264,088	39,891	1,363	2,688	-
Human Resources	416,761	73,883	17,499	7,777	5,833	-
Customer Services	117,437	374,153	368,470	463	913	-
Finance	339,456	150,532	84,612	4,736	6,536	-
Information Technology	447,734	191,968	144,754	5,253	4,466	-
Support Services	290,320	103,886	41,356	3,098	6,110	-
Risk Management	432,351	224,743	89,468	6,701	13,217	-
Equip. & Facilities Replacement	-	-	-	-	-	-
Water Conservation	-	836,941	44,050	-	-	-
Department Total	2,224,990	2,220,193	830,099	29,391	39,763	-
<u>Community Services</u>						
Director	745,140	-	-	-	-	-
Recreation	1,118,870	-	-	-	-	-
Lake Operations	773,140	-	-	-	-	-
Aquatics	754,290	-	-	-	-	-
Performing Arts Ctr	975,890	-	-	-	-	-
Old Poway Park	284,610	-	-	-	-	-
Library	154,500	-	-	-	-	-
Interpretive Services	106,700	-	-	-	-	-
Department Total	4,913,140	-	-	-	-	-
<u>Development Services</u>						
Director	650,936	58,342	34,584	-	-	-
Planning	857,850	-	-	-	19,880	-
Building Inspection	528,110	-	-	-	-	-
Capital Projects	-	145,679	86,356	-	-	7,500
Land Development	310,730	-	-	-	-	-
Inspection	205,143	126,760	75,141	-	-	-
Traffic	329,128	-	-	-	-	-
Department Total	2,881,896	330,781	196,082	-	19,880	7,500
<u>Public Works</u>						
Director	149,566	323,462	134,569	10,079	-	-
Vehicle & Eqmt. Maint.	-	-	-	-	-	-
Water Supply	-	13,753,780	-	-	-	-
Sewer Pumping	-	-	4,944,000	-	-	-
Water Transmission	-	1,233,010	-	-	-	-
Wastewater Collect.	-	-	889,050	-	-	-
Maintenance Operations	133,319	332,524	138,340	10,362	20,437	-
Street Maintenance	1,142,410	147,255	61,262	-	207,301	3,654,711
Drainage	-	-	-	550,349	58,821	-
Facilities Maint.	713,859	126,553	29,973	13,321	9,991	-
Park, Trail & Landscape Maint.	1,406,484	192,669	96,335	-	231,203	-
Storm Water Management	-	-	-	-	1,076,500	-
Reclaimed Water Supply Storage	-	545,968	136,492	-	-	-
Landscape/Lighting Dist.	-	-	-	-	-	-
Department Total	3,545,638	16,655,221	6,430,021	584,112	1,604,253	3,654,711
<u>Safety Services</u>						
Director	558,530	-	-	-	-	-
Fire Suppression	8,618,670	-	-	-	-	-
Fire Prevention	475,490	-	-	-	-	-
Paramedics	354,150	-	-	-	-	-
Law Enforcement	9,454,330	-	-	-	-	-
Department Total	19,461,170	-	-	-	-	-
Redevelopment	20,766	-	-	-	-	-
Indirect	(406,570)	170,921	96,432	4,446	5,467	-
<b>TOTAL EXPENDITURES</b>	<b>33,275,151</b>	<b>19,665,805</b>	<b>7,667,558</b>	<b>626,557</b>	<b>1,686,340</b>	<b>3,662,211</b>

	CAPITAL REPLACEMENT	SPECIAL DISTRICTS	RDA GENERAL	RDA HOUSING	TOTAL
<u>Legislative and Administrative</u>					
City Council	2,743	5,857	93,138	33,679	309,310
City Clerk	3,671	7,840	124,671	45,081	414,030
City Attorney	3,008	6,424	102,160	36,941	339,270
City Manager	7,348	15,693	295,723	137,885	922,570
Department Total	16,770	35,815	615,692	253,586	1,985,180
<u>Administrative Services</u>					
Director	2,655	5,670	98,205	38,879	634,370
Human Resources	7,777	3,889	15,768	5,833	555,020
Customer Services	902	1,927	8,369	367	873,000
Finance	7,051	11,304	70,193	25,819	700,240
Information Technology	5,661	4,201	26,104	8,299	838,440
Support Services	6,035	84,088	83,164	2,454	620,510
Risk Management	13,055	27,881	179,915	5,308	992,640
Equip. & Facilities Replacement	1,801,720	-	-	-	1,801,720
Water Conservation	-	-	-	-	880,990
Department Total	1,844,856	138,961	481,718	86,959	7,896,930
<u>Community Services</u>					
Director	-	-	-	-	745,140
Recreation	-	-	-	-	1,118,870
Lake Operations	-	-	-	-	773,140
Aquatics	-	-	-	-	754,290
Performing Arts Ctr	-	-	-	-	975,890
Old Poway Park	-	-	-	-	284,610
Library	-	-	-	-	154,500
Interpretive Services	-	-	-	-	106,700
Department Total	-	-	-	-	4,913,140
<u>Development Services</u>					
Director	-	-	190,327	-	934,190
Planning	-	-	-	-	877,730
Building Inspection	-	-	-	-	528,110
Capital Projects	-	-	475,245	-	714,780
Land Development	-	-	-	-	310,730
Inspection	-	-	413,526	-	820,570
Traffic	-	126,588	49,184	1,451	506,350
Department Total	-	126,588	1,128,282	1,451	4,692,460
<u>Public Works</u>					
Director	19,637	41,937	-	-	679,250
Vehicle & Eqmt. Maint.	1,186,790	-	-	-	1,186,790
Water Supply	-	-	-	-	13,753,780
Sewer Pumping	-	-	-	-	4,944,000
Water Transmission	-	-	-	-	1,233,010
Wastewater Collect.	-	-	-	-	889,050
Maintenance Operations	20,187	43,112	-	-	698,280
Street Maintenance	-	-	-	-	5,212,940
Drainage	-	-	-	-	609,170
Facilities Maint.	13,321	6,661	27,009	9,991	950,680
Park, Trail & Landscape Maint.	-	-	-	-	1,926,690
Storm Water Management	-	-	-	-	1,076,500
Reclaimed Water Supply Storage	-	-	-	-	682,460
Landscape/Lighting Dist.	-	2,534,560	-	-	2,534,560
Department Total	1,239,935	2,626,269	27,009	9,991	36,377,160
<u>Safety Services</u>					
Director	-	-	-	-	558,530
Fire Suppression	-	-	-	-	8,618,670
Fire Prevention	-	-	-	-	475,490
Paramedics	-	-	-	-	354,150
Law Enforcement	-	-	-	-	9,454,330
Department Total	-	-	-	-	19,461,170
Redevelopment	-	-	3,386,805	772,509	4,180,080
Indirect	6,100	8,609	85,326	29,268	-
<b>TOTAL EXPENDITURES</b>	<b>3,107,661</b>	<b>2,936,241</b>	<b>5,724,833</b>	<b>1,153,763</b>	<b>79,506,120</b>





**CITY OF POWAY  
AUTHORIZED  
POSITIONS BY DEPARTMENT**

<b>Department</b>	<b>2008-2009 Authorized</b>		<b>2008-2009 Estimated</b>		<b>2009-2010 Proposed</b>	
	Full-Time	Part-Time*	Full-Time	Part-Time*	Full-Time	Part-Time*
Legislative and Administrative	8	-	8	-	8	-
Administrative Services	27	2.25	27	2.25	32	1.00
Community Services	27	29.71	27	29.71	20	27.48
Development Services	36	1.50	37	1.50	29	0.96
Public Works	92	2.96	92	2.96	83	0.98
Safety Services	57	-	57	-	54	-
<b>TOTAL CITY</b>	<b>247</b>	<b>36.42</b>	<b>248</b>	<b>36.42</b>	<b>226</b>	<b>30.42</b>
Redevelopment Services	9	0.51	9	0.51	9	0.75
<b>GRAND TOTAL</b>	<b>256</b>	<b>36.93</b>	<b>257</b>	<b>36.93</b>	<b>235</b>	<b>31.17</b>

\* Full Time Equivalent

## CITY OF POWAY POSITION CLASSIFICATIONS

CLASSIFICATION	APPROXIMATE MONTHLY	
	RANGE	FY 2009-2010
Accountant	58.5	4,503 - 5,474
Accounting Technician I	40.5	2,812 - 3,418
Accounting Technician II	44.5	3,124 - 3,798
Administrative Assistant I	36.0	2,482 - 3,017
Administrative Assistant II	39.0	2,673 - 3,249
Administrative Assistant III	45.0	3,100 - 3,768
Administrative Assistant (confidential)	45.5	3,121 - 3,794
Aquatics Coordinator	44.0	3,025 - 3,676
Assessment District Specialist	58.0	4,303 - 5,230
Assistant City Manager	92.5	11,821 - 14,368
Assistant Director of Administrative Services	82.5	8,401 - 10,213
Assistant Director of Community Services	82.5	8,401 - 10,213
Assistant Director of Public Works	82.5	8,401 - 10,213
Assistant Engineer	65.0	5,115 - 6,217
Assistant Planner	61.0	4,634 - 5,632
Associate Civil Engineer	71.5	6,139 - 7,462
Associate Planner	64.0	4,990 - 6,065
Box Office Attendant	36.0	2,482 - 3,017
Box Office Coordinator	40.0	3,025 - 3,676
City Engineer	84.5	8,824 - 10,726
City Planner	82.5	8,401 - 10,213
Code Compliance Officer	58.0	4,303 - 5,230
Community Services Manager	78.5	7,421 - 9,021
Construction Coordinator	67.0	5,337 - 6,487
Construction Maintenance Crew Leader	51.0	3,595 - 4,370
Construction Maintenance Supervisor	62.0	4,750 - 5,773
Construction Maintenance Worker I	41.0	2,809 - 3,414
Construction Maintenance Worker II	45.0	3,100 - 3,768
Contract Specialist/Inspector	55.0	3,969 - 4,829
Cross-Connection Specialist	58.0	4,274 - 5,195
Customer Services Technician I	40.5	2,812 - 3,418
Customer Services Technician II	44.5	3,124 - 3,798
Customer Services Field Worker	50.0	3,508 - 4,264
Development Services Technician	50.0	3,508 - 4,264
Director of Administrative Services	88.5	10,708 - 13,014
Director of Development Services	88.5	10,708 - 13,014
Director of Public Works	88.5	10,708 - 13,014
Director of Redevelopment Services	88.5	10,708 - 13,014
Director of Safety Services	88.5	10,708 - 13,014
Dock Attendant	27.0	1,988 - 2,416
Economic Development Administrator	75.0	6,547 - 7,958
Engineering Inspection Sprvsr	73.0	6,232 - 7,575
Engineering Inspector	59.0	4,381 - 5,325
Engineering Technician I	55.0	3,969 - 4,824
Engineering Technician II	59.0	4,381 - 5,325
Equipment Mechanic	52.0	3,685 - 4,479
Facilities Maintenance Crew Leader	55.0	3,969 - 4,824
Facilities Maintenance Technician I	45.0	3,100 - 3,768
Facilities Maintenance Technician II	49.0	3,422 - 4,160
Finance Manager	78.5	7,421 - 9,021
Fire Captain	137.4	5,917 - 7,193
Fire Captain/Paramedic	142.4	6,214 - 7,554
Fire Division Chief	82.5	8,401 - 10,213
Fire Engineer	121.3	5,073 - 6,166
Fire Engineer/Paramedic	126.3	5,326 - 6,474
Fire Safety Inspector	60.5	4,838 - 5,879
Firefighter/Paramedic	120.0	5,008 - 6,088
Fleet and Facility Maintenance Supervisor	64.0	4,990 - 6,065
Front of House Assistant	36.0	2,482 - 3,017
Front of House Coordinator	44.0	3,025 - 3,676
Housing Program Manager	78.5	7,421 - 9,021
Human Resources Assistant	47.0	3,279 - 3,986

## CITY OF POWAY POSITION CLASSIFICATIONS

CLASSIFICATION	APPROXIMATE MONTHLY	
	RANGE	FY 2009-2010
Human Resources Manager	78.5	7,421 - 9,021
Human Resources Technician	53.0	3,803 - 4,623
Information Technology Analyst	65.0	5,115 - 6,217
Information Technology Manager	78.5	7,421 - 9,021
Lead Customer Services Field Worker	56.0	4,068 - 4,944
Lifeguard	29.0	2,088 - 2,538
Management Analyst	65.0	5,115 - 6,217
Management Assistant	61.0	4,634 - 5,632
Network Administrator	69.0	5,646 - 6,863
Park Ranger	37.0	2,544 - 3,093
<b>Parks Maintenance Crew Leader</b>	<b>51.0</b>	<b>3,595 - 4,370</b>
Parks Maintenance Supervisor	64.0	4,990 - 6,065
Parks Maintenance Worker I	41.0	2,809 - 3,414
Parks Maintenance Worker II	45.0	3,100 - 3,768
Principal Civil Engineer	84.0	8,177 - 9,939
Public Works Operations Manager	78.5	7,421 - 9,021
Public Works Program & Contracts Coordinator	62.0	4,750 - 5,773
Public Works Shop Specialist	43.0	2,951 - 3,587
<b>Public Works Utilities Manager</b>	<b>78.5</b>	<b>7,421 - 9,021</b>
Records Technician	47.0	3,257 - 3,959
Recreation Leader I	29.0	2,088 - 2,538
Recreation Leader II	33.0	2,305 - 2,802
Recreation Coordinator	44.0	3,025 - 3,676
Recreation Supervisor	56.0	4,096 - 4,978
Redevelopment Manager	78.5	7,421 - 9,021
Revenue & Business Activity Manager	78.5	7,421 - 9,021
<b>Senior Accountant</b>	<b>68.0</b>	<b>5,508 - 6,695</b>
Senior Administrative Assistant	49.0	3,422 - 4,160
Senior Administrative Assistant (confidential)	49.5	3,445 - 4,188
Senior Code Compliance Officer	62.0	4,750 - 5,773
Senior Civil Engineer	78.7	7,500 - 9,116
Senior Dock Attendant	31.0	2,194 - 2,667
Senior Equipment Mechanic	56.5	4,210 - 5,117
Senior Fire Safety Inspector	66.0	5,243 - 6,373
Senior Housing Development Analyst	69.0	5,646 - 6,863
Senior Management Analyst	69.0	5,646 - 6,863
Senior Park Ranger	41.0	2,809 - 3,414
Senior Parks Maint. Crew Leader	55.0	3,969 - 4,824
Senior Planner	70.0	5,787 - 7,034
Senior Recreation Supervisor	62.0	4,750 - 5,773
Senior Traffic Engineer	78.7	7,500 - 9,116
Senior Utility Systems Technician	64.0	4,956 - 6,024
Stage Technician	40.0	2,740 - 3,331
<b>Stormwater Program Administrator</b>	<b>75.0</b>	<b>6,547 - 7,958</b>
Technical Theater Coordinator	44.0	3,025 - 3,676
Utility Systems Mechanic	60.0	4,490 - 5,458
Utility Systems Supervisor	70.0	5,787 - 7,034
Utility Systems Technician	60.0	4,490 - 5,458
Warehouse Associate	49.0	3,422 - 4,160
Wastewater Utilities Crew Leader	53.0	3,777 - 4,591
Wastewater Utilities Supervisor	64.0	4,990 - 6,065
<b>Wastewater Utilities Worker I</b>	<b>43.0</b>	<b>2,951 - 3,587</b>
Wastewater Utilities Worker II	47.0	3,257 - 3,959
Water Conservation Administrator	75.0	6,547 - 7,958
Water Treatment Plant Operator I	52.0	3,685 - 4,479
Water Treatment Plant Operator II	58.0	4,274 - 5,195
Water Treatment Plant Operator III	64.0	4,956 - 6,024
Water Treatment Plant Supervisor	70.0	5,787 - 7,034
Water Utilities Crew Leader	53.0	3,777 - 4,591
<b>Water Utilities Supervisor</b>	<b>64.0</b>	<b>4,990 - 6,065</b>
Water Utilities Worker I	43.0	2,951 - 3,587
Water Utilities Worker II	47.0	3,257 - 3,959

**CITY OF POWAY FINANCIAL PROGRAMS: 2009-10  
REVENUE BY FUNDS AND SOURCES**

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 100- GENERAL FUND</b>						
<i>Taxes &amp; Franchises</i>						
7111	Taxes- Current Secured & Unsecured	7,007,984	7,418,142	7,732,910	7,526,554	7,281,940
7112	Taxes- Delinquent, Secured & Unsec.	91,712	184,186	125,000	240,000	200,000
7113	Taxes- Supplemental	969,314	702,866	342,840	300,000	200,000
7114	Taxes- Homeowner's Exemption	89,862	86,790	88,000	85,548	84,000
7115	Taxes- Property in-lieu of VLF	3,509,624	3,746,107	3,852,300	3,809,097	3,685,300
7117	Taxes- Real Property Transfer	367,888	274,469	160,570	110,000	73,330
7131	State Sales Taxes	9,057,749	9,036,388	9,326,300	7,964,793	7,167,880
7131A	Sales Tax Compensation Fund	3,052,230	3,061,799	3,078,770	2,665,970	2,400,330
7151	Transient Occupancy Taxes	202,767	206,323	410,000	230,000	300,000
7171	Franchise-Other	-	-	-	61	60
7172	Franchise-SDG&E	910,822	797,420	857,310	857,310	898,400
7173	Franchise Time Warner	66,776	70,273	68,000	68,000	68,000
7174	Franchise-Cox	611,080	630,031	620,000	620,000	620,000
7773	Solid Waste Franchise Fee	764,584	855,005	872,000	874,626	837,500
<b>Subtotal Taxes &amp; Franchises</b>		<b>26,702,392</b>	<b>27,069,799</b>	<b>27,534,000</b>	<b>25,351,959</b>	<b>23,816,740</b>
<i>Licenses &amp; Permits</i>						
7213	Business Registration	14,078	33,015	40,000	40,000	40,000
7214	State License Commissions	3,330	2,180	2,450	2,469	2,200
7215	Regulatory Licenses	-	5,638	10,000	10,000	10,000
7232	Fishing Permits	117,928	100,123	118,590	115,864	120,000
7233	Boat Permits	127,770	116,537	132,200	139,860	144,750
7234	Construction Permits-Excavation	11,020	9,470	21,000	14,130	10,200
7235	Construction Permits-Grading	2,800	5,270	6,480	5,970	4,460
7236	Parking Permits	53,829	55,926	60,000	65,406	71,000
<b>Subtotal Licenses &amp; Permits</b>		<b>330,755</b>	<b>328,159</b>	<b>390,720</b>	<b>393,699</b>	<b>402,610</b>
<i>Fines &amp; Forfeitures</i>						
7310	Fines and Penalties	720,949	803,552	700,000	791,237	761,000
<b>Subtotal Fines &amp; Forfeitures</b>		<b>720,949</b>	<b>803,552</b>	<b>700,000</b>	<b>791,237</b>	<b>761,000</b>
<i>Use of Money &amp; Property</i>						
7411	Interest Income-General	1,052,975	1,091,463	887,220	878,526	819,910
7414	Interest Income-Loans	226,317	198,681	129,050	107,536	104,540
7415	Interest Income-Notes Receivable	12,474	12,307	12,010	12,010	11,700
7441	Space Rental	7,050	4,338	10,500	3,228	10,500
7461	Lease Revenue-Telecommunications	536,574	522,992	536,000	537,962	546,000
7463	Lease Revenue	6,181	4,038	4,160	9,100	4,300
7471	Rental	275,243	267,127	255,500	254,445	248,570
7472	Rental-Swimming Pool	47,905	18,562	36,000	36,298	36,000
7473	Rental-Swimming Pool Locker	400	312	500	500	500
7476	Concessions Income	100,082	104,213	104,750	107,468	111,130
7477	Rental-Parents & Kids Sake Trailer	4,200	4,200	4,200	4,200	4,200
7478	Rental-Sports Park	90,375	103,970	100,000	96,000	100,000
<b>Subtotal Use of Money &amp; Property</b>		<b>2,359,776</b>	<b>2,332,203</b>	<b>2,079,890</b>	<b>2,047,273</b>	<b>1,997,350</b>
<i>Revenue/Grants from Other Agencies</i>						
7511	Local Revenue/Grants-Other	-	24,850	-	-	-
7512	PUSD Contribution To Perf. Arts Ctr	130,503	136,060	130,000	113,374	111,860
7521	County Revenue/Grants-Other	55,027	55,027	55,030	55,030	55,030
7530	Sheriff's Contract Rebate	317,412	119,459	140,000	-	-
7541	State Revenue/Grants-Other	-	340,829	-	1,000	-
7561	Federal Revenue/Grants-Other	-	1,181,731	-	-	-
7581	Motor Vehicle In Lieu	273,727	225,353	250,000	125,000	100,000
<b>Subtotal Revenues from Other Agencies</b>		<b>776,669</b>	<b>2,083,309</b>	<b>575,030</b>	<b>294,404</b>	<b>266,890</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<i>Fees &amp; Services</i>						
7611	Candidate Filing Fees	357	-	400	200	-
7612	Water System Analysis Fees	15,550	32,670	22,500	9,150	16,950
7613	Administrative Revenue	2,274,269	316,706	298,300	252,000	427,620
7614	Misc. Legislative/Admin. Fees	15,502	16,436	14,000	12,935	12,500
7616	Passport Services	86,092	47,836	20,000	3,237	-
7617	Live Scan Fees	2,095	1,535	1,200	808	-
7622	Ticket Sales	3,802	4,003	3,500	3,150	3,500
7623	Staff Services	69,447	58,445	59,000	62,510	62,000
7624	Aquatics Recreation Programs	62,048	63,612	77,470	67,213	67,200
7625	Leisure Contracts	256,279	267,596	261,640	223,314	227,360
7626	Recreation Programs	73,591	108,958	104,690	104,461	119,820
7628	Swimming Pool Admissions	45,330	56,112	84,000	64,820	64,000
7631	Lake Poway Overnight Camping	937	11	-	-	-
7632	Ticket Handling Charges PCPA	22,642	28,026	22,000	23,714	24,000
7674	Storm Water Reg Fee-Residential	623,442	-	-	-	-
7675	Storm Water Reg Fee-Commercial	95,186	-	-	-	-
7697	Swimming Pool-Birthday Rentals	3,703	4,200	3,400	3,778	3,400
7698	Swimming Pool-Passes	14,038	18,913	25,170	19,185	19,180
7699	Swimming Pool-Private Lessons	3,660	4,270	6,000	5,070	6,000
7731	Planning Fees	121,693	91,513	80,970	95,598	66,000
7733	Misc. Planning Fees	2,902	3,132	2,500	2,500	1,800
7734	Building Inspection Fees	847,145	926,503	725,000	725,172	675,000
7735	Plan Check Revenue	195,681	226,565	156,110	81,521	60,610
7736	Misc. Engineering Fees	22,084	40,451	41,320	38,210	11,820
7737	Inspection	144,332	174,002	182,400	76,103	37,400
7738	Engineering Staff Time Reimb.	73,052	38,618	44,000	45,819	163,240
7739	South Poway Engineering Fees	1,000	-	-	-	-
7740	Inspection-Mobile Homes	17,771	8,150	6,000	9,724	9,000
7752	Alarm Registrations & Penalties	46,409	55,660	57,600	57,600	57,600
7753	Safety Serv. Plan Check/Inspection	113,433	88,792	115,000	103,500	103,500
7754	Misc. Safety Service Fees	33,477	69,492	14,500	83,313	67,100
7755	Ambulance Fees	858,682	848,292	1,150,000	1,010,996	1,158,000
7756	CPR Class Revenue	4,610	515	300	110	-
7757	Vehicle Abatement	9,098	12,449	15,000	9,674	11,000
7758	Towing Contracts	24,072	14,495	20,000	19,995	20,000
7760	Weed/Nuisance Abatement	25,830	13,126	35,000	10,673	40,000
7771	Sewer Improvements	30,033	30,151	35,430	34,096	66,040
7772	Street Improvements	2,658	1,881	-	-	-
Subtotal Fees & Services		<b>6,241,932</b>	<b>3,673,116</b>	<b>3,684,400</b>	<b>3,260,149</b>	<b>3,601,640</b>
<i>Other Revenues</i>						
7815	Loan Repayment	10,000	10,000	10,000	10,000	-
7830	Donations	3,946	3,355	-	11,443	-
7881	Sale Of Surplus Property	16,598	8,773	-	-	-
7882	Mutual Aid Reimbursements	180,319	144,073	100,000	208,917	125,000
7884	Returned Check Charges	2,814	4,495	5,000	5,000	5,000
7885	Worker's Compensation Insurance	219,398	79,695	75,000	-	50,000
7886	Insurance Settlements	-	99,980	-	-	-
7888	Reimbursement Agreement Fees	117,039	2,436	-	-	-
7890	Law Suit Settlement	-	9,707	-	77	-
7891	Miscellaneous	371,403	70,480	154,280	111,006	129,280
7892	Mandated Cost Recoveries	112,125	31,205	25,000	25,586	25,000
7894	Insurance Refunds	119,315	2,500	75,000	16,545	75,000
7896	Farmer's Market Income	31,099	33,163	25,000	34,074	27,600
Subtotal Other Revenues		<b>1,184,056</b>	<b>499,862</b>	<b>469,280</b>	<b>422,648</b>	<b>436,880</b>
Total General Fund		<b>38,316,529</b>	<b>36,790,000</b>	<b>35,433,320</b>	<b>32,561,369</b>	<b>31,283,110</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 102- SPECIAL PROJECTS FUND</b>						
7131	State Sales Taxes	691,904	18,722	-	-	-
7131A	Sales Tax Compensation Fund	230,635	6,241	-	-	-
<b>Total Street Development Fund</b>		<b>922,539</b>	<b>24,963</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND 211- STREET IMPROVEMENTS (GASOLINE TAX) FUND</b>						
7411	Interest Income-General	26,561	24,399	17,220	14,549	5,450
7591	Gasoline Tax-2105	307,458	300,341	328,050	300,341	270,310
7592	Gasoline Tax-2106	206,045	199,553	218,440	199,553	179,600
7593	Gasoline Tax-2107	410,992	401,908	437,520	401,908	361,720
7594	Gasoline Tax-2107.5	7,500	7,500	7,500	7,500	7,500
7891	Miscellaneous	21,350	6,465	-	556	-
<b>Total Street Improvements Fund</b>		<b>979,906</b>	<b>940,166</b>	<b>1,008,730</b>	<b>924,407</b>	<b>824,580</b>
<b>FUND 221- STREET DEVELOPMENT FUND</b>						
7411	Interest Income-General	(15,545)	(17,260)	(14,980)	(14,285)	(12,130)
<b>Total Street Development Fund</b>		<b>(15,545)</b>	<b>(17,260)</b>	<b>(14,980)</b>	<b>(14,285)</b>	<b>(12,130)</b>
<b>FUND 222- AB1600 STREET DEVELOPMENT FUND</b>						
7411	Interest Income-General	40,807	49,022	34,440	27,482	20,450
7713	Traffic Mitigation Fees	750,551	70,167	42,500	42,500	90,210
7891	Miscellaneous	-	-	-	-	-
<b>Total AB1600 Street Development Fund</b>		<b>791,358</b>	<b>119,189</b>	<b>76,940</b>	<b>69,982</b>	<b>110,660</b>
<b>Total Street Development Funds</b>		<b>775,813</b>	<b>101,929</b>	<b>61,960</b>	<b>55,697</b>	<b>98,530</b>
<b>FUND 223- STREET - PROPOSITION A FUND</b>						
7132	County Sales Taxes-Prop A 1/2 Cent	1,313,000	1,641,000	1,352,000	1,287,810	1,309,000
7411	Interest Income-General	30,845	44,397	20,660	5,433	5,450
7891	Miscellaneous	2,284	-	-	-	-
<b>Total Proposition A Fund</b>		<b>1,346,129</b>	<b>1,685,397</b>	<b>1,372,660</b>	<b>1,293,243</b>	<b>1,314,450</b>
<b>FUND 224- STREET - TRAFFIC CONGESTION AB2928 FUND</b>						
7411	Interest Income-General	20,173	12,528	8,610	-	1,360
7541	State Revenue/Grants-Other	372,044	-	489,320	410,775	483,370
<b>Total Traffic Congestion AB2928 Fund</b>		<b>392,217</b>	<b>12,528</b>	<b>497,930</b>	<b>410,775</b>	<b>484,730</b>
<b>FUND 225- STREET - PROP 1B TRANSPORTATION BOND</b>						
7411	Interest Income-General	-	5,536	-	14,549	-
7541	State Revenue/Grants-Other	-	817,566	-	-	755,650
<b>Total Traffic Congestion AB2928 Fund</b>		<b>-</b>	<b>823,102</b>	<b>-</b>	<b>14,549</b>	<b>755,650</b>
<b>FUND 226- STREET - REGIONAL ARTERIALS TRAFFIC MITIAGATION</b>						
7411	Interest Income-General	-	-	-	216	330
7541	State Revenue/Grants-Other	-	-	70,000	18,000	40,000
<b>Total Regional Arterials Traf. Mitigat. F</b>		<b>-</b>	<b>-</b>	<b>70,000</b>	<b>18,216</b>	<b>40,330</b>
<b>FUND 231- DRAINAGE FUND</b>						
7119	Taxes-Floodzones	640,040	677,501	706,250	687,403	665,060
7411	Interest Income-General	35,581	31,923	26,020	24,068	21,820
7613	Administrative Revenue	19,302	19,138	19,440	20,819	19,440
7891	Miscellaneous	3,385	-	-	1,934	-
<b>Total Drainage Fund</b>		<b>698,308</b>	<b>728,562</b>	<b>751,710</b>	<b>734,224</b>	<b>706,320</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 232- AB1600 DRAINAGE FUND</b>						
7411	Interest Income-General	26,449	12,811	10,330	8,342	7,090
7712	Drainage Fees	28,238	23,441	14,130	7,720	33,600
<b>Total AB1600 Drainage Fund</b>		<b>54,687</b>	<b>36,252</b>	<b>24,460</b>	<b>16,062</b>	<b>40,690</b>
<b>Total Drainage Funds</b>		<b>752,995</b>	<b>764,814</b>	<b>776,170</b>	<b>750,286</b>	<b>747,010</b>
<b>FUND 233- STORM WATER MANAGEMENT</b>						
7411	Interest Income-General	-	-	-	-	1,360
7674	Storm Water Fee-Residential	-	479,197	433,910	478,800	500,320
7675	Storm Water Fee-Commercial	-	414,252	865,380	777,407	840,580
7891	Miscellaneous	-	-	-	1,934	-
<b>Total Storm Water Management</b>		<b>-</b>	<b>893,449</b>	<b>1,299,290</b>	<b>1,258,141</b>	<b>1,342,260</b>
<b>FUND 241- COMMUNITY DEVELOPMENT BLOCK GRANT FUND</b>						
7579	CDBG-31st Year/32nd Year	212,205	176,551	193,630	346,073	341,250
<b>Total Community Dev. Block Grants</b>		<b>212,205</b>	<b>176,551</b>	<b>193,630</b>	<b>346,073</b>	<b>341,250</b>
<b>FUND 242- STATE GRANT FUND</b>						
7541	Grant- State Grants (Other)	85,195	302,219	-	479,054	-
<b>Total State Grant Fund</b>		<b>85,195</b>	<b>302,219</b>	<b>-</b>	<b>479,054</b>	<b>-</b>
<b>FUND 243- TRAFFIC DEVELOPMENT GRANT FUND</b>						
7411	Interest Income-General	30,433	29,874	20,660	19,399	15,000
7521	Grant- County (Other)	5,000	5,000	5,000	5,000	5,000
<b>Total Traffic Development Grant Fund</b>		<b>35,433</b>	<b>34,874</b>	<b>25,660</b>	<b>24,399</b>	<b>20,000</b>
<b>FUND 244- BIKEWAY GRANT FUND</b>						
7411	Interest Income-General	2,704	-	-	-	-
<b>Total Bikeway Grants</b>		<b>2,704</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND 245- RECYCLING GRANT FUND</b>						
7411	Interest Income-General	-	1,853	1,620	1,608	1,090
7527	Grant- Beverage Containers	13,598	13,432	13,600	13,334	13,300
<b>Total Recycling Grant Fund</b>		<b>13,598</b>	<b>15,285</b>	<b>15,220</b>	<b>14,942</b>	<b>14,390</b>
<b>FUND 246- OFFICE OF TRAFFIC SAFETY GRANT FUND</b>						
7411	Interest Income-General	-	26	20	22	20
<b>Total Office of Traffic Safety Grants</b>		<b>-</b>	<b>26</b>	<b>20</b>	<b>22</b>	<b>20</b>
<b>FUND 247- OTHER GRANTS FUND</b>						
7511	Grant- Local Revenue (Other)	224,942	221,619	-	21,938	-
<b>Total Other Grants Fund</b>		<b>224,942</b>	<b>221,619</b>	<b>-</b>	<b>21,938</b>	<b>-</b>
<b>FUND 249- SUPPLEMENTAL LAW ENFORCEMENT GRANTS FUND</b>						
7528	Grant- Safety Services	103,447	100,000	90,000	100,000	100,000
<b>Total Supplement Law Enforcement Grants</b>		<b>103,447</b>	<b>100,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>
<b>FUND 250- HOUSEHOLD HAZARDOUS WASTE FUND</b>						
7411	Interest Income-General	-	6,693	5,820	4,934	4,090
7534	Grant- HHW AB939	190,375	192,596	190,000	193,688	190,000
7891	Miscellaneous Revenues	46,392	38,318	46,000	46,000	38,300
<b>Total Household Hazardous Waste Fund</b>		<b>236,767</b>	<b>237,607</b>	<b>241,820</b>	<b>244,622</b>	<b>232,390</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 251- DEVELOPER CONTRIBUTION IN-LIEU FEES</b>						
7411	Interest Income- General	-	27,643	25,830	24,390	20,720
7741	Developer Contribs- In-Lieu Fees	78,833	64,942	60,000	49,901	20,000
<b>Total Developer Contribution In-Lieu Fees</b>		<b>78,833</b>	<b>92,585</b>	<b>85,830</b>	<b>74,291</b>	<b>40,720</b>
<b>FUND 252- HABITAT MITIGATION IN-LIEU FEES</b>						
7411	Interest Income- General	-	19,284	17,220	17,783	16,360
7743	Habitat Mitigation Compensation	289,289	65,500	25,000	40,980	51,000
<b>Total Habitat Mitigation In-Lieu Fees</b>		<b>289,289</b>	<b>84,784</b>	<b>42,220</b>	<b>58,763</b>	<b>67,360</b>
<b>FUND 253- FEDERAL GRANTS FUND</b>						
7411	Interest Income-General	-	23	-	-	-
7561	Grant- Federal	97,944	27,484	-	259,637	-
7891	Miscellaneous Revenues	175	-	-	-	-
<b>Total Federal Grants Fund</b>		<b>98,119</b>	<b>27,507</b>	<b>-</b>	<b>259,637</b>	<b>-</b>
<b>FUND 254- TREE TRUST FUND</b>						
7411	Interest Income-General	4,887	5,245	4,550	4,053	3,440
7891	Miscellaneous Revenues	42	9	-	-	-
<b>Total Tree Trust Fund</b>		<b>4,929</b>	<b>5,254</b>	<b>4,550</b>	<b>4,053</b>	<b>3,440</b>
<b>FUND 256- CLEEP FUND</b>						
7411	Interest Income-General	2,319	1,574	1,030	1,169	820
<b>Total CLEEP Fund</b>		<b>2,319</b>	<b>1,574</b>	<b>1,030</b>	<b>1,169</b>	<b>820</b>
<b>FUND 257- USED OIL GRANT FUND</b>						
7411	Interest Income-General	1,055	1,201	980	961	680
7525	Grant- Used Oil Recycling	23,951	13,194	12,000	12,000	12,000
<b>Total Used Oil Grant Fund</b>		<b>25,006</b>	<b>14,395</b>	<b>12,980</b>	<b>12,961</b>	<b>12,680</b>
<b>FUND 258- FIRE PROTECTION IMPACT FEES</b>						
7716	Fire Apparatus Fees	-	-	-	-	4,850
<b>Total Fire Protection Impact Fees</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,850</b>
<b>FUNDS 261- DISTRICT ADMINISTRATION FUND</b>						
7411	Interest Income-General	966	1,082	620	453	380
7891	Miscellaneous Revenues	3,084	-	-	-	-
<b>Total District Administration Fund</b>		<b>4,050</b>	<b>1,082</b>	<b>620</b>	<b>453</b>	<b>380</b>
<b>FUND 262- LANDSCAPE MAINTENANCE DISTRICT 83-01B FUND</b>						
7411	Interest Income-General	1,278	833	620	485	550
7848	Assessment District 83-01B	23,296	23,288	23,230	23,230	23,230
7891	Miscellaneous Revenues	-	757	-	-	-
<b>Total LMD 83-01B</b>		<b>24,574</b>	<b>24,878</b>	<b>23,850</b>	<b>23,715</b>	<b>23,780</b>
<b>FUND 263- LANDSCAPE MAINTENANCE DISTRICT 83-01A FUND</b>						
7411	Interest Income-General	19,166	16,003	12,740	11,316	10,910
7841	Assessment District 83-01A	166,127	166,090	165,750	165,750	165,750
7891	Miscellaneous Revenues	-	7,275	-	2,500	-
<b>Total LMD 83-01A</b>		<b>185,293</b>	<b>189,368</b>	<b>178,490</b>	<b>179,566</b>	<b>176,660</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 264- LANDSCAPE MAINTENANCE DISTRICT 86-01 FUND</b>						
7411	Interest Income-General	15,553	13,756	10,330	9,053	8,860
7843	Assessment District 86-01	240,194	241,599	242,070	242,070	242,070
7891	Miscellaneous Revenues	-	-	-	-	-
<b>Total LMD 86-01</b>		<b>255,747</b>	<b>255,355</b>	<b>252,400</b>	<b>251,123</b>	<b>250,930</b>
<b>FUND 265- LANDSCAPE MAINTENANCE DISTRICT 86-02A FUND</b>						
7411	Interest Income-General	515	513	280	323	410
7844	Assessment District 86-02A	20,343	20,058	20,480	20,480	20,480
7891	Miscellaneous Revenues	105	-	-	-	-
<b>Total LMD 86-02A</b>		<b>20,963</b>	<b>20,571</b>	<b>20,760</b>	<b>20,803</b>	<b>20,890</b>
<b>FUND 266- LANDSCAPE MAINTENANCE DISTRICT 86-02B FUND</b>						
7411	Interest Income-General	5,507	5,924	4,130	4,527	4,090
7847	Assessment District 86-02B	46,565	47,828	48,840	48,840	48,840
7891	Miscellaneous Revenues	-	-	-	-	-
<b>Total LMD 86-02B</b>		<b>52,072</b>	<b>53,752</b>	<b>52,970</b>	<b>53,367</b>	<b>52,930</b>
<b>FUND 267- LANDSCAPE MAINTENANCE DISTRICT 86-03A FUND</b>						
7411	Interest Income-General	2,203	2,124	1,550	1,293	1,360
7842	Assessment District 86-03A	26,091	25,581	25,920	25,920	25,920
7891	Miscellaneous Revenues	-	-	-	-	-
<b>Total LMD 86-03A</b>		<b>28,294</b>	<b>27,705</b>	<b>27,470</b>	<b>27,213</b>	<b>27,280</b>
<b>FUND 268- LANDSCAPE MAINTENANCE DISTRICT 86-03B FUND</b>						
7411	Interest Income-General	5,080	5,246	3,960	3,880	3,410
7849	Assessment District 86-03B	14,564	15,179	15,560	15,560	15,580
7891	Miscellaneous Revenues	751	201	-	-	-
<b>Total LMD 86-03B</b>		<b>20,395</b>	<b>20,626</b>	<b>19,520</b>	<b>19,440</b>	<b>18,990</b>
<b>FUND 269- LANDSCAPE MAINTENANCE DISTRICT 87-01 FUND</b>						
7411	Interest Income-General	31,702	28,747	22,380	19,399	17,730
7846	Assessment District 87-01	629,998	633,515	635,870	635,870	630,600
7891	Miscellaneous Revenues	-	3,743	-	-	-
<b>Total LMD 87-01</b>		<b>661,700</b>	<b>666,005</b>	<b>658,250</b>	<b>655,269</b>	<b>648,330</b>
<b>FUND 271- LANDSCAPE MAINTENANCE DISTRICT 83-01C</b>						
7411	Interest Income-General	2,154	2,344	1,720	1,940	1,640
7852	Assessment District 83-01C	13,298	12,440	12,600	12,600	12,900
7891	Miscellaneous Revenues	-	-	-	-	-
<b>Total LMD 83-01C</b>		<b>15,452</b>	<b>14,784</b>	<b>14,320</b>	<b>14,540</b>	<b>14,540</b>
<b>FUND 275- LIGHTING ASSESSMENT DISTRICT FUND</b>						
7111	Taxes- Current Secured & Unsecured	297,989	311,895	308,230	315,014	315,010
7411	Interest Income-General	121,369	134,025	106,760	116,396	95,440
7561	Federal Revenue/Grants-Other	-	18,750	-	-	-
7861	Lighting District Zone A	330,715	339,257	335,650	335,650	336,180
7862	Lighting District Zone B	12,397	12,923	12,840	12,840	13,040
7863	Lighting District Zone C	344,979	354,569	350,390	350,390	351,060
7891	Miscellaneous	24,033	53,672	-	7,442	-
<b>Total Lighting Assessment District Fund</b>		<b>1,131,482</b>	<b>1,225,091</b>	<b>1,113,870</b>	<b>1,137,732</b>	<b>1,110,730</b>
<b>FUND 280- FIRE PROTECTION FEES FUND</b>						
7759	Fire Protection Fees	596,868	598,965	600,000	600,000	600,000
<b>Total Fire Protection Fees Fund</b>		<b>596,868</b>	<b>598,965</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
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<b>FUND 281- 800MHZ COMMUNICATIONS SYSTEM FUND</b>						
7412	Interest Income-Restricted	2,738	1,887	1,500	1,000	1,000
7851	800 MHZ Radio System Assessment	135,524	135,448	134,000	134,000	134,000
7891	Miscellaneous	-	-	-	-	-
<b>Total 800MHz Communication System</b>		<b>138,262</b>	<b>137,335</b>	<b>135,500</b>	<b>135,000</b>	<b>135,000</b>
<b>FUND 311- CITY DEBT SERVICE FUND</b>						
7411	Interest Income-General	162,368	108,247	75,760	74,364	57,270
7412	Interest Income-Restricted	59,184	36,313	11,530	4,240	11,360
7462	Lease Revenue-1996 COP	284,500	284,500	284,500	284,500	284,500
7463	Lease Revenue	472,600	472,600	472,600	472,600	472,600
<b>Total City Debt Service Fund</b>		<b>978,652</b>	<b>901,660</b>	<b>844,390</b>	<b>835,704</b>	<b>825,730</b>
<b>FUND 331- CFD#1 DEBT SERVICE FUND</b>						
7411	Interest Income-General	28,233	27,139	16,920	12,398	16,360
7412	Interest Income-Restricted	76,673	68,197	61,760	60,226	61,770
7875	Community Facils. Districts-Current	2,411,396	2,372,373	2,374,470	2,374,473	1,763,080
<b>Total CFD#1 Debt Service Fund</b>		<b>2,516,302</b>	<b>2,467,709</b>	<b>2,453,150</b>	<b>2,447,097</b>	<b>1,841,210</b>
<b>FUND 334- HIGH VALLEY ROAD DEBT SERVICE FUND</b>						
7411	Interest Income-General	1,274	1,077	740	647	550
7412	Interest Income-Restricted	2,613	1,638	540	198	540
7864	Assessment District 96-1 High Valley	55,148	50,599	52,590	49,713	56,590
<b>Total High Valley Road Debt Service Fund</b>		<b>59,035</b>	<b>53,314</b>	<b>53,870</b>	<b>50,558</b>	<b>57,680</b>
<b>FUND 335- CFD98 (88-1) DEBT SERVICE FUND</b>						
7411	Interest Income-General	68,856	65,328	43,670	35,565	27,270
7412	Interest Income-Restricted	210,655	209,908	221,530	222,659	222,860
7875	Community Facils. Districts-Current	3,381,517	3,420,892	3,428,130	3,410,303	3,496,390
7876	Community Facils. Districts-Prior	79,322	75,877	-	29,896	-
<b>Total CFD 88-1 Debt Service Fund</b>		<b>3,740,350</b>	<b>3,772,005</b>	<b>3,693,330</b>	<b>3,698,423</b>	<b>3,746,520</b>
<b>FUND 336- DEBT SERVICE FUND- OLD COACH WATER LINE BOND</b>						
7411	Interest Income-General	1,814	1,806	1,470	1,409	1,200
7865	Assmt District-Old Coach Waterline	27,973	31,276	30,100	30,102	30,180
<b>Total Old Coach Water Line Debt Svc. I</b>		<b>29,787</b>	<b>33,082</b>	<b>31,570</b>	<b>31,511</b>	<b>31,380</b>
<b>FUND 411- PARK IMPROVEMENTS FUND</b>						
7411	Interest Income-General		37,219	33,580	31,758	27,270
7630	Parkland Dedication Fees	57,420	57,286	54,400	54,400	91,240
<b>Total Park Improvements Fund</b>		<b>57,420</b>	<b>94,505</b>	<b>87,980</b>	<b>86,158</b>	<b>118,510</b>
<b>FUND 422- OLD COACH WATER LINE FUND</b>						
7411	Interest Income-General	124	137	120	114	100
<b>Total Old Coach Water Line Fund</b>		<b>124</b>	<b>137</b>	<b>120</b>	<b>114</b>	<b>100</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 510- WATER UTILITIES FUND</b>						
7411	Interest Income-General	264,274	308,752	247,960	281,677	223,070
7412	Interest Income-Restricted	14,010	8,826	2,880	982	2,820
7613	Administrative Revenue	64,877	32,333	32,000	36,327	32,000
7641	Sales & Services	12,798,001	13,211,892	13,021,490	12,660,773	15,268,890
7643	Water Sales-SDCWA/Ramona	86,309	57,895	111,720	50,094	90,000
7644	Delinquency Charges	99,646	100,341	101,500	101,500	101,500
7645	Water Hydrant Meter Service Charge	(10)	-	-	-	-
7646	Reconnection & Turn- On Fees	11,118	16,652	14,500	14,500	14,500
7647	Water Agricultural/Seasonal Storage	207,489	7,844	-	5,304	-
7648	Water Capacity Charges	2,009,691	2,119,840	2,000,000	2,208,000	2,777,000
7649	Reclaimed Water Sales	674,463	609,014	465,000	504,317	509,650
7651	Water Pumping-ID#1	76,441	63,650	75,890	69,558	57,730
7652	Water Pumping-ID#4	36,838	36,169	34,680	19,015	31,860
7653	Water Pumping-Orchard,Sil,Sddl,A73	115,198	113,076	112,150	96,476	113,670
7657	Water Pumping-Greg Reservoir	(230)	-	1,230	-	1,230
7658	Water Pumping-Camelback/Svs 6	72,721	66,943	57,360	60,351	46,310
7659	Water Pumping-Woodcliff/79-1	17,364	18,569	17,230	17,305	17,640
7660	Water Pumping-Community Road	17,199	18,529	24,010	13,120	17,970
7661	Water Pumping-Welton	17,890	25,596	34,130	39,782	29,930
7664	Reclaimed Water Pumping	88,682	46,548	19,000	30,772	20,060
7665T	Water Pumping- Old Coach Way	35,470	27,107	19,960	13,515	19,630
7667	Water Service Connection Fees	161,100	155,184	77,910	274,084	72,020
7669	Water Meter Installations	41,817	32,635	9,690	52,332	3,130
7670	Water Tag Fee	43,681	66,446	84,800	84,800	84,800
7685	Inspection	-	-	360	-	360
7737	Inspection	-	12,449	-	7,358	-
7871	Bond-Water Debt	13,905	-	-	-	-
7882	Mutual Aid Reimbursement	-	3,122	-	-	-
7891	Miscellaneous	91,640	51,409	-	5,818	-
<b>Total Water Utilities Fund</b>		<b>17,059,584</b>	<b>17,210,821</b>	<b>16,565,450</b>	<b>16,647,760</b>	<b>19,535,770</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 520- SEWER UTILITIES FUND</b>						
7411	Interest Income-General	250,660	315,444	358,160	355,954	310,870
7414	Interest Income-Loans	127,808	119,760	87,500	72,900	77,270
7613	Administrative Revenue	6,654	-	750	2,535	750
7644	Delinquency Charges	49,271	50,176	43,500	43,500	43,500
7681	Sales & Services	6,061,313	6,578,859	6,365,400	6,960,000	7,342,800
7683	Sewer Service Connection Fees	407,162	429,468	50,000	170,676	191,160
7685	Inspection	575	675	-	275	-
7687	San Diego Sewer Trans. Charges	66,082	67,847	43,000	43,000	43,000
7688	Sewer Capacity	1,287,522	1,276,558	1,300,000	1,194,000	1,200,000
7691	Sewer Pumping-St. Andrews	5,715	2,651	5,100	-	-
7692	Sewer Pumping-Camino Del Valle	41,067	22,377	42,050	-	-
7694	Sewer Pumping-Highlands	1,230	748	1,390	-	-
7695	Old coach sewage lift station	16,358	9,798	18,160	-	-
7696	Old Coach Drive Lift Station	941	1,489	2,420	-	-
7771	Sewer Improvements	-	-	-	-	-
7891	Miscellaneous	674,575	23,502	-	103,313	-
<b>Total Sewer Utilities Fund</b>		<b>8,996,933</b>	<b>8,899,352</b>	<b>8,317,430</b>	<b>8,946,153</b>	<b>9,209,350</b>
<b>FUND 611- INTERNAL SERVICE/CAPITAL REPLACEMENT FUND</b>						
7411	Interest Income-General	139,731	201,576	175,640	172,977	152,710
7475	Rental-Yearly Capital Outlay	1,235,700	1,302,370	1,302,370	1,302,370	1,328,890
7850	Vehicle Maintenance Revenue	900,444	1,018,999	1,233,780	1,135,247	1,306,950
7881	Sale Of Surplus Property	57,166	20,845	10,000	39,554	10,000
7891	Miscellaneous	4,695	2,163	-	726	-
<b>Total Internal Svc./Capital Replacement</b>		<b>2,337,736</b>	<b>2,545,953</b>	<b>2,721,790</b>	<b>2,650,874</b>	<b>2,798,550</b>
<b>FUND 617- CAPITAL REPLACEMENT- BUILDING FUND</b>						
7411	Interest Income-General	124,775	150,393	134,310	103,463	87,260
<b>Total Capital Replacement - Building Fund</b>		<b>124,775</b>	<b>150,393</b>	<b>134,310</b>	<b>103,463</b>	<b>87,260</b>
<b>Total Combined Capital Replacement Fund</b>		<b>2,462,511</b>	<b>2,696,346</b>	<b>2,856,100</b>	<b>2,754,337</b>	<b>2,885,810</b>
<b>FUND 712- LIBRARY ENDOWMENT FUND</b>						
7411	Interest Income-General	33,501	35,862	30,630	28,633	20,040
<b>Total Library Endowment Fund</b>		<b>33,501</b>	<b>35,862</b>	<b>30,630</b>	<b>28,633</b>	<b>20,040</b>
<b>FUND 714- PUBLIC EDUCATION TRUST (COX) FUND</b>						
7411	Interest Income-General	2,248	2,481	2,120	2,054	1,750
7511	Local Revenue/Grants-Other	-	-	-	11	10
<b>Total Public Education Trust Fund</b>		<b>2,248</b>	<b>2,481</b>	<b>2,120</b>	<b>2,065</b>	<b>1,760</b>
<b>FUND 715- RT 56 VERNAL POOL FUND</b>						
7411	Interest Income-General	6,534	7,236	6,180	5,989	5,070
<b>Total Route 56 Vernal Pool Fund</b>		<b>6,534</b>	<b>7,236</b>	<b>6,180</b>	<b>5,989</b>	<b>5,070</b>
<b>FUND 717- POWAY ROAD BEAUTIFICATION TRUST FUND</b>						
7411	Interest Income-General	345	382	330	316	270
<b>Total Poway Road Beautification Fund</b>		<b>345</b>	<b>382</b>	<b>330</b>	<b>316</b>	<b>270</b>
<b>FUND 718- LAW ENFORCEMENT/FORFEITED PROPERTY FUND</b>						
7411	Interest Income-General	805	1,019	860	738	410
7887	Recovery Of Stolen Property	12,891	4,372	-	1,119	-
<b>Total Law Enforce./Forfeited Property Fund</b>		<b>13,696</b>	<b>5,391</b>	<b>860</b>	<b>1,857</b>	<b>410</b>
<b>FUND 741- MARY PATRICIA ROSS TRUST FUND</b>						
7411	Interest Income-General	2,939	3,255	2,780	2,694	2,290
<b>Total Mary Patricia Ross Trust Fund</b>		<b>2,939</b>	<b>3,255</b>	<b>2,780</b>	<b>2,694</b>	<b>2,290</b>

# REVENUES BY FUNDS AND SOURCES

City of Poway

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 742- BETTE BENDIXEN TRUST FUND</b>						
7411	Interest Income-General	701	776	660	643	550
<b>Total Betty Bendixen Trust Fund</b>		<b>701</b>	<b>776</b>	<b>660</b>	<b>643</b>	<b>550</b>
<b>Total Trust Funds (714-761)</b>		<b>26,463</b>	<b>19,521</b>	<b>12,930</b>	<b>13,564</b>	<b>10,350</b>
<b>FUND 771- POWAY VALLEY SENIOR CNT ENDOWMENT FUND</b>						
7411	Interest Income-General	15,448	16,630	14,300	13,493	11,450
<b>Total Poway Vly. Snr. Cnt. Endowment</b>		<b>15,448</b>	<b>16,630</b>	<b>14,300</b>	<b>13,493</b>	<b>11,450</b>
<b>FUND 774- OLD POWAY PARK TREE TRUST FUND</b>						
7411	Interest Income-General	-	221	190	183	160
<b>Total Old Poway Park Tree Trust Fund</b>		<b>-</b>	<b>221</b>	<b>190</b>	<b>183</b>	<b>160</b>
<b>FUND 775- POWAY ARTS FUND</b>						
7411	Interest Income-General	3,674	2,958	2,820	1,633	1,390
<b>Total Poway Arts Fund</b>		<b>3,674</b>	<b>2,958</b>	<b>2,820</b>	<b>1,633</b>	<b>1,390</b>
<b>FUND 776- KUMEEYAAY ENDOWMENT FUND</b>						
7411	Interest Income-General	1,372	1,059	990	473	410
7622	Ticket Sales	15,626	-	-	-	-
7830	Donations	6,571	2,743	-	-	-
<b>Total Kumeyaay Endowment Fund</b>		<b>23,569</b>	<b>3,802</b>	<b>990</b>	<b>473</b>	<b>410</b>
<b>FUND 777- VETERAN'S MEMORIAL</b>						
7411	Interest Income-General	-	20	20	17	10
<b>Total Veteran's Memorial</b>		<b>-</b>	<b>20</b>	<b>20</b>	<b>17</b>	<b>10</b>
<b>FUND 778- POWAY FINE ARTS CENTER FUND</b>						
7411	Interest Income-General	104	115	100	95	80
<b>Total Poway Fine Arts Center Fund</b>		<b>104</b>	<b>115</b>	<b>100</b>	<b>95</b>	<b>80</b>
<b>FUND 779- SENIOR VOLUNTEER PATROL TRUST FUND</b>						
7411	Interest Income-General	-	565	450	669	410
7830	Donations	10,200	10,200	-	10,000	-
<b>Total Senior Volunteer Patrol Trust Fun</b>		<b>10,200</b>	<b>10,765</b>	<b>450</b>	<b>10,669</b>	<b>410</b>
<b>FUND 780- FIRE EQUIPMENT TRUST</b>						
7411	Interest Income-General	-	977	990	350	200
7830	Donations	-	38,508	-	31,205	-
<b>Total Fire Equipment Trust</b>		<b>-</b>	<b>39,485</b>	<b>990</b>	<b>31,555</b>	<b>200</b>
<b>FUND 781- PUBLIC ART TRUST FUND</b>						
7411	Interest Income-General	-	1,085	-	879	750
<b>Total Public Art Trust Fund</b>		<b>-</b>	<b>1,085</b>	<b>-</b>	<b>879</b>	<b>750</b>
<b>FUND 782- SOUTH POWAY CITY PARK TRUST</b>						
7411	Interest Income-General	-	6,267	-	5,075	4,310
7830	Donations	-	150,000	-	-	-
<b>Total South Poway City Park Trust</b>		<b>-</b>	<b>156,267</b>	<b>-</b>	<b>5,075</b>	<b>4,310</b>
<b>REVENUE GRAND TOTAL</b>		<b>84,047,723</b>	<b>83,001,807</b>	<b>79,297,850</b>	<b>77,650,912</b>	<b>79,110,630</b>

**CITY OF POWAY FINANCIAL PROGRAM: 2009-10  
FUND ACTIVITY DETAIL**

# GENERAL FUND

## *Fund Activity Detail (Fund 100)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	19,667,355	21,607,157	17,151,081	17,151,081	14,933,846
Revenues by Fund Schedule	38,316,529	36,790,000	35,433,320	32,561,369	31,283,110
<b>TOTAL FUNDS AVAILABLE</b>	<b>57,983,884</b>	<b>58,397,157</b>	<b>52,584,401</b>	<b>49,712,450</b>	<b>46,216,956</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	1,732,397	890,959	920,206	911,894	634,119
Administrative Services	2,129,486	2,525,142	2,850,744	2,605,485	2,224,990
Community Services	5,402,640	5,437,368	6,028,140	5,605,802	4,913,140
Development Services	4,792,940	3,819,406	3,566,817	3,722,703	2,881,896
Public Services	4,127,184	3,540,864	5,388,672	4,278,735	3,545,638
Safety Services	17,063,995	18,380,532	19,682,900	19,486,219	19,461,170
Redevelopment Services	-	-	-	-	20,766
Indirect Cost Allocation	-	(1,282,372)	(1,350,664)	(1,301,440)	(406,570)
Total Operating Expenses	35,248,642	33,311,899	37,086,815	35,309,398	33,275,149
Tax Shift Payment (ERAF)	-	-	-	-	-
Total Program Expenses	248,154	4,855,082	150,940	134,585	-
Capital Projects					
Streets and Highways	971,619	107,500	-	(26,864)	50,000
Drainage	-	-	-	-	-
Government Buildings	46,839	(113,489)	-	-	-
Parks and Open Space	162,469	5,499	-	(159,020)	15,000
Total Capital Projects	1,180,927	(490)	-	(185,884)	65,000
<b>TOTAL EXPENDITURES</b>	<b>36,677,723</b>	<b>38,166,491</b>	<b>37,237,755</b>	<b>35,258,099</b>	<b>33,340,149</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>300,996</b>	<b>(3,079,585)</b>	<b>1,668,320</b>	<b>479,495</b>	<b>1,134,305</b>
<b>NET FUND ACTIVITY</b>	<b>1,939,802</b>	<b>(4,456,076)</b>	<b>(136,115)</b>	<b>(2,217,235)</b>	<b>(922,734)</b>
<b>ENDING FUND BALANCE</b>	<b>21,607,157</b>	<b>17,151,081</b>	<b>17,014,966</b>	<b>14,933,846</b>	<b>14,011,112</b>

# STATE ECONOMIC UNCERTAINTY FUND

## *Fund Activity Detail (Fund 101)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
Revenues by Fund Schedule	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>

# SPECIAL PROJECT FUND

*Fund Activity Detail  
(Fund 102)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	29,493	490,763	503,244	503,244	629,618
Revenues by Fund Schedule	922,539	24,963	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>952,032</b>	<b>515,726</b>	<b>503,244</b>	<b>503,244</b>	<b>629,618</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Administrative Services	461,269	12,482	-	-	-
Total Operating Expenses	461,269	12,482	-	-	-
Program Expenses					
Public Safety	-	-	-	(126,374)	-
Total Program Expenses	-	-	-	(126,374)	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>461,269</b>	<b>12,482</b>	<b>-</b>	<b>(126,374)</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>461,270</b>	<b>12,481</b>	<b>-</b>	<b>126,374</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>490,763</b>	<b>503,244</b>	<b>503,244</b>	<b>629,618</b>	<b>629,618</b>

# PENSION STABILIZATION FUND

## *Fund Activity Detail (Fund 104)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	-	-	1,100,000
Revenues by Fund Schedule	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	-	-	-	-	<b>1,100,000</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-			
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Public Safety	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-	-
<b>TOTAL TRANSFERS/LOANS</b>	-	-	-	<b>1,100,000</b>	-
<b>NET FUND ACTIVITY</b>	-	-	-	<b>1,100,000</b>	-
<b>ENDING FUND BALANCE</b>	-	-	-	<b>1,100,000</b>	<b>1,100,000</b>

# STREET IMPROVEMENT- GAS TAX FUND

*Fund Activity Detail  
(Fund 211)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	458,580	532,102	317,969	317,969	234,876
Revenues by Fund Schedule	979,906	940,166	1,008,730	924,407	824,580
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,438,486</b>	<b>1,472,268</b>	<b>1,326,699</b>	<b>1,242,376</b>	<b>1,059,456</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Development Services	7,500	7,500	7,500	7,500	7,500
Public Services	904,319	1,146,799	1,005,380	1,000,000	886,341
Total Operating Expenses	911,819	1,154,299	1,012,880	1,007,500	<b>893,841</b>
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>911,819</b>	<b>1,154,299</b>	<b>1,012,880</b>	<b>1,007,500</b>	<b>893,841</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>5,435</b>	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>73,522</b>	<b>(214,133)</b>	<b>(4,150)</b>	<b>(83,093)</b>	<b>(69,261)</b>
<b>ENDING FUND BALANCE</b>	<b>532,102</b>	<b>317,969</b>	<b>313,819</b>	<b>234,876</b>	<b>165,615</b>

# STREET DEVELOPMENT FUNDS

*Fund Activity Detail  
(Funds 221 and 222)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	(677,644)	209,272	311,214	311,214	371,648
Revenues by Fund Schedule	775,813	101,929	61,960	55,697	98,530
<b>TOTAL FUNDS AVAILABLE</b>	<b>98,169</b>	<b>311,201</b>	<b>373,174</b>	<b>366,911</b>	<b>470,178</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Streets and Highways	(111,103)	(13)	-	(4,737)	-
Total City Capital Projects	(111,103)	(13)	-	(4,737)	-
<b>TOTAL EXPENDITURES</b>	<b>(111,103)</b>	<b>(13)</b>	<b>-</b>	<b>(4,737)</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>886,916</b>	<b>101,942</b>	<b>61,960</b>	<b>60,434</b>	<b>98,530</b>
<b>ENDING FUND BALANCE</b>	<b>209,272</b>	<b>311,214</b>	<b>373,174</b>	<b>371,648</b>	<b>470,178</b>

# PROPOSITION 'A' SALES TAX FUND

*Fund Activity Detail  
(Fund 223)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	1,060,379	1,066,489	207,185	207,185	227,878
Revenues by Fund Schedule	1,346,129	1,685,397	1,372,660	1,293,243	1,314,450
<b>TOTAL FUNDS AVAILABLE</b>	<b>2,406,508</b>	<b>2,751,886</b>	<b>1,579,845</b>	<b>1,500,428</b>	<b>1,542,328</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Public Services	1,340,019	2,544,701	1,001,470	1,272,550	1,527,990
Total Operating Expenses	1,340,019	2,544,701	1,001,470	1,272,550	1,527,990
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,340,019</b>	<b>2,544,701</b>	<b>1,001,470</b>	<b>1,272,550</b>	<b>1,527,990</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>6,110</b>	<b>(859,304)</b>	<b>371,190</b>	<b>20,693</b>	<b>(213,540)</b>
<b>ENDING FUND BALANCE</b>	<b>1,066,489</b>	<b>207,185</b>	<b>578,375</b>	<b>227,878</b>	<b>14,338</b>

# STREETS - TRAFFIC CONGESTION AB2928 FUND

*Fund Activity Detail*  
(Fund 224)

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	239,062	391,078	606	606	-
Revenues by Fund Schedule	392,217	12,528	497,930	410,775	484,730
<b>TOTAL FUNDS AVAILABLE</b>	<b>631,279</b>	<b>403,606</b>	<b>498,536</b>	<b>411,381</b>	<b>484,730</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Public Works	142,153	-	-	-	484,730
Total Operating Expenses	142,153	-	-	-	484,730
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Streets & Highways	-	-	-	-	-
Total RDA Capital Projects	-	-	-	-	-
Capital Projects- City					
Streets & Highways	98,048	403,000	519,060	411,381	
Total City Capital Projects	98,048	403,000	519,060	411,381	-
<b>TOTAL EXPENDITURES</b>	<b>240,201</b>	<b>403,000</b>	<b>519,060</b>	<b>411,381</b>	<b>484,730</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>152,016</b>	<b>(390,472)</b>	<b>(21,130)</b>	<b>(606)</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>391,078</b>	<b>606</b>	<b>(20,524)</b>	<b>-</b>	<b>-</b>



# REGIONAL ARTERIAL TRAFFIC MITIGATION FUND

*Fund Activity Detail  
(Fund 226)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	-	-	-	-	18,216
Revenues by Fund Schedule	-	-	70,000	18,216	40,330
<b>TOTAL FUNDS AVAILABLE</b>	-	-	<b>70,000</b>	<b>18,216</b>	<b>58,546</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Total RDA Capital Projects	-	-	-	-	-
Capital Projects- City					
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-	-
<b>TOTAL TRANSFERS/LOANS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	-	-	<b>70,000</b>	<b>18,216</b>	<b>40,330</b>
<b>ENDING FUND BALANCE</b>	-	-	<b>70,000</b>	<b>18,216</b>	<b>58,546</b>

# STREET MAINTENANCE FUND

*Fund Activity Detail  
(Fund 103)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	3,368,000	3,368,000	3,048,000
Revenues by Fund Schedule	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	-	-	<b>3,368,000</b>	<b>3,368,000</b>	<b>3,048,000</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-			
	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Public Safety	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-	-
<b>TOTAL TRANSFERS/LOANS</b>	-	<b>3,368,000</b>	<b>(1,420,000)</b>	<b>(320,000)</b>	<b>(1,420,000)</b>
<b>NET FUND ACTIVITY</b>	-	<b>3,368,000</b>	<b>(1,420,000)</b>	<b>(320,000)</b>	<b>(1,420,000)</b>
<b>ENDING FUND BALANCE</b>	-	<b>3,368,000</b>	<b>1,948,000</b>	<b>3,048,000</b>	<b>1,628,000</b>

# DRAINAGE FUNDS

*Fund Activity Detail  
(Funds 231 and 232)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	622,042	(18,874)	105,957	105,957	86,255
Revenues by Fund Schedule	752,995	764,814	776,170	750,286	747,010
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,375,037</b>	<b>745,940</b>	<b>882,127</b>	<b>856,243</b>	<b>833,265</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Administrative	-	14,467	14,807	14,807	8,608
Administrative Services	28,014	39,076	40,267	40,267	29,391
Development Services	14,156	22,277	21,443	21,443	-
Public Services	428,293	541,428	670,979	670,979	584,112
Indirect Cost Allocation	-	22,735	22,492	22,492	4,446
Total Operating Expenses	470,463	639,983	769,988	769,988	626,557
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Flood Control and Drainage	646,391	-	-	-	-
Total Capital Projects	646,391	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,116,854</b>	<b>639,983</b>	<b>769,988</b>	<b>769,988</b>	<b>626,557</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>(277,057)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(640,916)</b>	<b>124,831</b>	<b>6,182</b>	<b>(19,702)</b>	<b>120,453</b>
<b>ENDING FUND BALANCE</b>	<b>(18,874)</b>	<b>105,957</b>	<b>112,139</b>	<b>86,255</b>	<b>206,708</b>

# STORM WATER FUND

## *Fund Activity Detail (Fund 233)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	-	-	44,152	44,152	(511,792)
Revenues by Fund Schedule	-	893,449	1,299,290	1,258,141	1,342,260
<b>TOTAL FUNDS AVAILABLE</b>	<b>-</b>	<b>893,449</b>	<b>1,343,442</b>	<b>1,302,293</b>	<b>830,468</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Administrative	-	-	-	-	16,978
Administrative Services	-	-	-	-	39,763
Development Services	-	-	-	-	19,880
Public Works	-	849,297	1,145,780	1,217,360	1,604,253
Indirect Cost Allocation	-	-	-	-	5,467
Total Operating Expenses	-	849,297	1,145,780	1,217,360	1,686,341
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>849,297</b>	<b>1,145,780</b>	<b>1,217,360</b>	<b>1,686,341</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(596,725)</b>	<b>855,875</b>
<b>NET FUND ACTIVITY</b>	<b>-</b>	<b>44,152</b>	<b>153,510</b>	<b>(555,944)</b>	<b>511,794</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>44,152</b>	<b>197,662</b>	<b>(511,792)</b>	<b>2</b>

# COMMUNITY DEVELOPMENT BLOCK GRANT FUND

## *Fund Activity Detail (Fund 241)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	1,902	-	-	-	-
Revenues by Fund Schedule	212,205	176,551	193,630	346,073	341,250
<b>TOTAL FUNDS AVAILABLE</b>	<b>214,107</b>	<b>176,551</b>	<b>193,630</b>	<b>346,073</b>	<b>341,250</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	1,902	-	-	-	-
Total Program Expenses	46,616	-	13,000	10,111	13,000
Capital Projects- RDA					
Housing Projects	159,624	115,994	38,080	184,508	124,939
Total Program Expenses	159,624	115,994	38,080	184,508	124,939
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	5,965	60,557	142,550	151,454	203,311
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	5,965	60,557	142,550	151,454	203,311
<b>TOTAL EXPENDITURES</b>	<b>214,107</b>	<b>176,551</b>	<b>193,630</b>	<b>346,073</b>	<b>341,250</b>
<b>TOTAL TRANSFER/LOANS</b>	-	-	-	-	-
<b>OUTSTANDING GRANTS</b>					
Grants Outstanding	168,453	181,551	-	23,354	-
Committed Programs/Projects	(168,453)	(181,551)	-	(23,354)	-
<b>TOTAL OUTSTANDING GRANTS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>(1,902)</b>	-	-	-	-
<b>ENDING FUND BALANCE</b>	-	-	-	-	-

# STATE GRANTS FUND

*Fund Activity Detail  
(Fund 242)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	-	-	-	-	-
Revenues by Fund Schedule	85,195	302,219	-	479,054	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>85,195</b>	<b>302,219</b>	<b>-</b>	<b>479,054</b>	<b>-</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	85,195	285,875	-	60,973	-
Public Transit	-	-	-	-	-
Streets & Highways	-	16,344	-	418,081	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	85,195	302,219	-	479,054	-
<b>TOTAL EXPENDITURES</b>	<b>85,195</b>	<b>302,219</b>	<b>-</b>	<b>479,054</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Grants Outstanding	478,903	422,594	-	-	-
Committed Programs/Projects	(478,903)	(422,594)	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# TRAFFIC DEVELOPMENT GRANT FUND

*Fund Activity Detail  
(Fund 243)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	72,565	107,998	142,872	142,872	167,271
Revenues by Fund Schedule	35,433	34,874	25,660	24,399	20,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>107,998</b>	<b>142,872</b>	<b>168,532</b>	<b>167,271</b>	<b>187,271</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>35,433</b>	<b>34,874</b>	<b>25,660</b>	<b>24,399</b>	<b>20,000</b>
<b>ENDING FUND BALANCE</b>	<b>107,998</b>	<b>142,872</b>	<b>168,532</b>	<b>167,271</b>	<b>187,271</b>

# BIKEWAY GRANT FUND

## *Fund Activity Detail (Fund 244)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	90,415	-	-	-	-
Revenues by Fund Schedule	2,704	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>93,119</b>	-	-	-	-
<b>EXPENDITURES</b>					
Operating Expenses					
Development Services	93,147	-	-	-	-
Total Operating Expenses	93,147	-	-	-	-
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	(28)	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	(28)	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>93,119</b>	-	-	-	-
<b>TOTAL TRANSFER/LOANS</b>	-	-	-	-	-
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>(90,415)</b>	-	-	-	-
<b>ENDING FUND BALANCE</b>	-	-	-	-	-

# RECYCLING GRANTS FUND

*Fund Activity Detail  
(Funds 245)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	36,738	36,506	37,961	37,961	38,664
Revenues by Fund Schedule	13,598	15,285	15,220	14,942	14,390
<b>TOTAL FUNDS AVAILABLE</b>	<b>50,336</b>	<b>51,791</b>	<b>53,181</b>	<b>52,903</b>	<b>53,054</b>
<b>EXPENDITURES</b>					
Program Expenses					
Environmental Programs	13,830	13,830	13,830	14,239	13,300
Total Program Expenses	13,830	13,830	13,830	14,239	13,300
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>13,830</b>	<b>13,830</b>	<b>13,830</b>	<b>14,239</b>	<b>13,300</b>
<b>TOTAL TRANSFER/LOANS</b>	-	-	-	-	-
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>(232)</b>	<b>1,455</b>	<b>1,390</b>	<b>703</b>	<b>1,090</b>
<b>ENDING FUND BALANCE</b>	<b>36,506</b>	<b>37,961</b>	<b>39,351</b>	<b>38,664</b>	<b>39,754</b>

# OFFICE OF TRAFFIC SAFETY GRANT FUND

*Fund Activity Detail  
(Fund 246)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	652	652	678	678	700
Revenues by Fund Schedule	-	26	20	22	20
<b>TOTAL FUNDS AVAILABLE</b>	<b>652</b>	<b>678</b>	<b>698</b>	<b>700</b>	<b>720</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>-</b>	<b>26</b>	<b>20</b>	<b>22</b>	<b>20</b>
<b>ENDING FUND BALANCE</b>	<b>652</b>	<b>678</b>	<b>698</b>	<b>700</b>	<b>720</b>

# OTHER GRANTS FUND

*Fund Activity Detail  
(Fund 247)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	15,064	-	-	-	-
Revenues by Fund Schedule	224,942	221,619	-	21,938	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>240,006</b>	<b>221,619</b>	-	<b>21,938</b>	-
<b>EXPENDITURES</b>					
Total Program Expenses	-	-	-	21,938	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	240,006	221,619	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	240,006	221,619	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>240,006</b>	<b>221,619</b>	-	<b>21,938</b>	-
<b>TOTAL TRANSFER/LOANS</b>	-	-	-	-	-
<b>OUTSTANDING GRANTS</b>					
Grants Outstanding	221,618	-	-	-	-
Committed Programs/Projects	(221,618)	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>(15,064)</b>	-	-	-	-
<b>ENDING FUND BALANCE</b>	-	-	-	-	-

# SUPPLEMENTAL LAW ENFORCEMENT GRANT FUNDS

*Fund Activity Detail  
(Fund 249)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	100,000	103,447	100,000	100,000	100,000
Revenues by Fund Schedule	103,447	100,000	90,000	100,000	100,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>203,447</b>	<b>203,447</b>	<b>190,000</b>	<b>200,000</b>	<b>200,000</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>(100,000)</b>	<b>(103,447)</b>	<b>(90,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>3,447</b>	<b>(3,447)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>103,447</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

# FEDERAL GRANTS FUND

## *Fund Activity Detail (Fund 253)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	(174)	-	23	23	23
Revenues by Fund Schedule	98,119	27,507	-	259,637	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>97,945</b>	<b>27,507</b>	<b>23</b>	<b>259,660</b>	<b>23</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	(267)	(287)	-	-	-
Environmental Programs	-	27,771	-	-	-
Safety Programs	98,212	-	-	259,637	-
Total Program Expenses	97,945	27,484	-	259,637	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>97,945</b>	<b>27,484</b>	<b>-</b>	<b>259,637</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Grants Outstanding	292,796	236,562	-	-	-
Committed Programs/Projects	(292,796)	(236,562)	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>174</b>	<b>23</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>

# CONGESTION MITIGATION GRANT FUND

*Fund Activity Detail  
(Fund 255)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	(18,750)	-	-	-	-
Revenues by Fund Schedule	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>(18,750)</b>	-	-	-	-
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	(18,750)	-	-	-	-
Total City Capital Projects	(18,750)	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>(18,750)</b>	-	-	-	-
<b>TOTAL TRANSFER/LOANS</b>	-	-	-	-	-
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>18,750</b>	-	-	-	-
<b>ENDING FUND BALANCE</b>	-	-	-	-	-

# CLEEP FUND

## *Fund Activity Detail (Fund 256)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	57,590	10,649	12,223	12,223	13,439
Revenues by Fund Schedule	2,319	1,574	1,030	1,169	820
<b>TOTAL FUNDS AVAILABLE</b>	<b>59,909</b>	<b>12,223</b>	<b>13,253</b>	<b>13,392</b>	<b>14,259</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	49,260	-	-	(47)	-
Total Program Expenses	49,260	-	-	(47)	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>49,260</b>	<b>-</b>	<b>-</b>	<b>(47)</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(46,941)</b>	<b>1,574</b>	<b>1,030</b>	<b>1,216</b>	<b>820</b>
<b>ENDING FUND BALANCE</b>	<b>10,649</b>	<b>12,223</b>	<b>13,253</b>	<b>13,439</b>	<b>14,259</b>

# USED OIL GRANT FUND

## *Fund Activity Detail (Fund 257)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	(9,068)	4,479	2,702	2,702	533
Revenues by Fund Schedule	25,006	14,395	12,980	12,961	12,680
<b>TOTAL FUNDS AVAILABLE</b>	<b>15,938</b>	<b>18,874</b>	<b>15,682</b>	<b>15,663</b>	<b>13,213</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	11,459	16,172	15,130	15,130	12,000
Safety Programs	-	-	-	-	-
Total Program Expenses	11,459	16,172	15,130	15,130	12,000
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>11,459</b>	<b>16,172</b>	<b>15,130</b>	<b>15,130</b>	<b>12,000</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>13,547</b>	<b>(1,777)</b>	<b>(2,150)</b>	<b>(2,169)</b>	<b>680</b>
<b>ENDING FUND BALANCE</b>	<b>4,479</b>	<b>2,702</b>	<b>552</b>	<b>533</b>	<b>1,213</b>

# PUBLIC EDUCATION GRANT FUND

*Fund Activity Detail  
(Fund 714)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	16,296	26,968	29,449	29,449	31,503
Revenues by Fund Schedule	2,248	2,481	2,120	2,054	1,760
<b>TOTAL FUNDS AVAILABLE</b>	<b>18,544</b>	<b>29,449</b>	<b>31,569</b>	<b>31,503</b>	<b>33,263</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Community Programs	(8,424)	-	-	-	-
Total Program Expenses	(8,424)	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>(8,424)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>10,672</b>	<b>2,481</b>	<b>2,120</b>	<b>2,054</b>	<b>1,760</b>
<b>ENDING FUND BALANCE</b>	<b>26,968</b>	<b>29,449</b>	<b>31,569</b>	<b>31,503</b>	<b>33,263</b>

# DEVELOPER CONTRIBUTION IN-LIEU FUND

*Fund Activity Detail  
(Fund 251)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	280,430	359,263	451,848	451,848	526,139
Revenues by Fund Schedule	78,833	92,585	85,830	74,291	40,720
<b>TOTAL FUNDS AVAILABLE</b>	<b>359,263</b>	<b>451,848</b>	<b>537,678</b>	<b>526,139</b>	<b>566,859</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Total RDA Capital Projects	-	-	-	-	-
Capital Projects- City					
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>78,833</b>	<b>92,585</b>	<b>85,830</b>	<b>74,291</b>	<b>40,720</b>
<b>ENDING FUND BALANCE</b>	<b>359,263</b>	<b>451,848</b>	<b>537,678</b>	<b>526,139</b>	<b>566,859</b>

# HABITAT MITIGATION IN-LIEU FUNDS

*Fund Activity Detail  
(Fund 252)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	122,928	412,217	483,001	483,001	556,589
Revenues by Fund Schedule	289,289	84,784	42,220	58,763	67,360
<b>TOTAL FUNDS AVAILABLE</b>	<b>412,217</b>	<b>497,001</b>	<b>525,221</b>	<b>541,764</b>	<b>623,949</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Administrative Services	-	14,000	-	-	-
Total Operating Expenses	-	14,000	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Total RDA Capital Projects	-	-	-	-	-
Capital Projects- City					
Sensitive Lands Acquisition	-	-	-	(14,825)	-
Total City Capital Projects	-	-	-	(14,825)	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>14,000</b>	<b>-</b>	<b>(14,825)</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>289,289</b>	<b>70,784</b>	<b>42,220</b>	<b>73,588</b>	<b>67,360</b>
<b>ENDING FUND BALANCE</b>	<b>412,217</b>	<b>483,001</b>	<b>525,221</b>	<b>556,589</b>	<b>623,949</b>

# FIRE PROTECTION IMPACT FUND

*Fund Activity Detail  
(Fund 258)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	-	-	-	-	-
Revenues by Fund Schedule	-	-	-	-	4,850
<b>TOTAL FUNDS AVAILABLE</b>	-	-	-	-	<b>4,850</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-	-
<b>TOTAL TRANSFER/LOANS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	-	-	-	-	<b>4,850</b>
<b>ENDING FUND BALANCE</b>	-	-	-	-	<b>4,850</b>

# PARK IMPROVEMENT FUND

## *Fund Activity Detail (Fund 411)*

	2006-07 Actual	2007-08 Approved	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	367,669	847,860	942,365	942,365	1,052,193
Revenues by Fund Schedule	57,420	94,505	87,980	86,158	118,510
<b>TOTAL FUNDS AVAILABLE</b>	<b>425,089</b>	<b>942,365</b>	<b>1,030,345</b>	<b>1,028,523</b>	<b>1,170,703</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Parks and Open Space	(422,771)	-	-	(23,670)	-
Total Capital Projects	(422,771)	-	-	(23,670)	-
<b>TOTAL EXPENDITURES</b>	<b>(422,771)</b>	<b>-</b>	<b>-</b>	<b>(23,670)</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>480,191</b>	<b>94,505</b>	<b>87,980</b>	<b>109,828</b>	<b>118,510</b>
<b>ENDING FUND BALANCE</b>	<b>847,860</b>	<b>942,365</b>	<b>1,030,345</b>	<b>1,052,193</b>	<b>1,170,703</b>



# DISTRICT'S ADMINISTRATION FUND

## *Fund Activity Detail (Fund 261)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	24,411	24,071	28,807	28,807	29,260
Revenues by Fund Schedule	4,050	1,082	620	453	380
<b>TOTAL FUNDS AVAILABLE</b>	<b>28,461</b>	<b>25,153</b>	<b>29,427</b>	<b>29,260</b>	<b>29,640</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative & Administrative	-	-	-	-	35,815
Administrative Services					67,761
Development Services	-	-	-	-	126,588
Public Works	4,390	(3,654)	(14)	-	(265,861)
Indirect Cost Allocation	-	-	-	-	8,609
Total Operating Expenses	4,390	(3,654)	(14)	-	(27,088)
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>4,390</b>	<b>(3,654)</b>	<b>(14)</b>	<b>-</b>	<b>(27,088)</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(340)</b>	<b>4,736</b>	<b>634</b>	<b>453</b>	<b>27,468</b>
<b>ENDING FUND BALANCE</b>	<b>24,071</b>	<b>28,807</b>	<b>29,441</b>	<b>29,260</b>	<b>56,728</b>

# LANDSCAPE MAINTENANCE DISTRICT 86-01 FUND

*Fund Activity Detail  
(Fund 262)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	38,317	34,698	22,510	22,510	18,525
Revenues by Fund Schedule	24,574	24,878	23,850	23,715	23,780
<b>TOTAL FUNDS AVAILABLE</b>	<b>62,891</b>	<b>59,576</b>	<b>46,360</b>	<b>46,225</b>	<b>42,305</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	28,193	47,416	39,860	38,229	43,650
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	28,193	47,416	39,860	38,229	43,650
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>28,193</b>	<b>47,416</b>	<b>39,860</b>	<b>38,229</b>	<b>43,650</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>10,350</b>	<b>10,530</b>	<b>10,529</b>	<b>10,940</b>
<b>NET FUND ACTIVITY</b>	<b>(3,619)</b>	<b>(12,188)</b>	<b>(5,480)</b>	<b>(3,985)</b>	<b>(8,930)</b>
<b>ENDING FUND BALANCE</b>	<b>34,698</b>	<b>22,510</b>	<b>17,030</b>	<b>18,525</b>	<b>9,595</b>

# LANDSCAPE MAINTENANCE DISTRICT 83-01 FUND

## *Fund Activity Detail (Fund 263)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	528,803	518,956	431,120	431,120	374,368
Revenues by Fund Schedule	185,293	189,368	178,490	179,566	176,660
<b>TOTAL FUNDS AVAILABLE</b>	<b>714,096</b>	<b>708,324</b>	<b>609,610</b>	<b>610,686</b>	<b>551,028</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	195,140	316,984	284,880	277,006	299,060
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	195,140	316,984	284,880	277,006	299,060
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>195,140</b>	<b>316,984</b>	<b>284,880</b>	<b>277,006</b>	<b>299,060</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>39,780</b>	<b>40,690</b>	<b>40,688</b>	<b>42,250</b>
<b>NET FUND ACTIVITY</b>	<b>(9,847)</b>	<b>(87,836)</b>	<b>(65,700)</b>	<b>(56,752)</b>	<b>(80,150)</b>
<b>ENDING FUND BALANCE</b>	<b>518,956</b>	<b>431,120</b>	<b>365,420</b>	<b>374,368</b>	<b>294,218</b>

# LANDSCAPE MAINTENANCE DISTRICT 86-01 FUND

*Fund Activity Detail  
(Fund 264)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	450,644	402,707	361,820	361,820	262,739
Revenues by Fund Schedule	255,747	255,355	252,400	251,123	250,930
<b>TOTAL FUNDS AVAILABLE</b>	<b>706,391</b>	<b>658,062</b>	<b>614,220</b>	<b>612,943</b>	<b>513,669</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	303,684	333,982	341,770	347,240	430,680
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	303,684	333,982	341,770	347,240	430,680
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Streets and Highways	-	-	-	41,419	-
Total Capital Projects	-	-	-	41,419	-
<b>TOTAL EXPENDITURES</b>	<b>303,684</b>	<b>333,982</b>	<b>341,770</b>	<b>388,659</b>	<b>430,680</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>37,740</b>	<b>38,450</b>	<b>38,455</b>	<b>39,930</b>
<b>NET FUND ACTIVITY</b>	<b>(47,937)</b>	<b>(40,887)</b>	<b>(50,920)</b>	<b>(99,081)</b>	<b>(139,820)</b>
<b>ENDING FUND BALANCE</b>	<b>402,707</b>	<b>361,820</b>	<b>310,900</b>	<b>262,739</b>	<b>122,919</b>

# LANDSCAPE MAINTENANCE DISTRICT 86-2A FUND

*Fund Activity Detail*  
(Fund 265)

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	16,480	15,270	17,941	17,941	12,464
Revenues by Fund Schedule	20,963	20,571	20,760	20,803	20,890
<b>TOTAL FUNDS AVAILABLE</b>	<b>37,443</b>	<b>35,841</b>	<b>38,701</b>	<b>38,744</b>	<b>33,354</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	22,173	20,650	29,260	28,942	26,570
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	22,173	20,650	29,260	28,942	26,570
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>22,173</b>	<b>20,650</b>	<b>29,260</b>	<b>28,942</b>	<b>26,570</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>2,750</b>	<b>2,660</b>	<b>2,662</b>	<b>2,770</b>
<b>NET FUND ACTIVITY</b>	<b>(1,210)</b>	<b>2,671</b>	<b>(5,840)</b>	<b>(5,477)</b>	<b>(2,910)</b>
<b>ENDING FUND BALANCE</b>	<b>15,270</b>	<b>17,941</b>	<b>12,101</b>	<b>12,464</b>	<b>9,554</b>

# LANDSCAPE MAINTENANCE DISTRICT 86-02B FUND

## *Fund Activity Detail (Fund 266)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	154,942	150,305	165,706	165,706	161,234
Revenues by Fund Schedule	52,072	53,752	52,970	53,367	52,930
<b>TOTAL FUNDS AVAILABLE</b>	<b>207,014</b>	<b>204,057</b>	<b>218,676</b>	<b>219,073</b>	<b>214,164</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	56,709	40,701	55,240	60,229	62,030
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	56,709	40,701	55,240	60,229	62,030
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>56,709</b>	<b>40,701</b>	<b>55,240</b>	<b>60,229</b>	<b>62,030</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>2,350</b>	<b>2,390</b>	<b>2,390</b>	<b>2,490</b>
<b>NET FUND ACTIVITY</b>	<b>(4,637)</b>	<b>15,401</b>	<b>120</b>	<b>(4,472)</b>	<b>(6,610)</b>
<b>ENDING FUND BALANCE</b>	<b>150,305</b>	<b>165,706</b>	<b>165,826</b>	<b>161,234</b>	<b>154,624</b>

# LANDSCAPE MAINTENANCE DISTRICT 86-03A FUND

*Fund Activity Detail  
(Fund 267)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	62,383	59,072	59,294	59,294	45,503
Revenues by Fund Schedule	28,294	27,705	27,470	27,213	27,280
<b>TOTAL FUNDS AVAILABLE</b>	<b>90,677</b>	<b>86,777</b>	<b>86,764</b>	<b>86,507</b>	<b>72,783</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	31,605	28,533	39,240	42,071	34,600
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	31,605	28,533	39,240	42,071	34,600
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>31,605</b>	<b>28,533</b>	<b>39,240</b>	<b>42,071</b>	<b>34,600</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>1,050</b>	<b>1,070</b>	<b>1,067</b>	<b>1,110</b>
<b>NET FUND ACTIVITY</b>	<b>(3,311)</b>	<b>222</b>	<b>(10,700)</b>	<b>(13,791)</b>	<b>(6,210)</b>
<b>ENDING FUND BALANCE</b>	<b>59,072</b>	<b>59,294</b>	<b>48,594</b>	<b>45,503</b>	<b>39,293</b>

# LANDSCAPE MAINTENANCE DISTRICT 86-03B FUND

## *Fund Activity Detail (Fund 268)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	136,620	135,316	132,056	132,056	128,399
Revenues by Fund Schedule	20,395	20,626	19,520	19,440	18,990
<b>TOTAL FUNDS AVAILABLE</b>	<b>157,015</b>	<b>155,942</b>	<b>151,576</b>	<b>151,496</b>	<b>147,389</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	21,699	29,186	32,650	28,429	30,430
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	21,699	29,186	32,650	28,429	30,430
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>21,699</b>	<b>29,186</b>	<b>32,650</b>	<b>28,429</b>	<b>30,430</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>5,300</b>	<b>5,330</b>	<b>5,332</b>	<b>5,540</b>
<b>NET FUND ACTIVITY</b>	<b>(1,304)</b>	<b>(3,260)</b>	<b>(7,800)</b>	<b>(3,657)</b>	<b>(5,900)</b>
<b>ENDING FUND BALANCE</b>	<b>135,316</b>	<b>132,056</b>	<b>124,256</b>	<b>128,399</b>	<b>122,499</b>

# LANDSCAPE MAINTENANCE DISTRICT 87-01 FUND

*Fund Activity Detail  
(Fund 269)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	882,913	858,735	739,865	739,865	561,750
Revenues by Fund Schedule	661,700	666,005	658,250	655,269	648,330
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,544,613</b>	<b>1,524,740</b>	<b>1,398,115</b>	<b>1,395,134</b>	<b>1,210,080</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	685,878	871,575	933,240	921,559	1,009,390
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	685,878	871,575	933,240	921,559	1,009,390
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>685,878</b>	<b>871,575</b>	<b>933,240</b>	<b>921,559</b>	<b>1,009,390</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>86,700</b>	<b>88,180</b>	<b>88,175</b>	<b>91,580</b>
<b>NET FUND ACTIVITY</b>	<b>(24,178)</b>	<b>(118,870)</b>	<b>(186,810)</b>	<b>(178,115)</b>	<b>(269,480)</b>
<b>ENDING FUND BALANCE</b>	<b>858,735</b>	<b>739,865</b>	<b>553,055</b>	<b>561,750</b>	<b>292,270</b>

# LANDSCAPE MAINTENANCE DISTRICT 83-01C FUND

## *Fund Activity Detail (Fund 271)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	56,200	59,945	64,793	64,793	63,666
Revenues by Fund Schedule	15,452	14,784	14,320	14,540	14,540
<b>TOTAL FUNDS AVAILABLE</b>	<b>71,652</b>	<b>74,729</b>	<b>79,113</b>	<b>79,333</b>	<b>78,206</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	11,707	12,096	19,700	17,861	16,270
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	11,707	12,096	19,700	17,861	16,270
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>11,707</b>	<b>12,096</b>	<b>19,700</b>	<b>17,861</b>	<b>16,270</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>2,160</b>	<b>2,190</b>	<b>2,194</b>	<b>2,280</b>
<p>Note: At June 30, 2009, of the total estimated fund balance \$23,400 is designated for wall replacement.</p>					
<b>NET FUND ACTIVITY</b>	<b>3,745</b>	<b>4,848</b>	<b>(3,190)</b>	<b>(1,127)</b>	<b>550</b>
<b>ENDING FUND BALANCE</b>	<b>59,945</b>	<b>64,793</b>	<b>61,603</b>	<b>63,666</b>	<b>64,216</b>

# LIGHTING DISTRICT FUND

## *Fund Activity Detail (Fund 275)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	2,907,858	3,255,508	3,613,147	3,613,147	3,701,021
Revenues by Fund Schedule	1,131,482	1,225,091	1,113,870	1,137,732	1,110,730
<b>TOTAL FUNDS AVAILABLE</b>	<b>4,039,340</b>	<b>4,480,599</b>	<b>4,727,017</b>	<b>4,750,879</b>	<b>4,811,751</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Admin Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Services	858,089	970,452	1,358,660	1,147,739	939,450
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	858,089	970,452	1,358,660	1,147,739	939,450
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Traffic Signals	28,732	-	-	10,259	-
Streets and Highways	(989)	-	-	-	-
Total Capital Projects	27,743	-	-	10,259	-
<b>TOTAL EXPENDITURES</b>	<b>885,832</b>	<b>970,452</b>	<b>1,358,660</b>	<b>1,157,998</b>	<b>939,450</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>102,000</b>	<b>103,000</b>	<b>104,000</b>	<b>108,140</b>	<b>106,970</b>
<b>NET FUND ACTIVITY</b>	<b>347,650</b>	<b>357,639</b>	<b>(140,790)</b>	<b>87,874</b>	<b>278,250</b>
<b>ENDING FUND BALANCE</b>	<b>3,255,508</b>	<b>3,613,147</b>	<b>3,472,357</b>	<b>3,701,021</b>	<b>3,979,271</b>



# 800 MHZ SYSTEM FUND

*Fund Activity Detail  
(Fund 281)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	61,974	54,130	43,294	43,294	27,584
Revenues by Fund Schedule	138,262	137,335	135,500	135,000	135,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>200,236</b>	<b>191,465</b>	<b>178,794</b>	<b>178,294</b>	<b>162,584</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Administrative Expense	58,396	60,461	57,120	63,000	71,200
Total Operating Expenses	58,396	60,461	57,120	63,000	71,200
Debt Service					
Annual Debt Service	87,710	87,710	87,710	87,710	87,710
Total Debt Service	87,710	87,710	87,710	87,710	87,710
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>146,106</b>	<b>148,171</b>	<b>144,830</b>	<b>150,710</b>	<b>158,910</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(7,844)</b>	<b>(10,836)</b>	<b>(9,330)</b>	<b>(15,710)</b>	<b>(23,910)</b>
<b>ENDING FUND BALANCE</b>	<b>54,130</b>	<b>43,294</b>	<b>33,964</b>	<b>27,584</b>	<b>3,674</b>

# HOUSEHOLD HAZARDOUS WASTE FUND

*Fund Activity Detail  
(Fund 250)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	127,766	134,933	136,540	136,540	86,909
Revenues by Fund Schedule	236,767	237,607	241,820	244,622	232,390
<b>TOTAL FUNDS AVAILABLE</b>	<b>364,533</b>	<b>372,540</b>	<b>378,360</b>	<b>381,162</b>	<b>319,299</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	-	-	-	-
Environmental Programs	229,600	236,000	236,000	294,253	240,000
Safety Programs	-	-	-	-	-
Total Program Expenses	229,600	236,000	236,000	294,253	240,000
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	-	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>229,600</b>	<b>236,000</b>	<b>236,000</b>	<b>294,253</b>	<b>240,000</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>7,167</b>	<b>1,607</b>	<b>5,820</b>	<b>(49,631)</b>	<b>(7,610)</b>
<b>ENDING FUND BALANCE</b>	<b>134,933</b>	<b>136,540</b>	<b>142,360</b>	<b>86,909</b>	<b>79,299</b>

# DEBT SERVICE FUND

## Fund Activity Detail (Fund 311)

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	5,271,361	3,457,484	3,126,648	3,126,648	2,741,154
Revenues by Fund Schedule	978,652	901,660	844,390	835,704	825,730
Use of Fiscal Agent Assets	8,744	13,982	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>6,258,757</b>	<b>4,373,126</b>	<b>3,971,038</b>	<b>3,962,352</b>	<b>3,566,884</b>
<b>EXPENDITURES</b>					
Bond Interest and Redemption Expenses					
2003 COP (City Office Building)	1,127,515	1,127,615	1,129,020	1,129,015	1,129,810
2005 COP	718,863	714,663	712,960	712,963	716,680
Processing Fees	11,355	7,910	16,000	10,000	16,000
Total Bond Interest and Redemption Expenses	1,857,733	1,850,188	1,857,980	1,851,978	1,862,490
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,857,733</b>	<b>1,850,188</b>	<b>1,857,980</b>	<b>1,851,978</b>	<b>1,862,490</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>(943,540)</b>	<b>603,710</b>	<b>614,800</b>	<b>630,780</b>	<b>636,920</b>
<b>NET FUND ACTIVITY</b>	<b>(1,813,877)</b>	<b>(330,836)</b>	<b>(398,790)</b>	<b>(385,494)</b>	<b>(399,840)</b>
<b>ENDING FUND BALANCE</b>	<b>3,457,484</b>	<b>3,126,648</b>	<b>2,727,858</b>	<b>2,741,154</b>	<b>2,341,314</b>

# COMMUNITY FACILITIES DIST. #1- DEBT SERVICE FUND

*Fund Activity Detail  
(Fund 331)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,423,109	1,399,726	1,498,689	1,498,689	1,479,411
Revenues by Fund Schedule	2,516,302	2,467,709	2,453,150	2,447,097	1,841,210
Use of Fiscal Agent Assets	(73,866)	95,778	-	-	255,200
<b>TOTAL FUNDS AVAILABLE</b>	<b>3,865,545</b>	<b>3,963,213</b>	<b>3,951,839</b>	<b>3,945,786</b>	<b>3,575,821</b>
<b>EXPENDITURES</b>					
Bond Interest and Redemption Expenses					
Bond Interest/Principal	2,456,284	2,461,084	2,459,340	2,459,340	2,366,940
Bond Fees	9,535	3,440	5,000	7,035	5,000
Total Interest and Redemption Expenses	2,465,819	2,464,524	2,464,340	2,466,375	2,371,940
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,465,819</b>	<b>2,464,524</b>	<b>2,464,340</b>	<b>2,466,375</b>	<b>2,371,940</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(23,383)</b>	<b>98,963</b>	<b>(11,190)</b>	<b>(19,278)</b>	<b>(275,530)</b>
<b>ENDING FUND BALANCE</b>	<b>1,399,726</b>	<b>1,498,689</b>	<b>1,487,499</b>	<b>1,479,411</b>	<b>1,203,881</b>

# HIGH VALLEY ROAD DEBT SERVICE FUND

## *Fund Activity Detail (Fund 334)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	44,035	50,331	47,385	47,385	42,705
Revenues by Fund Schedule	59,035	53,314	53,870	50,558	57,680
Use of Fiscal Agent Assets	(174)	788	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>102,896</b>	<b>104,433</b>	<b>101,255</b>	<b>97,943</b>	<b>100,385</b>
<b>EXPENDITURES</b>					
Bond Expenses:					
Bond Interest/Principal	44,375	52,813	50,940	50,938	49,070
Bond Fees	4,235	4,235	4,300	4,300	4,300
Total Bond Expenses	48,610	57,048	55,240	55,238	53,370
Operating Expenses					
Reimbursement Agreement	3,955	-	-	-	-
Total Operating Expenses	3,955	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>52,565</b>	<b>57,048</b>	<b>55,240</b>	<b>55,238</b>	<b>53,370</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>6,296</b>	<b>(2,946)</b>	<b>(1,370)</b>	<b>(4,680)</b>	<b>4,310</b>
<b>ENDING FUND BALANCE</b>	<b>50,331</b>	<b>47,385</b>	<b>46,015</b>	<b>42,705</b>	<b>47,015</b>

# COMMUNITY FACILITIES DIST. #88-1 DEBT SERVICE FUND

*Fund Activity Detail  
(Fund 335)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	3,028,356	3,140,466	3,251,591	3,251,591	3,229,471
Revenues by Fund Schedule	3,740,350	3,772,005	3,693,330	3,698,423	3,746,520
Use of Fiscal Agent Assets	17,401	(29,575)	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>6,786,107</b>	<b>6,882,896</b>	<b>6,944,921</b>	<b>6,950,014</b>	<b>6,975,991</b>
<b>EXPENDITURES</b>					
Bond Interest and Redemption Expenses					
Bond Interest/Principal	3,594,565	3,582,988	3,578,080	3,578,075	3,571,830
Annual Interest on Loans	48,488	45,434	33,200	33,200	27,500
Bond Fees	2,588	2,883	4,000	3,000	4,000
Total Interest and Redemption Expenses	3,645,641	3,631,305	3,615,280	3,614,275	3,603,330
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,645,641</b>	<b>3,631,305</b>	<b>3,615,280</b>	<b>3,614,275</b>	<b>3,603,330</b>
<b>TOTAL TRANSFERS/LOANS</b>		-	-	(106,268)	-
<b>NET FUND ACTIVITY</b>	<b>112,110</b>	<b>111,125</b>	<b>78,050</b>	<b>(22,120)</b>	<b>143,190</b>
<b>ENDING FUND BALANCE</b>	<b>3,140,466</b>	<b>3,251,591</b>	<b>3,329,641</b>	<b>3,229,471</b>	<b>3,372,661</b>

# OLD COACH WATER LINE- DEBT SERVICE FUND

*Fund Activity Detail  
(Fund 336)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	56,282	55,617	58,274	58,274	59,387
Revenues by Fund Schedule	29,787	33,082	31,570	31,511	31,380
<b>TOTAL FUNDS AVAILABLE</b>	<b>86,069</b>	<b>88,699</b>	<b>89,844</b>	<b>89,785</b>	<b>90,767</b>
<b>EXPENDITURES</b>					
Bond Interest and Redemption Expenses					
Bond Interest/Principal	28,952	28,925	28,900	28,898	28,880
Bond Fees	1,500	1,500	1,500	1,500	1,500
Total Interest and Redemption Expenses	30,452	30,425	30,400	30,398	30,380
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>30,452</b>	<b>30,425</b>	<b>30,400</b>	<b>30,398</b>	<b>30,380</b>
<b>TOTAL TRANSFERS/LOANS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>(665)</b>	<b>2,657</b>	<b>1,170</b>	<b>1,113</b>	<b>1,000</b>
<b>ENDING FUND BALANCE</b>	<b>55,617</b>	<b>58,274</b>	<b>59,444</b>	<b>59,387</b>	<b>60,387</b>

# WATER UTILITIES FUND

## *Fund Activity Detail (Fund 510)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,745,483	1,729,036	3,168,733	3,168,733	(243,695)
Revenues by Fund Schedule	17,059,584	17,210,821	16,565,450	16,647,760	19,535,770
<b>TOTAL FUNDS AVAILABLE</b>	<b>18,805,067</b>	<b>18,939,857</b>	<b>19,734,183</b>	<b>19,816,493</b>	<b>19,292,075</b>
<b>EXPENDITURES</b>					
Bond Interest and Redemption Expenses					
Annual Expense	278,300	274,694	275,960	275,685	276,340
Bond Issuance Cost	6,437	6,437	-	-	-
Total Bond and Interest Expenses	284,737	281,131	275,960	275,685	276,340
Operating Expenses					
Legislative & Administrative Service	208,721	303,164	339,220	310,288	288,689
Administrative Services	1,698,692	1,046,429	1,132,944	1,069,279	2,220,193
Development Services	106,679	291,537	339,593	280,629	330,781
Public Services	14,199,104	14,324,883	16,391,708	16,747,186	16,655,221
Indirect Cost Allocation	-	495,148	502,181	485,181	170,921
Total Operating Expenses	16,213,196	16,461,161	18,705,646	18,892,563	19,665,805
Total Program Budgets	17,000	53,690		86,175	154,000
Capital Projects					
Streets and Highways	(1,693)	-	-	-	-
Government Buildings	(16,012)	(217,157)	-	(13,390)	-
Park Improvements	3,294	-	-	-	-
Water Improvements	1,726,082	-	-	1,563,195	750,000
Total Capital Projects	1,711,671	(217,157)	-	1,549,805	750,000
<b>TOTAL EXPENDITURES</b>	<b>18,226,604</b>	<b>16,578,825</b>	<b>18,981,606</b>	<b>20,804,228</b>	<b>20,846,145</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>1,150,573</b>	<b>807,701</b>	<b>805,760</b>	<b>744,040</b>	<b>1,638,540</b>
<b>NET FUND ACTIVITY</b>	<b>(16,447)</b>	<b>1,439,697</b>	<b>(1,610,396)</b>	<b>(3,412,428)</b>	<b>328,165</b>
<b>ENDING FUND BALANCE</b>	<b>1,729,036</b>	<b>3,168,733</b>	<b>1,558,337</b>	<b>(243,695)</b>	<b>84,470</b>



# CAPITAL REPLACEMENT-EQUIPMENT FUNDS

*Fund Activity Detail  
(Funds 611)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	3,934,976	4,451,506	4,855,235	4,855,235	5,339,926
Revenues by Fund Schedule	2,337,736	2,545,953	2,721,790	2,650,874	2,798,550
<b>TOTAL FUNDS AVAILABLE</b>	<b>6,272,712</b>	<b>6,997,459</b>	<b>7,577,025</b>	<b>7,506,109</b>	<b>8,138,476</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin Services	-	-	-	-	16,770
Administrative Services	920,289	1,125,387	1,095,463	1,030,935	1,443,706
Public Works	900,917	1,016,837	1,233,780	1,135,248	1,239,935
Indirect Cost Allocation					6,100
Total Operating Expenses	1,821,206	2,142,224	2,329,243	2,166,183	2,706,511
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Government Buildings	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,821,206</b>	<b>2,142,224</b>	<b>2,329,243</b>	<b>2,166,183</b>	<b>2,706,511</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>516,530</b>	<b>403,729</b>	<b>392,547</b>	<b>484,691</b>	<b>92,039</b>
<b>ENDING FUND BALANCE</b>	<b>4,451,506</b>	<b>4,855,235</b>	<b>5,247,782</b>	<b>5,339,926</b>	<b>5,431,965</b>

# CAPITAL REPLACEMENT-FACILITIES FUNDS

*Fund Activity Detail  
(Funds 617)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	3,111,790	3,004,872	3,299,476	3,299,476	3,037,311
Revenues by Fund Schedule	124,775	150,393	134,310	103,463	87,260
<b>TOTAL FUNDS AVAILABLE</b>	<b>3,236,565</b>	<b>3,155,265</b>	<b>3,433,786</b>	<b>3,402,939</b>	<b>3,124,571</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Administrative Services	193,930	253,719	382,359	326,499	401,150
Public Services	-	-	-	-	-
Total Operating Expenses	193,930	253,719	382,359	326,499	401,150
Program Expenses					
	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Government Buildings	777,500	-	-	39,129	-
Total Capital Projects	777,500	-	-	39,129	-
<b>TOTAL EXPENDITURES</b>	<b>971,430</b>	<b>253,719</b>	<b>382,359</b>	<b>365,628</b>	<b>401,150</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>739,737</b>	<b>397,930</b>	<b>397,930</b>	-	-
<b>NET FUND ACTIVITY</b>	<b>(106,918)</b>	<b>294,604</b>	<b>149,881</b>	<b>(262,165)</b>	<b>(313,890)</b>
<b>ENDING FUND BALANCE</b>	<b>3,004,872</b>	<b>3,299,476</b>	<b>3,449,357</b>	<b>3,037,311</b>	<b>2,723,421</b>

# TREE TRUST FUND

*Fund Activity Detail  
(Fund 254)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Balance- July 1	100,982	105,911	99,132	99,132	103,185
Revenues by Fund Schedule	4,929	5,254	4,550	4,053	3,440
<b>TOTAL FUNDS AVAILABLE</b>	<b>105,911</b>	<b>111,165</b>	<b>103,682</b>	<b>103,185</b>	<b>106,625</b>
<b>EXPENDITURES</b>					
Program Expenses					
Community Programs	-	(7,967)	-	-	-
Environmental Programs	-	-	-	-	-
Safety Programs	-	-	-	-	-
Total Program Expenses	-	(7,967)	-	-	-
Capital Projects- RDA					
Housing Projects	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects- City					
Air Quality	-	-	-	-	-
Government Facilities	-	-	-	-	-
Parks/Recreation	-	20,000	-	-	-
Public Transit	-	-	-	-	-
Streets & Highways	-	-	-	-	-
Traffic Signs & Signals	-	-	-	-	-
Total City Capital Projects	-	20,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>12,033</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFER/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OUTSTANDING GRANTS</b>					
Change in Grants Outstanding	-	-	-	-	-
<b>TOTAL OUTSTANDING GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>4,929</b>	<b>(6,779)</b>	<b>4,550</b>	<b>4,053</b>	<b>3,440</b>
<b>ENDING FUND BALANCE</b>	<b>105,911</b>	<b>99,132</b>	<b>103,682</b>	<b>103,185</b>	<b>106,625</b>



# LIBRARY ENDOWMENT FUND

*Fund Activity Detail  
(Fund 712)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	874,691	878,041	881,627	881,627	884,490
Revenues by Fund Schedule	33,501	35,862	30,630	28,633	20,040
<b>TOTAL FUNDS AVAILABLE</b>	<b>908,192</b>	<b>913,903</b>	<b>912,257</b>	<b>910,260</b>	<b>904,530</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Community Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>(30,151)</b>	<b>(32,276)</b>	<b>(27,570)</b>	<b>(25,770)</b>	<b>(90,040)</b>
<b>NET FUND ACTIVITY</b>	<b>3,350</b>	<b>3,586</b>	<b>3,060</b>	<b>2,863</b>	<b>(70,000)</b>
<b>ENDING FUND BALANCE</b>	<b>878,041</b>	<b>881,627</b>	<b>884,687</b>	<b>884,490</b>	<b>814,490</b>







# MARY PATRICIA ROSS TRUST FUND

## *Fund Activity Detail (Fund 741)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	76,747	79,686	82,941	82,941	85,635
Revenues by Fund Schedule	2,939	3,255	2,780	2,694	2,290
<b>TOTAL FUNDS AVAILABLE</b>	<b>79,686</b>	<b>82,941</b>	<b>85,721</b>	<b>85,635</b>	<b>87,925</b>
<b>EXPENDITURES</b>					
Operating Expenses					
	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Public Safety	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>2,939</b>	<b>3,255</b>	<b>2,780</b>	<b>2,694</b>	<b>2,290</b>
<b>ENDING FUND BALANCE</b>	<b>79,686</b>	<b>82,941</b>	<b>85,721</b>	<b>85,635</b>	<b>87,925</b>

# BETTE BENDIXEN TRUST FUND

*Fund Activity Detail  
(Fund 742)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	18,309	19,010	19,786	19,786	20,429
Revenues by Fund Schedule	701	776	660	643	550
<b>TOTAL FUNDS AVAILABLE</b>	<b>19,010</b>	<b>19,786</b>	<b>20,446</b>	<b>20,429</b>	<b>20,979</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Public Safety	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>701</b>	<b>776</b>	<b>660</b>	<b>643</b>	<b>550</b>
<b>ENDING FUND BALANCE</b>	<b>19,010</b>	<b>19,786</b>	<b>20,446</b>	<b>20,429</b>	<b>20,979</b>





# POWAY ARTS FUND

## Fund Activity Detail (Fund 775)

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	23,653	27,327	30,285	30,285	31,918
Revenues by Fund Schedule	3,674	2,958	2,820	1,633	1,390
<b>TOTAL FUNDS AVAILABLE</b>	<b>27,327</b>	<b>30,285</b>	<b>33,105</b>	<b>31,918</b>	<b>33,308</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Community Programs		(25,969)			-
Total Program Expenses	-	(25,969)	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>(25,969)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>(25,969)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>3,674</b>	<b>2,958</b>	<b>2,820</b>	<b>1,633</b>	<b>1,390</b>
<b>ENDING FUND BALANCE</b>	<b>27,327</b>	<b>30,285</b>	<b>33,105</b>	<b>31,918</b>	<b>33,308</b>

# KUMEYAAY ENDOWMENT FUND

*Fund Activity Detail  
(Fund 776)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	(15,524)	20,670	7,600	7,600	8,073
Revenues by Fund Schedule	23,569	3,802	990	473	410
<b>TOTAL FUNDS AVAILABLE</b>	<b>8,045</b>	<b>24,472</b>	<b>8,590</b>	<b>8,073</b>	<b>8,483</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	25,422	-	-	-
Program Expenses					
Community Programs	-	(8,550)	-	-	-
Total Program Expenses	-	(8,550)	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>16,872</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>12,625</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>36,194</b>	<b>(13,070)</b>	<b>990</b>	<b>473</b>	<b>410</b>
<b>ENDING FUND BALANCE</b>	<b>20,670</b>	<b>7,600</b>	<b>8,590</b>	<b>8,073</b>	<b>8,483</b>





# SENIOR VOLUNTEER PATROL TRUST FUND

## *Fund Activity Detail (Fund 779)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	200	765	765	11,434
Revenues by Fund Schedule	10,200	10,765	450	10,669	410
<b>TOTAL FUNDS AVAILABLE</b>	<b>10,200</b>	<b>10,965</b>	<b>1,215</b>	<b>11,434</b>	<b>11,844</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Community Programs	15,000	10,200	-	-	-
Total Program Expenses	15,000	10,200	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>15,000</b>	<b>10,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>200</b>	<b>565</b>	<b>450</b>	<b>10,669</b>	<b>410</b>
<b>ENDING FUND BALANCE</b>	<b>200</b>	<b>765</b>	<b>1,215</b>	<b>11,434</b>	<b>11,844</b>

# FIRE EQUIPMENT TRUST FUND

## *Fund Activity Detail (Fund 780)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	1,173	1,173	(372)
Revenues by Fund Schedule	-	39,485	990	31,555	200
<b>TOTAL FUNDS AVAILABLE</b>	<b>-</b>	<b>39,485</b>	<b>2,163</b>	<b>32,728</b>	<b>(172)</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Community Programs	-	38,312	-	33,100	-
Total Program Expenses	-	38,312	-	33,100	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>38,312</b>	<b>-</b>	<b>33,100</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>-</b>	<b>1,173</b>	<b>990</b>	<b>(1,545)</b>	<b>200</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>1,173</b>	<b>2,163</b>	<b>(372)</b>	<b>(172)</b>



# SOUTH POWAY CITY PARK TRUST FUND

## *Fund Activity Detail (Fund 782)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	156,267	156,267	161,342
Revenues by Fund Schedule	-	156,267	-	5,075	4,310
<b>TOTAL FUNDS AVAILABLE</b>	<b>-</b>	<b>156,267</b>	<b>156,267</b>	<b>161,342</b>	<b>165,652</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Community Programs		-			-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>-</b>	<b>156,267</b>	<b>-</b>	<b>5,075</b>	<b>4,310</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>156,267</b>	<b>156,267</b>	<b>161,342</b>	<b>165,652</b>



**CITY OF POWAY FINANCIAL PROGRAMS: 2009-10  
BOND INTEREST AND REDEMPTION**

# BOND/LOAN INTEREST AND REDEMPTION

*City of Poway*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>WATER FUND</b>					
1995 Revenue Bonds	274,275	270,669	270,760	271,660	271,140
Bond Issuance Cost	6,437	6,437	-	-	-
Processing Fee	4,025	4,025	5,200	4,025	5,200
<b>TOTAL WATER FUND</b>	<b>284,737</b>	<b>281,131</b>	<b>275,960</b>	<b>275,685</b>	<b>276,340</b>
<b>DEBT SERVICE FUND</b>					
2003 COP (City Office Building)	1,127,515	1,127,615	1,129,020	1,129,015	1,129,810
2005 COP	718,863	714,663	712,960	712,963	716,680
Processing Fee	11,355	7,910	16,000	10,000	16,000
<b>TOTAL DEBT SERVICE FUND</b>	<b>1,857,733</b>	<b>1,850,188</b>	<b>1,857,980</b>	<b>1,851,978</b>	<b>1,862,490</b>
<b>HIGH VALLEY DEBT SERVICE FUND</b>					
1996 Assessment District 96 -1	44,375	52,813	50,940	50,938	49,070
Processing Fee	4,235	4,235	4,300	4,300	4,300
<b>TOTAL DEBT SERVICE FUND HIGH</b>	<b>48,610</b>	<b>57,048</b>	<b>55,240</b>	<b>55,238</b>	<b>53,370</b>
<b>OLD COACH WATER FUND</b>					
2001 Old Coach	28,952	28,925	28,900	28,898	28,880
Processing Fee	1,500	1,500	1,500	1,500	1,500
<b>TOTAL DEBT SERVICE OLD COACH</b>	<b>30,452</b>	<b>30,425</b>	<b>30,400</b>	<b>30,398</b>	<b>30,380</b>
<b>SOUTH POWAY CFD DEBT SERVICE</b>					
1998 CFD #1 A	1,745,634	1,748,434	1,747,430	1,747,427	1,742,030
Processing Fee	9,535	3,440	5,000	7,035	5,000
2004 CFD #1	710,650	712,650	711,910	711,913	624,910
2004 CFD #1 - use of Cash w/ Trustee	-	-	-	-	(255,200)
1998 CFD #88 -1	3,643,053	3,628,422	3,611,280	3,611,275	3,599,330
Processing Fee	2,588	2,883	4,000	3,000	4,000
<b>TOTAL DEBT SERVICE CFD</b>	<b>6,111,460</b>	<b>6,095,829</b>	<b>6,079,620</b>	<b>6,080,650</b>	<b>5,720,070</b>
<b>800 MHZ SYSTEM DEBT SERVICE</b>					
1996 Backbone Debt Service	87,710	87,710	87,710	87,710	87,710
<b>TOTAL DEBT SERVICE 800 MHz</b>	<b>87,710</b>	<b>87,710</b>	<b>87,710</b>	<b>87,710</b>	<b>87,710</b>
<b>GRAND TOTAL</b>	<b>8,420,702</b>	<b>8,402,331</b>	<b>8,386,910</b>	<b>8,381,659</b>	<b>8,030,360</b>

**CITY OF POWAY FINANCIAL PROGRAMS: 2009-10  
INTERFUND TRANSFERS AND LOANS**

## TRANSFERS/LOANS BY FUND

	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 100- GENERAL FUND</b>					
Transfer from SLESF Fund	100,000	103,447	90,000	100,000	100,000
Transfer from Street Maintenance Fund	-	-	1,420,000	1,420,000	1,420,000
Transfer from Library Fund	30,151	32,276	27,570	25,770	90,040
Transfer from Fire Protection Fund	593,525	603,166	600,000	600,000	600,000
Transfer from Donation Fund	-	4,178	-	-	-
Transfer from Storm Water Fund	-	-	-	596,725	-
Transfer from Water Fund (Conservation Team)	-	-	-	145,570	-
Transfer to Facility Cap. Funds	(271,060)	(271,060)	(271,060)	-	-
Transfer to City Debt Service	(388,610)	(392,412)	(399,620)	(410,000)	(414,000)
Transfer to Lighting District/LMD's	(102,000)	(291,180)	(298,570)	(298,570)	(305,860)
Transfer to Storm Water Fund-Operating	-	-	-	-	(189,435)
Transfer to Storm Water Fund-Fund Balance	-	-	-	-	(666,440)
Transfer to Gas Tax Fund	(5,435)	-	-	-	-
Transfer to Trust Funds	(17,625)	-	-	-	-
Transfer to Street Maintenance Fund	-	(3,368,000)	-	(1,100,000)	-
Transfer to Pension Stabilization Fund	-	-	-	(1,100,000)	-
Loan to Fund Projects - RDA Debt Service Fund	(1,600,000)	(914,000)	-	-	(2,900,000)
Loan to RDA Admin Fund	(3,320,449)	(4,026,558)	(4,537,650)	(4,537,650)	(3,693,870)
Loan Payment from Storm Water Fund	-	-	-	-	-
Loan Payment from RDA DS Fund	3,320,449	4,026,558	4,537,650	4,537,650	3,693,870
Loan Payment from RDA DS Fund	1,962,050	1,414,000	500,000	500,000	3,400,000
<b>Total General Fund</b>	<b>300,996</b>	<b>(3,079,585)</b>	<b>1,668,320</b>	<b>479,495</b>	<b>1,134,305</b>
<b>FUND 103- STREET MAINTENANCE FUND</b>					
Transfer from General Fund	-	3,368,000	-	1,100,000	-
Transfer to General Fund	-	-	(1,420,000)	(1,420,000)	(1,420,000)
<b>Total Street Maintenance Fund</b>	<b>-</b>	<b>3,368,000</b>	<b>(1,420,000)</b>	<b>(320,000)</b>	<b>(1,420,000)</b>
<b>FUND 104- PENSION STABILIZATION FUND</b>					
Transfer from General Fund	-	-	-	1,100,000	-
<b>Total Pension Stabilization Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,100,000</b>	<b>-</b>
<b>FUND 211- GAS TAX FUND</b>					
Transfer from General Fund	5,435	-	-	-	-
<b>Total Gas Tax Fund</b>	<b>5,435</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND 233 - STORM WATER MANAGEMENT</b>					
Transfer to General Fund	-	-	-	(596,725)	-
Transfer from General Fund-Operating	-	-	-	-	189,435
Transfer from General Fund-Fund Balance	-	-	-	-	666,440
<b>Total Storm Water Management</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(596,725)</b>	<b>855,875</b>
<b>FUNDS 231 &amp; 232 - DRAINAGE FUNDS</b>					
Loan Payment to Sewer Fund	(277,057)	-	-	-	-
<b>Total Drainage Funds</b>	<b>(277,057)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUNDS 249- SUPPLEMENTAL LAW ENFORCEMENT</b>					
Transfer SLESF to General Fund	(100,000)	(103,447)	(90,000)	(100,000)	(100,000)
<b>Total Grant Funds</b>	<b>(100,000)</b>	<b>(103,447)</b>	<b>(90,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>

## TRANSFERS/LOANS BY FUND

	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 261 - 275 SPECIAL DISTRICT FUNDS</b>					
Transfer from General Fund	102,000	291,180	298,570	298,570	305,860
<b>Total Special District Funds</b>	<b>102,000</b>	<b>291,180</b>	<b>298,570</b>	<b>298,570</b>	<b>305,860</b>
<b>FUND 280 - FIRE PROTECTION FUND</b>					
Transfer to General Fund	(593,525)	(603,166)	(600,000)	(600,000)	(600,000)
<b>Total Fire Protection Fund</b>	<b>(593,525)</b>	<b>(603,166)</b>	<b>(600,000)</b>	<b>(600,000)</b>	<b>(600,000)</b>
<b>FUND 311 - DEBT SERVICE FUND</b>					
Transfer from General Fund	388,610	392,412	399,620	410,000	414,000
Transfer from Water Fund	104,626	105,649	107,590	110,390	111,460
Transfer from Sewer Fund	104,626	105,649	107,590	110,390	111,460
Transfer from RDA Debt Service Fund	444,276	443,614	-	-	-
Transfer to RDA Debt Service Fund	-	(443,614)	-	-	-
Transfer to Water Fund	(341,849)	-	-	-	-
Transfer to RDA Debt Service Fund	(1,302,022)	-	-	-	-
Transfer to Facility Capital Fund	(341,807)	-	-	-	-
<b>Total Debt Service Fund</b>	<b>(943,540)</b>	<b>603,710</b>	<b>614,800</b>	<b>630,780</b>	<b>636,920</b>
<b>FUND 335 - CFD 88-1 DEBT SERVICE FUND</b>					
Loan Payment to Sewer Fund	-	-	-	(106,268)	-
<b>Total CFD 88-1 Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(106,268)</b>	<b>-</b>
<b>FUND 510 - WATER FUND</b>					
Transfer from Debt Service Fund	341,849	-	-	-	-
Transfer to Facility Capital Fund	(86,650)	(86,650)	(86,650)	-	-
Transfer to City Debt Service Fund	(104,626)	(105,649)	(107,590)	(110,390)	(111,460)
Transfer to General Fund (Conservation Team)	-	-	-	(145,570)	-
Loan from Sewer Fund	-	-	-	-	750,000
Loan Payment from RDA DS Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total Water Fund</b>	<b>1,150,573</b>	<b>807,701</b>	<b>805,760</b>	<b>744,040</b>	<b>1,638,540</b>
<b>FUND 520 - SEWER FUND</b>					
Transfer to Facility Capital Fund	(33,140)	(33,140)	(33,140)	-	-
Transfer to City Debt Service Fund	(104,626)	(105,649)	(107,590)	(110,390)	(111,460)
Loan to Fund Projects - RDA Debt Service Fund	(3,900,000)	(1,200,000)	-	-	-
Loan to Water Fund	-	-	-	-	(750,000)
Loan Payment from CFD 88-1 Debt Fund	-	-	-	106,268	-
Loan Payment from Drainage Funds	277,057	-	-	-	-
Loan Payment from RDA Debt Service Fund	1,633,030	4,400,000	500,000	500,000	-
<b>Total Sewer Fund</b>	<b>(2,127,679)</b>	<b>3,061,211</b>	<b>359,270</b>	<b>495,878</b>	<b>(861,460)</b>
<b>FUND 611 - CAPITAL REPLACEMENT FUND</b>					
Transfer to General Fund	-	-	-	-	-
<b>Total Capital Replacement Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## TRANSFERS/LOANS BY FUND

	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 617 - FACILITY CAPITAL FUND</b>					
Transfer from General Fund	271,060	271,060	271,060	-	-
Transfer from Debt Service Fund	341,807	-	-	-	-
Transfer from Water Fund	86,650	86,650	86,650	-	-
Transfer from Sewer Fund	33,140	33,140	33,140	-	-
Transfer from RDA Admn Fund	7,080	7,080	7,080	-	-
<b>Total Facility Capital Fund</b>	<b>739,737</b>	<b>397,930</b>	<b>397,930</b>	<b>-</b>	<b>-</b>
<b>FUND 712 -LIBRARY ENDOWMENT FUND</b>					
Transfer to General Fund	(30,151)	(32,276)	(27,570)	(25,770)	(90,040)
<b>Total Library Endowment Fund</b>	<b>(30,151)</b>	<b>(32,276)</b>	<b>(27,570)</b>	<b>(25,770)</b>	<b>(90,040)</b>
<b>FUND 714 - 774 &amp; 777 - 782 TRUST FUNDS</b>					
Transfer from General Fund to Kumeyaay Endowment	12,625	-	-	-	-
Transfer from General Fund to Sr Volunteer Patrol Trust	5,000	-	-	-	-
Transfer from Poway Arts Fund	-	(25,969)	-	-	-
Transfer to Public Art Fund	-	25,969	-	-	-
Transfer from Donation Fund to the General Fund	-	(4,178)	-	-	-
<b>Total Trust Funds</b>	<b>17,625</b>	<b>(4,178)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total City</b>	<b>(1,755,586)</b>	<b>4,707,080</b>	<b>2,007,080</b>	<b>2,000,000</b>	<b>1,500,000</b>

**CITY OF POWAY FINANCIAL PROGRAMS: 2009-10  
STATEMENT OF FUND BALANCES**

## STATEMENT OF FUND BALANCES

Proposed Revenues and Expenditures FY 2009-2010

Fund	Beginning Fund Balance 7/1/2009	Revenues	Interest and Bond Redemption	Operations	Capital Projects/ Program Costs	Loans/ Transfers In(Out)	Ending Fund Balance 06/30/2010
General Fund	14,933,846	31,283,110	-	33,275,149	65,000	1,134,305	14,011,112
State Economic Uncertainty	3,100,000	-	-	-	-	-	3,100,000
Special Project Fund	629,618	-	-	-	-	-	629,618
Pension Stabilization Fund	1,100,000	-	-	-	-	-	1,100,000
Street Funds	3,920,703	3,518,270	-	3,662,211	-	(1,420,000)	2,356,762
Drainage Funds	86,255	747,010	-	626,557	-	-	206,708
Storm Water Management	(511,792)	1,342,260	-	1,686,341	-	855,875	2
Grant Funds	352,133	490,920	-	-	366,550	(100,000)	376,503
Other Developer Fee Funds	2,134,921	231,440	-	-	-	-	2,366,361
Old Coach Water Line	3,598	100	-	-	-	-	3,698
Landscape & Lighting Funds	5,358,929	2,345,440	-	2,865,042	-	305,860	5,145,187
Other Assessment Funds	116,485	967,390	87,710	71,200	240,000	(600,000)	84,965
Debt Service Funds	7,552,128	6,502,520	7,666,310	-	-	636,920	7,025,258
Water Utilities Fund	(243,695)	19,535,770	276,340	19,665,805	904,000	1,638,540	84,470
Sewer Utilities Fund	11,180,850	9,209,350	-	7,667,558	-	(861,460)	11,861,182
Capital Replacement Funds	8,377,237	2,885,810	-	3,107,661	-	-	8,155,386
Trust Funds	1,679,592	51,240	-	-	-	(90,040)	1,640,792
<b>Total</b>	<b>59,770,808</b>	<b>79,110,630</b>	<b>8,030,360</b>	<b>72,627,524</b>	<b>1,575,550</b>	<b>1,500,000</b>	<b>58,148,004</b>

**CITY OF POWAY FINANCIAL PROGRAMS: 2009-10  
REDEVELOPMENT AGENCY LOANS PAYABLE TO CITY**

## REDEVELOPMENT AGENCY LOANS PAYABLE TO CITY

Beginning Balance-7/1/09

Fiscal Year 2009-2010

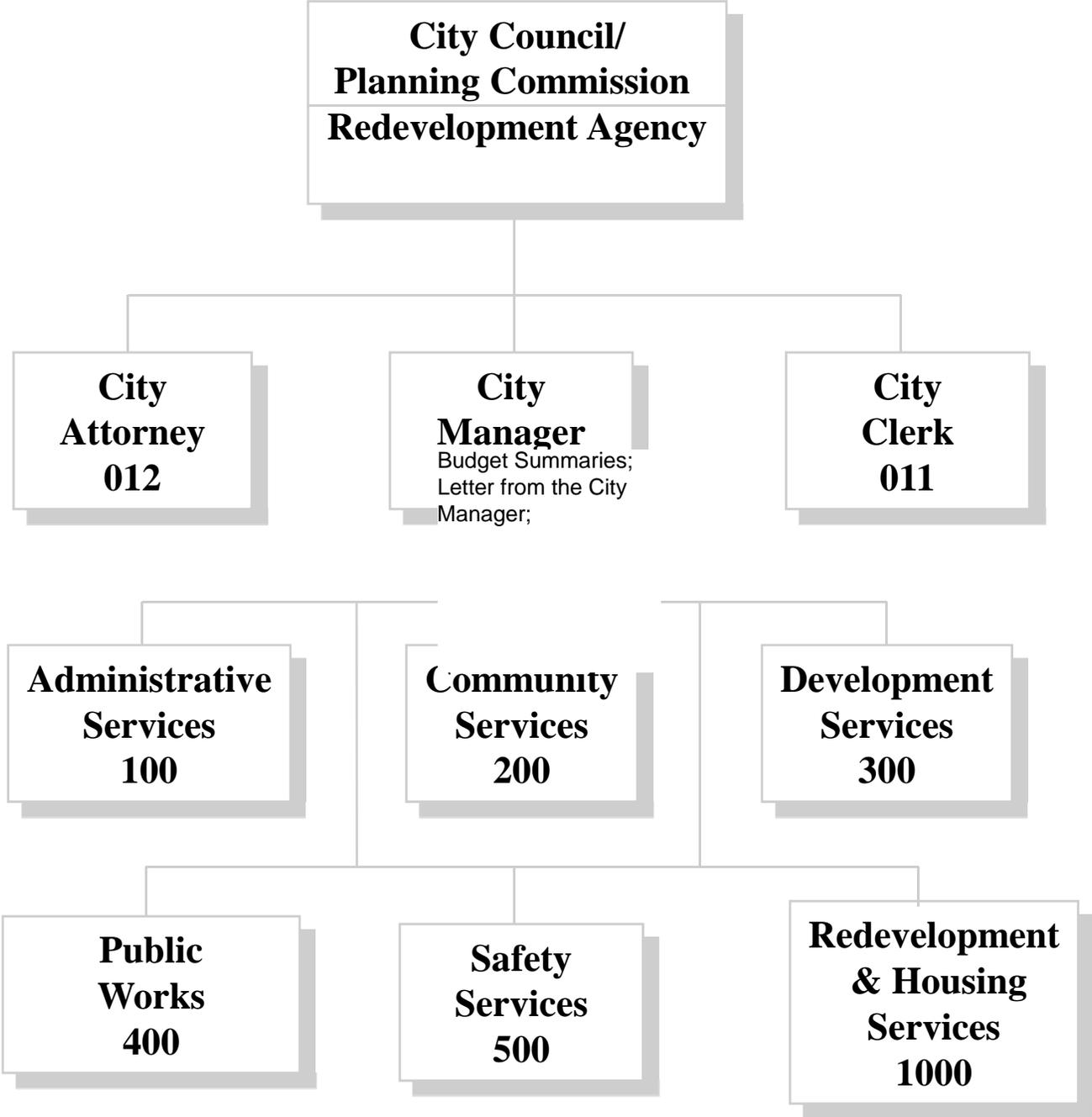
Ending Balance-6/30/2010

Fund	Principal	Interest (1)	Total	New Loans	Current		Payback	Principal	Interest (1)	Total
					Interest (2)	P				
<b>General</b>	3,801,457	-	3,801,457	<b>6,593,870</b>	104,540	7,093,870	104,540	3,301,457	-	3,301,457
<b>Drainage</b>	2,077,156	2,581,956	4,659,112	-	57,122	-	-	2,077,156	2,639,078	4,716,234
<b>Street</b>										
<b>Dvlpmnt</b>	1,642,944	1,089,068	2,732,012	-	45,181	-	-	1,642,944	1,134,249	2,777,193
<b>Water</b>	3,521,580	-	3,521,580	-	96,843	1,000,000	1,000,000	2,618,423	-	2,618,423
<b>Sewer</b>	5,248,623	172,098	5,420,721	-	144,337	49,767	49,767	5,248,623	266,668	5,515,291
<b>TOTAL</b>	<b>16,291,760</b>	<b>3,843,122</b>	<b>20,134,882</b>	<b>6,593,870</b>	<b>448,023</b>	<b>8,248,177</b>	<b>8,248,177</b>	<b>14,888,603</b>	<b>4,039,995</b>	<b>18,928,598</b>

1. For reference only-not accrued in either receivable or payable fund.
2. Interest rate for loans using the City's estimated average investment rate of return for FY 2009-2010 - 2.75%.



# LEGISLATIVE AND ADMINISTRATIVE



# CITY COUNCIL

*Legislative & Administrative Department  
Department Code: 010*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	-	-	-	-	-
Personnel Expense	\$122,862	\$131,556	\$148,150	\$136,769	\$141,300
Operations and Maintenance	189,965	243,257	227,270	183,056	168,010
Capital Outlay	-	-	-	-	-
<b>TOTAL BUDGET</b>	<b>\$312,827</b>	<b>\$374,813</b>	<b>\$375,420</b>	<b>\$319,825</b>	<b>\$309,310</b>

## OVERVIEW COMMENTARY

The City Council is comprised of five members, including the Mayor, elected at large by the citizens of Poway to serve four year overlapping terms. The Mayor is directly elected by the citizens of Poway for a four-year term. Annually, the City Council reorganizes, selecting a Councilmember to serve as Deputy Mayor.

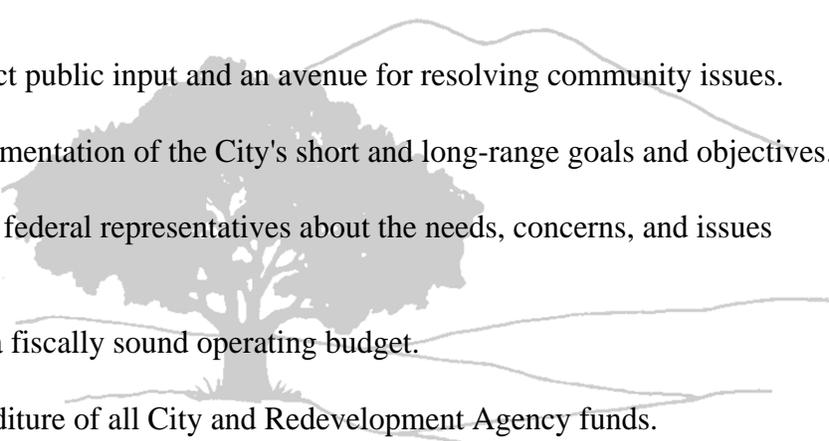
The City Council is accountable to the residents of Poway for all services and programs provided by the City. The City Council serves as the City's policy-making body, taking action on all legislative matters involving the approval and adoption of all City ordinances, resolutions, contracts, and matters requiring policy decision and leadership. In reaching policy decisions, the Council listens to public testimony and reviews proposals designed to meet community needs, while maintaining desired service levels.

The City Council appoints the City Manager, City Attorney, and City Clerk and establishes citizen advisory committees to ensure broad-based input into City affairs. The City Council oversees the expenditure of all City funds throughout the fiscal year, initiates new programs to upgrade existing services, and determines the ability of the City to provide funding for the proposed budget as submitted by the City Manager. The City Council also serves as the Board of Directors for the Poway Redevelopment Agency.

# CITY COUNCIL

Legislative & Administrative Department  
Division Number: 0010

## ACTIVITY GOALS

- 
- To ensure that municipal services are provided in the most efficient, effective, and responsive manner possible to meet the needs and desired service levels of the community.
  - To provide legislative guidance and direction for the establishment and maintenance of City programs and services.
  - To provide an open forum for direct public input and an avenue for resolving community issues.
  - To establish and oversee the implementation of the City's short and long-range goals and objectives.
  - To inform local, county, state, and federal representatives about the needs, concerns, and issues facing the citizens of Poway.
  - To ensure that the City maintains a fiscally sound operating budget.
  - To oversee and monitor the expenditure of all City and Redevelopment Agency funds.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

None

# CITY COUNCIL

*Legislative and Administrative Department*

*Division No: 0010*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Elected Positions				
	Mayor	1	1	1	1	1
	Councilmembers	4	4	4	4	4
Total Authorized Positions		5.00	5.00	5.00	5.00	5.00
1120	Special Salaries	65,012	67,648	71,350	68,698	67,650
1300	Employee Benefits	57,850	63,908	76,800	68,071	73,650
Total Personnel Expenditure		122,862	131,556	148,150	136,769	141,300
<b>Operations and Maintenance</b>						
3110	Reimbursed Mileage	22,519	22,500	22,500	20,621	18,000
3140	Travel and Meetings	14,170	12,406	24,650	9,454	13,380
3311	Cell Phones & Pagers	2,498	2,769	3,000	3,000	3,000
4710	Office & Stationery Supplies	1,510	1,644	2,000	1,700	1,550
4904	Community Relations	39,412	86,032	48,500	34,000	29,400
4908	Education & Training	-	500	-	-	-
4922	Printing	2,740	743	4,950	4,450	1,000
4924	Publications & Dues	104,856	114,403	119,410	107,571	99,420
5530	Capital Outlay Rental-Office	2,260	2,260	2,260	2,260	2,260
Total Operations & Maintenance		189,965	243,257	227,270	183,056	168,010
<b>Capital Outlay</b>						
6136	Telecommunications Equipment	-	129	-	-	-
Total Capital Outlay		-	129	-	-	-
<b>Division Total</b>		<b>312,827</b>	<b>374,942</b>	<b>375,420</b>	<b>319,825</b>	<b>309,310</b>

# LEGISLATIVE AND ADMINISTRATIVE

**City Council**

**Planning Commission**

**City Clerk  
011**

# CITY CLERK

*Legislative & Administrative Department  
Department Code: 0011*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	3	3	3	3	3
Personnel Expense	\$351,149	\$337,035	\$302,170	\$330,106	\$323,370
Operations and Maintenance	112,360	71,483	132,070	112,481	90,660
Capital Outlay	603	454	-	-	-
<b>TOTAL BUDGET</b>	<b>\$464,112</b>	<b>\$408,972</b>	<b>\$434,240</b>	<b>\$442,587</b>	<b>\$414,030</b>

## OVERVIEW COMMENTARY

The City Clerk is appointed by the City Council to serve as Clerk of the Council, Records Manager, and Election Official of the City. In carrying out this function, the City Clerk coordinates the City Council agenda preparation and prepares the accurate record of City Council proceedings, actions, and documentation of City Council meetings. The City Clerk also serves as Secretary of the Poway Redevelopment Agency, the Planning Commission, the Poway Public Financing Authority, and on the board of Poway Today, Inc.

The City Clerk's Office is the central information source for the public and City staff regarding Council action. This department is responsible for the organization, maintenance and protection of all official City records and coordinates the City-wide functional filing system and Records Management Program. The City Clerk's Office also maintains and manages the City's off-site Records Storage Facility. All legal advertisements, including notices of public hearing and calls for bids, are placed through this office. Recording of documents for all departments is coordinated through this office and codification of City approved Ordinances into the Poway Municipal Code is also handled here. The City Clerk's Office coordinates appointment of Council-appointed committee members and maintains information regarding the committees including charters, agendas and minutes. Additionally, the City Clerk maintains the information for the department's webpage on the City's website [www.ci.poway.ca.us](http://www.ci.poway.ca.us).

The City Clerk conducts all municipal elections through the San Diego County Registrar of Voters. City Council candidates receive their nomination papers from the City Clerk and all candidate filings including campaign disclosure statements and economic interest statements are processed by this office. All citizen-initiated petition processes, such as initiative, referendum, and recall, are filed with this office.

Other services available in the City Clerk's office include: voter registration; certification of City documents; acceptance of bid proposals; and notarization of City-initiated documents.

# CITY CLERK

*Legislative & Administrative Department  
Division Number: 0011*

## ACTIVITY GOALS AND OBJECTIVES

- Prepare the Council/Agency agenda for all meetings; manage all records pertaining to Council/Agency legislative actions and proceedings, minutes, ordinances, resolutions and indices.
- Administer general and special municipal elections; meet all filing deadlines for elections documents with the Registrar of Voters; and advise public officials, candidates for office and the public of election matters.
- Continue implementation of Records Management Program to ensure that municipal records are protected, preserved, accessible, and disposed of in compliance with State law and the City's Records Management Policy.
- Develop organization-wide records management procedures for electronic documents, including email, and incorporate into the annual records training.
- Hold training sessions for employees on agenda report preparation, records retention and destruction processes, public records requests, and search procedures on LaserFiche and Clerk's Index.

ACTIVITY STATISTICS	2007-2008 ACTUAL	2008-2009 ESTIMATED	2009-2010 PROJECTED
Legal Ads & Public Hearing Notices	153	170	150
Documents Recorded	167	200	110
City/Planning Resolutions Processed	85/35	130/60	130/60
RDA Resolutions Processed	10	25	25
Ordinances Processed	18	25	25
Minute Pages Prepared (CC&RDA)	165/54	300	300
City & RDA Contracts/Agreements	99/8	55/10	55/10
Public Requests for Records	329	250	250
FPPC Filing Officer Activity	200	204	200
Passports Processed	1,355	85	0

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

Passport Services Suspended

# CITY CLERK

*Legislative and Administrative Department  
Division No: 0011*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title		Full Time Equivalents			
	City Clerk	1.00	1.00	1.00	1.00	1.00
56	Deputy City Clerk	1.00	0.50	-	-	-
47	Records Technician	1.00	1.00	1.00	1.00	1.00
45	Administrative Assistant III	-	0.50	1.00	1.00	1.00
	<b>Total Authorized Positions (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
1110	Regular Salaries	237,677	209,140	204,370	227,192	214,810
1130	Part Time Salaries	3,027	3,851	4,000	7,690	-
1140	Overtime Salaries	2,488	5,544	3,000	1,781	1,000
1199	Vacation and S/L Adjustment	(892)	11,142	-	-	-
1300	Employee Benefits	108,849	107,358	90,800	93,443	107,560
	<b>Total Personnel Expenditure</b>	<b>351,149</b>	<b>337,035</b>	<b>302,170</b>	<b>330,106</b>	<b>323,370</b>
	<b>Operations and Maintenance</b>					
1510	Temporary Service	-	-	-	-	3,000
1799	Other Professional Fees	12,618	11,620	14,150	13,172	14,150
3110	Reimbursed Mileage	4,725	4,685	4,900	4,900	4,000
3140	Travel and Meetings	1,438	376	2,330	2,810	3,500
3310	Telephone	936	695	980	1,144	1,000
3311	Cell Phones & Pagers	23	570	600	688	900
3320	Postage	4,695	1,453	3,500	83	1,000
4308	Equipment Repair & Maint.	293	193	500	500	500
4710	Office & Stationery Supplies	4,791	3,922	3,500	3,401	3,500
4760	Operating Supplies	667	868	1,500	1,510	-
4908	Education & Training	2,704	1,096	1,600	1,600	2,600
4910	Election Services	18,654	430	25,000	25,000	-
4922	Printing	9,937	5,691	12,000	9,500	9,000
4924	Publications & Dues	919	1,084	2,110	1,990	2,110
4932	Advertising	41,412	29,442	50,000	36,783	36,000
4938	Rental- Building & Grounds	5,118	5,958	6,000	6,000	6,000
5530	Capital Outlay Rental-Office	3,400	3,400	3,400	3,400	3,400
5720	Cash Over/Under	30	-	-	-	-
	<b>Total Operations &amp; Maintenance</b>	<b>112,360</b>	<b>71,483</b>	<b>132,070</b>	<b>112,481</b>	<b>90,660</b>
	<b>Capital Outlay</b>					
6122B	Computer Hardware	603	-	-	-	-
6136	Telecommunications Equipment	-	454	-	-	-
	<b>Total Capital Outlay</b>	<b>603</b>	<b>454</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Division Total</b>	<b>464,112</b>	<b>408,972</b>	<b>434,240</b>	<b>442,587</b>	<b>414,030</b>

# **LEGISLATIVE AND ADMINISTRATIVE**

**City Council**

**Planning Commission**

**City Attorney  
012**

# CITY ATTORNEY

*Legislative & Administrative Department*

*Department Code: 012*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	-	-	-	-	-
Personnel Expense	-	-	-	-	-
Operations and Maintenance	\$279,165	\$305,322	\$357,700	\$348,350	\$339,270
Capital Outlay	-	-	-	-	-
<b>TOTAL BUDGET</b>	<b>\$279,165</b>	<b>\$305,322</b>	<b>\$357,700</b>	<b>\$348,350</b>	<b>\$339,270</b>

## OVERVIEW COMMENTARY

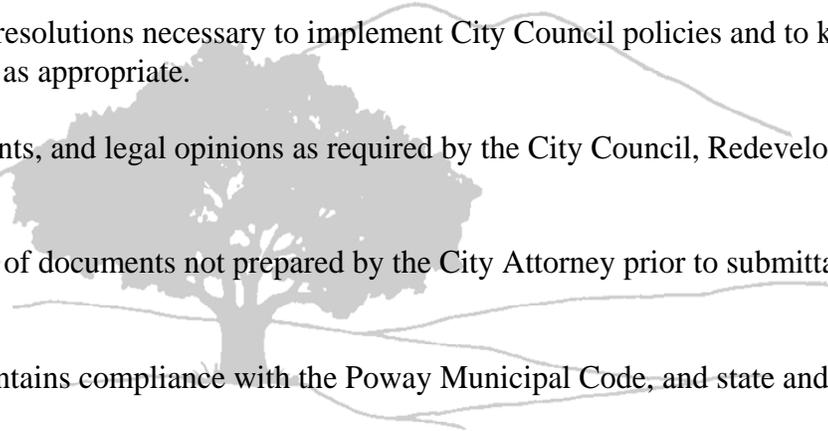
The City Attorney is appointed by the City Council to serve as legal advisor for all matters related to the operation and administration of the City. The City Attorney keeps the City Council and staff apprised of any legislative or legal developments that may impact the City.

Through a contract with the City, the City Attorney provides legal counsel, attends official meetings, appears at all legal proceedings and negotiations relating to land acquisition, and provides other specialized services. The City Attorney also drafts ordinances, prepares contracts, conducts legal negotiations, reviews legal documents, and defends the City's position in court cases. The City Attorney also serves as legal advisor to other Council appointed boards and represents City officials and employees in matters relating to City business.

# CITY ATTORNEY

*Legislative & Administrative Department  
Division Number: 0012*

## ACTIVITY GOALS AND OBJECTIVES

- 
- To provide the City Council with assistance in the development of policies based on sound legal principles, which enable the City to accomplish its goals and objectives.
  - To be available to City officials and staff for legal advice and consultation.
  - To keep the City Council and staff apprised of any legislative and legal developments, which may impact the City.
  - To prepare ordinances and resolutions necessary to implement City Council policies and to keep the Municipal Code up to date, as appropriate.
  - To draft contracts, agreements, and legal opinions as required by the City Council, Redevelopment Agency, and staff.
  - To review the legal content of documents not prepared by the City Attorney prior to submittal to the City Council.
  - To ensure that the City maintains compliance with the Poway Municipal Code, and state and federal laws.
  - To ensure that City officials and staff are provided with all mandatory legal training.
  - To represent the City in courts of jurisdiction on legal matters relating to the City.
  - To oversee City litigation in which the City Attorney is not the attorney of record.
  - To keep the City Council and staff informed of significant developments involving City litigation.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

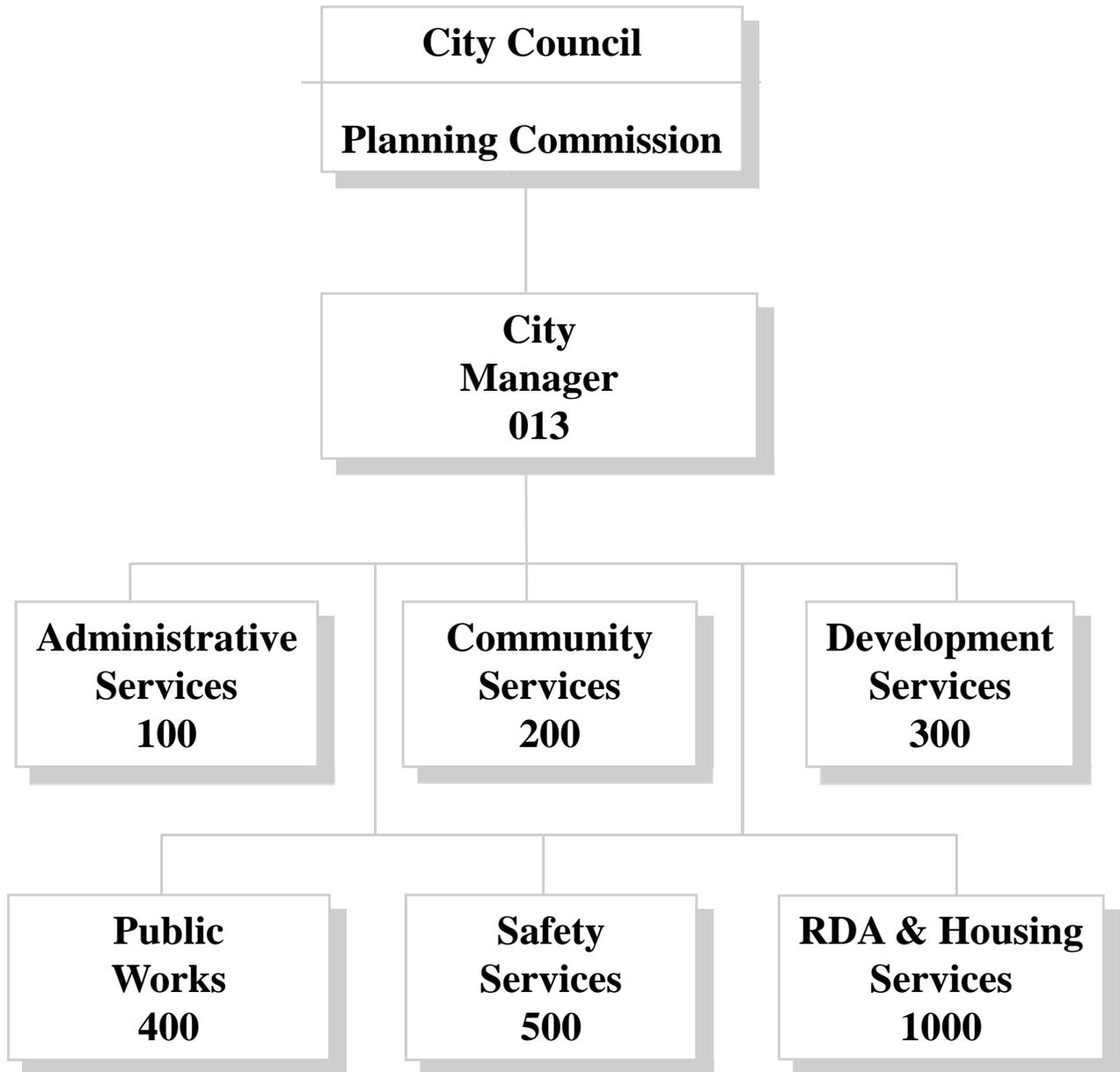
## CHANGE

None

**CITY ATTORNEY**  
*Legislative and Administrative Department*  
*Division No: 0012*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Operations and Maintenance</b>					
1702A	Fees- Attorney	135,300	183,000	199,500	186,000	196,500
1702B	Fees- Outside Attorney	993	-	10,000	-	10,000
1702C	Litigation- Attorney	136,436	117,208	130,000	157,000	115,000
1702D	Litigation- Outside Attorney	-	360	10,000	-	10,000
3140	Travel and Meetings	3,034	1,535	3,760	2,110	3,930
4710	Office & Stationery Supplies	807	275	900	200	470
4924	Publications & Dues	2,135	2,484	3,080	2,580	2,910
5530	Capital Outlay Rental-Office	460	460	460	460	460
	<b>Total Operations &amp; Maintenance</b>	<b>279,165</b>	<b>305,322</b>	<b>357,700</b>	<b>348,350</b>	<b>339,270</b>
	<b>Capital Outlay</b>					
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Division Total</b>	<b>279,165</b>	<b>305,322</b>	<b>357,700</b>	<b>348,350</b>	<b>339,270</b>

# LEGISLATIVE AND ADMINISTRATIVE



# CITY MANAGER

*Legislative & Administrative Department  
Department Code: 013*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	7	5	5	5	5
Personnel Expense	\$941,574	\$823,749	\$782,670	\$820,480	\$835,270
Operations and Maintenance	89,224	83,961	109,680	94,048	87,300
Capital Outlay	324	284	200	-	-
<b>TOTAL BUDGET</b>	<b>\$1,031,122</b>	<b>\$907,994</b>	<b>\$892,550</b>	<b>\$914,528</b>	<b>\$922,570</b>

## OVERVIEW COMMENTARY

The City Manager is appointed by the City Council to serve as the City's chief executive officer responsible for the overall planning, organization, and direction of municipal activities within the City. In addition, the City Manager serves as the Executive Director of the Poway Redevelopment Agency and is responsible for the planning and direction of the Agency's activities.

The City Manager advises the City Council on all legislative and policy matters and provides recommendations to the City Council to assist them in making the most effective and efficient policies to address the needs of the community. The City Manager is responsible for implementation and enforcement of all City ordinances, laws, and regulations. To ensure efficient and effective administration of matters within the City, the City Manager provides direction to all City department directors and employees.

The City Manager is also responsible for the preparation, submittal to the City Council, and management of the annual budgets for the City and Redevelopment Agency, as well as the City's Capital Improvement Program (CIP). In addition, the City Manager regularly advises the City Council on the financial condition and needs of the City.

# CITY MANAGER

*Legislative & Administrative Department  
Division Number: 0013*

## OBJECTIVES

- **Continue Emphasis On Strong Financial Planning**  
Take aggressive action to maintain a balanced, honest budget, including reducing costs of providing municipal services, precise cost allocation to various City funds and improved cost recovery for services that provide direct benefits to customers.
- **Reduce Water Consumption**  
Reduce the City’s water consumption in response to State mandated cuts to our water supply through innovative public education efforts and personal interaction with customers. The City will also evaluate its aggregate water use at City facilities and landscaped areas and implement water-saving measures.
- **Strengthen The City’s Disaster Preparedness Systems**  
Strengthening of the City’s disaster preparedness systems and training, including continued focus upon the Wildfire Defensible Space Program.
- **Remain The Safest Community In San Diego County**
  - Reduce traffic collisions by 5% through aggressive enforcement.
  - Strategic community policing outreach at multi-family housing units to reduce calls for service.
- **Develop Master Plan For Community Park And Ensure Design Connectivity With The Town Center Project**
- **Enhance Economic Development Activities**  
Renewed focus on business attraction and retention for Business Park, auto dealers, and Poway Road commercial corridor.
- **Initiate A Comprehensive Update To The General Plan and Transportation Element**
- **Advocate to State and Federal Legislatures to Protect Revenues, Local Control, and Redevelopment Capability**
- **Workforce Housing Development**  
Construct additional workforce housing on Brighton Avenue and The Meadows on Metate Lane, creating 107 additional single and multi-family homes.
- **Continue Implementing Organization-Wide Technology Initiatives**
  - Unveil an employee “self service” system and SharePoint platform to give employees online access to information.
  - Implement a new workers’ compensation management system.
- **Strengthen Organizational Development, Including Employee Development Initiatives**
  - The City will continue to support eight separate employee committees tackling a range of issues such as employee recognition, wellness, training, and safety.
  - The City will form a Sustainability Committee to take the lead on a variety of environmental issues ranging from energy conservation, green house gas reduction and a public education campaign to raise community awareness.
- **Analyze Operations Of The Poway Center For The Performing Arts To Determine Appropriate Funding And Support**
- **Complete the 2009/2010 Capital Improvement Project (CIP) Program**  
Projects to include construction of the Oak Knoll Roadway Improvements, the High Valley Pump Station, the Espola Road Pipeline and the Train Depot, among others.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

1799 - Other Professional Fees – Resident Satisfaction survey completed in FY 2008-09

\$(17,620)

# CITY MANAGER

*Legislative and Administrative Department  
Division No: 0013*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
Range	Position Title	Full Time Equivalants				
	City Manager	1.00	1.00	1.00	1.00	1.00
92	Assistant City Manager	1.00	1.00	1.00	1.00	1.00
75	Assistant to the City Manager	1.00	-	-	-	-
69	Sr. Management Analyst		1.00	1.00	1.00	1.00
65	Management Analyst	1.00	-	-	-	-
61	Exec. Asst. to the City Mgr.	1.00	-	-	-	-
49	Senior Administrative Assistant	-	-	1.00	1.00	1.00
45	Administrative Assistant III	2.00	2.00	1.00	1.00	1.00
<b>Total Authorized Positions (FTE)</b>		7.00	5.00	5.00	5.00	5.00
1110	Regular Salaries	645,106	557,456	555,150	553,625	553,770
1130	Part Time Salaries	-	712	-	-	-
1140	Overtime Salaries	1,780	1,331	2,500	1,520	-
1199	Vacation and S/L Adjustment	22,215	9,815	-	-	-
1300	Employee Benefits	272,473	254,435	225,020	265,335	281,500
<b>Total Personnel Expenditure</b>		941,574	823,749	782,670	820,480	835,270
<b>Operations and Maintenance</b>						
1799	Other Professional Fees	1,100	12,308	33,060	18,060	15,440
3110	Reimbursed Mileage	16,059	14,415	14,260	13,704	11,000
3140	Travel and Meetings	20,553	11,617	10,060	10,060	11,580
3310	Telephone	1,481	-	-	-	-
3311	Cell Phones & Pagers	23	1,678	3,240	3,240	1,920
3320	Postage	11,466	11,639	12,650	13,205	13,360
4120	Other Contractual Services		160	160	-	160
4308	Equipment Repair & Maint.	1,476	2,350	2,400	2,783	2,530
4710	Office & Stationery Supplies	1,622	1,266	2,350	2,350	1,620
4730	Photographic/copy Supplies	3	26	200	56	-
4799	Other Supplies and Materials	232	233	330	-	-
4908	Education & Training	1,539	250	1,500	1,500	1,500
4922	Printing	21,530	17,510	19,020	19,020	18,020
4924	Publications & Dues	4,690	3,069	3,010	2,630	2,730
5530	Capital Outlay Rental-Office	7,440	7,440	7,440	7,440	7,440
5730	Intergovernmental Fees	10	-	-	-	-
<b>Total Operations &amp; Maintenance</b>		89,224	83,961	109,680	94,048	87,300
<b>Capital Outlay</b>						
6122C	Computer Software	240	-	-	-	-
6136	Telecommunications Equipment	84	284	200	-	-
<b>Total Capital Outlay</b>		324	284	200	-	-
<b>Division Total</b>		1,031,122	907,994	892,550	914,528	922,570

# ADMINISTRATIVE SERVICES

**City Manager  
013**

**Director  
Administrative Services/Treasurer  
100**

**Human  
Resources  
101**

**Customer  
Services  
102**

**Finance  
103**

**Information  
Technology  
104**

**Facilities  
105**

**Capital  
Replacement  
108**

**General Support  
Services  
106**

**Risk  
Management  
107**

**Water  
Conservation  
109**

# ADMINISTRATIVE SERVICES

*Department Activity Overview*

*Department Code: 0100*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	29.75	29.50	29.25	28.00	33.00
Personnel Expense	\$2,557,370	\$2,615,058	\$2,706,760	\$2,740,833	\$3,380,280
Operations and Maintenance	2,222,376	2,364,047	2,711,209	2,289,830	2,682,430
Capital Outlay	1,258,911	1,407,626	1,616,472	1,481,046	1,834,220
<b>TOTAL BUDGET</b>	<b>\$6,038,657</b>	<b>\$6,386,731</b>	<b>\$7,034,441</b>	<b>\$6,511,709</b>	<b>\$7,896,930</b>

## OVERVIEW COMMENTARY

The Department of Administrative Services is divided into nine operational divisions including the Office of the Director, Human Resources, Customer Services, Finance, Information Technology, General Support Services, Risk Management, Capital Replacement, and Water Conservation. These divisions coordinate the day-to-day activities of various internal operations of the City, supply specialized staff support services to all other City departments and provide essential services to Poway residents.

The department's staff has responsibility for (1) overall management of the City's finances with a focus on maintaining the City's financial viability, (2) preparing and maintaining annual balanced budgets, (3) administering the City's employment services, (4) facilitating positive labor relations with City employee groups, (5) documenting administrative policies and procedures, (6) providing staff development opportunities throughout the organization, (7) efficiently producing water and sewer billing and meter reading functions, (8) performing outreach and education activities to encourage water conservation throughout the community, (9) promoting a safe and productive work environment, (10) administering the municipal insurance and risk management, and (11) maintaining the City's computer network and systems.

Employees in this department also function in an in-house-consultant capacity by providing technical expertise and specialized financial information to other City departments.

# DIRECTOR OF ADMINISTRATIVE SERVICES

*Administrative Services Department  
Division Number: 0100*

## ACTIVITY DESCRIPTION

The Office of the Director of Administrative Services is responsible for coordinating and managing the internal operations of the City and Redevelopment Agency. Divisions under the direction of the Director's Office are Human Resources, Customer Services, Water Conservation, Finance, Information Technology, General Support Services, Risk Management, and Capital Replacement.

Ongoing tasks of the Office of the Director include:

- Prepare and administer the City's financial plan in conformance with the City Council adopted Financial Principles
- Manage the City's finances in a manner that safeguards the long-term financial health of the City
- Facilitate personal and professional growth by creating and maintaining a work environment that encourages creativity, communication, dedication, commitment, and continued learning
- Improve the City's communications and information technologies, providing staff with an effective means to improve operations
- Provide staff assistance to the citizens' Budget Review Committee
- Establish an innovative and effective water conservation program tailored to the needs of the community

## ACTIVITY GOALS AND OBJECTIVES

- Launch a multi-faceted and tailored water conservation program
- Support Development Services in implementing a permit processing software system
- Provide training opportunities to employees at all levels in the organization
- Implement an "Employee Self-Service" system
- Implement SharePoint as a replacement for City's Intranet
- Evaluate Replacement of datacenter/server room
- Implement a new City workers' compensation management system
- Update various municipal code sections related to Customer Services
- Enhance and integrate the City's fixed asset management systems
- Procure new copiers for City offices

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Management Intern position eliminated

\$(14,680)

# DIRECTOR OF ADMINISTRATIVE SERVICES

*Administrative Services Department  
Division No: 0100*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title		Full Time Equivalents			
	88 Director of Admin. Services	1.00	1.00	1.00	1.00	1.00
	82 Assistant Director of Admin. Svcs.	1.00	1.00	1.00	1.00	1.00
	69 Sr. Management Analyst	1.00	1.00	1.00	1.00	1.00
	49 Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	36 Management Intern	0.50	0.25	0.50	0.25	-
<b>Total Authorized Positions (FTE)</b>		4.50	4.25	4.50	4.25	4.00
1110	Regular Salaries	364,143	372,159	402,960	406,269	410,390
1130	Part Time Salaries	9,616	4,501	15,010	5,578	-
1140	Overtime Salaries	68	-	500	-	-
1199	Vacation and S/L Adjustment	11,156	14,133	-	-	-
1300	Employee Benefits	155,350	156,700	165,130	182,779	192,220
<b>Total Personnel Expenditures</b>		540,333	547,493	583,600	594,626	602,610
<b>Operations and Maintenance</b>						
1704	Auditing Fees	17,900	13,548	16,120	14,999	16,000
3110	Reimbursed Mileage	7,268	6,931	7,500	6,900	6,020
3140	Travel and Meetings	7,504	3,905	5,060	2,823	2,680
3310	Telephone	762	-	-	-	-
3311	Cell Phones & Pagers	46	1,200	1,200	1,200	1,200
3320	Postage	13	20	360	71	100
4308	Equipment Repair & Maint.	115	-	180	194	200
4710	Office & Stationery Supplies	2,300	1,238	1,450	1,071	1,240
4799	Other Supplies and Materials	234	-	1,100	-	400
4908	Education & Training	246	285	1,040	-	300
4922	Printing	73	18	500	-	200
4924	Publications & Dues	1,406	1,316	1,820	1,128	680
4934	Recruitment	-	130	-	-	-
5530	Capital Outlay Rental-Office	2,740	2,740	2,740	2,740	2,740
<b>Total Operations &amp; Maintenance</b>		40,607	31,331	39,070	31,126	31,760
<b>Capital Outlay</b>						
6122C	Computer Software	388	942	-	-	-
<b>Total Capital Outlay</b>		388	942	-	-	-
<b>Division Total</b>		581,328	579,766	622,670	625,752	634,370

# HUMAN RESOURCES

Administrative Services Department

Division Code: 0101

## ACTIVITY DESCRIPTION

It is the responsibility of the Human Resources division to provide comprehensive centralized personnel services to employees and departments. The division's activities include the overall management of recruitment, examination and certification processes for selection, and promotion of City employees. The division implements and administers personnel policies and practices, employee compensation and benefits, training, workers' compensation, and labor relations. The division is also responsible for maintaining all personnel records, classification system, coordinating special employee events, and the employee service awards program.

Ongoing tasks of the Human Resources division include:

- By being approachable and professional, support employee and department success through organizational and employee development
- Provide helpful, courteous and quality service to City departments, employees and the public
- Use holistic problem solving to address employee and department challenges
- Partner with departments to develop effective solutions to organizational and individual performance problems
- Practice and promote integrity and ethical behavior
- Provide employee training programs to promote increased skill and knowledge to develop current and future leaders of the organization
- Be innovative and assist the organization through change and development
- Partner with labor associations to address concerns and issues at the lowest level possible
- Deliver timely and effective labor relations and collective bargaining services on behalf of the City

## ACTIVITY GOALS

- Negotiate labor agreements with the Teamsters and Firefighters associations
- Update Personnel Rules to concisely communicate to employees the benefits, expectations and requirements of their employment
- Implement a citywide system to efficiently and effectively manage the organization's volunteer workforce
- Implement cost-effective online general and sexual harassment training to provide convenience to employees and departments, and to ensure a workplace free of harassment.

ACTIVITY STATISTICS	2008-09 ACTUAL	2009-10 ESTIMATED	2010-11 PROJECTED
Employment Applications	2,500	2,500	2,500
Recruitments (Open & Competitive)	36	35	35
Recruitments (Promotional)	8	7	7
Employee Evaluations Processed	265	260	260
Personnel Transactions	320	320	320
SIGNIFICANT ACTIVITY PROGRAM CHANGES			CHANGE
Implement a citywide volunteer database			+\$780
Implement online harassment training for part-time employees			\$(1,900)

# HUMAN RESOURCES

*Administrative Services Department*

*Division No: 0101*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel</b>					
	Range Position Title		Full Time Equivalents			
	78 Human Resources Manager	1.00	1.00	1.00	1.00	1.00
	53 Human Resources Technician	1.00	1.00	1.00	1.00	1.00
	47 Human Resources Assistant	1.00	1.00	1.00	1.00	1.00
	<b>Total Authorized Positions (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
1110	Regular Salaries	205,625	176,925	195,040	196,133	200,790
1130	Part Time Salaries	1,842	3,008	20,000	8,005	-
1140	Overtime Salaries	674	1,366	2,000	2,000	2,000
1199	Vacation and S/L Adjustment	(297)	3,710	-	-	-
1300	Employee Benefits	93,911	81,817	86,670	96,575	104,170
	<b>Total Personnel</b>	<b>301,755</b>	<b>266,826</b>	<b>303,710</b>	<b>302,713</b>	<b>306,960</b>
	<b>Operations and Maintenance</b>					
1702B	Fees- Outside Attorney	26,064	6,724	25,000	20,000	35,000
1799	Other Professional Fees	-	20	23,500	4,025	5,180
3110	Reimbursed Mileage	2,474	1,923	2,800	1,712	2,420
3140	Travel and Meetings	2,310	3,133	1,500	1,500	3,400
3311	Cell Phone & Pagers	92	468	600	600	600
3320	Postage	19	53	-	-	-
4120	Other Contractual Services	16,304	100,785	32,039	29,289	9,000
4308	Equipment Repair & Maint.	-	-	950	300	1,500
4506	Employee Awards	29,953	30,683	40,100	22,600	20,100
4710	Office & Stationery Supplies	1,950	2,993	2,200	1,659	1,860
4908	Education & Training	52,797	34,271	87,500	52,834	54,600
4916	Medical Exams	16,445	15,674	25,000	20,000	20,000
4922	Printing	2,079	448	4,000	500	500
4924	Publications & Dues	7,663	4,592	8,200	3,200	920
4926	Tuition Reimbursement	21,721	19,376	35,000	30,000	35,000
4927	Wellness Program	13,134	13,357	26,780	10,962	11,000
4934	Recruitment	45,002	49,923	46,720	46,720	43,140
5530	Capital Outlay Rental-Office	3,840	3,840	3,840	3,840	3,840
	<b>Total Operations &amp; Maintenance</b>	<b>241,847</b>	<b>288,263</b>	<b>365,729</b>	<b>249,741</b>	<b>248,060</b>
	<b>Capital Outlay</b>					
6122A	Equipment- Office General	356	-	1,500	1,500	-
6122C	Equipment- Computer Software	280	555	-	-	-
	<b>Total Capital Outlay</b>	<b>636</b>	<b>555</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
	<b>Division Total</b>	<b>544,238</b>	<b>555,644</b>	<b>670,939</b>	<b>553,954</b>	<b>555,020</b>

# CUSTOMER SERVICES

*Administrative Services Department  
Division Number: 0102*

## ACTIVITY DESCRIPTION

The Customer Services division administers the billing process for water and sewer service. It receives and processes applications for water and sewer services, schedules and performs meter readings, handles customer inquiries and complaints, processes water turn-on and turn-offs, performs miscellaneous meter repairs, and removes and exchanges water meters.

The Customer Services division manages the City's cash handling systems and performs the accounts receivable function of the City. The division's personnel are responsible for collecting, recording, and depositing all City revenues. This includes follow-up on delinquent, closed, and unpaid accounts in a manner that assures a high collection rate. The Customer Services division is also responsible for processing and issuing regulatory licenses and business certificates, and processing incoming and outgoing mail.

## ACTIVITY GOALS AND OBJECTIVES

- Implement an on-line Business Registration system, increasing the level of customer service provided to businesses
- Evaluate and update Customer Services division business processes to increase efficiency
- Work with the City Attorney to complete a comprehensive review and update of the Municipal Code, to include regulatory licensing and incorporation of all rules and regulations governing the City's water and sewer services
- Jointly establish with Public Works, criteria and an implementation plan for ongoing replacement of residential water meters

DIVISION WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 PROJECTED	2009-2010 PROJECTED
Meters read for billing	84,153	84,000	84,000
Past due notices	7,109	8,050	8,050
Delinquent accounts (doors tagged)	2,822	2,600	2,600
Delinquent turn-offs	311	265	265
Miscellaneous service orders	5,000	5,000	5,000
New/Closing account service orders	1,307	1,350	1,350
New business registrations/renewals	1,074	699	1,058
Regulatory Licenses issued	120	120	120

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Cost of business certificate software maintenance	1,900
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# CUSTOMER SERVICES

*Administrative Services Department*

*Division No: 0102*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	78 Revenue & Business Activity Mgr.	1.00	1.00	1.00	1.00	1.00
	56 Lead Customer Services Worker	1.00	1.00	1.00	1.00	1.00
	50 Customer Services Worker	3.00	3.00	3.00	3.00	3.00
	44 Customer Services Technician II	4.00	4.00	4.00	3.00	3.00
	36 Receptionist Parttime	1.00	0.50	-	-	-
	<b>Total Authorized Positions (FTE)</b>	<b>10.00</b>	<b>9.50</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>
1110	Regular Salaries	445,761	450,448	446,620	435,000	445,980
1130	Part Time Salaries	25,604	10,586	-	8,518	-
1140	Overtime Salaries	3,893	2,966	2,000	2,000	2,000
1199	Vacation and S/L Adjustment	13,285	2,122	-	2,134	-
1300	Employee Benefits	207,112	225,016	206,140	206,140	226,240
	<b>Total Personnel Expenditure</b>	<b>695,655</b>	<b>691,138</b>	<b>654,760</b>	<b>653,792</b>	<b>674,220</b>
<b>Operations and Maintenance</b>						
1726	Special Studies	2,405	31,996	15,000	15,000	15,000
3110	Reimbursed Mileage	2,494	2,400	2,400	2,400	1,920
3130	Vehicle Maintenance and Operations	23,896	27,263	33,780	32,091	29,270
3140	Travel and Meetings	649	668	1,170	225	200
3320	Postage	12,273	8,060	8,400	8,400	5,000
4120	Other Contractual Services	62,397	76,510	83,700	83,700	101,100
4308	Equipment Repair & Maint.	4,990	5,898	5,840	5,840	5,170
4318	Radios Repair & Maintenance	-	461	500	500	500
4516	Small Tools	444	190	750	500	500
4710	Office & Stationery Supplies	1,931	2,298	2,640	2,500	2,050
4730	Photographic/copy Supplies	145	-	1,100	-	-
4750	Safety Supplies	40	10	-	-	-
4760	Operating Supplies	822	416	-	5	-
4799	Other Supplies and Materials	194	1,119	2,600	2,000	1,150
4908	Education & Training	1,520	560	900	450	900
4922	Printing	3,265	5,454	4,300	1,811	9,300
4924	Publications & Dues	210	-	250	150	250
4928	Uniforms & Laundry	1,144	1,203	1,920	1,000	1,600
5510	Capital Outlay Rental-Vehicle	7,960	7,960	7,960	7,960	7,960
5530	Capital Outlay Rental-Office	16,860	16,860	16,860	16,860	16,860
5720	Cash Over/Under	49	65	50	50	50
	<b>Total Operations &amp; Maintenance</b>	<b>143,688</b>	<b>189,391</b>	<b>190,120</b>	<b>181,442</b>	<b>198,780</b>
<b>Capital Outlay</b>						
6122C	Computer Software	-	212	50,000	50,000	-
6199	Other Equipment	4,245	-	-	-	-
	<b>Total Capital Outlay</b>	<b>4,245</b>	<b>212</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
	<b>Division Total</b>	<b>843,588</b>	<b>880,741</b>	<b>894,880</b>	<b>885,234</b>	<b>873,000</b>

# FINANCE

*Administrative Services Department  
Division Number: 0103*

## ACTIVITY DESCRIPTION

The Finance division is responsible for managing the fiscal operations of the City. It is the duty of this division to assure accountability and compliance with generally accepted accounting principles and established policies and procedures as well as government codes. Areas of responsibilities include internal control, investments, financial reporting, budget compliance, fund accounting, accounts payable, budget coordination, payroll processing, revenue forecasting, expenditures and encumbrance accounting, and bond administration. Functions include financial data collection, analysis and reporting; implementing the City's financial policies; fiscal control and audit; investment of surplus cash; monitor tax rolls and special assessments; disbursement of funds in accordance with purchase orders and adopted budget; purchase requisition processing and other related activities.

The Finance division strives to:

- Promote communication between the Finance division and the other City departments concerning the budget and expenditure monitoring process
- Update and maintain efficient internal control systems consistent with changing governmental rules and regulations and the City's needs.
- Continue accurate financial reporting that result in national awards for excellence in financial reporting.

## ACTIVITY GOALS AND OBJECTIVES

- Provide budget management, purchasing process, and financial system training for departmental administrative and budget management staff in all departments
- Enhance and integrate the fixed asset management systems
- Implement scanning technology to increase accessibility of information and reduce storage requirements
- Expand and improve departmental access to the financial and payroll system, including implementation of on-line time keeping

## ACTIVITY WORKLOAD STATISTICS

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 PROJECTED
Investment Portfolio (average in millions)	\$112.4	\$124.1	\$123.0	\$116.8
Investment Earnings (in millions)	\$5.3	\$5.5	\$4.0	\$3.2
Investment Yield %	4.7	4.4	3.3	2.7
Purchase Orders Processed	571	670	600	600
Vendor Warrants Prepared	10,562	10,230	9,500	9,750
Budget Adjustments Processed	935	954	1,400	1,000
Payroll Checks Processed	8,733	8,532	8,500	8,350

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
One Accountant position eliminated	\$(92,300)

# FINANCE

## Administrative Services Department

Division No: 0103

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	78 Finance Manager	1.00	1.00	1.00	1.00	1.00
	69 Senior Accountant	1.00	1.00	1.00	1.00	1.00
	58 Accountant	2.00	2.00	2.00	2.00	1.00
	44 Accounting Technician	3.00	3.00	3.00	3.00	3.00
<b>Total Authorized Positions (FTE)</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>
1110	Regular Salaries	426,074	424,706	457,760	448,421	383,900
1140	Overtime Salaries	-	156	2,000	500	3,000
1199	Vacation and S/L Adjustment	12,129	2,722	-	6,159	-
1300	Employee Benefits	187,115	196,215	207,530	216,556	194,910
<b>Total Personnel Expenditures</b>		<b>625,318</b>	<b>623,799</b>	<b>667,290</b>	<b>671,636</b>	<b>581,810</b>
<b>Operations and Maintenance</b>						
1799	Other Professional Fees	62,763	46,811	65,000	52,439	55,000
3110	Reimbursed Mileage	2,437	2,626	2,600	2,491	2,020
3140	Travel and Meetings	1,705	861	1,250	150	1,940
3320	Postage	-	9	100	31	50
4120	Other Contractual Services	32,736	34,747	37,100	37,880	41,960
4308	Equipment Repair & Maint.	775	-	1,200	1,077	500
4710	Office & Stationery Supplies	5,434	4,710	5,400	4,960	4,050
4760	Operating Supplies	-	420	-	-	-
4799	Other Supplies and Materials	53	324	200	32	100
4908	Education & Training	491	13	1,850	1,782	1,750
4922	Printing	2,540	3,559	6,000	2,872	5,150
4924	Publications & Dues	1,477	2,356	1,930	1,630	1,870
5530	Capital Outlay Rental-Office	4,040	4,040	4,040	4,040	4,040
5730	Intergovernmental Fees	91	-	-	20	-
<b>Total Operations &amp; Maintenance</b>		<b>114,542</b>	<b>100,476</b>	<b>126,670</b>	<b>109,404</b>	<b>118,430</b>
<b>Capital Outlay</b>						
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Division Total</b>		<b>739,860</b>	<b>724,275</b>	<b>793,960</b>	<b>781,040</b>	<b>700,240</b>

# INFORMATION TECHNOLOGY

*Administrative Services Department  
Division Number: 0104*

## ACTIVITY DESCRIPTION

The Information Technology division performs overall management of the City's information and telecommunications systems. Functions directly performed by the division include the purchase, installation, administration and maintenance of City servers, network infrastructure, personal computers, printers, and telephone system. The division coordinates the citywide geographic information system (GIS) and basemap data. The division serves as a help desk for the City's 300 computer users. The division utilizes contractual services for specialized technical support and new software development.

The Information Technology division supports citywide applications such as Microsoft Office, Microsoft Exchange/Outlook and the Banner Financial and Human Resources system and coordinates the development of new applications and reporting requirements. The division also serves as a resource to departments investigating the implementation of pre-developed vendor supplied systems. The division provides multimedia, video, and Internet web support and coordination.

The Division strives to continuously improve the reliability of the City's computer systems and network with a goal of virtually continuous (98%) up-time. Available resources are utilized to keep technical staff abreast of the latest technology information and maintenance techniques to improve their support desk capabilities.

## ACTIVITY GOALS AND OBJECTIVES

- Continue development of citywide Geographic Information System accessible by all users and provide Department staff the ability to create and update their data.
- Complete Engineering Drawing Scanning Project and Water/Sewer GIS data conversion project.
- Implement improved internet & intranet web sites that contain a content management system
- Assist in the implementation of Permit Processing software application for Development Services.
- Update server and network environments with new technology to improve stability, performance and Business Continuity/Disaster Recovery.
- Update computers regularly with antivirus, operating system, and security patches.
- Provide users with better information, problem handling and on-line documentation to reduce the number of service calls
- Provide training classes on citywide software applications

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
PCs and Servers in Service	323	343	325
Phones in Service	424	424	424
Help Desk total service calls	1,203	950	900
Computer replacements / installations	210	30	20
SIGNIFICANT ACTIVITY PROGRAM CHANGES			CHANGE
None			

# INFORMATION TECHNOLOGY

*Administrative Services Department*

*Division No: 0104*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	78 Information Technology Manager	1.00	1.00	1.00	1.00	1.00
	69 Network Administrator	1.00	1.00	1.00	1.00	1.00
	65 Information Technology Analyst	2.00	2.00	2.00	2.00	2.00
	36 Information Systems Intern	0.50	1.00	1.00	1.00	1.00
<b>Total Authorized Positions (FTE)</b>		<b>4.50</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
1110	Regular Salaries	265,541	315,123	328,830	335,848	339,820
1130	Part Time Salaries	5,382	19,424	30,740	19,835	29,310
1140	Overtime Salaries	1,209	1,269	-	-	-
1199	Vacation and S/L Adjustment	10,760	14,890	-	7,435	-
1300	Employee Benefits	111,417	135,096	137,830	154,948	162,730
<b>Total Personnel Expenditures</b>		<b>394,309</b>	<b>485,802</b>	<b>497,400</b>	<b>518,066</b>	<b>531,860</b>
<b>Operations and Maintenance</b>						
1712	Data Processing Consulting Fees	101,896	104,250	87,120	57,120	60,100
3110	Reimbursed Mileage	1,603	2,648	3,250	2,850	2,370
3130	Vehicle Maintenance and Operations	1,333	1,362	1,640	1,558	1,220
3140	Travel and Meetings	1,677	1,302	2,750	2,750	3,150
3310	Telephone	1,751	-	-	-	-
3311	Cell Phones & Pagers	92	2,977	3,000	3,000	3,000
3320	Postage	172	129	600	250	250
4120	Other Contractual Services	49,625	45,812	66,290	58,290	68,400
4308	Equipment Repair & Maint.	5,735	10,472	44,100	29,100	29,100
4516	Small Tools	107	-	-	-	-
4710	Office & Stationery Supplies	927	1,265	2,500	1,000	1,000
4760	Operating Supplies	12,849	2,885	15,550	8,250	5,900
4908	Education & Training	6,750	132	13,950	6,950	5,800
4922	Printing	-	16	350	-	-
4924	Publications & Dues	1,086	-	1,650	-	350
5510	Capital Outlay Rental-Vehicle	2,020	2,020	2,020	2,020	2,020
5520	Capital Outlay Rental-Other Equip.	6,860	6,860	6,860	6,860	6,860
5530	Capital Outlay Rental-Office	84,560	84,560	84,560	84,560	84,560
<b>Total Operations &amp; Maintenance</b>		<b>279,043</b>	<b>266,690</b>	<b>336,190</b>	<b>264,558</b>	<b>274,080</b>
<b>Capital Outlay</b>						
6122A	Equipment- Office General	146	-	1,200	-	-
6122B	Computer Hardware	81,362	11,321	43,000	53,000	23,000
6122C	Computer Software	44,338	13,207	41,800	16,800	8,800
6136	Telecommunications Equipment	-	500	900	680	700
<b>Total Capital Outlay</b>		<b>125,846</b>	<b>25,028</b>	<b>86,900</b>	<b>70,480</b>	<b>32,500</b>
<b>Division Total</b>		<b>799,198</b>	<b>777,520</b>	<b>920,490</b>	<b>853,104</b>	<b>838,440</b>

# GENERAL SUPPORT SERVICES

*Administrative Services Department*

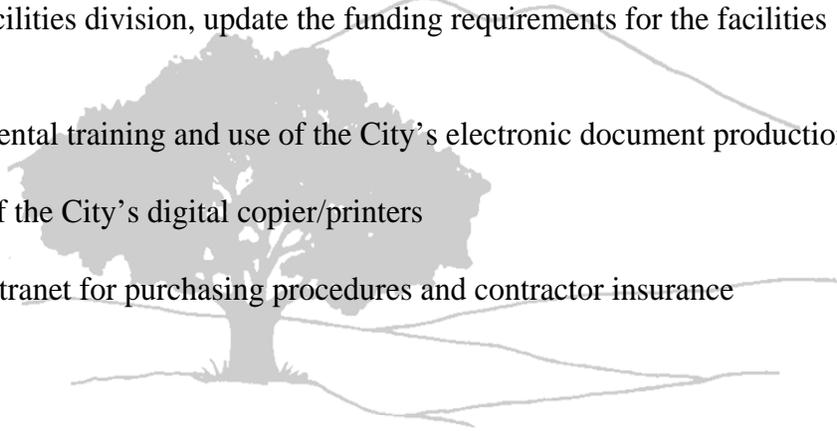
*Division Number: 0106*

## ACTIVITY DESCRIPTION

The costs associated with the citywide telephone system, City Hall utilities, and City Hall maintenance are housed in the General Support Services Division. In addition, costs associated with the City Hall fire and security alarms, central office equipment and citywide postage are charged to this cost center.

## ACTIVITY GOALS AND OBJECTIVES

- Jointly, with the Public Works Facilities division, update the funding requirements for the facilities rehabilitation program
- Further the development, departmental training and use of the City's electronic document production
- Process an RFP for replacement of the City's digital copier/printers
- Enhance the content of the City intranet for purchasing procedures and contractor insurance certifications



## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Elimination of ¾-time Admin. Assistant Position (Accts. 1130 - 1399)

\$ (48,560)

# GENERAL SUPPORT SERVICES

*Administrative Services Department*

*Division No: 0106*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	45 Administrative Assistant III	0.75	0.75	0.75	0.75	-
<b>Total Authorized Positions (FTE)</b>		<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>-</b>
1130	Part Time Salaries	32,658	33,748	33,920	33,916	-
1140	Overtime Salaries	-	5	500	-	-
1199	Vacation and S/L Adjustment	351	(454)	-	-	-
1300	Employee Benefits	9,864	14,086	14,140	13,002	-
<b>Total Personnel Expenditure</b>		<b>42,873</b>	<b>47,385</b>	<b>48,560</b>	<b>46,918</b>	<b>-</b>
<b>Operations and Maintenance</b>						
2110	Gas and Electricity	229,286	184,750	245,000	200,032	245,000
2200	Utilities-Other	2,575	4,267	4,250	4,103	4,250
3140	Travel and Meetings	30	-	-	-	-
3310	Telephone	86,746	76,329	89,470	82,795	88,500
3320	Postage	31,001	30,133	61,400	35,171	40,000
4120	Other Contractual Services	19,212	17,213	29,400	24,520	14,000
4126	Telecom Services	398	100	-	-	-
4304	Building Repair & Maintenance	1,177	85	-	-	-
4308	Equipment Repair & Maint.	23,804	27,142	29,840	18,850	13,400
4318	Radio Repair & Maintenance	56,318	59,915	66,600	67,200	72,000
4710	Office & Stationery Supplies	526	621	720	296	660
4730	Photographic/copy Supplies	7,265	6,243	7,560	2,782	2,400
4760	Operating Supplies	23,823	15,396	18,280	21,266	15,730
4799	Other Supplies and Materials	434	1,231	1,000	420	1,000
4922	Printing	182	329	-	-	-
4924	Publications & Dues	100	230	-	-	-
4938	Rental-Building & Grounds	-	8,776	9,570	9,570	9,570
5520	Capital Outlay Rental-Other Equip.	16,840	16,840	16,840	16,840	16,840
5530	Capital Outlay Rental-Office	69,160	69,160	69,160	69,160	69,160
5710	Administrative Overhead/Cost	2,078	546	1,500	-	4,000
5730	Intergovernmental Fees	17,204	19,917	26,650	20,903	24,000
<b>Total Operations &amp; Maintenance</b>		<b>588,159</b>	<b>539,223</b>	<b>677,240</b>	<b>573,908</b>	<b>620,510</b>
<b>Capital Outlay</b>						
6122A	Equipment- Office General	13,577	711	-	-	-
6122B	Computer Hardware	-	98	-	-	-
6122C	Computer Software	-	555	-	1,632	-
<b>Total Capital Outlay</b>		<b>13,577</b>	<b>1,364</b>	<b>-</b>	<b>1,632</b>	<b>-</b>
<b>Division Total</b>		<b>644,609</b>	<b>587,972</b>	<b>725,800</b>	<b>622,458</b>	<b>620,510</b>

# RISK MANAGEMENT AND EMPLOYEE BENEFITS

Administrative Services Department  
Division Number: 0107

## ACTIVITY DESCRIPTION

### Risk Management

The cost of managing the City's risks through purchased insurance and self-funded programs are detailed in this cost center. The primary coverages include General Liability, All-Risk Property, and Workers' Compensation programs. Monies go toward insurance premiums and contributions to a pooled risk joint powers authority for claims adjusting and stop loss protection.

Through the Central Safety Committee, the division provides loss control and minimizes the City's liability and risk wherever possible. Risk Management functions to educate departments on current risk management policies, risk transference methods, and contractual requirements.

### Employee Benefits

The cost of all employee benefits is indicated in this cost center under each benefit program. They are: health, dental, long-term disability, workers compensation and retirement programs.

## ACTIVITY GOALS AND OBJECTIVES

- 
- Update and expand the intranet resources for processing insurance certifications, in concert with the City Clerk's office
  - Update the City's Safety Manual and ensure compliance with the Safety Program and Cal/OSHA injury and illness prevention requirements
  - Develop additional templates for Request for Proposals, Purchase Agreements, and standardized contracts for professional, technical and general services

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

None

## EMPLOYEE BENEFITS

*City and Redevelopment Agency Total\**

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
1310	Health Benefits	1,736,309	1,809,221	1,953,960	1,895,341	2,028,015
1350	Retirement Benefits	4,024,757	4,926,637	5,419,300	5,310,914	5,417,132
1360	Workers Comp. Benefits	618,324	557,955	590,040	590,040	600,000
1399	Life/FICA/Defrd Comp/Other	501,197	636,462	688,800	657,867	681,903
1300	Employee Benefits Total*	6,880,587	7,930,275	8,652,100	8,454,162	8,727,050

\* For reporting purposes; Costs are included in each division's expenditure detail

## RISK MANAGEMENT

*Administrative Services Department*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
1799	Other Professional Fees	438	94	-	-	-
3110	Reimbursed Mileage	142	64	150	100	100
3140	Travel and Meetings	-	43	1,340	505	1,200
4120	Other Contractual Services	-	938	-	-	-
4710	Office & Stationery Supplies	318	156	500	100	350
4750	Safety Supplies	3,268	4,221	4,000	4,288	4,800
4760	Operating Supplies	27	-	650	-	-
4924	Publications & Dues	742	742	1,900	300	990
5108	Insurance Premiums-Other	801,105	929,855	952,650	862,505	965,200
5760	Uninsured Claims	8,450	12,560	15,000	11,853	20,000
	<b>Total Operations &amp; Maintenance</b>	<b>814,490</b>	<b>948,673</b>	<b>976,190</b>	<b>879,651</b>	<b>992,640</b>
	<b>Capital Outlay</b>					
6122C	Computer Software	-	419	250	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>419</b>	<b>250</b>	<b>-</b>	<b>-</b>
	<b>Division Total</b>	<b>814,490</b>	<b>949,092</b>	<b>976,440</b>	<b>879,651</b>	<b>992,640</b>

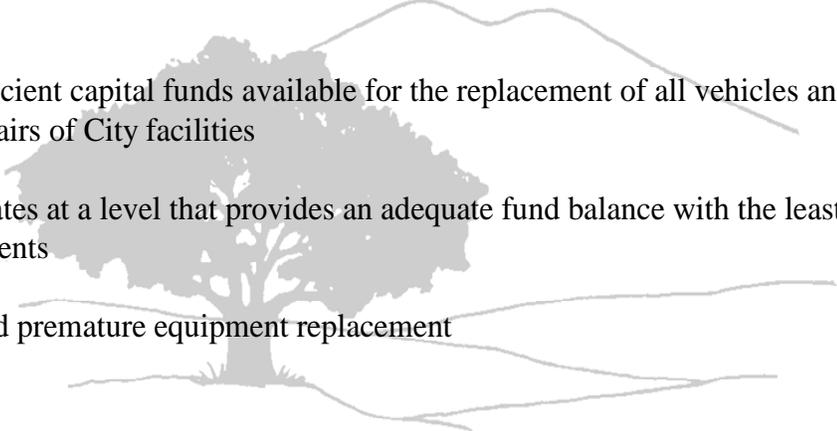
# CAPITAL REPLACEMENT

*Administrative Services Department  
Division Number: 0105 & 0108*

## ACTIVITY DESCRIPTION

The Capital Replacement Fund is designed to accumulate funds for the replacement of the City's capital equipment at the end of its useful life. This activity is financed by annual rental rates charged to divisions for assigned vehicles, construction equipment, office equipment and other capital outlay items.

## ACTIVITY GOALS AND OBJECTIVES

- 
- Ensure that the City has sufficient capital funds available for the replacement of all vehicles and equipment and for major repairs of City facilities
  - Establish equipment rental rates at a level that provides an adequate fund balance with the least fiscal impact on operating departments
  - Monitor the program to avoid premature equipment replacement

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Replacement of copiers Citywide

+\$250,000

# CAPITAL REPLACEMENT & FACILITIES RESTORATION

*Administrative Services Department*

*Division No: 0105 & 108*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Facilities Restoration - Division No. 0105</b>						
<b>Operations and Maintenance</b>						
4304	Building Repair & Maint.	182,905	228,936	369,821	291,657	362,050
4308	Equipment Repair & Maint.	4,543	-	-	-	-
4799	Other Supplies and Materials	-	64	-	-	-
4932	Advertising	-	455	-	570	-
4936	Rental-Equipment	-	11,668	-	-	-
5710	Administrative Overhead/Cost	-	-	-	-	39,100
<b>Capital Outlay</b>						
6122A	Equipment-Office General	-	12,596	-	-	-
6122B	Computer Hardware	-	-	12,538	12,944	-
6136	Computer Software	-	-	-	13,486	-
6199	Other Equipment	6,482	-	-	-	-
6414	Non Structural Improvements	-	-	-	7,842	-
<b>Division 0105 Total</b>		<b>193,930</b>	<b>253,719</b>	<b>382,359</b>	<b>326,499</b>	<b>401,150</b>
<b>Equipment Replacement- Division No. 0108</b>						
<b>Operations and Maintenance</b>						
4760	Operating Supplies	225	-	-	28	-
4932	Advertising	579	266	-	-	-
5710	Administrative Overhead/Cost	-	-	-	-	136,520
<b>Capital Outlay</b>						
6104	Autos & Trucks	66,529	221,902	329,527	268,417	80,000
6106	Const.Street Main.Equip	90,050	40,579	17,900	26,138	7,000
6110	Fire Fighting Apparatus	300,064	-	300,000	342,316	560,000
6122A	Equipment- Office General	37,549	4,042	-	-	250,000
6122B	Computer Hardware	241,640	261,711	139,226	162,226	130,800
6122C	Computer Software	118,386	66,451	108,499	85,499	60,000
6124	Paramedics Equipment	-	351,762	19,000	-	19,000
6126	Park Equipment	11,219	-	10,000	-	53,250
6199	Other Equipment	54,048	178,674	171,311	146,311	104,000
<b>Division 0108 Total</b>		<b>920,289</b>	<b>1,125,387</b>	<b>1,095,463</b>	<b>1,030,935</b>	<b>1,400,570</b>

# WATER CONSERVATION

*Administrative Services Department*

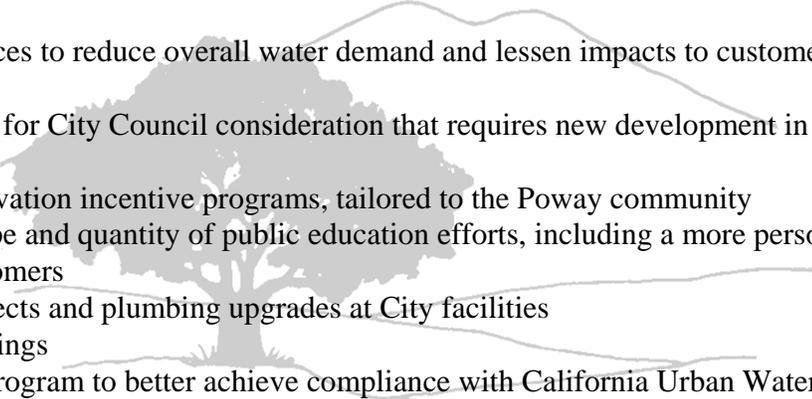
*Division Number: 0109*

## ACTIVITY DESCRIPTION

The Water Conservation division was formed in April 2009 in response to water supply cutbacks from our wholesale water suppliers, as well as significant cost increases for raw water purchases. This division is responsible for implementing and supporting the City's five-pillared approach to water conservation, including:

1. A progressive water rate structure,
2. Incentive programs,
3. Water-saving improvements for City-owned properties,
4. Enhanced public education efforts, and
5. Enforcement of water use restrictions and watering schedule restrictions.

## ACTIVITY GOALS AND OBJECTIVES

- 
- Assist customers with resources to reduce overall water demand and lessen impacts to customer water bills
  - Assist in developing a policy for City Council consideration that requires new development in Poway be ultra water-efficient
  - Implement new water conservation incentive programs, tailored to the Poway community
  - Significantly expand the scope and quantity of public education efforts, including a more personalized approach for residential customers
  - Manage turf-conversion projects and plumbing upgrades at City facilities
  - Expand landscape class offerings
  - Modify water conservation program to better achieve compliance with California Urban Water Conservation Council Best Management Practices
  - Explore long-term opportunities to diversify Poway's water supply, including regional partnerships to expand recycled water availability in Poway

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

New division for FY 2009-10

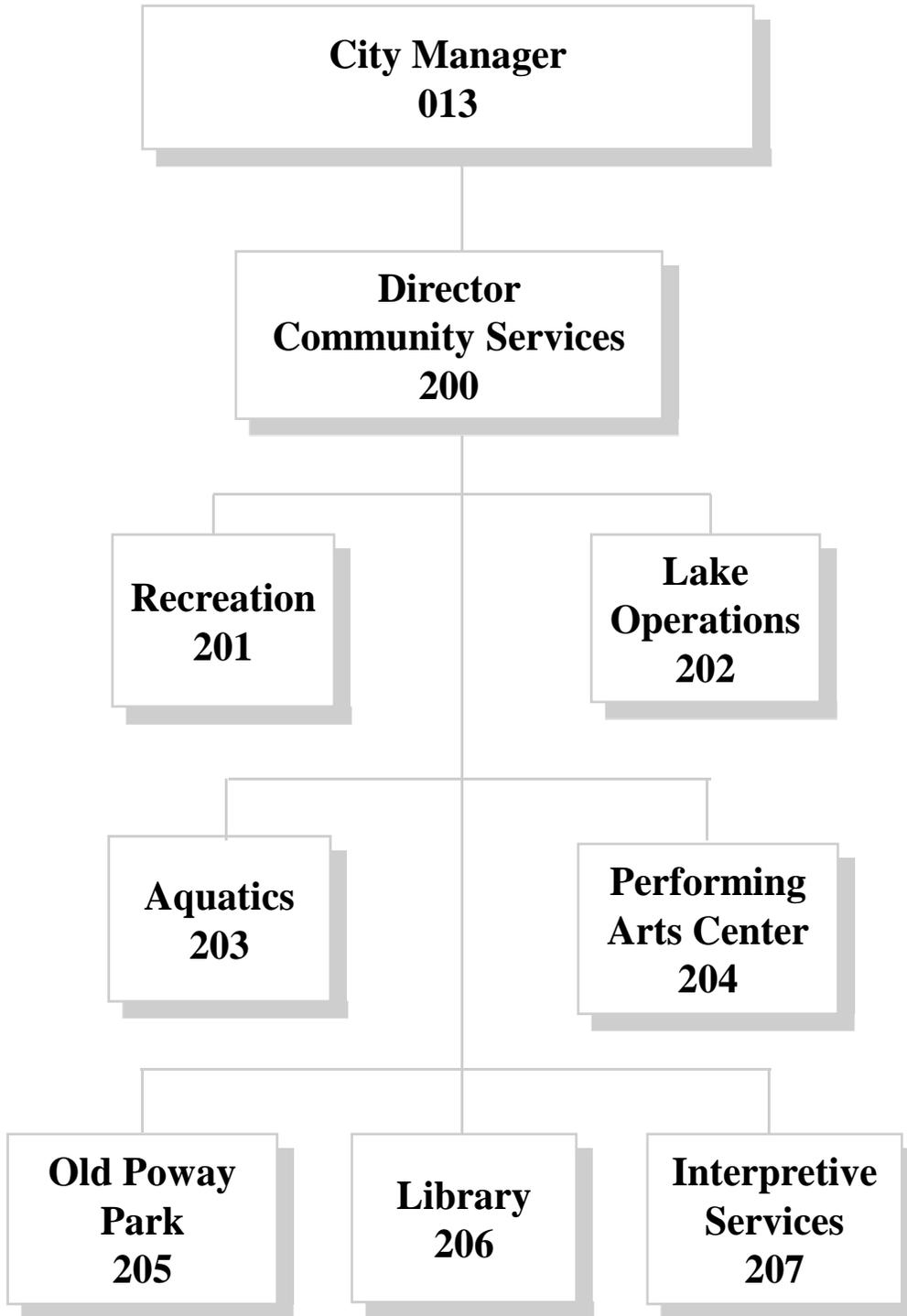
# WATER CONSERVATION

*Administrative Services Department*

*Division No: 0109*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel</b>					
	Range Position Title					Full Time Equivalents
	82 Fire Division Chief	-	-	-	-	1.00
	75 Water Conservation Coordinator	-	-	-	-	1.00
	69 Senior Management Analyst	-	-	-	-	1.00
	45 Administrative Assistant III	-	-	-	-	1.00
	44 Recreation Coordinator	-	-	-	-	2.00
	41 Park Maintenance Worker I	-	-	-	-	1.00
	<b>Total Authorized Positions (FTE)</b>	-	-	-	-	7.00
1110	Regular Salaries	-	-	-	-	450,160
1300	Employee Benefits	-	-	-	-	232,660
	<b>Total Personnel Expenditures</b>	-	-	-	-	682,820
	<b>Operations and Maintenance</b>					
1799	Other Professional Fees	-	-	-	-	2,000
2110	Gas and Electricity	-	-	-	-	14,000
3110	Reimbursed Mileage	-	-	-	-	4,420
3130	Vehicle Maintenance and Operations	-	-	-	-	4,370
3310	Telephone	-	-	-	-	3,000
3320	Postage	-	-	-	-	12,000
4120	Other Contractual Services	-	-	-	-	33,750
4710	Office & Stationery Supplies	-	-	-	-	2,000
4799	Other Supplies and Materials	-	-	-	-	3,130
4904	Community Relations	-	-	-	-	18,200
4908	Education & Training	-	-	-	-	5,000
4922	Printing	-	-	-	-	1,500
4924	Publications & Dues	-	-	-	-	480
4932	Advertising	-	-	-	-	1,500
4938	Rental-Building & Grounds	-	-	-	-	39,570
5730	Intergovernmental Fees	-	-	-	-	53,250
	<b>Total Operations &amp; Maintenance</b>	-	-	-	-	198,170
	<b>Capital Outlay</b>					
6122	Office & Computer Equipment	-	-	-	-	-
	<b>Total Capital Outlay</b>	-	-	-	-	-
	<b>Division Total</b>	-	-	-	-	880,990

# COMMUNITY SERVICES



# COMMUNITY SERVICES

## Departmental Activity Overview

Department Code: 200

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions (FTE)	57.78	57.13	56.71	56.00	47.48
Personnel Expense	\$3,091,941	\$3,186,129	\$3,395,840	\$3,319,955	\$2,800,590
Operations and Maintenance	2,230,716	2,198,487	2,604,576	2,270,614	2,105,400
Capital Outlay	79,985	52,753	36,100	15,245	7,150
<b>TOTAL BUDGET</b>	<b>\$5,402,642</b>	<b>\$5,437,369</b>	<b>\$6,036,516</b>	<b>\$5,605,814</b>	<b>\$4,913,140</b>

### OVERVIEW COMMENTARY

The Community Services Department is responsible for providing cultural, social, and recreational activities for the residents of Poway. The Department is divided into eight operating divisions, which are more or less determined by operations at key City facilities and include the Office of the Director, Recreation, Lake Operations, the Aquatics Center, the Poway Center for the Performing Arts, Old Poway Park, the Poway Community Library, and the Blue Sky Ecological Reserve. Under the supervision of the Director, staff develops and implements programs designed to enhance the quality of life of Poway residents and make Poway that family friendly place our residents have come to treasure. Each division has established goals specific to its purpose, which are outlined in each division's summary sheet. A brief description of those goals set as significant to the department as a whole are:

- Redesign work plans to adapt to reorganized department. Reorganize staffing and resources to adapt to budgetary changes with goal of maintaining priority Community Services offerings to the extent possible.
- Provide 20 community events, 79 unique leisure opportunities, and 1 City Hall-sponsored program. Examples include: Candyland, Christmas in the Park, Youth Day, Fishing Derbies, Youth 14 and Under Skate, Nature Explorations and the Volunteer Recognition Reception.
- Execute a new Lake Poway concession agreement.
- Continue to participate in the Community Park Master Plan project.
- Perform an integrated study of PCPA operations at a lower subsidy, to include an internal study and active participation with partnering groups to determine appropriate service and funding levels.
- Coordinate the completion of capital projects with Development Services including: Skate Park upgrades, the Train Depot at Old Poway Park, PCPA digital sound/speaker upgrades, and synthetic turf field conversions.
- Enhance staff development. Identify skill sets needed to best meet current workplace challenges and provide opportunities for continuous growth and learning, and identify and facilitate competency-based leadership development opportunities for Recreation Supervisor classification.
- Improve upon and develop marketing strategies via website content, ActiveNet, and on-line communication.

# DIRECTOR OF COMMUNITY SERVICES

*Community Services Department  
Division Number: 0200*

## ACTIVITY DESCRIPTION

The Office of the Director of the Community Services Department is responsible for administering and managing all operations within the department, including the divisions of Recreation, Lake Operations, Aquatics, the Poway Center for the Performing Arts, Old Poway Park, the Poway Community Library, and Interpretive Services. The Director's staff is responsible for the City's animal regulation, administration of the P.L.A.Y. (Poway Leisure Assistance for Youth) scholarship program, and park site development. Division staff acts as administrative liaisons to the Metropolitan Transit System, the Blue Sky Ecological Reserve, Goodan Ranch, the Kumeyaay-IPai Interpretive Center, the Escondido Humane Society, and the San Diego County Library. By planning and coordinating the programs for each of the Department's operating divisions, the Director ensures that Department responsibilities are implemented in an effective and efficient manner that meets community needs.

The Director also ensures that the Parks and Recreation Advisory Committee, Goodan Ranch Policy and Operational Committees, and the Poway Valley Senior Citizen's Corporation receive administrative guidance from the City. The Director is also an active member of the Poway Center for the Performing Arts Foundation, the Blue Sky Community Foundation, and the Poway Senior Center's Board of Directors.

## ACTIVITY GOALS AND OBJECTIVES

- Enhance staff development.
- Successfully design and implement a volunteer appreciation event serving 600-plus volunteers.
- Cooperate with other public agencies in the preservation and public enjoyment of Blue Sky Ecological Reserve and Goodan Ranch.
- Assist local partners: the Poway Valley Senior Citizen's Corporation, Poway-Midland Railroad Volunteers, and Friends of the Kumeyaay as they serve the City through their volunteer efforts.
- Represent residents' needs and ensure the highest quality service possible with animal control, and transit issues by serving as a liaison to providing agencies.
- Ensure effective emergency response and after-emergency community support by: the Director serving as Emergency Operations Center Logistics Chief, coordinating with City departments to create disaster preparedness procedures, and implementing staff training in the areas of emergency care and shelter operations.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

4102 Budget reflects actual animal control contract cost versus an estimated budget and the shift of Dead Animal Removal to Code Compliance

\$ (106,790)

4904 Elimination of dedications and groundbreakings and reduction to the volunteer reception.

(20,500)

# DIRECTOR OF COMMUNITY SERVICES

## Community Services Department

Division No: 0200

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	88 Director	1.00	1.00	1.00	1.00	-
	82 Assistant Director of Community Svc	-	1.00	1.00	1.00	1.00
	78 Community Services Manager	-	-	-	-	1.00
	69 Sr. Management Analyst	1.00	1.00	1.00	1.00	1.00
	65 Management Analyst	1.00	1.00	1.00	1.00	-
	49 Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	45 Administrative Assistant III	1.00	1.00	1.00	1.00	-
	<b>Total Authorized Positions (FTE)</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>4.00</b>
1110	Regular Salaries	302,406	409,237	410,990	410,990	277,980
1130	Part Time Salaries	77,679	73,802	82,350	82,350	78,520
1140	Overtime Salaries	7,658	6,158	6,000	6,000	1,000
1199	Vacation and S/L Adjustment	13,115	527	-	-	-
1300	Employee Benefits	144,869	198,434	204,380	206,957	154,080
	<b>Total Personnel Expenditure</b>	<b>545,727</b>	<b>688,158</b>	<b>703,720</b>	<b>706,297</b>	<b>511,580</b>
<b>Operations and Maintenance</b>						
1510	Temporary Services	2,058	-	-	-	-
1702B	Fees- Outside Attorney	12,467	-	-	-	-
2110	Gas and Electricity	1,362	1,059	1,740	1,440	1,500
3110	Reimbursed Mileage	4,936	7,420	7,400	7,400	4,220
3140	Travel and Meetings	8,362	5,180	8,440	3,260	3,300
3311	Cell Phones & Pagers	537	1,408	1,500	1,564	1,200
3320	Postage	54	7	200	100	100
4102	Animal Regulation	133,777	99,488	276,790	203,761	170,000
4120	Other Contractual Services	7,028	21,705	3,500	3,100	3,000
4304	Building Repair & Maint.	-	-	900	-	-
4308	Equipment Repair & Maint.	639	563	880	647	680
4710	Office & Stationery Supplies	8,036	5,232	4,500	3,467	3,500
4730	Photographic/copy Supplies	-	913	500	500	500
4760	Operating Supplies	1,985	1,045	1,500	1,300	1,300
4799	Other Supplies and Materials	2,000	-	-	-	-
4904	Community Relations	67,411	52,460	43,500	23,000	23,000
4908	Education & Training	469	5,199	3,840	3,840	3,400
4922	Printing	2,018	70	-	-	-
4924	Publications & Dues	1,564	1,940	2,660	1,589	1,080
4938	Rental- Building & Grounds	14,200	3,900	-	-	-
5520	Capital Outlay Rental-Other Equip.	5,120	5,120	5,120	5,120	5,120
5530	Capital Outlay Rental-Office	11,660	11,660	11,660	11,660	11,660
5730	Intergovernmental Fees	-	20	-	-	-
	<b>Total Operations &amp; Maintenance</b>	<b>285,683</b>	<b>224,389</b>	<b>374,630</b>	<b>271,748</b>	<b>233,560</b>
<b>Capital Outlay</b>						
6104	Autos & Trucks	13,976	-	-	-	-
6100	Capital Equipment	866	1,639	-	224	-
	<b>Total Capital Outlay</b>	<b>14,842</b>	<b>1,639</b>	<b>-</b>	<b>224</b>	<b>-</b>
	<b>Division Total</b>	<b>846,252</b>	<b>914,186</b>	<b>1,078,350</b>	<b>978,269</b>	<b>745,140</b>

# RECREATION

*Community Services Department  
Division Number: 0201*

## ACTIVITY DESCRIPTION

The Recreation Division of the Community Services Department is responsible for providing programs and services that bring people together, foster human development, promote health and wellness, increase cultural unity, and provide recreational experiences for people of all ages in Poway. Tasks performed include marketing, programming, and operation of Community Park, sports facilities, Dog Park, the Skate Park, Mobile Recreation, and two gymnasiums.

Recreation staff is responsible for scheduling citywide recreational facility and field rentals, and registering all recreation class participants. By coordinating with the Poway Unified School District, Poway Senior Center, Poway Sports Association and local nonprofit groups, the City provides programming that is reflective of the community's needs. Through the Poway Leisure Assistance for Youth (P.L.A.Y.) scholarships program, staff expands recreational opportunities for low-to-moderate income families and individuals with special needs. The division staffs, develops and hosts community events including Poway Day (including Dog Day), Fourth of July, the Candyland Holiday Festival, Springtime Egg Hunt Celebration, as well as has responsibility for the design and implementation of summer day camp, recreation programming at the gymnasiums, and teen programs.

## ACTIVITY GOALS AND OBJECTIVES

- Participate on multi-disciplinary team and serve as a resource for the Community Park Master Plan project.
- Coordinate with Development Services on Skate Park automated access control capital project.
- Expand opportunities for residents to use the web site to access information on facility reservations, field closures and summer day camp information.
- Program a monthly activity at the Skate Park for youth and families attending the youth 14 and under skate sessions.
- Modify the field lighting procedure so that Poway Sports Association members control field lights during their reservations within set parameters.

ACTIVITY WORKLOAD STATISTICS	FY 07-08 ACTUAL	FY 08-09 PROPOSED	FY 09-10 PROPOSED
Recreation programs and classes	439	456	400
Recreation program class participants	3,679	3,510	3,400
Total facility hours reserved by public	5,600	6,500	6,500
Total facility reservation guest	48,500	58,000	58,000
Total sports field participants	103,100	110,600	112,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
Reduction of expenditures in Leisure Services (4118) contracts (corresponding reduction of revenue in Leisure Contracts - 7325 is \$29,290)	(\$17,580)

# RECREATION

## Community Services Department

Division No: 0201

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel</b>					
	Range Position Title		Full Time Equivalents			
	78 Community Services Mgr.	1.00	-	-	-	-
	60 Sr. Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
	56 Recreation Supervisor	2.00	2.00	2.00	2.00	2.00
	45 Administrative Assistant II/III	2.00	1.00	1.00	1.00	2.00
	39 Recreation Specialist	1.00	1.00	1.00	1.00	-
	33 Recreation Leader II Parttime	0.52	0.52	0.52	0.52	0.50
	29 Recreation Leader I Parttime	8.93	8.96	8.96	8.96	8.00
	<b>Total Authorized Positions (FTE)</b>	<b>16.45</b>	<b>14.48</b>	<b>14.48</b>	<b>14.48</b>	<b>13.50</b>
1110	Regular Salaries	371,980	258,463	305,520	289,737	273,420
1130	Part Time Salaries	201,469	231,313	231,560	222,887	231,690
1140	Overtime Salaries	21,165	27,818	16,200	14,887	9,400
1199	Vacation and S/L Adjustment	11,929	3,391	-	207	-
1300	Employee Benefits	198,238	171,190	155,330	179,748	186,800
	<b>Total Personnel Expenditure</b>	<b>804,781</b>	<b>692,175</b>	<b>708,610</b>	<b>707,466</b>	<b>701,310</b>
	<b>Operations and Maintenance</b>					
2110	Gas and Electricity	96,202	111,188	135,000	120,000	139,420
2200	Utilities-Other	9,027	9,182	9,140	9,540	9,450
3110	Reimbursed Mileage	2,357	62	480	100	280
3130	Vehicle Maintenance and Operations	7,986	7,966	9,540	9,063	10,470
3140	Travel and Meetings	4,530	3,250	3,740	1,729	2,940
3310	Telephone	6,409	3,627	3,800	3,800	4,400
3311	Cell Phones & Pagers	-	2,015	2,880	2,880	3,280
4118	Leisure Services	127,295	133,299	139,980	119,169	122,400
4120	Other Contractual Services	34,814	29,195	28,249	23,741	14,850
4304	Building Repair & Maint.	-	3,694	2,000	2,000	2,000
4308	Equipment Repair & Maint.	2,083	1,280	8,751	8,761	4,040
4514	Sign Maintenance Materials	633	721	600	600	600
4516	Small Tools	-	19	250	250	250
4710	Office & Stationery Supplies	5,282	3,597	3,310	3,310	3,000
4720	Janitorial Supplies	1,139	81	1,000	800	800
4730	Photographic/copy Supplies	75	-	250	50	150
4750	Safety Supplies	15	720	1,000	800	800
4760	Operating Supplies	37,539	32,047	32,740	25,504	24,240
4904	Community Relations	11,998	11,025	12,000	11,600	12,000
4908	Education & Training	1,046	4,128	2,940	2,940	1,150
4922	Printing	5,875	7,448	6,850	5,632	4,750
4924	Publications & Dues	690	1,070	520	520	520
4928	Uniforms & Laundry	7,639	5,342	6,570	5,500	6,520
4932	Advertising	3,125	4,246	4,780	1,122	1,280
4936	Rental- Equipment	14,389	13,846	12,900	9,493	9,830
4938	Rental- Building & Grounds	1,610	3,900	-	-	-
5116	Other Fees	4,577	9,302	8,300	8,300	8,300
5500	Capital Outlay Rental	29,740	29,740	29,740	29,740	29,740
5720	Cash Over/Under	5	(7)	100	20	100
5730	Intergovernmental	-	421	-	-	-
	<b>Total Operations &amp; Maintenance</b>	<b>416,080</b>	<b>432,404</b>	<b>467,410</b>	<b>406,964</b>	<b>417,560</b>
	<b>Capital Outlay</b>					
6100	Capital Equipment	18,183	18,718	-	224	-
	<b>Total Capital Outlay</b>	<b>18,183</b>	<b>18,718</b>	<b>-</b>	<b>224</b>	<b>-</b>
	<b>Division Total</b>	<b>1,239,044</b>	<b>1,143,297</b>	<b>1,176,020</b>	<b>1,114,654</b>	<b>1,118,870</b>

# LAKE OPERATIONS

*Community Services Department*

*Division Number: 0202*

## ACTIVITY DESCRIPTION

The Lake Operations Division of the Community Services Department is responsible for management of the Lake Poway Recreation Area. The Division oversees boating and fishing operations, is operational liaison for the Lake Poway Concessionaire, and offers a variety of recreational opportunities and programs for the community. Lake staff coordinate year-round fishing opportunities and recreational activities such as pleasure boating, fishing derbies, family campouts, sports activities, picnicking, facility rentals, and outdoor leisure programs, as well as facility support for the City's summer day camp program. Staff also hosts community events such as The Great Outdoor Movie and the Summer Concert Series.

## ACTIVITY GOALS AND OBJECTIVES

- Market year-round water-based recreational opportunities through quarterly media releases. Focus on trout and night fishing season, holiday fishing and boating hours, and pleasure boating options.
- Provide recreational opportunities for youth:
  - Annual Youth Fishing Derby, serving 600 participants.
  - Experiential recreation classes (70 participants total), and youth fishing (40 participants total).
  - Four contract instructor archery camps to a total of 40 participants to promote use of the Lake Poway Archery Range.
- Coordinate the Summer Concert in the Park Series with staff at Old Poway Park and host four summer concerts at Lake Poway drawing a total of 4,400 participants.
- Host three additional community events:
  - Open Trout Derby (450 participants), Midnight Catfish Craze (375 participants), The Great Outdoor Movie Night (1,200 participants).
- Host three safe, family friendly campouts for approximately 225 families.
- Market hiking and biking opportunities through a variety of internet based resources; promote the benefits of recreation as connected to health and wellness.
- Coordinate with Administrative Services to execute a new concession agreement.

## ACTIVITY WORKLOAD STATISTICS

	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 PROJECTED
Fishing Permits	18,960	22,281	21,740
Boat Rentals	7,396	9,201	8,300
Facility Rental Reservations	982	1,200	1,200
Parking Permits	12,582	13,000	12,870

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

Elimination of a Fulltime Senior Dock Attendant, replaced with a part-time, regular	(\$32,000)

# LAKE OPERATIONS

*Community Services Department*

*Division No: 0202*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
Range	Position Title	Full Time Equivalents				
62	Sr. Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
56	Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
41	Senior Park Ranger	2.00	2.00	2.00	2.00	2.00
39	Recreation Specialist	1.00	1.00	1.00	1.00	-
31	Sr. Dock Attendant	2.00	2.00	2.00	2.00	1.00
37	Park Ranger Parttime	0.96	0.96	0.96	0.96	0.96
29	Recreation Leader I Temp. P/T	0.66	0.66	0.66	0.66	0.66
27	Dock Attendant Parttime	1.44	1.44	1.44	1.44	1.92
<b>Total Authorized Positions (FTE)</b>		<b>10.06</b>	<b>10.06</b>	<b>10.06</b>	<b>10.06</b>	<b>8.54</b>
1110	Regular Salaries	263,713	249,622	313,450	245,598	231,020
1112	Shift Differential	-	-	4,000	-	4,000
1130	Part Time Salaries	74,098	81,243	82,490	101,862	93,950
1140	Overtime Salaries	16,072	22,180	20,500	22,500	16,000
1199	Vacation and S/L Adjustment	(5,095)	9,239	-	1,431	-
1300	Employee Benefits	138,692	144,003	180,440	145,187	143,200
<b>Total Personnel Expenditure</b>		<b>487,480</b>	<b>506,287</b>	<b>600,880</b>	<b>516,578</b>	<b>488,170</b>
<b>Operations and Maintenance</b>						
2110	Gas and Electricity	18,549	15,635	19,200	21,522	22,280
2200	Utilities-Other	1,939	2,302	2,900	1,607	1,520
3110	Reimbursed Mileage	300	190	550	377	380
3130	Vehicle Maintenance and Operations	20,772	23,882	29,640	28,158	40,170
3140	Travel and Meetings	1,871	2,970	2,990	2,939	1,960
3310	Telephone	2,091	867	860	647	360
3311	Cell Phone & Pagers	46	1,335	1,800	2,058	1,730
3320	Postage	-	25	-	35	-
4118	Leisure Services	4,797	6,042	6,960	7,299	5,450
4120	Other Contractual Services	28,622	25,896	34,350	28,699	33,250
4304	Building Repair & Maint.	69	1,562	-	-	-
4308	Equipment Repair & Maint.	1,538	805	2,790	2,138	2,090
4318	Radios Repair & Maint.	147	-	1,150	-	650
4514	Sign Maintenance Materials	1,621	672	600	582	600
4516	Small Tools	629	554	590	400	400
4522	Fish Stock	102,128	89,564	91,000	90,849	92,520
4710	Office & Stationery Supplies	1,396	1,284	1,400	1,560	1,130
4730	Photographic/copy Supplies	529	487	500	300	300
4750	Safety Supplies	177	646	500	402	400
4760	Operating Supplies	24,149	23,566	23,910	21,017	19,430
4908	Education & Training	1,393	2,449	1,510	332	1,180
4916	Medical Exams	-	-	200	-	-
4922	Printing	6,094	8,001	7,440	6,238	4,850
4924	Publications & Dues	560	371	630	353	330
4928	Uniforms & Laundry	4,503	4,428	5,360	3,793	5,780
4932	Advertising	3,754	2,167	650	569	580
4936	Rental- Equipment	36	-	-	-	-
5108	Insurance Premiums	15,500	15,003	22,550	22,550	23,340
5116	Other Fees	2,821	2,846	3,500	3,369	3,500
5500	Capital Outlay Rental	20,340	20,340	20,340	20,340	20,340
5720	Cash Over/Under	42	(73)	100	(8)	100
<b>Total Operations &amp; Maintenance</b>		<b>266,413</b>	<b>253,816</b>	<b>283,970</b>	<b>268,125</b>	<b>284,620</b>
<b>Capital Outlay</b>						
6100	Equipment	1,677	2,888	5,600	149	350
<b>Total Capital Outlay</b>		<b>1,677</b>	<b>2,888</b>	<b>5,600</b>	<b>149</b>	<b>350</b>
<b>Division Total</b>		<b>755,570</b>	<b>762,991</b>	<b>890,450</b>	<b>784,852</b>	<b>773,140</b>

# AQUATICS

*Community Services Department  
Division Number: 0203*

## ACTIVITY DESCRIPTION

The Aquatics Division of the Community Services Department is responsible for providing a safe, well supervised recreation facility at the Poway Community Swim Center for individual swimmers, and for Poway youth sports organization practices and competitions.

The Swim Center provides a year-round outdoor swimming pool with long- and short-course lap lanes, diving boards, a wading pool, and locker room facilities. Aquatic staff is certified in American Red Cross Lifeguard Training and provide lifeguard services during open recreation swimming, swim lessons, swim team practices, and lap swim. American Red Cross-certified Water Safety Instructors offer learn-to-swim programs to students of all ages and abilities, as well as Junior Lifeguarding, First Aid/CPR, water polo, water exercise, diving, and pre-swim team.

Staff educates swimmers on the importance of water safety and offers water safety classes such as Lifeguard Training, CPR for the Professional Rescuer as well as for the lay responder, First Aid, Oxygen Administration, and Automated External Defibrillation (AED) training. During the spring, summer and fall months, staff hosts community events and unique leisure opportunities, and offers private lessons.

## ACTIVITY GOALS AND OBJECTIVES

- Expand online capabilities for our customers, including website sign up for Birthday Party Packages and increasing the understanding of various swim levels for those that are unable to schedule an onsite swim assessment.
- Implement random staff skill audits and increase readiness drills by 15%.
- Perform in-service trainings on a monthly basis during Fall, Winter and Spring, and twice-monthly during the Summer.

ACTIVITY WORKLOAD STATISTICS	FY 2007-08 ACTUAL	FY 2008-09 PROJECTED	FY 2009-10 PROJECTED
Swim Classes/Private Lessons	330/170	327/170	327/170
Swim Lesson Participants	1,578	1,478	1,478
Total Daily Attendance (walk-in)	18,868	19,000	19,000
Community Events/Unique Leisure Opportunities	4	3	3
Event and Leisure Opportunity Participants	800	700	700
Swim Meet Attendance	7,000	7,000	5,000

## SIGNIFICANT ACTIVITY PROGRAM CHANGES CHANGE

None

# AQUATICS

## Community Services Department

Division No: 0203

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel</b>					
	Range Position Title			Full Time Equivalents		
	56 Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
	39 Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00
	33 Recreation Leader II	1.00	1.00	1.00	1.00	1.00
	35 Lifeguard/Swim Instructor	2.75	2.75	2.75	2.75	-
	29 Lifeguard	4.79	4.79	4.79	4.79	7.54
	29 Recreation Leader I	-	-	1.25	1.25	1.26
	27 Park Attendant	1.67	1.67	-	-	-
	<b>Total Authorized Positions (FTE)</b>	<b>12.21</b>	<b>12.21</b>	<b>11.79</b>	<b>11.79</b>	<b>11.80</b>
1110	Regular Salaries	105,300	119,782	129,790	131,347	136,250
1130	Part Time Salaries	188,918	211,670	253,160	252,742	228,060
1140	Overtime Salaries	18,012	16,909	13,900	13,900	12,800
1199	Vacation and S/L Adjustment	2,838	586	-	87	-
1300	Employee Benefits	81,805	105,129	88,400	108,078	119,150
	<b>Total Personnel Expenditure</b>	<b>396,873</b>	<b>454,076</b>	<b>485,250</b>	<b>506,154</b>	<b>496,260</b>
	<b>Operations and Maintenance</b>					
2110	Gas and Electricity	128,868	118,620	148,000	148,000	152,500
2200	Utilities-Other	1,380	2,040	2,250	2,250	2,310
3110	Reimbursed Mileage	129	204	300	333	200
3140	Travel and Meetings	699	581	1,900	1,564	1,960
3310	Telephone	1,997	1,364	1,270	1,270	1,330
3311	Cell Phones & Pagers	23	600	600	800	600
4120	Other Contractual Services	3,208	2,713	3,400	2,900	2,540
4308	Equipment Repair & Maint.	7,605	16,545	18,440	18,440	19,940
4502	Chemicals	32,326	32,924	38,300	38,300	39,570
4514	Sign Maintenance Materials	86	700	300	300	200
4516	Small Tools	98	199	200	200	200
4710	Office & Stationery Supplies	1,197	2,176	1,300	1,389	1,200
4720	Janitorial Supplies	-	36	270	200	200
4730	Photographic/copy Supplies	132	89	400	200	200
4750	Safety Supplies	861	1,751	1,630	1,230	1,650
4760	Operating Supplies	7,520	8,758	6,460	6,260	5,910
4908	Education & Training	1,109	3,917	2,930	2,261	2,050
4916	Medical Exams	-	-	200	-	200
4922	Printing	713	639	1,500	1,150	1,010
4924	Publications & Dues	350	220	750	550	550
4928	Uniforms & Laundry	4,747	5,088	4,540	4,540	4,630
4932	Advertising	388	140	780	-	-
4936	Rental- Equipment	2,822	1,965	2,500	1,250	-
5116	Other Fees	1,054	1,232	1,100	1,100	1,100
5520	Capital Outlay Rental-Other Equip.	15,660	15,660	15,660	15,660	15,660
5530	Capital Outlay Rental-Office	1,400	1,400	1,400	1,400	1,400
5720	Cash Over/Under	(32)	(627)	100	6	100
5730	Intergovernmental Fees	784	802	820	820	820
	<b>Total Operations &amp; Maintenance</b>	<b>215,124</b>	<b>219,736</b>	<b>257,300</b>	<b>252,373</b>	<b>258,030</b>
	<b>Capital Outlay</b>					
6100	Capital Outlay	77	5,809	1,650	1,799	-
	<b>Total Capital Outlay</b>	<b>77</b>	<b>5,809</b>	<b>1,650</b>	<b>1,799</b>	<b>-</b>
	<b>Division Total</b>	<b>612,074</b>	<b>679,621</b>	<b>744,200</b>	<b>760,326</b>	<b>754,290</b>

# PERFORMING ARTS CENTER

*Community Services Department  
Division Number: 0204*

## ACTIVITY DESCRIPTION

The Performing Arts Center Division in the Community Services Department is responsible for the management, operation, and maintenance of the Poway Center for the Performing Arts (PCPA). The PCPA is a municipal and educational facility designed as a venue for the visual and performing arts; and educational programming to entertain, enlighten and enrich the community.

The Division coordinates equal access to the PCPA for the Poway Center for the Performing Arts Foundation, Poway Unified School District, and community-based arts organizations or public rental clientele. PCPA staff provides facility users with professional technical theatre services, box office ticketing, ushering and front of house services. Staff provides support services to the PCPA Foundation Board, coordinates with community arts groups, and orchestrates month-long rotating lobby art exhibits.

## ACTIVITY GOALS AND OBJECTIVES

- Perform an integrated study of PCPA operations at a lower subsidy, to include an internal study and active participation with partnering groups to determine appropriate service and funding levels.
- Coordinate 1,700 hours of available facility use by the PCPA Foundation, the Poway Unified School District, and local, community-based arts groups, and ensure access is assigned in accordance with use agreement requirements and programming priorities.
- Provide financial, technical, box office, and front of house support for the PCPA Foundation professional main stage programming.
- Partner with the Poway Unified School District to provide students studying the arts with 700 hours of rehearsal and programming use in a professional quality venue.
- Recruit, train and maintain an efficient and professional corps of at least 100 volunteers to provide ushering and other front of house services for all events held at the theatre.
- Continue to provide professional technical theater services, box office and on-line ticketing, and concessions and bar service to meet the needs of approximately 160 performances per year.
- Coordinate the review and selection process for nine exhibits of fine art in the PCPA lobby.
- Coordinate with Development Services the completion of two capital improvement projects: theatre speaker replacement and digital sound upgrade.

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 PROJECTED
Total Performances	171	156	160
Total Rehearsals	72	53	59
Total Attendance	74,420	72,739	70,400
Average Attendance per Show	435	450	440
Total Hours Facility Used	1,803	1,581	1,697

## SIGNIFICANT ACTIVITY PROGRAM CHANGES CHANGE

Part time staff hours reduction; Stage Technician and Box Office Attendant	\$ (10,840)
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# PERFORMING ARTS CENTER

*Community Services Department*

*Division No: 0204*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel</b>					
	Range Position Title					
						Full Time Equivalents
	78 Community Services Manager	1.00	1.00	1.00	1.00	-
	50 Technical Theater Coordinator	2.00	2.00	2.00	2.00	2.00
	45 Administrative Assistant III	1.96	1.48	1.48	1.48	-
	44 Front of House Coordinator	0.75	0.75	0.75	0.75	0.75
	45 Stage Technician	1.41	1.73	1.73	1.73	1.68
	44 Box Office Coordinator	0.75	0.75	0.75	0.75	0.75
	36 Box Office Attendant	0.50	0.98	0.98	0.98	0.75
	33 Front of House Asst.	0.50	0.50	0.50	0.50	0.48
	<b>Total Authorized Positions (FTE)</b>	<b>8.87</b>	<b>9.19</b>	<b>9.19</b>	<b>9.19</b>	<b>6.41</b>
1110	Regular Salaries	223,759	238,962	248,680	245,238	102,320
1130	Part Time Salaries	184,986	174,772	184,160	169,529	165,650
1140	Overtime Salaries	21,502	25,817	23,500	23,489	22,000
1199	Vacation and S/L Adjustment	19,055	2,421	-	-	-
1300	Employee Benefits	141,079	157,549	134,540	166,480	98,620
	<b>Total Personnel Expenditure</b>	<b>590,381</b>	<b>599,521</b>	<b>590,880</b>	<b>604,736</b>	<b>388,590</b>
	<b>Operations and Maintenance</b>					
2110	Gas and Electricity	146,168	136,996	145,000	144,671	150,000
2200	Utilities-Other	2,842	3,055	5,650	5,581	5,650
3110	Reimbursed Mileage	3,152	2,717	3,200	2,753	350
3130	Vehicle Maintenance and Operations	2,574	2,640	3,170	3,012	2,180
3140	Travel and Meetings	965	156	-	10	-
3310	Telephone	4,167	3,238	3,600	3,548	3,600
3311	Cell Phones & Pagers	23	749	600	600	-
4114	Janitorial Services	47,511	51,388	56,490	35,417	44,780
4116	Landscape Maintenance	13,244	12,135	15,000	16,442	11,930
4120	Other Contractual Services	223,800	231,345	241,450	241,605	191,450
4302	Air Conditioning Repair & Maint.	28,780	18,747	35,430	35,430	35,430
4304	Building Repair & Maint.	9,226	13,212	11,745	8,744	10,500
4306	Elevator Repair & Maint.	2,440	3,469	4,430	5,996	4,000
4308	Equipment Repair & Maint.	9,633	4,443	12,100	9,135	10,000
4516	Small Tools	541	629	500	400	400
4710	Office & Stationery Supplies	3,731	2,757	3,200	3,009	3,200
4730	Photographic/copy Supplies	1,267	1,675	1,300	1,242	1,300
4760	Operating Supplies	15,211	16,542	18,380	16,709	16,700
4799	Other Supplies and Materials	9,994	11,023	11,000	10,690	10,600
4904	Community Relations	2,349	8,746	16,000	-	-
4908	Education & Training	593	2,260	2,260	745	1,290
4922	Printing	4,044	3,335	4,250	4,180	4,250
4924	Publications & Dues	330	381	520	348	50
4928	Uniforms & Laundry	2,163	3,354	3,080	1,957	2,350
4936	Rental- Equipment	551	396	2,100	1,505	1,500
5108	Insurance Premiums-Other	6,650	6,650	6,900	6,800	6,900
5116	Other Fees	18,344	23,219	23,970	22,129	22,300
5500	Capital Outlay Rental	40,120	40,120	40,120	40,120	40,120
5720	Cash Over/Under	71	69	50	(6)	50
5730	Intergovernmental Fees	110	118	120	940	120
	<b>Total Operations &amp; Maintenance</b>	<b>600,594</b>	<b>605,564</b>	<b>671,615</b>	<b>623,712</b>	<b>581,000</b>
	<b>Capital Outlay</b>					
6100	Equipment	35,434	13,796	16,150	7,029	6,300
	<b>Total Capital Outlay</b>	<b>35,434</b>	<b>13,796</b>	<b>16,150</b>	<b>7,029</b>	<b>6,300</b>
	<b>Division Total</b>	<b>1,226,409</b>	<b>1,218,881</b>	<b>1,278,645</b>	<b>1,235,477</b>	<b>975,890</b>

# OLD POWAY PARK

*Community Services Department  
Division Number: 0205*

## ACTIVITY DESCRIPTION

The Old Poway Park Division of the Community Services Department is responsible for management of the City's turn-of-the-20th century park. Staff coordinates with the Old Poway Park Action Committee (OPPAC) to provide the community with historically themed onsite events, historical and interpretive programming, and recreational opportunities. They also work closely with the Poway-Midland Railroad Volunteers (PMRRV) for railroad operations, the Poway Historical and Memorial Society (PHMS) for museum operations, administer the contract for the Farmers Market, and coordinate park operations with the onsite restaurant.

The Division oversees the Reserve Park Ranger program, which provides volunteer assistance with events and the Tour Committee, which provides educational programming for school-aged children and community groups.

## ACTIVITY GOALS AND OBJECTIVES

- Coordinate and host four summer concerts at Old Poway Park drawing a total of 2,200 participants.
- Coordinate and host five turn-of-the-20th century themed community events.
- Recruit and maintain an effective corps of 50 Reserve Park Rangers to ensure volunteer assistance at 15 events throughout the community. Review and evaluate existing program and implement improvements that will better meet community need. Conduct at least one annual training academy.
- Offer five contract art classes in spring, fall, and winter and six sessions of creative arts in the summer.
- Provide tours to 1,500 participants and school-aged children through volunteer partnerships.
- Perform authorized actions to meet the historic records storage needs of the Heritage Museum, as determined by the FY07-08 assessment and recommendation.
- Coordinate with Development Services the completion of the Train Depot capital improvement project. In cooperation with OPPAC and the PMRRV, commemorate the opening of the Depot during a community event.

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 PROJECTED
Community Events	9	9	9
Event Participants	10,560	11,450	12,100
Poway-Midland Railroad Ridership	30,300	30,500	30,600
Poway Museum Attendance	3,045	3,100	3,100
Facility Rentals	827	830	850
Facility Rental Attendance	38,083	20,000	20,500
Field Trips/Tours Participants	1,581	1,500	1,500
Farmers Market Attendance	58,000	58,250	58,500

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Part time Recreation Leader position eliminated	\$ (14,050)
Heritage Museum Archive Project	+2,415

# OLD POWAY PARK

*Community Services Department*

*Division No: 0205*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel</b>					
	Range Position Title			Full Time Equivalents		
	56 Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
	39 Recreation Specialist	1.00	1.00	1.00	1.00	-
	41 Park Ranger Parttime	0.75	0.75	0.75	0.75	0.75
	29 Recreation Leader I Parttime	0.96	0.96	0.96	0.48	0.48
	<b>Total Authorized Positions (FTE)</b>	<b>3.71</b>	<b>3.71</b>	<b>3.71</b>	<b>3.23</b>	<b>2.23</b>
1110	Regular Salaries	77,755	58,740	86,200	89,949	56,490
1130	Part Time Salaries	53,231	49,296	52,090	40,108	40,140
1140	Overtime Salaries	6,364	5,479	6,800	6,164	6,000
1199	Vacation and S/L Adjustment	1,680	258	-	902	-
1300	Employee Benefits	46,935	39,698	62,140	56,430	34,980
	<b>Total Personnel Expenditure</b>	<b>185,965</b>	<b>153,471</b>	<b>207,230</b>	<b>193,553</b>	<b>137,610</b>
	<b>Operations and Maintenance</b>					
2110	Gas and Electricity	17,342	16,755	19,630	17,361	21,160
2200	Utilities-Other	5,712	5,762	6,840	6,130	7,120
3110	Reimbursed Mileage	28	24	100	392	100
3130	Vehicle Maintenance and Operations	2,582	3,149	3,950	3,753	3,580
3140	Travel and Meetings	824	1,656	2,650	2,115	1,680
3310	Telephone	1,422	632	1,120	833	720
3311	Cell Phones & Pagers	23	322	780	884	720
4118	Leisure Services	11,430	15,453	11,670	17,103	8,570
4120	Other Contractual Services	25,886	30,479	40,410	32,353	37,350
4304	Building Repair & Maint.	1,725	1,326	2,760	1,334	2,400
4308	Equipment Repair & Maint.	726	1,066	1,410	785	1,070
4318	Radios Repair & Maint.	-	-	250	-	-
4514	Sign Maintenance Materials	1,137	2,917	1,200	1,200	1,200
4516	Small Tools	35	58	50	25	50
4710	Office & Stationery Supplies	1,087	1,198	1,200	1,200	960
4720	Janitorial Supplies	257	32	400	150	200
4730	Photographic/copy Supplies	1,079	242	900	-	600
4750	Safety Supplies	-	98	400	220	100
4760	Operating Supplies	6,186	4,130	6,250	3,838	3,250
4799	Other Supplies and Materials	1,813	979	2,000	886	600
4904	Community Relations	823	2,700	7,500	3,013	7,420
4908	Education & Training	1,621	3,870	2,610	1,785	1,850
4922	Printing	8,912	8,847	9,690	8,305	7,050
4924	Publications & Dues	465	331	400	326	190
4928	Uniforms & Laundry	3,559	4,533	6,850	1,207	2,860
4932	Advertising	6,300	4,235	2,780	595	600
4936	Rental- Equipment	7,686	7,924	7,000	4,033	4,250
5108	Insurance Premiums-Other	13,286	15,214	16,800	16,392	18,000
5510	Capital Outlay Rental-Vehicle	2,200	2,200	2,200	2,200	2,200
5520	Capital Outlay Rental-Other Equip.	2,780	2,780	2,780	2,780	2,780
5530	Capital Outlay Rental-Office	5,840	5,840	5,840	5,840	5,840
5730	Intergovernmental Fees	1,220	1,403	1,500	1,853	2,280
	<b>Total Operations &amp; Maintenance</b>	<b>133,986</b>	<b>146,155</b>	<b>169,920</b>	<b>138,891</b>	<b>146,750</b>
	<b>Capital Outlay</b>					
6100	Equipment	684	422	3,950	584	250
	<b>Total Capital Outlay</b>	<b>684</b>	<b>422</b>	<b>3,950</b>	<b>584</b>	<b>250</b>
	<b>Division Total</b>	<b>320,635</b>	<b>300,048</b>	<b>381,100</b>	<b>333,028</b>	<b>284,610</b>

# LIBRARY

Community Services Department  
Division Number: 0206

## ACTIVITY DESCRIPTION

The Poway Library was constructed by the City to house County of San Diego library operations. The County provides the staffing and support services to operate the library. Within the 20,000 square foot facility, the library has a 2,600 square foot children's area, a separate 1,250 square foot meeting facility, a 1,880 square foot reference service area, a young adult area, a casual meeting room, study rooms, and an outdoor courtyard. The library is also equipped with 16 public use Internet-access computer stations.

## ACTIVITY GOALS AND OBJECTIVES

- Continue to pursue maximized service levels and library materials stock through collaborative efforts with the County and Friends of the Poway Library.
- Provide building and landscape maintenance, janitorial services and supplies, and partial utilities for the Library building and Library Meeting Room.
- Finalize negotiations for the provision of Library services with the County and complete an agreement that best serves the community's needs.
- Revise the City Library Endowment Policy through inclusive engagement with the County and Friends of the Poway Library.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

2110 San Diego County to assume responsibility for SDG&E meters.	\$ (72,000)
4114 & 4116 Reduce the frequency of janitorial services and landscape maintenance	(2,400)
4120 San Diego County to fund the cost of staffing Sunday Hours	(104,100)
4308 Remove equipment repair and maintenance budget; funds historically not utilized.	(4,500)

# LIBRARY

*Community Services Department  
Division No: 0206*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Operations and Maintenance</b>					
2110	Gas and Electricity	59,691	58,342	75,000	68,000	3,000
2200	Utilities-Other	4,080	4,165	6,510	5,505	5,500
3310	Telephone	890	947	960	917	920
4114	Janitorial Services	18,722	18,839	22,300	22,300	22,300
4116	Landscape Maintenance	16,763	14,873	16,800	16,800	14,400
4120	Other Contractual Services	97,512	100,052	104,100	104,100	-
4302	Air Conditioning Repair & Maint.	9,911	9,113	15,000	15,000	15,000
4304	Building Repair & Maint.	12,374	9,613	15,661	15,661	15,880
4308	Equipment Repair & Maint.	-	-	4,500	-	-
4720	Janitorial Supplies	2,980	5,738	5,500	5,500	5,500
4780	Library Material	71,331	71,268	43,910	23,910	72,000
4799	Other Supplies and Materials	-	-	30,000	-	-
	<b>Total Operations &amp; Maintenance</b>	<b>294,254</b>	<b>292,950</b>	<b>340,241</b>	<b>277,693</b>	<b>154,500</b>
	<b>Capital Outlay</b>					
6122A	Equipment- Office General	-	-	-	-	-
6199	Other Equipment	9,088	7,540	8,500	5,161	-
	<b>Total Capital Outlay</b>	<b>9,088</b>	<b>7,540</b>	<b>8,500</b>	<b>5,161</b>	<b>-</b>
	<b>Division Total</b>	<b>303,342</b>	<b>300,490</b>	<b>348,741</b>	<b>282,854</b>	<b>154,500</b>

# INTERPRETIVE SERVICES

*Community Services Department  
Division Number: 0207*

## ACTIVITY DESCRIPTION

The Interpretive Services Division of the Community Services Department is responsible for the management of the Blue Sky Ecological Reserve and the Kumeyaay Ipai Interpretive Center at Pauwai. This is in partnership with the State Department of Fish and Game and the County of San Diego Parks and Recreation Department and the Friends of the Kumeyaay. Cooperatively we address and resolve land management issues to ensure preservation, protection, and education. Staff develops and implements interpretive and educational programs and activities that promote the public's enjoyment of the Blue Sky Reserve in a manner that ensures its preservation. Staff also serves as the liaison to the Poway Unified School District for Tour Program scheduling at the Kumeyaay Education Center and assists the Friends of the Kumeyaay with providing historical education opportunities through a volunteer docent-led tour program.

## ACTIVITY GOALS AND OBJECTIVES

- Provide 6 unique leisure and interpretive opportunities and 40 public school and scout hikes.
- Recruit, train, and maintain a knowledgeable and professional corps of 50 volunteers.
- Coordinate the enforcement of regulations in the Blue Sky Ecological Reserve with the State Department of Fish and Game and the County of San Diego Parks and Recreation Department:
  - Provide weekly staff and volunteer patrols of Reserve and interact with visitors to increase preservation awareness.
- Serve as an educational resource for school aged children and community groups
  - Organize tours and exhibits to educate the public about the natural flora and fauna of the Blue Sky Ecological Reserve and the importance of preservation for future generations.
  - Coordinate with the Friends of the Kumeyaay to organize tours and exhibits to share the significance of Poway's ties to the Native American Culture at the Kumeyaay-Ipai Interpretive Center at Pauwai.
- Provide community outreach and public education about the Blue Sky Ecological Reserve
- Provide liaison services to committees, non-profits, and community groups who are interested in fundraising for site preservation and protection or support of interpretive programming at both sites.
- Promote hiking opportunities through a variety of internet based resources. Promote the benefits of recreation as connected to health and wellness.
- Coordinate efforts for post-fire restoration in the Blue Sky Ecological Reserve with the State Department of Fish and Game and Ramona Municipal Water District.

## ACTIVITY WORKLOAD STATISTICS

	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 PROJECTED
Public School and Scout Hikes – Blue Sky	27	40	40
Discovery Tables – Blue Sky	16	14	12
Public Programs – Blue Sky	7	6	6
Volunteer Hours	1,092	1,700	1,700
Public Contacts	3,230	3,500	3,200
School Tour Participants – Kumeyaay Center	1,130	1,130	1,130
School Tours – Kumeyaay Center	59	65	60

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
Part-time Park Ranger position eliminated	(\$19,700)

# INTERPRETIVE SERVICES

*Community Services Department  
Division No: 0207*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	50 Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
	41 Park Ranger Parttime	0.48	0.48	0.48	0.25	-
	<b>Total Authorized Positions (FTE)</b>	<b>1.48</b>	<b>1.48</b>	<b>1.48</b>	<b>1.25</b>	<b>1.00</b>
1110	Regular Salaries	43,315	46,845	50,190	50,225	51,160
1130	Part Time Salaries	13,410	16,520	16,850	7,356	-
1140	Overtime Salaries	181	3,250	2,900	2,892	1,400
1199	Vacation and S/L Adjustment	1,370	1,657	-	-	-
1300	Employee Benefits	22,458	24,169	29,330	24,698	24,510
	<b>Total Personnel Expenditure</b>	<b>80,734</b>	<b>92,441</b>	<b>99,270</b>	<b>85,171</b>	<b>77,070</b>
<b>Operations and Maintenance</b>						
2110	Gas and Electricity	-	-	2,400	-	2,400
2200	Utilities-Other	-	615	2,230	2,232	2,230
3110	Reimbursed Mileage	-	-	200	100	100
3130	Vehicle Maintenance and Operations	1,218	3,150	4,450	4,228	3,480
3140	Travel and Meetings	1,155	1,143	1,980	1,147	1,080
3310	Telephone	964	916	2,220	1,143	1,260
3311	Cell Phones & Pagers	23	600	600	755	800
4120	Other Contractual Services	2,621	1,754	3,340	3,857	3,520
4308	Equipment Repair & Maint.	-	52	200	150	-
4318	Radios Repair & Maint.	-	-	300	-	-
4514	Sign Maintenance Materials	118	54	250	200	200
4516	Small Tools	188	316	300	300	550
4710	Office & Stationery Supplies	920	1,076	1,450	1,750	1,200
4730	Photographic/copy Supplies	267	299	300	300	300
4750	Safety Supplies	348	225	750	550	380
4760	Operating Supplies	3,058	2,774	3,740	2,283	2,430
4908	Education & Training	938	1,810	1,590	1,770	2,050
4922	Printing	1,533	3,126	3,820	3,343	2,030
4924	Publications & Dues	215	195	420	340	340
4928	Uniforms & Laundry	2,728	3,080	6,270	4,372	3,100
4932	Advertising	388	388	780	388	30
5510	Capital Outlay Rental-Vehicle	1,900	1,900	1,900	1,900	1,900
	<b>Total Operations &amp; Maintenance</b>	<b>18,582</b>	<b>23,473</b>	<b>39,490</b>	<b>31,108</b>	<b>29,380</b>
<b>Capital Outlay</b>						
6122B	Computer Hardware	-	1,941	-	-	-
6122C	Computer Software	-	-	250	75	250
	<b>Total Capital Outlay</b>	<b>-</b>	<b>1,941</b>	<b>250</b>	<b>75</b>	<b>250</b>
	<b>Division Total</b>	<b>99,316</b>	<b>117,855</b>	<b>139,010</b>	<b>116,354</b>	<b>106,700</b>

# DEVELOPMENT SERVICES

**City Manager  
013**

**Director  
Development Services  
300**

**City Planner  
300**

**City Engineer  
300**

**Planning  
301**

**Building  
and Safety  
Inspection  
303**

**Capital  
Projects  
304**

**Land Development  
Engineering  
305**

**Engineering  
Inspection  
306**

**Traffic  
Engineering  
307**

# DEVELOPMENT SERVICES

*Departmental Activity Overview*

*Department Code: 300*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions (FTE)	38.00	36.00	38.50	34.50	29.96
Personnel Expense	\$3,620,162	\$3,627,169	\$3,782,540	\$3,539,093	\$3,423,040
Operations and Maintenance	1,347,905	1,543,441	1,522,785	1,593,705	1,264,220
Capital Outlay	4,732	6,627	97,957	101,671	5,200
<b>TOTAL BUDGET</b>	<b>\$4,972,799</b>	<b>\$5,177,237</b>	<b>\$5,403,282</b>	<b>\$5,234,469</b>	<b>\$4,692,460</b>

## OVERVIEW COMMENTARY

The Department of Development Services is divided into seven divisions: the Office of the Director, Planning, Building and Safety Inspection, Capital Projects Engineering, Land Development Engineering, Engineering Inspection, and Traffic Engineering. The department administers and implements the City's planning, land use, building, and engineering functions. Other activities include providing customer service for all permit activities at one location, developing land use ordinances and various specific plans, and reviewing development plans. This ensures that a sound and workable development program is designed and maintained for the City.

Department staff completes inspections of all Capital Improvement and Development Projects. Staff also manages land subdivision, traffic safety, and design and transportation activities. In conjunction with the City Council, the department is responsible for the implementation of the City's General Plan. Department staff provides assistance to other departments with regard to planning and designing public facilities and performing environmental review for proposed projects, including Engineering and Redevelopment Agency-sponsored Capital Improvement Projects.

The Department manages engineering conceptual designs, monitors and reviews environmental documents, administers building safety programs, maintains demographic information, researches and analyzes policy alternatives, and serves as a liaison between members of the public and other departments involved in processing development applications.

The Department performs Storm Water Program administration and is actively educating the residential and business communities on the prevention of discharge of pollutants into the storm drain system, as well as responding to public concerns regarding storm water pollution.

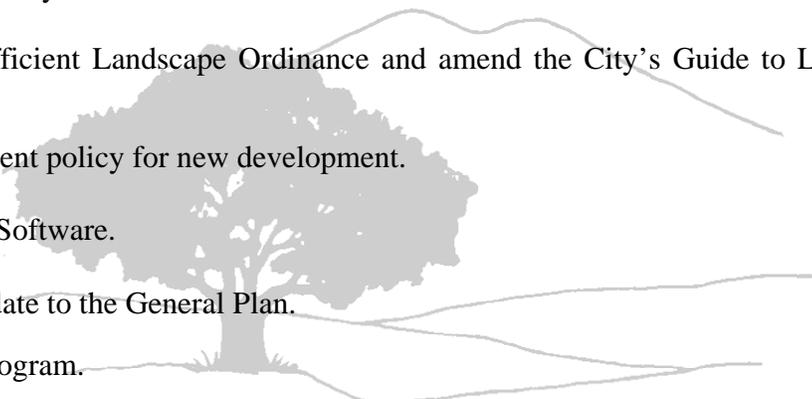
# DIRECTOR OF DEVELOPMENT SERVICES

*Development Services Department  
Division Number: 0300*

## ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall administration of the department. Appointed by the City Manager, the Director is responsible for managing the operation of the department and ensuring that all goals are achieved. The Director plans and coordinates the goals within all divisions to ensure the department's responsibilities are implemented in an efficient manner.

## ACTIVITY GOALS AND OBJECTIVES

- 
- Complete the Poway Community Park Master Plan.
  - Adopt an updated Water Efficient Landscape Ordinance and amend the City's Guide to Landscape Requirements.
  - Develop an ultra water efficient policy for new development.
  - Implement Permit Tracking Software.
  - Initiate a comprehensive update to the General Plan.
  - Complete 2009-2010 CIP Program.
  - Implement program changes for the new Hydromodification Plan and Model SUSMP.
  - Complete the update of the Transportation Element of the General Plan.
  - Update the Utility Undergrounding Policy.
  - Revise the Grading and Street and Sidewalks Code.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Transfer of Administrative Assistant positions (2) to Capital Projects and Water Conservation Team

\$ (139,300)

Part-time Administrative Assistant position eliminated

(20,190)

# DIRECTOR OF DEVELOPMENT SERVICES

*Development Services Department  
Division No: 0300*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
Range	Position Title	Full Time Equivalents				
88	Director	1.00	1.00	1.00	1.00	1.00
94	City Engineer	1.00	1.00	1.00	1.00	1.00
82	City Planner	1.00	1.00	1.00	1.00	1.00
69	Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
49	Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
45	Administrative Assistant III	4.00	4.00	4.00	3.00	1.00
39	Admin. Assistant II Parttime	0.50	0.50	0.50	0.50	-
36	Management Intern	1.00	1.00	1.00	1.00	0.96
<b>Total Authorized Positions (FTE)</b>		<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>9.50</b>	<b>6.96</b>
1110	Regular Salaries	650,642	699,939	652,730	663,217	584,820
1130	Part Time Salaries	20,961	44,821	48,240	48,240	30,030
1140	Overtime Salaries	270	430	1,290	-	590
1199	Vacation and S/L Adjustment	19,707	9,237	-	-	-
1300	Employee Benefits	272,600	270,982	261,210	302,589	267,990
<b>Total Personnel</b>		<b>964,180</b>	<b>1,025,409</b>	<b>963,470</b>	<b>1,014,046</b>	<b>883,430</b>
<b>Operations and Maintenance</b>						
1726	Special Studies	200	300	3,000	-	-
1799	Other Professional Fees	-	70,712	-	-	-
3110	Reimbursed Mileage	9,325	8,989	10,030	10,030	8,020
3140	Travel and Meetings	8,370	4,982	7,890	4,500	4,500
3310	Telephone	1,692	169	-	-	-
3311	Cell Phones & Pagers	23	1,956	2,100	2,100	2,100
4308	Equipment Repair & Maint.	5,527	451	3,230	1,841	1,800
4710	Office & Stationery Supplies	2,461	2,870	2,790	2,300	2,260
4730	Photographic/copy Supplies	432	61	1,790	950	1,010
4760	Operating Supplies	422	921	1,250	1,000	670
4799	Other Supplies and Materials	-	-	400	-	400
4908	Education & Training	1,908	584	3,400	1,150	1,150
4922	Printing	-	157	1,500	1,200	1,200
4924	Publications & Dues	2,224	2,091	2,680	2,680	2,140
5530	Capital Outlay Rental-Office	10,360	10,360	10,360	10,360	10,360
5730	Intergovernmental Fees	11,545	14,297	14,280	14,092	14,790
<b>Total Operations &amp; Maintenance</b>		<b>54,489</b>	<b>118,900</b>	<b>64,700</b>	<b>52,203</b>	<b>50,400</b>
<b>Capital Outlay</b>						
6122C	Computer Software	1,124	408	330	330	360
<b>Total Capital Outlay</b>		<b>1,124</b>	<b>408</b>	<b>330</b>	<b>330</b>	<b>360</b>
<b>Division Total</b>		<b>1,019,793</b>	<b>1,144,717</b>	<b>1,028,500</b>	<b>1,066,579</b>	<b>934,190</b>

# PLANNING

*Development Services Department  
Division Number: 0301*

## ACTIVITY DESCRIPTION

The Planning Division processes discretionary land use applications and assures compliance with conditions of approval through grading and building plan check reviews and field inspections. The City Planner is responsible for the day-to-day operations of the Planning Division, replacing the Director of Development Services in his absence. The City Planner assists with establishment of processes and procedures. Staff members provide information about land use and development regulations at the counter, by telephone, by email, and through correspondence.

The three Code Compliance Officers are responsible for enforcing a wide range of City regulations, including those concerning signs, graffiti on private property, illegal commercial businesses, buildings without permits, noise complaints, home occupation permits, substandard housing, vegetation management, storm water pollution, alarms and penalties, and vehicle abatement.

## ACTIVITY GOALS AND OBJECTIVES

- Complete the Poway Community Park Master Plan.
- Develop a scope of work and schedule for a comprehensive update to the General Plan.
- Update the Water Efficient Landscape Ordinance and develop an ultra water efficient policy.
- Track implementation of AB 32 and SB 375 Climate Change legislation through SANDAG.
- Complete the implementation of the 2005-2010 Housing Element Programs.
- Participate in the 2010 Census.
- Participate in the SANDAG Regional Planning Technical Working Group and TransNet EMP Working Group.
- Reconcile the weed abatement process with the Wildfire Defensible Space Program.
- Continue to coordinate the efforts of the multidisciplinary Code Compliance Team (CCT) in the resolution of neighborhood issues.

## ACTIVITY WORKLOAD STATISTICS

Activity	FY 07-08 Actual	FY 08-09 Projected	FY 09-10 Projected
Development Review/MDRA	84	46	50
Tentative Map	8	2	5
Conditional Use Permit/MCUP	8	19	20
Variance	8	9	10
Sign Permit	70	44	40
Temporary Use Permit	93	78	80
Home Occupation Permit	140	100	100
Vegetation Abatement	104	140	840
Abandoned Vehicle Abatement	27	30	30
<b>SIGNIFICANT ACTIVITY PROGRAM CHANGES</b>			<b>CHANGE</b>
Assistant Planner position eliminated			\$ (100,780)
Dead animal contract transferred from Community Services			\$22,000

# PLANNING

## Development Services Department

Division No: 0301

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	70 Senior Planner	2.00	2.00	2.00	2.00	1.00
	64 Associate Planner	2.00	2.00	2.00	2.00	2.00
	62 Sr. Code Compliance Officer	-	-	1.00	1.00	1.00
	61 Assistant Planner	1.00	1.00	1.00	0.50	-
	58 Code Compliance Officer	2.00	2.00	2.00	2.00	2.00
	50 Development Services Technician	1.00	1.00	1.00	1.00	1.00
	<b>Total Authorized Positions (FTE)</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>8.50</b>	<b>7.00</b>
1110	Regular Salaries	521,309	542,263	623,390	596,367	466,110
1140	Overtime Salaries	955	2,623	1,290	290	750
1199	Vacation and S/L Adjustment	9,244	8,363	-	-	-
1300	Employee Benefits	224,444	237,649	266,520	282,928	233,710
	<b>Total Personnel Expenditure</b>	<b>755,952</b>	<b>790,898</b>	<b>891,200</b>	<b>879,585</b>	<b>700,570</b>
<b>Operations and Maintenance</b>						
1726	Special Studies	8,501	19,049	78,600	43,600	13,000
1799	Other Professional Fees	3,630	100	-	100	-
3110	Reimbursed Mileage	212	672	1,100	800	630
3130	Vehicle Maintenance and Operations	6,405	7,930	9,840	9,348	10,390
3140	Travel and Meetings	625	43	1,530	750	600
3310	Telephone	1,542	-	-	-	-
3311	Cell Phones & Pagers	46	1,377	1,800	1,400	1,260
3320	Postage	102	42	-	47	-
4120	Other Contractual Services	43,342	27,048	33,040	31,040	53,240
4126	Telecom Services	796	199	-	-	-
4308	Equipment Repair & Maint.	2,267	1,613	2,300	2,000	2,000
4514	Sign Maintenance Materials	388	2,600	2,000	2,000	2,000
4710	Office & Stationery Supplies	2,113	3,871	4,960	2,232	2,650
4730	Photographic/copy Supplies	1,606	749	1,790	1,430	1,420
4760	Operating Supplies	44	19	250	250	250
4799	Other Supplies and Materials	-	108	400	400	400
4908	Education & Training	2,468	848	4,050	3,050	2,700
4918	Nuisance Abatement	40,235	47,033	55,000	77,600	70,000
4922	Printing	1,099	2,640	3,000	1,900	1,900
4924	Publications & Dues	2,415	2,652	2,480	2,480	1,880
4928	Uniforms & Laundry	135	80	240	240	240
5510	Capital Outlay Rental-Vehicle	4,160	4,160	4,160	4,160	7,160
5530	Capital Outlay Rental-Office	5,440	5,440	5,440	5,440	5,440
5730	Intergovernmental Fees	100	-	1,850	-	-
	<b>Total Operations &amp; Maintenance</b>	<b>127,671</b>	<b>128,273</b>	<b>213,830</b>	<b>190,267</b>	<b>177,160</b>
<b>Capital Outlay</b>						
6104	Autos & Trucks	-	-	32,000	29,000	-
6100	Other Equipment	-	-	1,650	5,033	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>33,650</b>	<b>34,033</b>	<b>-</b>
	<b>Division Total</b>	<b>883,623</b>	<b>919,171</b>	<b>1,138,680</b>	<b>1,103,885</b>	<b>877,730</b>

# BUILDING AND SAFETY INSPECTION

*Development Services Department  
Division Number: 0303*

## ACTIVITY DESCRIPTION

The City's Building and Safety Inspection services are provided through a contract with Esgil Corporation. General responsibilities include providing assistance and information to developers and residents concerning construction code requirements through telephone and counter contacts, plan check review, and structural, electrical, plumbing, and mechanical inspections.

The average time to complete the initial plan check is 5 to 6 working days. To meet its goal of providing accurate yet expedited service, the Division attempts to complete all inspections no later than the end of the next working day following the request.

## ACTIVITY GOALS AND OBJECTIVES

- Provide the highest level of customer service while offering accurate information and plan check and inspection services to developers and citizens of Poway building or altering structures.
- Monitor and implement changes in laws, codes, and techniques that affect the building industry, and ensure that these standards are maintained.
- Communicate with other City departments regarding changes in building laws and codes that affect development being initiated by the City.
- Promote cooperation and communication with related agencies, the County of San Diego, and the State of California.
- Maintain and update the database record of all stored plans.

## ACTIVITY WORKLOAD STATISTICS

<b>Activity</b>	<b>FY 07-08 Actual</b>	<b>FY 08-09 Projected</b>	<b>FY 09-10 Projected</b>
Plan Checks	864	743	700
Building Permits	2,399	1,985	1,850
Inspections	9,280	7,830	7,360

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

None

# BUILDING AND SAFETY INSPECTION

*Development Services Department*

*Division No: 0303*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Operations and Maintenance</b>					
1705	Building Inspection Fees-Cedar Fire	3,043	3,051	7,000	7,000	7,000
1705A	Building Inspection Fees-Witch Creek Fire	-	31,158	-	-	-
1706	Building Inspection Fees	630,091	696,277	543,750	543,750	506,250
1707	Building Inspect Fees-Mobile Homes	19,213	9,511	6,000	9,321	9,000
4308	Equipment Repair & Maint.	249	191	280	280	280
4710	Office & Stationery Supplies	167	412	730	500	300
4922	Printing	1,419	1,700	3,100	2,500	2,500
4924	Publications & Dues	330	180	500	500	500
5530	Capital Outlay Rental-Office	2,280	2,280	2,280	2,280	2,280
	<b>Total Operations &amp; Maintenance</b>	<b>656,792</b>	<b>744,760</b>	<b>563,640</b>	<b>566,131</b>	<b>528,110</b>
	<b>Capital Outlay</b>					
		-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Division Total</b>	<b>656,792</b>	<b>744,760</b>	<b>563,640</b>	<b>566,131</b>	<b>528,110</b>

# CAPITAL PROJECTS ENGINEERING

*Development Services Department  
Division Number: 0304*

## ACTIVITY DESCRIPTION

The responsibilities of the City's Capital Projects Engineering Division include capital improvement project surveys, design, construction administration, inspection services, supervising special studies, and engineering support for the Community Services and Public Works Departments as well as similar duties for the Redevelopment Agency.

## ACTIVITY GOALS AND OBJECTIVES

- Complete design of 10 Capital Improvement projects.
- Complete construction of 24 Capital Improvement projects.
- Complete assessment of 25% of City-maintained streets and perform maintenance as determined by the Pavement Management Program.
- Provide quarterly updates of the Capital Improvement Program, evaluating the budgets and schedule of individual projects.
- Prepare a 5-year Capital Improvement Program for fiscal years 2009-10 through 2014-15.
- Major projects:
  - Construction of the Espola Road Pipeline
  - Construction of Oak Knoll Roadway Improvements
  - Construction of the High Valley Pump Station
  - Design of the County Water Authority Treated Water Connection
  - Design of the Clearwell Pipeline Replacement
  - Design of the High Valley Waterline Replacement

## ACTIVITY WORKLOAD STATISTICS

	FY 07-08 Actual	FY 08-09 Projected	FY 09-10 Projected
Projects in Design	22	15	10
Projects Under Construction	24	27	24

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

Staffing reorganization, including transfer in of Assistant Engineer position from Traffic Engineering and Administrative Assistant position from Director division.

# CAPITAL PROJECTS ENGINEERING

*Development Services Department*

*Division No: 0304*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
Range	Position Title	Full Time Equivalents				
84	Principal Civil Engineer	-	-	-	-	1.00
78	Senior Civil Engineer	2.00	1.00	1.00	1.00	-
71	Associate Civil Engineer	3.00	4.00	4.00	4.00	1.00
69	Special Projects Engineer	-	-	-	-	1.00
65	Assistant Engineer	1.00	1.00	1.00	1.00	2.00
45	Administrative Assistant III	-	-	-	-	1.00
<b>Total Authorized Positions (FTE)</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
1110	Regular Salaries	452,801	455,136	512,490	374,443	466,280
1140	Overtime Salaries	168	261	1,550	-	670
1199	Vacation and S/L Adjustment	6,545	6,276	-	14,846	-
1300	Employee Benefits	181,055	189,562	203,530	167,870	215,360
<b>Total Personnel Expenditure</b>		<b>640,569</b>	<b>651,235</b>	<b>717,570</b>	<b>557,159</b>	<b>682,310</b>
<b>Operations and Maintenance</b>						
1714G	General Engineering	750	-	2,200	-	-
1726	Special Studies	-	-	1,000	-	-
3110	Reimbursed Mileage	5,437	2,414	2,900	2,900	2,590
3140	Travel and Meetings	2,555	1,758	2,920	870	750
3310	Telephone	1,555	-	-	-	-
3311	Cell Phones & Pagers	23	1,872	2,280	1,452	1,560
3320	Postage	-	-	-	128	-
4120	Other Contractual Services	808	-	-	45	-
4308	Equipment Repair & Maint.	249	1,819	2,010	2,010	2,010
4710	Office & Stationery Supplies	1,487	1,482	1,950	1,500	1,390
4730	Photographic/copy Supplies	1,322	3,474	3,950	3,100	3,090
4760	Operating Supplies	120	413	350	250	250
4799	Other Supplies and Materials	-	515	600	200	200
4908	Education & Training	3,138	1,445	2,700	1,700	2,250
4922	Printing	37	95	500	500	500
4924	Publications & Dues	1,603	827	2,600	2,600	2,160
4932	Advertising	-	-	900	900	900
5530	Capital Outlay Rental-Office	9,980	9,980	9,980	9,980	9,980
<b>Total Operations &amp; Maintenance</b>		<b>29,064</b>	<b>26,094</b>	<b>36,840</b>	<b>28,135</b>	<b>27,630</b>
<b>Capital Outlay</b>						
6122C	Computer Software	4,481	6,422	4,760	4,760	4,840
<b>Total Capital Outlay</b>		<b>4,481</b>	<b>6,422</b>	<b>4,760</b>	<b>4,760</b>	<b>4,840</b>
<b>Division Total</b>		<b>674,114</b>	<b>683,751</b>	<b>759,170</b>	<b>590,054</b>	<b>714,780</b>

# LAND DEVELOPMENT ENGINEERING

*Development Services Department  
Division Number: 0305*

## ACTIVITY DESCRIPTION

Land Development Engineering's responsibility is to assure that private developments are undertaken in accordance with City standards and specific conditions of approval to the highest degree of quality. This goal is accomplished while assuring the most benefit to the community as a whole and minimizing disruption of neighborhoods, businesses, and traffic. At the public counter, the Division provides information to developers and the general public from the Department's comprehensive files and mapping systems. The Division manages and maintains extensive engineering records and files including grading, subdivision maps, and public improvements, in addition to subdivision project files.

## ACTIVITY GOALS AND OBJECTIVES

- Complete initial reviews of proposed grading and improvement plans within 4 weeks of submittal, and complete subsequent reviews within 3 weeks of submittal.
- Update the City's policy and related Code sections to require the undergrounding of on-site overhead secondary electricity transmission lines and telecommunication lines by January 2010.
- Present Code revisions to City Council by October 2009 to revise City codes regulating excavation, grading, and the construction of streets and sidewalks to conform to current City policies and standard engineering practices.
- Implement the new and evolving requirements of the National Pollutant Discharge Elimination System permit, including revision of the City's storm water and Standard Urban Storm Water Mitigation Plan ordinances.
- Review and overhaul existing procedures related to Land Development, as necessary, to improve efficiency and meet project deadlines.

## ACTIVITY STATISTICS

Activity	FY 07-08 Actual	FY 08-09 Projected	FY 09-10 Projected
Conditions for Residences	75	26	30
Conditions for Commercial Properties	17	39	40
Right-of-Way Permits	207	220	220

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
Reduction in contract Engineering Services (4120)	\$ (105,460)

# LAND DEVELOPMENT ENGINEERING

*Development Services Department*

*Division No: 0305*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title		Full Time Equivalents			
	78 Sr. Civil Engineer	1.00	1.00	1.00	1.00	-
	71 Associate Civil Engineer	2.00	1.00	-	-	1.00
	65 Assistant Engineer	1.00	1.00	1.00	1.00	1.00
	50 Development Services Technician	1.00	-	-	-	-
	<b>Total Authorized Positions (FTE)</b>	<b>5.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
1110	Regular Salaries	297,079	166,025	158,260	74,605	159,930
1140	Overtime Salaries	-	157	520	-	400
1199	Vacation and S/L Adjustment	1,806	1,645	-	-	-
1300	Employee Benefits	122,570	72,014	66,930	37,229	75,020
	<b>Total Personnel Expenditure</b>	<b>421,455</b>	<b>239,841</b>	<b>225,710</b>	<b>111,834</b>	<b>235,350</b>
<b>Operations and Maintenance</b>						
1714A	Land Development Engineering	-	-	2,000	-	-
3110	Reimbursed Mileage	2,807	1,130	1,200	700	600
3130	Vehicle Maintenance and Operations	84	-	-	-	-
3140	Travel and Meetings	1,285	1,212	1,420	420	400
3310	Telephone	272	-	-	-	-
3311	Cell Phones & Pagers	23	254	-	-	-
4120	Other Contractual Services	-	51,900	125,460	262,910	20,000
4122	Plan Check/ Map Processing Services	49,808	87,071	60,000	35,905	35,000
4126	Telecom Services	796	199	-	-	-
4308	Equipment Repair & Maint.	1,878	1,932	2,000	2,000	2,000
4710	Office & Stationery Supplies	1,580	1,241	3,000	2,000	1,660
4730	Photographic/copy Supplies	1,788	1,568	1,790	1,790	1,790
4760	Operating Supplies	-	-	330	250	250
4908	Education & Training	2,212	150	1,800	450	450
4922	Printing	983	207	1,000	800	800
4924	Publications & Dues	1,005	1,002	1,090	790	590
5530	Capital Outlay Rental-Office	11,840	11,840	11,840	11,840	11,840
	<b>Total Operations &amp; Maintenance</b>	<b>76,361</b>	<b>159,706</b>	<b>212,930</b>	<b>319,855</b>	<b>75,380</b>
<b>Capital Outlay</b>						
6122A	Equipment- Office General	-	2,920	-	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>2,920</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Division Total</b>	<b>497,816</b>	<b>402,467</b>	<b>438,640</b>	<b>431,689</b>	<b>310,730</b>

# ENGINEERING INSPECTION

*Development Services Department  
Division Number: 0306*

## ACTIVITY DESCRIPTION

The Engineering Inspection Division's primary function is to ensure that all public and private construction projects are in compliance with the City-approved plans and specifications and meeting State requirements to prevent storm water pollution. The Division is also responsible for the administration of the commercial and industrial aspects of the City's Storm Water Management program.

## ACTIVITY GOALS AND OBJECTIVES

- Respond to all inspection needs or requests for commercial development, capital improvement projects, single-family residences, subdivisions, and Minor Development Reviews (see table below).
- Oversee more than 200 right-of-way permits per year from review of plans to final inspection of project, and coordinate with utility companies on work done under blanket permits.
- Respond within 24 hours to all citizen complaints as they relate to construction activities.
- Update and ensure compliance with the City's SUSMP ordinance and related State-mandated requirements.
- Perform yearly re-inspections of storm water pollution prevention measures at all high-priority industrial and commercial businesses, and inspect a total of at least 145 industrial and commercial businesses to meet Permit requirements.
- Train all Engineering Inspectors annually on National Pollutant Discharge Elimination System requirements and other technical inspection issues.
- Provide excellent customer and citizen service through contact, response, evaluation, follow-up, and resolution.
- Provide a quality inspection service through a team effort that is committed to excellence.

## ACTIVITY STATISTICS

Activity	FY 07-08 Actual	FY 08-09 Projected	FY 09-10 Projected
<b>Ongoing Workload</b>			
Grading Projects	30	50	50
Capital Improvements	8	10	10
MDRAs	40	35	30
Right-of-Way Permits	80	100	100
<b>Total Projects Per Year</b>			
Grading	74	50	50
Capital Improvements	24	27	23
Right-of-Way Permits	207	220	220

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

**CHANGE**

None

# ENGINEERING INSPECTION

*Development Services Department*

*Division No: 0306*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
Range	Position Title	Full Time Equivalents				
69	Engin. Inspec. Supvr/NPDES Coord.	1.00	1.00	1.00	1.00	1.00
67	Construction Coordinator	-	1.00	1.00	1.00	1.00
65	Management Analyst	-	-	1.00	1.00	1.00
63	Lead Engineering Inspector	1.00	-	-	-	-
61	Management Assistant	1.00	1.00	-	-	-
59	Engineering Technician II	-	1.00	1.00	1.00	1.00
59	Engineering Inspector	4.00	3.00	3.00	3.00	3.00
<b>Total Authorized Positions (FTE)</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
1110	Regular Salaries	420,811	475,467	494,730	465,395	486,840
1140	Overtime Salaries	24,083	18,658	31,050	31,050	31,050
1199	Vacation and S/L Adjustment	8,353	11,692	-	2,643	-
1300	Employee Benefits	184,779	204,207	212,920	222,395	244,520
<b>Total Personnel Expenditure</b>		<b>638,026</b>	<b>710,024</b>	<b>738,700</b>	<b>721,483</b>	<b>762,410</b>
<b>Operations and Maintenance</b>						
3110	Reimbursed Mileage	8,116	8,215	250	4,198	250
3130	Vehicle Maintenance and Operations	20,203	25,113	31,550	29,973	30,150
3140	Travel and Meetings	1,525	106	1,720	420	300
3310	Telephone	4,859	-	-	-	-
3311	Cell Phones & Pagers	92	4,345	4,060	2,867	4,160
4120	Other Contractual Services	-	-	-	5,288	-
4308	Equipment Repair & Maint.	740	191	710	400	400
4318	Radios Repair & Maint.	699	195	1,700	1,700	1,200
4516	Small Tools	444	243	530	-	530
4710	Office & Stationery Supplies	937	962	980	272	490
4730	Photographic/copy Supplies	270	30	1,320	150	780
4750	Safety Supplies	331	160	490	262	140
4760	Operating Supplies	213	250	350	250	250
4799	Other Supplies and Materials	-	724	750	317	800
4908	Education & Training	2,543	866	2,700	1,035	1,350
4922	Printing	134	506	1,150	228	230
4924	Publications & Dues	578	117	650	470	690
5510	Capital Outlay Rental-Vehicle	10,900	10,900	10,900	10,900	14,600
5530	Capital Outlay Rental-Office	1,840	1,840	1,840	1,840	1,840
<b>Total Operations &amp; Maintenance</b>		<b>54,424</b>	<b>54,763</b>	<b>61,650</b>	<b>60,570</b>	<b>58,160</b>
<b>Capital Outlay</b>						
6104	Autos & Trucks	-	-	59,297	59,297	-
6128	Photographic Equipment	251	205	250	250	-
6136	Telecommunications Equipment	-	-	-	3,331	-
<b>Total Capital Outlay</b>		<b>251</b>	<b>205</b>	<b>59,547</b>	<b>62,878</b>	<b>-</b>
<b>Division Total</b>		<b>692,701</b>	<b>764,992</b>	<b>859,897</b>	<b>844,931</b>	<b>820,570</b>

# TRAFFIC ENGINEERING

*Development Services Department  
Division Number: 0307*

## ACTIVITY DESCRIPTION

The Traffic Engineering Division is responsible for resolution of the City's traffic engineering and transportation planning issues. Division staff oversees the operation and maintenance of the City's computerized traffic signal system and ensures optimal timing of the City's 55 signals. The Division oversees signal design and construction, makes modifications/upgrades to existing signals, and sets design criteria for street lighting systems. Traffic Engineering provides roadway signing/stripping design parameters and ensures proper installation in accordance with State regulations. Division staff reviews and approves all work area traffic control designs and maintains records including traffic volumes and speed surveys.

The Division responds to traffic-related public complaints and serves on the Traffic Safety Committee. The Division sets threshold criteria for traffic impact on the City's circulation system and reviews traffic impact reports for new land development projects to evaluate their compliance with the criteria and the San Diego region Congestion Management Program (CMP). Staff collects traffic data on Scripps Poway Parkway needed for the CMP analysis and report. Traffic staff prepares roadway segment and intersection capacity analyses for system improvements to meet the growing demand on the City's circulation system. Traffic staff is also involved with SANDAG staff on the I-15 Integrated Corridor Management task force.

## ACTIVITY GOALS AND OBJECTIVES

- Review traffic-related public inquiries; prepare and implement neighborhood traffic calming measures.
- Maintain current, court-certifiable speed surveys and establish new speed limits in accordance with the requirements of the California Vehicle Code.
- Manage the computerized traffic signal system and implement signal timing modifications as appropriate.
- Manage and maintain the red light safety program.
- Work with community groups on traffic safety awareness in neighborhoods.
- Collect traffic data for SANDAG and review its CMP report.
- Review traffic impact reports for land development projects.
- Complete the update of the City's Transportation Element of the General Plan by November 2009.

## ACTIVITY STATISTICS

Activity	FY 07-08 Actual	FY 08-09 Projected	FY 09-10 Projected
Traffic Counts	100	100	100
Traffic Safety Committee Items	8	10	10
Traffic Control Plan Reviews	207	220	220

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGE

Transfer of Assistant Engineer position to Capital Projects

\$ (103,900)

# TRAFFIC ENGINEERING

*Development Services Department*

*Division No: 0307*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel</b>						
	Range Position Title	Full Time Equivalents				
	78 Sr. Traffic Engineer	1.00	1.00	1.00	1.00	1.00
	65 Assistant Engineer I	0.50	0.50	1.00	1.00	-
Total Authorized Positions (FTE)		1.50	1.50	2.00	2.00	1.00
1110	Regular Salaries	139,563	143,476	175,780	176,938	109,400
1140	Overtime Salaries	-	-	520	270	-
1199	Vacation and S/L Adjustment	5,706	7,936	-	-	-
1300	Employee Benefits	54,711	58,350	69,590	77,778	49,570
Total Personnel Expenditure		199,980	209,762	245,890	254,986	158,970
<b>Operations and Maintenance</b>						
1714D	Traffic Engineering	51,910	10,589	10,700	6,598	8,200
1714G	General Engineering	-	-	500	-	-
1799	Other Professional Fees	8,483	82,547	77,495	92,702	-
3110	Reimbursed Mileage	2,400	2,442	2,520	2,520	1,920
3130	Vehicle Maintenance and Operations	2,675	3,066	3,780	3,591	2,760
3140	Travel and Meetings	2,511	1,818	3,230	2,990	1,600
3310	Telephone	600	-	-	-	-
3311	Cell Phones & Pagers	23	600	1,200	900	600
4120	Other Contractual Services	327,698	322,200	322,200	308,596	322,200
4308	Equipment Repair & Maint.	249	191	1,190	800	800
4516	Small Tools	104	71	230	230	230
4710	Office & Stationery Supplies	612	41	1,250	1,000	1,000
4730	Photographic/copy Supplies	-	-	900	500	500
4750	Safety Supplies	-	-	150	150	130
4760	Operating Supplies	-	249	600	450	420
4799	Other Supplies and Materials	-	-	200	200	200
4908	Education & Training	630	360	900	900	450
4922	Printing	73	58	730	500	500
4924	Publications & Dues	505	493	1,000	1,000	750
5510	Capital Outlay Rental-Vehicle	2,080	2,080	2,080	2,080	2,080
5520	Capital Outlay Rental-Other Equip.	1,000	1,000	1,000	1,000	1,000
5530	Capital Outlay Rental-Office	2,040	2,040	2,040	2,040	2,040
Total Operations & Maintenance		403,593	429,845	433,895	428,747	347,380
<b>Capital Outlay</b>						
6122B	Computer Hardware	-	3,700	-	-	-
Total Capital Outlay		-	3,700	-	-	-
<b>Division Total</b>		<b>603,573</b>	<b>643,307</b>	<b>679,785</b>	<b>683,733</b>	<b>506,350</b>

# PUBLIC WORKS

City Manager  
013

Director  
Public Works  
400

Special Districts  
Administration  
420

*Water Utilities*

*Maintenance Operations*

Water Supply  
Treatment,  
Pumping  
& Storage  
402

Water  
Distribution  
404

Reclaimed  
Water  
413

Maintenance  
Operations  
406

*Fleet & Facilities*

Fleet  
Maintenance  
401

Facilities  
Maintenance  
409

*Wastewater Utilities*

Sewer  
Pumping  
Metering &  
Disposal  
403

Wastewater  
Collection  
405

*Streets Operations*

Streets  
Maintenance  
407

Drainage  
Maintenance  
408

Storm Water  
412

Parks, Landscape & Trails  
Maintenance  
411

# PUBLIC WORKS

*Departmental Activity Overview  
Department Code: 400*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions (FTE)	91.67	92.19	92.44	89.44	83.98
Personnel Expense	\$7,151,414	\$7,633,866	\$8,172,570	\$7,776,391	\$7,736,910
Operations and Maintenance	22,191,744	24,045,982	28,371,992	26,330,237	28,490,590
Capital Outlay	451,377	236,422	525,892	484,145	149,660
<b>TOTAL BUDGET</b>	<b>\$29,794,535</b>	<b>\$31,916,270</b>	<b>\$37,070,454</b>	<b>\$34,590,773</b>	<b>\$36,377,160</b>

## OVERVIEW COMMENTARY

The Public Works Department provides quality infrastructure services to support the community's health, safety, and quality of life in the City of Poway. This is accomplished through the responsible use of public resources, the well-trained workforce, excellent customer service, building successful teams and partnerships, and continuously striving to improve the services provided by Public Works.

The Department consists of 13 Divisions reporting to the Office of the Director: Water Supply, Treatment, Pumping, and Storage; Water Transmission and Distribution; Reclaimed Water Supply and Storage; Wastewater Pumping and Disposal; Wastewater Collection Maintenance; Streets Maintenance; Vehicle and Equipment: Maintenance Operations; Facilities Maintenance; Drainage; Storm Water Management; Parks, Trails, and Open Space Maintenance; and Special Lighting and Landscape Districts.

The Public Works Department is responsible for a full range of the City's infrastructure. The Department operates and maintains the drinking water treatment and distribution system; wastewater pumping and administering the sewage treatment agreements; maintenance of streets and sidewalks; street lights and traffic signals; the street sweeping contract; solid waste and household hazardous waste management; parks and trails maintenance; special assessment districts for lighting and landscape; tree maintenance; municipal building maintenance; vehicle and equipment maintenance; storm drainage; review of improvement and development plans; ensuring the City's compliance with state and federal laws and regulations; and coordination with other departments and agencies to provide these services.

# DIRECTOR OF PUBLIC WORKS

Public Works Department  
Division Number: 0400

## ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall coordination, supervision, and control of the operation and maintenance of the City's public infrastructure. Divisions under the direction of the Office of the Director have functions including water treatment, water distribution, wastewater collection, street maintenance, solid waste and household hazardous waste disposal, drainage structures and system, vehicle fleet and equipment maintenance, parks and landscape, trails and open space, special assessment districts for lighting and landscape maintenance, and the maintenance of public buildings and facilities.

Ongoing tasks of the Office of the Director include:

- Manage and analyze the operations of the Public Works Divisions to ensure that high quality, professional services are provided.
- Ensure that all maintenance and operation functions are carried out in a fiscally responsible manner.
- Provide professional advice and technical assistance to City decision makers, staff, agencies, and the community.
- Ensure the City's compliance with state and federal regulations for water, wastewater, storm drainage, solid waste and household hazardous waste, special districts, and fleet operations.

## ACTIVITY GOALS AND OBJECTIVES

- Oversee water conservation activities:
  - Enhance water conservation at City facilities, parks and landscaped areas
- Improve Emergency Preparedness
  - Install additional electrical generators at critical City facilities
- Oversee Energy Efficiency and Sustainability projects:
  - Creation of an Energy Sustainability oversight committee
  - Explore renewable energy and energy efficiency financing district that residents can option into to fund solar improvements and lower their green house gas (GHG) emissions
  - Coordinate with SDG&E and the California Center for Sustainable Energy to work toward reducing the community's GHG emissions by 15% by 2020
- Continue programs to maintain state-mandated solid waste reduction goals.
- Continue City and regional programs to comply with the National Pollution Discharge Elimination System (NPDES) Permit.
- Oversee Department's administration of Special Districts.
- Oversee development of annual work plan for each Public Works Division.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Reduction in Management Analyst staffing from 3 positions to 1 full time and 1 part time position

\$ (164,070)

# DIRECTOR OF PUBLIC WORKS

*Public Works Department*

*Division No: 0400*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title			Full Time Equivalents		
	88 Director of Public Works	1.00	1.00	1.00	1.00	1.00
	82 Assistant Director of Public Works	1.00	1.00	1.00	1.00	1.00
	69 Senior Management Analyst	1.00	1.00	1.00	1.00	0.50
	65 Management Analyst	2.00	2.00	2.00	1.00	1.00
	49 Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	<b>Total Authorized Positions (FTE)</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>4.50</b>
1110	Salaries - Regular	515,189	519,166	536,390	460,837	395,920
1130	Salaries - Parttime	-	-	-	-	41,180
1140	Salaries - Overtime	805	369	-	-	-
1199	Vacation & S/L Adjustment	3,839	24,278	-	-	-
1300	Employee Benefits	202,935	213,162	205,580	206,439	206,380
	<b>Total Personnel</b>	<b>722,768</b>	<b>756,975</b>	<b>741,970</b>	<b>667,276</b>	<b>643,480</b>
	<b>Operations and Maintenance</b>					
1726	Special Studies	2,515	244	8,400	-	-
2110	Gas & Electricity	11,924	10,372	13,940	11,411	11,900
2200	Utilities- Other	3,096	4,499	4,090	3,596	2,000
3110	Reimbursed Mileage	8,126	8,232	8,600	6,860	6,220
3130	Vehicle Maintenance & Operations	-	-	-	-	1,400
3140	Travel and Meetings	8,345	2,867	5,410	620	1,680
3310	Telephone	1,865	632	820	678	800
3311	Cell Phones & Pagers	69	1,203	1,400	1,040	1,300
3320	Postage	49	29	100	100	100
4308	R&M Equipment	215	484	780	733	780
4318	R&M Radios	-	58	100	100	100
4710	Office & Stationery Supplies	1,203	1,601	2,520	1,512	1,700
4730	Photographic/Copy Supplies	260	971	1,250	749	1,000
4760	Operating Supplies	26	-	-	-	200
4799	Other Supplies & Materials	-	73	100	100	100
4908	Education & Training	1,079	930	600	500	600
4922	Printing	22	37	170	70	170
4924	Publications and Dues	1,249	917	1,540	1,035	520
4928	Uniforms and Laundry	141	124	300	100	50
4932	Advertising	-	-	100	100	100
5530	Capital Outlay Rental - Office Equipment	4,500	4,500	4,500	4,500	4,500
	<b>Total Operations &amp; Maintenance</b>	<b>44,684</b>	<b>37,773</b>	<b>54,720</b>	<b>33,804</b>	<b>35,220</b>
	<b>Capital Outlay</b>					
6122	Office & Computer Equipment	1,054	503	880	880	550
6136	Telecommunications Equipment	-	159	200	200	-
	<b>Total Capital Outlay</b>	<b>1,054</b>	<b>662</b>	<b>1,080</b>	<b>1,080</b>	<b>550</b>
	<b>Division Total</b>	<b>768,506</b>	<b>795,410</b>	<b>797,770</b>	<b>702,160</b>	<b>679,250</b>

# VEHICLE AND EQUIPMENT MAINTENANCE

*Public Works Department*

*Division Number: 0401*

## ACTIVITY DESCRIPTION

The Vehicle and Equipment Maintenance Division's mission is to maintain safe, reliable and appropriate vehicles and equipment for City departments. This is accomplished in a cost-efficient manner by focusing on the customer's need for equipment to provide service to the community and to maintain City assets. Fleet operations include repair, maintenance, fueling, procurement and disposal of City-owned vehicles and equipment. Vehicle Maintenance provides fuel for City vehicles and equipment by mobile and stationary fueling equipment. Activities include preventative maintenance, repair, modification, and oversight of the fabrication of all types of motorized and non-motorized construction/maintenance equipment ranging from Fire Department pumper trucks to small landscape equipment. The Division oversees the administration of vehicle/equipment maintenance and accounting records to ensure maximum operating efficiency, specifies replacement vehicles and equipment suitable for City needs, and ensures that regulatory requirements, inspections, and certifications are met for Air Pollution Control District, Underground Storage Tank, and San Diego County Hazmat.

## ACTIVITY GOALS AND OBJECTIVES

- Ensure EPA regulations are met for Heavy On-Road Diesel Vehicles and Off-Road Diesel Equipment
- Maintain vehicle and equipment capital replacement inventory
- Evaluate, prepare specs, and replace vehicles and equipment as needed to ensure maximum useful life
- Ensure that Mechanics are certified by National Institute for Automotive Service Excellence (ASE) and California Fire Mechanics Academy Fire Mechanic I, and provide technical training
- Extend service life and reduce out-of-service time of all City-owned vehicles and equipment through routine and preventative maintenance
- Purchase and dispense approx. 71,000 gallons of gasoline and 35,000 gallons of diesel in compliance with state and federal regulations for fuel storage
- Ensure DOT and Bureau of Automotive Repair inspections occur every 90 days, and complete smog/diesel smoke certifications according to regulation by December 31
- Ensure City's emergency generator systems are in peak condition and operational at all times
- Install electrical generator at Fleet Shop as part of City's emergency preparedness program

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Passenger vehicles and SUVs	34	34	31
Hybrid vehicles	-	3	3
Light industrial (1 ton and below)	47	47	51
Heavy industrial (over 1 ton)	26	26	29
Tractors	13	13	9
Other equipment (over \$500)	375	375	133
Motorcycles/Trail vehicles	16	16	21
Fire apparatus	17	17	16
<b>TOTAL – vehicles and equipment</b>	<b>528</b>	<b>528</b>	<b>293</b>

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
3120 Fuel Cost (decreased from costs in FY08/09)	\$31,000
4120 Other Contractual Services: Maintenance Contract 10 Emergency Generators	35,000

# VEHICLE AND EQUIPMENT MAINTENANCE

*Public Works Department*

*Division No: 0401*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	64 Fleet & Facility Supervisor	1.00	1.00	1.00	1.00	1.00
	56 Sr. Equipment Mechanic	2.00	2.00	1.00	1.00	1.00
	52 Equipment Mechanic	0.00	0.00	1.00	1.00	1.00
	47 Public Works Shop Specialist	0.00	0.00	1.00	1.00	1.00
	43 Public Works Shop Assistant	1.00	1.00	-	-	-
	<b>Total Authorized Positions (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
1110	Salaries - Regular	214,278	254,808	227,450	227,960	234,960
1130	Salaries - Parttime	943	5,488	-	-	-
1140	Salaries - Overtime	12,450	14,085	8,280	8,280	8,280
1199	Vacation & S/L Adjustment	6,298	(34,192)	-	700	-
1300	Employee Benefits	96,630	114,487	107,760	115,906	122,850
	<b>Total Personnel</b>	<b>330,599</b>	<b>354,676</b>	<b>343,490</b>	<b>352,846</b>	<b>366,090</b>
<b>Operations and Maintenance</b>						
2110	Gas and Electricity	6,505	6,192	7,500	7,500	7,500
2200	Utilities- Other	698	528	700	700	700
2910	Hazardous Waste Removal	3,540	3,135	2,680	2,681	2,680
3120	Vehicle Operations	288,296	351,383	448,670	371,362	417,000
3140	Travel and Meetings	2,717	1,880	4,800	10,800	9,960
3310	Telephone	914	178	230	230	230
3311	Cell Phones & Pagers	-	997	720	600	600
4120	Other Contractual Services	2,888	6,265	7,370	7,370	40,870
4308	R&M Equipment	3,538	5,786	6,700	11,200	6,700
4312	R&M Outside Vehicle Repair	67,004	109,108	115,500	115,500	115,500
4318	R&M Radios	-	-	600	600	600
4516	Small Tools	1,274	1,384	1,500	1,500	1,500
4710	Office & Stationery Supplies	315	415	350	250	300
4760	Operating Supplies	7,960	5,508	6,900	6,934	6,900
4799	Other Supplies and Materials	107,217	106,641	141,400	130,772	141,400
4908	Education and Training	136	374	780	908	780
4916	Medical Exams	-	200	120	60	180
4924	Publications and Dues	110	170	300	305	330
4928	Uniforms and Laundry	2,634	2,174	3,010	2,670	3,010
4932	Advertising	106	-	-	-	-
5510	Capital Outlay Rental - Vehicles	9,920	9,920	9,920	9,920	9,920
5520	Capital Outlay Rental - Other Equipment	27,340	27,340	27,340	27,340	27,340
5530	Capital Outlay Rental - Office Equipment	2,260	2,260	2,260	2,260	2,260
5730	Intergovernmental Fees	11,056	12,324	14,440	14,440	15,940
	<b>Total Operations &amp; Maintenance</b>	<b>546,428</b>	<b>654,162</b>	<b>803,790</b>	<b>725,902</b>	<b>812,200</b>
<b>Capital Outlay</b>						
6122A	Computer Hardware	-	2,757	-	-	-
6122B	Computer Software	2,110	1,918	11,500	11,500	8,500
6199	Other Equipment	21,780	3,324	75,000	45,000	-
	<b>Total Capital Outlay</b>	<b>23,890</b>	<b>7,999</b>	<b>86,500</b>	<b>56,500</b>	<b>8,500</b>
	<b>Division Total</b>	<b>900,917</b>	<b>1,016,837</b>	<b>1,233,780</b>	<b>1,135,248</b>	<b>1,186,790</b>

# WATER SUPPLY, TREATMENT, PUMPING AND STORAGE

*Public Works Department  
Division Number: 0402*

## ACTIVITY DESCRIPTION

The Water Supply, Treatment, Pumping and Storage Division is responsible for delivering potable water to City consumers. This includes: receiving and treating raw water purchased from the San Diego County Water Authority (SDCWA); inspecting and maintaining Lake Poway Dam; monitoring and maintaining the water quality in Lake Poway; operating and maintaining Poway's Lester J. Berglund Water Treatment Plant, the distribution system, and pressure-regulating and pump stations; monitoring and operating treated water storage reservoirs to provide both normal and emergency supply levels; and implement the additional regulations mandated by the California Department of Public Health (CDPH) and the United States Environmental Protection Agency (EPA).

## ACTIVITY GOALS AND OBJECTIVES

- Provide City consumers with the highest quality potable water as economically as possible while meeting all State and Federal regulations.
- Assist Development Services in the rehabilitation of the water treatment plant launderers and traveling bridge cable trays as part of the CIP program.
- Purchase and install one emergency generator at Northcrest Pump Station by December 2009.
- Submit the cryptosporidium sampling results collected for the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR or LT2 Rule) to the EPA.
- Replace the motor control centers at Northcrest and Camelback Pump Stations by December 2009.
- Perform the required sampling per the Unregulated Contaminant Monitoring Regulation (UCMR2).
- Ensure maximum storage of Lake Poway while maintaining non-introduction of Quagga Mussels.

ACTIVITY WORKLOAD STATISTICS	2008-09 ESTIMATED	2009-10 PROJECTED
Acre feet of water treated for Poway	14,094	12,580
Acre feet of raw water purchased for StoneRidge and Maderas Golf Courses	612	593
Acre feet of raw water adjustment for evaporation and seepage, Lake Poway	300	311
Acre feet of water purchased from SDCWA	15,006	13,484
Acre feet of water treated for SDCWA	150-200	100
SIGNIFICANT ACTIVITY PROGRAM CHANGES		CHANGE
Elimination of one Water Treatment Plant Operator		\$ (95,780)
2140 - Pumping Power: Overall decrease in expected pumping requirements		(64,390)
4760 - Operating Supplies: Overall decrease due to project completion in prior fiscal year		(119,530)

# WATER SUPPLY, TREATMENT, PUMPING AND STORAGE

*Public Works Department*

*Division No: 0402*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	78 Water Utilities Manager	1.00	1.00	1.00	1.00	1.00
	70 Water Treatment Spvr.	1.00	1.00	1.00	1.00	1.00
	64 Sr. Utility Systems Tech	1.00	1.00	1.00	1.00	1.00
	64 Water TPO I/II/III	6.00	7.00	7.00	7.00	6.00
	60 Utility Systems Mechanic	2.00	2.00	2.00	2.00	2.00
	60 Utility Systems Technician	-	1.00	1.00	1.00	1.00
	45 Administrative Assistant III	1.00	1.00	1.00	1.00	1.00
<b>Total Authorized Positions (FTE)</b>		12.00	14.00	14.00	14.00	13.00
1110	Salaries - Regular	809,833	977,843	1,122,240	1,047,323	922,870
1112	Shift Differential	-	-	15,900	7,950	15,770
1114	Standby Pay	4,200	8,285	14,400	13,673	12,000
1140	Salaries - Overtime	36,157	53,297	62,740	57,964	60,660
1199	Vacation & S/L Adjustment	21,310	49,159	-	-	-
1300	Employee Benefits	336,673	412,843	495,030	482,869	450,060
<b>Total Personnel</b>		1,208,173	1,501,427	1,710,310	1,609,779	1,461,360
<b>Operations and Maintenance</b>						
1726	Special Studies	175,853	86,939	134,200	134,200	124,200
2110	Gas and Electricity	4,492	5,233	16,370	9,200	7,500
2140	Pumping Power	620,556	557,121	697,260	669,855	632,870
2200	Utilities- Other	1,560	2,701	2,780	2,780	3,060
2310	Telemetry	8,624	11,093	12,600	9,760	12,600
2710	Water Purchases	8,521,811	8,229,859	9,528,920	9,308,995	9,698,000
2900	Trash Removal	2,500	-	5,000	5,000	5,000
3110	Reimbursed Mileage	2,400	4,385	2,850	5,218	2,520
3130	Vehicle Operations & Maintenance	31,511	37,212	46,500	44,175	47,220
3140	Travel and Meetings	2,314	3,823	4,090	2,644	2,490
3310	Telephone	3,794	1,676	6,500	1,947	4,750
3311	Cell Phones & Pagers	46	3,115	3,260	3,085	2,960
3320	Postage	3,212	3,360	5,810	5,810	4,530
4112b	Engineering Inspection	3,387	13,420	22,200	22,200	22,700
4116	Landscape Maintenance	-	26,944	93,500	52,783	64,500
4120	Other Contractual Services	189,790	247,122	380,364	341,361	395,700
4308	R&M Equipment	207,607	136,224	222,388	222,387	218,130
4318	R&M Radios	307	544	3,490	3,490	3,300
4502	Chemicals	239,961	284,329	565,500	565,495	512,890
4516	Small Tools	523	982	1,200	2,233	1,200
4700	Office/Safety/Photo Supplies	15,953	14,427	25,480	23,196	24,900
4760	Operating Supplies	77,449	175,152	449,694	449,699	330,160
4904	Community Relations	929	736	3,200	2,496	1,400
4908	Education and Training	12,382	13,332	27,800	27,796	22,300
4916	Medical Exams	1,411	1,070	2,700	2,700	2,760
4922	Printing	18	2,019	800	595	800
4924	Publications and Dues	19,872	24,024	31,880	31,878	31,340
4928	Uniforms and Laundry	2,668	3,298	6,550	2,758	11,460
4932	Advertising	206	-	2,000	2,000	1,000
4936	Rental - Equipment	304	92,709	5,000	51,300	5,000
5500	Capital Outlay Rental	40,620	40,620	40,620	40,620	40,620
5730	Intergovernmental Fees	35,983	35,357	61,590	45,291	44,300
<b>Total Operations &amp; Maintenance</b>		10,228,043	10,058,826	12,412,096	12,092,947	12,282,160
<b>Capital Outlay</b>						
6100	Equipment	28,650	48,024	160,307	159,111	10,260
<b>Total Capital Outlay</b>		28,650	48,024	160,307	159,111	10,260
<b>Division Total</b>		11,464,866	11,608,277	14,282,713	13,861,837	13,753,780

# WASTEWATER PUMPING AND DISPOSAL

*Public Works Department  
Division Number: 0403*

## ACTIVITY DESCRIPTION

The Wastewater Pumping and Disposal Division pumps and monitors wastewater flows prior to its discharge to the City of San Diego for treatment. The Division is responsible for the maintenance of Poway's sewage lift stations, monitoring of sewer flows coming into and out of Poway, and protecting public health by minimizing health risks in normal and emergency pumping. The Division also oversees the City of San Diego Metro Wastewater Disposal Agreements.

## ACTIVITY GOALS AND OBJECTIVES

- Maintain the City's five wastewater lift stations to perform at peak efficiency.
- Evaluate change in power tariffs to verify power savings by January 2009.
- Assist Development Services in the rehabilitation of the St. Andrews Lift Station.
- Assist Development Services in the rehabilitation of the Highlands Ranch Lift Station.
- Install emergency generator and automatic transfer switch at Camino del Valle Lift Station by Dec. 2009.

ACTIVITY WORKLOAD STATISTICS	2008-09 ESTIMATED	2009-10 PROJECTED
Poway wastewater delivered to Metro. (Contract amount 2,127 MG)	1,246 MG	1,227 MG
Wastewater transportation through Peñasquitos	1,237 MG	1,227 MG
City of San Diego wastewater delivered to Metro	451 MG	650 MG
Combined flow of wastewater delivered to Metro	1,688 MG	1,727 MG
Poway wastewater delivered to Escondido	16.9 MG	15.7 MG

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
1726 - Special Studies: Overall decrease in special studies' requirements	\$ (17,440)
2810 - Metro System: Projected Poway flow decrease and based on cost estimates from City of San Diego	(14,320)
2840 - Peñasquitos System: Based on cost estimates from City of San Diego	392,340
4120 – Other Contractual Services: Overall increase due to generator and automatic transfer switch (ATS) installation at Camino del Valle Lift Station	46,010
4308 – Equipment Repair & Maintenance: Overall increase due to purchase of ATS for Camino del Valle Lift Station	34,900

# WASTEWATER PUMPING AND DISPOSAL

*Public Works Department*

*Division No: 0403*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title			Full Time Equivalents		
	70 Water Utility Systems Supervisor	1.00	1.00	1.00	1.00	1.00
	64 Sr. Utilities System Technician	-	1.00	1.00	1.00	1.00
	60 Utilities System Technician	1.00	-	-	-	-
	<b>Total Authorized Positions (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
1110	Salaries - Regular	144,552	152,710	156,700	156,700	156,700
1114	Salaries - Standby Pay	1,650	1,592	3,600	3,598	3,000
1140	Salaries - Overtime	6,450	10,436	5,920	5,903	6,100
1199	Vacation & S/L Adjustment	(531)	25	-	-	-
1300	Employee Benefits	53,308	56,338	73,710	69,123	66,230
	<b>Total Personnel</b>	<b>205,429</b>	<b>221,101</b>	<b>239,930</b>	<b>235,324</b>	<b>232,030</b>
	<b>Operations and Maintenance</b>					
1708	Chemical Analysis Fees	1,636	1,642	3,300	1,896	3,000
1726	Special Studies	25,560	41,015	62,273	62,273	44,830
2110	Gas and Electricity	218	187	450	337	300
2140	Pumping Power	49,823	48,219	67,910	60,405	59,890
2310	Telemetry	180	200	2,970	583	500
2810	M&O - Metro System	3,062,059	2,891,318	3,149,010	2,899,645	3,134,690
2820	M&O - Bernardo System	33,852	27,332	37,270	15,199	42,800
2840	M&O - Penasquitos System	392,133	980,109	784,790	640,624	1,177,130
2900	Trash Removal	2,967	4,867	5,000	5,000	5,000
3130	Vehicle Operations & Maintenance	7,454	8,773	10,950	10,403	16,220
3140	Travel and Meetings	-	27	2,180	992	800
3310	Telephone	577	-	-	-	-
3311	Cell Phones & Pagers	23	585	1,560	800	1,260
4120	Other Contractual Services	2,920	5,020	20,750	20,750	66,760
4308	R&M Equipment	19,016	27,594	40,700	40,700	75,600
4318	R&M Radios	-	-	1,240	-	900
4502	Chemicals	8,974	9,193	10,800	13,983	14,400
4516	Small Tools	387	-	500	497	350
4710	Office & Stationery Supplies	79	-	-	-	-
4750	Safety Supplies	269	2,954	2,500	1,775	3,000
4760	Operating Supplies	16,460	22,563	29,200	18,641	24,000
4908	Education and Training	432	2,154	12,850	9,851	11,150
4916	Medical Exams	281	170	450	450	450
4924	Publications and Dues	435	472	810	751	810
4928	Uniforms and Laundry	452	462	1,230	779	2,430
4936	Rental- Equipment	222	-	5,000	5,000	5,000
5510	Capital Outlay Rental - Vehicles	9,520	9,520	9,520	9,520	9,520
5530	Capital Outlay Rental - Office Equipment	1,980	1,980	1,980	1,980	1,980
5730	Intergovernmental Fees	4,676	3,117	9,000	8,997	8,000
	<b>Total Operations &amp; Maintenance</b>	<b>3,642,585</b>	<b>4,089,473</b>	<b>4,274,193</b>	<b>3,831,831</b>	<b>4,710,770</b>
	<b>Capital Outlay</b>					
6136	Telecommunications Equipment	-	-	100	-	-
6199	Other Equipment	-	-	-	-	1,200
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>1,200</b>
	<b>Division Total</b>	<b>3,848,014</b>	<b>4,310,574</b>	<b>4,514,223</b>	<b>4,067,155</b>	<b>4,944,000</b>

# WATER TRANSMISSION AND DISTRIBUTION

*Public Works Department  
Division Number: 0404*

## ACTIVITY DESCRIPTION

The Water Transmission and Distribution Division is responsible for the maintenance and repair of the City's potable water system. Major functional areas include repairs on 4-inch through 36-inch mains, air releases and blow-off assemblies, fire hydrants, water laterals and meters, and the installation of new water meters. The Division also aids in preserving optimum water quality throughout the City by both the targeted Water Main Flushing Program to protect water quality and the potable Cross-Connection Control Program.

## ACTIVITY GOALS AND OBJECTIVES

- Upgrade 12 fire hydrants annually.
- Replace 300 residential water meters annually.
- Provide continuous effective services to maintain high customer satisfaction.
- Develop new criteria and methods for locating water loss as part of water conservation activities.
- Replace 5 compound meters annually.
- Exercise 100 valves and inspect 75 fire hydrants weekly.
- Test (5) 3-inch and larger water meters annually for proper metering efficiency.
- Perform scheduled tests of 2-inch compound meters, five years and older, to verify accuracy.
- Aggressively monitor system water quality and water age as a result of water conservation activities.
- Assist Customer Services with Residential Water Meter Replacement Program, and develop replacement standards.

ACTIVITY WORKLOAD STATISTICS	2008-09 ESTIMATED	2009-10 PROJECTED
Miles of water distribution pipeline (4-inch diameter through 36-inch diameter)	283	289
Water main appurtenances	1,172	1,312
Fire hydrant assembly inventory	2,261	2,345
Water distribution main valves	4,973	5,044

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
4760 - Operating Supplies: Overall increase for operating supplies, asphalt material to repair water utility trenches, and aggregate material.	\$33,700

# WATER TRANSMISSION AND DISTRIBUTION

*Public Works Department*

*Division No: 0404*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	64 Water Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
	58 Cross-Connection Specialist	1.00	1.00	1.00	1.00	1.00
	53 Water Utilities Crew Leader	2.00	2.00	2.00	2.00	2.00
	47 Water Utilities Worker II	3.00	3.00	3.00	3.00	3.00
	43 Water Utilities Worker I	2.00	2.00	2.00	2.00	2.00
	<b>Total Authorized Positions (FTE)</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
1110	Salaries - Regular	415,134	443,941	464,190	461,977	464,780
1114	Salaries - Standby	3,590	3,610	3,000	4,505	4,000
1140	Salaries - Overtime	16,938	29,700	18,630	22,754	19,700
1199	Vacation & S/L Adjustment	4,573	(5,472)	-	(9,707)	-
1300	Employee Benefits	197,691	215,548	268,520	256,270	255,850
	<b>Total Personnel</b>	<b>637,926</b>	<b>687,327</b>	<b>754,340</b>	<b>735,799</b>	<b>744,330</b>
<b>Operations and Maintenance</b>						
1708	Chemical Analysis Fees	2,717	3,572	2,200	5,319	3,700
2110	Gas and Electricity	17,316	16,796	24,750	18,824	-
3110	Reimbursed Mileage	-	-	120	60	100
3130	Vehicle Operations & Maintenance	72,774	81,363	100,290	95,276	118,800
3140	Travel and Meetings	1,460	572	2,380	1,365	1,200
3310	Telephone	2,678	1,165	460	861	500
3311	Cell Phones & Pagers	23	1,875	1,830	2,549	2,530
4120	Other Contractual Services	6,392	14,033	54,820	59,520	54,140
4318	R&M Radios	307	215	2,050	1,178	2,500
4516	Small Tools	919	1,060	750	741	750
4710	Office Stationery & Supplies	305	441	580	323	320
4750	Safety Supplies	710	2,160	2,760	1,132	2,760
4760	Operating Supplies	136,830	154,902	142,540	162,218	176,240
4904	Community Relations	-	-	150	80	150
4908	Education & Training	2,396	2,290	5,230	2,039	4,830
4916	Medical Exams	1,084	740	2,060	2,060	2,160
4922	Printing	208	-	-	-	-
4924	Publications and Dues	2,846	1,954	4,780	3,519	3,510
4928	Uniforms and Laundry	3,185	2,719	4,930	2,878	4,430
4936	Equipment Rental	-	4,310	5,000	2,500	5,000
5510	Capital Outlay Rental - Vehicles	39,040	39,040	39,040	39,040	39,040
5520	Capital Outlay Rental - Other Equipment	28,020	28,020	28,020	28,020	28,020
5530	Capital Outlay Rental - Office Equipment	1,800	1,800	1,800	1,800	1,800
5730	Intergovernmental Fees	1,185	555	1,610	1,452	1,600
	<b>Total Operations &amp; Maintenance</b>	<b>322,195</b>	<b>359,582</b>	<b>428,150</b>	<b>432,754</b>	<b>454,080</b>
<b>Capital Outlay</b>						
6118	Mains & Appurtenances	-	18,756	30,055	32,655	30,000
6122B	Computer Hardware	-	1,379	2,000	2,000	-
6122C	Computer Software	167				
6136	Telecommunications Equipment	-	-	150	-	-
6199	Other Equipment	6,156	3,119	3,500	-	4,600
	<b>Total Capital Outlay</b>	<b>6,323</b>	<b>23,254</b>	<b>35,705</b>	<b>34,655</b>	<b>34,600</b>
	<b>Division Total</b>	<b>966,444</b>	<b>1,070,163</b>	<b>1,218,195</b>	<b>1,203,208</b>	<b>1,233,010</b>

# WASTEWATER COLLECTION MAINTENANCE

Public Works Department

Division Number: 0405

## ACTIVITY DESCRIPTION

The Wastewater Collection Maintenance Division is responsible for the operation and maintenance of the City's sanitary sewer system, access manholes, and appurtenant sewer laterals. Major functional areas include repairs on 8-inch to 33-inch mains, 4-inch through 6-inch sewer laterals, and maintenance of off-site access easements. The Division video inspects existing sewer mains and laterals to determine conditions and maintenance needs, and conducts an annual Preventive Maintenance Flushing Program for cleaning and inspecting the City's collection system.

## ACTIVITY GOALS AND OBJECTIVES

- Implement the Statewide General Waste Discharge Requirements by November 2009
- Ensure maximum sewer main capacity by proactive collection system maintenance and refinement of Best Management Practices (BMP's) by December 2009
- Strive for zero sewage spills by June 2010
- Issue (30) Fat, Oil, and Grease (FOG) Pre-Treatment Permits annually for food establishments
- Maintain optimum access to sewer facilities through the Easement Maintenance Program
- Evaluate inflow and infiltration data by December 2009 to note the positive effect of the Easement Maintenance Program that was completed in FY 08/09
- Identify and replace (10) aging manhole frames annually on City arterials
- Locate pipe defects and produce a CIP list for Development Services by January 2010

ACTIVITY WORKLOAD STATISTICS	2008-09 ESTIMATED	2009-10 PROJECTED
Annual Flushing Program footage	580,000	550,000
Footage of sewer mains video-TV inspected	200,000	400,000
Mainline sewer blockages	2	2
Sewer lateral service calls	62	52
Miles of wastewater collection system (6-inch diameter and above)	178	178

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

4120 - Other Contractual: Overall reduction in expected contract video inspection work required due sewer mainline video equipment purchased in FY 08-09	\$ (17,250)
6199 - Other Equipment: Overall decrease due to one-time purchase of sewer mainline video equipment in FY 08-09	(71,000)

# WASTEWATER COLLECTION MAINTENANCE

*Public Works Department  
Division No: 0405*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title		Full Time Equivalents			
	64 Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
	53 Wastewater Utilities Crew Leader	2.00	2.00	2.00	2.00	2.00
	47 Wastewater Utilities Worker II	2.00	2.00	2.00	2.00	2.00
	43 Wastewater Utilities Worker I	2.00	2.00	2.00	2.00	2.00
	<b>Total Authorized Positions (FTE)</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
1110	Salaries - Regular	332,781	322,208	348,960	340,708	358,470
1114	Salaries - Standby	2,725	2,721	3,000	3,253	4,000
1140	Salaries - Overtime	7,729	8,968	11,590	11,588	12,080
1199	Vacation & S/L Adjustment	(308)	4,063	-	(384)	-
1300	Employee Benefits	144,307	144,040	193,490	182,080	189,340
	<b>Total Personnel</b>	<b>487,234</b>	<b>482,000</b>	<b>557,040</b>	<b>537,245</b>	<b>563,890</b>
<b>Operations and Maintenance</b>						
2900	Trash Removal	5,000	4,867	5,000	2,500	5,000
3110	Reimbursed Mileage	33	-	130	130	100
3130	Vehicle Operations & Maintenance	58,353	66,015	81,600	77,520	55,720
3140	Travel and Meetings	681	750	1,990	993	990
3310	Telephone	897	-	-	-	-
3311	Cell Phones & Pagers	23	1,153	1,360	1,351	2,020
3320	Postage	-	41	220	96	220
4120	Other Contractual Services	101,162	37,909	161,529	161,526	144,280
4318	R&M Radios	1,080	920	2,400	1,200	2,400
4516	Small Tools	462	692	1,000	994	1,000
4710	Office Stationery & Supplies	217	552	800	443	500
4750	Safety Supplies	1,156	1,870	1,950	1,943	2,000
4760	Operating Supplies	17,724	15,613	32,800	32,803	36,080
4904	Community Relations	-	-	150	80	150
4908	Education and Training	991	1,244	4,400	4,393	3,800
4916	Medical Exams	808	490	1,590	1,590	1,470
4922	Printing	139	234	700	350	500
4924	Publications and Dues	1,146	1,341	2,530	2,030	2,670
4928	Uniforms and Laundry	2,317	1,956	3,250	2,927	3,740
4936	Equipment Rental	2,484	-	5,000	4,995	5,000
5510	Capital Outlay Rental - Vehicles	33,460	33,460	33,460	33,460	33,460
5520	Capital Outlay Rental - Other Equipment	14,300	14,300	14,300	14,300	14,300
5530	Capital Outlay Rental - Office Equipment	1,360	1,360	1,360	1,360	1,360
	<b>Total Operations &amp; Maintenance</b>	<b>243,793</b>	<b>184,767</b>	<b>357,519</b>	<b>346,984</b>	<b>316,760</b>
<b>Capital Outlay</b>						
6122B	Computer Hardware	-	1,379	-	-	2,400
6122C	Computer Software	-	-	-	-	2,000
6128	Photographic Equipment	248	121	360	360	-
6136	Telecommunications Equipment	-	2,569	3,500	-	-
6199	Other Equipment	9,681	40,776	75,000	78,500	4,000
	<b>Total Capital Outlay</b>	<b>9,929</b>	<b>44,845</b>	<b>78,860</b>	<b>78,860</b>	<b>8,400</b>
	<b>Division Total</b>	<b>740,956</b>	<b>711,612</b>	<b>993,419</b>	<b>963,089</b>	<b>889,050</b>

# MAINTENANCE OPERATIONS

Public Works Department  
Division Number: 0406

## ACTIVITY DESCRIPTION

The Maintenance Operations Division is responsible for receiving and generating repair requests, work order management, coordinating public reimbursables, and providing administrative support to all maintenance operations divisions for the repair and maintenance of City infrastructure. The Department generates more than 5,000 job orders annually, which guide all fieldwork including Facilities Maintenance, Parks, Streets, Drainage, Fleet, Trails, and Utilities Divisions. Additionally, the Division maintains an active database with details of all work performed in order to keep a proactive focus on the City's visible and non-visible infrastructure. The Division maintains and operates the City's warehouse, administers public works contracts for maintenance and services, reviews plans for private development and public improvements to confirm compatibility with existing City infrastructure, coordinates several volunteer programs, and investigates ADA issues involving access to City facilities and functions.

## ACTIVITY GOALS AND OBJECTIVES

- Manage the work order management system, which includes over 5,000 work orders annually, along with infrastructure inventory/scheduling
- Review and coordinate the review of 200 private development and public improvement plans annually to ensure the plans do not conflict with City infrastructure, that they meet City standards, and are included in the public facilities inventory for maintenance
- Administer 28 annual maintenance and public works improvement contracts
- Generate 25-40 invoices annually for reimbursement of repair/replacement costs for damage to public property

## ACTIVITY WORKLOAD STATISTICS

	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Work Orders generated	5,251	5,500	5,800
Review of development plans	235	200	200
Administer contracts	28	28	28

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
One Administrative Assistant position eliminated	\$ (69,550)
2110 - Gas & Electric utilities transferred from Water Transmission division	20,000

# MAINTENANCE OPERATIONS

*Public Works Department  
Division No: 0406*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title		Full Time Equivalents			
	78 Operations Manager	1.00	1.00	1.00	1.00	1.00
	62 PW Program & Contracts Coordinator	2.00	1.00	1.00	1.00	1.00
	55 Contracts Specialist/Inspector	1.00	1.00	1.00	1.00	1.00
	49 Warehouse Associate	1.00	1.00	1.00	1.00	1.00
	45 Administrative Assistant III	2.00	2.00	2.00	1.00	1.00
	36 Management Intern	0.48	0.48	0.48	0.48	0.48
	<b>Total Authorized Positions (FTE)</b>	<b>7.48</b>	<b>6.48</b>	<b>6.48</b>	<b>5.48</b>	<b>5.48</b>
1110	Salaries - Regular	400,608	351,836	362,350	321,515	329,940
1130	Salaries - Parttime	16,543	11,707	14,400	14,400	15,010
1140	Salaries - Overtime	1,011	4,830	2,000	2,000	2,000
1199	Vacation & S/L Adjustment	22,948	10,370	-	1,269	-
1300	Employee Benefits	176,826	155,792	183,270	151,964	159,760
	<b>Total Personnel</b>	<b>617,936</b>	<b>534,535</b>	<b>562,020</b>	<b>491,148</b>	<b>506,710</b>
<b>Operations and Maintenance</b>						
2110	Gas & Electric	2,508	2,663	4,250	3,575	23,800
2200	Utilities- Other	3,072	3,412	4,040	4,040	6,040
3110	Reimbursed Mileage	5,350	3,006	3,290	2,877	2,810
3130	Vehicle Operations & Maintenance	7,899	8,652	10,610	10,080	10,910
3140	Travel & Meetings	3,497	1,560	2,420	1,040	930
3310	Telephone	3,114	1,077	2,510	1,234	2,510
3311	Cell Phones & Pagers	46	1,582	2,000	2,000	2,000
4120	Other Contractual Services	14,569	17,475	18,380	28,380	18,780
4308	R&M Equipment	588	1,187	2,460	2,460	2,460
4318	R&M Radios	386	768	3,500	1,500	1,500
4516	Small tools	142	26	200	201	200
4710	Office & Stationery Supplies	3,485	3,809	4,250	3,788	3,510
4730	Photographic/Copy Supplies	629	989	1,500	1,316	1,500
4750	Safety Supplies	90	91	110	110	110
4760	Operating Supplies	3,193	2,393	4,000	3,075	3,700
4908	Education and Training	204	15	1,000	1,000	1,000
4916	Medical Exams	50	-	120	60	60
4924	Publications & Dues	705	456	560	390	560
4928	Uniforms and Laundry	864	834	1,100	1,100	830
5500	Capital Outlay Rental	15,260	15,260	15,260	15,260	15,260
5730	Intergovernmental Fees	81,134	82,557	88,900	87,900	87,900
	<b>Total Operations &amp; Maintenance</b>	<b>146,785</b>	<b>147,812</b>	<b>170,460</b>	<b>171,386</b>	<b>186,370</b>
<b>Capital Outlay</b>						
6122	Office & Computer Equipment	75	272	200	200	200
6136	Telecommunications Equipment	-	304	500	500	-
6199	Other Equipment	-	-	10,000	-	5,000
	<b>Total Capital Outlay</b>	<b>75</b>	<b>576</b>	<b>10,700</b>	<b>700</b>	<b>5,200</b>
	<b>Division Total</b>	<b>764,796</b>	<b>682,923</b>	<b>743,180</b>	<b>663,234</b>	<b>698,280</b>

# STREET MAINTENANCE

*Public Works Department  
Division Number: 0407*

## ACTIVITY DESCRIPTION

The mission of the Streets Maintenance Division is to preserve and maintain the community's investment in public roadway infrastructure. The Division is responsible for the maintenance and repair functions for 180 miles of roads and rights-of-way that include roadway legends, traffic striping, sign testing, replacement and inventory, tree and shrubbery trimming, curbs, gutters, sidewalk replacement, and weed/litter abatement along roadsides. The Division performs pothole repair and graffiti removal on public property. The Streets Maintenance Division provides pavement maintenance with effective use of available funds. City crews perform crack seal, deep patch and skin patch work for the City's annual asphalt pavement maintenance/replacement program.

## ACTIVITY GOALS AND OBJECTIVES

- Perform public right-of-way inspections to include sidewalks, curbs, gutters, trees, shrubs, and other public structures
- Conduct roadside cleanup and vegetation control year-round
- Perform annual traffic sign inspection, reflectivity testing and replacement as needed per Federal Highway Administration MUTCD Traffic Sign Reflectivity regulations
- Replace approximately 500 signs and upgrade outdated engineer grade signs to high intensity prismatic
- Perform sidewalk inspections and contract grinding for 250 sections of sidewalk
- Asphalt deep patch approximately 150,000 sq. ft in Zone 6 in FY 09-10
- Prune approximately 1,100 trees, using both in-house and contract labor
- Crack Seal approximately 420,000 lineal feet in Zone 6 in FY 09-10

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Traffic signs replaced	500	500	500
Square feet of concrete sidewalks replaced	5,000	7,000	7,000
Square feet of road deep patches completed	200,000	150,000	150,000
Trees pruned by contract	2,200	1,100	1,100
Square feet of seal coat	5,000,000	5,000,000	5,000,000

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

None

# STREET MAINTENANCE

*Public Works Department*

*Division No: 0407*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	62 Streets Supervisor	1.00	1.00	1.00	1.00	1.00
	51 Const. Maintenance Crew Leader	3.00	3.00	3.00	3.00	3.00
	45 Const. Maintenance Worker I/II	5.50	6.00	6.00	6.00	6.00
	36 Seasonal Streets Worker Parttime	0.50	0.75	1.00	-	-
	<b>Total Authorized Positions (FTE)</b>	<b>10.00</b>	<b>10.75</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>
1110	Salaries - Regular	428,858	449,784	455,160	452,570	467,890
1114	Salaries - Standby	5,401	4,943	9,100	9,100	6,010
1130	Salaries - Parttime	11,864	18,557	23,570	539	-
1140	Salaries - Overtime	26,585	27,922	28,920	28,920	28,900
1199	Vacation & S/L Adjustment	7,475	1,868	-	-	-
1300	Employee Benefits	213,704	226,647	263,530	247,600	253,720
	<b>Total Personnel</b>	<b>693,887</b>	<b>729,721</b>	<b>780,280</b>	<b>738,729</b>	<b>756,520</b>
<b>Operations and Maintenance</b>						
2900	Trash Removal	-	-	1,000	-	-
2910	Hazardous Waste Removal	535	379	1,500	1,500	1,500
3130	Vehicle Operations & Maintenance	129,139	143,282	176,290	167,476	187,840
3140	Travel and Meetings	1,565	1,244	1,200	1,200	1,200
3310	Telephone	1,397	-	-	-	-
3311	Cell Phones & Pagers	-	1,329	1,200	1,200	1,200
3320	Postage	84	507	-	-	-
4120	Other Contractual Services	17,109	14,039	57,400	57,400	47,400
4318	R&M Radios	25	62	1,200	1,233	1,200
4320A	R&M Roadway - Public Works	589,670	325,981	675,629	727,326	734,190
4320B	R&M Roadway - Contract	1,542,002	2,832,022	2,643,895	1,604,975	2,768,370
4324	R&M Sidewalks & Barricades	16,008	36,006	51,710	41,710	45,000
4330	R&M Street Striping	64,784	80,904	214,705	128,195	150,000
4332	Street Sweeping	259,893	219,747	246,000	246,000	257,070
4514	Sign Maintenance	15,421	13,075	35,000	21,088	30,000
4516	Small Tools	1,947	1,752	2,000	2,000	2,000
4520	Street Repair Materials	54,537	47,081	75,000	46,000	60,000
4710	Office and Stationery Supplies	191	210	-	47	-
4750	Safety Supplies	3,488	3,500	3,500	3,500	3,500
4760	Operating Supplies	18,910	18,015	22,000	22,000	22,200
4904	Community Relations	93	-	-	-	-
4908	Education and Training	5,342	7,505	11,200	11,200	6,400
4916	Medical Exams	350	250	600	330	600
4922	Printing	18	-	-	-	-
4924	Publications and Dues	250	690	600	600	600
4928	Uniforms and Laundry	5,331	4,249	5,710	5,710	5,300
4932	Advertising	310	292	-	-	-
4936	Equipment Rental	10,995	8,203	12,800	12,800	12,800
5500	Capital Outlay Rental	116,400	116,400	116,400	116,400	116,400
	<b>Total Operations &amp; Maintenance</b>	<b>2,855,794</b>	<b>3,876,724</b>	<b>4,356,539</b>	<b>3,219,890</b>	<b>4,454,770</b>
<b>Capital Outlay</b>						
6100	Equipment	29,149	14,091	12,450	64,976	1,650
	<b>Total Capital Outlay</b>	<b>29,149</b>	<b>14,091</b>	<b>12,450</b>	<b>64,976</b>	<b>1,650</b>
	<b>Division Total</b>	<b>3,578,830</b>	<b>4,620,536</b>	<b>5,149,269</b>	<b>4,023,595</b>	<b>5,212,940</b>

# DRAINAGE MAINTENANCE

*Public Works Department  
Division Number: 0408*

## ACTIVITY DESCRIPTION

The Drainage Maintenance Division’s mission is to reduce the risk of flooding and to maintain water quality within the storm water conveyance system. Activities include inspection, scheduled maintenance, mapping, and documentation of all City-owned drainage assets and infrastructure, obtain and maintain regulatory permitting, receive and resolve customer concerns, and perform emergency response.

Programs and activities include flood control vegetation management (channel mowing), annual concrete channel flood control maintenance, annual NPDES MS4 facilities inspection and cleaning, box culvert cleaning and maintenance, detention and SUSMP basin maintenance, CMP pipe replacement, spray applications, annual dry weather monitoring follow-up, trash, debris and encampment removal from drainage infrastructure, environmental Best Management Practices, repairs of concrete and fencing, maintenance of access and easement, silt removal, graffiti removal, special projects, and special events.

## ACTIVITY GOALS AND OBJECTIVES

- Inspect and maintain catch basins, storm drain inlets, concrete channels, and open channels annually from May-September according to National Pollution Discharge Elimination System (NPDES) permit.
- Obtain and maintain required regulatory resource agency maintenance permits and authorizations.
- Replace all failed CMP prior to slurry coat in Zone 6
- Comply with R9-2007-0001, 2007 NPDES permit and required best management practices (BMP’s).
- Complete annual concrete channel cleaning and maintenance. Perform earthen channel mowing and invasive/exotic plant removal.
- Maintain SUSMP-compliant detention basins.
- Upgrade storm water asset mapping system.
- Complete annual Dry Weather Monitoring follow-up recommendations.

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Miles of open and concrete channels	105	105	105
Miles of pipeline facilities maintained	64	64	64
Detention basins maintained, including five manually operated SUSMP Basins	16	16	12
Box culverts	44	44	44
Drop inlets	1,396	1,410	1,453
Miles of brow ditches	20	20	20

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

None

# DRAINAGE MAINTENANCE

*Public Works Department  
Division No: 0408*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title		Full Time Equivalents			
	62 Drainage Supervisor	1.00	1.00	1.00	1.00	1.00
	51 Construction Maint. Crew Leader	1.00	1.00	1.00	1.00	1.00
	45 Construction Maint. Worker I/II	2.00	2.00	2.00	2.00	2.00
	<b>Total Authorized Positions (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
1110	Salaries - Regular	197,616	205,392	211,690	205,203	212,160
1114	Salaries - Standby	668	1,843	4,210	4,210	2,000
1140	Salaries - Overtime	14,832	13,421	12,420	12,420	12,420
1199	Vacation & S/L Adjustment	2,300	5,759	-	-	-
1300	Employee Benefits	88,998	93,696	110,660	110,660	109,360
	<b>Total Personnel</b>	<b>304,414</b>	<b>320,111</b>	<b>338,980</b>	<b>332,493</b>	<b>335,940</b>
	<b>Operations and Maintenance</b>					
2900	Trash Removal	4,000	4,867	4,000	4,000	4,000
3130	Vehicle Operations & Maintenance	82,627	95,509	118,710	112,775	91,490
3140	Travel & Meetings	115	73	970	970	970
3310	Telephone	1,210	-	-	-	-
3311	Cell Phones & Pagers	23	1,043	1,080	1,080	1,080
4120	Other Contractual Services	36,829	9,432	65,000	75,000	65,000
4318	R&M Radios	385	-	600	125	600
4516	Small Tools	1,497	1,951	2,000	2,000	2,000
4710	Office Supplies & Stationery	-	130	-	-	-
4750	Safety Supplies	1,691	1,553	2,000	2,000	2,000
4760	Operating Supplies	8,991	15,898	42,600	42,600	43,000
4904	Community Relations	90	-	-	-	-
4908	Education & Training	1,093	1,127	1,850	1,851	1,850
4916	Medical Exams	688	305	1,140	1,140	1,020
4924	Publications and Dues	161	149	150	150	150
4928	Uniforms and Laundry	803	1,475	2,370	1,561	2,370
4936	Equipment Rental	7,649	837	8,000	8,000	8,000
5510	Capital Outlay Rental - Vehicles	12,940	12,940	12,940	12,940	12,940
5520	Capital Outlay Rental - Other Equipment	34,500	34,500	34,500	34,500	34,500
5530	Capital Outlay Rental - Office Equipment	460	460	460	460	460
	<b>Total Operations &amp; Maintenance</b>	<b>195,752</b>	<b>182,249</b>	<b>298,370</b>	<b>301,152</b>	<b>271,430</b>
	<b>Capital Outlay</b>					
6106	Construction & Street Maintenance Equip.	1,755	3,440	1,800	1,800	1,800
6136	Telecommunications Equipment	-	3,440	400	400	-
6199	Other Equipment	-	543	10,000	-	-
	<b>Total Capital Outlay</b>	<b>1,755</b>	<b>7,423</b>	<b>12,200</b>	<b>2,200</b>	<b>1,800</b>
	<b>Division Total</b>	<b>501,921</b>	<b>509,783</b>	<b>649,550</b>	<b>635,845</b>	<b>609,170</b>

# FACILITIES MAINTENANCE

Public Works Department  
Division Number: 0409

## ACTIVITY DESCRIPTION

Facilities Maintenance provides a variety of services to preserve the safety, condition and appearance of all City-owned facilities. The Division provides contract and in-house repair, maintenance and janitorial functions for all City buildings and structures, extending the useful life of all buildings, and preventing premature capital outlay for replacement. The City maintains 57 buildings ranging in size from 200 to 60,000 square-feet. In addition to many activities which focus on the functionality and appearance of buildings, Facilities Maintenance provides a variety of support services and capabilities that include: fabrication and installation of cabinetry and casework, upgrading electrical and environmental systems to support new equipment and special needs, custom metal fabrication, door hardware, and capital facility upgrades. Facilities Maintenance is dedicated to customer service and quick response.

## ACTIVITY GOALS AND OBJECTIVES

- Perform the start-up operation for the new Train Depot facility and Old Poway Park facility in FY 10.
- Administer and manage City contracts for janitorial, facility repairs, fire extinguishers/sprinkler, HVAC, electrical, security and fire monitoring, and elevator service contracts for City buildings.
- Complete approximately 1,200 in-house facility maintenance and repair service requests annually.
- As part of City energy use reduction and sustainability efforts, retrofit lighting and HVAC systems at designated City buildings
- Evaluate City facilities for water conservation options in conjunction with Water Conservation Team.
- Ensure compliance with ARB Stationary Equipment Refrigerant Management Program.
- Maintain City's nine electronic security gate systems.
- Conduct annual HVAC system and ductwork inspection and cleaning to protect facility environments.
- Maintain facilities in top condition to provide safe and attractive buildings for the City and the community to conduct its business.

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Square footage	298,862	300,762	310,146
Number of facilities	56	57	58
Number of fire extinguishers	310	310	345
Number of emergency generators	8	8	10
Number of fire sprinkler systems	17	17	17
Exterior parking lot lights/light fixtures	815	825	825
Completed work orders	986	1,264	1,300
Number of security and fire monitoring systems	37	38	44

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
1140 - Overtime	\$ (8,320)
4120 – Other Contractual Services – Energy Sustainability projects added for FY 2008-09	(70,000)
4760 - Operating Supplies	11,200

# FACILITIES MAINTENANCE

*Public Works Department*

*Division No: 0409*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title			Full Time Equivalents		
	55 Facilities Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00
	49 Facilities Technician	2.00	2.00	2.00	2.00	2.00
	<b>Total Authorized Positions (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
1110	Salaries - Regular	149,957	166,703	164,350	148,585	151,510
1114	Salaries - Standby	5,481	4,792	6,120	6,121	2,000
1130	Salaries - Part Time	18,006	13,031	-	-	-
1140	Salaries - Overtime	43,671	39,972	46,580	32,119	38,260
1199	Vacation & S/L Adjustment	(314)	(4,966)	-	5,862	-
1300	Employee Benefits	68,117	76,838	80,380	80,380	82,700
	<b>Total Personnel</b>	<b>284,918</b>	<b>296,370</b>	<b>297,430</b>	<b>273,067</b>	<b>274,470</b>
	<b>Operations and Maintenance</b>					
2200	Utilities- Other	480	480	-	629	-
3130	Vehicle Operations & Maintenance	17,071	20,482	25,700	24,415	30,720
3140	Travel and Meetings	91	2,965	3,000	3,000	3,000
3310	Telephone	2,222	652	800	800	1,600
3311	Cell Phones & Pagers	-	1,692	1,980	1,980	1,800
4114	Contract Building Maintenance	224,207	225,019	255,950	226,132	225,950
4120	Other Contractual Services	-	-	-	70,000	-
4302	R&M Air Conditioning	73,493	84,234	144,767	131,034	140,910
4304	R&M Building	89,197	104,342	105,800	105,800	108,700
4306	Elevator Repair & Maintenance	3,646	2,985	4,500	4,500	4,500
4308	R&M Equipment	57	860	900	900	900
4318	Radios Repair & Maintenance	-	-	600	600	600
4516	Small Tools	1,746	2,152	2,250	2,250	2,250
4710	Office & Stationery Supplies	25	65	300	300	260
4720	Janitorial Supplies	60,427	59,852	66,300	66,300	66,300
4750	Safety Supplies	222	366	450	450	450
4760	Operating Supplies	54,075	76,950	58,800	71,722	70,200
4908	Education & Training	2,700	176	1,920	1,920	1,920
4916	Medical Exams	50	100	120	120	120
4924	Publications & Dues	145	39	-	39	-
4928	Uniforms and Laundry	1,027	941	1,480	1,480	1,480
4936	Equipment Rental	3,089	2,849	6,750	6,750	6,750
5510	Capital Outlay Rental - Vehicles	7,340	7,340	7,340	7,340	7,340
5530	Capital Outlay Rental - Office	460	460	460	460	460
	<b>Total Operations &amp; Maintenance</b>	<b>541,770</b>	<b>595,001</b>	<b>690,167</b>	<b>728,921</b>	<b>676,210</b>
	<b>Capital Outlay</b>					
6122B	Computer Hardware	-	1,379	-	-	-
6136	Telecommunications Equipment	-	-	200	200	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>1,379</b>	<b>200</b>	<b>200</b>	<b>-</b>
	<b>Division Total</b>	<b>826,688</b>	<b>892,750</b>	<b>987,797</b>	<b>1,002,188</b>	<b>950,680</b>

# TRAILS AND OPEN SPACE MAINTENANCE

Public Works Department  
Division Number: 0410

## ACTIVITY DESCRIPTION

The Division was combined with Park and Landscape Maintenance for FY 2009-10, which will continue to coordinate the planning of trail systems, obtain necessary easements, coordinate the construction of new trails and improvements to existing trails and open space, and oversee volunteer groups and programs including Eagle Scout candidates, California Conservation Corps Interns, Adopt-A-Trail volunteers, and local civic organizations.

## ACTIVITY GOALS AND OBJECTIVES

- Continue developing the recreational trails in the Old Coach and South Poway areas.
- Utilize the Honor Camp to assist in the maintenance of trails and tree planting in the City's open space.
- Maintain trails to meet the hiking, riding, and alternative transportation needs of the community.
- Ensure effective maintenance of City trails and open space areas to accommodate continuous public use.
- Increase the use of volunteers and other cost-effective resources for trail construction and maintenance.
- Provide volunteer programs and pursue grants available for trail construction.
- Manage the construction of the Heritage II trail connection to San Diego.

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Miles of developed and maintained trails	82	82	83
Total undeveloped park acreage (open space) maintained	3,602	3,800	3,800

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
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This division was combined with the Park and Landscape Maintenance division 0411 for FY 2009-10

# TRAILS AND OPEN SPACE MAINTENANCE

*Public Works Department*

*Division No: 0410*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title		Full Time Equivalents			
	51 Park Maintenance Crew Leader	1.00	1.00	1.00	1.00	-
	36 Seasonal Parks Worker	0.75	-	-	-	-
	<b>Total Authorized Positions (FTE)</b>	1.75	1.00	1.00	1.00	-
1110	Salaries - Regular	49,769	49,085	52,440	52,440	-
1114	Standby Pay	-	-	-	-	-
1130	Salaries - Part Time	18,090	-	-	-	-
1140	Salaries - Overtime	1,585	456	2,590	1,590	-
1199	Vacation & S/L Adjustment	1,343	(81)	-	-	-
1300	Employee Benefits	23,771	22,252	29,190	29,190	-
	<b>Total Personnel</b>	94,558	71,712	84,220	83,220	-
	<b>Operations and Maintenance</b>					
3130	Vehicle Operations & Maintenance	7,102	8,272	10,300	9,785	-
3140	Travel & Meetings	214	142	240	164	-
3310	Telephone	335	-	-	-	-
3311	Cell Phones & Pagers	23	600	650	650	-
4120	Other Contractual Services	53,167	63,108	62,090	51,430	-
4514	Sign Maintenance	3,139	809	4,000	3,000	-
4516	Small Tools	1,634	832	1,500	1,500	-
4750	Safety Supplies	194	250	1,200	1,200	-
4760	Operating Supplies	11,381	18,620	25,000	35,038	-
4904	Community Relations	277	30	1,000	-	-
4908	Education and Training	-	-	60	60	-
4916	Medical Exams	191	85	-	-	-
4922	Printing	1,344	382	3,000	1,000	-
4924	Publications and Dues	-	39	100	100	-
4928	Uniforms and Laundry	333	159	970	470	-
4936	Rental- Equipment	552	-	-	-	-
5510	Capital Outlay Rental - Vehicles	2,500	2,500	2,500	2,500	-
5520	Capital Outlay Rental - Other Equipment	2,200	2,200	2,200	2,200	-
5530	Capital Outlay Rental - Office	460	460	460	460	-
	<b>Total Operations &amp; Maintenance</b>	85,046	98,488	115,270	109,557	-
	<b>Capital Outlay</b>					
6199	Other Equipment	970	1,260	7,800	1,800	-
	<b>Total Capital Outlay</b>	970	1,260	7,800	1,800	-
	<b>Division Total</b>	180,574	171,460	207,290	194,577	-

# PARKS, TRAILS AND OPEN SPACE MAINTENANCE

Public Works Department  
Division Number: 0411

## ACTIVITY DESCRIPTION

The Parks, Trails and Open Space Maintenance Division is responsible for the maintenance of 16 parks, 55 miles of trails, 3,800 acres of open space, 19 restrooms, Lake Poway wilderness campground, landscape on Poway Road medians, Ted Williams Parkway, Community, Pomerado, Carriage, Midland, Oak Knoll, and Twin Peaks Roads, Poway Creek, Community Road Park-and-Ride, Boys and Girls Club, Future Farmers of America site, Kumeyaay-Ipai Interpretive Center, Blue Sky Ecological Reserve, and the Budwin Lane and Titan Way parking lots. The Division is responsible for grounds maintenance at City facilities, City Hall, areas of the South Poway Sportsplex, train track at Old Poway Park, contract administration for 12 acres of citrus groves and 26 pump stations and reservoirs, coordination and supervision of Adopt-A-Park & Trail volunteers, Eagle Scouts, California Conservation Corps, and civic organizations. The Division provides support for several special events throughout the year.

## ACTIVITY GOALS AND OBJECTIVES

- Develop work plan for Parks, Trails and Open Space Maintenance Division, which was formed in 2009 combining Parks and Landscape Maintenance Division with Trails and Open Space Maintenance Division.
- Evaluate water conservation options at City parks and landscape with Water Conservation Team.
- Efficiently maintain park, trails, facilities and equipment to ensure continuous and enjoyable public use.
- Effectively utilize volunteer labor force and Honor Camp.
- Provide priority response to vandalism in City parks and facilities.

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Acreage maintained	224	229	230
Restrooms maintained	19	19	19
Ball fields maintained	9	9	10
Soccer fields maintained	6	6	6
Tennis courts maintained	4	4	4
Basketball courts maintained	6	6	6
Playground sites maintained	16	16	18
Skateboard Park	1	1	1
Miles of Trails maintained	82	82	83
Acres of Open Space maintained	3,602	3,800	3,800

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Combined the Trails Division into the Parks Maintenance Division	\$(9,500)
Eliminated 4 FTE positions since January 2009 for FY 09/10	(177,130)
Midland Road Landscape/Streetscape Maintenance	20,000

# PARK AND LANDSCAPE MAINTENANCE

*Public Works Department*

*Division No: 0411*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title			Full Time Equivalents		
	62 Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
	55 Sr Park Maintenance Crew Leader	-	-	2.00	2.00	2.00
	51 Park Maintenance Crew Leader	3.00	3.00	1.00	1.00	2.00
	45 Park Maintenance Worker II	6.00	6.00	8.00	8.00	6.00
	41 Park Maintenance Worker I	7.00	7.00	5.00	5.00	3.00
	41 Park Maint. Worker I Part-time	1.44	0.96	0.96	0.96	-
	<b>Total Authorized Positions (FTE)</b>	<b>18.44</b>	<b>17.96</b>	<b>17.96</b>	<b>17.96</b>	<b>14.00</b>
1110	Salaries - Regular	711,660	724,293	775,000	722,146	681,880
1130	Salaries - Parttime	35,349	28,232	33,970	33,970	-
1140	Salaries - Overtime	22,480	25,315	26,390	23,640	25,640
1199	Vacation and S/L Adjustment	4,154	8,833	-	-	-
1300	Employee Benefits	352,660	389,553	391,580	388,667	369,920
	<b>Total Personnel</b>	<b>1,126,303</b>	<b>1,176,226</b>	<b>1,226,940</b>	<b>1,168,423</b>	<b>1,077,440</b>
<b>Operations and Maintenance</b>						
1510	Temporary Services	28,192	17,859	-	13,947	-
2110	Gas and Electricity	29,185	30,761	37,810	39,070	40,690
2200	Utilities-Other	2,883	1,839	2,780	2,780	2,960
3110	Reimbursed Mileage	-	11	250	150	100
3130	Vehicle Operations & Maintenance	102,332	113,249	139,220	132,259	153,400
3140	Travel and Meetings	2,595	1,226	2,980	2,980	3,070
3310	Telephone	2,665	1,222	1,250	1,250	1,250
3311	Cell Phones & Pagers	23	2,293	2,600	2,600	3,210
4116	Contract Landscape Maintenance	129,969	117,500	186,528	173,528	187,240
4120	Other Contractual Services	66,784	72,690	75,800	75,800	124,680
4304	R&M Building	9,928	10,055	15,500	11,500	7,500
4308	R&M Equipment	12,666	22,352	18,580	18,579	15,000
4318	R&M Radios	267	457	3,000	2,559	3,400
4514	Sign Maintenance	1,357	2,487	2,500	2,500	4,500
4516	Small Tools	3,386	3,716	4,000	3,500	3,500
4710	Office & Stationery Supplies	1,541	559	2,100	1,000	1,360
4750	Safety Supplies	3,267	2,828	3,500	3,500	3,700
4760	Operating Supplies	26,607	29,417	30,820	30,777	54,670
4770	Landscaping Supplies	57,349	65,419	73,330	63,330	73,430
4904	Community Relations	109	81	500	221	650
4908	Education & Training	3,019	8,654	8,450	8,450	4,360
4914	Joint Use Agreement-PUSD	34,250	34,250	34,500	34,250	34,500
4916	Medical Exams	737	1,090	1,620	350	1,320
4922	Printing	48	18	340	303	2,100
4924	Publications and Dues	2,050	1,670	1,880	1,880	1,920
4928	Uniforms and Laundry	5,907	3,378	8,720	7,720	7,410
4936	Equipment Rental	109	557	1,500	1,500	1,500
5500	Capital Outlay Rental	71,620	71,620	71,620	71,620	76,780
	<b>Total Operations &amp; Maintenance</b>	<b>598,845</b>	<b>617,258</b>	<b>731,678</b>	<b>707,903</b>	<b>814,200</b>
<b>Capital Outlay</b>						
6100	Capital Equipment	37,542	63,506	43,500	36,551	35,050
	<b>Total Capital Outlay</b>	<b>37,542</b>	<b>63,506</b>	<b>43,500</b>	<b>36,551</b>	<b>35,050</b>
	<b>Division Total</b>	<b>1,762,690</b>	<b>1,856,990</b>	<b>2,002,118</b>	<b>1,912,877</b>	<b>1,926,690</b>

# STORM WATER MANAGEMENT

Public Works Department  
Division Number: 0412

## ACTIVITY DESCRIPTION

The goal of the Storm Water Management Division is to preserve, protect, and improve the waters of the U.S. within the boundaries of the City of Poway. The Public Works Department and the Development Services Department share the Storm Water Management Division administration. The Division is responsible for maintaining compliance with the National Pollution Discharge Elimination System (NPDES) permit by reducing or preventing the discharge of pollutants to the storm drain system. The program includes inspection, complaint response, education, water quality monitoring, and other components. The revised Permit adopted in 2007 requires additional and increased inspection and maintenance of the City's storm drain system, compliance inspections of construction sites and industrial, commercial, and municipal facilities located in the City of Poway, identification and elimination of illicit connections and illegal discharges to the storm drain system through field inspection, investigation and enforcement, implementation of a comprehensive educational program, and an ongoing dry weather field screening and analytical monitoring program.

## ACTIVITY GOALS AND OBJECTIVES

- Maintain compliance with all state and federal laws and regulations regarding the discharge of pollutants to the storm drain system, including implementation of the 2007 NPDES Permit
- Continue to revise, update, and implement the City's Jurisdictional Urban Runoff Management Program (JURMP) to meet Permit requirements
- Update and continue enforcement of the Standard Urban Storm Water Mitigation Plan Ordinance (SUSMP), and maintain all municipal facilities subject to SUSMP
- Conduct approximately 50 annual inspections of high-priority industrial/commercial facilities and a total of approximately 145 inspections of industrial and commercial businesses subject to the NPDES Permit; and provide guidance on how to prevent the discharge of pollutants to the storm drain system
- Provide at 12 educational presentations to school-age children, 4 presentations to adult civic groups, and disseminate educational materials on storm water pollution prevention at community events
- Serve as the lead agency for the Los Peñasquitos River watershed and participate in the San Dieguito River watershed
- Continue collaboration with the San Diego County Copermittees on regional storm water pollution prevention efforts, including the Regional Urban Runoff Management Program (RURMP), Total Maximum Daily Load (TMDL), and Hydromodification Plan (HMP) requirements; Work with Copermittees to finalize the HMP and update the City's Municipal Code to implement the HMP within one year of its approval by the Regional Water Quality Control Board
- Obtain improved mapping of the Municipal Separate Storm Sewer System through the implementation and use of GIS
- Support drainage system maintenance activities for repair and replacement of aging system

ACTIVITY WORKLOAD STATISTICS	2007-08 ACTUAL	2008-09 ESTIMATED	2009-10 PROJECTED
Number of industrial and commercial business compliance inspections	107	145	150
Number of educational materials distributed	38,700	50,000	50,000
Number of dry weather sites tested	50	50	50

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGE
4120 - Other Contractual Services	\$(64,450)

# STORM WATER MANAGEMENT

*Public Works Department*

*Division No: 0412*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range		Full Time Equivalents			
	75 Stormwater Program Administrator	0.00	0.00	0.00	1.00	1.00
	51 Construction Maintenance Crew Ldr	1.00	1.00	1.00	1.00	1.00
	41/45 Construction Maintenance Worker I/II	2.00	2.00	2.00	2.00	2.00
	<b>Total Authorized Positions (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>
1110	Salaries - Regular	121,671	125,947	142,890	142,876	233,890
1114	Salaries - Standby	-	-	2,040	2,040	2,040
1140	Salaries - Overtime	532	385	9,320	9,320	9,320
1199	Vacation & S/L Adjustment	997	3,139	-	-	-
1300	Employee Benefits	58,602	63,879	71,450	80,424	123,770
	<b>Total Personnel</b>	<b>181,802</b>	<b>193,350</b>	<b>225,700</b>	<b>234,660</b>	<b>369,020</b>
	<b>Operations and Maintenance</b>					
1702D	Litigation-Outside Attorney	-	-	-	10,080	-
1726	Special Studies	2,868	1,818	10,000	10,000	10,000
2900	Trash Removal	-	4,867	-	-	-
3110	Reimbursed Mileage	-	-	-	-	2,000
3130	Vehicle Operations & Maintenance	18,548	19,889	24,260	23,047	21,500
3140	Travel & Meetings	1,141	987	2,700	2,000	1,250
3311	Cell Phones & Pagers	-	-	600	600	1,200
4120	Other Contractual Services	119,943	180,977	362,000	368,296	297,550
4318	R&M Radios	-	-	600	600	600
4516	Small Tools	1,177	1,255	1,600	1,600	1,600
4710	Office Supplies & Stationery	135	45	220	220	220
4750	Safety Supplies	672	785	600	600	770
4760	Operating Supplies	11,599	16,031	15,000	15,000	15,000
4904	Community Relations	955	854	2,500	2,500	3,500
4908	Education & Training	4,752	1,413	2,900	1,700	2,550
4916	Medical Exams	173	355	200	50	740
4922	Printing	731	1,196	6,260	5,000	4,900
4924	Publications & Dues	70	-	280	150	280
4928	Uniforms & Laundry	1,285	1,077	1,480	1,290	1,480
4936	Rental- Equipment	7,737	6,903	8,000	8,000	8,000
5510	Capital Outlay Rental - Vehicle	5,600	5,600	5,600	5,600	5,600
5710	Administrative/Overhead Costs	220,739	319,960	366,290	366,290	241,290
5730	Intergovernmental Fees	35,510	76,351	75,000	75,000	80,000
5740	Refunds	-	-	-	57,387	-
	<b>Total Operations &amp; Maintenance</b>	<b>433,635</b>	<b>640,363</b>	<b>886,090</b>	<b>955,010</b>	<b>700,030</b>
	<b>Capital Outlay</b>					
6104	Autos & Trucks	308,929	-	-	-	-
6106	Construction/Street Maintenance Equipm	1,930	3,674	2,200	2,200	2,200
6199	Other Equipment	-	11,909	31,790	25,490	5,250
	<b>Total Capital Outlay</b>	<b>310,859</b>	<b>15,583</b>	<b>33,990</b>	<b>27,690</b>	<b>7,450</b>
	<b>Division Total</b>	<b>926,296</b>	<b>849,296</b>	<b>1,145,780</b>	<b>1,217,360</b>	<b>1,076,500</b>

# RECLAIMED WATER SUPPLY & STORAGE

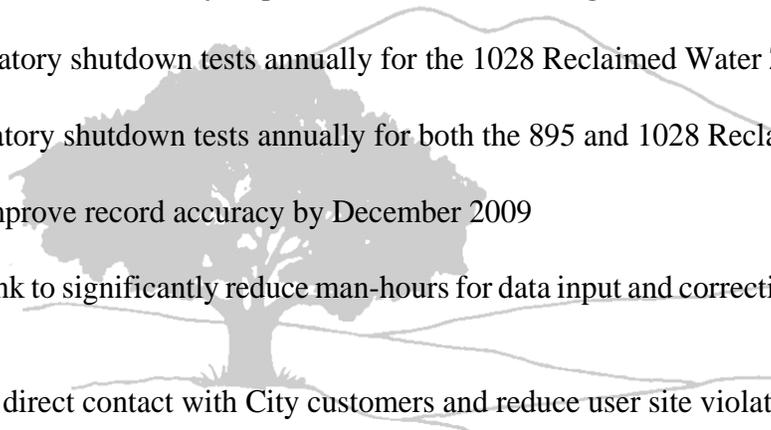
Public Works Department  
Division Number: 0413

## ACTIVITY DESCRIPTION

Poway has used reclaimed (recycled) water for commercial landscape irrigation purposes in the South Poway Business Park since 1998. Reclaimed water is currently only available in the South Poway Business Park. Poway receives its reclaimed water supply from the City of San Diego's North City Reclamation Plant. With the City's commercial growth and the addition of the 1028 Reclaimed Water Zone in 2002, this is the fourth annual budget of funds specifically for the reclaimed water system's maintenance, operations, and revenue. The Reclaimed Water Division is responsible for monitoring, operating, and maintaining Poway's two recycled water distribution system zones, including backflow prevention, regulatory testing, one pump station, and one recycled water storage reservoir.

## ACTIVITY GOALS AND OBJECTIVES

- Provide City commercial consumers at the South Poway Business Park with 500 acre-feet (AF) of reclaimed water for irrigation as economically as possible while maintaining State and City standards
- Perform (30) four-year regulatory shutdown tests annually for the 1028 Reclaimed Water Zone
- Perform (50) one-year regulatory shutdown tests annually for both the 895 and 1028 Reclaimed Zones
- Update Tokay software to improve record accuracy by December 2009
- Refine Tokay water record link to significantly reduce man-hours for data input and correction by January 2010
- Continue to provide prompt, direct contact with City customers and reduce user site violations



ACTIVITY WORKLOAD STATISTICS	2008-09 ESTIMATED	2009-10 PROJECTED
Acre-feet of reclaimed water purchased from City of San Diego	550	500
24-hour reclaimed shutdown tests	200	50
4-hour reclaimed/potable water shutdown tests	50	30
New reclaimed water site users	6	4
Number of reclaimed water meters	200	202
Miles of reclaimed water mains	12	12
SIGNIFICANT ACTIVITY PROGRAM CHANGES		CHANGE
2740 - Reclaimed Water: Overall increase in cost of recycled water.		\$ 68,570
4120 - Other Contractual Services: Overall decrease in GIS services		( 7,490 )
4308 - Equipment R&M: Overall increase in amount of outside repair requirements		7,500

# RECLAIMED WATER SUPPLY, STORAGE

*Public Works Department*

*Division No: 0413*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range		Full Time Equivalents			
60	Utilities System Mechanic	1.00	1.00	1.00	1.00	1.00
58	Cross-Connection Specialist	1.00	1.00	1.00	1.00	1.00
	<b>Total Authorized Positions (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
1110	Salaries - Regular	116,946	123,313	127,830	127,824	127,830
1114	Salaries - Standby	1,950	3,110	3,600	3,598	3,000
1140	Salaries - Overtime	1,882	8,274	9,000	11,662	12,440
1199	Vacation & S/L Adjustment	(1,675)	1,764	-	-	-
1300	Employee Benefits	51,735	54,573	59,230	61,115	63,750
	<b>Total Personnel</b>	<b>170,838</b>	<b>191,034</b>	<b>199,660</b>	<b>204,199</b>	<b>207,020</b>
	<b>Operations and Maintenance</b>					
1708	Chemical Analysis Fees	-	-	6,500	3,250	6,500
2140s	Greg Street Reclaimed	18,490	18,541	19,960	19,961	20,040
2310	Signal Transmission	-	-	1,100	-	-
2740	Reclaimed Water	298,033	366,029	263,590	422,052	332,160
3130	Vehicle Operations & Maintenance	3,916	1,112	340	323	2,030
3140	Travel & Meetings	764	22	1,400	-	500
3310	Telephone	728	-	-	-	-
3311	Cell Phones & Pagers	23	712	720	723	600
4120	Other Contractual Services	2,320	5,020	19,050	19,045	11,560
4308	Equipment Repair & Maintenance	-	1,054	31,000	30,998	38,500
4318	R&M Radios	-	-	1,240	500	900
4516	Small Tools	32	458	500	503	500
4710	Office & Stationery Supplies	166	-	-	-	-
4750	Safety Supplies	7	105	600	603	400
4760	Operating Supplies	685	4,135	19,400	12,398	20,100
4908	Education & Training	92	1,159	2,900	2,435	2,750
4916	Medical Exams	141	185	350	350	350
4922	Printing	-	-	-	-	1,000
4924	Publications & Dues	2,653	2,675	3,620	3,015	3,080
4928	Uniforms & Laundry	514	338	1,230	771	1,830
4936	Rental- Equipment	-	-	1,500	1,500	1,500
5510	Capital Outlay Rental - Vehicle	4,760	4,760	4,760	4,760	4,760
5530	Capital Outlay Rental - Office	680	680	680	680	680
5730	Intergovernmental Fees	2,530	13,612	10,700	16,521	10,700
	<b>Total Operations &amp; Maintenance</b>	<b>336,534</b>	<b>420,597</b>	<b>391,140</b>	<b>540,388</b>	<b>460,440</b>
	<b>Capital Outlay</b>					
6122B	Computer Hardware	-	993	-	-	-
6136	Telecommunications Equipment	-	-	300	-	-
6199	Other Equipment	-	6,091	21,000	19,622	15,000
	<b>Total Capital Outlay</b>	<b>-</b>	<b>7,084</b>	<b>21,300</b>	<b>19,622</b>	<b>15,000</b>
	<b>Division Total</b>	<b>507,372</b>	<b>618,715</b>	<b>612,100</b>	<b>764,209</b>	<b>682,460</b>

# SPECIAL LIGHTING AND LANDSCAPE DISTRICTS

Public Works Department

Division Number: 0420

## ACTIVITY DESCRIPTION

The Special Lighting and Landscape Districts Division is responsible for the maintenance, operation and administration of landscape, open space, street lights, traffic signals, lighted street signs and flashing beacons within the boundaries of the Special Districts. City staff administers ten Special Districts and provides engineering services, contract inspection and supervision of contractual work, clerical and accounting support, coordination of in-house repairs as needed, and provision of staff assistance to property owners, developers, civic associations, and the general public in matters relating to the Special Districts.

## ACTIVITY GOALS AND OBJECTIVES

- Continue renovation projects in Landscape Maintenance Districts (LMD) for overall enhancement.
- Ballot two LMDs to determine property assessments.
- Continue to upgrade portions of older irrigation systems and controllers.
- Replace parts on decorative street lighting used in the Old Poway area.
- Repaint decorative street lighting in the Old Poway area.
- Replace pedestrian walk/don't walk signal indicators at 14 intersections.

## ACTIVITY WORKLOAD STATISTICS

	2008-09 ESTIMATED	2009-10 PROJECTED
Acreage of landscaped improvements	180.6	180.6
Linear Feet of Sound Attenuation Walls	5,121	5,121
Acreage of Open Space	42.4	42.4
Street Lights	2,915	2,956
Signalized Intersections	56.33	56.33
Flashing Beacons	25	25

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
LMD 86-1: Restored landscape on Espola Road that was burned in Witch Creek fire @ 11.53%. (88.47% reimbursement from Federal Highway Authority.)	\$40,355
LMD 87-1: Continue irrigation infrastructure replacements.	50,000
Street Lighting/Traffic Signals - Repaint decorative street lights in the Old Poway area.	20,000
Replace damaged lighting parts in Old Poway area and replace pedestrian indicator signs in 14 intersections.	5,000
LMD 86-2A ballot to increase assessments failed in April 2009. This will necessitate reduction of service levels to match reduced revenue	28,000
Lighting District: Reduced street lights repair & maintenance and tree trimming contracts	(228,290)

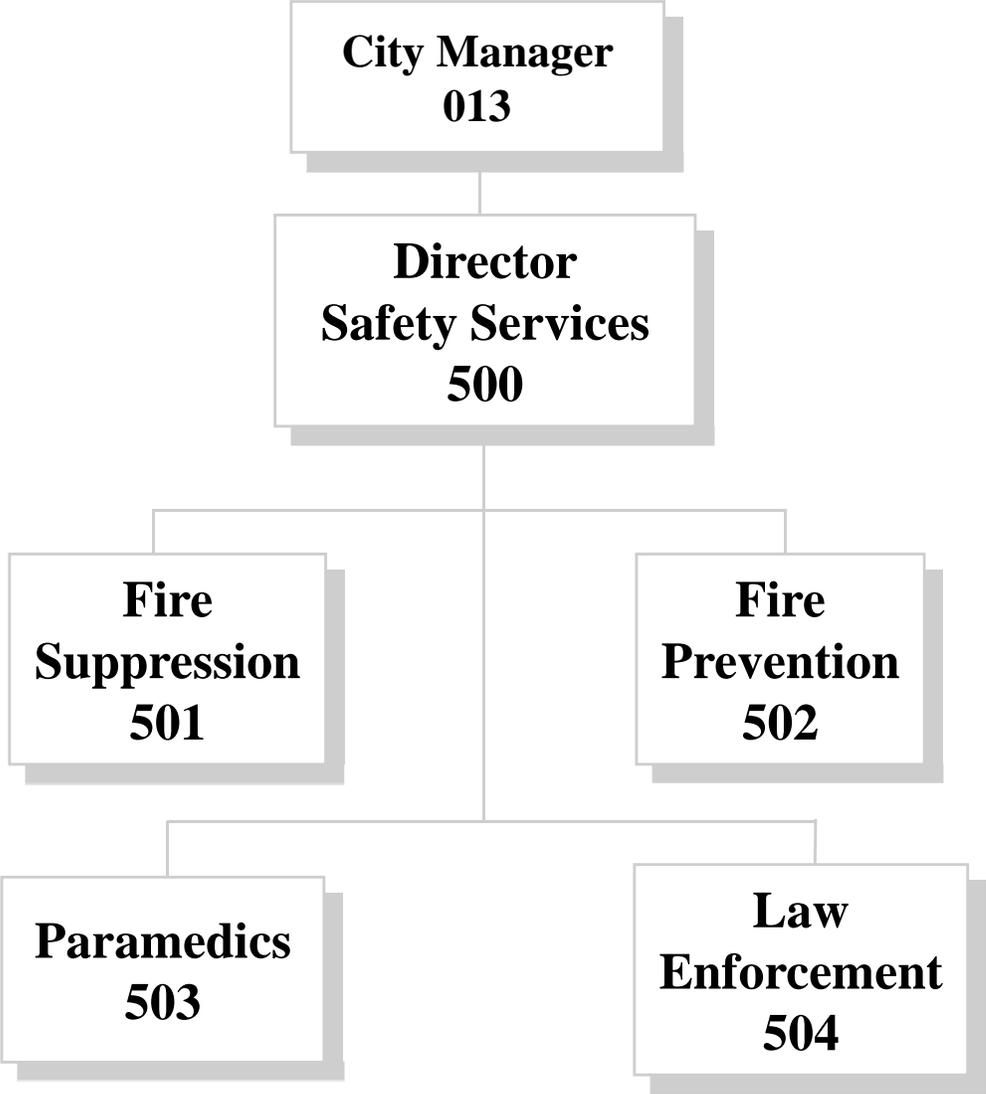
# SPECIAL LIGHTING AND LANDSCAPE DISTRICTS

*Public Works Department*

*Division No: 0420*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Personnel Expense</b>					
	Range Position Title					
	62 PW Program & Contracts Coordinator	0.00	0.00	1.00	1.00	1.00
	58 Assessment District Specialist	2.00	2.00	1.00	1.00	1.00
	<b>Total Authorized Positions (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
1110	Salaries - Regular	124,462	128,196	132,040	132,042	132,040
1140	Overtime Salaries	-	601	-	-	500
1199	Vacation & S/L Adjustment	(160)	3,982	-	666	-
1300	Employee Benefits	54,885	56,234	62,440	62,695	66,070
	<b>Total Personnel</b>	<b>179,187</b>	<b>189,013</b>	<b>194,480</b>	<b>195,403</b>	<b>198,610</b>
	<b>Operations and Maintenance</b>					
	LMD 83-01A - 0421	195,141	316,984	284,880	277,006	299,060
	LMD 86-01 - 0422	303,685	333,981	341,770	347,240	430,680
	LMD 86-02A - 0423	22,173	20,650	29,260	28,942	26,570
	LMD 86-03A - 0424	31,605	28,533	39,240	42,071	34,600
	LMD 87-01 - 0425	685,878	871,576	933,240	921,559	1,009,390
	LMD 86-02 - 0426	56,659	40,701	55,240	60,229	62,030
	LMD 83-01B - 0427	28,193	47,416	39,860	38,229	43,650
	LMD 86-03B - 0428	21,699	29,186	32,650	28,429	30,430
	LMD 83-01C - 0429	11,706	12,096	19,700	17,861	16,270
	Lighting District - 0470	858,089	970,452	1,338,660	1,147,739	919,450
3110	Reimbursed Mileage	297	92	200	110	100
3130	Vehicle Operations & Maintenance	11,001	12,904	16,090	15,286	11,560
3140	Travel and Meetings	100	65	1,050	-	500
3310	Telephone	1,566	-	-	-	-
3311	Cell Phones & Pagers	46	1,200	1,400	1,440	1,400
4126	Telecom Services	1,909	762	-	-	-
4308	Equipment Repair & Maintenance	214	179	800	800	4,310
4318	Radio Repair & Maintenance	-	-	320	300	300
4710	Office & Stationery Supplies	206	950	1,420	705	690
4730	Photographic/Copy Supplies	353	603	1,000	616	1,000
4750	Safety Supplies	9	84	200	107	200
4760	Operating Supplies	176	521	1,000	325	1,100
4908	Education & Training	98	-	-	-	-
4924	Publications and Dues	600	903	1,000	776	1,000
4928	Uniforms & Laundry	195	317	980	325	500
4932	Advertising	-	-	2,800	50	2,800
5106	Expense Credits	(263,103)	(608,608)	(742,310)	(742,310)	(583,000)
5500	Capital Outlay Rental-Office	1,360	1,360	1,360	1,360	1,360
	<b>Total Operations &amp; Maintenance</b>	<b>1,969,855</b>	<b>2,082,907</b>	<b>2,401,810</b>	<b>2,189,195</b>	<b>2,315,950</b>
	<b>Capital Outlay</b>					
6122A	Office & Computer Equipment	1,181	736	1,100	100	-
6128	Photographic Equipment	-	-	100	100	-
6132	Street Light Equipment	-	-	20,000	-	20,000
	<b>Total Capital Outlay</b>	<b>1,181</b>	<b>736</b>	<b>21,200</b>	<b>200</b>	<b>20,000</b>
	<b>Division Total</b>	<b>2,150,223</b>	<b>2,272,656</b>	<b>2,617,490</b>	<b>2,384,798</b>	<b>2,534,560</b>

# SAFETY SERVICES



# SAFETY SERVICES

*Departmental Activity Overview*

*Department Code: 500*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	53.00	53.00	57.00	55.50	54.00
Personnel Expense	\$6,547,246	\$7,650,487	\$8,048,640	\$8,227,537	\$8,138,470
Operations and Maintenance	10,159,569	10,488,698	11,412,930	11,138,247	11,188,760
Capital Outlay	357,180	241,344	231,391	120,443	133,940
<b>TOTAL BUDGET</b>	<b>\$17,063,995</b>	<b>\$18,380,529</b>	<b>\$19,692,961</b>	<b>\$19,486,227</b>	<b>\$19,461,170</b>

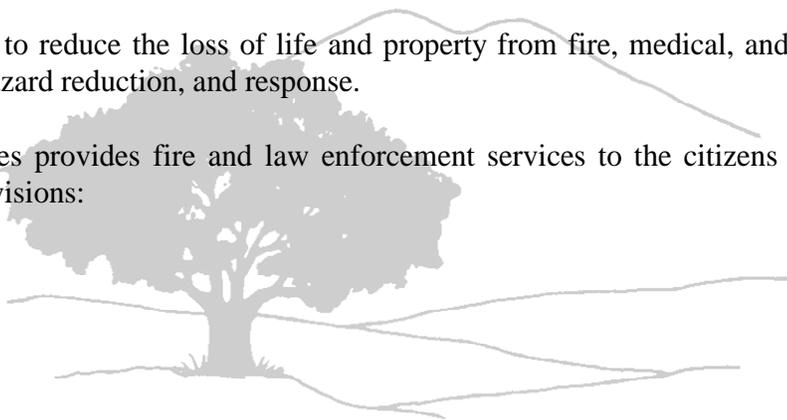
## OVERVIEW COMMENTARY

### FIRE DEPARTMENT

The Fire Department's mission is to reduce the loss of life and property from fire, medical, and environmental emergencies through education, hazard reduction, and response.

The Department of Safety Services provides fire and law enforcement services to the citizens of Poway. The Department is divided into five divisions:

- Office of the Director
- Fire Suppression
- Fire Prevention
- Paramedics
- Law Enforcement



The City of Poway continues to enhance the level of emergency services through emergency preparedness with the adoption of the Wildfire Defensible Space Program and by reaching out to assist our residents and local business community to prepare for and respond to the next disaster.

### LAW ENFORCEMENT

The City of Poway strives to maintain the lowest crime rate in San Diego County using the Community Oriented Policing Program (COPPS) philosophy to reduce gang-related crime through documentation and a zero-tolerance policy.

The Sheriff's Traffic Division continues to emphasize traffic safety through education and enforcement to reduce the number of traffic collisions that occur in our city. Some of the programs used to enforce traffic safety include safety check points, driving under the influence (DUI) checkpoints, and alcoholic beverage control (ABC) decoy operations (to minimize or eliminate the sale of alcoholic beverages to minors).

# DIRECTOR OF SAFETY SERVICES

*Safety Services Department*

*Division Number: 0500*

## ACTIVITY DESCRIPTION

The Director of Safety Services is responsible for the quality of services provided by fire and law enforcement to the citizens of Poway. Three Fire Division Chiefs manage the operational divisions, which consists of Fire Suppression/Training, Fire Prevention, and Emergency Medical Services.

## ACTIVITY GOALS AND OBJECTIVES

- Reduce personnel overtime costs by ten percent.
- Maintain a highly trained, well-prepared workforce.
- Modify vegetation fire response plans to better manage the responding fire resources using improved weather-prediction modeling.
- Provide opportunities for residents to attend two Community Emergency Response Team (CERT) certification programs during FY 09-10.
- Provide the community and community services groups with educational programs related to disaster preparedness, and home preparedness.
- Initiate, track, and complete fire and life safety inspections of all business occupancies, apartment complexes, and residential care, medical, and public education facilities in the City of Poway.
- Update and maintain the City of Poway's disaster plan including training City staff once per year.
- Maintain the current high levels of advanced prehospital care provided to the residents and visitors to our community.
- Participate in regional emergency medical studies and cooperate with regional paramedic training programs to assure training internships for future paramedics.
- Expand the Community Oriented Policing Philosophy to reduce gang-related crimes.
- Reduce traffic-related deaths, injuries, and property damage collisions by five percent.
- Reduce crime and calls for service related to multi-housing units through education and prevention with property management.
- Reduce vehicle burglaries by five percent.
- Maintain a partnership with City schools through the use of the School Resource Officer program.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

None

# DIRECTOR OF SAFETY SERVICES

*Safety Services Department*

*Division No: 0500*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	88 Director of Safety Services	1.00	1.00	1.00	1.00	1.00
	82 Fire Division Chief	1.00	1.00	1.00	1.00	1.00
	49 Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
<b>Total Authorized Positions (FTE)</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
1110	Salaries - Regular	307,328	319,402	328,640	328,641	328,640
1199	Vacation & S/L Adjustment	13,150	6,866	-	-	-
1300	Employee Benefits	108,243	150,380	169,660	157,348	153,520
<b>Total Personnel</b>		<b>428,721</b>	<b>476,648</b>	<b>498,300</b>	<b>485,989</b>	<b>482,160</b>
<b>Operations and Maintenance</b>						
3130	Vehicle Operations & Maintenance	10,601	11,100	13,470	12,797	16,440
3140	Travel and Meetings	1,405	295	2,490	550	1,000
3310	Telephone	1,337	-	-	-	-
3311	Cell Phones & Pagers	-	1,558	2,400	2,400	1,680
4120	Other Contractual Services	10,688	9,079	12,000	12,000	16,300
4304	R&M Building	-	-	500	-	-
4308	R&M Equipment	1,507	1,329	4,900	4,900	4,900
4710	Office & Stationery Supplies	1,699	1,894	2,200	2,200	1,770
4720	Janitorial Supplies	98	-	300	200	100
4730	Photographic/Copy Supplies	-	-	200	131	200
4760	Operating Supplies	69	807	3,700	3,700	1,750
4904	Community Relations	852	2,060	2,000	2,000	2,000
4908	Education & Training	139	172	500	500	250
4922	Printing	634	1,587	1,500	1,500	1,000
4924	Publications and Dues	1,000	696	1,420	420	700
4928	Uniforms & Laundry	-	-	-	-	2,420
4932	Advertising	700	388	750	750	600
5510	Capital Outlay Rental - Vehicles	16,880	16,880	16,880	16,880	16,880
5530	Capital Outlay Rental - Office Equipment	8,380	8,380	8,380	8,380	8,380
5720	Cash Over & Short	-	(10)	-	5	-
<b>Total Operations &amp; Maintenance</b>		<b>55,989</b>	<b>56,215</b>	<b>73,590</b>	<b>69,313</b>	<b>76,370</b>
<b>Capital Outlay</b>						
6199	Other Equipment	-	168	7,500	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>168</b>	<b>7,500</b>	<b>-</b>	<b>-</b>
<b>Division Total</b>		<b>484,710</b>	<b>533,031</b>	<b>579,390</b>	<b>555,302</b>	<b>558,530</b>

# FIRE SUPPRESSION

*Safety Services Department  
Division Number: 0501*

## ACTIVITY DESCRIPTION

The Fire Suppression Division provides the community with emergency and nonemergency services. These services include fire suppression, rescue, emergency medical services, and nonemergency assistance from a highly trained, well-prepared workforce of 48 first responders and one Fire Division Chief. At any given time, 17 first responders are deployed from three fire stations staffing three paramedic engines, two paramedic ambulances, one paramedic ladder truck, and one Duty Chief. Personnel assigned to two paramedic engines cross-staff specialized apparatus for vegetation fires, and personnel from the third engine cross-staff an Office of Emergency Services (OES) fire engine.

The Fire Division Chief – Operations provides incident management as a Duty Chief on a rotational basis. This position is responsible for managing the day-to-day demands of the department including budget preparation and procurement, policy and program development, staffing, response deployment, communication systems, and personal protective equipment. The Fire Division Chief – Operations provides direct supervision to 12 Fire Captains and is responsible for the reviewing the performance of all first responders within the Division. Additional responsibilities include coordinating apparatus maintenance and repair, providing oversight of dispatching and communication systems, coordinating facility maintenance and repair, acquiring equipment and apparatus, managing the day-to-day personnel matters, and representing the interests of the City of Poway with various regional organizations.

The Fire Division Chief – Operations manages the Department’s Training and Professional Development Program, reviews and maintains all training records, coordinates recruitment and promotional activities, manages revenue-sharing programs with Palomar College and the California Fire Fighter Joint Apprenticeship Committee, and provides facility management of the Department’s Fire Training Tower.

## ACTIVITY GOALS AND OBJECTIVES

- Respond to all requests for emergency service and nonemergency assistance.
- Maintain all fire apparatus, equipment, and facilities in a state of high readiness.
- Reduce overtime costs that are not critical to the staffing and deployment of first responders.
- Maintain a highly trained, well-prepared workforce of first responders through ongoing training and professional development activities which includes:
  - A minimum of 240 hours of training per person
  - Bimonthly training on subjects related to truck-company functions
  - Monthly EMS continuing education
- Enhance wildland firefighting safety by implementing a fire index card system that provides firefighters with daily formulas to determine the current fire weather threat based on historical data and present fire weather conditions.
- Modify vegetation response plans to better manage responding resources using improved weather prediction modeling.
- Reprogram all 800 MHz radio communication systems to the newly developed San Diego County RCS channel fleet map.

ACTIVITY WORKLOAD STATISTICS	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL
Total Responses	3,460	3,772	3,829
SIGNIFICANT ACTIVITY PROGRAM CHANGES			CHANGE
Fire Division Chief – Training transferred to the Water Conservation Team			\$(208,570)

# FIRE SUPPRESSION

*Safety Services Department  
Division No: 0501*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title		Full Time Equivalents			
	82 Fire Division Chief	2.00	2.00	2.00	2.00	1.00
	274.2 Fire Captain	10.00	10.00	12.00	12.00	12.00
	259.9 Fire Engineer	10.00	10.00	12.00	12.00	12.00
	249.3 Firefighter /Paramedic	24.00	24.00	24.00	24.00	24.00
	<b>Total Authorized Positions (FTE)</b>	<b>46.00</b>	<b>46.00</b>	<b>50.00</b>	<b>50.00</b>	<b>49.00</b>
1110	Salaries - Regular	3,112,660	3,199,494	3,363,840	3,832,743	3,795,350
1140	Salaries - Overtime	1,393	256	-	-	-
1150	Salaries - FLSA	1,031,941	1,349,315	1,350,000	1,404,000	1,454,400
1160	Paramedic Proficiency Pay	276,471	288,371	319,800	106,449	-
1199	Vacation and S/L Adjustment	43,004	(34,686)	-	1,187	26,200
1300	Employee Benefits	1,237,137	1,912,673	2,062,840	2,075,236	2,083,200
	<b>Total Personnel</b>	<b>5,702,606</b>	<b>6,715,423</b>	<b>7,096,480</b>	<b>7,419,615</b>	<b>7,359,150</b>
<b>Operations and Maintenance</b>						
1520	Volunteer Service	3,792	3,234	27,860	2,344	3,250
1726	Special Studies	1,893	27,729	-	-	-
2110	Gas and Electricity	62,911	72,554	74,080	91,080	95,270
2200	Utilities- Other	2,761	3,488	4,760	4,760	4,840
3130	Vehicle Operations & Maintenance	162,993	182,874	225,890	215,020	265,340
3140	Travel and Meetings	4,159	5,493	12,050	1,568	3,730
3310	Telephone	12,447	9,604	25,680	11,566	10,660
3311	Cell Phones & Pagers	-	3,171	2,400	7,400	15,640
4106	Dispatch Contract - Fire	94,880	98,366	129,900	116,910	107,240
4116	Landscape Maintenance	21,434	21,707	21,750	24,750	25,730
4120	Other Contractual Services	57,804	58,219	73,210	63,962	68,200
4304	R&M Building	17,914	42,757	41,940	36,940	33,500
4308	R&M Equipment	15,110	21,522	37,490	37,490	26,800
4310	R&M Fire Hydrants	388	-	1,000	-	500
4312	Outside Vehicle Repair and Maintenance	320	-	-	-	-
4318	R&M Radios	14,583	6,067	38,180	23,180	24,100
4516	Small Tools	1,524	635	3,300	2,300	1,500
4710	Office & Stationery Supplies	9,213	8,704	7,000	7,000	5,140
4720	Janitorial Supplies	7,280	9,420	8,500	11,500	9,000
4730	Photographic/Copy Supplies	9	66	400	400	400
4740	Medical Supplies	4,416	-	-	-	-
4750	Safety Supplies	13,950	7,309	15,440	15,440	14,600
4760	Operating Supplies	99,000	70,019	85,790	70,990	69,490
4904	Community Relations	1,203	2,959	3,000	3,000	3,000
4908	Education and Training	55,748	43,574	59,500	29,814	29,900
4916	Medical Exams	1,270	500	21,920	21,920	15,900
4920	Outside Emergency Assistance	-	84	20,000	13,600	13,600
4922	Printing	1,566	886	2,800	2,800	12,450
4924	Publications and Dues	1,418	2,943	3,900	8,900	8,250
4928	Uniforms and Laundry	29,678	35,128	49,410	46,410	60,850
5500	Capital Outlay Rental	154,800	221,470	221,470	221,470	221,470
5730	Intergovernmental Fees	648	-	-	1,280	3,970
	<b>Total Operations &amp; Maintenance</b>	<b>855,112</b>	<b>960,482</b>	<b>1,218,620</b>	<b>1,093,794</b>	<b>1,154,320</b>
<b>Capital Outlay</b>						
6100	Capital Equipment	301,839	169,453	168,073	87,125	105,200
	<b>Total Capital Outlay</b>	<b>301,839</b>	<b>169,453</b>	<b>168,073</b>	<b>87,125</b>	<b>105,200</b>
	<b>Division Total</b>	<b>6,859,557</b>	<b>7,845,358</b>	<b>8,483,173</b>	<b>8,600,534</b>	<b>8,618,670</b>

# FIRE PREVENTION

*Safety Services Department  
Division Number: 0502*

## ACTIVITY DESCRIPTION

The Fire Prevention Division provides fire and life safety inspection and education services for businesses, apartments, and educational, medical, and permitted facilities. Fire Prevention inspections are the single most important non-firefighting activity performed by the Department. These inspections are directed toward reducing and eliminating fire and life safety risks through code enforcement and promoting policies and practices that lessen the threat to life and property from fire or unsafe activities. These inspections are performed annually by the Division's Fire Inspectors and Engine Company personnel through the Fire Company Inspection Program. The Fire Prevention Division also provides comprehensive plan review and new construction inspections to ensure that all completed projects conform to both state and local fire and life safety regulations.

The Fire Prevention Division reached over 8,000 people through public education last year. Fire personnel visited second and third graders at public and private schools during fire prevention week and conducted fire station tours throughout the year. The Department's annual Open House, in combination with the fire safety trailer, were some of the activities used to educate the public about fire safety behaviors and practices. In 2008, the Fire Prevention Division completed 867 plan checks, the majority of which required field inspections. The Division also performed the following inspections: 529 permitted commercial occupancies, 41 apartment, 14 educational facilities, and 1 hospital. The majority of these inspections required follow-up inspections to ensure compliance with the applicable codes. The Fire Company Inspection Program completed 903 inspections, some of which also required follow-up inspections. All Department personnel contribute toward achieving the goals and objectives of the Fire Prevention Team.

## ACTIVITY GOALS AND OBJECTIVES

- Initiate, track and complete Fire and Life Safety inspections of business occupancies, apartment complexes, residential care facilities, and medical and education facilities in the City of Poway.
  - Implement a business self-inspection program for low-hazard occupancy uses.
  - Review, comment, plan check, and inspect all proposed development within the City of Poway Wildland Urban Interface for compliance with ignition resistant design and construction.
  - Review, comment, plan check, and inspect all proposed development in the City of Poway that falls under the purview of the Fire Prevention Division for fire and life safety compliance.
- Maintain and improve data accuracy with the fire department's digitized GIS emergency mapping system.
- In collaboration with the Department of Developmental Services, target and prioritize both City and private land parcels for vegetative fuel reduction through the vegetative management program.
- Provide the community with a variety of public education opportunities in FY 09-10. Promote the Fire Department's annual Open House and provide school assemblies in partnership with the Poway Unified School District and private educational organizations.
- Adopt the revised Very High Fire Hazard Severity Zone map consistent with Government Code Section 51182 that would redefine the parcels within the City and delineate those parcels within which the City's Wildland Urban Interface Building Code would apply (PMC 15.05).

## ACTIVITY WORKLOAD STATISTICS

	2008-09 ACTUAL	2009-10 PROJECTED	
Inspections conducted	3,778	3,800	
Plan checks performed	867	650	

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
Elimination of ½-time Administrative Assistant position	\$(24,500)
Reduced contract inspection service costs	(84,420)

# FIRE PREVENTION

*Safety Services Department  
Division No: 0502*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
Range	Position Title	Full Time Equivalents				
82	Fire Division Chief	1.00	1.00	1.00	1.00	1.00
64	Senior Fire Inspector	1.00	1.00	1.00	1.00	1.00
60	Fire Prevention Specialist	1.00	1.00	1.00	-	-
45	Administrative Assistant III	1.00	1.00	1.00	0.50	-
Total Authorized Positions (FTE)		4.00	4.00	4.00	2.50	2.00
1110	Salaries - Regular	288,417	304,427	291,100	202,410	199,030
1130	Part Time Salaries	934	6,701	-	18,075	-
1140	Salaries - Overtime	697	1,974	1,450	1,297	1,500
1199	Vacation and S/L Adjustment	14,118	40	-	-	-
1300	Employee Benefits	111,753	145,274	161,310	100,151	96,630
Total Personnel		415,919	458,416	453,860	321,933	297,160
<b>Operations and Maintenance</b>						
3110	Reimbursed Mileage	23	122	100	100	100
3130	Vehicle Operations & Maintenance	11,734	13,599	16,960	16,112	32,160
3140	Travel and Meetings	1,161	929	2,260	84	1,700
3310	Telephone	1,461	170	-	-	-
3311	Cell Phones & Pagers	-	1,593	3,600	3,600	3,360
4112a	Building Inspection	157,673	172,088	167,220	204,034	82,800
4120	Other Contractual Services	13,639	-	27,000	16,100	17,500
4122	Plan Check/Map Processing	8,310	13,400	15,000	15,000	15,400
4516	Small Tools	-	29	150	155	120
4710	Office & Stationery Supplies	1,300	887	1,260	1,260	1,010
4730	Photographic/Copy Supplies	-	-	600	-	300
4750	Safety Supplies	103	-	1,500	-	750
4760	Operating Supplies	1,407	1,851	5,000	2,910	1,570
4904	Community Relations	5,591	5,780	5,000	2,000	2,000
4908	Education and Training	2,049	1,501	2,500	1,152	1,050
4922	Printing	2,084	1,266	2,000	1,000	1,700
4924	Publications and Dues	3,231	3,553	3,950	3,450	3,330
4928	Uniforms & Laundry	-	-	-	-	2,420
5510	Capital Outlay Rental- Vehicles	5,300	5,300	5,300	5,300	5,300
5530	Capital Outlay Rental- Office Equip.	2,260	2,260	2,260	2,260	2,260
Total Operations & Maintenance		217,326	224,328	261,660	274,517	174,830
<b>Capital Outlay</b>						
6122A	Equipment-Office General	-	1,782	-	-	-
6122B	Computer Hardware	-	-	6,101	6,101	2,400
6122C	Computer Software	-	6,807	3,507	3,507	1,100
Total Capital Outlay		-	8,589	9,608	9,608	3,500
<b>Division Total</b>		633,245	691,333	725,128	606,058	475,490

# PARAMEDICS

Safety Services Department

Division Number: 0503

## ACTIVITY DESCRIPTION

The Paramedic Division is comprised of 42 paramedics who are also cross-trained as Firefighters, Fire Engineers, and Fire Captains. The Department operates two fully staffed paramedic ambulances and also assures that at least one paramedic is assigned to each of the three fire engines and one ladder truck. This staffing configuration assures that an advanced-life-support-trained individual responds to every request involving a health-related emergency.

Paramedics are also required to maintain proficiencies in operating fire apparatus and modern firefighting principles and practices. Therefore, when they are not responding to emergency incidents or training in medical-related topics, they sharpen their fire suppression skills under the direction of their immediate supervisor.

The Division Chief who is responsible for the oversight of the Paramedic Division is also responsible for citywide emergency planning and the administration of the department budget.

Emergency medical responses account for approximately 70 percent of all requests for services annually. As such, more efficient and effective methods of meeting response time goals, customer service needs, and implementing state of the art medical practices, procedures, and medical devices are continuously being sought. Revenues associated with fees for service for paramedic treatment and transport to area hospitals represents the largest single source of revenue for the Department of Safety Services.

## ACTIVITY GOALS AND OBJECTIVES

- Provide data and support to Administrative Services for processing ambulance invoices so that customers can be billed in a timely manner.
- Participate in regional research studies directed at improving patient care, reducing mortality, or evaluating equipment used to rescue, treat, or transport patients.
- Participate in professional associations intended to guide the development of emergency medical service activities.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Initiate a linen disposal system that is economical and efficient

\$28,800

# PARAMEDICS

*Safety Services Department  
Division No: 0503*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Operations and Maintenance</b>					
3110	Reimbursed Mileage	-	-	400	316	400
3130	Vehicle Operations & Maintenance	34,565	38,204	46,440	44,118	40,870
3140	Travel and Meetings	1,430	3,719	5,910	400	3,210
3310	Telephone	438	405	-	71	-
3311	Cell Phones & Pagers	-	509	2,400	2,400	4,200
4120	Other Contractual Services	1,312	1,492	2,890	2,890	2,700
4308	R&M Equipment	14,021	21,545	25,700	25,700	26,100
4710	Office & Stationery Supplies	1,740	1,650	1,820	1,820	1,360
4730	Photographic/Copy Supplies	34	-	300	-	300
4740	Medical Supplies	51,036	53,240	59,590	59,590	90,870
4750	Safety Supplies	9,327	20,414	17,810	17,810	23,150
4760	Operating Supplies	1,465	3,138	4,250	4,273	4,250
4904	Community Relations	1,060	594	-	-	-
4908	Education and Training	18,040	11,487	19,340	14,840	17,060
4922	Printing	729	1,109	2,310	2,310	2,310
4924	Publications and Dues	1,581	1,755	1,740	1,258	1,670
5510	Capital Outlay Rental - Vehicles	90,000	90,000	90,000	90,000	108,000
5520	Capital Outlay Rental - Other Equipment	180	180	180	180	180
5530	Capital Outlay Rental - Office Equipment	2,280	2,280	2,280	2,280	2,280
	<b>Total Operations &amp; Maintenance</b>	<b>229,238</b>	<b>251,721</b>	<b>283,360</b>	<b>270,256</b>	<b>328,910</b>
	<b>Capital Outlay</b>					
6122A	Office & Computer Equipment	1,609	-	1,000	1,000	1,000
6124	Paramedic Equipment	413	13,549	17,910	17,910	17,940
6136	Telecommunications Equipment	-	20,272	-	-	-
6199	Other Equipment	5,906	5,368	7,300	4,800	6,300
	<b>Total Capital Outlay</b>	<b>7,928</b>	<b>39,189</b>	<b>26,210</b>	<b>23,710</b>	<b>25,240</b>
	<b>Division Total</b>	<b>237,166</b>	<b>290,910</b>	<b>309,570</b>	<b>293,966</b>	<b>354,150</b>

# LAW ENFORCEMENT

Safety Services Department  
Division Number: 0504

## ACTIVITY DESCRIPTION

The City of Poway contracts with the County of San Diego Sheriff's Department for law enforcement services. In 2009, the City of Poway continues to experience one of the lowest crime rates (crime per 1,000/population) in San Diego County.

The Sheriff's Department is committed to maintaining a strong relationship with the citizens of Poway. To further this objective, the Sheriff's Department employs the philosophy of Community Oriented Policing, a method of operation in which deputies solve recurring problems rather than simply proceeding from call to call or to limit themselves to strictly enforcement activities. This philosophy was strengthened in 2008 by the continued focus on solving issues of community concern including addressing quality-of-life issues such as graffiti, vandalism, and drug prevention and education.

The Poway Sheriff's identified several areas of significant interest—preventing criminal activity from occurring in apartment complexes, the growing problem of identity theft, and traffic safety. Training programs were held for apartment managers so that they could implement programs to hold tenants strictly accountable for their behavior as well as the behavior of their guests. Multiple community education events included *How to Protect Yourself from Being a Victim of Residential, Commercial, or Vehicle Burglaries* as well as *Ways to Avoid Identity Theft*. The Sheriff's Department continues to utilize traditional traffic enforcement and the Red Light Camera Program, which has significantly reduced traffic collisions at three intersections in Poway.

## ACTIVITY GOALS AND OBJECTIVES

- Reduce gang-related crimes through documentation and a zero-tolerance policy.
- Reduce vehicle burglaries by five percent.
- Reduce traffic-related deaths, injuries, and property damage due to collisions by five percent from the 2008 total.
- Reduce crime related to apartment complexes participating in the Crime-Free Multiple-Housing Program by five percent.
- Expand the Community Oriented Policing Philosophy by requiring each team of deputies to undertake several new problem-solving efforts and to focus on reducing the problems that occur in the parks, Blue Sky Preserve, and Iron Mountain Trail.
- Continue to use the Senior Volunteer Program to conduct vacation checks and the You Are Not Alone Program for shut-in seniors.
- Continue to emphasize traffic safety by conducting a greater number of enforcement activities for speeding and for those vehicle code violations that are shown to result in collisions.
- Maintain a partnership with City schools through the use of the School Resource Officer program.

## ACTIVITY WORKLOAD STATISTICS

	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 PROJECTED
Calls for Service	14,320	14,171	14,110

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGE
None	

# LAW ENFORCEMENT

*Safety Services Department*

*Division No: 0504*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
	<b>Operations and Maintenance</b>					
3120	Vehicle Operations - Fuel	-	914	2,300	2,300	2,300
3130	Vehicle Operations & Maintenance	47,820	53,442	64,400	61,180	54,430
3140	Travel and Meetings	3,173	1,340	1,420	1,020	500
3310	Telephone	18,342	-	13,160	-	-
3311	Cell Phones & Pagers	-	19,642	21,840	18,989	28,800
4104	Community Safety	8,341,326	8,763,699	9,210,530	9,144,293	9,164,000
4108	Dispatch Contract - Sheriff	207,290	-	-	-	-
4109	Contract School Crossing Guard	21,810	24,578	20,130	20,130	20,130
4116	Landscape Maintenance	7,332	7,416	11,740	11,740	11,740
4120	Other Contractual Services	25,823	26,339	45,410	29,739	33,280
4302	Air Conditioning R & M	-	-	7,770	-	-
4308	R&M Equipment	702	1,521	5,000	1,000	2,500
4312	Outside Vehicle Repair & Maintenance	6,157	7,882	10,500	10,500	10,500
4730	Photographic/Copy Supplies	47	-	-	-	-
4750	Safety Supplies	40,345	40,687	31,700	6,700	6,650
4760	Operating Supplies	1,831	1,053	8,500	6,500	3,500
4902	Cal-ID Sys. Safety Services	8,926	8,996	11,100	8,958	9,500
4904	Community Relations	3,184	3,118	6,000	5,818	4,500
4919	Vehicle Regulation	9,203	7,324	11,700	9,000	9,500
4924	Publications and Dues	139	234	-	-	-
5510	Capital Outlay Rental- Vehicles	21,900	21,900	21,900	21,900	21,900
5520	Capital Outlay Rental- Other Equipment	4,660	4,660	4,660	4,660	4,660
5530	Capital Outlay Rental- Office Equipment	940	940	940	940	940
5730	Intergovernmental Fees	30,954	267	65,000	65,000	65,000
	<b>Total Operations &amp; Maintenance</b>	<b>8,801,904</b>	<b>8,995,952</b>	<b>9,575,700</b>	<b>9,430,367</b>	<b>9,454,330</b>
6104	<b>Capital Outlay</b> Autos & Trucks	47,413	23,945	20,000	-	-
	<b>Total Capital Outlay</b>	<b>47,413</b>	<b>23,945</b>	<b>20,000</b>	<b>-</b>	<b>-</b>
	<b>Division Total</b>	<b>8,849,317</b>	<b>9,019,897</b>	<b>9,595,700</b>	<b>9,430,367</b>	<b>9,454,330</b>



**PUBLIC SAFETY PROGRAMS**

**PROGRAM OVERVIEW**

The City of Poway Program Budget reflects the allocation of the City's financial resources for the purpose of providing specialized services. The mix of programs funded for FY 2009-10 is designed to provide a broad range of community safety and recreation programs ranging from two to five years in length. Activities budgeted in the Program section of this document are distinguished from Department operating budgets to provide for funding over multiple years.

**SOURCE OF FUNDS**

Fund Title	Total Prior Appropriations	New Appropriations Fiscal 2009-10	Total Appropriations
General Fund	\$4,951,279	\$ -	\$4,951,279
Special Projects Fund	135,856	-	135,856
Grant Funds	\$5,276,698	403,239	5,679,937
Developer In-lieu Fees	1,993,580	-	1,993,580
Trust Funds	1,454,031	-	1,454,031
Utilities Funds	373,550	154,000	527,550
<b>Total Sources</b>	<b>\$14,184,994</b>	<b>\$557,239</b>	<b>\$14,742,233</b>

**APPLICATION OF FUNDS**

Activity Classification	Total Prior Appropriations	New Appropriations Fiscal 2009-10	Total Appropriations
Community Programs	\$6,558,222	\$291,939	\$6,850,161
Environmental Programs	2,872,952	265,300	3,138,252
Public Safety	4,753,820	-	4,753,820
<b>Total Budget</b>	<b>\$14,184,994</b>	<b>\$557,239</b>	<b>\$14,742,233</b>

**CITY OF POWAY**

**COMMUNITY PROGRAMS**

**1101 & 1168 GOVERNMENT ACCESS CHANNEL/TELECASTING**

This project provides funding to enhance the City's government access channel, which communicates information to citizens over the local cable television systems of Cox Communications and Time Warner. The channel provides information on a wide variety of services, activities, community events and recreational facilities available to Poway residents, and telecasts of City Council meetings.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
General Fund (100)	\$166,015	\$ -	\$166,015
Public Education Grant (714)	\$205,301	\$ -	205,301
<b>Total Budget</b>	<b>\$371,316</b>	<b>\$ -</b>	<b>\$371,316</b>
Expenditures & Encumbrances	224,740	50,000	274,740
Remaining Budget	\$146,576		\$96,576
			\$154,000

\$947,933

\$1,101,933

**1118 WET & WILD SETTLEMENT PROJECTS**

Various City grants and projects using funds received for the Wet & Wild settlement.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
W & W Settlement (773)	\$795,500	\$ -	\$795,500
Poway Fine Arts Cent (775)	20,000	-	20,000
Kumeyaay Endow. (776)	15,000	-	15,000
Veterans Memorial (777)	500	-	500
Public Art (775)	114,031	-	114,031
<b>Total Budget</b>	<b>\$945,031</b>	<b>\$ -</b>	<b>\$945,031</b>
Expenditures & Encumbrances	924,531	-	924,531
Remaining Budget	\$20,500	\$ -	\$20,500

**1120 POWAY VALLEY SENIOR CENTER ENDOWMENT**

Program to provide funding for the Poway Senior Center.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
Poway Valley Seniors Endow (771)	\$509,000	\$ -	\$509,000
<b>Total Budget</b>	<b>\$509,000</b>	<b>\$ -</b>	<b>\$509,000</b>
Expenditures & Encumbrances	205,178	-	205,178
Remaining Budget	\$303,822	\$ -	\$303,822

CITY OF POWAY

COMMUNITY PROGRAMS

1135 SUPPORTING HOME OWNERSHIP IN POWAY (SHOP) PROGRAM

This program provides deferred, zero-interest loans to first-time homebuyers to purchase a home in Poway.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
Developer In-lieu (251)	\$1,993,580	\$ -	\$1,993,580
<b>Total Budget</b>	<b>\$1,993,580</b>	<b>\$ -</b>	<b>\$1,993,580</b>
	1,732,889		1,732,889
<i>City Funding (Not included in Streets Improvements Summary)</i>			
Low/Mod Housing (471)	145,000	\$ -	145,000
Expenditures & Encumbrances	136,072	-	136,072
<i>Total Funding</i>			
<b>Total Budget</b>	<b>2,138,580</b>	<b>\$ -</b>	<b>\$2,138,580</b>
<b>Remaining Budget</b>	<b>269,619</b>		<b>\$269,619</b>

1140 GIS SYSTEM DEVELOPMENT

This program funds the development of a city-wide GIS system, to include SANGIS base maps and updated orthophotography.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
General (100)	\$31,444	\$ -	\$31,444
Spec Projects Fund (102)	135,856	-	135,856
Water (510)	153,940	-	153,940
Sewer (520)	99,130	-	99,130
Drainage (231)	10,160	-	10,160
<b>Total Budget</b>	<b>\$430,530</b>	<b>\$ -</b>	<b>\$430,530</b>
Expenditures & Encumbrances	361,957	68,573	430,530
<b>Remaining Budget</b>	<b>\$68,573</b>		<b>\$0</b>

CITY OF POWAY

COMMUNITY PROGRAMS

1167 WATER CONSERVATION INCENTIVES

This activity funds the conservation incentive programs managed by the Water Conservation Team, which may include weather-based irrigation controllers for residential water customers, residential artificial turf and turf removal rebates, pool cover rebates, and water-saving upgrades to City facilities and landscaping.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
Water (510)	\$110,320	\$154,000	\$264,320
Total Budget	\$110,320	\$154,000	\$264,320
Expenditures & Encumbrances	92,600	\$171,720	264,320
Remaining Budget	\$17,720		\$0

5110 NORTH COUNTY REGIONAL WINTER SHELTER PROGRAM

Annual funding for Poway's pro-rata share of the North County Regional Winter Shelter Program. This program runs from December to February providing over 100 beds to the homeless and is operated by The Alliance for Regional Solutions, a non-profit coalition.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
CDBG (241)	\$13,000	\$13,000	\$26,000
Total Budget	\$13,000	\$13,000	\$26,000
Expenditures & Encumbrances	10,111	13,000	23,111
<i>City Funding (Not included in Streets Improvements Summary)</i>			
RDA Admin. (437)	10,111	\$ -	10,111
Expenditures & Encumbrances	10,111	-	10,111
<i>Total Funding</i>			
Total Budget	23,111	\$13,000	\$36,111
Remaining Budget	2,889		\$2,889

**CITY OF POWAY**

**COMMUNITY PROGRAMS**

**5961 CDBG AFFORDABLE HOUSING ASSISTANCE & REFERRAL PROGRAM**

Beginning in fiscal year 1993-94, Community Development Block Grant (CDBG) have been used by the City to support Poway's HomeShare and Community Connections Program. This program is administered by ElderHelp of San Diego. A social service counselor is available on-site at the Poway Senior Center to provide one-on-one case management and referrals for community members in need of regional support services. Hotel vouchers, transitional housing opportunities, emergency shelters, veteran's assistance and job coaching are among the variety of social service referrals provided. The program is also specialized in connecting low and moderate-income renters with homeowners who provide alternative housing options to those who can benefit from a shared living environment.

5961 Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
CDBG (241)	\$406,190	\$83,945	\$490,135
<b>Total Budget</b>	<b>\$406,190</b>	<b>-</b>	<b>\$490,135</b>
Expenditures & Encumbrances	381,307		381,307
Remaining Budget	\$24,883		\$108,828

**5971 CDBG RESIDENTIAL REHABILITATION LOAN PROGRAM**

Poway's Residential Rehabilitation Loan Program provides low-income Poway homeowners with forgivable, zero-interest loans up to \$10,000 for home improvement projects. This program is funded entirely with Community Development Block Grant (CDBG) funds.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
CDBG Grants (241)	\$1,779,255	\$40,994	\$1,820,249
<b>Total Budget</b>	<b>\$1,779,255</b>	<b>\$40,994</b>	<b>\$1,820,249</b>
Expenditures & Encumbrances	1,716,765	40,994	1,757,759
Remaining Budget	\$62,490		\$62,490

**COMMUNITY PROGRAMS SUMMARY**

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Community Programs
General (100)	\$197,459	\$0	\$197,459
Spec Projects Fund (102)	135,856	-	135,856
CDBG (241)	2,198,445	137,939	2,336,384
Developer In-lieu (251)	1,993,580	-	1,993,580
Water (510)	264,260	154,000	418,260
Sewer (520)	99,130	-	99,130
Drainage (231)	10,160	-	10,160
Other Grants (4xx, 7xx)	205,301	-	205,301
Trust Funds(4xx, 7xx)	1,454,031	-	1,454,031
<b>Total Budget</b>	<b>\$6,558,222</b>	<b>\$291,939</b>	<b>\$6,850,161</b>
Total Expenditures & Encumbrances	5,650,078	344,287	5,994,365
Total Remaining Budget	\$908,144		\$855,796

**CITY OF POWAY**

**ENVIORNMENTAL PROGRAMS**

**1110 BEVERAGE CONTAINER RECYCLING**

This project provides funding from the CA Dept. of Conservation for beverage container recycling and litter cleanup activities. The City is eligible to receive approximately \$13,000 each fiscal year.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
Recycling Grants (245)	\$125,150	\$13,300	\$138,450
<b>Total Budget</b>	<b>\$125,150</b>	<b>\$13,300</b>	<b>\$138,450</b>
Expenditures & Encumbrances	118,777	13,300	132,077
Remaining Budget	\$6,373	\$0	\$6,373

**1138 POWAY ROAD EPA GRANT**

154000

Conduct a community health risk assessment and develop a database for known leaking underground storage tanks along Poway Road, and for clean-up planning and community outreach.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
Federal Grant (253)	\$240,000	\$ -	\$240,000
<b>Total Budget</b>	<b>\$240,000</b>	<b>\$ -</b>	<b>\$240,000</b>
Expenditures & Encumbrances	209,492	30,508	240,000
Remaining Budget	\$30,508		\$ -

**1260 USED OIL RECYCLING**

The City receives grant funds from the California Integrated Waste Management Board for used oil recycling public education and collection programs. The City is eligible to receive approximately \$15,000 each fiscal year.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
Recycling Grants (245, 257)	\$185,528	\$ -	\$185,528
Used Oil Recycle Grants (252)	-	12,000	12,000
<b>Total Budget</b>	<b>\$185,528</b>	<b>\$12,000</b>	<b>\$197,528</b>
Expenditures & Encumbrances	150,580	\$46,948	197,528
Remaining Budget	\$34,948		\$ -

CITY OF POWAY

ENVIORNMENTAL PROGRAMS

1697 HOUSEHOLD HAZARDOUS WASTE DISPOSAL PROGRAM

This program provides household hazardous waste disposal services for City residents. Sources of funding are the AB 939 pass-through fee on EDCO trash bills, and quarterly tonnage payments from the Regional Solid Waste Association (RSWA).

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
State Grant (242)	\$4,994	\$ -	\$4,994
HHW Fund (250)	2,317,280	240,000	2,557,280
<b>Total Budget</b>	<b>\$2,322,274</b>	<b>\$240,000</b>	<b>\$2,562,274</b>
Expenditures & Encumbrances	2,264,204	\$240,000	2,504,204
Remaining Budget	\$58,070		\$58,070

ENVIORNMENTAL PROGRAMS SUMMARY

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Environmental Programs
Grant Funds	\$2,872,952	\$265,300	\$3,138,252
<b>Total Budget</b>	<b>\$2,872,952</b>	<b>\$265,300</b>	<b>\$3,138,252</b>
Expenditures & Encumbrances	2,743,053	330,756	3,073,809
Remaining Budget	\$129,899		\$64,443

**CITY OF POWAY**

**PUBLIC SAFETY PROGRAMS**

**1161 EMERGENCY PREPAREDNESS**

The program funds equipment and training necessary for updating the City's readiness for responding to and operating during a community emergency, including woodland fire, earthquake, or flood.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
General (100)	\$765,600	\$ -	\$765,600
<b>Total Budget</b>	<b>\$765,600</b>	<b>\$ -</b>	<b>\$765,600</b>
Expenditures & Encumbrances	552,170	200,000	752,170
Remaining Budget	\$213,430		\$13,430

**1164 WITCH CREEK FIRE EMERGENCY** 154000

This program funds the reconstruction of public facilities and erosion control for recovery from the November 2007 Witch Creek fire and wind storm disaster. The majority of expenditures are eligible for reimbursement by FEMA, California Dept. of Emergency Services, or the City's all-risk insurance coverage.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
General (100)	\$3,367,260	\$ -	\$3,367,260
<b>Total Budget</b>	<b>\$3,367,260</b>	<b>\$ -</b>	<b>\$3,367,260</b>
Expenditures & Encumbrances	2,720,626	150,000	2,870,626
Remaining Budget	\$646,634		\$496,634

**1169 WILDFIRE DEFENSIBLE SPACE PROGRAM**

This program funds the initial vegetation reduction on public lands under the City's wildfire defensible space program. The program uses costs effective labor through the California Conservation Corps.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
General (100)	\$334,960	\$ -	\$334,960
<b>Total Budget</b>	<b>\$334,960</b>	<b>\$ -</b>	<b>\$334,960</b>
Expenditures & Encumbrances	134,463	100,000	234,463
Remaining Budget	\$200,497		\$100,497

**CITY OF POWAY**

**PUBLIC SAFETY PROGRAMS**

**1170 FIRE RECOVERY PLANNING SERVICES**

This program funds interim staff to provide planning services for home reconstructions following the 2007 Witch Creek fire disaster.

Funding Source	Projected Through 6/30/2009	Fiscal 2009-10	Total Program
General (100)	\$286,000	\$ -	\$286,000
<b>Total Budget</b>	<b>\$286,000</b>	<b>\$ -</b>	<b>\$286,000</b>
Expenditures & Encumbrances	132,870	130,000	262,870
Remaining Budget	\$153,130		\$23,130

**PUBLIC SAFETY PROGRAMS SUMMARY**

	Activity Through 6/30/2006	Fiscal 2007-08	Total Program
General Fund (100)	\$4,753,820	\$0	\$4,753,820
<b>Total Budget</b>	<b>\$4,753,820</b>	<b>\$0</b>	<b>\$4,753,820</b>
Expenditures & Encumbrances	3,540,129	580,000	4,120,129
Remaining Budget	\$1,213,691		\$633,691

**CITY OF POWAY FINANCIAL PROGRAM: 2009-10  
CAPITAL IMPROVEMENT PROGRAM**

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM OVERVIEW**

Activity Classification	Active Projects Total Prior Appropriations	New Appropriations FY 2009-10	Total Appropriations
Streets & Highways	\$1,115,103	\$50,000	\$1,165,103
Traffic Signals	-	-	-
Flood Control & Drainage	2,001,089	-	2,001,089
Government Buildings	699,799	203,311	903,110
Parks and Open Space	50,000	15,000	65,000
Water Improvements	9,350,688	750,000	10,100,688
Sewer Improvements	5,078,344	-	5,078,344
Housing Projects	-	-	-
<b>Total Budget</b>	<b>\$18,295,023</b>	<b>\$1,018,311</b>	<b>\$19,313,334</b>

**OVERVIEW COMMENTARY**

The Capital Improvement Program of the City of Poway represents an organized plan for addressing the physical needs of the community. The improvements as set forth in this budget fall into the eight major categories: Streets and Highways, Traffic Signals, Flood Control and Drainage, Government Buildings, Parks and Open Spaces, Water Improvements, Sewer Improvements and Housing. In the future as needs are identified, attempts will be made to prioritize additional projects as well as identify probable funding. The pages that follow cover the active projects in each of these categories.

For FY 2009-10, the Agency's Capital Improvement Program focuses on completion of previously funded projects, and increasing the capacity and reliability of water utilities.

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM OVERVIEW**

**Source and Application of Funds  
FY 2009-10**

**Funding Sources:**

General Fund	\$65,000
Drainage Fund	-
Water Fund	750,000
Sewer Fund	-
Grant Fund	203,311
Special Assessment Fund	-
Street Development	-
Street - Prop A	-
Developer In-Lieu Fund	-
Park Improvements	-
Municipal Improvements	-
Capital Replacement	-
Trust Funds	-

Total Sources \$1,018,311

**Funding Applications:**

Streets & Highways	\$50,000
Traffic Signals	-
Flood Control & Drain.	-
Government Buildings	203,311
Parks and Open Space	15,000
Water Improvements	750,000
Sewer Improvements	-
Housing	-

Total Applications \$1,018,311

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**STREETS AND HIGHWAYS**

**12005 ESPOLA ROAD LANDSCAPING**

This project will replace landscaping along Espola Road damaged in the Witch Creek Fire.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Federal Grants (242, 264)	\$360,000	\$ -	\$360,000
<b>Total Budget</b>	<b>\$360,000</b>	<b>\$ -</b>	<b>\$360,000</b>

**1292 IRON MOUNTAIN PARK AND RIDE**

This project will construct the Iron Mountain Trail Head Parking Lot. The site will also serve as a Caltrans Park and Ride Facility and bus stop. A portion of the project costs are funded through grants from CALTRANS (\$100,000) and the State (\$30,000).

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$350,000	\$ -	\$350,000
Federal Grants (242)	100,000	-	100,000
<b>Total Budget</b>	<b>\$450,000</b>	<b>\$ -</b>	<b>\$450,000</b>

**12006 VALLE VERDE ROAD TRAFFIC CALMING AND PEDESTRIAN IMPROVEMENTS**

This project will construct traffic safety improvements at Valle Verde Road & Espola Road.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$ -	\$50,000	\$50,000
<b>Total Budget</b>	<b>\$ -</b>	<b>\$50,000</b>	<b>\$50,000</b>

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**STREETS AND HIGHWAYS**

**1298 TWIN PEAKS/ESPOLA PEDESTRIAN SAFETY IMPROVEMENTS**

This project will improve the northeast and southwest corners of the intersection of Espola Road and Twin Peaks Road to enhance the safety of pedestrians and equestrians crossing the intersection. The City was awarded a federal Hazard Elimination Safety grant to improve this intersection and will be reimbursed \$262,000 once the project is constructed.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$59,253	\$ -	\$59,253
State Grant (243)	245,850	-	245,850
<b>Total Budget</b>	<b>\$305,103</b>	<b>\$ -</b>	<b>\$305,103</b>

**STREETS & HIGHWAYS SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$409,253	\$50,000	\$459,253
State & Fed. Grants (242-264)	\$705,850	-	\$705,850
<b>Total Budget - All Funds</b>	<b>\$1,115,103</b>	<b>\$50,000</b>	<b>\$1,165,103</b>

CITY OF POWAY

CAPITAL IMPROVEMENT PROGRAM

FLOOD CONTROL AND DRAINAGE

1437 CORRUGATED METAL PIPE (CMP) REPLACEMENT

This project will replace the existing Corrugated Metal Pipe that has failed throughout the city. This current phase of the project will replace the existing 57" x 83" CMPA at SilverLake Drive and Poway Road.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Drainage (231)	\$1,689,270	\$ -	\$1,689,270
<b>Total Budget</b>	<b>\$1,689,270</b>	<b>\$ -</b>	<b>\$1,689,270</b>

1438 STORM WATER/DRAINAGE REGIONAL PERMIT

This project will evaluate the sediment level built up in our earthen channels. A contractor will be hired to remove the silt after obtaining permits from the regulatory agencies. The Design will include the study and permitting.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Drainage (231)	\$311,819	\$ -	\$311,819
<b>Total Budget</b>	<b>\$311,819</b>	<b>\$ -</b>	<b>\$311,819</b>

FLOOD CONTROL AND DRAINAGE SUMMARY

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Drainage (231)	\$2,001,089	\$0	\$2,001,089
Drainage (232)	-	-	-
<b>Total Budget - All Funds</b>	<b>\$2,001,089</b>	<b>\$0</b>	<b>\$2,001,089</b>

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**GOVERNMENT BUILDINGS**

**1548 ADA PUBLIC FACILITY IMPROVEMENTS**

This is an annual grant-funded program to provide ADA conforming access to various City facilities. The current project includes modifications to the disabled parking areas at three of the four Public Works buildings on Lake Poway Road and one of the parking lots at Lake Poway Park. The work also includes new curb ramps and installing detectable warning stripes on the stairways at those facilities.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
CDBG (241)	\$297,399	\$203,311	\$500,710
<b>Total Budget</b>	\$297,399	\$203,311	\$500,710

**1550 & 1551 PCPA DIGITAL SOUND & SPEAKER SYSTEM**

This project will upgrade the 15-year old speaker system and replace the existing analog sound system with a digital system at the Poway Center for the Performing Arts.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$269,400	\$ -	\$269,400
<b>Total Budget</b>	\$269,400	\$ -	\$269,400

**1552 FIRE STATION II SEWER CONNECTION**

This project includes the installation of a new sewer pump station and PVC piping that will connect the Fire Station to the existing sewer main in Ash Hollow Crossing Road.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$ 133,000)	\$ -	\$133,000
<b>Total Budget</b>	\$ 133,000)	\$ -	\$133,000

**GOVERNMENT BUILDINGS SUMMARY**

	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$ 402,400)	\$ -	\$ 402,400)
CDBG (241)	297,399	203,311	500,710
Capital Facilities (612)	-	-	-
<b>Total Budget - All Funds</b>	\$699,799	\$203,311	\$903,110

CITY OF POWAY

CAPITAL IMPROVEMENT PROGRAM

PARKS AND OPEN SPACE

1611 SKATE PARK SECURITY IMPROVEMENTS

This project will design a security system at the City's Skate Park to include cameras and secured access.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$ 50,000)	\$15,000	\$65,000
<b>Total Budget</b>	<b>\$ 50,000)</b>	<b>\$15,000</b>	<b>\$65,000</b>

PARKS AND OPEN SPACE SUMMARY

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General Fund (100)	\$50,000	\$15,000	\$65,000
Grant Funds (various)	-	-	-
<b>Total Budget</b>	<b>\$50,000</b>	<b>\$15,000</b>	<b>\$65,000</b>

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**WATER UTILITIES**

**1742 RESERVOIR UPGRADES: BOCA RATON & SKYRIDGE**

This project will complete upgrades to Boca Raton and Skyridge Reservoirs that are needed to improve the water quality, revise the piping mechanism, and to seismic retrofit the reservoirs.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$1,733,000	\$250,000	\$1,983,000
<b>Total Budget</b>	<b>\$1,733,000</b>	<b>\$250,000</b>	<b>\$1,983,000</b>

**1744 FIRE PROTECTION UPGRADES**

This project will address areas throughout the City as identified in the water master plan that require pipeline upgrades to provide better fire flows. This will be an annual program to be funded through FY2012/13.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$914,400	\$500,000	\$1,414,400
<b>Total Budget</b>	<b>\$914,400</b>	<b>\$500,000</b>	<b>\$1,414,400</b>

**1749 WATER METER LID REPLACEMENT**

This is a multi-year program to replace broken water meter lids throughout the City. The replacements are about 90% completed.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$419,150	\$ -	\$419,150
<b>Total Budget</b>	<b>\$419,150</b>	<b>\$ -</b>	<b>\$419,150</b>

**1750 HIGH VALLEY WATERLINE REPLACEMENT DESIGN**

This project involves the design for the replacement of the existing 10-inch welded steel pipe with a 12-inch welded steel pipe.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$746,538	\$ -	\$746,538
<b>Total Budget</b>	<b>\$746,538</b>	<b>\$ -</b>	<b>\$746,538</b>

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**WATER UTILITIES**

**1751 HIGH VALLEY PUMP STATION**

This project will demolish the existing pump station and construct a new pump station and building at the corner of High Valley Road and Espola Road.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$2,170,000	\$ -	\$2,170,000
<b>Total Budget</b>	<b>\$2,170,000</b>	<b>\$ -</b>	<b>\$2,170,000</b>

**1753 WATER TREATMENT PLANT LAUNDERS**

This project will remove and reinstall the launders at the existing water treatment plant. This project is currently under design.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$1,000,000	\$ -	\$1,000,000
<b>Total Budget</b>	<b>\$1,000,000</b>	<b>\$ -</b>	<b>\$1,000,000</b>

**1754 WATER TREATMENT SECURITY SYSTEM IMPROVEMENTS**

This project will install security measures that will enhance the perimeter detection and deter intrusions. Phase 1 has been completed, which included the installation of additional fencing along the east side of the Water Treatment Plant.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$207,600	\$ -	\$207,600
<b>Total Budget</b>	<b>\$207,600</b>	<b>\$ -</b>	<b>\$207,600</b>

**1756 REPLACE/UPGRADE WATER SYSTEM PIPELINES**

This project will replace or upgrade sections of the water system throughout the City of Poway. Portions of the existing water system were installed over 50 years ago and are in need of repair or replacement. This will be an annual program.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$1,160,000	\$ -	\$1,160,000
<b>Total Budget</b>	<b>\$1,160,000</b>	<b>\$ -</b>	<b>\$1,160,000</b>

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**WATER UTILITIES**

**1757 TREATED WATER CONNECTION**

This project funds the design phase of a connection to the County Water Authority treated water pipeline in Espola Road. The connection will provide the City with 5 MGD of treated water needed to meet peak demands.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$500,000	\$ -	\$500,000
<b>Total Budget</b>	\$500,000	\$ -	\$500,000

**1758 CLEARWELL PIPELINE REPLACEMENT**

This project funds the design phase of a new pipeline connecting the clearwell at the water treatment plant to the existing distribution main on Espola Road. The new pipe will replace an existing 50-year-old pipe in Lake Poway Road.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$250,000	\$ -	\$250,000
<b>Total Budget</b>	\$250,000	\$ -	\$250,000

**1759 BOULDER MOUNTAIN RESERVOIR REHABILITATION**

This project will rehabilitate and upgrade the Boulder Mountain Reservoir.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$250,000	\$ -	\$250,000
<b>Total Budget</b>	\$250,000	\$ -	\$250,000

**WATER UTILITIES SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Water Utilities (510)	\$9,350,688	\$750,000	\$10,100,688
<b>Total Budget - All Funds</b>	\$9,350,688	\$750,000	\$10,100,688

**CITY OF POWAY**

**CAPITAL IMPROVEMENT PROGRAM**

**SEWER UTILITIES**

**1824 SEWER MANHOLE REHAB PROGRAM**

This project will rehab existing manholes throughout the City to reduce the amount of inflow and infiltration into the City's wastewater system.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Sewer Utilities (520)	\$2,028,344	\$ -	\$2,028,344
<b>Total Budget</b>	<b>\$2,028,344</b>	<b>\$ -</b>	<b>\$2,028,344</b>

**1825 ST. ANDREWS STATION REHABILITATION**

This project will rehabilitate the St. Andrews sewer pump station.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Sewer Utilities (520)	\$2,000,000	\$ -	\$2,000,000
<b>Total Budget</b>	<b>\$2,000,000</b>	<b>\$ -</b>	<b>\$2,000,000</b>

**1829 REPLACE/RELIN SEWER PIPELINES**

This project will replace or upgrade sections of the sewer system throughout the City of Poway. This will be an ongoing program.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Sewer Utilities (520)	\$800,000	\$ -	\$800,000
<b>Total Budget</b>	<b>\$800,000</b>	<b>\$ -</b>	<b>\$800,000</b>

**1830 HIGHLANDS RANCH PUMP AND MOTOR CONTROL CENTER REPLACEMENT**

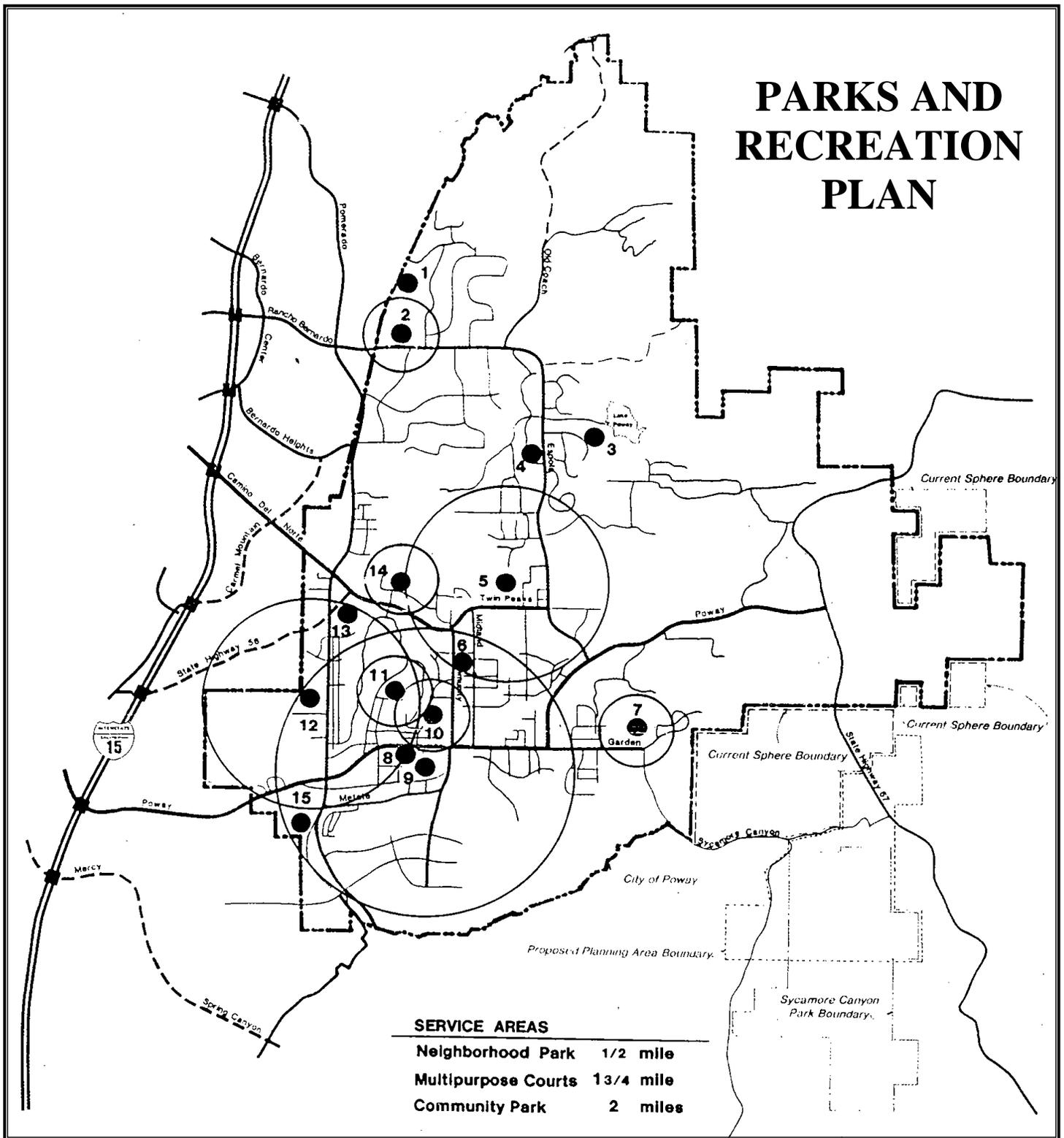
This project replaces the existing sewer pump station with a new submersible pump station, wet well, and motor control center.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Sewer Utilities (520)	\$250,000	\$ -	\$250,000
<b>Total Budget</b>	<b>\$250,000</b>	<b>\$ -</b>	<b>\$250,000</b>

**SEWER IMPROVEMENTS SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Sewer Utilities (520)	\$5,078,344	\$ -	\$5,078,344
<b>Total Budget</b>	<b>\$5,078,344</b>	<b>\$ -</b>	<b>\$5,078,344</b>

# PARKS AND RECREATION PLAN



## FACILITIES

- |   |                                      |
|---|--------------------------------------|
| 1. Panorama Hills Open Space Park       | 8. Poway Community Swim Center       |
| 2. Valle Verde Park                     | 9. Poway Community Park              |
| 3. Lake Poway Recreation Area           | 10. Hilleary Park                    |
| 4. Poway Center for the Performing Arts | 11. Starridge Park                   |
| 5. Twin Peaks Multipurpose Center       | 12. Meadowbrook Multipurpose Center  |
| 6. Old Poway Park                       | 13. Rancho Arbolitos Open Space Park |
| 7. Garden Road Park                     | 14. Silverset Park                   |
|   | 15. Bette Bendixen Park              |

**POWAY REDEVELOPMENT AGENCY  
FINANCIAL PROGRAM: 2009-10  
REVENUES BY FUNDS AND SOURCES**

## REVENUES BY FUNDS AND SOURCES

Poway Redevelopment Agency

		FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
		Actual	Actual	Approved	Estimated	Proposed
<b>FUND 293- POWAY ROYAL MHP FUND</b>						
7411	Interest Income-General	44,312	46,760	38,330	35,565	30,000
7441	Space Rental	3,330,573	3,496,244	3,505,500	3,521,200	3,664,730
7442	Cox Cable Rental	153,751	157,955	171,680	164,170	168,850
7443	Gas/Electricity	485,057	473,719	617,900	617,900	617,900
7444	Water/Sewer	142,294	148,333	157,640	167,370	167,370
7445	Storage	53,515	53,216	41,000	56,160	25,440
7891	Miscellaneous	180	600	-	1,010	-
<b>Total Poway Royal MHP Fund</b>		<b>4,209,682</b>	<b>4,376,827</b>	<b>4,532,050</b>	<b>4,563,375</b>	<b>4,674,290</b>
<b>FUND 321- DEBT SERVICE (RDA,CFD,COP,TAB) FUND</b>						
7118	Taxes-Rda Tax Increment	36,011,865	38,256,892	39,516,370	38,500,704	37,249,430
7411	Interest Income-General	473,994	508,177	344,380	404,152	381,770
7412	Interest Income-Restricted	1,335,164	1,249,992	1,074,750	795,982	763,840
7460	Lease Revenue-Poway Royal	2,298,290	2,298,099	2,390,460	2,374,366	2,392,280
7811	Sale of Bonds	26,442,450	-	-	-	-
7812	Sale Of Notes	148,273	151,285	154,120	154,733	160,620
<b>Total RDA Debt Service Fund</b>		<b>66,710,036</b>	<b>42,464,445</b>	<b>43,480,080</b>	<b>42,229,937</b>	<b>40,947,940</b>
<b>FUND 432- TAB 1989 CONSTRUCTION FUND</b>						
7411	Interest Income-General	2,627	-	-	-	-
<b>Total TAB 89 Construction Fund</b>		<b>2,627</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND 434- TAB 1993 CONSTRUCTION FUND</b>						
7411	Interest Income-General	9,560	3,546	2,410	2,838	1,090
<b>Total TAB 93 Construction Fund</b>		<b>9,560</b>	<b>3,546</b>	<b>2,410</b>	<b>2,838</b>	<b>1,090</b>
<b>FUND 436- RDA CAPITAL PROJECTS FUND</b>						
7411	Interest Income-General	135,185	131,061	83,230	100,230	70,900
7415	Interest Income-Notes Receivable	167,877	86,457	-	109,550	116,830
7881	Sale of Surplus Property	-	311,438	-	-	-
<b>Total RDA Capital Projects Fund</b>		<b>303,062</b>	<b>528,956</b>	<b>83,230</b>	<b>209,780</b>	<b>187,730</b>
<b>FUND 437- RDA ADMINISTRATION FUND</b>						
7411	Interest Income-General	53,769	105,323	75,760	80,830	68,170
7463	Lease Revenue	(416)	-	-	68,151	92,400
7614	Misc. Legislative/Admin. Fees	335	250	300	50	-
7891	Miscellaneous	17,084	282	-	-	-
<b>Total Redevelopment Administration Fund</b>		<b>70,772</b>	<b>105,855</b>	<b>76,060</b>	<b>149,031</b>	<b>160,570</b>
<b>FUND 438- RDA CIP GENERAL FUND LOANS FUND</b>						
7411	Interest Income-General	54,123	90,337	61,990	80,830	34,090
7881	Sale of Surplus Property	-	-	-	-	-
<b>Total RDA CIP General Fund Loans Fund</b>		<b>54,123</b>	<b>90,337</b>	<b>61,990</b>	<b>80,830</b>	<b>34,090</b>

# REVENUES BY FUNDS AND SOURCES

Poway Redevelopment Agency

		FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 439- RDA CIP SEWER FUND LOANS FUND</b>						
7411	Interest Income-General	44,126	128,055	3,440	32,332	13,630
<b>Total Redevelopment Administration Fund</b>		<b>44,126</b>	<b>128,055</b>	<b>3,440</b>	<b>32,332</b>	<b>13,630</b>
<b>FUND 440- CAP PROJ FUND- TAB2001 CONSTRUCTION FUND</b>						
7411	Interest Income-General	672,793	469,647	69,830	136,249	36,820
7463	Lease Revenue	1,450	23,690	6,000	-	-
7891	Miscellaneous	4,790	369,418	-	-	-
<b>Total TAB2001 Construction Fund</b>		<b>679,033</b>	<b>862,755</b>	<b>75,830</b>	<b>136,249</b>	<b>36,820</b>
<b>FUND 441- CAP PROJ FUND- TAB2003 CONSTRUCTION FUND</b>						
7411	Interest Income-General	753,815	506,270	203,250	212,414	105,450
7463	Lease Revenue	120,000	110,000	120,000	120,000	120,000
<b>Total TAB2001 Construction Fund</b>		<b>873,815</b>	<b>616,270</b>	<b>323,250</b>	<b>332,414</b>	<b>225,450</b>
<b>FUND 471- LOW/MODERATE INCOME HOUSING FUND</b>						
7411	Interest Income-General	383,824	500,465	275,510	468,816	395,410
7463	Lease Revenue	1	2,638	-	-	-
7614	Misc. Legislative/Admin. Fees	-	-	-	1,000	-
7814	Sale of Surplus Property	-	-	-	290,849	-
7814	Loan Repayment CDBG\LOWMOD	4,192	-	-	-	10,000
7888	Reimbursement Agreement Fees	27,883	759,023	-	1	20,000
<b>Total Low/Moderate Income Housing Fund</b>		<b>415,900</b>	<b>1,262,126</b>	<b>275,510</b>	<b>760,666</b>	<b>425,410</b>
<b>FUND 472- CIP NONPROFIT CAPACITY BUILDING FUND</b>						
7411	Interest Income-General	47,637	66,106	52,340	75,981	66,810
7888	Reimbursement Agreement Fees	-	50,000	-	-	-
<b>Total CIP Nonprofit Capacity Building Fund</b>		<b>47,637</b>	<b>116,106</b>	<b>52,340</b>	<b>75,981</b>	<b>66,810</b>
<b>FUND 473- CAPITAL PROJECTS- TAB2001 HOUSING FUND</b>						
7411	Interest Income-General	3,518	580	620	95	80
7430	Lease/Rental Income	4,500	450	-	-	-
7463	Lease Revenue	6,000	6,000	126,400	-	-
<b>Total Capital Projects Fund- TAB2001</b>		<b>14,018</b>	<b>7,030</b>	<b>127,020</b>	<b>95</b>	<b>80</b>
<b>FUND 615- POWAY ROYAL ESTATES MHP CAPITAL REPLACEMENT FUND</b>						
7411	Interest Income-General	74,448	78,561	65,430	67,898	62,720
7475	Rental-Yearly Capital Outlay	191,660	191,660	191,650	191,660	191,660
<b>Total Poway Royal MHP Capital Repl. Fd.</b>		<b>266,108</b>	<b>270,221</b>	<b>257,080</b>	<b>259,558</b>	<b>254,380</b>
<b>REVENUE GRAND TOTAL</b>		<b>73,700,499</b>	<b>50,832,529</b>	<b>49,350,290</b>	<b>48,833,086</b>	<b>47,028,290</b>



**POWAY REDEVELOPMENT AGENCY  
STATEMENT OF FUND BALANCES: 2009-10  
STATEMENT OF FUND BALANCES**

# STATEMENT OF FUND BALANCES

## Proposed Revenues and Expenditures FY 2009-2010

Fund	Beginning Fund Balance 07/01/2009	Revenues	Interest and Bond Redemption	Adminis- trative Costs	Capital		Ending Fund Balance 06/30/2010
					Projects/ Program Costs	Loans/ Transfers In(Out)	
Debt Service Fund	11,330,321	40,947,940	27,059,880	-	-	(14,504,140)	10,714,241
RDA Administration Fund	-	160,570	-	3,810,202	31,000	3,693,870	13,238
Low/Mod Inc Housing Fund	1,666,273	425,410	-	1,153,764	75,000	5,665,280	6,528,199
Non-Profit Capacity Bldng Fund	2,594,970	66,810	-	-	-	744,990	3,406,770
CIPs - 1989 TAB Fund	-	-	-	-	-	-	-
CIPs - 1993 TAB Fund	87,617	1,090	-	-	-	-	88,707
CIPs - 2001 TAB Fund	480,336	36,820	-	-	400,000	-	117,156
CIPs - 2001 TAB-Housing Fund	2,031	80	-	-	-	-	2,111
CIPs - 2003 TAB Fund	467,686	225,450	-	-	-	-	693,136
RDA Capital Projects Fund	37,338	187,730	-	-	-	-	225,068
CIPs - General Fund Loans Fund	2,098	34,090	-	-	2,900,000	2,900,000	36,188
CIPs - Sewer Fund Loans Fund	267,641	13,630	-	-	-	-	281,271
Poway Royal MHP Fund	1,365,508	4,674,290	-	4,779,510	-	-	1,260,288
Poway Royal Cap Replc Fund	2,317,273	254,380	-	-	-	-	2,571,653
<b>Total</b>	<b>20,619,092</b>	<b>47,028,290</b>	<b>27,059,880</b>	<b>9,743,476</b>	<b>3,406,000</b>	<b>(1,500,000)</b>	<b>25,938,026</b>

**POWAY REDEVELOPMENT AGENCY  
FINANCIAL PROGRAM: 2009-10  
FUND ACTIVITY DETAIL**

# REDEVELOPMENT AGENCY ADMINISTRATION FUND

*Fund Activity Detail  
(Fund 437)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	101,759	32,592	72,439	72,439	-
Revenues by Fund Schedule	70,772	105,855	76,060	149,031	160,570
<b>TOTAL FUNDS AVAILABLE</b>	<b>172,531</b>	<b>138,447</b>	<b>148,499</b>	<b>221,470</b>	<b>160,570</b>
<b>EXPENDITURES</b>					
Operating Expenses					
RDA Administration	3,524,769	1,040,985	1,408,030	1,313,958	1,232,265
Legislative and Admin. Services	-	567,156	599,741	586,212	615,692
Administrative Services	-	554,896	621,152	571,528	481,718
Development Services	-	1,025,039	1,215,826	993,013	1,128,282
Public Services	-	38,656	41,473	43,394	27,009
Indirect Cost Allocation	-	187,338	143,684	163,811	(147,364)
Lease Expense	472,600	472,600	472,600	472,600	472,600
Total Operating Expenses	3,997,369	3,886,670	4,502,506	4,144,516	3,810,202
Program Expenses					
Intergovernmental Programs	(10,425)	198,816	-	-	-
Housing Programs	-	-	33,000	42,000	31,000
Total Program Expenses	(10,425)	198,816	33,000	42,000	31,000
Capital Projects					
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,986,944</b>	<b>4,085,486</b>	<b>4,535,506</b>	<b>4,186,516</b>	<b>3,841,202</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>3,847,005</b>	<b>4,019,478</b>	<b>4,530,570</b>	<b>3,965,046</b>	<b>3,693,870</b>
<b>NET FUND ACTIVITY</b>	<b>(69,167)</b>	<b>39,847</b>	<b>71,124</b>	<b>(72,439)</b>	<b>13,238</b>
<b>ENDING FUND BALANCE</b>	<b>32,592</b>	<b>72,439</b>	<b>143,563</b>	<b>-</b>	<b>13,238</b>

# REDEVELOPMENT AGENCY- DEBT SERVICE FUND

*Fund Activity Detail  
(Fund 321)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	6,370,686	8,483,400	11,514,400	11,514,400	11,330,321
Revenues by Fund Schedule	66,710,036	42,464,445	43,480,080	42,229,937	40,947,940
Use of Fiscal Agent Assets	598,024	75,749	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>73,678,746</b>	<b>51,023,594</b>	<b>54,994,480</b>	<b>53,744,337</b>	<b>52,278,261</b>
<b>EXPENDITURES</b>					
Bond Interest and Redemption Expenses					
Annual Interest and Redemption	24,724,539	25,354,776	25,750,590	26,359,920	26,744,950
Loan Interest- General Fund	226,317	197,196	130,060	130,060	104,540
Loan Interest- Sewer Fund	79,320	74,325	54,710	54,710	49,770
Loan Interest- OPA	148,273	151,285	152,700	152,700	160,620
Tax Shift Payment	-	-	-	2,818,040	-
Total Bond Int. and Redemption	25,178,449	25,777,582	26,088,060	29,515,430	27,059,880
Bond Refunding Costs					
	26,627,036	25,093	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>51,805,485</b>	<b>25,802,675</b>	<b>26,088,060</b>	<b>29,515,430</b>	<b>27,059,880</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>(13,389,861)</b>	<b>(13,706,519)</b>	<b>(13,551,550)</b>	<b>(12,898,586)</b>	<b>(14,504,140)</b>
<b>NET FUND ACTIVITY</b>	<b>2,112,714</b>	<b>3,031,000</b>	<b>3,840,470</b>	<b>(184,079)</b>	<b>(616,080)</b>
<b>ENDING FUND BALANCE</b>	<b>8,483,400</b>	<b>11,514,400</b>	<b>15,354,870</b>	<b>11,330,321</b>	<b>10,714,241</b>

# 1989 TAB CAPITAL IMPROVEMENT PROJECTS FUND

*Fund Activity Detail  
(Fund 432)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	(6,168)	-	-	-	-
Revenues by Fund Schedule	2,627	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>(3,541)</b>	-	-	-	-
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Park Improvements	1,037	-	-	-	-
Water Improvements	136	-	-	-	-
Sewer Improvements	(36,933)	-	-	-	-
Revitalization Projects	32,219	-	-	-	-
Total Capital Projects	(3,541)	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>(3,541)</b>	-	-	-	-
<b>TOTAL TRANSFERS/LOANS</b>	-	-	-	-	-
<b>NET FUND ACTIVITY</b>	<b>6,168</b>	-	-	-	-
<b>ENDING FUND BALANCE</b>	-	-	-	-	-

# 1993 TAB CAPITAL IMPROVEMENT PROJECTS FUND

*Fund Activity Detail  
(Fund 434)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	461,493	74,180	77,726	77,726	87,617
Revenues by Fund Schedule	9,560	3,546	2,410	2,838	1,090
<b>TOTAL FUNDS AVAILABLE</b>	<b>471,053</b>	<b>77,726</b>	<b>80,136</b>	<b>80,564</b>	<b>88,707</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Intergovernmental	(1,075)	-	-	-	-
Streets and Highways	453,070	-	-	-	-
Flood Control and Drainage	-	-	-	-	-
Government Buildings	(85,122)	-	-	(7,053)	-
Revitalization Projects	30,000	-	-	-	-
Total Capital Projects	396,873	-	-	(7,053)	-
<b>TOTAL EXPENDITURES</b>	<b>396,873</b>	<b>-</b>	<b>-</b>	<b>(7,053)</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(387,313)</b>	<b>3,546</b>	<b>2,410</b>	<b>9,891</b>	<b>1,090</b>
<b>ENDING FUND BALANCE</b>	<b>74,180</b>	<b>77,726</b>	<b>80,136</b>	<b>87,617</b>	<b>88,707</b>

# CAPITAL IMPROVEMENT PROJECTS FUND

## *Fund Activity Detail (Fund 436)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	464,069	218,402	555,791	555,791	37,338
Revenues by Fund Schedule	303,062	528,956	83,230	209,780	187,730
<b>TOTAL FUNDS AVAILABLE</b>	<b>767,131</b>	<b>747,358</b>	<b>639,021</b>	<b>765,571</b>	<b>225,068</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Housing Programs	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Streets and Highways	(151,869)	-	-	(14,275)	-
Traffic Signals	36,000	-	-	(17)	-
Drainage	250,000	-	-	452,704	-
Government Buildings	-	329,796	-	-	-
Parks and Office Space	-	-	-	124,521	-
Water Improvements	-	-	-	-	-
Sewer Improvements	100,000	(69,464)	-	-	-
Revitalization Projects	314,598	(68,765)	-	165,300	-
Total Capital Projects	548,729	191,567	-	728,233	-
<b>TOTAL EXPENDITURES</b>	<b>548,729</b>	<b>191,567</b>	<b>-</b>	<b>728,233</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(245,667)</b>	<b>337,389</b>	<b>83,230</b>	<b>(518,453)</b>	<b>187,730</b>
<b>ENDING FUND BALANCE</b>	<b>218,402</b>	<b>555,791</b>	<b>639,021</b>	<b>37,338</b>	<b>225,068</b>

# RDA CIP GENERAL FUND LOANS FUND

*Fund Activity Detail  
(Fund 438)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	9,020	141,301	190,638	190,638	2,098
Revenues by Fund Schedule	54,123	90,337	61,990	80,830	34,090
<b>TOTAL FUNDS AVAILABLE</b>	<b>63,143</b>	<b>231,638</b>	<b>252,628</b>	<b>271,468</b>	<b>36,188</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Intergovernmental	-	-	-	-	-
Streets and Highways	175,000	-	-	-	-
Government Buildings	(313,158)	1,600,000	-	269,370	-
Water Improvements	-	914,000	-	-	-
Sewer Improvements	1,600,000	(1,600,000)	-	-	-
Revitalization	60,000	41,000	-	-	2,900,000
Total Capital Projects	1,521,842	955,000	-	269,370	2,900,000
<b>TOTAL EXPENDITURES</b>	<b>1,521,842</b>	<b>955,000</b>	<b>-</b>	<b>269,370</b>	<b>2,900,000</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>1,600,000</b>	<b>914,000</b>	<b>-</b>	<b>-</b>	<b>2,900,000</b>
<b>NET FUND ACTIVITY</b>	<b>132,281</b>	<b>49,337</b>	<b>61,990</b>	<b>(188,540)</b>	<b>34,090</b>
<b>ENDING FUND BALANCE</b>	<b>141,301</b>	<b>190,638</b>	<b>252,628</b>	<b>2,098</b>	<b>36,188</b>

# RDA CIP SEWER FUND LOANS FUND

## Fund Activity Detail (Fund 439)

	2006-07 Actual	2007-08 Approved	2008-09 Estimated	2008-09 Proposed	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	(2,352)	107,254	235,309	235,309	267,641
Revenues by Fund Schedule	44,126	128,055	3,440	32,332	13,630
<b>TOTAL FUNDS AVAILABLE</b>	<b>41,774</b>	<b>235,309</b>	<b>238,749</b>	<b>267,641</b>	<b>281,271</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Streets and Highways	(480)	-	-	-	-
Parks and Open Space	(65,000)	-	-	-	-
Sewer Improvements	3,900,000	(2,700,000)	-	-	-
Total Capital Projects	3,834,520	(2,700,000)	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,834,520</b>	<b>(2,700,000)</b>	-	-	-
<b>TOTAL TRANSFERS/LOANS</b>	<b>3,900,000</b>	<b>(2,700,000)</b>	-	-	-
<b>NET FUND ACTIVITY</b>	<b>109,606</b>	<b>128,055</b>	<b>3,440</b>	<b>32,332</b>	<b>13,630</b>
<b>ENDING FUND BALANCE</b>	<b>107,254</b>	<b>235,309</b>	<b>238,749</b>	<b>267,641</b>	<b>281,271</b>

# 2001 TAB CAPITAL IMPROVEMENT PROJECTS FUND

## Fund Activity Detail (Fund 440)

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,248,832	(229,176)	48,432	48,432	480,336
Revenues by Fund Schedule	679,033	862,755	75,830	136,249	36,820
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,927,865</b>	<b>633,579</b>	<b>124,262</b>	<b>184,681</b>	<b>517,156</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects					
Streets and Highways	2,406,662	(2,099,698)	-	946	-
Government Buildings	(481,218)	-	-	(282,038)	-
Parks and Open Space	(262,965)	(16,566)	-	(14,563)	400,000
Water Improvements	-	50,000	-	-	-
Sewer Improvements	-	2,649,698	-	-	-
Revitalization Projects	494,562	1,713	-	-	-
Total Capital Projects	2,157,041	585,147	-	(295,655)	400,000
<b>TOTAL EXPENDITURES</b>	<b>2,157,041</b>	<b>585,147</b>	<b>-</b>	<b>(295,655)</b>	<b>400,000</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(1,478,008)</b>	<b>277,608</b>	<b>75,830</b>	<b>431,904</b>	<b>(363,180)</b>
<b>ENDING FUND BALANCE</b>	<b>(229,176)</b>	<b>48,432</b>	<b>124,262</b>	<b>480,336</b>	<b>117,156</b>

# 2003 TAB CAPITAL IMPROVEMENT PROJECTS FUND

*Fund Activity Detail  
(Fund 441)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	893,678	30,164	187,728	187,728	467,686
Revenues by Fund Schedule	873,815	616,270	323,250	332,414	225,450
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,767,493</b>	<b>646,434</b>	<b>510,978</b>	<b>520,142</b>	<b>693,136</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Streets and Highways	3,167,348	3,299,698	-	52,456	-
Government Buildings	(569,435)	(1,929,796)	-	-	-
Parks and Open Space	(4,519,584)	(106,212)	-	-	-
Water Improvements	2,750,000	-	-	-	-
Sewer Improvements	1,100,000	(819,902)	-	-	-
Revitalization Projects	(191,000)	14,918	-	-	-
Total Capital Projects	1,737,329	458,706	-	52,456	-
<b>TOTAL EXPENDITURES</b>	<b>1,737,329</b>	<b>458,706</b>	<b>-</b>	<b>52,456</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>(863,514)</b>	<b>157,564</b>	<b>323,250</b>	<b>279,958</b>	<b>225,450</b>
<b>ENDING FUND BALANCE</b>	<b>30,164</b>	<b>187,728</b>	<b>510,978</b>	<b>467,686</b>	<b>693,136</b>

# LOW/MODERATE INCOME HOUSING FUND

## *Fund Activity Detail (Fund 471)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	4,833,929	9,533,592	1,256,183	1,256,183	1,666,273
Revenues by Fund Schedule	415,900	1,262,126	275,510	760,666	425,410
<b>TOTAL FUNDS AVAILABLE</b>	<b>5,249,829</b>	<b>10,795,718</b>	<b>1,531,693</b>	<b>2,016,849</b>	<b>2,091,683</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Housing Administration	-	542,725	748,829	594,149	772,509
Legislative and Admin. Services	-	24,836	30,825	25,671	253,586
Administrative Services	-	34,796	40,589	36,112	86,959
Development Services	-	1,347	2,533	1,574	1,451
Public Services	-	8,215	8,882	9,222	9,991
Indirect Cost Allocation	-	13,650	12,778	14,844	29,268
Total Operating Expenses	-	625,569	844,436	681,572	1,153,764
Program Expenses					
Housing Programs	-	-	40,000	-	-
Total Program Expenses	-	-	40,000	-	-
Capital Projects					
Parks and Open Space	-	-	-	-	-
Housing Projects	792,244	14,912,660	-	5,812,214	75,000
Total Capital Projects	792,244	14,912,660	-	5,812,214	75,000
<b>TOTAL EXPENDITURES</b>	<b>792,244</b>	<b>15,538,229</b>	<b>884,436</b>	<b>6,493,786</b>	<b>1,228,764</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>5,076,007</b>	<b>5,998,694</b>	<b>6,223,570</b>	<b>6,143,210</b>	<b>5,665,280</b>
<b>NET FUND ACTIVITY</b>	<b>4,699,663</b>	<b>(8,277,409)</b>	<b>5,614,644</b>	<b>410,090</b>	<b>4,861,926</b>
<b>ENDING FUND BALANCE</b>	<b>9,533,592</b>	<b>1,256,183</b>	<b>6,870,827</b>	<b>1,666,273</b>	<b>6,528,199</b>

# NON-PROFIT CAPACITY BUILDING FUND

*Fund Activity Detail  
(Fund 472)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	485,764	845,286	1,728,659	1,728,659	2,594,970
Revenues by Fund Schedule	47,637	116,106	52,340	75,981	66,810
<b>TOTAL FUNDS AVAILABLE</b>	<b>533,401</b>	<b>961,392</b>	<b>1,780,999</b>	<b>1,804,640</b>	<b>2,661,780</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Total Operating Expenses	-	-	-	-	-
Program Expenses					
Total Program Expenses	-	-	-	-	-
Capital Projects					
Housing Projects	410,550	-	-	-	-
Total Capital Projects	410,550	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>410,550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>722,435</b>	<b>767,267</b>	<b>790,330</b>	<b>790,330</b>	<b>744,990</b>
<b>NET FUND ACTIVITY</b>	<b>359,522</b>	<b>883,373</b>	<b>842,670</b>	<b>866,311</b>	<b>811,800</b>
<b>ENDING FUND BALANCE</b>	<b>845,286</b>	<b>1,728,659</b>	<b>2,571,329</b>	<b>2,594,970</b>	<b>3,406,770</b>



# POWAY ROYAL MOBILEHOME PARK FUND

## *Fund Activity Detail (Fund 293)*

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,584,581	1,659,125	1,573,486	1,573,486	1,365,508
Revenues by Fund Schedule	4,209,682	4,376,827	4,532,050	4,563,375	4,674,290
<b>TOTAL FUNDS AVAILABLE</b>	<b>5,794,263</b>	<b>6,035,952</b>	<b>6,105,536</b>	<b>6,136,861</b>	<b>6,039,798</b>
<b>EXPENDITURES</b>					
Operating Expenses					
MHP Operating Expenses	1,836,848	1,932,471	2,223,870	2,140,167	2,154,540
Indirect Cost Allocation	-	231,896	266,864	256,820	232,690
Lease Expense	2,298,290	2,298,099	2,390,460	2,374,366	2,392,280
Total Operating Expenses	4,135,138	4,462,466	4,881,194	4,771,353	4,779,510
Program Expenses	-	-	-	-	-
Total Program Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>4,135,138</b>	<b>4,462,466</b>	<b>4,881,194</b>	<b>4,771,353</b>	<b>4,779,510</b>
<b>TOTAL TRANSFERS/LOANS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND ACTIVITY</b>	<b>74,544</b>	<b>(85,639)</b>	<b>(349,144)</b>	<b>(207,978)</b>	<b>(105,220)</b>
<b>ENDING FUND BALANCE</b>	<b>1,659,125</b>	<b>1,573,486</b>	<b>1,224,342</b>	<b>1,365,508</b>	<b>1,260,288</b>





**POWAY REDEVELOPMENT PROGRAM  
FINANCIAL PROGRAM: 2009-10  
BOND INTEREST AND REDEMPTION**

# BOND/LOAN INTEREST AND REDEMPTION

## Poway Redevelopment Agency

	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
1995 Certificate of Participation	2,404,114	2,408,444	2,409,570	2,409,570	2,411,390
2000 Tax Allocation Bond	2,538,990	1,843,868	1,844,890	1,844,890	1,847,780
2001 Tax Allocation Bond	4,254,830	4,250,345	4,259,350	4,259,350	4,286,790
2003 Tax Allocation Bond	10,033,624	10,061,363	10,046,290	10,046,290	10,041,100
2007 Tax Allocation Bond	585,826	1,258,980	1,257,930	1,257,930	1,256,880
Processing/Arbitrage Fees	18,130	16,330	36,600	17,980	36,600
Owner Participation Agreements	899,875	1,051,017	1,186,150	1,186,150	1,388,530
Tax Sharing Agreement	3,989,150	4,464,429	4,709,810	5,337,760	5,475,880
<b>GRAND TOTAL</b>	<b>24,724,539</b>	<b>25,354,776</b>	<b>25,750,590</b>	<b>26,359,920</b>	<b>26,744,950</b>

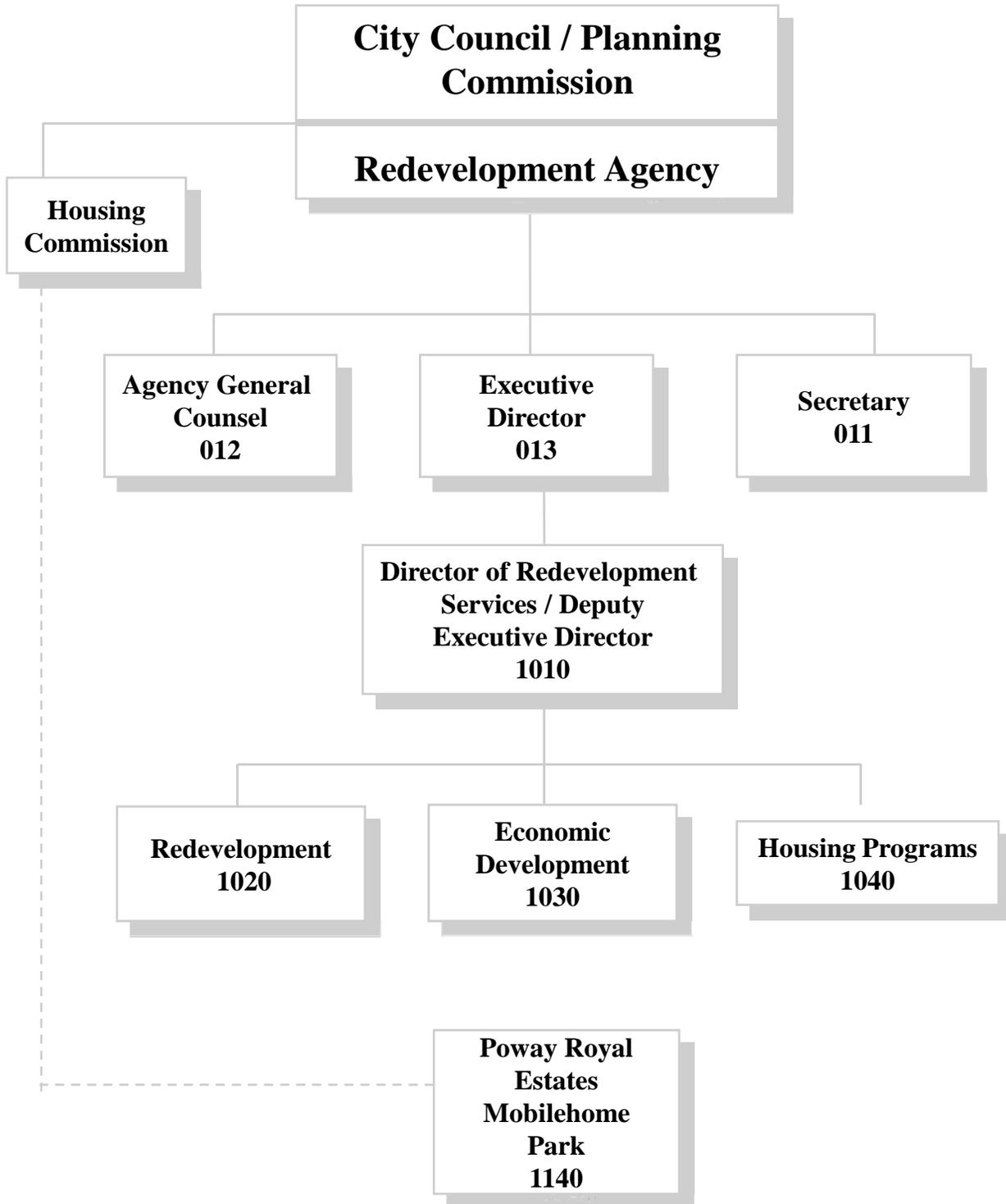
**POWAY REDEVELOPMENT AGENCY  
FINANCIAL PROGRAM: 2009-10  
INTERFUND TRANSFERS AND LOANS**

## TRANSFERS/LOANS BY FUND

	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Approved	FY 2008-09 Estimated	FY 2009-10 Proposed
<b>FUND 293 - POWAY ROYAL MHP FUND</b>					
Transfer to RDA Debt Service Fund	-	-	-	-	-
<b>Total Poway Royal MHP Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND 321- RDA DEBT SERVICE FUND</b>					
Transfer to City Debt Service	(444,276)	(443,614)	-	-	-
Transfer from City Debt Service	1,302,022	443,614	-	-	-
Transfer from Poway Royal MHP Fund	-	-	-	-	-
Transfer to Low/Moderate Income 20% Increment	(7,224,350)	(7,672,673)	(7,903,270)	(7,903,270)	(7,449,890)
Transfer to Non-Profit Cap Bldg 2% Increment	(722,435)	(767,267)	(790,330)	(790,330)	(744,990)
Transfer from Low/Moderate Inc. 20% TAB Debt Svc.	1,614,707	1,673,979	1,679,700	1,760,060	1,784,610
Transfer to RDA CIP General Loan Fund	(1,600,000)	(914,000)	-	-	(2,900,000)
Transfer to RDA CIP Sewer Loan Fund	(3,900,000)	2,700,000	-	-	-
Loan Payment to General Fund (Admin. Exp.)	(3,320,449)	(4,026,558)	(4,537,650)	(3,965,046)	(3,693,870)
Loan Payment to General Fund	(1,962,050)	(1,414,000)	(500,000)	(500,000)	(3,400,000)
Loan Payment to Sewer Fund	(1,633,030)	(4,400,000)	(500,000)	(500,000)	-
Loan Payment to Water Fund	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Loan from General Fund	1,600,000	914,000	-	-	2,900,000
Loan from Sewer Fund	3,900,000	1,200,000	-	-	-
<b>Total RDA Debt Service Fund</b>	<b>(13,389,861)</b>	<b>(13,706,519)</b>	<b>(13,551,550)</b>	<b>(12,898,586)</b>	<b>(14,504,140)</b>
<b>FUND 437 - RDA ADMINISTRATION FUND</b>					
Loan from City General Fund	3,320,449	4,026,558	4,537,650	3,965,046	3,693,870
Transfer from Low/Mod Fund	533,636	-	-	-	-
Transfer to Facility Capital Fund	(7,080)	(7,080)	(7,080)	-	-
<b>Total RDA Administration Fund</b>	<b>3,847,005</b>	<b>4,019,478</b>	<b>4,530,570</b>	<b>3,965,046</b>	<b>3,693,870</b>
<b>FUND 438 -RDA CIP GENERAL FUND LOAN</b>					
Transfer from RDA Debt Service Fund	1,600,000	914,000	-	-	2,900,000
<b>Total RDA CIP General Fund Loan</b>	<b>1,600,000</b>	<b>914,000</b>	<b>-</b>	<b>-</b>	<b>2,900,000</b>
<b>FUND 439 -RDA CIP SEWER FUND LOAN</b>					
Transfer from RDA Debt Service Fund	3,900,000	(2,700,000)	-	-	-
<b>Total RDA CIP General Fund Loan</b>	<b>3,900,000</b>	<b>(2,700,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND 471 - LOW/MODERATE INCOME HOUSING FUND</b>					
Transfer from RDA Debt Service Fund	7,224,350	7,672,673	7,903,270	7,903,270	7,449,890
Transfer to RDA Debt Service Fund	(1,614,707)	(1,673,979)	(1,679,700)	(1,760,060)	(1,784,610)
Transfer to RDA Admin Fund	(533,636)	-	-	-	-
<b>Total Low/Mod Income Housing Fund</b>	<b>5,076,007</b>	<b>5,998,694</b>	<b>6,223,570</b>	<b>6,143,210</b>	<b>5,665,280</b>
<b>FUND 472 - NON-PROFIT CAPACITY BUILDING FUND</b>					
Transfer from RDA Debt Service Fund	722,435	767,267	790,330	790,330	744,990
<b>Total Non-Profit Capacity Bldg Fund</b>	<b>722,435</b>	<b>767,267</b>	<b>790,330</b>	<b>790,330</b>	<b>744,990</b>
<b>Total Redevelopment Agency</b>	<b>1,755,586</b>	<b>(4,707,080)</b>	<b>(2,007,080)</b>	<b>(2,000,000)</b>	<b>(1,500,000)</b>

**POWAY REDEVELOPMENT AGENCY  
FINANCIAL PROGRAM: 2009-10  
ADMINISTRATIVE OPERATING BUDGET**

# REDEVELOPMENT AGENCY



# REDEVELOPMENT SERVICES

*Departmental Activity Overview  
Department Code: 1000*

EXPENSE CLASSIFICATION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 APPROVED	2008-2009 ESTIMATED	2009-2010 PROPOSED
Total Positions	9.25	9.75	9.51	9.00	9.75
Personnel Expense	\$988,530	\$1,119,436	\$1,180,330	\$1,081,152	\$1,181,180
Operations and Maintenance	4,452,238	2,388,431	3,198,814	2,925,564	2,996,070
Capital Outlay	5,430	23,413	1,590	1,940	2,830
<b>TOTAL BUDGET</b>	<b>\$5,446,198</b>	<b>\$3,531,280</b>	<b>\$4,380,734</b>	<b>\$4,008,656</b>	<b>\$4,180,080</b>

## OVERVIEW COMMENTARY

The Paguay Redevelopment Project Area (Area) was established in 1983. The 8,200-acre project area is expected to generate more than \$38 million in Tax Increment over the next year. The Redevelopment Agency's goals are to provide affordable housing options, public facilities, drainage and roadway improvements, community parks and business attraction and retention. The goal is to target resources to programs, projects, and activities that stimulate private reinvestment and create a diversified tax and employment base that sustains and enhances the quality of life for Poway residents.

Redevelopment Services consists of four divisions including the Office of the Director, Redevelopment, Economic Development, and Housing. The Redevelopment Agency Board establishes goals and objectives, which guide the Agency's activities. The Redevelopment Services Department implements policies and programs under the general direction of its Executive Director/City Manager and Assistant Executive Director/Assistant City Manager.

Since Area formation the Agency has collected over \$383 million dollars in tax increment revenue that is leveraged through partnerships with property owners, developers, non-profit entities, schools, and state and federal agencies. The partnerships have facilitated various projects and programs, positively enhance the quality of life for residents, increased property values, and made Poway a very desirable place to live.

Notable projects completed and in process are:

PARKS/COMMUNITY FACILITIES	REDEVELOPMENT/ECONOMIC DEVELOPMENT	HOUSING DEVELOPMENTS/PROGRAMS	INFRASTRUCTURE IMPROVEMENTS
<b><i>Completed Projects</i></b>			
	Business Park Restaurant Pad	Oak Knoll Villas Acquisition	Midland Road Improvements
	Phase I – “Poway- Your First Choice” Campaign		Mino De Oro Left Hand Turn Lane
	Hampton Inn Hotel		Directional Signage Program
<b><i>Upcoming and in Process</i></b>			
Old Poway Park Train Depot	Sale or lease of Business Park Restaurant Site	The Meadows Affordable Single Family Development	Espola Road Water Line Improvements
Big Stone Lodge Passive Park	Phase II – “Poway - Your First Choice” Campaign	Brighton Avenue Multi-Family Apartments	Oak Knoll Street and Sewer Improvements
Community Park Master Plan		Oak Knoll Villas Rehabilitation	

# DIRECTOR OF REDEVELOPMENT SERVICES

*Redevelopment Services Department  
Division Number: 1010*

## ACTIVITY DESCRIPTION

The Director of Redevelopment Services Division manages the Redevelopment, Economic Development and Housing Program Divisions. This Division implements programs that enhance, support, and sustain a high quality of life for Poway residents. Division activities include business attraction, retention and expansion; blight elimination; commercial revitalization, property acquisition and maintenance, and creation of affordable housing opportunities for all Poway residents.

## ACTIVITY GOALS AND OBJECTIVES

- Administer the Community Development Block Grant (CDBG) Program;
- Complete 5-year Redevelopment and Housing Implementation Plan;
- Enhance management of Poway Royal Estates Mobilehome Park;
- Administer the Agency’s affordable housing programs and oversee activities related to the Agency’s affordable housing developments;
- Secure a restaurant for the Business Park restaurant site next to the Hampton Inn & Suites;
- Maintain quality of the Poway Business Park through implementation of a business attraction, expansion, and retention program;
- Enhance the “Poway – Your First Choice” local branding and educational campaign in conjunction with the Poway Chamber of Commerce;
- Improve the integrity of the Poway Road corridor/Poway Road of Cars;
- Continued monitoring and maintenance of all Agency-owned properties;
- Continued monitoring and facilitation of environmental remediation of contaminated properties; and
- Continue Community Park revitalization efforts and ensure design connectivity with Town Center project.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Expense Credits – Administrative support for Housing operations now accounted for under City/Agency cost allocation (Budget by Fund)

\$111,340

# DIRECTOR OF REDEVELOPMENT SERVICES

*Redevelopment Services Department*

*Division No: 1010*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	88 Director of Redevel. Services	1.00	1.00	1.00	1.00	1.00
	69 Sr. Management Analyst	1.00	1.00	1.00	1.00	1.00
	49 Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	36 Intern	0.24	0.24	-	0.24	0.24
	Agency Members (5)					
	<b>Total Authorized Positions (FTE)</b>	<b>3.24</b>	<b>3.24</b>	<b>3.00</b>	<b>3.24</b>	<b>3.24</b>
1110	Salaries - Regular	233,311	252,289	282,540	287,320	283,010
1120	Salaries - Special	3,840	4,200	5,400	5,400	3,600
1130	Salaries - Part Time	5,600	7,869	-	8,062	7,150
1140	Salaries - Overtime	1,010	383	2,070	1,000	500
1199	Vacation & S/L Adjustment	8,031	1,346	-	-	-
1300	Employee Benefits	97,281	103,540	118,400	123,126	129,210
	<b>Total Personnel</b>	<b>349,073</b>	<b>369,627</b>	<b>408,410</b>	<b>424,908</b>	<b>423,470</b>
<b>Operations and Maintenance</b>						
1702B	Fees-Outside Attorney	195	-	-	-	-
1704	Audit Fees	45,625	31,177	34,140	34,140	33,000
1799	Other Professional Fees	10,724	-	-	-	-
3110	Reimbursed Mileage	4,327	4,529	5,700	5,700	4,100
3140	Travel and Meetings	4,340	4,062	9,220	4,795	6,270
3310	Telephone	2,144	85	1,140	300	150
3311	Cell Phones & Pagers	-	626	1,080	1,080	1,080
3320	Postage	4,115	26	1,810	500	500
4120	Other Contractual Services	-	180	180	180	180
4308	R&M Equipment	519	178	370	370	800
4710	Office & Stationery Supplies	3,256	1,966	3,700	1,858	5,500
4760	Operating Supplies	4,852	1,324	2,190	1,121	800
4799	Other Supplies & Materials	114	-	-	-	-
4908	Education and Training	3,703	1,931	5,710	3,200	4,100
4922	Printing	11,246	3,304	4,730	1,000	3,730
4924	Publications and Dues	18,407	14,171	20,640	20,640	24,570
4932	Advertising	1,188	-	1,400	350	2,500
4934	Recruitment	60	-	-	-	-
5106	Expense Credits	-	(80,143)	(111,340)	(111,340)	-
5530	Capital Outlay Rental - Office Equipment	6,260	6,260	6,260	6,260	6,260
5710	Admin. Cost - General	1,989,799	-	50,000	50,000	50,000
	<b>Total Operations &amp; Maintenance</b>	<b>2,110,874</b>	<b>(10,324)</b>	<b>36,930</b>	<b>20,154</b>	<b>143,540</b>
<b>Capital Outlay</b>						
6122	Computer Equipment - Hardware & Software	719	1,208	-	210	-
6136	Telecommunications Equipment	633	-	-	-	-
	<b>Total Capital Outlay</b>	<b>1,352</b>	<b>1,208</b>	<b>-</b>	<b>210</b>	<b>-</b>
	<b>Division Total</b>	<b>2,461,299</b>	<b>360,511</b>	<b>445,340</b>	<b>445,272</b>	<b>567,010</b>

# REDEVELOPMENT

*Redevelopment Services Department*

*Division Number: 1020*

## ACTIVITY DESCRIPTION

The Redevelopment Division is responsible for the revitalization of commercial and residential property located within the Redevelopment Project Area.

The Division prepares redevelopment agreements and acquires, manages, and disposes of Agency-owned property in accordance with State and Federal law. Assets acquired by the Agency are managed by the Redevelopment Division, which includes the administration of the Agency-owned mobilehome parks under the Poway Housing Commission.

In addition, the Division administers State and Federal Environmental Protection Agency (EPA) grants to assess and clean up environmentally contaminated properties along Poway Road.

## ACTIVITY GOALS AND OBJECTIVES

- Complete the refunding of the Certificates of Participation for Poway Royal Estates Mobile Home Park;
- Collect attorney fees awarded to City related to suit regarding sale of Poway Royal Estates to Wakeland Housing and Development Corporation;
- Complete administration of the Federal Environmental Protection Agency (EPA) Grant;
- Continued monitoring and maintenance of all Agency-owned properties, including property leases and associated insurance requirements;
- Continued facilitation and monitoring of environmental remediation for A+ Auto Care and Twin Peaks properties, including coordination of approvals from San Diego County Department of Environmental Health; and
- Staff the Poway Housing Commission and conduct a minimum of two meetings per year.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Litigation Outside Attorney – Increased due to litigation associated with Poway Royal Validation Action and Bond Refunding; Collection of attorney fees from previous Poway Royal lawsuit

\$90,000

Special Studies

(20,000)

Other Professional Fees

(30,000)

Other Contractual Services – Previously being budgeted in Building Repair & Maintenance line item; Increased due to property management costs for newly acquired Town Center properties

+74,100

# REDEVELOPMENT

*Redevelopment Services Department*

*Division No: 1020*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title		Full Time Equivalents			
	78 Redevelopment Manager	1.00	1.00	1.00	0.50	-
	45 Senior Planner	-	-	-	-	1.00
	45 Administrative Assistant II	-	-	-	-	1.00
	53 Sr. Bldg. Maint. Wkr Temp. P/T	0.36	0.36	0.36	0.36	0.36
	Housing Commission	-	-	-	-	-
<b>Total Authorized Positions (FTE)</b>		<b>1.36</b>	<b>1.36</b>	<b>1.36</b>	<b>0.86</b>	<b>2.36</b>
1110	Salaries - Regular	102,036	105,102	108,260	46,633	135,560
1120	Salaries- Special	480	480	1,050	-	-
1130	Part Time Salaries	6,090	6,533	8,500	7,000	8,080
1140	Overtime Salaries	-	-	-	-	750
1199	Vacation & S/L Adjustment	4,101	5,460	-	4,927	-
1300	Employee Benefits	41,074	43,618	46,710	19,738	57,790
<b>Total Personnel</b>		<b>153,781</b>	<b>161,193</b>	<b>164,520</b>	<b>78,298</b>	<b>202,180</b>
<b>Operations and Maintenance</b>						
1702	Legal Fees	67,463	31,031	30,000	10,000	20,000
1702c	Litigation - City Attorney	11,887	3,151	5,000	5,000	8,000
1702d	Litigation - Other Attorney	52,450	59,666	30,000	178,912	120,000
1726	Special Studies	20,461	6,898	45,000	28,525	25,000
1799	Other Professional Fees	24,770	18,628	25,000	25,000	20,000
2110	Gas and Electricity	-	-	-	2,184	5,400
2200	Utilities-Other	-	-	-	635	1,000
3110	Reimbursed Mileage	3,290	3,567	3,470	2,040	1,640
3140	Travel and Meetings	485	46	550	6	-
3310	Telephone	1,213	347	500	236	100
3311	Cell Phones & Pagers	23	600	600	254	-
3320	Postage	20	70	200	100	200
4120	Other Contractual Services	-	917	-	-	74,100
4304	R&M Building	12,485	45,361	52,000	72,000	3,600
4308	R&M Equipment	169	178	350	194	-
4710	Office & Stationery Supplies	113	1,045	1,440	905	-
4760	Operating Supplies	684	580	700	100	300
4908	Education and Training	973	749	2,800	650	500
4922	Printing	81	-	2,310	500	500
4924	Publication & Dues	-	92	100	31	-
4932	Advertising	-	-	400	200	500
5530	Capital Outlay Rental - Office Equipment	460	460	460	460	460
5730	Intergovernmental Fees	754	599	650	579	600
<b>Total Operations &amp; Maintenance</b>		<b>197,781</b>	<b>173,985</b>	<b>201,530</b>	<b>328,511</b>	<b>281,900</b>
<b>Capital Outlay</b>						
		-	-	-	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Division Total</b>		<b>351,562</b>	<b>335,178</b>	<b>366,050</b>	<b>406,809</b>	<b>484,080</b>

# ECONOMIC DEVELOPMENT

Redevelopment Services Department  
Division Number: 1030

## ACTIVITY DESCRIPTION

The Economic Development Division's goal is to foster a strong and diverse economic base, which provides community with jobs, business vitality, and tax revenues. Revitalizing Poway's commercial corridors and continuing to promote the Poway Business Park provides an array of employment opportunities for Poway's local workforce. Together, the Poway Road corridor and Business Park provide the essential components of Poway's economic base and enables the City to continue programs and provide services that create and sustain a high quality of life for all Poway residents.

## ACTIVITY GOALS AND OBJECTIVES

- Secure a restaurant for the Business Park restaurant pad, including:  
Select a commercial broker to market the property; enter into Exclusive Negotiating Agreement with identified developer/restaurateur interest; and enter into a development agreement for the site.
- Maintain quality of the Poway Business Park, including:  
Strategic collaboration with the Poway Business Park Association and coordination of the annual meeting; conduct forty-eight business retention visits with firms located in the Business Park; interact with companies and brokers regarding business retention and recruitment; serve as a liaison regarding retail attraction and redevelopment opportunities; and match the newly relocated General Atomics Systems with local resources.
- Enhance the "Poway-Your First Choice" local educational and branding campaign in conjunction with the Poway Chamber of Commerce, including:  
Develop next phase of new materials and strategies; work with Cal State San Marcos and Poway Chamber of Commerce to produce a welcome package for new businesses and their employees; and continue print advertising, movie ads, banners, signage, and promotional giveaways.
- Improve the integrity of the Poway Road corridor/Poway Road of Cars, by:  
Facilitate reuse or redevelopment of vacant auto dealer properties; interact with commercial brokerage community regarding retail recruitment; and strategic coordination with the Poway Chamber of Commerce and the Poway Road of Cars.
- Revitalization of Community Park and design connectivity with the Town Center project, including:  
Complete the Community Park Master Plan, CEQA compliance, entitlements, and financing plan; continue to purchase properties located within the Town Center planning area; and ensure Community Park Master Plan provides connectivity with the Town Center planning area.

ECONOMIC DEVELOPMENT	FY 2008 ACTUAL	Mid Year 2009 ESTIMATED	FY 2010 PROJECTED
Sales Tax Revenues	\$12,123,150	\$10,630,763	\$9,68,210
<b>SIGNIFICANT ACTIVITY PROGRAM CHANGES</b>			<b>CHANGE</b>
Salaries & Employee Benefits – Moved Administrative Assistant III position to the Redevelopment Division			\$ (54,290)
Publications & Dues			(13,360)
Community Relations			(18,210)
Special Studies – Decreased activity related to Town Center project			(36,470)

# ECONOMIC DEVELOPMENT

*Redevelopment Services Department*

*Division No: 1030*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
Range	Position Title	Full Time Equivalents				
78	Economic Development Administrator	0.50	1.00	1.00	1.00	1.00
45	Administrative Assistant III	1.00	1.00	1.00	1.00	-
<b>Total Authorized Positions (FTE)</b>		1.50	2.00	2.00	2.00	1.00
1110	Salaries - Regular	74,317	139,792	148,490	148,490	108,260
1130	Salaries - Part Time	18,343	5,573	-	-	-
1140	Overtime Salaries	-	-	-	99	-
1199	Vacation & S/L Adjustment	(4,235)	3,682	-	-	-
1300	Employee Benefits	36,249	61,860	65,990	69,525	51,930
<b>Total Personnel</b>		124,674	210,907	214,480	218,114	160,190
<b>Operations and Maintenance</b>						
1510	Temporary Services	-	-	5,000	-	-
1702a	Fees- City Attorney	1,396	-	10,000	5,000	10,000
1702b	Fees - Other Attorney	11,488	6,351	63,997	338	60,000
1702c	Litigation-City Attorney	23	-	-	-	-
1726	Special Studies	13,770	45,370	83,469	51,207	47,000
1799	Other Professional Fees	60,294	11,511	55,711	9,511	74,000
3110	Reimbursed Mileage	975	2,477	3,990	2,500	2,620
3140	Travel and Meetings	3,024	5,168	6,410	3,326	1,000
3310	Telephone	1,328	1,180	-	575	200
3311	Cell Phones & Pagers	23	600	1,080	700	700
3320	Postage	2,281	4,029	5,900	2,900	3,000
4120	Other Contractual Services	26,494	31,235	55,260	55,260	48,000
4308	Equipment Repair & Maint.	169	178	350	350	-
4710	Office & Stationery Supplies	774	1,655	4,650	1,145	-
4760	Operating Supplies	315	2,542	4,300	575	4,000
4904	Community Relations	6,660	14,819	53,713	51,313	35,500
4908	Education & Training	-	584	3,430	3,093	2,450
4922	Printing	3,212	4,707	15,000	6,700	12,000
4924	Publications and Dues	3,022	13,294	14,564	14,364	1,000
4932	Advertising	11,394	14,149	24,721	24,721	28,000
5106	Expense Credits	-	(22,761)	(31,640)	(31,640)	-
5530	Capital Outlay Rental- Office Equipment	2,260	2,260	2,260	2,260	2,260
5730	Intergovernmental Fees	-	-	-	16	-
<b>Total Operations &amp; Maintenance</b>		148,902	139,348	382,165	204,214	331,730
<b>Capital Outlay</b>						
6122C	Computer Software	-	-	-	140	-
6414	Non-Structural Improvement	2,379	3,679	-	-	-
<b>Total Capital Outlay</b>		2,379	3,679	-	140	-
<b>Division Total</b>		275,955	353,934	596,645	422,468	491,920

# HOUSING PROGRAM

*Redevelopment Services Department  
Division Number: 1040*

## ACTIVITY DESCRIPTION

The Housing Division manages the Redevelopment Agency's Low Mod Housing Fund, leveraging it with County, State and Federal funds to maximize benefits to Poway. Housing Division staff work on projects and programs that bring about housing opportunities for working families and individuals. These efforts include land acquisition and development of multi- and single-family homes that are affordable to low and moderate incomes. Agency-sponsored developments are designed to be high-quality and energy efficient, reflect the community character, and provide amenities and programs that support each resident.

## ACTIVITY GOALS AND OBJECTIVES

### Development

- Complete construction and sale of 33 homes located on York Avenue and Metate Lane;
- Complete design, finance, and begin construction of a 77-unit town home development on Brighton Avenue;
- Complete financing and renovation of a 52-unit Oak Knoll Villas apartment on Oak Knoll Road;
- Complete design and entitlements for a multi-family development located on Monte Vista Road;
- Complete demolition of existing structures, determine ownership feasibility, and begin design of affordable housing development located on Evanston Drive; and
- Oversee removal of hazardous materials and environmental remediation of affordable housing site located on Twin Peaks Road.

### Programs

- Audit and inspect all affordable housing rental developments and homes for proper maintenance, rent and income compliance, and repayment of loans;
- Develop affordable housing programs at Poinsettia and Poway Royal Mobilehome Parks;
- Administer the HomeShare and Community Connections, Residential Rehabilitation Loan, Regional Winter Shelter, and Poway Royal Rent Subsidy Programs.
- Fund capacity building and predevelopment grants from the Housing Special Program fund;
- Develop and implement a foreclosure prevention outreach and education program;
- Staff the Redevelopment and Housing Advisory Committee; and
- Implement public information program regarding Poway's affordable housing projects and programs.

### Reporting

- Complete annual report to the State Department of Housing and Community Development; and
- Complete Housing Division portion of the 5-year Redevelopment and Housing Implementation Plan.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Other Professional Fees

(\$26,620)

# HOUSING PROGRAM

*Redevelopment Services Department*

*Division No: 1040*

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
Range	Position Title	Full Time Equivalents				
78	Housing Programs Manager	1.00	1.00	1.00	1.00	1.00
69	Sr. Housing Development Analyst	1.00	1.00	1.00	2.00	2.00
<b>Total Authorized Positions (FTE)</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
1110	Salaries - Regular	246,201	257,486	265,210	229,554	272,960
1130	Part Time Salaries	2,383	6,286	-	14,506	-
1199	Vacation & S/L Adjustment	(116)	1,834	-	4,211	-
1300	Employee Benefits	110,327	109,131	124,240	108,091	119,390
<b>Total Personnel</b>		<b>358,795</b>	<b>374,737</b>	<b>389,450</b>	<b>356,362</b>	<b>392,350</b>
<b>Operations and Maintenance</b>						
1510	Temporary Services	-	-	5,000	-	-
1702a	Fees- City Attorney	9,000	-	6,450	2,000	5,000
1702b	Fees- Other Attorney	16,016	10,514	48,000	20,000	20,000
1726	Special Studies	16,390	14,034	48,000	14,549	20,000
1799	Other Professional Fees	26,350	17,371	56,620	26,670	20,000
3110	Reimbursed Mileage	2,308	2,645	3,600	2,400	2,420
3140	Travel and Meetings	1,300	2,425	3,860	2,787	4,030
3310	Telephone	531	299	720	305	500
3311	Cell Phones & Pagers	46	600	600	600	600
3320	Postage	542	307	1,750	810	2,400
4308	Equipment Repair & Maint.	169	178	350	350	-
4710	Office & Stationery Supplies	1,739	1,277	1,800	1,248	-
4760	Operating Supplies	166	317	1,500	150	700
4904	Community Relations	544	12,898	16,650	7,500	5,000
4908	Education & Training	483	1,876	6,000	3,625	1,500
4922	Printing	323	156	9,849	6,974	5,000
4924	Publications and Dues	940	5,288	3,090	2,070	1,670
4932	Advertising	-	-	1,200	1,200	-
5530	Capital Outlay Rental - Office Equipment	1,360	1,360	1,360	1,360	1,360
5710	Administrative Overhead/Costs	-	102,904	142,980	142,980	-
<b>Total Operations &amp; Maintenance</b>		<b>78,207</b>	<b>174,449</b>	<b>359,379</b>	<b>237,578</b>	<b>90,180</b>
<b>Capital Outlay</b>						
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Division Total</b>		<b>437,002</b>	<b>549,186</b>	<b>748,829</b>	<b>593,940</b>	<b>482,530</b>

# POWAY ROYAL ESTATES MOBILEHOME PARK

*Housing Services  
Division Number: 1140*

## ACTIVITY DESCRIPTION

This Division reflects annual operating costs for Poway Royal Estates Mobilehome Park (Poway Royal/Park). The City of Poway purchased Poway Royal in January 1991. The Park is located at the northwest corner of Metate Lane and Community Road in Poway. The Park sits on 51 acres and consists of 399 spaces. Poway Royal is currently managed by Newport Pacific Capital Company.

The City Council has delegated the administration of Poway Royal Estates to the Poway Housing Commission. The Commission consists of five members who are appointed by the Mayor and City Council. The Commission meets a minimum of two times per year.

## ACTIVITY GOALS AND OBJECTIVES

Enhance management of Poway Royal Estates Mobilehome Park, including:

- Work with Newport Pacific Capital Company to hold a series of resident outreach workshops focused on specific Park issues;
- Review and update the Park Rules & Regulations;
- Reevaluation and make changes to the Resident Services Program;
- Reevaluate park security;
- Implement water conservation program and complete necessary upgrades at Park;
- Complete a comprehensive financial analysis and address financial structure of the Park;
- Facilitate removal of all non-resident RV's from RV storage area in Park; and
- Begin repair and replacement of the Park's infrastructure and common area facilities in accordance with the results of the 2009 Capital Reserve Replacement Study.

## SIGNIFICANT ACTIVITY PROGRAM CHANGES

## CHANGE

Other Contractual Services	(\$61,695)
Building Repair & Maintenance	(\$12,000)
Space Rent	\$159,234
RV Storage & Laundry	(15,560)

# POWAY ROYAL MOBILEHOME PARK

## Housing Administration Department

Obj. Code	Expense Classification	2006-07 Actual	2007-08 Actual	2008-09 Approved	2008-09 Estimated	2009-10 Proposed
<b>Personnel Expense</b>						
	Range Position Title	Full Time Equivalents				
	29 Lifeguard	0.15	0.15	0.15	0.15	0.15
<b>Total Authorized Positions (FTE)</b>		0.15	0.15	0.15	0.15	0.15
1130	Salaries - Part Time	2,175	2,650	3,120	3,120	2,760
1300	Employee Benefits	32	322	350	350	230
<b>Total Personnel</b>		2,207	2,972	3,470	3,470	2,990
<b>Operations and Maintenance</b>						
1702	Legal Fees	-	-	-	-	8,000
2110	Gas and Electricity	466,500	469,536	633,810	633,810	633,810
2200	Other Utility Charges	330,786	355,852	450,700	450,700	439,980
2900	Trash Removal	62,206	80,788	87,170	89,350	87,470
3130	Vehicle Operations & Maintenance	824	599	620	589	10,860
3140	Travel and Meetings	1,328	2,830	2,480	3,007	-
3310	Telephone	5,693	5,836	5,050	5,050	1,090
3311	Cell Phones & Pagers	-	591	1,060	912	-
3320	Postage	824	1,124	550	1,648	1,800
4114	Janitorial Services	270	1,425	1,600	1,600	1,600
4116	Contract Landscape Maint.	20,110	35,368	34,000	34,000	34,000
4120	Other Contractual Services	556,795	558,856	575,660	476,560	516,910
4304	R&M Building	19,486	31,884	52,000	52,000	40,000
4308	R&M Equipment	12,421	9,664	12,890	12,890	15,170
4312	Outside Vehicle Repair & Maint.	794	1,940	2,580	2,851	2,580
4320	R&M Roadway	122,307	31,201	30,900	30,900	30,900
4332	Street Sweeping	3,520	3,360	4,420	4,420	4,420
4502	Chemicals	4,012	4,143	4,270	6,050	6,050
4516	Small Tools	326	444	400	484	400
4710	Office and Stationery Supplies	1,265	1,895	1,460	1,895	1,600
4720	Janitorial Supplies	1,598	2,394	1,800	3,862	3,500
4730	Photographic Supplies	331	842	600	600	800
4770	Landscaping Supplies	3,628	3,674	3,600	10,144	3,200
4799	Other Supplies & Materials	12,472	9,445	11,550	11,550	11,550
4904	Community Relations	1,734	1,482	720	860	900
4922	Printing	176	742	830	1,330	2,040
4924	Publications and Dues	1,042	1,045	1,500	1,500	1,500
4928	Uniforms and Laundry	2,879	3,089	3,400	3,355	600
4932	Advertising	511	40	300	300	300
5108	Insurance Premiums-Other	-	3,790	5,200	5,200	-
5500	Capital Outlay Rental-Vehicles & Facilities	191,660	191,660	191,660	191,660	191,660
5730	Intergovernmental Fees	90,976	95,434	96,030	96,030	96,030
<b>Total Operations &amp; Maintenance</b>		1,916,474	1,910,973	2,218,810	2,135,107	2,148,720
<b>Capital Outlay</b>						
6100	Office, Computer, Other Equipment	1,699	18,526	1,590	1,590	2,830
<b>Total Capital Outlay</b>		1,699	18,526	1,590	1,590	2,830
<b>Division Total</b>		1,920,380	1,932,471	2,223,870	2,140,167	2,154,540





**POWAY REDEVELOPMENT AGENCY  
PROGRAM OVERVIEW: 2009-10  
HOUSING PROGRAMS**

**POWAY REDEVELOPMENT AGENCY**

**PROGRAM OVERVIEW**

The Poway Redevelopment Agency's Housing Program Budget reflects the allocation of the Agency's financial resources for the purpose of providing specialized affordable housing services. The mix of programs funded for FY 2009-2010 provides a broad range of housing services, from emergency housing to ongoing rent subsidies for income qualified persons and families residing in City-owned mobilehome parks.

**SOURCE OF FUNDS**

Fund Title	Total Prior Appropriations	New Appropriations Fiscal 2009-10	Total Appropriations
RDA Admin. (437)	\$9,147,371	\$31,000	\$9,178,371
RDA Projects 2003 TAB (440)	200,000	-	200,000
Non-Prof Cap (472)	3,079,720	-	3,079,720
Low/Mod Housing (471)	\$25,472,673	\$75,000	25,547,673
2001 TABs (473)	3,760,433	-	3,760,433
<b>Total Sources</b>	<b>\$41,660,197</b>	<b>\$106,000</b>	<b>\$41,766,197</b>

**APPLICATION OF FUNDS**

Activity Classification	Total Prior Appropriations	New Appropriations Fiscal 2009-10	Total Appropriations
Housing Programs	\$41,660,197	\$106,000	\$41,766,197
Bond Proceeds	-	-	-
Low/Mod Housing Fund	-	-	-
<b>Total Budget</b>	<b>\$41,660,197</b>	<b>\$106,000</b>	<b>\$41,766,197</b>

**POWAY REDEVELOPMENT AGENCY**

**PROGRAM BUDGETS**

**HOUSING**

**5110 NORTH COUNTY REGIONAL WINTER SHELTER PROGRAM**

Annual funding for Poway's pro-rata share of the North County Regional Winter Shelter Program. This program runs from December to February providing over 100 beds to the homeless and is operated by The Alliance for Regional Solutions, a non-profit coalition.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
RDA Admin. (437)	\$10,111	\$ -	\$10,111
<b>Total Budget</b>	<b>\$10,111</b>	<b>\$ -</b>	<b>\$10,111</b>
Expenditures & Encumbrances	10,111		10,111
<i>City Funding (Not included in Housing Programs Summary)</i>			
CDBG (241)	13,000	\$13,000	26,000
Expenditures & Encumbrances	10,111	-	10,111
<i>Total Funding</i>			
<b>Total Budget</b>	<b>23,111</b>	<b>\$13,000</b>	<b>\$36,111</b>
Remaining Budget	\$2,889		\$2,889

**5949 OAK KNOLL VILLAS AFFORDABLE HOUSING**

Agency loan to non-profit housing developer for the acquisition and rehabilitation of a 52-unit apartment complex located on Oak Knoll Road. As part of this project, these units will be converted to affordable rents for low- and very-low income households. Rehabilitation is expected to be complete by the end of 2009.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
RDA Admin. (437)	\$8,062,000	\$ -	\$8,062,000
<b>Total Budget</b>	<b>\$8,062,000</b>	<b>\$ -</b>	<b>\$8,062,000</b>
Expenditures & Encumbrances	5,411,142	2,650,858	8,062,000
Remaining Budget	\$2,650,858		\$ -

**5967 POWAY MOBILEHOME RENT SUBSIDY PROGRAM**

Initiated in 1991, the Mobilehome Rent Subsidy Program provides monthly rental assistance to income qualified households residing in the Poway Royal Estates Mobilehome Park. The program provides a rent credit of \$100 per month to participating households whose incomes do not exceed 55% of the area median income. Participating households must have lived in their Park for at least two years and cannot be delinquent in payment of rent. Currently there are 28 participating households.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
RDA Admin. (437)	\$1,020,260	\$31,000	\$1,051,260
<b>Total Budget</b>	<b>\$1,020,260</b>	<b>\$31,000</b>	<b>\$1,051,260</b>
Expenditures & Encumbrances	1,001,461	49,799	1,051,260
Remaining Budget	\$18,799		\$ -

**POWAY REDEVELOPMENT AGENCY**

**PROGRAM BUDGETS**

**HOUSING**

**5968 MORTGAGE CREDIT CERTIFICATE PROGRAM**

This program assists low- and moderate-income, first-time home buyers to qualify for conventional home mortgages. The program allows qualified home buyers to receive an annual tax credit of up to 20% of the amount of the annual interest paid on their home loan. Participants adjust their Federal withholding tax during the year in anticipation of this tax credit, making additional income available for monthly mortgage payments. Lenders factor this additional income into the equation for determining loan qualification. The Mortgage Credit Certificate Program is administered by Affordable Housing Applications, through a cooperative agreement with the County of San Diego.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
RDA Admin. (437)	\$55,000	\$ -	\$55,000
<b>Total Budget</b>	<b>\$55,000</b>	<b>\$ -</b>	<b>\$55,000</b>
Expenditures & Encumbrances	17,173		17,173
Remaining Budget	\$37,827		\$37,827

**5971 CDBG RESIDENTIAL REHABILITATION LOAN PROGRAM**

Poway's Residential Rehabilitation Loan Program provides low-income Poway homeowners with forgivable, zero-interest loans up to \$10,000 for home improvement projects. This program is funded entirely with Community Development Block Grant (CDBG) funds.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
<i>City Funding (Not included in Housing Program Summary)</i>			
CDBG Grants (241)	\$1,779,255	\$40,994	\$1,820,249
<b>Total Budget</b>	<b>\$1,779,255</b>	<b>\$40,994</b>	<b>\$1,820,249</b>
Expenditures & Encumbrances	1,716,765	40,994	1,757,759
Remaining Budget	\$62,490		\$62,490

**5976 MONTE VISTA AFFORDABLE HOUSING**

Acquisition, demolition, and development of an affordable multi-family development located on Monte Vista Road. This project is currently in design and will be presented to the City Council and Redevelopment Agency for consideration in early 2010.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
Low/Mod Housing (471)	\$4,962,500	\$ -	\$4,962,500
<b>Total Budget</b>	<b>\$4,962,500</b>	<b>\$ -</b>	<b>\$4,962,500</b>
Expenditures & Encumbrances	1,375,086		1,375,086
Remaining Budget	\$3,587,414		\$3,587,414

**POWAY REDEVELOPMENT AGENCY**

**PROGRAM BUDGETS**

**HOUSING**

**5978 BRIGHTON AFFORDABLE HOUSING**

Acquisition, demolition, relocation, and development of a 72-unit affordable multi-family development located on Brighton Avenue. This project was approved by the City Council and Redevelopment Agency in February 2009. Currently, the project is competing for a Federal tax credit allocation. If successful, construction is expected to begin in late 2009.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
Low/Mod Housing (471)	\$8,916,753	\$ -	\$8,916,753
<b>Total Budget</b>	<b>\$8,916,753</b>	<b>\$ -</b>	<b>\$8,916,753</b>
Expenditures & Encumbrances	3,654,548	5,262,205	8,916,753
Remaining Budget	\$5,262,205		\$ -

**5983 HOUSING SPECIAL PROGRAM FUND**

The Housing Special Program Fund provides funding for Poway based affordable housing predevelopment costs, outreach and education activities. This fund is also used to issue grants to local non-profit organizations for capacity building activities.

Funding Source	Appropriations		
	Through 6/30/06	FY 2006-07 to FY 2008-09	Total Project
Non-Prof Cap (472)	\$3,079,720	\$ -	\$3,079,720
<b>Total Budget</b>	<b>\$3,079,720</b>	<b>\$ -</b>	<b>\$3,079,720</b>
Expenditures & Encumbrances	2,746,875	-	2,746,875
Remaining Budget	\$332,845		\$332,845

**5984 TOWN CENTER AFFORDABLE HOUSING**

Acquisition, demolition and development of a multi-family, senior affordable housing development on a 2.5-acre site located on Poway Road in the Town Center Planning Area.

Funding Source	Appropriations		
	Through 6/30/06	FY 2006-07 to FY 2008-09	Total Project
Low/Mod Housing (471)	\$250,000	\$ -	\$250,000
2001 TABs (473)	2,259,779	-	2,259,779
<b>Total Budget</b>	<b>\$2,509,779</b>	<b>\$ -</b>	<b>\$2,509,779</b>
Expenditures & Encumbrances	2,469,114	-	2,469,114
Remaining Budget	\$40,665		\$40,665

**POWAY REDEVELOPMENT AGENCY**

**PROGRAM BUDGETS**

**HOUSING**

**5986 EVANSTON AFFORDABLE HOUSING**

Acquisition, demolition, and development of a for-sale affordable housing development for first-time homebuyers. Additional project funding will be requested prior to development.

Funding Source	Appropriations		
	Through 6/30/06	FY 2006-07 to FY 2008-09	Total Project
RDA Projects (2003 TAB)	\$200,000	\$ -	\$200,000
Low/Mod Housing (471)	\$354,020	\$75,000	\$429,020
2001 TABs (473)	1,500,654	-	1,500,654
<b>Total Budget</b>	<b>\$2,054,674</b>	<b>\$75,000</b>	<b>\$2,129,674</b>
Expenditures & Encumbrances	2,007,930	121,744	2,129,674
Remaining Budget	\$46,744		\$ -

**5989 TWIN PEAKS AFFORDABLE HOUSING**

Acquisition, remediation, and development of a 2.5 acre parcel as for-sale affordable housing development for first-time homebuyers.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
Low/Mod Housing (471)	\$970,000	\$ -	\$970,000
<b>Total Budget</b>	<b>\$970,000</b>	<b>\$ -</b>	<b>\$970,000</b>
Expenditures & Encumbrances	925,232	-	925,232
Remaining Budget	\$44,768		\$44,768

**5990 THE MEADOWS AFFORDABLE HOUSING**

Development of 33 for-sale affordable homes on Metate Lane and York Avenue for low and moderate income buyers.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
Low/Mod Housing (471)	\$9,500,000	\$ -	\$9,500,000
<b>Total Budget</b>	<b>\$9,500,000</b>	<b>\$ -</b>	<b>\$9,500,000</b>
Expenditures & Encumbrances	4,368,864	-	4,368,864
Remaining Budget	\$5,131,136		\$5,131,136

**5993 SYCAMORE AVENUE AFFORDABLE HOUSING**

Acquisition of site for future affordable housing.

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
Low/Mod Housing (471)	\$519,400	\$ -	\$519,400
<b>Total Budget</b>	<b>\$519,400</b>	<b>\$ -</b>	<b>\$519,400</b>
Expenditures & Encumbrances	458,482	-	458,482
Remaining Budget	\$60,918		\$60,918

POWAY REDEVELOPMENT AGENCY

PROGRAM BUDGETS

HOUSING

HOUSING PROGRAMS SUMMARY

Funding Source	Projected Through 6/30/2009	FY 2009-10	Total Program
RDA Admin. (437)	\$9,147,371	\$31,000	\$9,178,371
RDA Projects 2003 TAB (440)	\$200,000	-	\$200,000
Non-Prof Cap (472)	\$3,079,720	-	\$3,079,720
Low/Mod Housing (471)	25,472,673	75,000	25,547,673
2001 TABs (473)	3,760,433	-	3,760,433
<b>Total Budget</b>	<b>\$41,660,197</b>	<b>\$106,000</b>	<b>\$41,766,197</b>
Expenditures & Encumbrances	24,446,018	8,084,606	32,530,624
Remaining Budget	\$17,214,179		\$9,235,573



**POWAY REDEVELOPMENT AGENCY  
FINANCIAL PROGRAM: 2009-10  
CAPITAL IMPROVEMENT PROGRAM**

**POWAY REDEVELOPMENT AGENCY**  
**CAPITAL IMPROVEMENT PROGRAM OVERVIEW**

Activity Classification	Active Projects Total Prior Appropriations	New Appropriations FY 2009-10	Total Appropriations
Intergovernmental Projects	\$ -	\$ -	\$ -
Streets & Highways	22,052,359	-	22,052,359
Traffic Signals	-	-	-
Flood Control & Drainage	-	-	-
Government Buildings	3,310,230	-	3,310,230
Parks and Open Space	3,316,874	3,300,000	6,616,874
Water Improvements	5,464,000	-	5,464,000
Sewer Improvements	5,464,000	-	5,464,000
Housing Projects	-	-	-
Revitalization Projects	4,524,770	-	4,524,770
<b>Total Budget</b>	<b>\$44,132,233</b>	<b>\$3,300,000</b>	<b>\$47,432,233</b>

**OVERVIEW COMMENTARY**

The Poway Redevelopment Agency's Capital Improvement Program represents an effort to allocate the potential financial resources of the Agency in a manner which will benefit the Paguay Project Area. Contained within the Agency's work program are projects designed to eradicate blighting conditions outlined in the Paguay Redevelopment Plan.

The Poway Redevelopment Agency amended the Redevelopment Plan in 1993. As part of the amendment process, the Agency is required to meet and consult with affected taxing entities. Further, redevelopment law requires the Agency to pay an affected taxing entity that amount of money which the Agency determines is appropriate to alleviate the financial burden or detriment caused to such entity by a plan adoption or amendment. The Redevelopment Agency has negotiated with each entity and has approved tax-sharing agreements with each of the taxing entities in order to alleviate the financial detriment.

The Projects described in this budget fall into the following ten major categories: Intergovernmental Projects, Streets and Highways, Traffic Signals, Flood Control and Drainage, Government Buildings, Parks and Open Space, Water Improvements, Sewer Improvements, Housing Projects and Revitalization Projects. The pages that follow cover the active projects in each of these categories.

For FY 2009-10, the Agency's Capital Improvement Program focuses on completion of previously funded projects. It is anticipated that the Agency will issue additional bonds within the next two years, supported by additional capacity in the Agency's primary funding source, Property Tax increment. These bond funds will be a major source of funding for an updated 5-year Capital Improvement Program. In the interim, new projects will be funded on a priority basis using remaining Agency project funds.

**POWAY REDEVELOPMENT AGENCY**  
**CAPITAL IMPROVEMENT PROGRAM OVERVIEW**

**Source and Application of Funds**  
**FY 2009-10**

**Funding Sources:**

RDA Capital Funds	\$3,300,000
Bond Proceeds	-
Low/Mod Housing Fund	-
Non-Profit Capacity Fund	-

<b>Total Sources</b>	<b>\$3,300,000</b>
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**Funding Applications:**

Intergovernmental Projects	\$ -
Streets & Highways	-
Traffic Signals	-
Flood Control & Drainage	-
Government Buildings	-
Parks and Open Space	3,300,000
Water Improvements	-
Sewer Improvements	-
Housing Projects	-
Revitalization Projects	-

<b>Total Applications</b>	<b>\$3,300,000</b>
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POWAY REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM

STREETS AND HIGHWAYS

**52001 POWAY ROAD & COMMUNITY ROAD LEFT TURN LANE**

This project will extend the eastbound left turn lane on Poway Road at Community Road to increase the level of service at this intersection

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2003 TAB)	\$220,000	\$ -	220,000
<b>Total Budget</b>	\$220,000	\$ -	\$220,000

**5260 MIDLAND ROAD IMPROVEMENTS**

This project constructed improvements to Midland Road between Aubrey Street and Edgemoor Street in the Old Poway Park area. Improvements were made to portions of Edgemoor Street, Temple Street, Adrian Street, and the unnamed street behind the Old Poway Village Shopping Center, consisting of diagonal parking, new paving, decorative sidewalks, street lighting, drainage improvements, landscaping, and improvements to the Farmers Market Parking Lot.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2001 TAB)	\$1,567,840		\$1,567,840
RDA Projects (2003 TAB)	4,831,494		4,831,494
<b>Total Budget</b>	\$6,399,334	\$0	\$6,399,334

*City Funding (Not included in Streets Improvements Summary)*

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
General (100)	\$277,000		\$277,000
Street Development (222, 232)	520,475		520,475
Drainage (232)	350,000		350,000
<b>Total Budget</b>	\$1,147,475	\$0	\$1,147,475
<i>Total Funding</i>			
<b>Total Budget</b>	\$7,546,809	\$0	\$7,546,809

POWAY REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM

STREETS AND HIGHWAYS

5282 TITAN AND ESPOLA LEFT TURN LANES

This project will reconfigure the existing intersection to provide dual left-turn lanes for the northbound traffic from Espola Road onto westbound Titan Way or to the Poway High School Parking lots. The proposed improvements will improve the intersection levels of Service from LOS D to LOS B and relieve congestion on Espola Road south of Titan during school peak hours.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2003 TAB)	\$337,400	\$0	\$337,400
<b>Total Budget</b>	<b>\$337,400</b>	<b>\$0</b>	<b>\$337,400</b>

5288 POWAY TOWN CENTER

This project funding will be used for property acquisition over the next several years. The start of planning documents and improvements is dependant on economic conditions.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2001 TAB)	\$200,302	\$ -	\$200,302
RDA Projects (2003 TAB)	7,799,698	-	7,799,698
Low/Mod Housing (471)	33,775	-	33,775
<b>Total Budget</b>	<b>\$8,033,775</b>	<b>\$ -</b>	<b>\$8,033,775</b>

5292 ESPOLA ROAD WIDENING EIR

This project will complete the environmental study for the widening of Espola Road using a three-lane alternative design. The work includes preliminary design (30%) of the improvements, environmental and traffic studies, as well as preparation of a Draft and Final EIR.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2001 TAB)	\$1,793,200	\$ -	\$1,793,200
<b>Total Budget</b>	<b>\$1,793,200</b>	<b>\$ -</b>	<b>\$1,793,200</b>

*City Funding (Not included in Streets Improvements Summary)*

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
Federal Grants (253)	\$290,000	\$ -	\$290,000
<b>Total Budget</b>	<b>\$290,000</b>	<b>\$ -</b>	<b>\$290,000</b>
<i>Total Funding</i>			
<b>Total Budget</b>	<b>\$2,083,200</b>	<b>\$ -</b>	<b>\$2,083,200</b>

**POWAY REDEVELOPMENT AGENCY**

**CAPITAL IMPROVEMENT PROGRAM**

**STREETS AND HIGHWAYS**

**5298 OAK KNOLL ROAD IMPROVEMENTS**

This project includes pavement widening, undergrounding of existing overhead utilities, a raised pedestrian crosswalk, curb, gutter, sidewalk, driveways, a signal modification, drainage improvements, and retaining walls along Oak Knoll Road from Poway Road to Carriage Road and along the west side of Carriage Road from Oak Knoll Road to Buckley Street.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2001 TAB)	\$2,533,450	\$ -	\$2,533,450
RDA Projects (2003 TAB)	2,530,700	-	2,530,700
<b>Total Budget</b>	<b>\$5,064,150</b>	<b>\$ -</b>	<b>\$5,064,150</b>

**5910 DIRECTIONAL SIGNAGE**

This project installs directional signage to major destinations within the City at key locations throughout

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436, 437)	\$204,500	\$ -	\$204,500
<b>Total Budget</b>	<b>\$204,500</b>	<b>\$ -</b>	<b>\$204,500</b>

**STREETS AND HIGHWAYS SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436-437)	\$ 204,500)	\$ -	\$204,500
RDA Projects (2001 TAB)	6,094,792	-	6,094,792
RDA Projects (2003 TAB)	15,719,292	-	15,719,292
Low/Mod Housing (471)	33,775	-	33,775
<b>Total Budget</b>	<b>\$22,052,359</b>	<b>\$ -</b>	<b>\$22,052,359</b>

**POWAY REDEVELOPMENT AGENCY**

**CAPITAL IMPROVEMENT PROGRAM**

**GOVERNMENT BUILDINGS**

**5540 FINE ARTS CENTER**

This project provides funding assistance for a facility dedicated to the exposition of and instruction in the fine arts.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436, 438)	\$2,074,646	\$400,000	\$2,474,646
RDA Projects (2001 TAB)	663,084	(400,000)	263,084
<b>Total Budget</b>	<b>\$2,737,730</b>	<b>\$ -</b>	<b>\$2,737,730</b>

**5543 BIG STONE LODGE**

This project will demolish the existing roof and exterior structures leaving the stonewalls intact. The site will be developed into a passive park, which will include minor landscaping, lighting, and fencing. The reduction to the appropriation is due to a change in scope from the original project.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2003 TAB)	\$356,000	\$ -	\$356,000
<b>Total Budget</b>	<b>\$356,000</b>	<b>\$ -</b>	<b>\$356,000</b>

**5544 FIRE STATION III GRADING IMPROVEMENTS**

This project includes modifying the previously graded area behind Fire Station III to achieve a more natural slope.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436)	\$216,500	\$ -	\$216,500
<b>Total Budget</b>	<b>\$216,500</b>	<b>\$ -</b>	<b>\$216,500</b>

**GOVERNMENT BUILDINGS SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (434-436)	\$2,291,146	\$400,000	\$2,691,146
RDA Projects (2001 TAB)	663,084	(400,000)	263,084
RDA Projects (2003 TAB)	356,000	-	356,000
<b>Total Budget</b>	<b>3,310,230</b>	<b>\$ -</b>	<b>\$3,310,230</b>

**POWAY REDEVELOPMENT AGENCY**

**CAPITAL IMPROVEMENT PROGRAM**

**PARKS AND OPEN SPACE**

**5622 PARK MAINTENANCE FACILITY**

This project converts the vacant Midland Veterinary Clinic for use as a maintenance building for the Park Maintenance division.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2003 TAB)	\$125,000	\$ -	\$125,000
<b>Total Budget</b>	\$125,000	\$ -	\$125,000

**5641 OLD POWAY PARK FACILITIES**

This final phase of the project will replace the existing ties on the trestles that cross the creek running through Old Poway Park and restoration of the cable car at a cost of \$50,880.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (1989 TAB)	\$158,000	\$ -	\$158,000
RDA Projects (2003 TAB)	1,144,008	-	1,144,008
<b>Total Budget</b>	\$1,302,008	\$ -	\$1,302,008

**5649 OLD POWAY TRAIN DEPOT**

This project involves the construction of a period-style train depot on the northwest corner of Temple Street in Old Poway Park.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2001 TAB)	\$890,990	\$ -	\$890,990
RDA Projects (2003 TAB)	798,876	-	798,876
<b>Total Budget</b>	\$1,689,866	\$ -	\$1,689,866

**5660 COMMUNITY PARK MASTER PLAN**

The project funds the design for the renovation of 26.6-acre Poway Community Park, including existing facilities and sports fields. The goal of the design is to expand the park's capacity for recreation services, and increase the active and passive green spaces.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436, 438)	\$200,000	\$ -	\$200,000
RDA Projects (2003 TAB)	-	-	-
<b>Total Budget</b>	\$200,000	\$0	\$200,000

**POWAY REDEVELOPMENT AGENCY**

**CAPITAL IMPROVEMENT PROGRAM**

**PARKS AND OPEN SPACE**

**5661 SYNTHETIC TURF**

To address the community's request for additional sports fields and respond to Poway's current water shortage, staff proposes that Poway spend \$3.3 million of redevelopment funds to convert three grass fields to synthetic turf. The Poway Redevelopment Agency will provide the necessary funding for this project, and Poway Unified School District (PUSD) will assume responsibility for the installation and maintenance of the synthetic turf. The Agency's contribution toward this project will be used to fund installation costs only, ongoing maintenance costs will be provided by PUSD. If this project is approved by the City Council, the City will need to undertake amendments to the existing Joint-Use agreement with PUSD to reflect the synthetic turf conversion.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (438)	-	\$2,900,000	\$2,900,000
RDA Projects (2003 TAB)	-	400,000	400,000
<b>Total Budget</b>	<b>\$ -</b>	<b>\$3,300,000</b>	<b>\$3,300,000</b>

**PARKS AND OPEN SPACE SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (432-438)	\$358,000	\$2,900,000	\$3,258,000
RDA Projects (2001 TAB)	890,990	-	890,990
RDA Projects (2003 TAB)	2,067,884	400,000	2,467,884
<b>Total Budget</b>	<b>\$3,316,874</b>	<b>\$3,300,000</b>	<b>\$6,616,874</b>

POWAY REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM

WATER UTILITIES

**5716 ESPOLA ROAD WATER MAIN**

This project will install a water main pipeline in Espola Roadway from Titan Way to Twin Peaks Road, which will increase the capacity to meet the ultimate demands in southern Poway and add pipeline supply redundancy.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Capital (436, 438)	\$2,714,000	\$ -	\$2,714,000
RDA Projects (2003 TAB)	2,750,000	-	2,750,000
<b>Total Budget</b>	<b>\$5,464,000</b>	<b>\$ -</b>	<b>\$5,464,000</b>

**WATER UTILITIES SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Capital (436)	\$2,714,000	\$ -	\$2,714,000
RDA Projects (2003 TAB)	2,750,000	-	2,750,000
<b>Total Budget</b>	<b>\$5,464,000</b>	<b>\$ -</b>	<b>\$5,464,000</b>

POWAY REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM

SEWER UTILITIES

**5806 OAK KNOLL SEWER**

Project includes the construction of approximately 5,600 linear feet of new 27-inch and 30-inch sewer pipeline to replace an existing trunk sewer, and approximately 3,800 linear feet of new 8-inch diameter sewer main.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436-439)	\$1,230,535	\$ -	\$1,230,535
RDA Projects (2001 TAB)	2,649,698	-	2,649,698
RDA Projects (2003 TAB)	280,099	-	280,099
<b>Total Budget</b>	<b>\$4,160,332</b>	<b>\$ -</b>	<b>\$4,160,332</b>

**SEWER UTILITIES SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (436-439)	\$1,230,535	\$ -	\$1,230,535
RDA Projects (2001 TAB)	2,649,698	-	2,649,698
RDA Projects (2003 TAB)	280,099	-	280,099
<b>Total Budget</b>	<b>\$4,160,332</b>	<b>\$ -</b>	<b>\$4,160,332</b>

**POWAY REDEVELOPMENT AGENCY**

**CAPITAL IMPROVEMENT PROGRAM**

**REVITALIZATION**

**5909 BUSINESS PARK HOTEL & RESTAURANT**

This project was used for acquisition of an approximately 4-acre site located in the Poway Business Park. The parcel was subsequently divided into two parcels, one of which was sold to Ocean Park Hotels for the development of a Hampton Inn & Suites in September 2008. The remaining 1.23 acre parcel has been retained by the Redevelopment Agency for a future restaurant development.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (438)	\$2,199,770	\$ -	\$2,199,770
RDA Projects (2001 TAB)	1,600,000	-	1,600,000
<b>Total Budget</b>	<b>\$3,799,770</b>	<b>\$ -</b>	<b>\$3,799,770</b>

**5957 VALLEY ELEMENTARY SCHOOL IMPROVEMENTS**

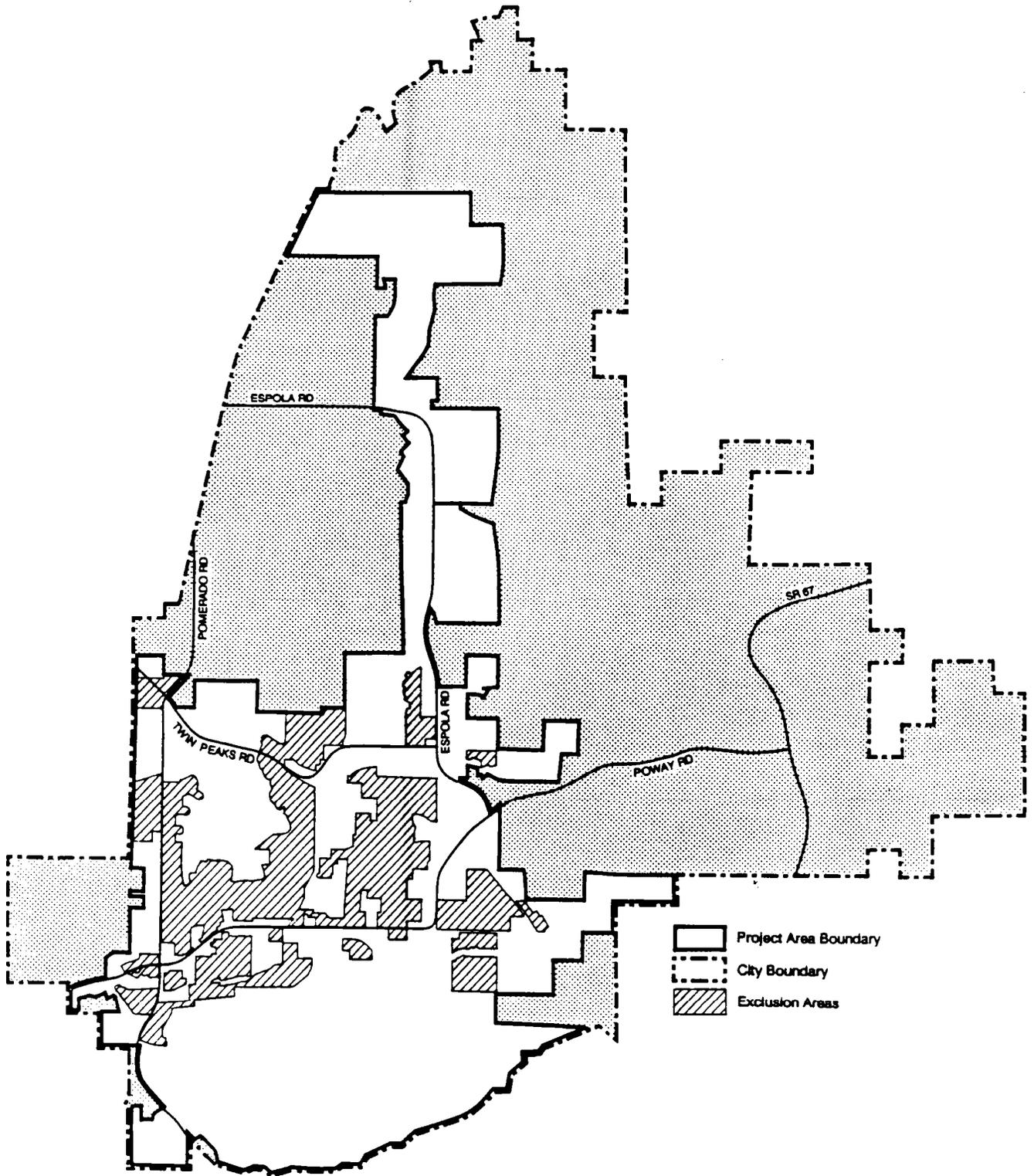
This project will fund the right of way improvements for Valley Elementary School. The Improvements will include sidewalk, lighting, fencing, and landscaping.

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (2001 TAB)	\$725,000	\$ -	\$725,000
<b>Total Budget</b>	<b>\$725,000</b>	<b>\$ -</b>	<b>\$725,000</b>

**REVITALIZATION PROJECTS SUMMARY**

Funding Source	Appropriations		
	Through 6/30/09	FY 2009-10	Total Project
RDA Projects (438)	\$2,199,770	\$ -	\$2,199,770
RDA Projects (2001 TAB)	2,325,000	-	2,325,000
<b>Total Budget</b>	<b>\$4,524,770</b>	<b>\$ -</b>	<b>\$4,524,770</b>

# PAGUAY REDEVELOPMENT PROJECT AREA



- Project Area Boundary
- City Boundary
- Exclusion Areas

**RESOLUTION NO. 09-** **APPENDIX A**  
**ADOPTING FY 2009-10**  
**FINANCIAL PROGRAM**

RESOLUTION NO. 09-

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF POWAY, CALIFORNIA,  
APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE  
FISCAL YEAR 2009-10  
AND APPROPRIATING THE FUNDS NECESSARY TO  
MEET THE EXPENDITURE SET FORTH THEREIN

I. ADOPTION OF ANNUAL BUDGET

WHEREAS, the City Manager of the City of Poway has submitted to the City Council of the City of Poway a 2009-10 Fiscal Years Operating Budget in the amount of \$72,627,524; a Multi-Year Project/Program Budget of \$1,421,550; Bond Redemption of \$8,030,360, and Loan/Transfer activity of \$2,000,000; and reflecting estimated General Fund revenues of \$31,283,110, proposed General Fund operating expenditures of \$33,275,149, Multi-Year Project/Program expenditures of \$65,000, operating transfers and loan activity of \$1,134,305 and

WHEREAS, the City Council of the City of Poway has heretofore considered said budget and fixed the date of June 2 as the date for holding public hearings relative to its adoption; and

WHEREAS, following duly given notice, the City Council of the City of Poway did hold such public hearing, receiving, considering and evaluating all public comments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Poway as follows:

Section 1: The City Manager's proposed 2009-10 Fiscal Year Budget for general and special City purposes is hereby amended as shown on the attached Exhibit A.

Section 2: The City Manager's proposed 2009-10 Budget for general and special City purposes, as amended in Section 1, is approved and adopted in the amount of \$72,627,524 for expenditures and \$79,110,630 in revenues.

Section 3: The monies necessary to offset the expenses incurred as detailed in the 2009-10 budget document, as adopted by the City Council for the City of Poway pursuant to Section 2 hereof, are authorized by this section to be appropriated out of the funds available to the City during the 2009-10 Fiscal Year.

Section 4: The City Manager is authorized to make such changes in department operating and capital improvement budget totals during the 2009-2010 Fiscal Year as may be, from time to time, deemed desirable and necessary in order to meet the City's needs.

Section 5: The City Manager is authorized to reappropriate prior year's unexpended encumbered funds as of June 30, 2009, for work in progress.

Section 6: The Capital Improvement Projects of the City of Poway are in conformance with the City of Poway Comprehensive Plan as governed by Section 65402 of the California Government Code.

## II. APPROPRIATIONS OF FUND BALANCES

WHEREAS, it has been determined that appropriating unappropriated reserve monies in various funds in a manner corresponding to the operational mode of the City is reasonable and proper; and

WHEREAS, funds established and monies appropriated shall not be considered as restricted totally in their availability and use and amounts may be adjusted between funds as necessary to serve the future needs of the City of Poway.

NOW, THEREFORE, the City Council of the City of Poway does hereby direct that any unappropriated balance in the General Fund as of June 30, 2009, shall be automatically appropriated into the Contingency Fund therein; and

That any unappropriated balance in the Water Fund as of June 30, 2009, shall be automatically appropriated into the Contingency Fund therein; and

That any unappropriated balance in the Sewer Fund as of June 30, 2009, shall be automatically appropriated into the Contingency Fund therein.

## III. COLLECTION AND EXPENDITURE OF DEVELOPER DEPOSITS

WHEREAS, deposits will be accepted in the Developer Deposit Fund (Fund 761) during the fiscal year based upon the levels of development activity; and

WHEREAS, the City is responsible for administering these deposits, including collection and disbursement of funds as necessary to pay for development services.

NOW, THEREFORE, be it resolved that the City Council hereby authorizes expenditures of developer deposit funds on hand at July 1, 2009, together with any funds collected during fiscal years 2009-10.

IV. CAPITAL IMPROVEMENT PROGRAM APPROPRIATIONS

WHEREAS, the financial plan provides for the appropriation of monies for Capital Improvement Projects; and

WHEREAS, these projects may span multiple fiscal years.

NOW, THEREFORE, the City Council hereby authorizes a continuing appropriation for the balances remaining in Capital Improvement Projects active as of June 30, 2009, and directs that the authorized appropriation shall be brought forward to be used in the fiscal years 2009-10 Capital Improvement Project program or until the completion of these projects.

V. COLLECTION AND EXPENDITURE OF BUILDING INSPECTION FEES

WHEREAS, fees collected by the City for building inspection services offset the City's contractual expenditures to provide inspection services.

NOW, THEREFORE, be it resolved that the City Council hereby authorizes the expenditure of all such fees collected during Fiscal Years 2009-10, at the discretion of the City Manager, provided that these fees be spent for the provision of said contractual building inspection services.

PASSED, ADOPTED AND APPROVED, by the City Council of the City of Poway, at a regular meeting thereof this 16th day of June 2009.

\_\_\_\_\_  
Don Higginson, Mayor

ATTEST:

\_\_\_\_\_  
Linda A. Troyan, MMC, City Clerk



**APPENDIX B**  
**RESOLUTION NO. R09- ADOPTING FY 2009-10**  
**REDEVELOPMENT AGENCY FINANCIAL PROGRAM**

RESOLUTION NO. R-09-

A RESOLUTION OF THE POWAY REDEVELOPMENT AGENCY  
APPROVING AND ADOPTING THE ANNUAL BUDGET  
FOR FISCAL YEAR 2009-10,  
AUTHORIZING LOAN PAYBACK TO THE CITY OF POWAY  
FROM THE COMMUNITY REDEVELOPMENT AGENCY DEBT  
SERVICE FUND, AND AUTHORIZING EXPENDITURES THEREFROM

WHEREAS, the City Council of the City of Poway (the "City"), in accordance with the provisions of the California Community Redevelopment Law, has created a Community Redevelopment Agency Administrative Fund for the purpose of accounting for administrative expenses of the Poway Redevelopment Agency (the "Agency") and fund advances therefore; and

WHEREAS, the City Council has considered a community redevelopment budget for fiscal years 2009-10 and has approved a net loan payback to the City in the amount of \$1,500,000 to be deposited in the City's General Fund and Water Fund; and

WHEREAS, the Agency desires to approve a community redevelopment budget for fiscal year 2009-10 and authorizes said payback to the City.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Poway Redevelopment Agency as follows:

Section 1. The budget, a copy of which is on file in the City Clerk's office, is hereby adopted and approved as the 2009-10 budget of the Agency.

Section 2. The net loan payback to the City of \$1,500,000 for FY 2009-10 appropriated to the Community Redevelopment Agency Debt Service Fund for debt service expenditures of the Agency, and the gross loan payback to the City of \$8,248,177 for FY 2009-10 as set forth in said budget, is hereby authorized by the Agency and the Agency agrees to pay interest thereon at a rate equal to the annual average interest accrued on investments of the City's General Fund as calculated on June 30th of each year. The Agency acknowledges that said payback constitutes the relief of the same indebtedness from the Agency within the meaning of Article 6, Chapter 6, of the California Community Redevelopment Law.

Section 3. The expenditure of monies from the Community Redevelopment Agency Administrative Fund for administrative expenses and capital projects as set forth in said budget is hereby authorized, subject to compliance with the same procedure established by the City for the expenditure of funds by other agencies and departments of the City subject to budgetary control.

Section 4. As required by the Community Redevelopment Law, the Agency shall file with the City Council a detailed report of all of its transactions with respect to the Community Redevelopment Agency Administrative Fund, including a statement of all revenues and expenditures, no less than annually.

Section 5. The proposed 2009-10 Fiscal Year Budget for the Community Redevelopment Agency is hereby amended as shown on the attached Exhibit A.

Section 6. The Executive Director is authorized to make such changes in the administrative and capital improvement project budget totals during the 2009-10 Fiscal Year as may be, from time to time, deemed desirable and necessary in order to meet the Agency's needs.

Section 7. The Executive Director is authorized to reappropriate prior year's unexpended encumbered funds as of June 30, 2009, for work in progress.

Section 8. The Capital Improvement Projects of the Poway Redevelopment Agency are in conformance with the City of Poway Comprehensive Plan as governed by Section 65402 of the California Government Code.

Section 9. The Redevelopment Agency hereby authorizes a continuing appropriation for the balances remaining in Capital Improvement Projects active as of June 30, 2009, and directs that the authorized appropriation shall be brought forward to be used in the fiscal year 2009-100 Capital Improvement Project program or until the completion of these projects.



**APPENDIX C**  
**FUND DEFINITIONS**

## GENERAL FUND

The primary source of revenues for the General Fund are property taxes and sales tax. General Fund revenues from all sources are shown on pages 2 and 3. The General Fund finances all of the Safety Services, Planning Services, Community Services, general engineering and the City administration. A summary of the expenditures and fund activity detail for the General Fund is shown on pages xiv, xv and 14.

State Economic Uncertainty Fund – This fund was created by transfers from the General Fund. It will be drawn upon, as necessary, to help mitigate the effects of possible reductions in state funding over the next several fiscal years. The fund activity detail is shown on page 15.

Pension Stabilization Fund – This fund was created by transfers from the General Fund to address potential future employee pension rate increases when impacted by volatile markets. The fund activity detail is shown on page 17.

## SPECIAL REVENUE FUNDS:

Gas Tax-Streets - The fund is used to finance the construction, repair and maintenance of City streets. As shown on page 4, sources of revenue are from gasoline tax and interest income. The expenditures and fund activity detail is shown on pages xiv, xv and 18.

Street Development Funds - The fund is used for street construction projects financed by developer's fees. Revenues are shown on page 4. The fund activity detail is shown on page 19.

Prop "A" Tax Fund - This fund is used to account for special sales taxes to be used for street and highway projects approved by a regional transportation group. Revenues are on page 4. The fund activity detail is shown on page xiv, xv and 20.

Traffic Congestion Fund – This fund is used for street pavement maintenance, rehabilitation and reconstruction of associated facilities such as drainage and traffic control devices funded by the State, AB 2928. Revenues for this fund are shown on page 4. The fund activity detail is shown on page 21.

Prop “1B” Bond Fund – This fund is used to account for the City’s proceeds from the State measure 1B bond proceeds for traffic reduction, highway safety, and traffic reduction improvements. Revenues are on page 4. The fund activity detail is shown on page xiv, xv and 22.

Street Maintenance Fund – This fund is used to support the City’s ongoing street maintenance program. Funds are transferred from the General Fund or other eligible sources as they become available. The transfer activity is shown on page 92, and fund activity detail is shown on page 24.

Drainage Funds - Revenues for this fund are shown on page 4. The primary source of revenue is from property tax assessments and drainage fees collected as development occurs. This revenue is used to finance drainage maintenance activities, and construction of flood control and drainage improvements. The fund activity detail is shown on pages xiv, xv and 25.

Stormwater Fund – This fund is used for stormwater program activities. The primary source of revenue is from fees collected on solid waste service bills. The fund activity detail is shown on pages xiv, xv and 26.

Grant Funds - These funds are used to account for various grants that are received by the City. Revenues are shown on page 5. The fund activity detail is shown on pages 27-39.

In-Lieu Funds – The Developer In-Lieu fund collects fees under the State Fair Share Housing mandate. The Habitat In-Lieu collects funds when development destroys habitat. Revenues are shown on page 5. The fund activity detail is shown on page 40.

Habitat Mitigation In-Lieu Fund – The fund is used for acquisition and preservation of habitat financed by developer's fees. Revenues are shown on page 6. The fund activity detail is shown on page 41.

Special Assessment Funds - These funds are used to finance public improvements or services that benefit the properties against which the assessments are levied. Revenues are shown on page 6. Fund activity detail is shown on pages 44-55.

Fire Protection Fund – The fund is used to account for fees collected under the special fire protection tax. Funds are transferred to support fire suppression operations. Revenues are shown on page 7. Fund activity detail is shown on pages 56.

#### CAPITAL PROJECT FUNDS:

Park Improvements - This fund is used to finance the cost of park construction. Revenues are shown on page 8. The fund activity detail is shown on page 43.

Old Coach Waterline - This fund was used to construct the Old Coach Waterline. The project was financed by property owner contributions and bond debt that is being repaid by property owners. Revenue for this fund is shown on page 8, and the fund activity detail is shown on page 44.

DEBT SERVICE FUNDS - These funds record the revenues and expenditures associated with the financing of the City's general debt, Community Facilities Districts #1 and #88-1, the High Valley Road Project, and the Old Coach Waterline Project bonds. Revenue sources are shown on page 8. The fund activity detail is shown on pages 59-63.

## ENTERPRISE FUNDS:

Water Fund - The Water Fund is a self-supported enterprise fund. The primary source of revenue for this fund is from the sale of water. All revenues for the fund are shown on page 9. The budget for the Water Fund is shown on pages xiv, xv and 64.

Sewer Fund - The primary source of revenue for the sewer fund is the sewer service charge. Other sources of revenue for this fund are shown on page 10. The proposed budget for the Sewer Fund is shown on pages xiv, xv and 65.

CAPITAL REPLACEMENT FUNDS - The capital replacement funds are used to finance the replacement of City vehicles, major equipment and rehabilitation of public facilities. The revenue for this fund comes from sale of surplus property and rental fees charged to each of the divisions that have been assigned vehicles or equipment. Revenues are shown on page 10. Expenditures are on page xiv, xv and 66-67.

TRUST FUNDS - These funds are used to account for proprietary trusts that have been donated to the City. Trust Fund revenues are shown on pages 10 and 11. Fund activity detail is shown on pages 68 - 85.

REDEVELOPMENT AGENCY - The funding for the Redevelopment Agency includes loans from the City. The total budget for the Redevelopment Agency is shown on pages 241 through 301.

**APPENDIX D**  
**EXPENSE CHART OF ACCOUNTS AND DEFINITIONS**

## EXPENSE ACCOUNT DEFINITIONS

**PERSONNEL SERVICES.** Salaries, wages, benefits and fees for personnel services not involving the furnishing of materials.

### **1100 Salaries**

- 1110 Regular. Compensation paid to regularly employed personnel on the City's payroll, assigned payroll number and subject to normal payroll deductions, such compensation includes stand-by (call-out) pay, paramedic pay, shift differential, etc.).
- 1112 Shift Differential. Additional per-hour wages paid for working special shifts.
- 1114 Stand-by Pay. Additional pay for being on-call outside of normal work shifts.
- 1120 Salaries - Special. Salaries paid to Councilmembers and any others not subject to the majority of the normal payroll deductions.
- 1130 Salaries - Part-Time. Wages paid to employees who are classified as part-time employees.
- 1140 Salaries - Overtime. Portion of the salary subject to premium pay.
- 1150 FLSA Overtime. Overtime paid in accordance with the Fair Labor Standards Act.
- 1160 Paramedic Proficiency Pay. Supplementary wages for employees assigned as paramedics.
- 1199 Worker's Comp Reimbursement. Expense offset for worker's comp reimbursements.
- 1199 Vacation & S/L Adjustment. Expense for accrual of unused vacation and sick leave benefits.

### **1300 Employee Benefits**

- 1310a Health Insurance. City-paid portion of Preferred Provider Plan (PPO).
- 1310b Health Insurance. City-paid portion of Health Maintenance Plan (HMO).
- 1320a Dental Insurance. City-paid portion Preferred Provider Plan (PPO).
- 1320b Dental Insurance. City-paid Health Maintenance Plan (HMO).
- 1340 PARS Retirement System. Part-time employee retirement system
- 1341 PARS .7 Supplemental Retirement. Employee retirement system
- 1342 PARS Supplemental Retirement Admn. Administration fee for PARS Supplement Retirement.
- 1350 PERS Retirement. Employee retirement system

- 1360 Workers Comp. Benefits. City-paid workers compensation benefits.
- 1370 Deferred Comp. City-paid deferred compensation benefits.
- 1380 FICA Medicare. City-paid FICA Medicare benefits.
- 1390 Vision Care. City-paid eye-care medical plan.
- 1393 Uniform. City-paid uniform allowances.
- 1394 Firefighter's Meals. City contribution towards on-duty meals.
- 1395 LTD. City-paid long term disability insurance.
- 1396 Life Insurance. City-paid Life Insurance benefits.

### **1500 Services**

- 1510 Temporary Services. Cost of outside temporary personnel hired on an "as needed" basis.
- 1520 Volunteer Service. Volunteer workers, such as volunteer firefighters on call for fire suppression.

### **1700 Fees**

- 1702a City Attorney Fees. Compensation paid to the City Attorney.
- 1702b Other Attorney Fees. Compensation paid to lawyers other than the City Attorney for legal advice.
- 1702c Litigation - City Attorney. Compensation paid to the City Attorney to represent the City in court appearances
- 1702d Litigation - Other Attorney. Compensation paid to lawyers other than the City Attorney to represent the City in court appearances.
- 1704 Audit Service. Compensation paid to certified public accountants and other outside accountants engaged by Council.
- 1706 Building Inspection. Contract building inspection services.
- 1707 Building Inspection - Mobilehomes. Contract inspection for mobilehomes.
- 1708 Chemical Analysis. Compensation paid to chemists and other scientists for analytical work.
- 1709 Building Inspection - Roofing. Contract inspection for roofing.

- 1711 Building Inspection - City Projects. Contract inspection for City projects.
- 1712 Data Processing Consultant. Compensation paid to data processing consultants.
- 1714a Land Development Engineering. Compensation paid to engineers for land development analysis including right-of-way engineering.
- 1714b Water Project Engineering. Compensation paid to engineers for water projects.
- 1714c Sewer Project Engineering. Compensation paid to engineers for sewer projects.
- 1714d Traffic Engineering. Compensation paid to engineers for traffic projects.
- 1714e Construction Engineering. Compensation paid to engineers for construction surveys, material and compaction testing and consultation etc., that occur during the construction phase.
- 1714g Engineering. Compensation paid to engineers for general services not otherwise classified.
- 1726 Special Studies. Cost of special studies and analysis performed by outside consultants and other professionals for specific programs, e.g., personnel study, needs assessment study, etc.
- 1799 Other Professional Fees. Other services not otherwise classified, such as election fees, codification, surveying, etc.

**2000 UTILITIES, TRANSPORTATION AND COMMUNICATIONS SERVICES.** Utilities, allowances in lieu of City cars, City fleet costs, travel and subsistence allowances, advertising, recruitment and postage.

- 2110 Gas and Electricity. Payment for electricity and gas used for general purpose activities, not otherwise classified, to provide lighting, heating and power.
- 2120 Signal Power. Cost of electricity used for traffic signals.
- 2130 Street Safely Light and Power. Cost of electricity to provide safety lighting on City streets.
- 2140a Pumping Power - Camel Back. Utility charges for pumping water through this pump station location to serve the utility consumers. These costs are passed on to the consumers as a pumping charge on the utility bill and returned to the City as revenue.
- 2140b Pumping Power - Camino Del Valle. Utility charges for pumping water to this location. See 2140a for more information.
- 2140c Pumping Power - Community Road/South Poway. Utility charges for pumping water to this location. See 2140a for more information.
- 2140e Pumping Power - Del Poniente. Utility charges for pumping water to this location. See 2140a for more information.

- 2140g Pumping Power - Gregg Street. Utility charges for pumping water to this location. See 2140a for more information.
- 2140h Pumping Power - Highlands. Utility charges for pumping water to this location. See 2140a for more information.
- 2140i Pumping Power - High Valley. Utility charges for pumping water to this location. See 2140a for more information.
- 2140j Pumping Power - Cloudcroft. Utility charges for pumping water to this location. See 2140a for more information.
- 2140k Pumping Power - Lake Poway/Plant. Utility charges for pumping water to this location. See 2140a for more information.
- 2140l Pumping Power - Northcrest. Utility charges for pumping water to this location. See 2140a for more information.
- 2140m Pumping Power - St. Andrews. Utility charge for pumping wastewater through this pump station location to serve the utility consumers. See 2140a for more information.
- 2140n Pumping Power - Welton. Utility charge for pumping water to this location. See 2140a for more information.
- 2140o Pumping Power - Old Coach Lift Station. Utility charges for pumping wastewater through this pump station location to serve the utility consumers. See 2140a for more information.
- 2140p Pumping Power - Plant/Raw. Utility charges for pumping to water or sewer facility. See 2140a for more information.
- 2140r Pumping Power - Woodcliff. Utility charges for pumping water through this pump station location to serve the utility consumers. See 2140a for more information.
- 2140s Pumping Power – Gregg St. Utility charges for pumping to water or sewer facility. See 2140a for more information.
- 2140t Pumping Power – Old Coach Pump. Utility charges for pumping to water or sewer facility. See 2140a for more information.
- 2140u Pumping Power – Old Coach Lift. Utility charges for pumping to water or sewer facility. See 2140a for more information.
- 2200 Other Utilities. Minor utility charges for gas, electricity, telephone, alarm, water trash removal etc. where specific identification of service type is not necessary.
- 2310 Telemetry. Telephone line lease charges and electricity cost for signal transmission involving measurement and control of water and sewer pump stations.

**2700 Water**

- 2710 Raw Water. Cost of buying untreated water for resale.
- 2720 Water Storage Adjustment. Account used by Finance annually to adjust water inventory to the actual level.
- 2730 Treated Water. Reimbursable cost of treated water used landscape maintenance districts, mobile home parks, etc.
- 2740 Reclaimed Water. Purchase of reclaimed water.
- 2810 M&O - Metro System. Same as 2840.
- 2820 M&O - Bernardo System. Same as 2840.
- 2830 Capacity - Metro System. Annual capacity service charges paid to the City of San Diego.
- 2840 M&O - Penasquitos System. Maintenance and operations charges paid to the City of San Diego for effluent through this system.
- 2900 Trash Removal. Cost of contract to remove trash.
- 2910 Hazardous Waste. Cost of disposal of hazardous waste.

**3000 Transportation and Communication**

- 3110 Reimbursed Mileage. Money paid to City staff and others for use of their own vehicles on a time basis or mileage basis established by the Council. This payment represents either a mileage reimbursement or a car allowance paid to designated employees in lieu of an assigned City vehicle.
- 3120 Vehicle Operations. Cost of fuel purchased by Vehicle Maintenance division.
- 3130 Vehicle Maintenance. Labor, materials, parts and other costs associated with maintenance of City-owned vehicles. These costs are normally in-house charges by the City's Vehicle and Equipment Maintenance Division to other City departments/divisions. This account is also used by the Vehicle and Equipment Maintenance Division to acquire parts and materials to provide these services.
- 3140 Travel and Meetings. Costs of attending meetings, seminars, conferences or workshops. Such charges include meals, transportation, lodging, registration fees, etc.

**3300 Communications**

- 3310 Telephone. Cost of land line telephone charges for service, installation, local and long distance calls, and cost of sending telegrams.

3311 Cell Phone & Pagers. Monthly service charges for cell phones and pagers, as well as approved cell phone allowances.

3320 Postage. Mailing expense including parcel post.

#### **4000 Services, Repairs, Maintenance, Materials & Supplies**

#### **4100 CONTRACTUAL SERVICES.** Labor, services and materials contracted for outside the division.

4102 Animal Regulation. Contractual agreement for removal of dead animals, animal regulation, and animal control.

4104 Community Safety. Contract costs with the County Sheriff's Department for police protection. Also includes other costs associated with police protection.

4106 Dispatch Contract - Fire. Contract cost with the City of San Diego's Fire Department for dispatch service.

4108 Dispatch Contract - Sheriff. Costs paid to San Diego County Sheriff's Department for contracted dispatcher's services. Service discontinued after Fiscal year 2006-07.

4109 School Crossing Guard Contract. Costs paid to Poway Unified School District for school crossing guard services.

4110 Environmental Impact Review-Plans. Contract costs for review of plans for consideration. This expense is offset by revenue for environmental impact plan fees.

4112a Safety Services Building Inspection. Compensation paid for providing building fire inspection service.

4112b Engineering Inspection. Special engineering inspections on contracted private or public improvements.

4112c Landscape Inspection. Compensation paid for providing Landscape Inspection services.

4114 Janitorial Services. Payments to outside firms for providing Janitorial Services.

4116 Contract Landscape Maintenance Cost of contractual maintenance.

4118 Leisure Contracts. Costs paid to outside recreation leaders for programs. These expenses are offset by revenue generated by these programs.

4120 Other Contractual Services. Any contractual service not assigned to one of the foregoing designations.

4121 Construction Management. Contractual services related to the management of City or Agency capital improvement projects.

- 4122 Plan Check/Map Processing. Contract engineering costs for checking and processing plans and specifications to determine conformance with City requirements and specifications.
- 4126 Telecommunications Contracts. Costs paid to link City's computer or other equipment with information provider's computer or other equipment through various telecommunication equipment.
- 4128 Relocation Assistance. Expenses incurred to help relocate businesses and residents required to move by City/Redevelopment Agency improvement projects.

**4300 Repairs and Maintenance**

- 4302 R&M Air Conditioning. Costs associated with the repair and maintenance of the City's air conditioning, heating, and ventilation units.
- 4304 R&M Building. Costs associated with repair and maintenance of the City's buildings and structures.
- 4306 R&M Elevator. Costs associated with the repair and maintenance of the City's elevator.
- 4308 R&M Equipment. Costs associated with the repair and maintenance of City equipment not otherwise classified. This account includes the cost of service/maintenance agreements.
- 4310 R&M Fire Hydrants. Costs associated with repair and maintenance of City fire hydrants.
- 4312 R&M Outside Vehicle Repair. Repair of vehicles and equipment performed by outside shops for the Vehicle and Equipment Maintenance Division.
- 4314 Pavement Evaluation. Engineering study of roadway condition for priority of repair.
- 4316 R&M Playground Equipment. Costs associated with the repair and maintenance of playground equipment.
- 4318 R&M Radios. Costs of contract to repair and maintain radios and associated radio equipment. Also includes related materials and supplies.
- 4320 R&M Roadway. Roadway repairs and maintenance – not included in 4320a or 4320b.
- 4320a R&M Roadway - Public Services. Roadway repairs and maintenance materials used by City workforce.
- 4320b R&M Roadway - Contract. Contract for patching, repairing and surfacing roadways. This also includes major repair and maintenance of the roadways not otherwise classified.
- 4324 R&M Sidewalks and Barricades. Trim and/or tree removal, repair and/or replace concrete sidewalks and curbs, repair and/or replace roadside guardrails.
- 4326 R&M Signals. Contract services with private firm for City traffic signals and associated

flashers. Service includes, but is not limited to, repair and maintenance of signals, safety lights, street lights and knock-down repair.

4327 Street Lights - Repair & Maintenance. Repair and maintenance for City street lights.

4330 R&M Street Striping. Contract service for striping roadway traffic lanes, islands, and bike lanes.

4332 Street Sweeping. Contract cost for providing street sweeping service.

**4500 Materials** Expendable items used by City departments having a monetary value of less than \$1,000.00 or which are entirely consumed or are fastened to a structure or real property to become part of such item.

4502 Chemicals. Cost of acquiring chemicals. This account is primarily used by Public Services for water or sewage treatment.

4504 Culvert Cleaning. Materials and supplies used to clean and repair culverts, storm drains and other waterways.

4506 Employee Awards. Awards presented to employees in recognition of their services and other special awards.

4508 Misc. Construction Materials. Construction materials not otherwise classified.

4510 Fish Stock. Purchase of fish to stock Lake Poway.

4512 Oversizing Agreement. Materials and supplies used to enlarge lines beyond normal parameters.

4514 Sign Maintenance. Materials and supplies used for signs and billboards resurfacing and construction.

4516 Small Tools. Hand tools, measuring tools, and other tools and instruments valued at less than \$1,000.00 and often portable.

4518 Storm Repair & Cleanup. Materials used to repair damages caused by storms.

4520 Street Repair Materials. Materials and supplies used to repair and maintain roadways, sidewalks, curbs, and center medians, etc.

4522a Trout Stock. Cost of stocking trout in Lake Poway.

4522b Other Fish Stock. Cost of stocking all other fish except trout in the Lake Poway.

**4700 Supplies.** Expendable items used by City departments having a monetary value of less than \$1,000.00 or which are entirely consumed or are fastened to a structure or real property to become part of such item.

- 4710 Office & Stationery Supplies. Consumable items used in an office, such as paper, pens, ribbons, note pads, etc.
- 4720 Janitorial Supplies. Those items used for cleaning such as rags, mops, brooms, soap, cleaners, etc. Also, consumable items such as paper towels, soap, etc.
- 4730 Photographic/Copy Supplies. Consumable items used for photography and photocopy processing.
- 4740 Medical Supplies. Consumable items such as bandages, oxygen and other first aid items. This account is used primarily by the Paramedics.
- 4750 Safely Supplies. Supplies used in safety programs.
- 4760 Operating Supplies. Supplies used for maintenance and operations of City-owned property, including items that are unique to each activity.
- 4770 Landscaping Supplies. Landscape and planting materials and supplies.
- 4780 Other Supplies and Materials. Costs of equipment, books, and services for the library.
- 4799 Other Supplies and Materials. Materials and supplies not otherwise properly classified above.

**4900 Other Costs**

- 4902 Cal-ID System Safely Services. Cost paid to implement a system of State-wide fingerprint identification network and database.
- 4904 Community Relations. Costs of decorative and promotional materials used to promote the City, including such things as plaques, proclamations, flowers, school safety patrol, etc.
- 4908 Education and Training Used for training at local colleges, for guest lectures and educational films where overnight travel is not included.
- 4910 Election Services. To pay for election-related expenses.
- 4914 Joint Use Agreement Contribution-PUSD. Cost paid to PUSD for joint use facilities.
- 4916 Medical Exams. Costs for periodic physical examinations required by the City for City employees and for prospective employees.
- 4918 Nuisance Abatement. Cost of soil sterilization and/or weed abatement and/or vehicle abatement at off-street locations deemed to be a public nuisance.
- 4919 Vehicle Regulation. Costs for processing parking citations.
- 4920 Outside Emergency Assistance. Used by Safety Services for costs that are paid to other

agencies for their assistance at a fire or chemical spills such as costs including meals, support, etc.

- 4922 Printing. Costs paid to outside firms for printing, binding, and duplicating.
- 4924 Publications and Dues. Payments for subscriptions to journals, newspapers and purchase of books and other pamphlets to promote the interchange of ideas, membership fees and associated costs for officials and key employees to attend various municipal organizations to promote the interchange of ideas. Also used for the City's membership in the same type of organizations.
- 4926 Tuition Reimbursement. Cost of reimbursing City staff for fees paid to educational institutions. This account is used only in the Personnel Division and administered in accordance with the City's tuition reimbursement policy.
- 4927 Wellness Program. Costs of program to promote health and wellness of employees.
- 4928 Uniforms and Laundry. Costs to purchase uniforms; laundry and dry cleaning of fabrics including uniforms, draperies, cleaning rags, etc.
- 4930 Vehicle Regulation. Costs associated with traffic violation processing, bicycle licensing program, and towing program.
- 4932 Advertising. Advertising expense for public notices.
- 4934 Recruitment. Expenses associated with hiring and promoting employees, such as fingerprinting, advertising, testing and costs associated with interview boards.
- 4936 Equipment Rental. Payment to rent machinery and equipment including such items as trenchers, backhoe, etc.
- 4938 Rent-Buildings and Grounds. Payment to rent facilities buildings and grounds including storage facilities.

**5000 Transfer, Debt, and Intergovernmental Costs** Rents, insurance, bond charges and fees, uncollectibles, transfers and other expenses not otherwise classified.

- 5102 Bond Issuance Cost. Payment of bond issuance cost on bond issue; i.e., cost of printing.
- 5104 Bond Refunding Cost. Payment of bond refunding expense on bond issues, notes and other debts.
- 5106 Expense Credits. To record transfers and expense reallocations not otherwise classified.

- 5108 Insurance Expense. Premiums for insurance and bonds other than fringe benefit insurance programs.
- 5110 Interest Expense. Payment of interest on bond issue, note and other debt.
- 5112 Lease Expense. Lease payments, including 1991 COP payment on Royal Mobile Home Park.
- 5116 Other Fees. Includes fiscal agent fees associated with bond issues, or bond processing, taxes or other fixed costs.
- 5118 Principal Expense. Payment of principal on bonds payable, notes and other debts.
- 5120 Tax Sharing Agreements. Payments made to other taxing agencies pursuant to tax sharing agreements.
- 5121 Owner Participation Agreements. Payments made to developers pursuant to owner participation agreements.
- 5130 Tax Shift. Required payments to the Educational Revenue Augmentation Fund (ERAF).
- 5310 Reallocation of Expenses. Account used to distribute expenses between funds per the Cost Allocation plan.
- 5320 Transfer of Funds-in. Flow of assets into a fund without a requirement for repayment.
- 5330 Transfer of Funds-out. Flow of assets out of a fund without a requirement for repayment.
- 5340 CIP Transfers. Balancing account to record movement funding of capital improvement and program budgets by their source fund.
- 5350 Interfund Loans. Amounts provided between funds that have a requirement for repayment.
- 5355 Neighborhood Loans. Council approved loans for improvements (street, water, sewer) that will be repaid via property tax assessment on the benefitting parcels.

**5500 Capital Outlay Rental**

- 5510 Capital Outlay Rental - Vehicle. Rate paid to recover the anticipated replacement cost of City-owned vehicles as determined by the Administrative Services Department
- 5520 Capital Outlay Rental - Other Equipment. Rate paid to recover the anticipated replacement cost of City-owned equipment other than office equipment as determined by the Administrative Services Department
- 5530 Capital Outlay Rental - Office. Rate paid to recover the anticipated replacement cost of

City-owned office equipment. As determined by the Administrative Services Department.

5540 Capital Outlay Rental - Facilities. Rate paid to set aside funds for repair and maintenance of City facilities.

### **5700 Intergovernmental Costs**

5710 Administrative Cost. An account used to accumulate internal administrative overhead costs for the Redevelopment Agency, Housing Operations, and special Landscape Districts.

5720 Cash Over/Under. Account used by cashiers unable to balance till.

5730 Intergovernmental Fees. Regulatory fees to the State of California, County of San Diego or other governmental agencies.

5740 Refund. Reimbursement of overpayment due to error, mistake or omission.

5750 Uncollectibles. Bad debt write-off.

5760 Uninsured Claims. Payment of the City's cost for claims.

5770 Rental Subsidy. Redevelopment Agency rental subsidy program

### **5900 DEPOSIT ACCOUNTS.** Costs for deposit accounts collected for engineering and inspection by Public Services Department.

5910 Grading Plan Check. Covers all City charges for grading plan review (including consultants).

5920 Grading Inspection. All City charges for grading inspection (including consultants).

5930 Final Map Checking. All City charges for checking maps, processing required forms, etc. (including consultants).

5940 Improvement Plan Checking. All City charges for improvement plan review (including consultants).

5950 Improvement Inspection. All City charges for inspection of improvements (including consultants).

5960 Boundary Adjustment Review. All City charges for review of Boundary Adjustment, Certificates of Compliance, Certificate of Compliance for Parcel Map Waiver, Merger without parcel map.

5970 Misc. Engineering Requests. All City costs for stay application request; street or easement vacation; special tentative map processing (BSI costs); temporary sewer and water applications.

- 5980 Security Deposits (Cash) . Cash deposits to secure construction of required improvements (may be total security or in combination with bond, letter of credit).
- 5985 Sewer Annexation Deposits. Includes City charges for processing sewer district annexations as well as annexation fees remit to the State of California.
- 5991 Reimbursement Agreements. Payments related to reimbursement agreements.

**6000 CAPITAL OUTLAY & FIXED ASSETS.** Equipment, land, buildings and other assets valued at over \$1,000.00 and with an anticipated useful life of more than one (1) year.

- 6102 Athletic Equipment. Line markers, signal guns for games, hurdles, backstops and other similar items when portable or mobile.
- 6104 Autos and Trucks. Automobiles, trucks, trailers, motorcycles and all automotive equipment not listed, elsewhere.
- 6106 Const./Street Maint. Equip. Tractors, power shovels, cranes, mobile hoists, air compressors, and similar machines, including the vehicle carrying or supporting such items; street cleaning equipment.
- 6108 Drainage Structures. Ditches, culverts and underground pipes for movement of storm waters.
- 6110 Fire Fighting Apparatus. Fire trucks, rescue vehicles, salvage trucks, fire extinguishers, special vehicles or other items not listed elsewhere that are procured for the primary purpose of extinguishing fires, including vehicles for movement of fire fighting personnel and their equipment.
- 6112 Fire Hoses. Fire hose of all sizes when in the hands of the Fire Department. When used for other purposes, such as flushing streets, should be in 6106 account.
- 6114 Laboratory Equipment. Scientific instruments.
- 6116 Lease Purchase. Payments made to use and obtain equipment per a contract.
- 6118 Mains and Appurtenances. Mains, manholes, covers, and structures.
- 6120 Mobile Tools. Equipment mounted on wheels for ease of movement, but not including those in other categories above (623). Wood chippers, rotary tiller, lawn mowers, trimmers, etc., would come under this heading.
- 6122a Office Equipment. Office machines, typewriters, adding machines, calculators, check writers and such other equipment and machines excepting computers. Such items include desks, chairs, beds, tables, stands, file cabinets, pictures, rugs, carpets, clocks, audio visual equipment and like items.
- 6122b Computer Hardware. Computer hardware, including upgrades.
- 6122c Computer Software. Cost of licenses and documentation for computer software and

software upgrades.

- 6124 Paramedic Equipment. Includes biomedical equipment used by the City's paramedics.
- 6126 Park Equipment. Park benches, picnic tables, and barbecues.
- 6128 Photographic Equipment. Equipment used to take, develop or display pictures, slides or film. Includes cameras, camcorders, slide projectors, and like items.
- 6130 Shop Tools. Tools and equipment used in the shop.
- 6132 Street Light Other. Other street equipment.
- 6134 Street Light Replacement. Street lights, their standards, arms, lamps, starters, ballasts, and other parts, used for street and walk illumination when placed between property lines in City-owned streets; when behind property lines, these are part of such property.
- 6136 Telecommunications Equipment. Equipment used to send or receive data. Includes radios, transceivers, modems, antennae, fax machines and telephone equipment.
- 6138 Traffic Controls. Signs and signals used for directional or speed control of vehicles; includes parking limitation signs, including attached lights and lamps and traffic signals and blinkers.
- 6199 Other Tools and Equipment. Tools and equipment not properly classified in a foregoing classification. Scales for commercial vehicle enforcement, tools, and appropriate trailer.

#### **6400 Fixed Assets**

- 6402 Buildings. A structure of three or more walls and a roof, capable of housing personnel, equipment or machinery, value of more than \$500.00.
- 6404 Commercial Revitalization. Project expenditures to eliminate commercial blight for the benefit of the Redevelopment Project Area.
- 6406 Depreciation. The portion of the cost of a fixed asset charged as an expense.
- 6408 Housing Revitalization. Project expenditures to eliminate housing blight for the benefit of the Redevelopment Project Area.
- 6410 Land. Payment for all land purchases.
- 6411 Easements. Payment for City easements.
- 6412 Miscellaneous Structures. A special category for reservoirs, bridges, swimming pools, and parking lots.
- 6414 Non-Structural Improvements. Fences, their gates and parts, walls not supporting roofs.

- 6418 Public Transit Fixtures. Bus benches and shelters.
- 6420 Streets, Sidewalks, Trails. Land procured and improvements thereon for the movement of people on foot or in vehicles, including bike lanes and related drainage, utility use, includes all portions dedicated to public use.
- 6422 Trees and Landscaping. Trees, shrubs, plants, etc. that are part of a total project for beautification of grounds, either alone or at building.
- 6424 Sewer Lines. Construction of new or replacement sewer lines.
- 6490 Other Assets. Those not properly classified in a foregoing classification.

**APPENDIX E**  
**REVENUE CHART OF ACCOUNTS AND DEFINITIONS**

## REVENUE ACCOUNT DEFINITIONS

**7100 TAXES AND FRANCHISES.** Revenue in the 7100 series represents taxes on retail sales, property taxes, franchises or head (room) tax. Most of the taxes in this category are paid directly to the City by the unit that collects the tax.

- 7111 Property Tax - Current: Secured and unsecured property tax allocated to the City by the County at the rate of 1% of the assessed value of the property. Payments are made to the City about 14 times a year with the majority paid in December and April. Normally property value is anticipated to grow (i.e., inflate) at 2% of the prior year's values.
- 7112 Property Tax - Delinquent: Secured and unsecured property taxes that were levied in prior tax year(s), but were not paid when levied. As the County collects these late taxes, they are paid to the City.
- 7113 Supplemental Tax Roll - Current: Secured and unsecured property taxes generated from supplemental assessments which are the result of increases in assessed valuation due to changes of ownership or new construction and are billed at the time of their occurrence.
- 7114 Homeowners' Property Tax Exemption: A \$7,000 exemption provided for in the State Constitution. The exemption is deducted from the full value of the dwelling unit from the tax bill paid by the citizens. The State then reimburses the County who, in turn, reimburses the City for the loss of revenue. The exemption is constitutionally guaranteed to the taxpayer, but the reimbursement to the City is subject to annual budget review by the State.
- 7115 Property Tax in-lieu of VLF. As part of the State Budget Act of 2004 the state swapped property tax for Vehicle License Fees (VLF).
- 7117 Real Property Transfer Tax: Tax imposed on the transfer of real property at a rate per dollar value of sale. This tax is collected and paid to the City throughout the year as part of the 14 tax increment payments.
- 7118 RDA Tax Increment. Portion of property tax collected on behalf of the Poway Redevelopment Agency
- 7119 Property Taxes - Flood Zones: Property tax collections within this area for drainage, flood control, etc., used for operations and maintenance.
- 7131 Sales Tax: A portion of the statewide sales tax collected by businesses and paid to the State. The State remits a portion of the tax to the City each month then, periodically (quarterly in most cases), adjusts the payments to "actual" amounts. The tax is paid to the City based on point of sale collections. Currently the local allocation is 1 percent.
- 7132 Prop. A Sales Tax: Additional 1/2 percent sales and use tax passed by the voters in San

Diego, November 1987. This sales and use tax will last for 20 years beginning April 1, 1988, and ending March 31, 2008. The tax was extended by voters in November 2007 and will now expire March 31, 2048. The revenue generated by this tax increase will fund many transportation purposes, including transit and streets and roads.

- 7151 Transient Occupancy Tax: A tax collected from hotel-motel guests as a percentage of their room rate. The tax is collected by the hotel-motel owner and remitted quarterly to the City. The tax rate is 10%.
- 7172 Franchises: Revenues for use of public right-of-way or right granted to SGD&E to furnish gas, and electricity to the City.
- 7173 Franchises: Revenues for use of public right-of-way or right granted to Southwestern Cable to furnish cable television services.
- 7174 Franchises: Revenues for use of public right-of-way or right granted to Cox Cable to furnish cable television services.

**7200 LICENSES AND PERMITS.** Revenue in the 7200 series represents collections for licenses and permits issued directly by the City or by the City for another governmental unit.

- 7211 Animal Licenses: Licenses issued to regulate and control dogs and horses. The licenses are issued by the County with the City receiving a minor portion of the dog licensing fee. The fee collected for horse licenses is eventually returned to the City for riding trails. Community Services and Customer Services coordinate these programs for the City.
- 7213 Business Regulatory Fee: An amount collected for regulation of businesses in the City. This program is jointly controlled by Safety Services, Planning Services, and Administrative Services.
- 7214 State License Commissions: Handling fees for selling State of California fishing licenses. Collected at Lake Poway on a daily basis.
- 7215 Regulatory License Fee: An amount collected for regulation of specific businesses in the City, such as massage technician, solicitor, and bingo. This program is jointly controlled by Safety Services, Planning Services, and Administrative Services.
- 7231 Sanitation Permits: Permits issued to firms to negotiate trash collection within the City.
- 7232 Fishing Permits: A permit issued by Community Services for the privilege of fishing at the Lake.
- 7233 Boat Permits: A permit issued by Community Services to obtain the use of a boat on the Lake.
- 7234 Construction Permit - Excavation: A permit issued by Public Service to allow for encroachment on public right-of-way. The rates charged for the permit are based upon

various unit prices that relate to the type of work to be performed. The rates are outlined in a City resolution (currently Resolution 325) and the authority for the collection is part of the Ordinance 80.

7235 Construction Permit - Grading: A permit issued by Public Services that allows for grading. The rates are also outlined in a City resolution (currently Resolution 325).

7236 Parking Permit: A one-day permit issued for parking at the Lake. Community Services collects and issues the permits. The rates are established by City Resolution 83-044.

**7300 FINES AND FORFEITURES** - Revenue in the 7300 series represents collection of levied for citations.

7310 Fines and Penalties: The revenue generated by citations issued by the Sheriffs. Revenue represents collections for citations from the courts or from the firm that processes the City's tickets.

**7400 USE OF MONEY AND PROPERTY** - Revenue in the 7400 series represents income generated from the rental of property and equipment, or derived from the investment of the City's funds.

7411 Interest Income - General: Income generated from the investment of City funds. The interest income is apportioned to the funds based upon the positive cash balances in the fund at the end of each month. Any interest earnings not budgeted is allocated to the general fund. Investment of City funds is performed by Administrative Services.

7412 Interest Income - Restricted: Income generated from the investment of City funds received as earnings and specifically restricted/reserved for specific funds.

7413 Interest Income - Bond: Income generated from the investment of City funds received as earnings on cash collected for bonded debt payments.

7414 Interest Income - Loans: Interest earned on principal due to another entity.

7415 Interest Income - Note Receivable: An account to record interest earnings on a note.

7417 Interest Income – Market Value Adjustment: Annual year-end adjustment needed to record the year to year change in the City's investment portfolio's market value.

7441 Rental of Property: Rental of general city property to various entities and rental of City owned housing units.

7442 Cable TV Services: Charges paid by residents of City owned housing units for reimbursement of costs of cable television service billed to the City by Cox Cable.

7443 Gas & Electricity Service: Charges paid by residents of City owned housing units for reimbursement of gas & electricity costs charges by the City by SDG&E.

- 7444 Water & Sewer Services: Charges paid by residents of City owned housing units for reimbursement of water and sewer service costs.
- 7445 Storage Fees: Charges paid by residents of City owned housing units for use of on-site storage facilities.
- 7460 Lease Revenue - 1991 COP: Lease revenue received from the Poway Redevelopment Agency for the lease of the Poway Royal Mobile Home Park.
- 7461 Lease Revenue - Telecommunications: Lease revenue received for use of City property by Telecommunications companies.
- 7462 Lease Revenue - 1996 COP: Lease revenue received from the County of San Diego for the lease of the Sheriff's Substation in Poway.
- 7463 Lease Revenue: Lease revenue collected for the lease of all other facilities.
- 7471 Facilities and Equipment Rental: A fee paid by the public to reserve and secure the use of the City owned facilities and equipment, including park sites, the Performing Arts Center, and fire department training facilities.
- 7472 Swimming Pool Rental Fees: Rental fee charged for use of City pool.
- 7473 Pool Locker Rental Fees: Rental fees charged to the public to use pool locker. This account is administered by Community Services.
- 7475 Yearly Capital Outlay Rental: Rental fee charged to using departments to recover the cost of acquiring replacement assets.
- 7476 Concession Lease Rent: A rental fee paid as a percentage of income for on-site sales and services performed by a private concern that operates at a city facility.
- 7477 Rental - Parents & Kids Sake Trailer: Rental paid by a nonprofit organization for use of the City-owned trailer office located at Metate and Community Road.
- 7478 Rental – Sports Park: Lease and percentage of gross income for operation of the privately-operated Sports Park located in the South Poway Business Park.

**7500 REVENUE FROM OTHER AGENCIES**: City's share of revenue collected by other governmental units and then paid to the City as subventions; also used to account for funding received from federal, state, or other public agencies for specific programs, grants or projects.

- 7511 Grant Revenue - Local: Revenue received from local agencies for specific programs.
- 7512 PUSD Contribution: Reimbursement for specific operating costs received from PUSD for joint use of the performing arts center.
- 7521 Grant Revenue - County: Revenue received from the County for specific programs.

- 7522 Solid Waste Reduction (Tonnage): Revenue received for reduction of solid waste disposal requirements.
- 7523 Grant Revenue - TDA Article 4.0: State allocation of sales tax funds for use exclusively for the provision of general public transportation services and facilities. These funds are currently passed through to the County for the provision of said services.
- 7525 Grant Revenue - Oil Recycling: Revenue received for handling and disposing of used lubricants/oil.
- 7527 Grant Revenue – Beverage Containers: Revenue received from the State’s beverage container recycling program.
- 7528 Grant Revenue - Safety Services: Grant revenue for operation of the COPS/Fast Program.
- 7530 Sheriff’s Contract Rebate: Revenues received as rebates on contract with County Sheriff’s Department.
- 7533 Grant Revenue - Household Hazardous Wastes Discretionary Funds: Revenues received for disposal of hazardous wastes.
- 7534 Grant Revenue - Household Hazardous Wastes (AB939): Revenues received per Assembly Bill 939 for hazardous waste disposal.
- 7541 Grant Revenue - State: Grant revenue from the state for various grants.
- 7551 Grant Revenue - Household Hazardous Waste: Grant revenue from the California Interactive Waste Management Board for semiannual residential hazardous waste collection events.
- 7561 Grant Revenue - Federal: Grant revenue from the Federal Government. Generally for specific program uses.
- 7578 Grant Revenue - CDBG 27th Year: Federal Community Development Block Grant allocation; twenty-seventh year entitlement.
- 7579 Grant Revenue – CDBG 28th Year and forward: Federal Community Development Block Grant allocations; twenty-eight year and all future years’ entitlements.
- 7581 Motor Vehicle in Lieu: Includes revenue derived from Section 11005 of Revenue and Taxation Code. Cities receive their portion of this fee on a per capita basis.
- 7582 Off-Highway Motor Vehicle In-lieu Fees: State remits this fee semiannually to the City as a per capita amount. This revenue is apportioned and collected under vehicle Code Sections 38240(a) and 38230.
- 7583 State Education Augmentation Fund: State allocation to City’s meant to partially offset

revenue losses from reduced property taxes.

- 7591 Gasoline Tax - 2105: Includes revenue derived from Section 2105 of the Street and Highway Code. Prop. 111, October 1990, calls for 11.5% of the 6 cents additional gas tax to be allocated to cities based upon population ranges.
- 7592 Gasoline Tax - 2106: Includes revenue derived from Section 2106 of the Street and Highway Code. The State remits a fixed amount monthly to the City. Additionally, the City shares in a portion of the overall base sum that is not distributed to the counties and this amount is apportioned on a monthly basis.
- 7593 Gasoline Tax - 2107: Includes revenue derived from Section 2107 of the State and Highway Code. The payment pattern for this account is the same as for 7430. The tax is collected as an amount per gallon and is distributed to cities as a per capita amount.
- 7594 Gasoline Tax - 2107.5: Includes revenue derived from Section 2107.5 of the Street and Highway Code. These funds are allocated annually to the City based upon population ranges. The City's population must increase to 100,000 before there is a change in the bracket amount.

**7600 FEES AND SERVICES**: Revenue in the 7600 series represents charges to the public for services or commodities. Revenue in these account series represents fees for services or products.

- 7611 Candidate Filing Fees: Fee paid by candidate for City Council office. The City Clerk estimates and monitors this account. Revenue is received only in election years.
- 7612 Water System Analysis Fees: All City charges for water system analysis (including consultants).
- 7613 Administrative Revenue: Cost recovery for staff performing services that benefit a limited public or different accounting entity. Administrative revenue includes such items as overhead charges, and cost recovery for staff position performing work for the Redevelopment Agency and special districts.
- 7614 Miscellaneous Fees: Fees collected by departments for the sale of publications, documents and for photocopying services.
- 7616 Passport Revenue: Cost recovery for staff performing passport services. This service was discontinued in fiscal year 2008-09.
- 7621 Advertising Sales: Revenue collected for the sales of advertising space, such as the quarterly performing arts center program.
- 7622 Ticket Sales: Revenue from subscription and other ticket sales to events presented by the Performing Arts Division in the Performing Arts Center.

- 7623 Performing Arts Staff Services: Cost recovery for part-time staff services performed for School District and third party rental users of Performing Arts Center.
- 7624 Aquatic Programs and Contracts: Fees for swim classes and for programs lead by outside instructors; i.e., springboard diving, scuba, etc.
- 7625 Leisure Contracts: Revenue received for recreation programs that are led by contract instructors; e.g., gymnastics, tiny tot, karate. The recreation participants pay a fee that offsets the cost of the individual class.
- 7626 Recreation Programs: Revenue received for recreation programs that are led by City staff instructors; e.g., lifeguards, recreation leaders.
- 7628 Swimming Pool Admission Fees: Fees charged to public for daily use and season passes for swimming pool.
- 7630 Parkland Dedication Fees: Fees collected from developers for construction of parks in accordance with Ordinance 124.
- 7631 Lake Poway Overnight Camping: Fees collected for overnight camping programs at Lake Poway.
- 7632 Ticket Handling Charges PCPA: City fee for processing ticket sales at the Performing Arts Center.
- 7641 Water Sales and Service: Revenue received from the sale of metered, treated water.
- 7642 Sales - Unmetered Water: Interim water service provided at sites where there are no meters for activities such as construction and landscaping. Water service is billed manually based on minimum charge for residential users and area size for unmetered slope water.
- 7643 Sales - SDCWAI Ramona Water: Water sold by the City to the San Diego County Water Authority for use by the Ramona Municipal Water District in accordance with a contractual agreement. Revenue is recorded monthly as service is billed.
- 7644 Delinquency Charges - Sales: A late fee assessed to utility customers who have failed to pay their bills in a timely manner. The fee currently is a percentage of the unpaid balance.
- 7645 Hydrant Meter Service Charges: A fee of \$93 is charged for the use of a fire hydrant water meters during construction. Charges for actual water use are also made based upon the metered usage.
- 7646 Reconnection and Turn-on Fees: A fee charged to utility customers to reestablish service. Currently the fee is a flat fee assessed to cover the labor cost of the meter reader and varies from \$15 to \$35 depending on the hours the service is provided.
- 7647 Interruptible Water/Agricultural Rebate: A credit issued by SDCWA that reduces the cost of water to the City and the City's agricultural users. The discounted rate permits MWD the right to decrease (interrupt) delivery by an agreed upon amount.

- 7648 Sales Capacity Charges: Fixed cost based on meter size associated with the water meter, i.e. meter reading, repair/replacement of meter, etc.
- 7649 Reclaimed Water Sales: Sales of reclaimed water.
- 7651 Pumping - ID #1: Charges billed to water utility users for water pumping required to service an area. The purpose is to recover the electrical energy costs. The pumping for ID #1 is to lift water to the High Valley area.
- 7652 Pumping - ID #4: Charges billed for pumping in Panorama Hills, Lomas Verdes, and portions of Stoneridge areas. Also see account 7651 for further explanation.
- 7653 Pumping - Orchard, Silver Saddle, A73: Charges billed for pumping in the areas identified as Northeast, Del Poniente and portions of the Green Valley areas. Also see account 7651 for further explanation.
- 7654 Pumping - Donart: Charges billed for pumping in the Donart Drive Service area. Also see account 7651 for further explanation.
- 7657 Pumping - Greg Reservoir: Charges billed for Padre Transit Mix water service. Also see account 7651 for further explanation.
- 7658 Pumping - Camelback: Charges billed to the Alta Mia Reservoir serving Lake Poway Park and Water Service Area VI. Also see account 7651 for further explanation.
- 7659 Pumping - Woodcliff: Charges billed to water pumping to Water Assessment District 79-1. Also see account 7651 for further explanation.
- 7660 Pumping - Community: Charges billed to consumers in the Pomerado Business Park - 95 gradient. Also see account 7651 for further explanation.
- 7661 Pumping - Welton: See account 7651 for further explanation.
- 7662 Pumping - Del Poniente: See account 7651 for further explanation.
- 7663 Pumping - Buehler: See account 7651 for further explanation.
- 7664 Pumping - Reclaimed Water: Charges billed to consumers for reclaimed water.
- 7665 Pumping - Old Coach: See account 7651 for further explanation.
- 7667 Water Service Connection Fees: Charge paid for water service based on meter size. Connection fees are normally paid only by individuals requiring new service rather than by the large developers who expand the utility system.
- 7669 Meter Installation: Charge for setting and connecting water meter and laterals when necessary whenever a new installation is requested. Meter installation is based on

- fixed charge and lateral charges are based on a fixed fee and/or actual cost.
- 7670 Water Tag Fee: Fee charged when a water account is delinquent and the City has to place a tag on the water meter informing the customer that their water will be shut off if their water bill is not paid.
- 7674 Storm Water Regulation Fees-Residential: Fee paid by residential customers for storm water regulation costs (NPDES).
- 7675 Storm Water Regulation Fees-Commercial: Fee paid by commercial customers for storm water regulation costs (NPDES).
- 7681 Sewer Sales and Services: Basic bi-monthly charge for provision of sewer treatment and disposal services
- 7682 High Volume Sewer: Sewer service charges billed to commercial users as part of the utility system. Billing is based on water consumption.
- 7683 Sewer Service Connection Fees: Fees paid by sewer customers to hook up new service.
- 7684 Annexation Fees: Fees paid upon joining the sewer district to cover processing costs collected in connection with sewer map reviews for hookup charges.
- 7685 Inspection Fees: Fees charged by the public works department for onsite inspection of water and sewer lines, grading, inspection, etc.
- 7687 San Diego Sewer Transportation Charges: Special fees paid by the City of San Diego.
- 7688 Sewer Capacity: Fixed cost based on meter size associated with the sewer reading.
- 7691 Pumping Charges - St. Andrews: Revenue derived from utility customers who are assessed for the energy costs of transmission through the pump station located on St. Andrews to service this area.
- 7692 Pumping Charges - Camino del Valle: Same as 7691, but for the Camino del Valle area.
- 7693 Pumping Charges - Del Poniente: Same as 7691, but for the Del Poniente area.
- 7694 Pumping Charges - Highlands: Same as 7691, but for the Highland area.
- 7695 Pumping Charges – Old Coach Lift: Same as 7691, but for the Old Coach area.
- 7697 Swimming Pool-Birthday Rental: Swimming pool rental for birthday parties.
- 7698 Swimming Pool-Passes: Sale of swimming pool passes.
- 7699 Swimming Pool-Private Lessons: Private swim lessons.

- 7711 Street Light Energizing Fee: This fee covers the cost of street light operations and maintenance from the time a light is energized until it is annexed into the lighting district. After annexation, costs are recovered through property tax roll assessment.
- 7712 Drainage Fees: Fee charged to assist in overall erosion and drainage protection, facilities, and terracing.
- 7713 Traffic Mitigation Fees: Fees paid by developers to improve traffic flow or mitigate traffic congestion near their development sites.
- 7714 Traffic Signal Fee: Fees paid by developers to install or improve traffic signals near their development sites.
- 7715 Landscape Median Fees: Development fee paid to improve landscaping near the development area.
- 7731 Planning Fees: Fee charged for the review of development applications by the Planning Services Department.
- 7732 Environmental Review Fees: Fees paid for consultants hired by the City to prepare Draft Environmental Impact Reports (EIR) for the Planning Services Department.
- 7733 Miscellaneous Planning Fees: Various miscellaneous planning fees for zoning maps and blueprints.
- 7734 Building Inspection Fees: Charges for building permits and associated inspection for such items as remodeling, fences, etc.
- 7735 Plan Check Revenue: Charges for engineering review of construction plans and maps. Revenue recorded represents the overhead charges for engineering consultants and salary and overhead reimbursement for City engineering staff.
- 7736 Miscellaneous Engineering Fees: Various miscellaneous engineering fees for maps and blueprints.
- 7737 Inspection Revenue Fees: Revenue received for on-site inspections made by the Engineering Services Department other than those inspections connected to utility inspection.
- 7738 Engineering Staff Time Reimbursement: Reimbursement from private developers for engineering staff time spent on boundary adjustment reviews and other miscellaneous engineering services.
- 7740 Inspection - Mobilehomes: Charges for inspection of mobilehomes.

- 7741 Developer Contribution - Low/Mod Housing: Fees collected from developer for the provision of low/mod housing as required under the State Fair Share Housing mandate.
- 7742 Inspection Permits - Roofing: Charges for inspections of roofs.
- 7743 Habitat Mitigation In-Lieu: In-Lieu fees that are collected when habitat is destroyed by development. The fees are used to purchase replacement habitat within the Habitat Conservation Plan mitigation area.
- 7744 Inspection – City Projects: Charges for inspection of City projects.
- 7752 Alarm Registration and Penalties: Revenue derived from alarm registration to be issued upon first occurrence of first alarm. Penalties derived from fees charged for false alarm in excess of two occurrences in 12-month period.
- 7753 Safely Services Plan Check/Inspection: Revenue generated from fees charged to customer for plan check and inspection submitted to Fire Department.
- 7754 Miscellaneous Safety Service Fees: Various miscellaneous safety service charges.
- 7755 Ambulance Fees: Revenue received from users of the paramedic ambulance service provided by Safety Services.
- 7756 CPR Class Revenue: Revenue received for the conducting of CPR classes.
- 7757 Vehicle Abatement: Revenue received from state based on Poway’s countywide percentage of total vehicles removed from public and private property.
- 7758 Towing Contracts: Revenue received to reimburse the City for hiring private companies to tow a vehicle as part of a nuisance abatement program.
- 7759 Fire Protection Fee: A fee based on a fire flow calculation. This fee is collected in a special revenue fund via the tax roll.
- 7760 Weed and Nuisance Abatement: Revenue received from property owners for clearing weeds, vehicles, and debris from their property. The weed and vehicle abatement program is administered by Development Services. Most of the revenue is collected on the tax roll.
- 7771 Sewer Service Tax Roll - Fiscal Year 1981-1982: In previous fiscal years, the sewer service charges were collected on the tax roll as a flat rate charge. This account records these delinquent charges as they are being collected.
- 7772 Roadway Maintenance Reimbursement: Cost recovery for roadway degradation from asphalt cuts and excavations.

7773 Solid Waste Franchise Fee: Revenue for right granted to solid waste collection provider under the City's exclusive solid waste collection/recycling agreement.

**7800 OTHER REVENUE**: Revenue in the 7800 series represents collection of general obligation debt, bond proceeds, donations, sale of property refunds and other miscellaneous income.

7811 Proceeds from Sale of Bonds: Proceeds from sale of debt instrument; e.g., bond, note, etc.

7812 Loan Proceeds: This account is used to account for the receipt of borrowed funds.

7815 Loan Repayment: Repayment of miscellaneous loans.

7822 Contributions from Other Funds: Contributions received by one fund from another fund.

7823 Developer Participation - Capital Improvements: Contributions from developers for capital improvement projects constructed by the City/ Redevelopment Agency.

7830 Donations - General: General contributions made to the City without specification as to use of funds for specific operating units. Usually money is received for specific programs or projects on a non-recurring basis.

**7840 ASSESSMENT DISTRICTS**: Revenue in the 7840 series represents assessment district funding.

7841 Assessment District 83-1 Rancho Arbolitos: Collections of assessments from property owners in this area for landscaping and maintenance of slopes.

7842 Assessment District 86-3 Sunwood: Collection of assessments from property owners in Assessment District 86-3 for landscaping and maintenance of slope in Sunwood Tract along Metate Lane. The revenue is collected on property tax rolls with assessment based on acreage.

7843 Assessment District 86-1 Hirsch Ranch: Assessments collected via property tax rolls for landscape maintenance.

7844 Assessment District 86-2 Sunrise Ranch: Assessments collected via property tax rolls for landscape maintenance.

7846 Assessment District 87-1 Pomerado Business Park: Assessments collected via property tax rolls for landscape maintenance.

7847 Assessment District 86-02B Sycamore Creek Landscape Maintenance: Assessments collected via property tax rolls for landscape maintenance.

7848 Assessment District Twin Peaks: Assessments collected via property tax rolls for landscape maintenance.

- 7849 Assessment District Poway Road: Assessments collected via property tax rolls for landscape maintenance.
- 7850 Vehicle Maintenance Revenue: Charges to all divisions for use of Vehicle maintained by Vehicle and Equipment Maintenance Division.
- 7851 Assessment 800MHz Radio System: Assessments collected via property tax rolls to connect Poway firefighting, police, and public services to the countywide communications system.
- 7852 Assessment District 83-01C Kentfield: Assessments collected via property tax rolls for landscape maintenance.
- 7861 Lighting District - Zone A: Assessments collected via property tax rolls for Street lighting costs.
- 7862 Lighting District - Zone B: Assessments collected via property tax rolls for Street lighting costs.
- 7863 Lighting District - Zone C: Assessments collected via property tax rolls for Street lighting costs.
- 7864 Assessment District 96-1 - High Valley Road: Assessments collected via property tax rolls for the property owner's share of road improvement costs.
- 7865 Assessment District Old Coach Waterline: Assessments collected via property tax rolls for the property owner's share of waterline improvement costs.
- 7871 Bond I & R - General Water Bonds, Taxes: Interest and principal redemption collections for payment of general obligation water bonds issued by Poway Municipal Water District. Collected through property taxes as a rate per assessed value. The levy is in excess of the one percent property tax rate.
- 7872 Bond I & R - Sewer Bonds, Taxes: Interest and principal redemption collections for payment of general obligation sewer bonds. Collected through property taxes as a rate per assessed value.
- 7875 Community Facilities Districts - Current : Interest and principal redemption collections for payment of South Poway CFD #1 and Parkway Business Centre CFD #88-1 bonds collected through property taxes for the current year.
- 7876 South Poway Community Facilities Districts - Prior: Interest and principal redemption collections for payment of South Poway CFD #1 and Parkway Business Centre CFD #88-1 bonds collected through property taxes for prior years.
- 7881 Sale of Surplus Property: Proceeds of sale of surplus property owned by City. Collected by

- Purchasing Department after sale of property declared as surplus by Council.
- 7882 Mutual Aid Reimbursement: Reimbursement for responses to incidents outside of San Diego County.
- 7883 Other Refunds: Refunds for overpayments that are not accounted for in other refund accounts.
- 7884 Returned Check Charges: Charges to customers for checks returned by their bank. Collected by Customer Services at time of restitution.
- 7885 Workers' Compensation Insurance: Dividends received on Workers' Compensation Insurance Premiums paid in prior fiscal years and is received annually, usually in June.
- 7886 Insurance Settlements: Property settlements awarded by insurance.
- 7887 Recovery of Stolen Property: Revenue generated from stolen property auctioned by the Sheriff's Department.
- 7888 Reimbursement Agreement Fees: Reimbursement to CF Poway for improvements in Pomerado Business Park.
- 7890 Lawsuit Settlement: Revenue received from court settlements.
- 7891 Miscellaneous Revenue: Revenue not property categorized in another account.
- 7892 Mandated Costs Recoveries: Reimbursement from the State for costs associated with the provision of services and reporting requirements which are imposed by legislation. Claims are filed annually by the Finance Division.
- 7893 FEMA Reimbursement: Reimbursement from the Federal Emergency Management Administration for eligible City expenditures associated with repair of public facilities and infrastructure damaged by natural disasters.
- 7894 Insurance Refunds: Refunds from City's insurance provider for prior year's savings.
- 7895 Developer/Subdivision Deposit Revenue: Deposits made with Public Services Department by developers to cover engineering, inspection and map checking of developers' construction projects.
- 7896 Farmers Market Revenue: Revenue for City's operation of Farmers Market.
- 7899 Developer Security Deposits: Deposits made by developers to ensure completion of project in accordance with City requirements. Refundable to developer upon project's approval

CITY OF POWAY  
**Organizational Goals and Objectives**  
July 1, 2009 – June 30, 2010

*To be completed through collaborative efforts by the City Manager,  
individual departments, and the entire organization.*

**1. Continue The City's Emphasis On Strong Financial Planning**

We remain focused on the long-term financial sustainability for the City of Poway. In response to declining revenues and tumultuous economic times, the City will continue to take aggressive action to maintain a balanced, honest budget, including reducing costs of providing municipal services, precise cost allocation to various City funds and improved cost recovery for services that provide direct benefits to customers.

Negotiations with the City's unions will commence in an attempt to further rein in expenditures to counteract declining sales and property tax revenues. The General Fund reserves and the Economic Uncertainty Fund will be kept whole until the economy begins to improve, providing for a reasonable cushion for unforeseen events.

**2. Reduce Water Consumption**

The City will officially launch a Water Conservation Program aimed at assisting Poway customers with resources to help reduce their water usage. These resources will be tailored to meet the needs of our customer base and will include rebate programs, water-use surveys, public education efforts, landscape classes and personal interaction with customers.

The City will also be evaluating its aggregate water use at City facilities and landscaped areas and implementing water-saving measures to reduce usage. Staff will also explore long term options to diversify the City's water supply and work to achieve statewide best practices in the area of water conservation.

Develop a policy for Council consideration requiring all new development to be ultra water-efficient, maximizing water efficiency and offsetting water demand generated by new construction.

**3. Continue to Strengthen the City's Disaster Preparedness Systems**

- a. Continue implementation of the Wildfire Defensible Space Program.
- b. Provide additional training for City employees who serve as Disaster Service Workers.
- c. Conduct regional disaster preparedness exercises with staff and community partners.
- d. Implement a fire pocket card system with daily formulas to determine weather threats based on historical data.

The City will require 100 feet of defensible space to be cleared around habitable structures by those residents who live within the Wildfire Urban Interface Area. This includes continuing our work with residents to remediate conditions on their properties to ensure that the amount of flammable vegetation is significantly reduced.

Training continues to be a key element to ensure that staff members and City residents are prepared in the event of an emergency. Staff will continue to conduct emergency preparedness training for staff members in partnership with outside agencies designed to mimic a variety of emergency responses. The Community Emergency Response Team (CERT) training sessions will also continue to be offered twice a year to enable residents to help themselves and their neighbors during a community-wide emergency.

**4. Remain The Safest Community in San Diego County**

The Sheriff's Department will continue successful traffic enforcement efforts and increase the number of citations issued in order to reduce traffic collisions by 5%.

Staff will further reduce calls for service at multi-family housing complexes by employing a strategic community policing outreach program and partnering with code enforcement and health officials. The Department will also continue its aggressive zero-tolerance policy toward gang related crimes.

**5. Develop Master Plan For Community Park And Ensure Design Connectivity With The Town Center Project**

A Community Park Needs Assessment, to determine current and future uses for the Park, was completed at the end of 2007. The current economic crisis has required the City to delay the planning for the private development of Town Center. Staff will focus on the development of a master plan for Community Park and the park's relationship to Town Center.

**6. Initiate A Comprehensive Update To The General Plan and Transportation Element**

The General Plan has not undergone a comprehensive update since 1996. Staff will conduct a Workshop with the City Council in early 2010 to identify the scope of work for a comprehensive update, schedule for completion and identification of funding sources. The Draft Transportation Element will be presented to the City Council in November 2009.

**7. Workforce Housing Development**

The City continues to work diligently to ensure that all residents have access to housing opportunities. Two developments will enter construction, Brighton Avenue and The Meadows on Metate Lane, creating 107 additional single and multi-family homes. Development agreements will be secured for two other developments, one on Monte Vista Road and another located on Evanston.

Rehabilitation will occur on the Oak Knolls Villas apartment complex, which will apply toward the City's Housing Element requirements and supply higher quality affordable housing for its residents. Once the tax credit funding is received, the renovations will be completed within six months. The development is currently occupied by income qualified tenants.

## **8. Enhance Economic Development Activities**

The City continues to focus on business attraction and retention for the Business Park, local auto dealers and the Poway Road commercial corridor. Emphasis will be placed upon the reuse or redevelopment of vacant auto dealer properties. The City will conduct one-on-one business retention meetings with larger employers, with 48 visits scheduled this coming fiscal year. The Redevelopment Agency is also marketing the restaurant pad located by the Hampton Inn & Suites.

Together with the Chamber of Commerce, the City will continue to support the successful *Poway – Your First Choice* shop local campaign, which includes movie pre-screening ads, “shop local” additions to the event kiosk signs, print ads and incorporation of the brand into Chamber of Commerce events.

## **9. Advocate At The State And Federal Levels For Protection Of Revenues, Local Control, And Redevelopment Capability**

Staff is concerned with the lack of progress on behalf of the State to close its structural budget deficit which is currently estimated at \$18 billion. The City will pursue an active legislative program and will continue to participate in regional and statewide discussions on legislative issues in order to advocate for the protection of local revenues. The Poway Redevelopment Agency will also be joining a community coalition from throughout the County to formulate a public outreach strategy to educate members of the State Legislature about the importance of redevelopment and to prevent further takings from the State.

## **10. Continue Implementing Organization-Wide Technology Initiatives**

- a. Unveil an “Employee Self Service” system and SharePoint to give employees access to more information online.
- b. Implement a new City workers’ compensation management system

Development Services will be implementing a Permit Processing Software System that will enable contact information, related permits, scheduling, inspections and financial information to be quickly accessed by staff. The public will also have access to permit, project and land information via the Internet. The City will also develop an “Employee Self-Service” system which will allow employees to process time cards electronically, streamline payroll processing and give employees the ability to access and update their personal information, including benefits, via computer.

Staff will implement SharePoint, which is a Microsoft server program that will give staff in each department the ability to manage documents, resources, content and workflow through a single, integrated application in order to improve communication between Departments. Staff will also implement a Workers’ Compensation Management software system that will provide functionality for initial reporting, active case management and tracking with the goal of improving efficiencies in managing and processing workers’ compensation cases and lowering the City’s workers’ compensation costs.

## **11. Strengthen Organizational Development, Including Improved Integration of Management Systems and Employee Development Initiatives**

The City has eight separate employee committees tackling a range of issues such as employee recognition, wellness, training, and safety. These committees will remain very active.

Of note, the Training Committee will focus on performance management, performance evaluation and general supervisory trainings. The committee is committed to developing future leaders in our organization by providing leadership and management skill training opportunities to all employees.

The City will also be forming a new committee, the Sustainability Committee, to take the lead on a variety of environmental issues ranging from energy conservation, green house gas reduction and a public education campaign to raise community awareness.

## **12. Miscellaneous**

- The Fire Department will continue to actively manage program delivery, particularly within the Suppression division, to reduce overtime hours.
- The operational costs of two landscape and maintenance districts will be reviewed and property owners will be balloted on any proposed assessment levels.
- Provide 24 community events and 73 unique leisure opportunities for residents and businesses, such as Candyland, Christmas in the Park, Youth Day, Fishing Derbies, Freestyle Skate, Nature Explorations and the Volunteer Recognition Reception.
- Perform an internal study of operations at the Poway Center for the Performing Arts and explore actively partnering with stakeholder groups to determine appropriate service and funding levels.
- Complete the 2009/2010 Capital Improvement Project (CIP) Program, including construction of the Oak Knoll Roadway Improvements, the High Valley Pump Station, the Espola Road Pipeline and the Train Depot, among others.

**OFFICE OF THE CITY CLERK**  
**Goals and Objectives**  
**July 1, 2009 – June 30, 2010**

**1. Record and Preserve Legislative Records**

- a. Prepare and distribute City Council and Redevelopment Agency agenda and packets within 11 days of each meeting.
- b. Process and index all minutes, resolutions, ordinances, and follow-up documentation within 5 working days of the City Council meeting.

Managed by: Linda A. Troyan, MMC, City Clerk

**2. Records Management Program**

- a. Assess each department's on-site records management practices and provide training and assistance when needed.
- b. Conduct an annual organization-wide records training session.
- c. Hold a "Clean Your Electronic Files (E-Mail) Day" event.
- d. Review and update the Records Retention Schedule for Council approval annually.

Managed by: Linda A. Troyan, MMC, City Clerk  
Shelley Collins, CMC, Records Technician

**3. Provide Annual Records Training to the Organization**

Conduct training sessions for employees on:

- a. Agenda report preparation
- b. Records retention and destruction processes
- c. Public records requests
- d. Search and retrieval procedures on the City's electronic document management systems (LaserFiche and Imageflow Lite).

Managed by: Linda A. Troyan, MMC, City Clerk  
Shelley Collins, CMC, Records Technician

**4. Provide Insurance Certificates And Initial Claims Handling**

Incorporate insurance certificate collection and filing as well as initial claims handling into the City Clerk's Office.

Managed by: Linda A. Troyan, MMC, City Clerk  
Shelley Collins, CMC, Records Technician

**CITY ATTORNEY**  
**Goals and Objectives**  
**July 1, 2009 – June 30, 2010**

**1. To Remain Accessible And Responsive To City Officials And Staff**

- a. Provide office hours a minimum of two days per week.
- b. Provide access to the City Attorney for advice and consultation by electronic mail, telephone and fax on days without City Hall office hours.
- c. Provide all requested advice in a timely manner, based on the urgency of the request.

**2. Expedite Municipal Code Updates**

Draft ordinances to update and supplement key provisions of the Municipal Code in response to changing legal requirements and operational needs.

**3. Provide Litigation Updates**

Provide the City Manager and City Council with written updates regarding the status of all active litigation, including those involving the City Council and Redevelopment Agency, on a quarterly basis.

**4. Provide Legal Review And Advice**

Monitor changes in the law and provide the City Manager and City Council with written updates affecting the City on an as needed basis. The City Attorney will also follow up with any necessary implementation for new laws that affect City operations.

**5. Training**

Provide necessary and appropriate legal training to City officials, staff, boards and commissions, including the mandatory biennial training for AB 1234 compliance.

**6. Complete Conflict of Interest Code Update**

Work with the City Clerk's Office to ensure that the City's conflict of interest code is updated as appropriate, pursuant to the State-mandated biennial conflict of interest code update, which must be completed by October 2010.

**7. Provide Water Conservation Program Assistance**

The City Attorney will provide assistance as needed with the City's efforts to promote water conservation, including assistance with the implementation of a new water rate structure and enforcement of the City's Water Conservation Ordinance.

**8. Municipal Code Enforcement**

Act on cases referred by Code Compliance involving code violations that need additional review to obtain compliance. Provide remedies such as civil lawsuits and nuisance abatement will be used to gain compliance in the case of serious violations that cannot be resolved through more informal means.

**Administrative Services  
Goals and Objectives  
July 1, 2009 – June 30, 2010**

**1. Launch A Multi-Faceted And Tailored Water Conservation Program**

The City will officially launch a Water Conservation Program aimed at assisting Poway customers with resources to help reduce their water usage. These resources will be tailored to meet the needs of our customer base and will include rebate programs, water-use surveys, public education efforts, landscape classes and personal interaction with customers.

The City will also be evaluating its aggregate water use at City facilities and landscaped areas and implementing water-saving measures to reduce usage. Staff will also explore long term options to diversify the City's water supply and work to achieve statewide best practices in the area of water conservation.

Managed by: Tina White, Director of Administrative Services  
Kevin Hitchcock, Fire Division Chief  
Kristen Crane, Water Conservation Administrator  
Donna Goldsmith, Revenue and Business Activity Manager

**2. Support Development Services In Implementing Permit Processing Software System**

Administrative Services will assist and support Development Services in selecting and implementing a permit management, inspection coordination and code compliance software package to streamline the permitting process. The software will enable contact information, related permits, scheduling, inspections and financial information to be quickly accessed by staff. The public will also have access to permit, project and land information via the Internet.

Managed by: Brad Rosen, Information Technology Manager  
Bob Manis, Director of Development Services  
Patti Brindle, City Planner

**3. Provide Training Opportunities To Employees At All Levels In The Organization**

The Training Committee was formed in March 2009, comprised of employees from each department, with the goal of providing training opportunities to employees at all levels in the organization. In the coming year, the Training Committee will focus on performance management, performance evaluation and general supervisory trainings. The committee is committed to developing future leaders in our organization by providing leadership and management skill training opportunities to all employees.

Managed by: Tina White, Director of Administrative Services  
Bobbi Bennett, Human Resources Manager  
Training Committee

**4. Implement An “Employee Self-Service” System**

Staff is currently developing an “Employee Self-Service” system which will allow employees, supervisors and Finance staff to process time cards electronically. This system will act as an information portal for human resource information, as well as employee benefit information. The system will streamline payroll processing and give employees the ability to access and update their personal information, including benefits, via computer.

Managed by: Peter Moote, Assistant Director of Administrative Services  
Brad Rosen, Information Technology Manager  
Jeff Umbrasas, Senior Management Analyst

**5. Implement SharePoint As A Replacement For City’s Intranet**

SharePoint is a Microsoft server program that will give staff in each department the ability to manage documents, resources, content and workflow through a single, integrated application. This will improve communication between Departments, as well as improve information exchange and document sharing, leading to greater efficiencies and institutional knowledge.

Managed by: Brad Rosen, Information Technology Manager  
Lawrence Brillon, Information Technology Analyst

**6. Evaluate Replacement Of Datacenter/Server Room**

Staff will be evaluating the cost-effectiveness of moving to virtual server technology or replacing existing servers in order to reduce hardware requirements and energy costs and to provide improved business continuity and disaster recovery.

Managed by: Brad Rosen, Information Technology Manager  
Dawn Oswald, Network Administrator

**7. Implement a new City Workers’ Compensation Management System**

Staff will implement a Workers’ Compensation Management software system that will provide functionality for initial reporting, active case management and tracking, as well as OSHA reporting. The goal is to improve efficiencies in managing and processing workers’ compensation cases, increase the effectiveness of our return to work program and ultimately lower the City’s workers’ compensation costs.

Managed by: Peter Moote, Assistant Director of Administrative Services  
Bobbi Bennett, Human Resources Manager  
Jeff Umbrasas, Senior Management Analyst

**8. Update Various Municipal Code Sections Related To Customer Services**

There are two key areas of the Poway Municipal Code that require updating to support the Customer Services division:

- a) The City's rules and regulations governing its water and sewer services must be updated to reflect current business practices and then incorporated into the Municipal Code by ordinance.
- b) Title 5 of the Municipal Code contains chapters pertaining to massage services and massage establishments. These chapters need to be updated to reflect changes in local government regulatory authority and to ensure regional consistency.

**9. Enhance And Integrate The City's Fixed Asset Management Systems**

Currently the department manages fixed assets with two different systems for two different purposes, with each system operating independently of the other. The goal is to integrate the two systems into a central fixed asset management system for both financial and inventory purposes, in order to provide for better tracking and long term planning.

Managed by: Andrew White, Finance Manager  
Jeff Umbrasas, Senior Management Analyst

**10. Procure New Copiers For City Offices**

Sixteen of the City's 18 photocopiers will be at least six years old in 2010, with several older than that. We will seek proposals for the purchase (or lease) and maintenance of new photocopiers Citywide. Staff will evaluate vendors to ensure the best technology at the most economical cost. It is expected that new copier technology will enhance workplace efficiency due to improvements in the areas of scanning and faxing.

Managed by: Brad Rosen, Information Technology Manager  
Jeff Umbrasas, Senior Management Analyst

**Development Services Department**  
**Goals and Objectives**  
**July 1, 2009 – June 30, 2010**

**1. Complete The Poway Community Park Master Plan**

An updated design of Community Park is a key element of the Town Center project. The Town Center project area includes the commercial areas along Poway Road and Poway Community Park.

Staff will develop a Poway Community Park Master Plan that will evaluate the physical condition and use of the Park's existing facilities, when these facilities should be replaced or relocated and how to integrate the Park and its facilities into the Town Center project design. The Master Plan will address the changing recreational needs of the community while maximizing the use of the Park's facilities and acreage.

Managed by: Jim Lyon, Senior Planner

**2. Update The Water Efficient Landscape Ordinance And Amend The City's Guide To Landscape Requirements**

The Water Conservation in Landscaping Act of 2006 requires local agencies, not later than January 1, 2010, to adopt an ordinance that has been approved by the State Department of Water Resources or it will be automatically adopted by statute. An updated Water Efficient Landscape Ordinance, pursuant to State law and the revised City Landscape Guidelines, will be brought to the City Council by December 2009.

Managed by: Jason Martin, Senior Planner

**3. Implement Permit Tracking Software**

Coordinate, with Administrative Services, the selection of a vendor to provide permit tracking software with implementation planned for June 2010.

Managed by: Patti Brindle, City Planner

**4. Initiate A Comprehensive Update To The General Plan**

The General Plan has not undergone a comprehensive update since 1996. Staff will conduct a Workshop with the City Council in early 2010 to identify the scope of work for a comprehensive update, schedule for completion and identification of funding sources. This update will be a multi-year effort.

Managed by: Patti Brindle, City Planner

**5. Develop An Ultra Water Efficient Policy For New Development**

Coordinate with the Water Conservation Team to develop a policy for Council consideration requiring all new development to be ultra water-efficient. This policy would maximize water efficiency and offset water demand generated by new construction and set forth standards for implementation.

Managed By: Jason Martin, Senior Planner

**6. Implement Program Changes For The New Hydromodification Plan (HMP) And Model Standard Urban Storm Water Mitigation Plan (SUSMP)**

The new Hydromodification Plan and model SUSMP have been submitted to the Regional Water Quality Control Board for approval. Following approval by the Board, the Municipal Code will be amended to comply with the new requirements.

The following Municipal Code updates that will be required:

- Adopt the final Hydromodification Plan (including updating our SUSMP Ordinance to include the final HMP) within 180 days of its approval by the Regional Board.
- Update our SUSMP Ordinance in accordance with new Model SUSMP by March 2010.

Managed by: Frank Casteleneto, City Engineer

**7. Complete The Update Of The Transportation Element Of The General Plan**

The Draft Transportation Element will be presented to the City Council in November 2009.

Managed by: Frank Casteleneto, City Engineer  
Zoubir Ouadah, Traffic Engineer

**8. Update The Utility Undergrounding Policy**

The City's policy and related Code sections will be revised to require the undergrounding of onsite overhead secondary electric transmission lines and telecommunication lines. The Code revisions will be presented to the City Council in January 2010.

Managed by: Frank Casteleneto, City Engineer  
Steve Cresswell, Principal Civil Engineer

**9. Revise The Grading And Street And Sidewalks Code**

The City Codes regulating excavation, grading and the construction of streets and sidewalks will be revised to conform to current City policies and standard engineering practices. The Code revisions will be presented to the City Council by October 2009.

Managed by: Frank Casteleneto, City Engineer  
Steve Cresswell, Principal Civil Engineer

**10. Complete The 2009/2010 Capital Improvement Project (CIP) Program**

Below is a sampling of some of the more notable CIP projects that will be underway:

- Construction of the Oak Knoll Roadway Improvements
- Construction of the High Valley Pump Station
- Construction of the Espola Road Pipeline
- Construction of the Train Depot
- Construction of the Iron Mountain Park & Ride
- Construction of the Standish Drive CMP Replacement
- Design of the High Valley Waterline Replacement
- Design and Construction of the St. Andrews Pump Station Reconstruction
- Design of the County Water Authority Treated Water Connection
- Design of the Clearwell Pipeline Replacement

Managed by: Frank Casteleneto, City Engineer  
Steve Cresswell, Principal Civil Engineer

**PUBLIC WORKS DEPARTMENT**  
**Goals and Objectives**  
**July 1, 2009 – June 30, 2010**

**1. Water Conservation**

- a. Work with the Water Conservation Team to enhance conservation at city-owned facilities, parks, and landscaped areas.
- b. Program City's weather-based irrigation controllers to link to weather station at Public Works.
- c. Evaluate turf removal along public rights-of-way and in certain park areas.
- d. Thin-out lemon and grapefruit groves.
- e. Evaluate and prioritize water usage in landscaped areas throughout City parks and facilities to determine if additional technology will be needed to enhance conservation, such as smart irrigation controllers.
- f. Evaluate residential meter replacement program to improve accuracy of water usage data.
- g. Implement a leak detection program.

Managed by: Pat Ryan, Public Works Operations Manager  
Tom Howard, Public Works Utilities Manager

**2. Ballot At Least Two Landscape Maintenance Districts**

- a. Review the maintenance costs, revenue, general benefit, specialized benefit areas, and the general contribution funds for the two assessment districts with the lowest reserve funding.
- b. Receive input from district residents regarding assessment levels and improvements needed based on multiple neighborhood meetings.
- c. Ballot property owners to determine assessment levels.

Managed by: Pat Ryan, Public Works Operations Manager

**3. Improve City Emergency Preparedness**

Install electrical generators at Northcrest Pump Station, Camino del Valle Sewage Lift Station, and the Fleet Maintenance shop.

Managed by: Tom Howard, Public Works Utilities Manager  
Pat Ryan, Public Works Operations Manager

**4. Sustainability Committee**

- a. Create a City employee Sustainability Committee to focus on energy efficiency and sustainability issues.
- b. Coordinate with SDG&E and the California Center for Sustainable Energy to develop a base-year figure that estimates the green house gas (GHG) emissions for the City and the community in order to reduce GHG emissions by 15% by 2020.

- c. Explore creating a citywide renewable energy and energy efficiency financing district that residents can option into in order to fund solar improvements and lower their GHG emissions.

Managed by: Dennis Quillen, Assistant Director of Public Works

**5. Explore Solar Photovoltaic (PV) Electricity Generation**

- a. Conduct a feasibility study for installing solar power at the Poway Center for the Performing Arts, City Hall, and Public Works Administration buildings.
- b. Identify funding opportunities, including grants and incentives.
- c. Based on feasibility and financial incentives, determine whether to purchase and own the PV system or enter into a long-term lease and power purchase agreement.

Managed by: Dennis Quillen, Assistant Director of Public Works

**6. Revise Work Plan For Parks And Trails Maintenance**

- a. Evaluate maintenance activities and costs for City parks, trails, and landscape areas and assign priority ratings to each.
- b. Prioritize staff and resources to ensure an efficient maintenance schedule.
- c. Continue to evaluate work processes and utilize new techniques and technologies to improve efficiencies and achieve long term cost savings.
- d. Greater utilize volunteers for assistance.

Managed by: Pat Ryan, Public Works Operations Manager

**7. Develop Annual Work Plans For Department Divisions**

- a. Analyze division operations and identify essential functions.
- b. Identify constraints and challenges to formulate an effective work plan and budget.
- c. Chart the results of projects and programs to recognize opportunities for improvement and best management practices for further implementation.

Managed by: Dennis Quillen, Assistant Director of Public Works  
Tom Howard, Public Works Utilities Manager  
Pat Ryan, Public Works Operations Manager

**SAFETY SERVICES DEPARTMENT**  
**Goals and Objectives**  
**July 1, 2009 – June 30, 2010**

**Fire Department**

**1. Reduce Overtime Costs By Ten Percent**

- a. Reduce Suppression Division overtime costs by providing department training programs using in-house instructors.
- b. Minimize overtime costs related to outside non-mandatory training and education by allowing payment for classes and travel costs when attending off-duty.

Managed by: Mark A. Sanchez, Director of Safety Services

**2. Maintain A Highly Trained, Well Prepared Workforce**

Ensure that first responders are highly trained and well prepared through participation in ongoing training and professional development activities that include:

- a. A minimum of 240 hours of training per person per year.
- b. Bi-monthly training on topics related to truck-company functions.
- c. Monthly EMS continuing education.

Managed by: Jon Canavan, Fire Division Chief

**3. Enhance Wildland Firefighting Safety**

Implement a fire index pocket card system that provides firefighters with daily formulas to determine the current weather threat based on historical data and present conditions.

Managed by: Jon Canavan, Division Chief

**4. Enhance Vegetation Fire Response Plans**

Modify vegetation response plans to better manage responding resources using improved weather prediction modeling.

Managed by: Jon Canavan, Division Chief

**5. Complete Two Community Emergency Response Team (CERT) Certification Programs For Up To 40 Citizens Per Session**

Promote community self sufficiency in emergencies and train participants to implement a neighbor-helping-neighbor effort in the event of an emergency.

Managed by: Garry MacPherson, Division Chief

**6. Coordinate Fire And Life Safety Inspections Of Business Occupancies, Apartment Complexes, And Residential Care, Medical, And Educational Facilities**

- a. Implement a business self-inspection program for low-hazard occupancy uses.
- b. Review and inspect all proposed development within the City of Poway Wildland Urban Interface for compliance with fire-resistant design and construction.
- c. Implement a business self-inspection program for low-hazard occupancy uses.

Managed by: Kevin Kitch, Fire Marshal

## **Poway Sheriff's**

### **1. Reduce Gang-Related Crimes**

- a. Continue aggressive documentation of known gang members and gang-related crimes.
- b. Continue to have a zero-tolerance policy toward gang-related crimes.
- c. Explore the feasibility of a gang injunction in the City of Poway with the District Attorney, should it become necessary.
- d. Continue our partnership with the District Attorney's Office to ensure that gang-related crimes are prosecuted by the District Attorney's Gang Unit.

Managed by: Sergeant Giltner, Poway Sheriff's Department

### **2. Reduce Traffic-Related Deaths, Injury And Property Damage Collisions**

Reduce collisions by 5% from the number that occurred in 2008, reduce speeds at which people drive and provide for efficient travel through Poway.

- a. Target speed enforcement using sign trailers followed immediately by concentrated enforcement activities to make an indelible impression on motorists who frequent the areas where speeding is most prevalent.
- b. Support the City's installation of additional red-light cameras at main intersections where analysis shows that collisions are frequently occurring.
- c. Analyze crash data and adjust work schedules so that deputies are on-duty to conduct enforcement operations during the times when collisions have been most frequent.

Managed by: Sergeant Giltner, Poway Sheriff's Department

### **3. Reduce Vehicle Burglaries**

Reduce vehicle burglaries by five percent by identifying target areas and launching a public education campaign.

Managed by: Sergeant Giltner, Poway Sheriff's Department

### **4. Reduce Crime At Multi-Family Housing**

Reduce overall crime rates and calls for service by five percent using the established Crime Free Multi-Housing Program to train apartment managers to monitor tenant activity and evict non-compliant tenants.

- a. Conduct ongoing training for apartment owners and managers to generate support and education in the proper screening of prospective tenants.
- b. Employ a Community-Oriented Policing (COPS) strategy.
- c. Utilize the COPS positions to provide a regular liaison with management of specifically targeted apartment complexes.
- d. Utilize our Crime Prevention Officer to organize neighborhood watch meetings and presentations in coordination with COPS.
- e. Utilize our Crime Analyst to monitor real-time crime trends at multi-family housing complexes.

- f. Utilize multi-jurisdictional code enforcement staff to conduct periodic, non-scheduled inspections of apartment complexes for compliance with all laws and administrative codes regarding multi-family tenancy.

Managed by: Sergeant Giltner, Poway Sheriff's Department

**REDEVELOPMENT SERVICES DEPARTMENT**  
**Goals and Objectives**  
**July 1, 2009 – June 30, 2010**

**1. Revitalization Of Community Park And Design Connectivity With The Town Center Project**

Complete community outreach efforts based upon the joint-use options to maximize usable, active, and passive park space.

**Managed By:** Dena Fuentes, Director of Redevelopment Services  
Ingrid Alverde, Housing Program Manager

**2. Enhance Management Of Poway Royal Estates Mobilehome Park**

- a. Refund the Certificates of Participation for the Park.
- b. Collect attorney fees related to suit regarding sale of Park to Wakeland Housing.
- c. Work with Newport Pacific Property Management to hold a series of resident outreach workshops focused on specific park issues.
- d. Review and update park rules & regulations.
- e. Address financial structure of the park.
- f. Make changes to the Resident Services Program.
- h. Facilitate removal of all non-resident RV's from RV storage area in Park.

**Managed By:** Dena Fuentes, Director of Redevelopment Services  
Ashley Jones, Senior Management Analyst

**3. Secure A Restaurant For The Business Park Restaurant Pad**

The Agency-owned restaurant site next to the Hampton Inn & Suites is complete, entitled and ready for development.

- a. Select commercial broker to market the property.
- b. Review restaurateur/developer interest generated.
- c. Enter into ENA with identified interest.
- d. Negotiate and enter into a development agreement for the site.

**Managed By:** Dena Fuentes, Director of Redevelopment Services  
Kim Schmidt, Economic Development Administrator

**4. Enhance The “Poway–Your First Choice” Shop Local Educational And Branding Campaign With The Poway Chamber Of Commerce**

- a. Development next phase of new materials and strategies.
- b. Work with Cal State San Marcos and the Poway Chamber of Commerce to produce a welcome package for new businesses and their employees.
- c. Continue new print advertising.
- d. Continue movie ads, banners, signage and promotional giveaways.

**Managed By:** Kim Schmidt, Economic Development Administrator

**5. Maintain Quality Of The Poway Business Park**

The Poway Business Park is a key economic driver for the City, comprised of almost 600 businesses and 19,000 employees.

- a. Conduct business retention visits to forty-eight firms located in the Business Park.
- b. Interact with companies and brokers regarding retention and recruitment.
- c. Serve as a liaison regarding retail attraction and redevelopment opportunities.
- d. Strategic collaboration with the Poway Business Park Association and coordination of the annual meeting.
- e. Match the newly located General Atomics Aeronautical Systems with local resources.

**Managed By:** Kim Schmidt, Economic Development Administrator

**6. Improve The Integrity Of The Poway Road Corridor/Poway Road Of Cars**

Poway Road is the commercial heart of the community that defines the character and vitality of the City.

- a. Facilitate reuse or redevelopment of vacant auto dealer properties.
- b. Interaction with commercial brokerage community regarding retail recruitment.
- c. Strategic coordination with the Poway Chamber and the Poway Road of Cars.

**Managed By:** Kim Schmidt, Economic Development Administrator  
Dena Fuentes, Redevelopment Services Director

**7. Construct Multi-Family Low And Moderate Income Housing**

**Brighton Affordable Housing**

- a. Complete financing package.
- b. Convey property to developer.
- c. Fund the construction loan.
- d. Begin construction.

**Managed By:** Ingrid Alverde, Housing Program Manager  
Steve Kuptz, Senior Housing Development Analyst

**Oak Knoll Apartment Conversion**

- a. Complete renovations.

**Managed By:** Ingrid Alverde, Housing Program Manager  
Steve Kuptz, Senior Housing Development Analyst

**Monte Vista Affordable Housing**

- a. Complete design and entitlement application.
- b. Complete entitlements.
- c. Complete financing package and negotiate Disposition and Development Agreement.

**Managed By:** Ingrid Alverde, Housing Program Manager  
Steve Kuptz, Senior Housing Development Analyst

**8. Promote Home Ownership Of Low And Moderate Income Housing**

**The Meadows Affordable Housing**

- a. Complete construction of 33 homes on the Metate Lane and York development sites.
- b. Sell all 33 homes to qualified buyers.

**Managed By:** Ingrid Alverde, Housing Program Manager  
Luisa Tumini, Senior Housing Development Analyst

**Evanston Affordable Housing**

- a. Work with Engineering to complete demolition of existing residential structures.
- b. Determine feasibility of ownership housing.
- c. Select developer and begin development design.

**Managed By:** Ingrid Alverde, Housing Program Manager  
Steve Kuptz, Senior Housing Development Analyst

**Twin Peaks Affordable Housing**

- a. Continue working with Conocco Phillips to complete hazardous materials remediation.

**Managed By:** Ingrid Alverde, Housing Program Manager  
Luisa Tumini, Senior Housing Development Analyst