

CITY OF POWAY, CALIFORNIA
PROPOSED FINANCIAL PROGRAM
FISCAL YEAR 2010-2011



TO
SAN DIEGO
23 3/4 M.

POWAY

ELEVATION
524 FEET

OLD POWAY PARK TRAIN DEPOT
DEDICATED OCTOBER 20, 2009

CITY OF POWAY
CITY COUNCIL AND REDEVELOPMENT AGENCY

DON HIGGINSON, MAYOR AND CHAIRMAN

MERRILEE BOYACK

JIM CUNNINGHAM

CARL KRUSE

BETTY REXFORD

CITY OF POWAY

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CITY OF POWAY

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SERVICES//TREASURER

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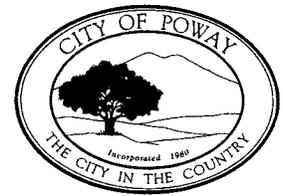
DIRECTOR OF SAFETY SERVICES

MARK A. SANCHEZ

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CITY OF POWAY



DON HIGGINSON, Mayor
CARL KRUSE, Deputy Mayor
MERRILEE BOYACK, Councilmember
JIM CUNNINGHAM, Councilmember
BETTY REXFORD, Councilmember

June 15, 2010

Dear Honorable Mayor, Members of the City Council, and Members of the Community:

It is my privilege to present the proposed fiscal year 2010-11 City of Poway and Poway Redevelopment Agency budgets. This document is the result of significant effort to craft a balanced budget that preserves essential community services and public infrastructure. Further, the document has been reformatted for simplicity and ease of use.

The "Great Recession," a term economists now use to define this period in history, has had a profound effect on the City's financial outlook. Although the national economy is showing signs of recovery, unemployment remains high and sales tax revenues in Poway are projected to be relatively flat this year.

To compound these factors, the City remains very concerned about the State's desperate measures to balance its budget. The State raid of \$13.7 million of Poway redevelopment funds in FY 2009-10, and another take of \$2.8 million in FY 2010-11, have effectively crippled our redevelopment plans for several years, most notably our planned improvements for the Senior Center and Community Park. We do not yet know if the State will come back for additional redevelopment funds this year to help plug its estimated \$19 billion deficit. An additional take would be devastating.

In light of these challenges, we have taken necessary steps over the last few years to strengthen the General Fund to adapt to what we believed would be a slow economic recovery. We are also in a period of restructuring as we work to eliminate the General Fund structural deficit over the next several years. With revenues from sales and property tax projected to be flat (unchanged from last year), the City continues to adjust expenditures to better match revenue projections. The recession has forced Poway to take an even harder look at the way we do business and how we provide services to our residents. We must find a sustainable course.

After years of healthy growth in sales tax revenue, projections for FY 2010-11 show a 28% decline from its peak in FY 2005-06. Assuming a continued slow and protracted economic recovery, we do not expect to bounce back to 2005-06 levels for at least five years. Overall, General Fund revenues have fallen by \$8 million over the last four years. This is partially due to the fact that Poway is approaching build-out and new opportunities for sales tax generation are limited. The City's population will grow very slowly, at less than 1% per year over the next 20 years, before reaching build-out at 56,000.

City Hall Located at 13325 Civic Center Drive
Mailing Address: P.O. Box 789, Poway, California 92074-0789
www.poway.org

The City has made strategic cuts to the budget totaling \$3.7 million over the past 24 months. An additional \$2.2 million in revenues were generated through greater cost recovery and efficiencies in service delivery during that time. This included an updated cost allocation plan saving the General Fund \$500,000 per fiscal year. Additional budgetary savings were achieved when employees began paying 3% of salary toward their pension costs in FY 2009-10, saving the City \$520,000 across all funds. Despite making \$5.9 million in total budgetary adjustments, the proposed FY 2010-11 General Fund budget falls short of being balanced without additional cost reduction measures. The remaining shortfall is \$165,000.

To help fill the remaining \$165,000 gap, employees are being asked for additional concessions that would generate about \$85,000 in savings to the General Fund. At the time of writing this letter, we have not yet concluded labor negotiations with our represented employees. However, the Management/Confidential Group has committed to paying an additional 1% of salary toward pension costs, for a total of 4% of salary. Employees are recognized for partnering with the City to manage this budget shortfall. The remaining gap of \$80,000 will be covered by reducing the City's contribution to capital equipment, which will not impair the City's equipment replacement program due to sufficient capital replacement fund reserves.

The overall FY 2010-11 budget for the City of Poway is \$76 million with General Fund expenditures of \$32.1 million. The City's General Fund greatly benefited this year from the San Diego Sheriff's Department's efforts to reduce or control expenses. The County refunded its Pension Obligation Bonds, reduced deputy overtime by more than 20%, and has left hundreds of vacancies unfilled, resulting in savings passed on to Poway. The City's law enforcement contract with the San Diego Sheriff's Department will remain unchanged from last year at \$9.4 million. Redevelopment and Housing composes \$6.6 million of the overall budget. The utility funds are balanced for the upcoming fiscal year. The Street Maintenance Fund has been built over the past three years with transfers of unexpended funds to its current balance of \$3 million. We programmed \$1.42 million from the fund this year, to offset the cost of our robust street maintenance program.

The City currently has \$15.5 million in General Fund reserves and \$3.1 million in the State Economic Uncertainty Fund. These reserves represent 58% of our FY 2010-11 General Fund operating expenditures and substantially exceed the 25% minimum called for in the City's Financial Policy.

Further, Council authorized use of the \$1.4 million Pension Stabilization Fund in February 2010, along with another \$230,000 from undesignated General Fund Reserves, to pay down the Safety Services unfunded pension liability. This will net about \$330,000 in savings to the General Fund operating budget each of the next five years.

Some have asked why the City has not yet tapped its significant financial reserves to fill in the budget gaps. There are a number of reasons behind our reluctance to recommend doing so. Reserves funds can only be used once and when they are spent, they are gone. Reserves are there to be used in times of emergencies and shock losses such as the Witch Creek Fire. Additionally, our reserves generate interest income that would also be lost if we spent them down.

Staff will continue to revisit the budget on a quarterly basis and provide regular updates to the City Council. We will keep looking for ways to better allocate resources to support the core mission of our organization. We will do our best to maximize operational efficiencies, while providing quality services that residents have come to expect from their local government.

The City of Poway will face many more challenges in the coming months, but we consider ourselves well-prepared. To that end, some key goals for the City in the upcoming fiscal year include:

- Continuing the City's emphasis on strong financial planning;
- Advocating at the State and federal levels for protection of revenues, local control, and redevelopment capability;
- Initiating a comprehensive update to the General Plan;
- Remaining the safest community in San Diego County;
- Continuing to strengthen the City's Disaster Preparedness Systems;
- Developing workforce housing; and
- Strengthening organizational development, including improved integration of management systems and employee development initiatives.

During these difficult times, the support of the City Council and the continued hard work of our employees are profoundly appreciated. I would especially like to thank Steve Didier, Peter Moote, and Andrew White of Administrative Services, Assistant City Manager Tina White, the Department Directors and the Budget Review Committee for long hours in shaping this budget.



Penny Riley
City Manager

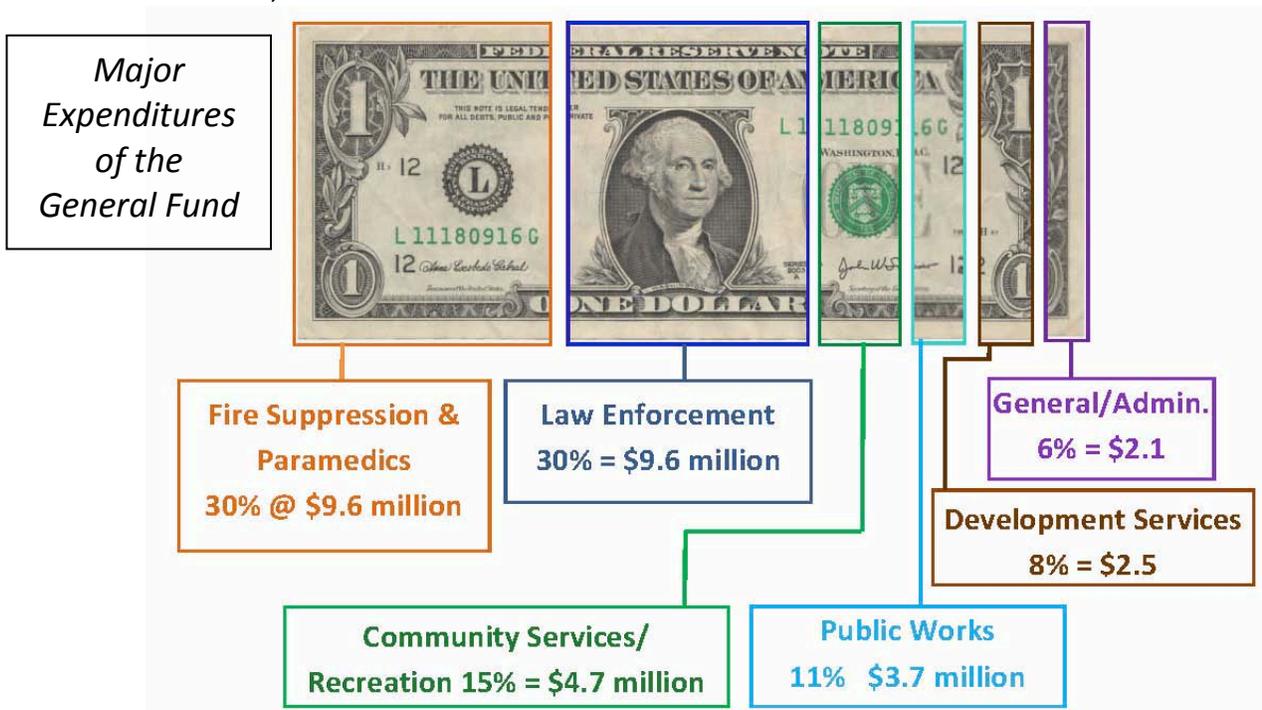
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BUDGET OVERVIEW

The City and Redevelopment Agency operating budget for fiscal year July 1, 2010 to June 30, 2011 is approximately \$76.8 million. The operating budget covers the day-to-day costs of providing services, including police and fire protection, parks and recreation services, streets, and water, sewer, drainage and stormwater utilities.

The City uses a fund accounting system, which segregates revenues and expenditures by specific activity. Under this system, the funding source determines how the money can be spent. The **General Fund** is the City's principal funding source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not paid by dedicated or restricted sources. **Enterprise Funds** are used to separately account for operations that are self-supporting. For these funds, costs are fully recovered from users charges, which may only be used to support that particular service, such as water or sewer. **Special Revenues Funds** are used to account for activities paid for by dedicated revenue sources with specific limitations, such as gas tax, which must be spent on street maintenance. Finally, other funds used by the City include **Trust Funds**, **Reserve Funds**, and **Internal Service Funds**. A description of each fund type is provided in the budget's fund activity schedules (pages 1-17 City  ; 103-111 Redevelopment Agency ) which show each fund's fiscal year beginning balance, projected revenues, budgeted expenditures, transfers to other funds, and projected year-end balance.

For FY 2010-11, the General Fund makes up roughly 42% of the overall operating budget, or \$32.1 million. The largest uses of the General Fund are fire protection and law enforcement, which account for 60%.



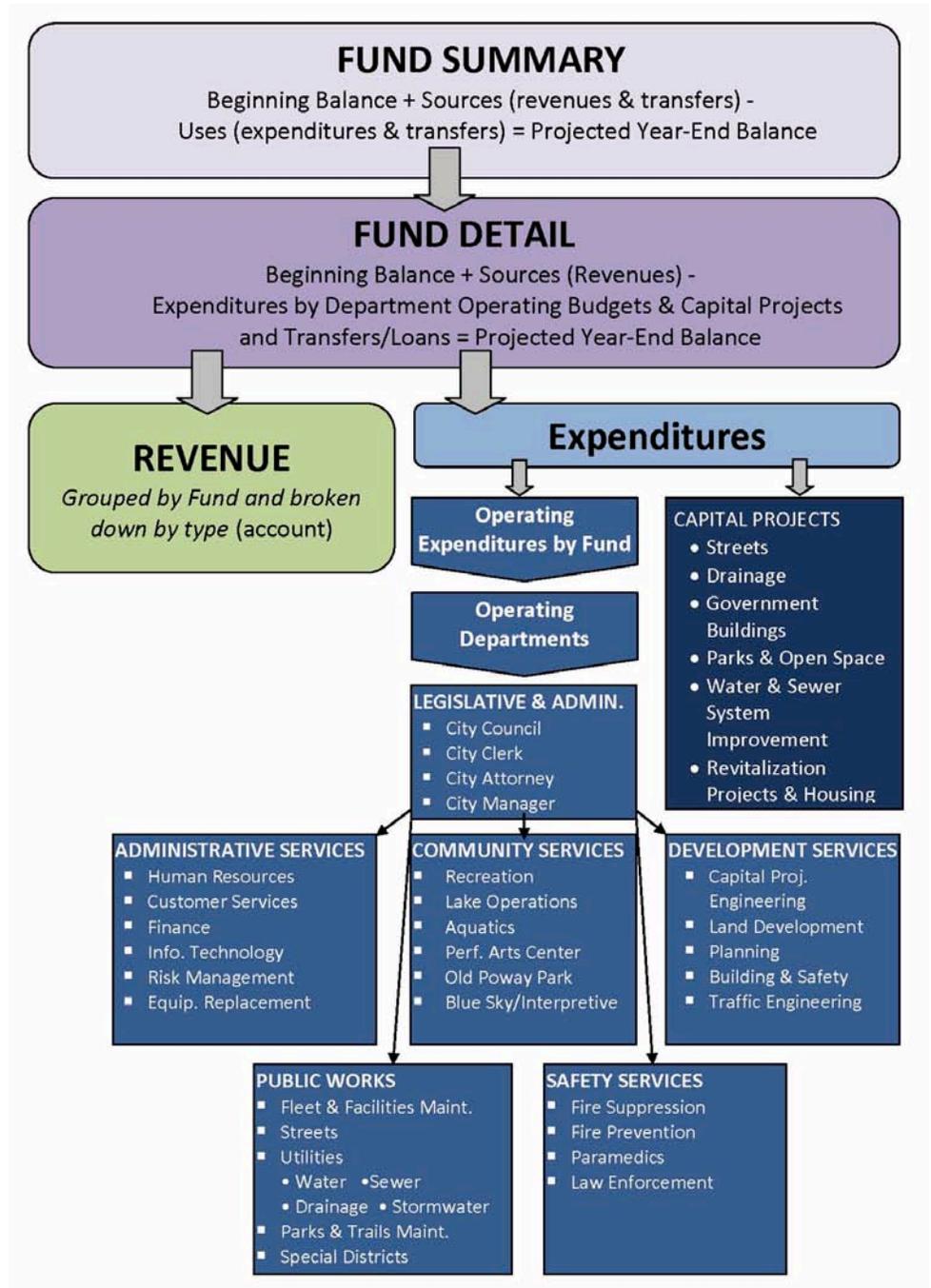
Understanding the Budget

The operating budget is broken down into seven departments: Legislative and Administration, Administrative Services, Community Services, Development Services, Public Works, Safety Services, and Redevelopment Services.

Departments are further broken down into divisions, such as *Fire Suppression*, or *Park & Landscape Maintenance*, and finally, by line-item, such as *Gas & Electricity*.

For each department and its respective divisions, the budget reports proposed expenditures for FY 2010-11, prior year estimated or actual expenditures, and the goals and objectives for the new fiscal year.

The Redevelopment Agency budget is structured the same way. 🔍 [Pages 99-124](#)



City Staffing

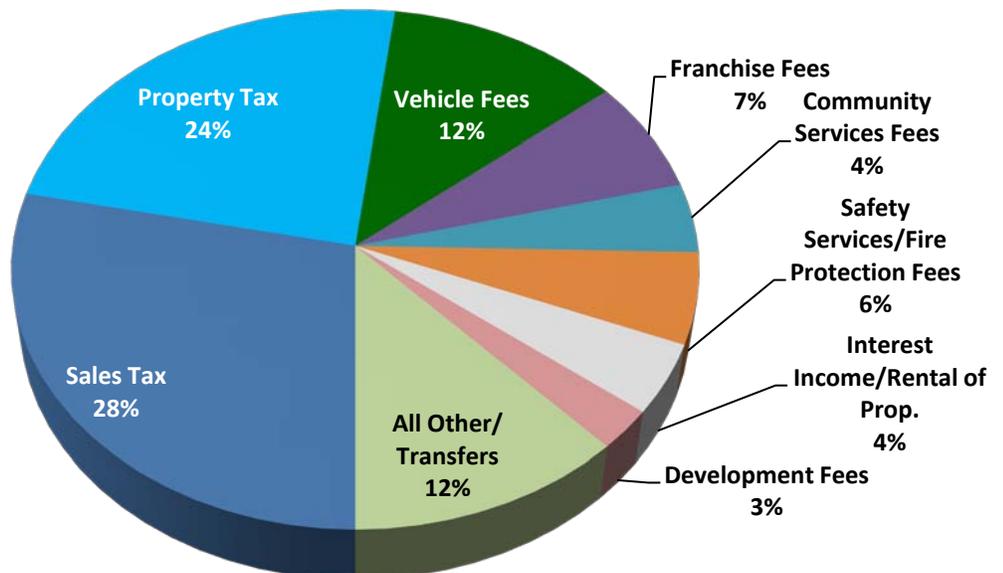
For fiscal year 2010-11, the budget authorizes 229 full-time and 29.26 part-time positions to staff the City and Agency. The City has reduced its workforce by 3 percent since last year, and by over 14% since 2007-08. The department operating budget pages show the positions assigned to each division. Personnel costs account for roughly half of General Fund operating expenditures. The City's employee classifications and salary ranges for each are shown in the Position Classifications schedule.

 [Appendices](#)

Department	2009-2010 Authorized		2010-2011 Proposed	
	Full-Time	Part-Time	Full-Time	Part-Time
Legislative and Administrative	8	-	8	-
Administrative Services	32	1	25	0.96
Community Services	20	27.48	20	26.03
Development Services	29	0.96	29	0.96
Public Works	84	0.98	84	0.96
Safety Services	54	-	54	-
Redevelopment Services	9	0.71	9	0.35
Grand Total	236	31.13	229	29.26

Revenues and Other Sources for Operations

The General Fund gets its money for operations primarily from sales tax, property tax, and fees. For fiscal year 2010-11, total General Fund sources are projected at \$31.9 million. Over half of General Fund revenues are from sales and property taxes. The City receives 1¢ of the 8.75¢ sales tax for every dollar spent in Poway. Most of the remainder goes to the State and County.

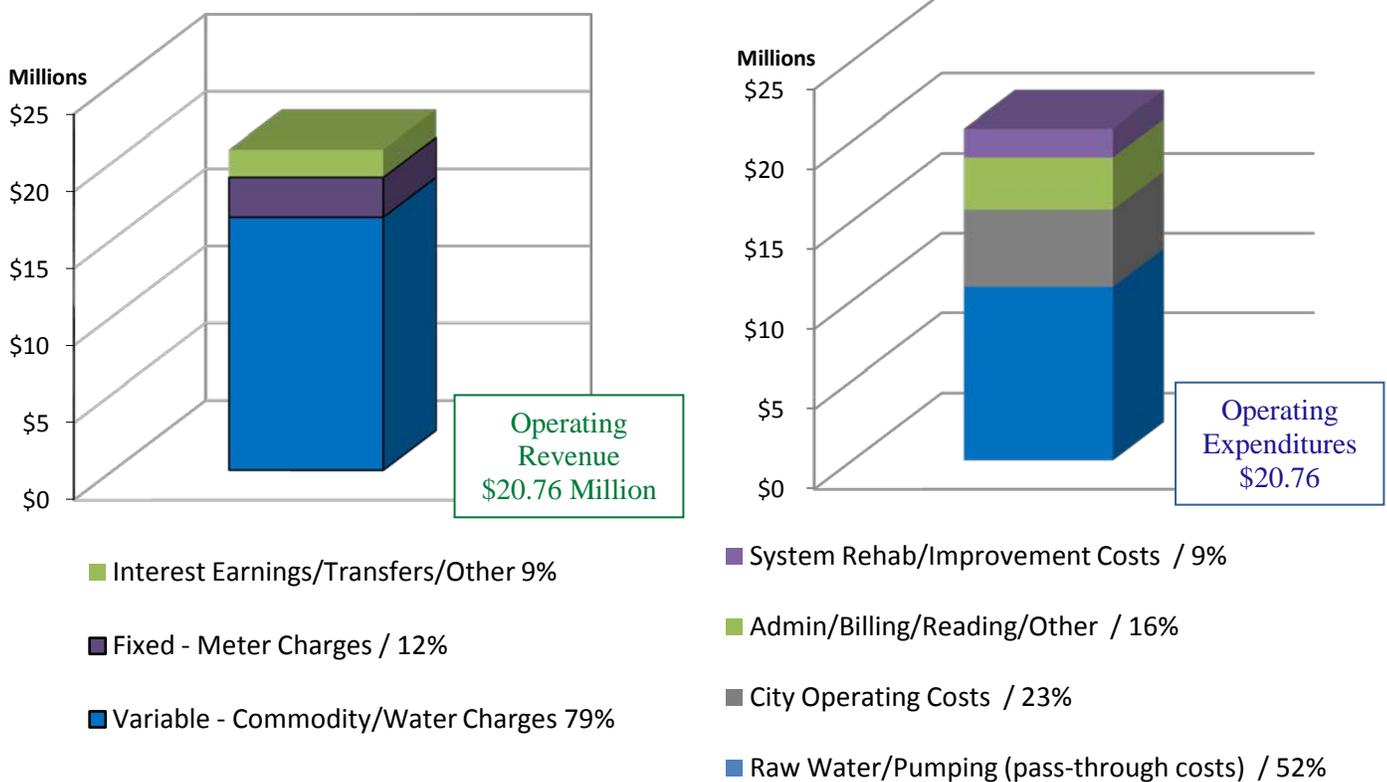


About 21% of property taxes collected by the County Assessor are allocated to the City, or roughly \$840 on a home valued at \$400,000. The remainder of property taxes goes to schools, the County, and special districts.

Utilities

City provided water and sewer services are supported entirely by customer’s bills. Rates support necessary operational expenditures, the purchase and treatment of raw water, and capital improvements to ensure a safe and reliable system of plant, pipes, pump stations, and reservoirs.

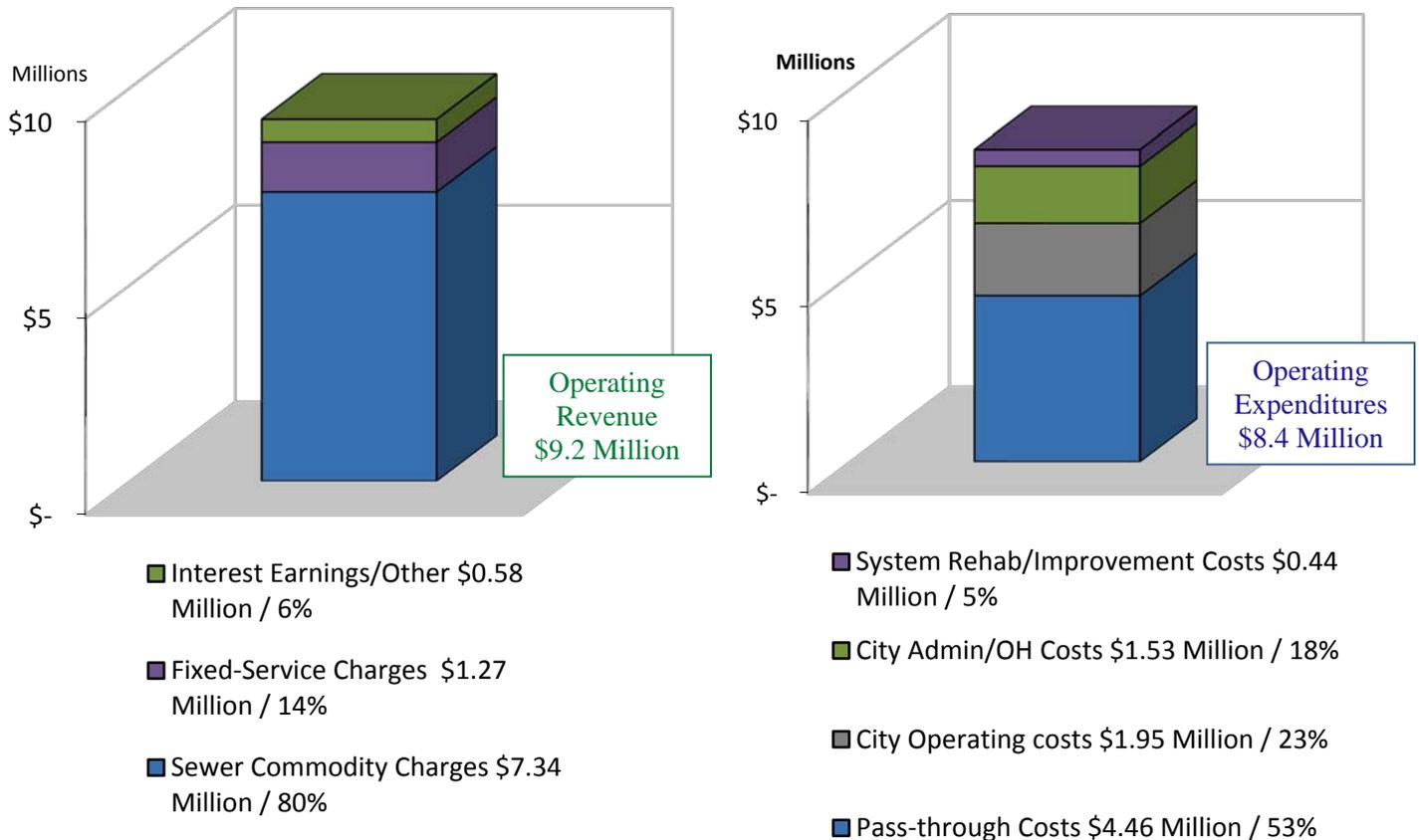
**Water Utilities
2010-11**



The City has traditionally used a multi-year rate plan for utilities when costs for raw water and sewer treatment could be closely projected. Due to the reduced water supply available to the region, the City is paying over 50% more for its raw water supply in 2010-11 than just two years ago. Because of this volatility, the City set rates for just one year in 2009. The City anticipates another significant increase in pass through costs from water suppliers in 2010-11 and continued reduction in raw water availability.

Similarly, user charges for sewer operations and stormwater operations support expenditures needed for operations, system maintenance, and rehabilitation. Since the budget and financial activity for each utility service is segregated into individual funds, any unspent budget from a utility’s annual operating budget is placed in reserve and is used to offset costs, including capital projects, and delay future rate increases.

Sewer Utilities 2010-11



Capital Improvements [Pages 127-142](#)

In addition to funding day-to-day operations, the budget provides money for capital projects, or investments in the City’s infrastructure such as streets and parks. Unlike the operating budget, which covers expenditures year-by-year, the capital improvement program (CIP) spans multiple-years. The FY 2010-11 budget adds \$2.6 million to the CIP, most of which is for rehabilitation of the City’s streets, water and sewer systems. In total, there are currently 23 active projects under the CIP, using \$14.8 million of the City’s funds, and \$15.6 million from the Poway Redevelopment Agency.

More Information is Available

Under direction of the City Manager, the Administrative Services Department prepares the City's budget document. In addition to the published document, other budget resources are available on the City's website. The City's budget is reviewed by the Budget Review Committee (Committee), whose members are appointed by City Council. The Committee also prepares recommendations for consideration by the City Council when the budget is adopted at a public hearing each June. The Committee's recommendations are available for review on the City's website with the budget document. Questions about the budget may be directed to the Administrative Services Department.

CITY OF POWAY
FUND BALANCES,
SOURCES AND USES

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STATEMENT OF FUND BALANCES

Proposed Revenues and Expenditures FY 2010-2011

Fund	Beginning Fund Balance 7/1/2010	Revenues	Operations	Capital Projects/ Program Costs	Loans/ Transfers In(Out)	Interest and Bond Redemption	Other	Ending Fund Balance 06/30/2011
General Fund	15,542,651	30,252,740	32,109,931	-	1,691,930	-	-	15,377,390
State Economic Uncertainty	3,100,000	-	-	-	-	-	-	3,100,000
Special Project Fund	629,618	-	-	-	-	-	-	629,618
Pension Stabilization Fund	-	-	-	-	-	-	-	-
Street Funds	3,650,768	2,607,480	2,646,580	101,900	(1,420,000)	-	-	2,089,768
Drainage & Stormwater Funds	314,216	2,135,840	2,243,958	330,000	193,850	-	-	69,948
Grant Funds	335,750	692,050	-	572,500	(100,000)	-	-	355,300
Developer Cont./Mitgtn Funds	2,391,635	152,480	-	-	-	-	-	2,544,115
Special Assessment Districts	5,796,850	2,295,740	2,289,878	-	321,150	-	-	6,123,862
Other Assessment Funds	146,310	968,820	68,000	240,000	(600,000)	87,710	-	119,420
Debt Service Funds	7,398,615	4,375,640	-	-	662,170	7,953,230	1,245,000	5,728,195
Water Utilities Fund	2,733,232	19,767,940	19,333,591	1,030,000	884,120	276,000	-	2,745,701
Sewer Utilities Fund	13,524,647	9,191,550	7,853,742	414,960	(2,515,880)	-	-	11,931,615
Capital Replacement Funds	8,463,747	2,800,060	3,763,855	125,000	-	-	-	7,374,952
Trust Funds	5,598,977	43,420	-	-	(17,340)	-	-	5,625,057
Total	69,627,016	75,283,760	70,309,535	2,814,360	(900,000)	8,316,940	1,245,000	63,814,941

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GENERAL FUND

Activity Detail Fund 100

The General Fund is the City's principal source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not paid for by dedicated or restricted sources. The primary source of revenues for the General Fund are property taxes, sales tax, and fees for services.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	21,803,217	17,366,133	16,029,961	16,029,961	15,542,651
REVENUES					
Taxes & Franchises					
<i>Sales Tax</i>	12,098,187	10,325,455	9,568,210	9,324,299	9,311,000
<i>Property Tax</i>	12,412,560	12,250,410	11,524,570	11,650,621	11,639,020
<i>Franchise Fees, TOT</i>	2,559,052	2,622,300	2,723,960	2,572,760	2,611,010
Fees, Permits & Services	4,001,274	4,100,514	4,004,250	3,676,685	3,611,530
Use of Property, Grants, Other	5,718,926	4,425,684	3,462,120	3,338,095	3,080,180
Total General Fund Revenues	36,789,999	33,724,363	31,283,110	30,562,460	30,252,740
TOTAL FUNDS AVAILABLE	58,593,216	51,090,496	47,313,071	46,592,421	45,795,391
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	890,959	909,556	634,119	542,667	436,482
Administrative Services	2,525,142	2,487,069	2,224,990	2,170,756	2,053,098
Community Services	5,437,368	5,347,627	4,913,140	4,618,321	4,660,950
Development Services	3,819,406	3,783,371	2,881,896	2,692,396	2,543,468
Public Works	3,540,864	3,458,625	3,545,638	3,312,567	3,667,414
Safety Services	18,380,532	18,522,947	19,461,170	19,298,952	19,187,010
Redevelopment Services	-	-	20,766	18,434	18,350
Indirect Cost Alloc./Emp. Rtmnt. Cont.	(1,282,372)	(1,120,140)	(406,570)	(386,377)	(456,841)
Total Operating Expenses	33,311,899	33,389,055	33,275,149	32,267,716	32,109,931
Capital Projects	(490)	134,585	-	-	-
Program Expenses	4,855,082	(185,884)	65,000	134,585	-
Total Programs/Capital Projects	4,854,592	(51,299)	65,000	134,585	-
TOTAL EXPENDITURES	38,166,491	33,337,756	33,340,149	32,402,301	32,109,931
TRANSFERS/LOANS					
Street Maint. Fund Trans. In/(Out)	(3,368,000)	(1,100,000)	1,420,000	1,420,000	1,420,000
Pension Stabiliz. Fund Trans. In/(Out)	-	(1,420,000)	-	(231,862)	-
Economic Uncertainty Trans. In/(Out)	-	-	-	-	-
Loan to Stormwater Fund	-	(206,005)	(666,400)	(144,350)	-
RDA Debt Service Loan In (Out)	500,000	500,000	500,000	500,000	500,000
All Other Transfers In/(Out)	(211,585)	422,681	(119,295)	(191,257)	(228,070)
Encumbrance Roll Forward	-	-	(101,444)	-	-
Other Fund Balance Activity	18,993	80,545	-	-	-
TOTAL TRANSFERS/LOANS	(3,060,592)	(1,722,779)	1,032,861	1,352,531	1,691,930
NET FUND ACTIVITY	(4,437,084)	(1,336,172)	(1,024,178)	(487,310)	(165,261)
ENDING FUND BALANCE	17,366,133	16,029,961	15,005,783	15,542,651	15,377,390

ECONOMIC UNCERTAINTY FUND

Activity Detail - Fund 101

This fund was created by transfers from the General Fund. It will be drawn upon, as necessary, to help mitigate possible reductions in State funding or unforeseen affects of the economy over the next several fiscal years.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000

SPECIAL PROJECT FUND

Activity Detail - Fund 102

This fund is used to account for the sources and uses of monies available through tax sharing agreements. There are no active agreements in effect for FY 2010-11.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	490,763	503,244	629,618	629,618	629,618
REVENUES	24,963	-	-	-	-
TOTAL FUNDS AVAILABLE	515,726	503,244	629,618	629,618	629,618
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	12,482	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	12,482	-	-	-	-
Capital Projects	-	(126,374)	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	(126,374)	-	-	-
TOTAL EXPENDITURES	12,482	(126,374)	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	12,481	126,374	0	0	0
ENDING FUND BALANCE	503,244	629,618	629,618	629,618	629,618

PENSION STABILIZATION FUND

Activity Detail - Fund 104

This fund was created by transfers from the General Fund to address potential future employee pension rate increases when impacted by volatile markets.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	1,420,000	1,420,000	-
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	0	0	1,420,000	1,420,000	0
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	1,651,862	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	1,651,862	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	1,651,862	0
TRANSFERS In/(Out)	-	1,420,000	-	231,862	-
LOANS (In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	1,420,000	0	231,862	0
NET FUND ACTIVITY	0	1,420,000	0	(1,420,000)	0
ENDING FUND BALANCE	-	1,420,000	1,420,000	-	-

STREET FUNDS

Activity Detail - Funds 103, 211-226

These funds are used to finance the construction, repair and maintenance of City streets, to construct street projects financed by developer's fees, and to account for special sales taxes to be used for street and highway projects approved by the regional transportation group. Financial Activity in this fund group also includes proceeds from AB 2928, and State measure 1B bonds for traffic reduction and safety.

	2007-08	2008-09	2009-10	2009-10	2010-11
	Actual	Actual	Adopted	Estimated	Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	2,204,316	4,214,640	6,320,056	6,320,056	3,650,768
REVENUES	3,563,121	3,067,415	3,518,270	3,589,098	2,607,480
TOTAL FUNDS AVAILABLE	5,767,437	7,282,055	9,838,326	9,909,154	6,258,248
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	7,500	7,500	7,500	7,500	7,500
Public Works	3,691,501	1,614,197	3,654,711	4,740,282	2,639,080
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	3,699,001	1,621,697	3,662,211	4,747,782	2,646,580
Capital Projects	1,221,159	450,000	-	90,604	101,900
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	1,221,159	450,000	-	90,604	101,900
TOTAL EXPENDITURES	4,920,160	2,071,697	3,662,211	4,838,386	2,748,480
TRANSFERS In/(Out)	3,368,000	1,100,000	(1,420,000)	(1,420,000)	(1,420,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(110,992)	-	-
OTHER FUND BALANCE ACTIVITY	(637)	9,698	-	-	-
TOTAL OTHER SOURCES/USES	3,367,363	1,109,698	(1,530,992)	(1,420,000)	(1,420,000)
NET FUND ACTIVITY	2,010,324	2,105,416	(1,674,933)	(2,669,288)	(1,561,000)
ENDING FUND BALANCE	4,214,640	6,320,056	4,645,123	3,650,768	2,089,768

DRAINAGE AND STORMWATER FUNDS

Activity Detail - Funds 231-233

These funds are used to finance drainage maintenance activities, construction of flood control and drainage improvements, and for stormwater program activities. The primary sources of revenue are from property tax assessments, development impact fees, and fees collected on solid waste service bills.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	(18,887)	153,252	305,952	305,952	314,216
REVENUES	1,658,264	2,082,500	2,089,270	2,057,961	2,135,840
TOTAL FUNDS AVAILABLE	1,639,377	2,235,752	2,395,222	2,363,913	2,450,056
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	14,467	14,769	25,586	21,897	27,572
Administrative Services	39,076	38,893	69,154	67,711	62,095
Community Services	-	-	-	-	-
Development Services	22,277	20,719	19,880	19,571	573,468
Public Works	1,395,705	1,564,317	2,188,365	2,181,885	1,569,622
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	22,735	20,071	9,913	9,327	11,201
Total Operating Expenses	1,494,260	1,658,769	2,312,898	2,300,391	2,243,958
Capital Projects	-	-	-	(14,395)	330,000
Program Expenditures	-	324,000	-	107,784	-
Total Programs/Capital Projects	-	324,000	-	93,389	330,000
TOTAL EXPENDITURES	1,494,260	1,982,769	2,312,898	2,393,780	2,573,958
TRANSFERS In/(Out)	-	(487,434)	189,435	189,435	193,850
LOANS In/(Out)	-	530,005	666,440	154,648	-
ENCUMB. ROLL FORWARD	-	-	(94,476)	-	-
OTHER FUND BALANCE ACTIVITY	8,135	10,398	-	-	-
TOTAL OTHER SOURCES/USES	8,135	52,969	761,399	344,083	193,850
NET FUND ACTIVITY	172,139	152,700	537,771	8,264	(244,268)
ENDING FUND BALANCE	153,252	305,952	843,723	314,216	69,948

GRANTS

Activity Detail - Funds 241-257, 714

These funds are used to account for various grants that are received by the City. Grant programs available to the City include Federal Community Development Block Grants (CDBG), and various State grant programs for transportation improvements, recycling, law enforcement, and traffic safety.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	290,699	325,887	354,130	354,130	335,750
REVENUES	896,533	487,603	490,920	1,593,745	692,050
TOTAL FUNDS AVAILABLE	1,187,232	813,490	845,050	1,947,875	1,027,800
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	727,896	330,447	341,250	604,499	440,170
Program Expenses	30,002	28,913	25,300	903,036	132,330
Total Programs/Capital Projects	757,898	359,360	366,550	1,507,535	572,500
TOTAL EXPENDITURES	757,898	359,360	366,550	1,507,535	572,500
TRANSFERS In/(Out)	(103,447)	(100,000)	(100,000)	(100,000)	(100,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
GRANTS OUTSTANDING	840,707	1,022,519	608,899	1,950,716	-
COMMITTED CAPITAL PROJECTS	(840,707)	(1,022,519)	(608,899)	(1,955,306)	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(103,447)	(100,000)	(100,000)	(104,590)	(100,000)
NET FUND ACTIVITY	35,188	28,243	24,370	(18,380)	19,550
ENDING FUND BALANCE	325,887	354,130	378,500	335,750	355,300

DEVELOPER CONTRIBUTION/MITIGATION FUNDS

Activity Detail - Funds 251-258, 411, 422

These funds are used for acquisition and preservation of habitat financed by developer's fees, for financing public improvements or services that benefit the properties against which the assessments are levied, and to support fire suppression operations.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	1,634,019	1,892,029	2,269,804	2,269,804	2,391,635
REVENUES	272,010	349,875	231,540	128,331	152,480
TOTAL FUNDS AVAILABLE	1,906,029	2,241,904	2,501,344	2,398,135	2,544,115
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	14,000	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	14,000	-	-	-	-
Capital Projects	-	(27,900)	-	6,500	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	(27,900)	-	6,500	-
TOTAL EXPENDITURES	14,000	(27,900)	0	6,500	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	258,010	377,775	231,540	121,831	152,480
ENDING FUND BALANCE	1,892,029	2,269,804	2,501,344	2,391,635	2,544,115

SPECIAL ASSESSMENT DISTRICTS

Activity Detail - Funds 261-275

These funds are used to finance services and improvements that benefit the properties against which the assessments are levied. Individual funds are used to account for the City's nine landscape maintenance districts, and the lighting district (two zones),

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,514,583	5,637,059	5,614,446	5,614,446	5,796,850
REVENUES	2,499,218	2,386,280	2,345,440	2,313,081	2,295,740
TOTAL FUNDS AVAILABLE	8,013,801	8,023,339	7,959,886	7,927,527	8,092,590
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	45,509	46,460	35,815	30,649	38,019
Administrative Services	73,550	71,832	62,961	52,488	56,165
Community Services	-	-	-	-	-
Development Services	80,277	79,327	126,588	143,732	47,247
Public Works	2,398,363	2,396,126	2,626,270	2,191,538	2,139,454
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	72,294	65,063	8,609	8,014	8,993
Total Operating Expenses	2,669,993	2,658,808	2,860,243	2,426,421	2,289,878
Capital Projects	-	51,678	-	-	-
Program Expenditures	-	-	-	10,116	-
Total Programs/Capital Projects	-	51,678	-	10,116	-
TOTAL EXPENDITURES	2,669,993	2,710,486	2,860,243	2,436,537	2,289,878
TRANSFERS In/(Out)	291,180	299,631	305,860	305,860	321,150
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	2,071	1,962	-	-	-
TOTAL OTHER SOURCES/USES	293,251	301,593	305,860	305,860	321,150
NET FUND ACTIVITY	122,476	(22,613)	(208,943)	182,404	327,012
ENDING FUND BALANCE	5,637,059	5,614,446	5,405,503	5,796,850	6,123,862

OTHER ASSESSMENTS

Activity Detail - Funds 250, 280 & 281

These funds are used to account for specific services supported by assessments and fees, including Fire Protection assessments, which are transferred to the General Fund for fire suppression and emergency operations, the 800 MHz regional emergency communications system, and the Household Hazardous Waste program, funded from fees on waste collection bills.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	195,256	181,826	169,835	169,835	146,310
REVENUES	973,907	971,552	967,390	970,185	968,820
TOTAL FUNDS AVAILABLE	1,169,163	1,153,378	1,137,225	1,140,020	1,115,130
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	60,461	62,379	71,200	66,000	68,000
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	60,461	62,379	71,200	66,000	68,000
Capital Projects	-	-	-	-	-
Program Expenses	236,000	236,000	240,000	240,000	240,000
Total Programs/Capital Projects	236,000	236,000	240,000	240,000	240,000
TOTAL EXPENDITURES	296,461	298,379	311,200	306,000	308,000
TRANSFERS In/(Out)	(603,166)	(597,454)	(600,000)	(600,000)	(600,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(87,710)	(87,710)	(87,710)	(87,710)	(87,710)
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(690,876)	(685,164)	(687,710)	(687,710)	(687,710)
NET FUND ACTIVITY	(13,430)	(11,991)	(31,520)	(23,525)	(26,890)
ENDING FUND BALANCE	181,826	169,835	138,315	146,310	119,420

DEBT SERVICE FUNDS

Activity Detail - Funds 311 - 336

These funds record the revenues and expenditures associated with the financing of the City's general debt, Community Facilities Districts, the High Valley Road Project, and the Old Coach Waterline Project bonds.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	8,079,317	7,954,367	7,515,629	7,515,629	7,398,615
REVENUES	7,227,770	7,020,015	6,502,520	8,300,303	4,375,640
TOTAL FUNDS AVAILABLE	15,307,087	14,974,382	14,018,149	15,815,932	11,774,255
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	603,711	636,977	636,920	636,920	662,170
LOANS In/(Out)	-	(106,268)	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(8,033,490)	(8,016,972)	(7,921,510)	(11,184,187)	(7,953,230)
OTHER FUND BALANCE ACTIVITY	77,059	27,510	255,000	2,129,950	1,245,000
TOTAL OTHER SOURCES/USES	(7,352,720)	(7,458,753)	(7,029,590)	(8,417,317)	(6,046,060)
NET FUND ACTIVITY	(124,950)	(438,738)	(527,070)	(117,014)	(1,670,420)
ENDING FUND BALANCE	7,954,367	7,515,629	6,988,559	7,398,615	5,728,195

WATER UTILITY FUNDS

Activity Detail - Funds 510-511

Water Utility funds include the Water Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Water Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	1,635,911	3,144,293	1,939,324	1,939,324	2,733,232
REVENUES	17,210,821	17,009,135	19,535,770	17,852,977	19,767,940
TOTAL FUNDS AVAILABLE	18,846,732	20,153,428	21,475,094	19,792,301	22,501,172
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	303,164	309,492	288,689	247,056	440,525
Administrative Services	1,046,429	1,231,371	2,220,193	1,938,282	1,442,699
Community Services	-	-	-	-	-
Development Services	291,537	271,154	330,781	315,832	492,756
Public Works	14,324,883	14,530,384	16,655,221	14,986,640	16,759,751
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	495,148	425,838	170,921	165,496	197,860
Total Operating Expenses	16,461,161	16,768,239	19,665,805	17,653,306	19,333,591
Capital Projects	(217,157)	1,635,980	750,000	608,386	1,030,000
Program Expenses	53,690	-	154,000	155,578	-
Total Programs/Capital Projects	(163,467)	1,635,980	904,000	763,964	1,030,000
TOTAL EXPENDITURES	16,297,694	18,404,219	20,569,805	18,417,270	20,363,591
TRANSFERS In/(Out)	(192,299)	(36,032)	(111,460)	(115,459)	(115,880)
LOANS In/(Out)	1,000,000	1,000,000	1,750,000	1,750,000	1,000,000
ENCUMB. ROLL FORWARD	-	-	(103,118)	-	-
DEBT SERVICE	(281,130)	(281,897)	(276,340)	(276,340)	(276,000)
OTHER FUND BALANCE ACTIVITY	68,684	(491,956)	-	-	-
TOTAL OTHER SOURCES/USES	595,255	190,115	1,259,082	1,358,201	608,120
NET FUND ACTIVITY	1,508,382	(1,204,969)	225,047	793,908	12,469
ENDING FUND BALANCE	3,144,293	1,939,324	2,164,371	2,733,232	2,745,701

SEWER UTILITY FUNDS

Activity Detail - Funds 520-521

Sewer Utility funds include the Sewer Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Sewer Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,459,400	9,182,637	12,894,122	12,894,122	13,524,647
REVENUES	8,899,350	10,043,298	9,209,350	8,814,529	9,191,550
TOTAL FUNDS AVAILABLE	12,358,750	19,225,935	22,103,472	21,708,651	22,716,197
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	125,713	128,337	114,924	98,350	125,797
Administrative Services	720,662	723,366	830,099	800,642	758,012
Community Services	-	-	-	-	-
Development Services	172,818	160,735	196,082	187,220	28,986
Public Works	5,572,959	5,273,098	6,430,021	5,852,419	6,836,237
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	259,309	228,855	96,432	93,320	104,710
Total Operating Expenses	6,851,461	6,514,391	7,667,558	7,031,951	7,853,742
Capital Projects	(621,884)	319,208	-	286,594	414,960
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(621,884)	319,208	-	286,594	414,960
TOTAL EXPENDITURES	6,229,577	6,833,599	7,667,558	7,318,545	8,268,702
TRANSFERS In/(Out)	(138,789)	(111,471)	(111,460)	(115,459)	(2,515,880)
LOANS In/(Out)	3,200,000	606,268	(750,000)	(750,000)	-
ENCUMB. ROLL FORWARD	-	-	(6,697)	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(7,747)	6,989	-	-	-
TOTAL OTHER SOURCES/USES	3,053,464	501,786	(868,157)	(865,459)	(2,515,880)
NET FUND ACTIVITY	5,723,237	3,711,485	673,635	630,525	(1,593,032)
ENDING FUND BALANCE	9,182,637	12,894,122	13,567,757	13,524,647	11,931,615

CAPITAL REPLACEMENT FUNDS

Activity Detail - Funds 611&617

The capital replacement funds are used to finance the replacement of City vehicles, major equipment and rehabilitation of public facilities. The revenue for this fund comes from rental fees charged to each of the divisions that have been assigned vehicles or equipment and the sale of surplus property and equipment.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	7,517,743	8,214,768	8,921,342	8,921,342	8,463,747
REVENUES	2,696,346	2,674,986	2,885,810	2,583,152	2,800,060
TOTAL FUNDS AVAILABLE	10,214,089	10,889,754	11,807,152	11,504,494	11,263,807
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	253,719	287,054	417,920	384,021	319,757
Administrative Services	1,125,387	496,848	1,443,706	1,494,754	2,224,758
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	1,016,837	1,021,735	1,239,935	1,156,237	1,212,016
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	6,100	5,735	7,324
Total Operating Expenses	2,395,943	1,805,637	3,107,661	3,040,747	3,763,855
Capital Projects	-	39,129	-	-	125,000
Program Expenses	-	123,000	-	-	-
Total Programs/Capital Projects	-	162,129	-	-	125,000
TOTAL EXPENDITURES	2,395,943	1,967,766	3,107,661	3,040,747	3,888,855
TRANSFERS In/(Out)	397,930	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(366,483)	-	-
OTHER FUND BALANCE ACTIVITY	(1,308)	(646)	-	-	-
TOTAL OTHER SOURCES/USES	396,622	(646)	(366,483)	0	0
NET FUND ACTIVITY	697,025	706,574	(588,334)	(457,595)	(1,088,795)
ENDING FUND BALANCE	8,214,768	8,921,342	8,333,008	8,463,747	7,374,952

TRUST FUNDS

Activity Detail - Funds 254, 711-782

Trust funds are used to account for proprietary trusts that have been donated to the City for specific, designated uses. This fund group includes 23 individual funds, which include the Library Endowment, Tree Trust, Sensitive Lands Acquisition, and various trusts for park improvements and law enforcement uses.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,071,288	5,393,098	5,775,604	5,775,604	5,598,977
REVENUES	1,514,766	1,685,435	51,240	53,720	43,420
TOTAL FUNDS AVAILABLE	6,586,054	7,078,533	5,826,844	5,829,324	5,642,397
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	55,931	34,155	-	-	-
Development Services	1,098,723	1,199,901	-	170,286	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	1,154,654	1,234,056	-	170,286	-
Capital Projects	-	-	-	20,457	-
Program Expenses	6,026	41,973	-	21,564	-
Total Programs/Capital Projects	6,026	41,973	-	42,021	-
TOTAL EXPENDITURES	1,160,680	1,276,029	0	212,307	0
TRANSFERS In/(Out)	(32,276)	(26,900)	(90,040)	(18,040)	(17,340)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(170,286)	-	-
	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(32,276)	(26,900)	(260,326)	(18,040)	(17,340)
NET FUND ACTIVITY	321,810	382,506	(209,086)	(176,627)	26,080
ENDING FUND BALANCE	5,393,098	5,775,604	5,566,518	5,598,977	5,625,057

BOND/LOAN INTEREST AND REDEMPTION

City of Poway

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
WATER FUND					
1995 Revenue Bonds	270,669	271,435	271,140	271,140	270,800
Bond Issuance Cost	6,437	6,437	-	-	-
Processing Fee	4,025	4,025	5,200	5,200	5,200
TOTAL WATER FUND	281,131	281,897	276,340	276,340	276,000
DEBT SERVICE FUND					
2003 COP (City Office Building)	1,127,615	1,129,015	1,129,815	1,129,815	1,130,020
2005 COP	714,663	712,963	716,675	716,675	714,110
Processing Fee	7,910	5,115	16,000	16,000	14,000
TOTAL DEBT SERVICE FUND	1,850,188	1,847,093	1,862,490	1,862,490	1,858,130
HIGH VALLEY DEBT SERVICE FUND					
1996 Assessment District 96 -1	52,813	50,938	49,070	49,070	52,040
Processing Fee	4,235	4,235	4,300	4,300	4,300
TOTAL DEBT SERVICE FUND HIGH	57,048	55,173	53,370	53,370	56,340
OLD COACH WATER FUND					
2001 Old Coach	28,925	28,898	28,880	28,880	28,840
Processing Fee	1,500	1,500	1,500	1,500	1,500
TOTAL DEBT SERVICE OLD COACH	30,425	30,398	30,380	30,380	30,340
SOUTH POWAY CFD DEBT SERVICE					
1998 CFD #1 A	1,748,434	1,747,427	1,742,027	1,742,027	2,202,070
2004 CFD #1	712,650	711,913	624,913	624,913	263,900
Processing Fee	3,440	7,035	5,000	5,000	5,000
1998 CFD #88 -1	3,628,422	3,615,345	3,599,330	6,862,007	3,533,450
Processing Fee	2,883	2,588	4,000	4,000	4,000
TOTAL DEBT SERVICE CFD	6,095,829	6,084,308	5,975,270	9,237,947	6,008,420
800 MHZ SYSTEM DEBT SERVICE					
1996 Backbone Debt Service	87,710	87,710	87,710	87,710	87,710
TOTAL DEBT SERVICE 800 MHz	87,710	87,710	87,710	87,710	87,710
GRAND TOTAL	8,402,331	8,386,579	8,285,560	11,548,237	8,316,940

TRANSFERS BY FUND GROUP

This schedule shows the inter-fund transfers for the City and Redevelopment Agency for FY 2010-11. Transfers are generally required to maintain proper separation of financial activity between funds while allowing revenues or expenditures to be reflected within the appropriate department, division, or project. For example, the Landscape & Lighting Funds are receiving \$321,150 from the General Fund (column 1, row 3) to reimburse the districts for expenditures on services that benefit the City at large. For FY 2010-11, funds are transferred to the General Fund from the Street Funds (\$1,420,000; column 2, row 1) to help offset the General Fund's required annual contribution toward the Street Maintenance program.

Fiscal Year 2010-11		Transfers/Loans-Out										
Transfers/Loans-In	General Fund	Street Funds	Grant Funds	Other			Water Fund	Sewer Fund	Trust Funds	RDA Debt		Total
				Assessment Funds	Funds	Funds				Service Fund	Housing Fund	
General Fund		1,420,000	100,000	600,000				17,340				2,137,340
Stormwater Management	193,850											193,850
Landscape & Lighting Funds	321,150											321,150
Debt Service Funds	430,410				115,880		115,880					662,170
Water Fund												0
RDA Debt Service Fund										1,726,390		1,726,390
RDA Capital Improve Project TAB Funds							2,400,000					2,400,000
Housing Fund										7,790,850		7,790,850
Non-Profit Capacity Building Fund										779,080		779,080
CIP-General Fund Loans Fund												0
Total	945,410	1,420,000	100,000	600,000	115,880	2,515,880	17,340	8,569,930	1,726,390			16,010,830

LOANS BY FUND GROUP

This schedule shows the inter-fund loans for the City and Redevelopment Agency for FY 2010-11. Loans are generally done to fund specific projects or to keep a fund balanced. Loans are repaid based on projected ability to make future payments and either pay or accrue interest at the City's investment portfolio annual rate of return.

Fiscal Year 2010-11	Loans-Out										Total
	General Fund	Street Funds	Grant Funds	Other Assessment Funds	Water Fund	Sewer Fund	Trust Funds	RDA Debt Service Fund	Housing Fund		
General Fund								4,360,400			4,360,400
Stormwater Management											0
Landscape & Lighting Funds											0
Debt Service Funds											0
Water Fund								1,000,000			1,000,000
RDA Debt Service Fund											0
RDA Administration Fund	3,860,400										3,860,400
Housing Fund											0
Housing Special Programs Fund											0
CIP-General Fund Loans Fund											0
Total	3,860,400	0	0	0	0	0	0	5,360,400	0	0	9,220,800

REDEVELOPMENT AGENCY LOANS PAYABLE TO CITY

Fund	Beginning Balance-7/1/10			Fiscal Year 2010-2011			Ending Balance-6/30/2011		
	Principal	Interest (1)	Total	New Loans	Current Interest (2)	Payback	Principal	Interest (1)	Total
					P	4,360,400			
General	3,301,458	-	3,301,458	3,860,400	74,283	74,283	2,801,458	-	2,801,458
Drainage	2,077,156	2,304,702	4,381,858	-	46,736	-	2,077,156	2,351,438	4,428,594
Street Development	1,642,944	1,126,042	2,768,986	-	36,966	-	1,642,944	1,163,008	2,805,952
Water	2,601,084	-	2,601,084	-	58,524	1,000,000	1,659,608	-	1,659,608
Sewer	5,248,623	249,488	5,498,111	-	118,094	40,719	5,248,623	326,863	5,575,486
TOTAL	14,871,265	3,680,232	18,551,497	3,860,400	334,603	5,475,402	13,429,789	3,841,309	17,271,098

1. For reference only-not accrued in either receivable or payable fund-estimated balance as of 7/01/10.
2. Interest rate for loans using the City's estimated average investment rate of return for FY 2010-2011 - 2.25%.

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CITY OF POWAY

REVENUES

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REVENUES BY FUND CITY OF POWAY

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Approved	FY 2009-10 Estimated	FY 2010-11 Proposed
General Fund (100)	\$ 36,789,999	\$ 33,724,363	\$ 31,283,110	\$ 30,562,460	\$ 30,252,740
Economic Uncertainty Fund (101)	-	-	-	-	-
Special Projects Fund (102)	24,963	-	-	-	-
Pension Stabilization Fund (104)	-	-	-	-	-
Streets Funds (103, 211-226)	3,563,121	3,067,415	3,518,270	3,589,098	2,607,480
Drainage & Stormwater Funds (231-233)	1,658,264	2,082,500	2,089,270	2,057,961	2,135,840
Grant Funds (241-257, 714)	896,533	487,603	490,920	1,593,745	692,050
Developer Contribution AB 1600 Funds (251-258, 411, 422)	272,010	349,875	231,540	128,331	152,480
Special Assessment District Funds (261-275)	2,499,218	2,386,280	2,345,440	2,313,081	2,295,740
Other Assessment Funds (250, 280, 281)	973,907	971,552	967,390	970,185	968,820
Debt Service Funds (311 - 336)	7,227,770	7,020,015	6,502,520	8,300,303	4,375,640
Water Utility Funds (510-511)	17,210,821	17,009,135	19,535,770	17,852,977	19,767,940
Sewer Utility Funds (520-521)	8,899,350	10,043,298	9,209,350	8,814,529	9,191,550
Capital Replacement and Facility Funds (611&617)	2,696,346	2,674,986	2,885,810	2,583,152	2,800,060
Trust Funds (254, 711-782)	1,514,766	1,685,435	51,240	53,720	43,420
Revenue Grand Total	\$ 84,227,068	\$ 81,502,457	\$ 79,110,630	\$ 78,819,542	\$ 75,283,760

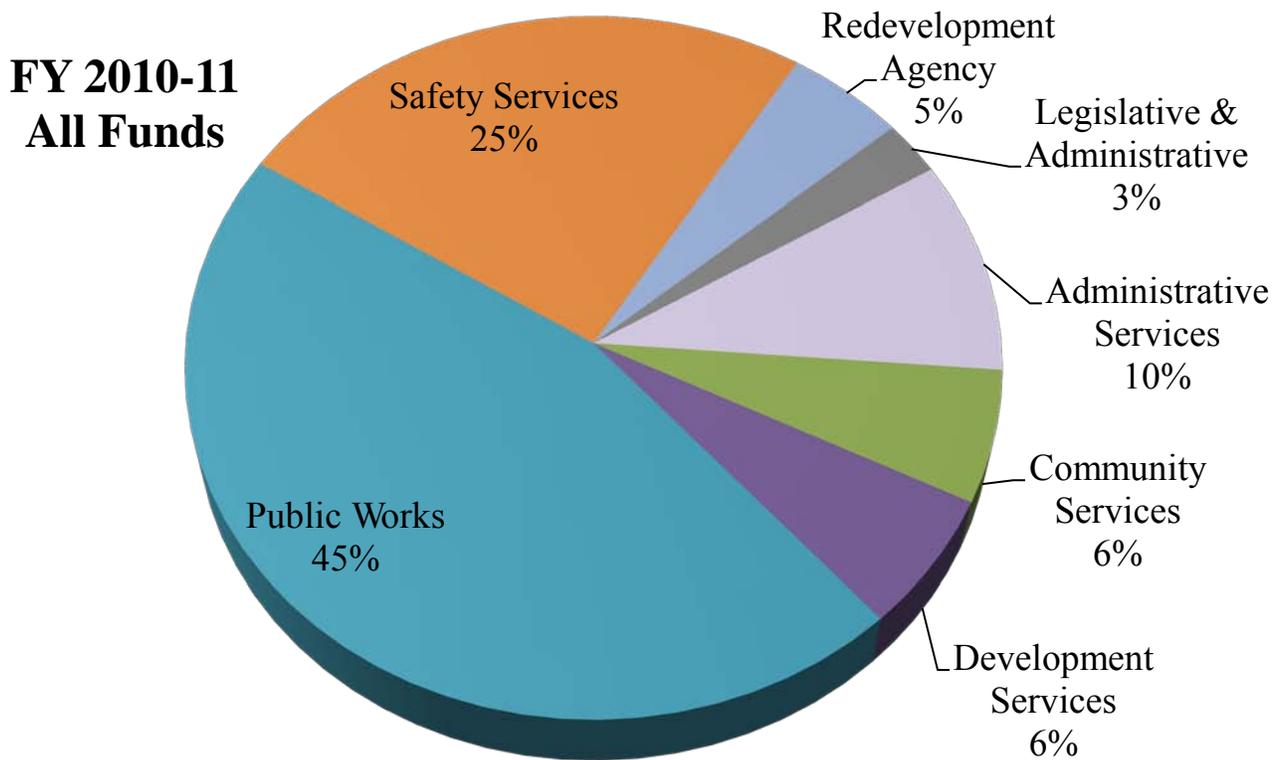
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CITY OF POWAY
OPERATING EXPENDITURES

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CITY OF POWAY OPERATING EXPENDITURES

Department	Personnel	Operations and Maintenance	Capital Outlay	Total Program Expenditures
Legislative & Administrative	1,287,460	653,440	-	1,940,900
Administrative Services	2,645,240	2,851,110	2,032,100	7,528,450
Community Services	2,724,200	1,926,100	10,650	4,660,950
Development Services	3,388,460	1,293,160	15,150	4,696,770
Public Works	7,738,470	26,864,020	375,200	34,977,690
Safety Services	7,903,230	11,175,510	108,270	19,187,010
Total City	25,687,060	44,763,340	2,541,370	72,991,770
Redevelopment Agency	1,143,730	2,709,860	1,920	3,855,510
Grand Total	26,830,790	47,473,200	2,543,290	76,847,280

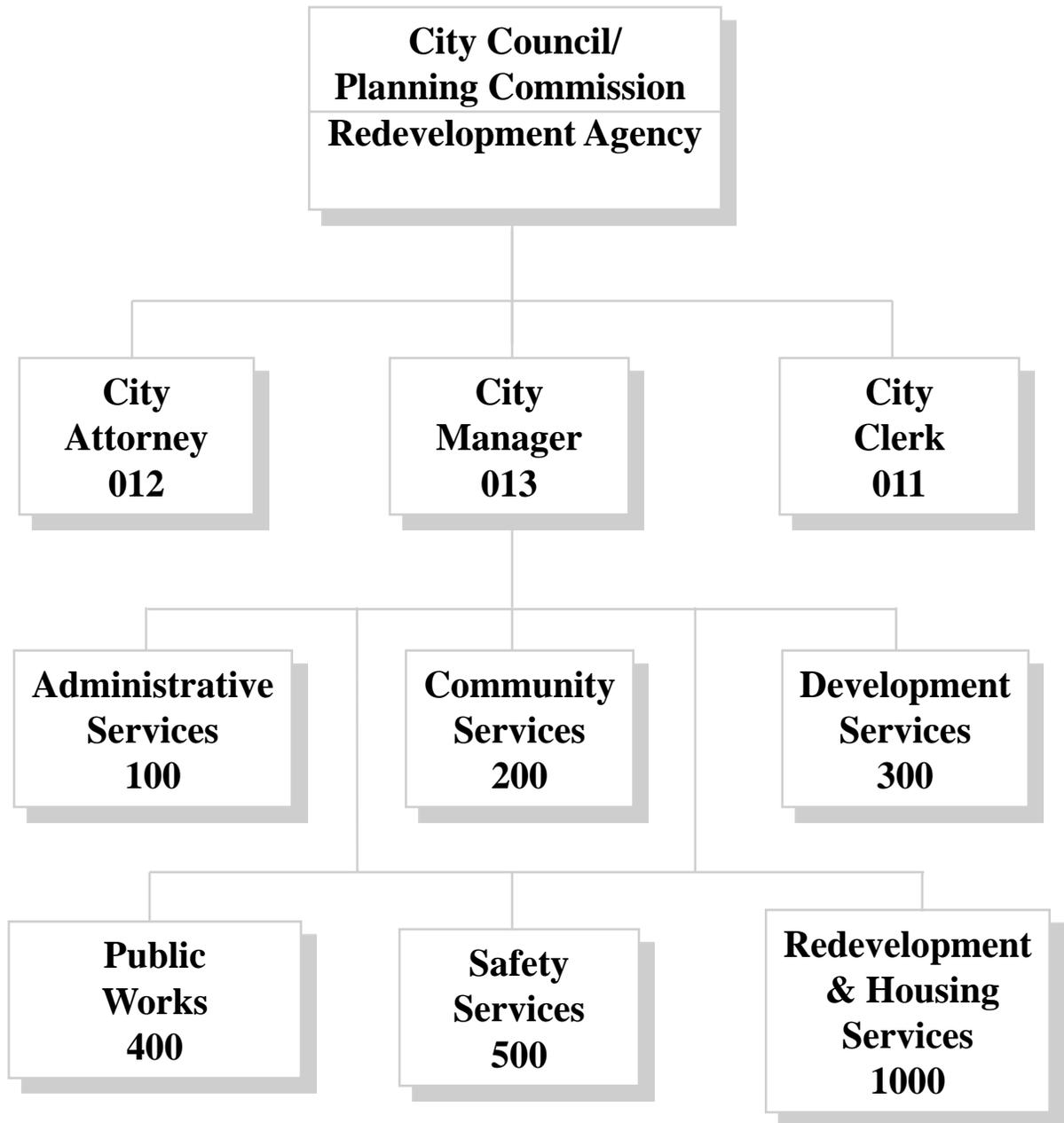


BUDGET BY FUND					STORM-	GAS TAX/
FY 2010 - 2011 Proposed	GENERAL	WATER	SEWER	DRAINAGE	WATER	PROP A/STP
<u>Legislative and Administrative</u>						
City Council	71,097	71,756	20,491	1,806	2,685	-
City Clerk	102,885	103,838	29,652	2,614	3,885	-
City Attorney	65,779	66,388	18,958	1,671	2,484	-
City Manager	196,720	198,542	56,696	4,998	7,428	-
Department Total	436,482	440,525	125,797	11,090	16,482	-
<u>Administrative Services</u>						
Director	172,017	274,643	16,597	1,610	2,003	-
Human Resources	328,163	88,478	41,637	7,529	8,711	-
Customer Services	112,715	373,558	366,347	254	534	-
Finance	320,772	148,952	78,701	4,574	6,040	-
Information Technology	438,272	180,867	147,301	2,473	4,822	-
General Support Services	274,497	115,739	33,051	2,914	4,330	-
Risk Management	406,662	260,463	74,378	6,557	9,745	-
Equip. Replacement & Facilities	-	-	-	-	-	-
Department Total	2,053,098	1,442,699	758,012	25,910	36,185	-
<u>Community Services</u>						
Director	745,440	-	-	-	-	-
Recreation	403,630	-	-	-	-	-
Lake Operations	750,920	-	-	-	-	-
Aquatics	676,610	-	-	-	-	-
Performing Arts Center	895,670	-	-	-	-	-
Old Poway Park	309,690	-	-	-	-	-
Library	62,580	-	-	-	-	-
Interpretive Services	101,920	-	-	-	-	-
Community Park	714,490	-	-	-	-	-
Department Total	4,660,950	-	-	-	-	-
<u>Development Services</u>						
Director	577,044	90,865	5,345	1,069	69,066	-
Current Planning	804,565	-	-	-	51,355	-
Building and Safety Inspection	374,210	-	-	-	-	-
Capital Projects Engineering	2,670	226,944	13,350	-	-	7,500
Land Development Engineering	265,270	-	-	-	-	-
Engineering Inspection	181,808	174,948	10,291	2,058	-	-
Traffic Engineering	337,902	-	-	-	-	-
Stormwater Compliance	-	-	-	-	449,920	-
Department Total	2,543,468	492,756	28,986	3,127	570,341	7,500
<u>Public Works</u>						
Director	105,132	358,081	102,254	9,014	6,736	-
Utility Systems Oper. & Maint.	-	556,450	556,450	-	-	-
Water Supply, Treatment, Storage	-	13,434,680	-	-	-	-
Wastewater Disposal	-	-	4,811,500	-	-	-
Water Transmission and Distrib.	-	1,244,213	-	-	21,517	-
Wastewater Collection Maint.	-	-	925,960	-	-	-
Reclaimed Water Supply	-	449,848	112,462	-	-	-
Maintenance Operations	53,441	197,369	82,099	29,509	31,478	-
Street Maintenance	1,428,782	123,939	53,117	-	181,482	2,639,080
Stormwater & Flood Control	-	-	-	508,826	433,444	-
Vehicle Maintenance	-	-	-	-	-	-
Environmental Programs	32,752	120,961	50,316	18,085	19,292	-
Parks, Trails & Landscape Maint.	1,310,458	195,999	97,999	-	280,780	-
Facilities Maintenance	736,850	78,212	44,079	13,657	15,800	-
Special Districts & Contract Svcs.	-	-	-	-	-	-
Department Total	3,667,414	16,759,751	6,836,237	579,092	990,530	2,639,080
<u>Safety Services</u>						
Director	563,060	-	-	-	-	-
Fire Suppression	8,264,160	-	-	-	-	-
Fire Prevention	429,540	-	-	-	-	-
Paramedics	306,420	-	-	-	-	-
Law Enforcement	9,623,830	-	-	-	-	-
Department Total	19,187,010	-	-	-	-	-
Redevelopment	18,350	-	-	-	-	-
Indirect	(456,841)	197,860	104,710	4,745	6,456	-
TOTAL EXPENDITURES	32,109,931	19,333,591	7,853,742	623,964	1,619,994	2,646,580

	CAPITAL REPLACEMENT	SPECIAL DISTRICTS	RDA GENERAL	RDA HOUSING	TOTAL
<u>Legislative and Administrative</u>					
City Council	3,445	6,193	90,554	32,774	300,800
City Clerk	4,985	8,962	131,042	47,427	435,290
City Attorney	3,187	5,730	83,781	30,322	278,300
City Manager	9,531	17,135	296,915	138,544	926,510
Department Total	21,147	38,019	602,292	249,068	1,940,900
<u>Administrative Services</u>					
Director	2,570	4,620	89,421	37,120	600,600
Human Resources	7,968	3,984	26,023	7,968	520,460
Customer Services	485	871	9,585	461	864,810
Finance	6,769	9,009	78,860	26,204	679,880
Information Technology	6,518	5,214	24,897	8,066	818,430
General Support Services	5,556	9,989	96,921	2,883	545,880
Risk Management	12,503	22,479	218,115	6,489	1,017,390
Equip. Replacement & Facilities	2,481,000	-	-	-	2,481,000
Department Total	2,523,368	56,165	543,822	89,191	7,528,450
<u>Community Services</u>					
Director	-	-	-	-	745,440
Recreation	-	-	-	-	403,630
Lake Operations	-	-	-	-	750,920
Aquatics	-	-	-	-	676,610
Performing Arts Center	-	-	-	-	895,670
Old Poway Park	-	-	-	-	309,690
Library	-	-	-	-	62,580
Interpretive Services	-	-	-	-	101,920
Community Park	-	-	-	-	714,490
Department Total	-	-	-	-	4,660,950
<u>Development Services</u>					
Director	-	-	181,731	-	925,120
Current Planning	-	-	-	-	855,920
Building and Safety Inspection	-	-	-	-	374,210
Capital Projects Engineering	-	2,670	453,887	-	707,020
Land Development Engineering	-	-	-	-	265,270
Engineering Inspection	-	-	349,895	-	719,000
Traffic Engineering	-	44,578	17,316	515	400,310
Stormwater Compliance	-	-	-	-	449,920
Department Total	-	47,247	1,002,829	515	4,696,770
<u>Public Works</u>					
Director	17,189	30,904	-	-	629,310
Utility Systems Oper. & Maint.	-	-	-	-	1,112,900
Water Supply, Treatment, Storage	-	-	-	-	13,434,680
Wastewater Disposal	-	-	-	-	4,811,500
Water Transmission and Distrib.	-	-	-	-	1,265,730
Wastewater Collection Maint.	-	-	-	-	925,960
Reclaimed Water Supply	-	-	-	-	562,310
Maintenance Operations	12,025	8,720	-	-	414,640
Street Maintenance	-	-	-	-	4,426,400
Stormwater & Flood Control	-	-	-	-	942,270
Vehicle Maintenance	1,160,980	-	-	-	1,160,980
Environmental Programs	7,369	5,344	-	-	254,120
Parks, Trails & Landscape Maint.	-	-	120,334	-	2,005,570
Facilities Maintenance	14,452	7,226	19,330	14,452	944,060
Special Districts & Contract Svcs.	-	2,087,260	-	-	2,087,260
Department Total	1,212,016	2,139,454	139,664	14,452	34,977,690
<u>Safety Services</u>					
Director	-	-	-	-	563,060
Fire Suppression	-	-	-	-	8,264,160
Fire Prevention	-	-	-	-	429,540
Paramedics	-	-	-	-	306,420
Law Enforcement	-	-	-	-	9,623,830
Department Total	-	-	-	-	19,187,010
Redevelopment	-	-	3,022,098	815,062	3,855,510
Indirect	7,324	8,993	94,327	32,427	-
TOTAL EXPENDITURES	3,763,855	2,289,878	5,405,032	1,200,715	76,847,280

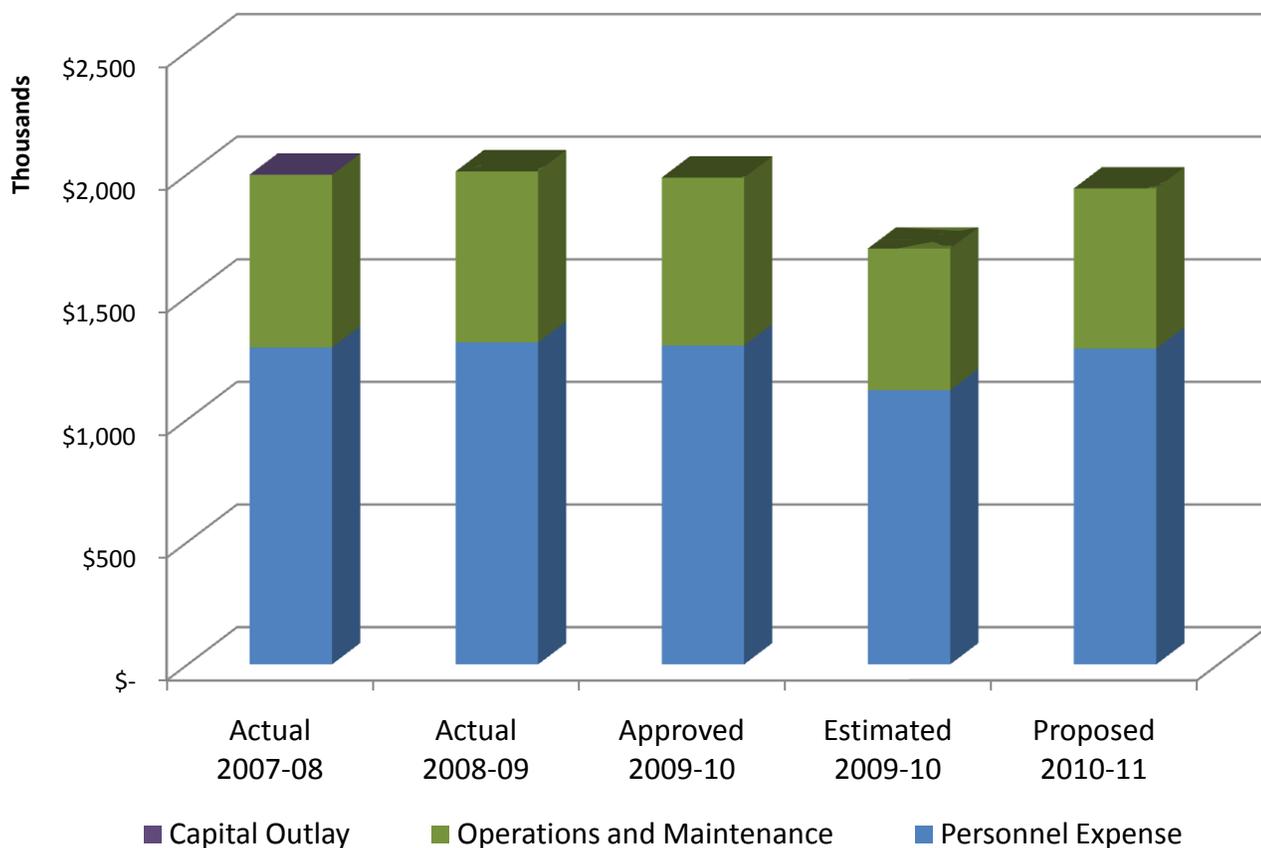
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LEGISLATIVE AND ADMINISTRATIVE



LEGISLATIVE AND ADMINISTRATIVE DEPARTMENT

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions</i>	8.00	8.00	8.00	8.00	8.00
Personnel Expense	\$ 1,292,340	\$ 1,313,072	\$ 1,299,940	\$ 1,118,298	\$ 1,287,460
Operations and Maintenance	704,021	697,424	685,240	577,507	653,440
Capital Outlay	867	-	-	-	-
Total Department Budget	\$ 1,997,227	\$ 2,010,496	\$ 1,985,180	\$ 1,695,805	\$ 1,940,900



CITY COUNCIL

Legislative and Administrative Department

Division No: 0010

The City Council is comprised of five members (including the Mayor) elected at large by Poway residents to serve four year overlapping terms. The Mayor is directly elected for a four-year term. Annually, the City Council selects a Councilmember to serve as Deputy Mayor.

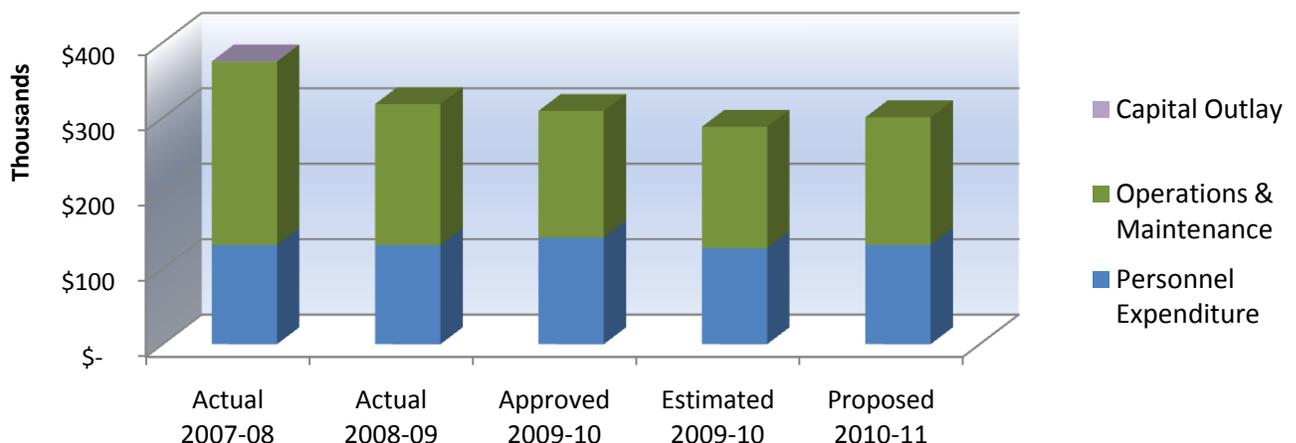
The City Council serves as the City's policy-making body, taking action on all legislative matters involving the approval and adoption of all City ordinances, resolutions, contracts, and matters requiring policy decision and leadership. In reaching policy decisions, the Council listens to public testimony and reviews proposals designed to meet community needs, while maintaining desired service levels.

The City Council appoints the City Manager, City Attorney, and City Clerk and establishes advisory committees to ensure broad-based input into City affairs. The City Council oversees the expenditure of all City funds throughout the fiscal year, initiates new programs to upgrade existing services, and determines the ability of the City to provide funding for the proposed budget as submitted by the City Manager. The City Council also serves as the Board of Directors for the Poway Redevelopment Agency.

Division Goals & Objectives

- » To provide legislative guidance and direction for the establishment and maintenance of City programs and services.
- » To provide an open forum for direct public input and an avenue for resolving community issues.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
◆ Personnel Expenditure	\$ 131,556	\$ 131,521	\$ 141,300	\$ 127,483	\$ 131,610
◇ Operations & Maintenance	243,257	186,851	168,010	160,661	169,190
◇ Capital Outlay	129	-	-	-	-
Division Total Operating Budget	\$ 374,941	\$ 318,372	\$ 309,310	\$ 288,144	\$ 300,800



CITY CLERK

Legislative and Administrative Department

Division No: 0011

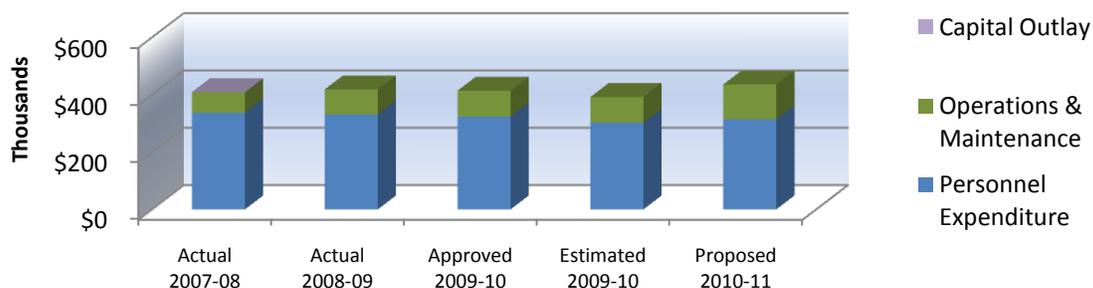
The City Clerk's Office supports City Council and staff and promotes community involvement by coordinating the legislative process, administering City elections, and managing City records with integrity, accuracy, impartiality, and professionalism. The City Clerk is appointed by the City Council and performs duties outlined in the City's Municipal Code, the California Government Code, and the California Elections Code.

The Office of the City Clerk oversees the preparation of the City Council agenda, records the City Council's actions in official minutes, maintains a legislative history, and is responsible for safeguarding official City documents. The City Clerk is the elections official for the City and is responsible for the administration of all general and special municipal elections, including candidate filings of campaign disclosures and economic interest statements. The City Clerk's Office ensures that the public records are archived and preserved, accessible to the public. The City Clerk responds to public requests for information, serves as the Official Custodian of the City Seal, maintains the City's Municipal Code, certifies copies of official records, meets legal noticing requirements, administers oaths and City Boards and Commissions recruitment/selection process.

Division Goals & Objectives

- » Administer the November 2010 Municipal Election for Mayor and two members of the City Council.
- » Update the City's Conflict of Interest Code to include new position classifications, delete reference to position classifications that have been abolished, and revise disclosure categories as needed.
- » Institute an Ambassador Program for City Council Meetings.
- » Link Laserfiche imaged documents to various tracking systems for a complete historical record of each parcel and to improve customer service.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Legal Ads & Public Hearing Notices	153	288	170	150	150
Documents Recorded	167	250	200	150	150
City/Planning/RDA Resolutions Processed	85/35/10	161/76/25	130/60/25	130/60/25	130/60/25
Ordinances Processed	18	31	25	25	25
Minute Pages Prepared (CC/RDA)	219	357	300	300	300
City & RDA Contracts/Agreements	99/8	148/11	55/10	100/10	100/10
Public Requests for Records	329	250	250	300	300
Fair Political Practices Commission Filing	200	221	204	200	200
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.0	3.0	3.0	3.0	3.0
◆ Personnel Expenditure	\$337,035	\$330,914	\$323,370	\$302,103	\$314,230
◇ Operations & Maintenance	71,482	87,546	90,660	89,893	121,060
◇ Capital Outlay	454	-	-	-	-
Division Total Operating Budget	\$408,971	\$418,459	\$414,030	\$391,996	\$435,290



CITY ATTORNEY

Legislative and Administrative Department

Division No: 0012

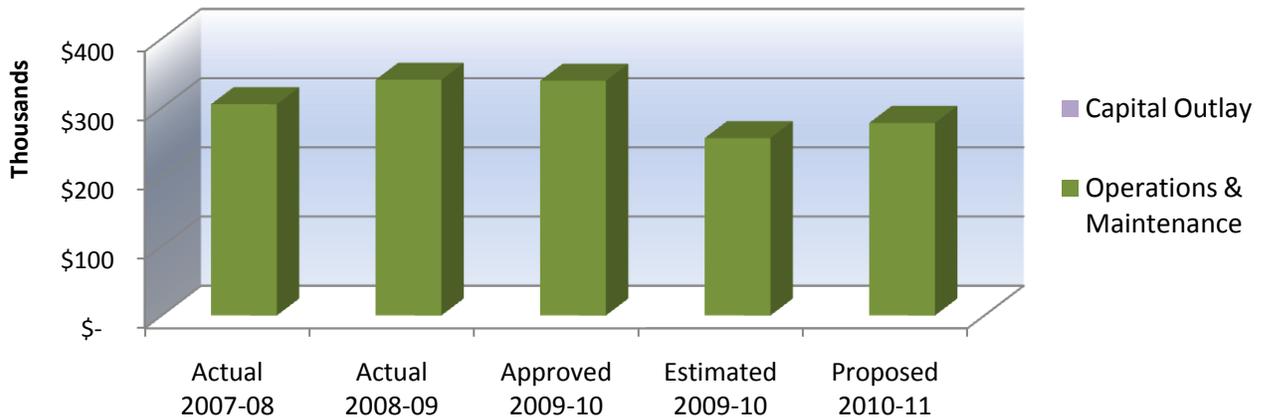
The City Attorney is appointed by the City Council to serve as legal advisor for all matters related to the operation and administration of the City. The City Attorney keeps the City Council and staff apprised of any legislative or legal developments that may affect the City.

Through a contract with the City, the City Attorney provides legal counsel, attends official meetings, and provides other specialized services. The City Attorney also drafts ordinances, prepares contracts, conducts legal negotiations, reviews legal documents, and may defend the City's position in court cases. The City Attorney also serves as legal advisor to other Council appointed boards and represents City officials and employees in matters relating to City business.

Division Goals & Objectives

- » To provide the City Council with assistance in the development of policies based on sound legal principles, which enables the City to accomplish its goals and objectives.
- » To keep the City Council and staff apprised of any legislative and legal developments that may affect the City.
- » To prepare ordinances and resolutions necessary to implement City Council policies and to keep the Municipal Code up to date.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
◆ Operations & Maintenance	\$ 305,322	\$ 340,614	\$ 339,270	\$ 256,404	\$ 278,300
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 305,322	\$ 340,614	\$ 339,270	\$ 256,404	\$ 278,300



CITY MANAGER

Legislative and Administrative Department

Division No: 0013

The City Manager is appointed by the City Council to serve as the City's chief executive officer responsible for the overall planning, organization, and direction of municipal activities within the City. In addition, the City Manager serves as the Executive Director of the Poway Redevelopment Agency.

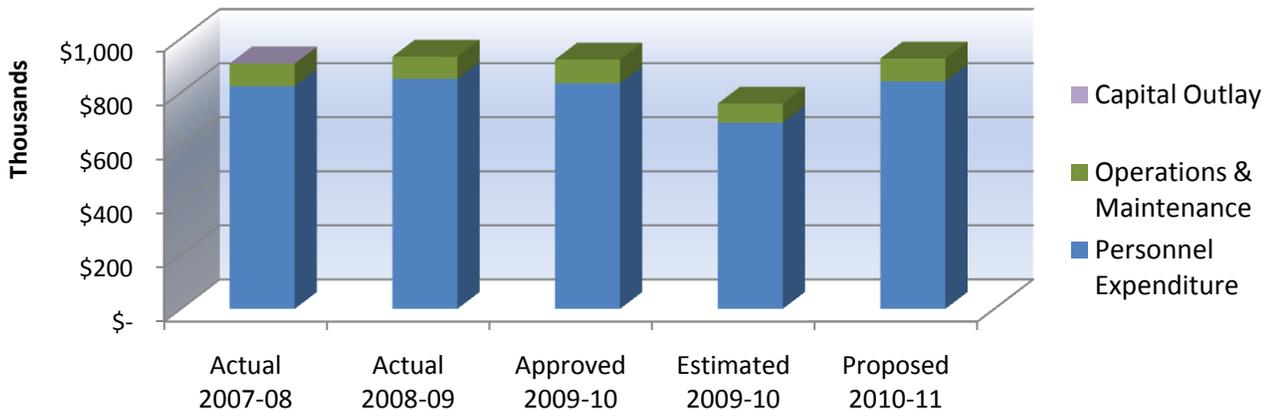
The City Manager advises the City Council on all legislative and policy matters and provides recommendations to the City Council to assist them in making the most effective and efficient policies to address the needs of the community. The City Manager is responsible for implementation and enforcement of all City ordinances, laws, and regulations. To ensure efficient and effective administration of matters within the City, the City Manager provides direction to all City department directors and employees.

The City Manager is also responsible for the preparation, submittal to the City Council, and management of the annual budgets for the City and Redevelopment Agency, as well as the City's Capital Improvement Program (CIP). In addition, the City Manager regularly advises the City Council on the financial condition and needs of the City.

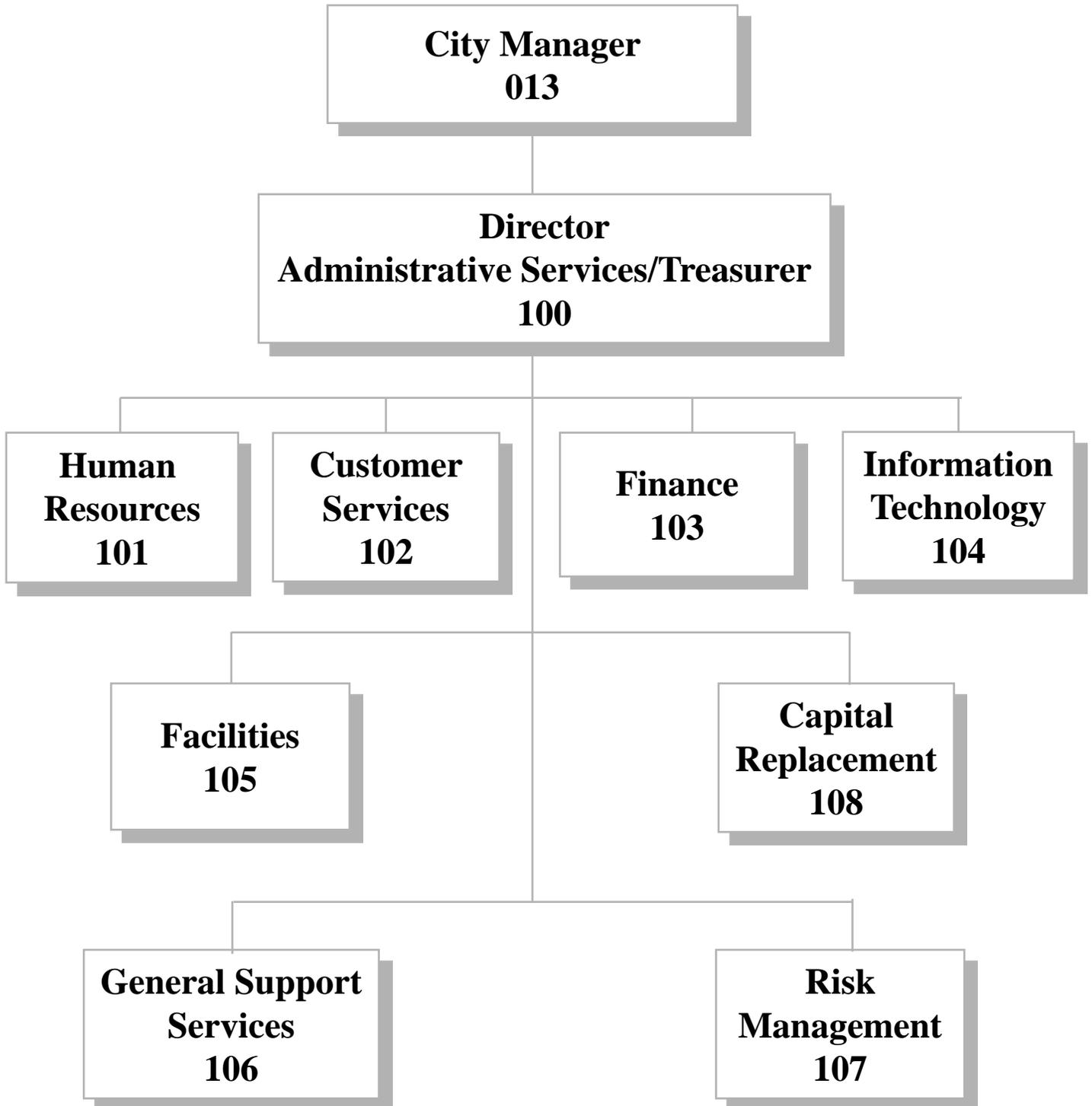
Division Goals & Objectives

- » Ensure that municipal services are provided in the most efficient, effective, and responsive manner possible to meet the needs and desired service levels of the community.
- » Continue emphasis on strong financial planning by maintaining a balanced, honest budget, reducing the cost of municipal services, using precise cost allocation to City funds, and improving cost recovery for direct benefit services.
- » Strengthen the City's disaster preparedness systems and training.
- » Remain the safest and most family-friendly community in San Diego County.

Division Operating Budget	2007-08	2008-09	2009-10	2009-10	2010-11
	Actual	Actual	Approved	Estimated	Proposed
<i>Authorized Positions (FTE)</i>	5.0	5.0	5.0	5.0	5.0
◆ Personnel Expenditure	\$ 823,749	\$ 850,637	\$ 835,270	\$ 688,712	\$ 841,620
◆ Operations & Maintenance	83,960	82,413	87,300	70,549	84,890
◆ Capital Outlay	284	-	-	-	-
Division Total	\$ 907,993	\$ 933,050	\$ 922,570	\$ 759,261	\$ 926,510



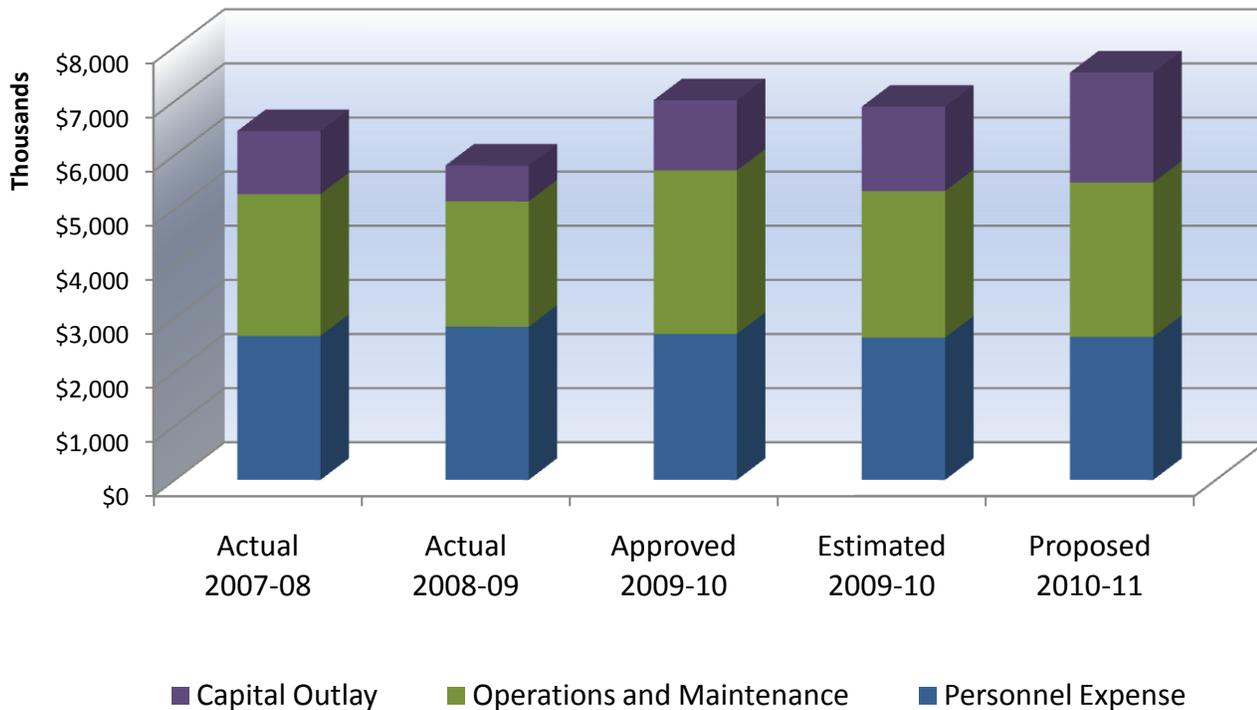
ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

Department Code: 0100

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions</i>	29.75	29.25	33.00	33.00	26.00
Personnel Expense	\$2,662,444	\$2,831,190	\$2,697,460	\$2,630,555	\$2,645,240
Operations and Maintenance	2,617,916	2,314,794	3,020,430	2,705,619	2,851,110
Capital Outlay	1,166,238	662,278	1,298,050	1,561,000	2,032,100
Total Department Budget	\$6,446,599	\$5,808,262	\$7,015,940	\$6,897,173	\$7,528,450



DIRECTOR OF ADMINISTRATIVE SERVICES

Administrative Services Department

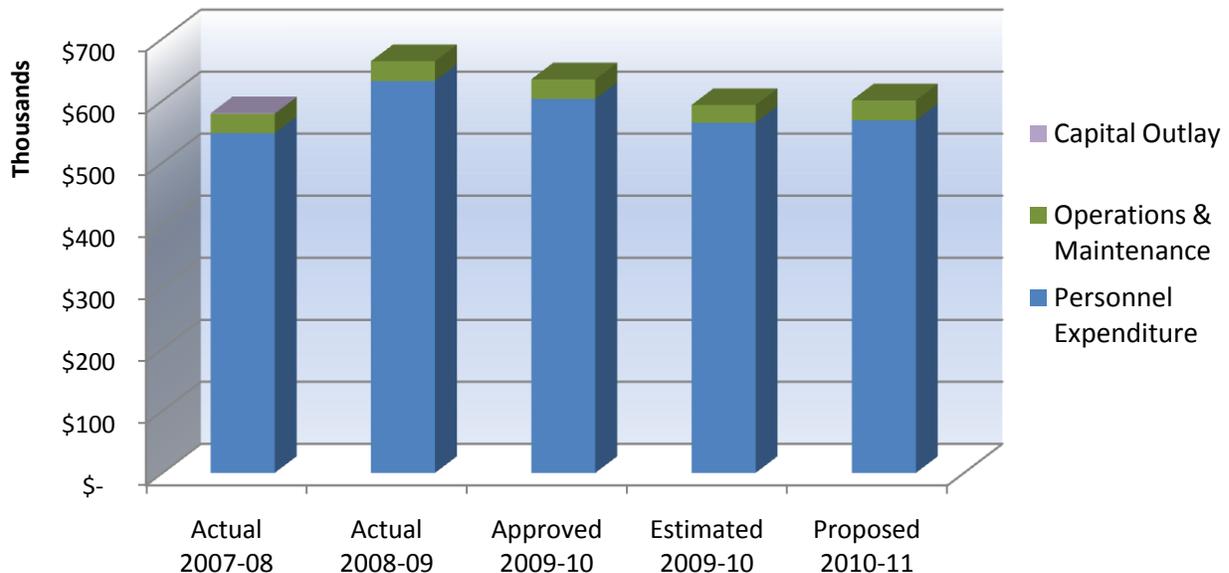
Division No: 0100

The Office of the Director is responsible for the internal service operations of the City and the Redevelopment Agency. The Administrative Services Director oversees the City's Human Resources, Customer Services, Finance, Information Technology, General Support Services, Risk Management, and Capital Replacement activities. Costs directly associated with the management of the Administrative Services Department and these activities are included in this Division.

Division Goals & Objectives

- » Evaluate water rates in July 2010 workshop.
- » Complete Proposition 218 process for water/sewer rates.
- » Evaluate, identify and procure a new water/sewer billing system.
- » Implement California Joint Powers Insurance Authority's recommended actions to reduce potential risk exposure to the City.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	4.50	4.50	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 547,493	\$ 631,602	\$ 602,610	\$ 564,396	\$ 568,230
◇ Operations & Maintenance	31,332	32,030	31,760	28,631	32,370
◇ Capital Outlay	942	-	-	-	-
Division Total	\$ 579,768	\$ 663,632	\$ 634,370	\$ 593,027	\$ 600,600



HUMAN RESOURCES

Administrative Services Department

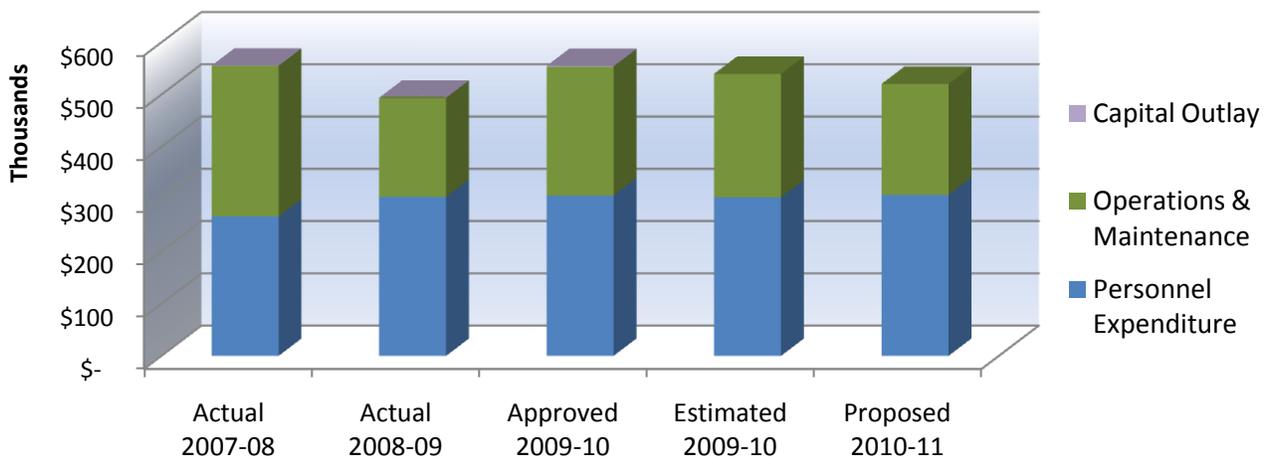
Division No: 0101

The Human Resources Division is responsible for providing comprehensive, centralized personnel services to employees and departments. The division implements and administers personnel policies and practices, classification system, compensation, benefits, training, workers' compensation, recruitment and labor relations. The division is also responsible for maintaining all personnel records and the employee service awards program.

Division Goals & Objectives

- » Negotiate labor agreements with the Teamsters and the Poway Firefighters Association.
- » Update Personnel Rules to concisely communicate to employees the benefits, expectations and requirements of their employment.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Training/Info Sessions offered	2	32	40	36	40
Full & Part-Time Recruitments	55	30	N/A	20	15
Personnel Transactions	670	559	N/A	468	500
Employment Applications	2,200	2,765	N/A	1,600	2,000
Workers' Comp Claims Processed	38	36	35	35	35
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 266,827	\$ 304,322	\$ 306,960	\$ 303,386	\$ 308,160
◇ Operations & Maintenance	288,263	189,682	246,560	236,362	212,300
◇ Capital Outlay	555	-	1,500	-	-
Division Total	\$ 555,646	\$ 494,004	\$ 555,020	\$ 539,748	\$ 520,460



CUSTOMER SERVICES

Administrative Services Department

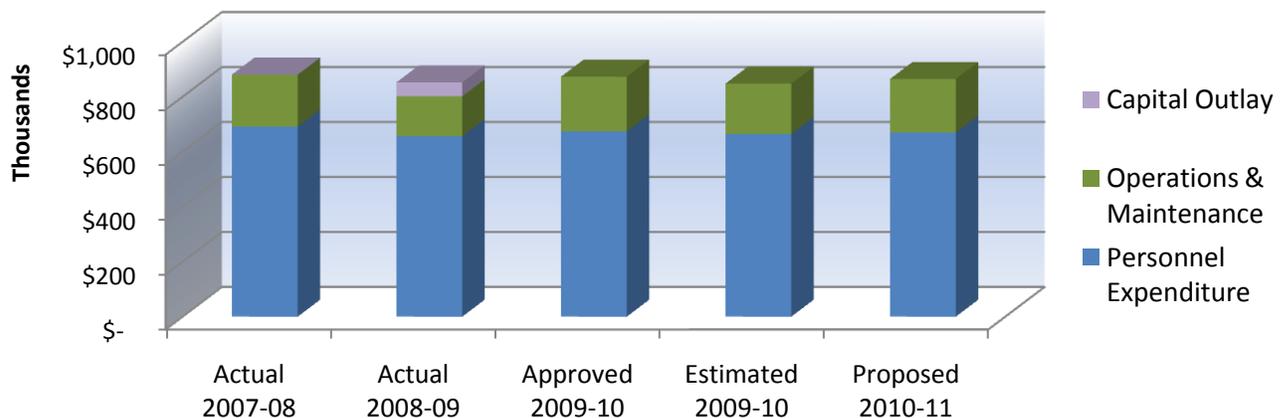
Division No: 0102

The Customer Services Division is responsible for all aspects of water and sewer billing including: receiving and processing applications for water and sewer service, meter reading and repair, responding to customer inquiries and complaints, and water turn-on and turn-offs. The Division also manages the City's cash handling functions, as well as performs the accounts receivable function, which includes collecting, recording and depositing revenues. Customer Services also processes and issues regulatory licenses and business certificates.

Division Goals & Objectives

- » Prepare Proposition 218 Notice and hold Public Hearing for proposed Water Fees.
- » Negotiate an updated Agreement with Sportsplex USA.
- » Evaluate, identify and procure a new water/sewer billing system.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Meters read for billing	84,153	84,080	84,000	84,000	84,000
Past due notices	7,109	6,394	8,050	6,200	6,500
Delinquent accounts (doors tagged)	2,822	2,728	2,600	2,600	2,600
Delinquent turn-offs	311	255	265	265	265
Miscellaneous service orders	3,250	4,172	5,000	3,300	3,500
New/Closing account service orders	2,710	2,655	1,350	2,700	2,700
New business registrations/renewals	991	859	1,058	1,055	1,110
Regulatory Licenses issued/renewals	128	56	120	54	50
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	9.50	9.00	8.00	8.00	8.00
◆ Personnel Expenditure	\$ 691,138	\$ 656,977	\$ 674,220	\$ 664,237	\$ 669,740
◆ Operations & Maintenance	189,391	144,740	198,780	183,894	195,070
◆ Capital Outlay	212	50,784	-	-	-
Division Total	\$ 880,741	\$ 852,500	\$ 873,000	\$ 848,131	\$ 864,810



FINANCE

Administrative Services Department

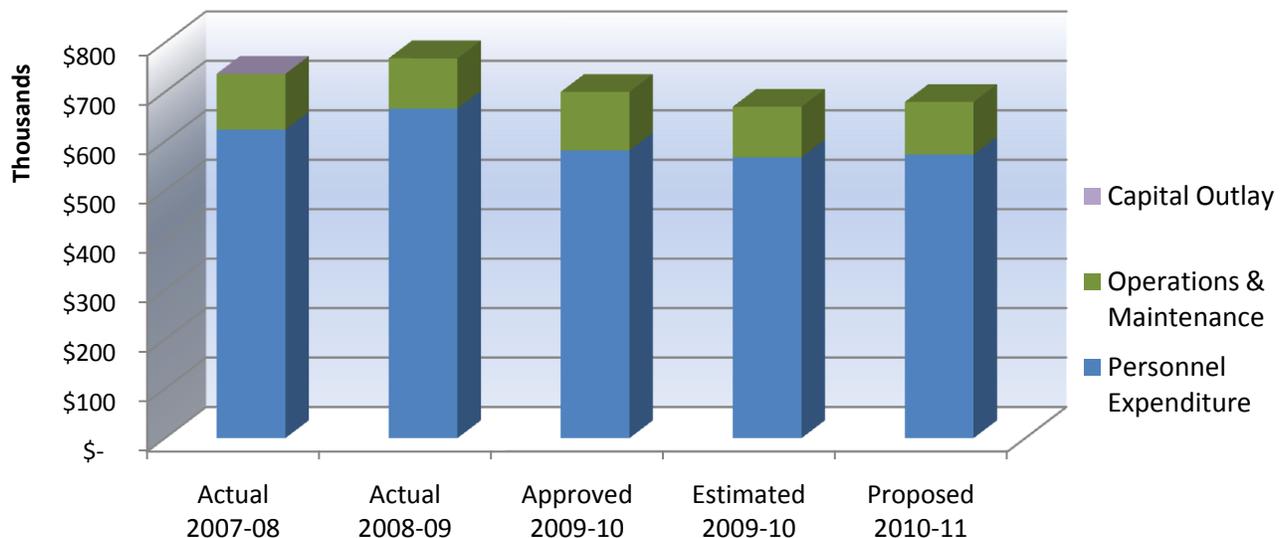
Division No: 0103

The Finance Division is responsible for managing the fiscal operations of the City. This division's main areas of responsibility include financial accounting, budgeting, internal controls, investments, payroll, accounts payable and debt administration. The division manages the annual independent audit as well as ensures that various state and federal reporting requirements are met on a timely basis.

Division Goals & Objectives

- » Provide management tools to departments to assist with budget monitoring and purchasing.
- » Increase the use of electronic document technology to increase accessibility to financial records and decrease hard copy storage requirements.
- » Utilize technology to increase productivity and accuracy.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Investment Portfolio (average in 000's)	\$124.1	\$127.6	\$116.8	\$125.0	\$124.6
Investment Earnings (in 000's)	\$5.5	\$4.5	\$3.3	\$2.7	\$2.7
Purchase Orders Processed	670	521	600	500	500
Vendor Warrants Processed	10,230	8,927	9,750	8,750	8,750
Payroll Warrants Processed	8,532	8,338	8,350	8,000	8,000
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.00	7.00	6.00	6.00	6.00
◆ Personnel Expenditure	\$ 623,799	\$ 666,321	\$ 581,810	\$ 567,748	\$ 573,490
◇ Operations & Maintenance	112,958	101,915	118,430	102,523	106,390
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 736,757	\$ 768,236	\$ 700,240	\$ 670,271	\$ 679,880



INFORMATION TECHNOLOGY

Administrative Services Department

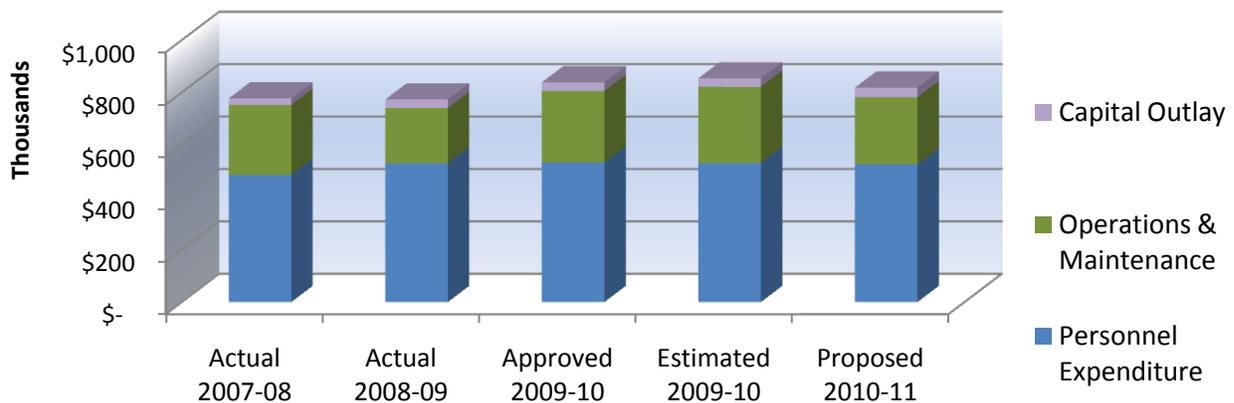
Division No: 0104

The Information Technology Division is responsible for the overall management of the City’s information and telecommunications systems. Functions directly performed by the division include the purchase, installation, administration and maintenance of City servers, network infrastructure, personal computers, printers, and telephone system and coordination of the Internet/Intranet and citywide Geographic Information System (GIS) database. The division serves as a help desk for staff providing hardware and software support. The division also provides citywide technology training. The division uses contractual services for specialized technical support and new software development.

Division Goals & Objectives

- » Improve/maintain the reliability of the City’s computer systems and network with a goal of virtually continuous (98%) up-time.
- » Continue development of citywide GIS accessible by all users and provide staff the ability to create and update their data.
- » Implement an improved Intranet web site that contains a content management system.
- » Update server and network environment with new technology to improve stability, performance and Business Continuity/Disaster Recovery.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
PCs and Servers in Service	323	343	325	360	355
Phones in Service	424	424	424	425	425
Help Desk total service calls	1,203	950	900	900	900
Computer replacements/installations	210	30	20	20	20
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	5.00	5.00	5.00	5.00	5.00
◆ Personnel Expenditure	\$ 485,802	\$ 529,279	\$ 531,860	\$ 530,788	\$ 525,620
◇ Operations & Maintenance	266,691	211,171	274,080	290,756	256,410
◇ Capital Outlay	25,027	32,827	32,500	32,200	36,400
Division Total	\$ 777,520	\$ 773,276	\$ 838,440	\$ 853,744	\$ 818,430



CAPITAL REPLACEMENT & FACILITIES RENOVATION

Administrative Services Department

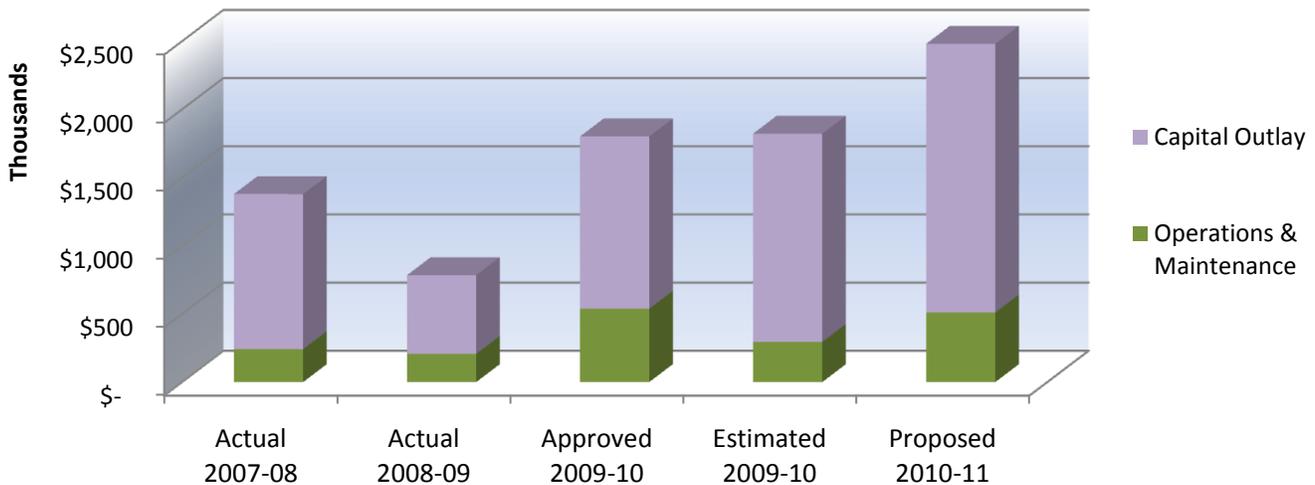
Division No: 0105 & 0108

The Capital Replacement (0108) and Facilities Renovation (0105) Divisions are cost centers that contain funding for the improvement and renovation of facilities and the replacement of equipment and vehicles. These activities are funded through annual allocations and rental rates charged to Divisions for assigned equipment and vehicles. This allows the City to maintain a regular improvement/replacement cycle for these assets.

Division Goals & Objectives

- » Ensure the City has sufficient capital funds available for the regularly scheduled replacement of vehicles and equipment and for major improvements and restoration of City facilities.
- » Establish equipment rental rates at a level that provides an adequate fund balance with minimal impact on operating departments.
- » Maintain current vehicle and equipment replacement schedules and prioritize facility improvements and restorations.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
♦ Operations & Maintenance	\$ 241,388	\$ 206,867	\$ 537,670	\$ 294,574	\$ 510,300
♦ Capital Outlay	1,137,718	577,035	1,264,050	1,527,624	1,970,700
Division Total	\$ 1,379,106	\$ 783,902	\$ 1,801,720	\$ 1,822,199	\$ 2,481,000



GENERAL SUPPORT SERVICES

Administrative Services Department

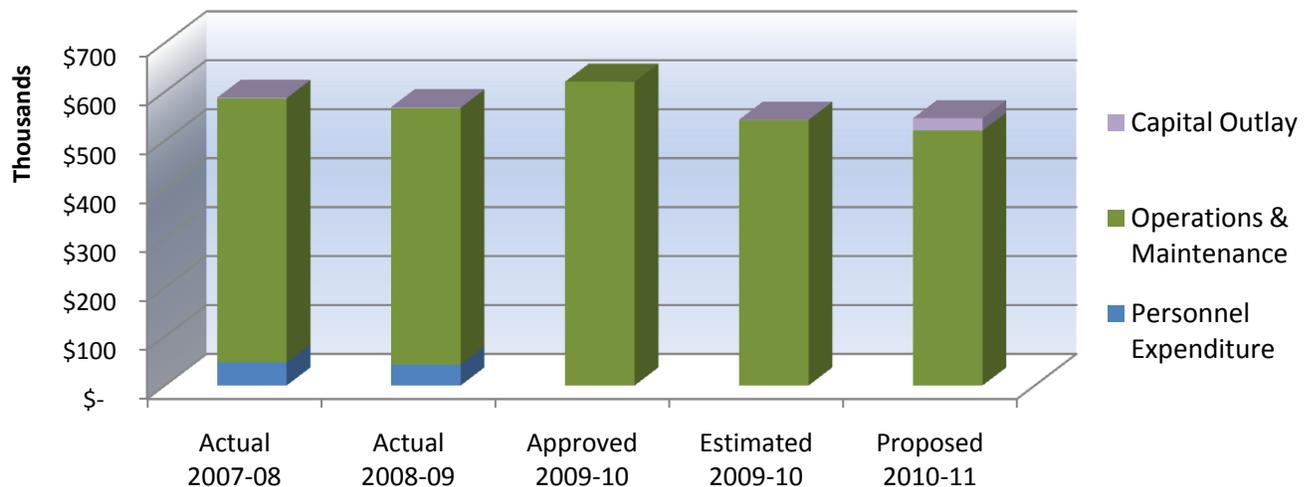
Division No: 0106

The General Support Services Division houses projects and funding for activities that do not fit clearly into any other particular Department/Division or are spread amongst several departments. Funding for City Hall utilities, alarms and maintenance, office machine and communications system operating costs, intergovernmental fees and agreements, and general supply purchases is included in this Division.

Division Goals & Objectives

- » Replace the City's fleet of copiers and printers.
- » Enhance and integrate the financial and inventory components of the City's fixed asset management system.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	0.75	0.75	-	-	-
◆ Personnel Expenditure	\$ 47,385	\$ 42,689	\$ -	\$ -	\$ -
◇ Operations & Maintenance	539,221	524,367	620,510	542,461	520,880
◇ Capital Outlay	1,365	1,632	-	571	25,000
Division Total	\$ 587,970	\$ 568,688	\$ 620,510	\$ 543,032	\$ 545,880



RISK MANAGEMENT

Administrative Services Department

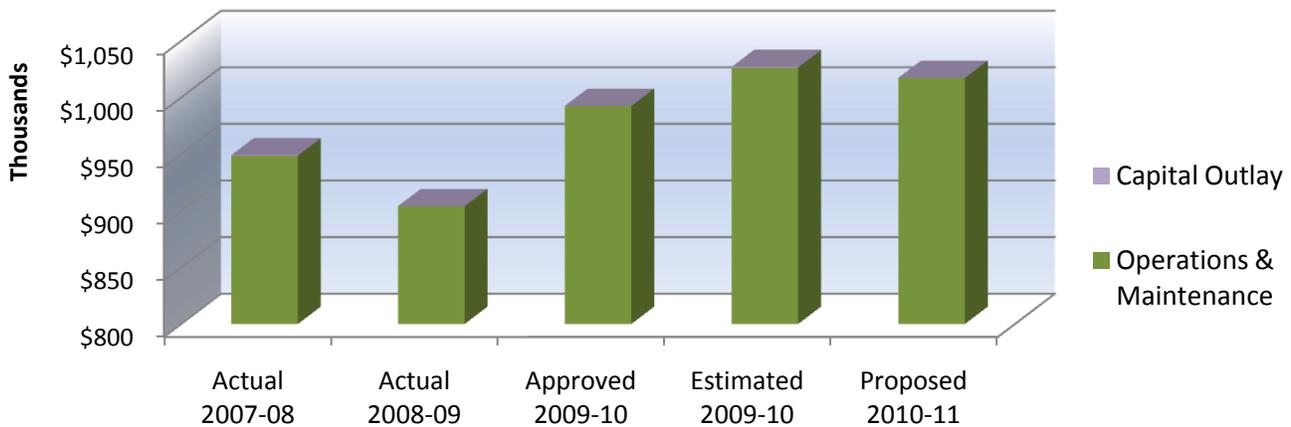
Division No: 0107

The Risk Management Division is responsible for managing the City's various insurance policies, administering the City's safety programs and processing tort liability claims. The Risk Management Division aims to minimize liability exposure and loss to the City through education, risk transference, risk avoidance, contract management, and by managing City contractors' insurance liability coverage. This Division also funds membership in a pooled Joint Powers Insurance Authority (JPIA), manages insurance policies, coordinates a Citywide safety program, and oversees liability claim contingencies and training opportunities on risk management topics.

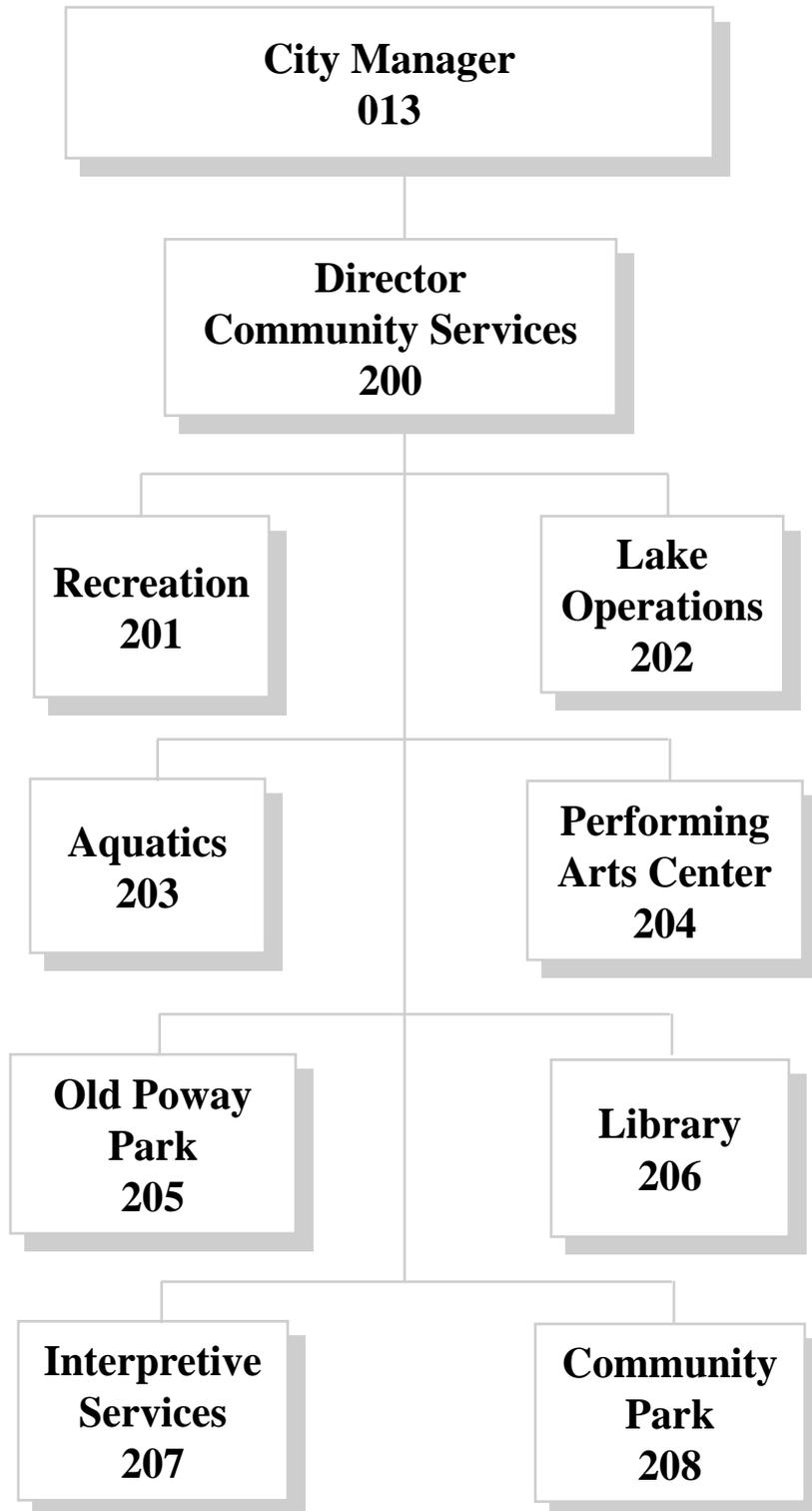
Division Goals & Objectives

- » Implement a comprehensive contract administration program and update purchasing policies.
- » Implement the California Joint Powers Insurance Authority's recommended actions to reduce potential risk exposure to the City.
- » Manage contractors' insurance liability coverages.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Tort Liability Claims Processed	47	26	30	30	30
Division Operating Budget 					
◆ Operations & Maintenance	\$ 948,672	\$ 904,022	\$ 992,640	\$ 1,026,418	\$ 1,017,390
◇ Capital Outlay	419	-	-	605	-
Division Total	\$ 949,091	\$ 904,022	\$ 992,640	\$ 1,027,023	\$ 1,017,390



COMMUNITY SERVICES



COMMUNITY SERVICES

Department Code: 0200

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions</i>	57.13	56.10	47.48	47.48	46.03
Personnel Expense	\$ 3,186,131	\$ 3,255,944	\$ 2,800,590	\$ 2,713,482	\$ 2,724,200
Operations and Maintenance	2,198,486	2,077,769	2,105,400	1,894,789	1,926,100
Capital Outlay	52,753	13,915	7,150	10,050	10,650
Total Department Budget	\$ 5,437,371	\$ 5,347,628	\$ 4,913,140	\$ 4,618,321	\$ 4,660,950



DIRECTOR OF COMMUNITY SERVICES

Community Services Department

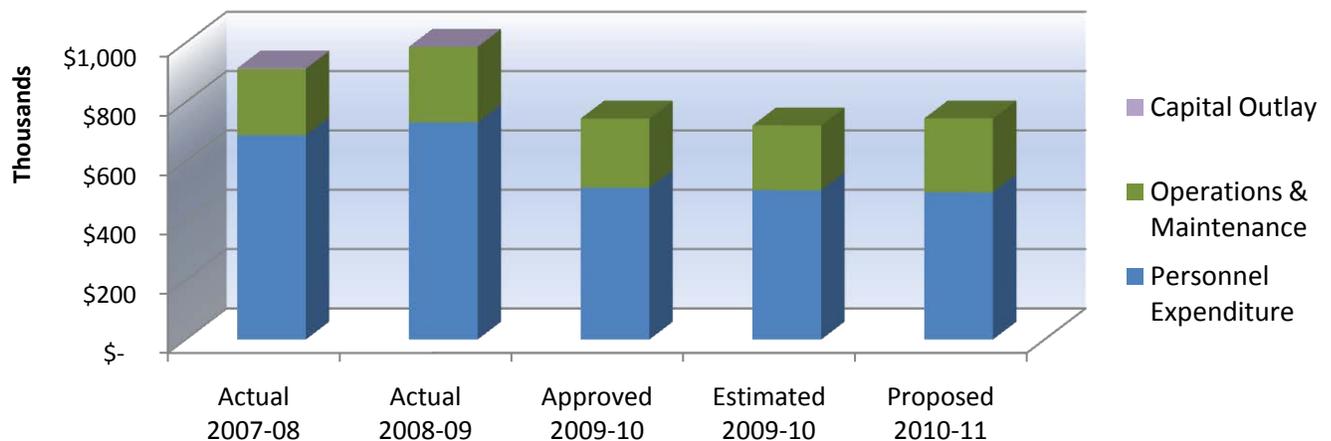
Division No: 0200

The quality of recreational opportunities, cultural programming and environmental stewardship reflects a vibrant and strong community. The Office of the Director is responsible for the eight divisions that work to fulfill those needs including: Recreation, Aquatics, Lake Operations, the Poway Center for the Performing Arts, Old Poway Park, the Poway Community Library, Interpretive Services, and Community Park. Staff members within the Director's Division also assist in park development and oversee the City's animal control operating agreement and the youth recreation scholarship program. This division also provides administrative liaison to a number of City committees and foundations.

Division Goals & Objectives

- » Continue to participate in the Community Park Master Planning process, and assist park users such as the Poway Valley Senior Citizen's Corporation and others who use the existing Community Center.
- » Enhance the City's disaster preparedness by implementing formal agreements with faith-based partners for care and shelter operations, complete training of their volunteers, and institute partnership sustainability plans to ensure ongoing readiness.
- » Centralize news releases, website review and online marketing.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	6.00	6.00	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 688,158	\$ 731,708	\$ 511,580	\$ 503,409	\$ 496,180
◇ Operations & Maintenance	224,389	254,873	233,560	218,512	249,260
◇ Capital Outlay	1,639	484	-	-	-
Division Total	\$ 914,185	\$ 987,064	\$ 745,140	\$ 721,921	\$ 745,440



RECREATION

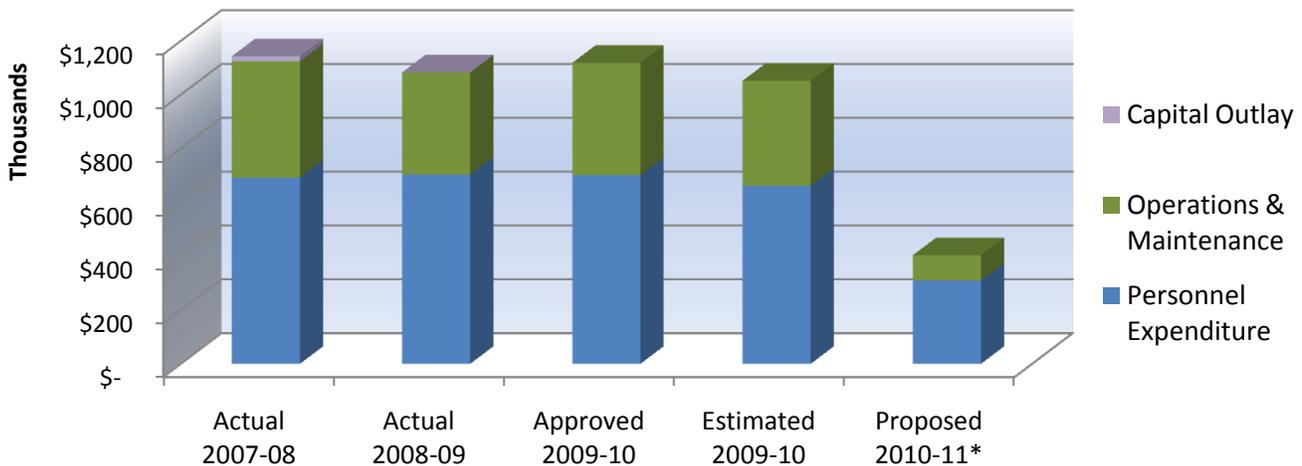
*Community Services Department
Division No: 0201*

The Recreation Division provides administrative support to all Community Services divisions and hosts recreation opportunities at Meadowbrook and Twin Peaks Gymnasiums. To adequately provide facilities and fields for both youth and adult sports, Recreation coordinates with the Poway Unified School District and the Poway Sports Association. The Recreation Division administers facility and field rentals, the recreation section of the Poway Today, recreation program registration, and the Poway Leisure Assistance for Youth (P.L.A.Y.) scholarship program.

Division Goals & Objectives

- » Ensure maximum use of sports fields by supporting City planning efforts, equitable field allocation, and automating processes.
- » Promote health and wellness through the provision of physically active recreation opportunities for all ages.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Total Sports Field Participants	103,100	109,070	112,000	105,571	105,600
Total Sports Field Hours Used	12,208	15,248	15,000	13,000	13,300
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	14.48	14.48	13.50	13.50	4.92
◆ Personnel Expenditure	\$ 692,175	\$ 703,266	\$ 701,310	\$ 661,953	\$ 309,320
◆ Operations & Maintenance	432,403	379,601	417,560	389,937	94,310
◆ Capital Outlay	18,718	208	-	-	-
Division Total	\$ 1,143,296	\$ 1,083,075	\$ 1,118,870	\$ 1,051,890	\$ 403,630



*Recreation programming for this division has been moved to a newly established division 0208 - Community Park. Existing staff and program expenditures are now distributed between the two divisions.

LAKE POWAY RECREATION AREA

Community Services Department

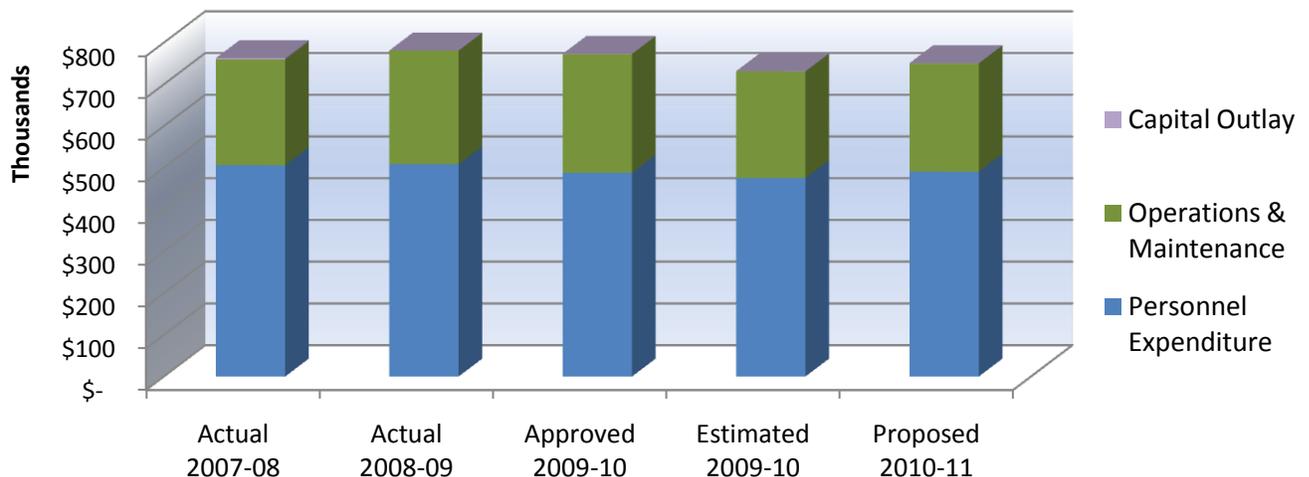
Division No: 0202

The Lake Poway Recreation Area provides year-round boating, fishing, and outdoor recreational opportunities.

Division Goals & Objectives

- » Host special events and community programs such as the Youth Fishing Derby, Midnight Catfish Craze and Family Campouts.
- » Actively market both passive and active recreational opportunities. Promote the related health and wellness benefits.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Fishing Permits	18,960	20,337	21,740	20,000	20,000
Boat Rentals	7,396	8,319	8,300	8,000	8,000
Facility Rental Reservations	540	608	600	573	570
Parking Permits	12,582	13,542	12,870	14,000	14,000
Division Operating Budget 					
Authorized Positions (FTE)	10.06	10.06	8.54	8.54	8.54
◆ Personnel Expenditure	\$ 506,287	\$ 508,710	\$ 488,170	\$ 475,444	\$ 490,820
◆ Operations & Maintenance	253,818	272,357	284,620	255,778	259,750
◆ Capital Outlay	2,888	139	350	350	350
Division Total	\$ 762,993	\$ 781,206	\$ 773,140	\$ 731,572	\$ 750,920



AQUATICS

Community Services Department

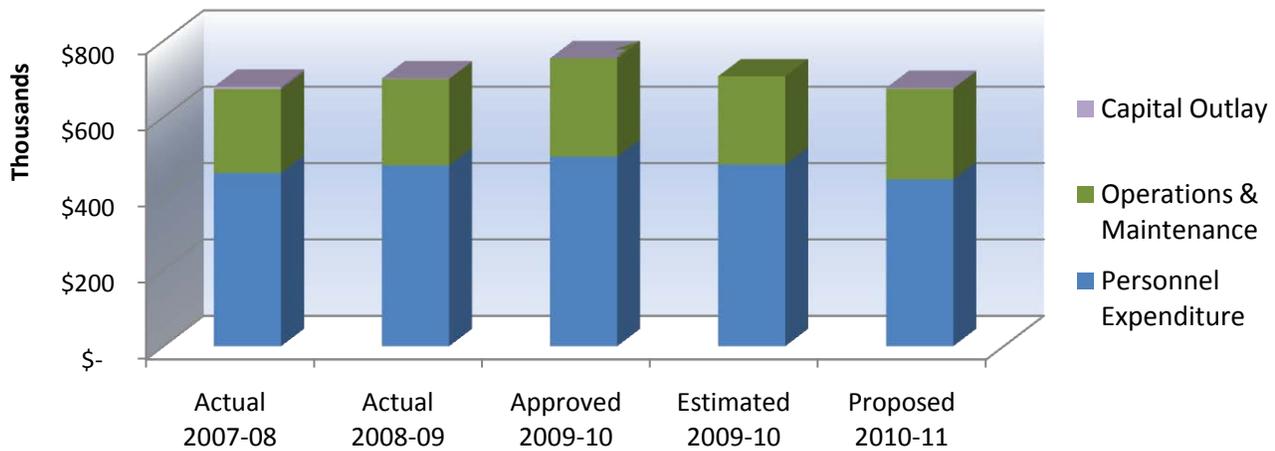
Division No: 0203

The Aquatics Division is dedicated to providing a diverse range of high-quality aquatic programs and activities that are accessible to all members of the community. Aquatics programs support and promote safety, fitness, education and youth sports. The Aquatics Division coordinates with the Poway Unified School District, Poway Sports Association and youth sports organizations to provide programming that is reflective of community needs.

Division Goals & Objectives

- » Redesign the Spring, Summer, and Fall swim lesson programs to better meet the needs of the community.
- » Host special events and community programs such as Youth Day and the Swim-In Movie.
- » Expand online capabilities allowing customers to request special facility rentals through the website, and to provide feedback on services and programs.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Swim Classes/Private lessons	500	419	497	368	390
Swim Lesson Participants	1,578	1,324	1,375	1,200	1,200
Total Daily attendance	18,868	24,445	25,000	31,000	31,000
Community Events	4	2	2	2	2
Event Attendance	800	600	600	500	500
Swim Meet Attendance	7,000	5,000	5,000	7,500	7,500
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>12.21</i>	<i>11.80</i>	<i>11.80</i>	<i>11.80</i>	<i>10.86</i>
◆ Personnel Expenditure	\$ 454,077	\$ 473,717	\$ 496,260	\$ 476,137	\$ 436,800
◇ Operations & Maintenance	219,735	226,539	258,030	230,853	237,610
◇ Capital Outlay	5,809	1,275	-	-	2,200
Division Total	\$ 679,620	\$ 701,531	\$ 754,290	\$ 706,990	\$ 676,610



PERFORMING ARTS CENTER

Community Services Department

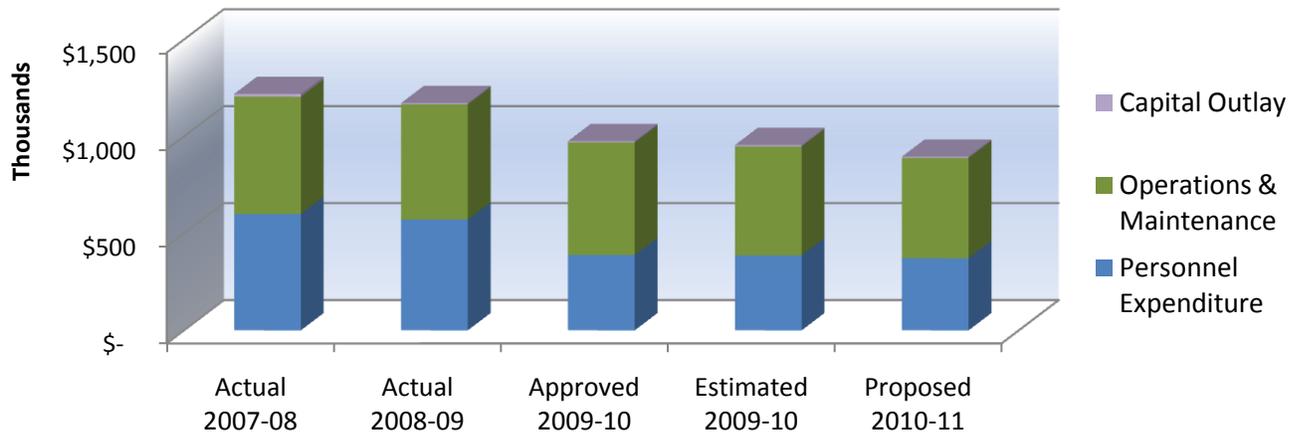
Division No: 0204

The Performing Arts Center Division is responsible for the efficient and effective operation and maintenance of the Poway Center for the Performing Arts (PCPA). Performing Arts Center staff partners with the Performing Arts Center Foundation, the Poway Unified School District, and community based arts organizations to provide leisure and cultural activities that entertain, enlighten, and enrich lives. Staff ensures professional technical, box office, and front of house services. The volunteer usher program provides opportunities for civic engagement. The lobby features juried rotating art exhibits for the community's enjoyment and appreciation.

Division Goals & Objectives

- » Develop and implement a marketing plan designed to increase attendance at PCPA Foundation, Poway Unified School District, and rental client performances by expanding visibility and developing public interest.
- » Enhance ticketing services through use of kiosks located at City Hall, Old Poway Park, and the PCPA lobby.
- » Establish a recycling program by September 2010 for staff, patrons, and user groups.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Total Performances	171	158	160	151	150
Total Rehearsals	72	59	59	65	55
Total Attendance	74,420	68,993	70,400	55,000	60,000
Average Attendance per Show	435	436	440	364	400
Total Hours Facility Used	1,803	1,588	1,697	1,580	1,600
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	9.19	9.19	6.41	6.41	6.10
◆ Personnel Expenditure	\$ 599,522	\$ 571,409	\$ 388,590	\$ 386,470	\$ 372,030
◆ Operations & Maintenance	605,563	594,233	581,000	562,381	517,640
◆ Capital Outlay	13,796	6,305	6,300	6,750	6,000
Division Total	\$ 1,218,880	\$ 1,171,947	\$ 975,890	\$ 955,601	\$ 895,670



OLD POWAY PARK

Community Services Department

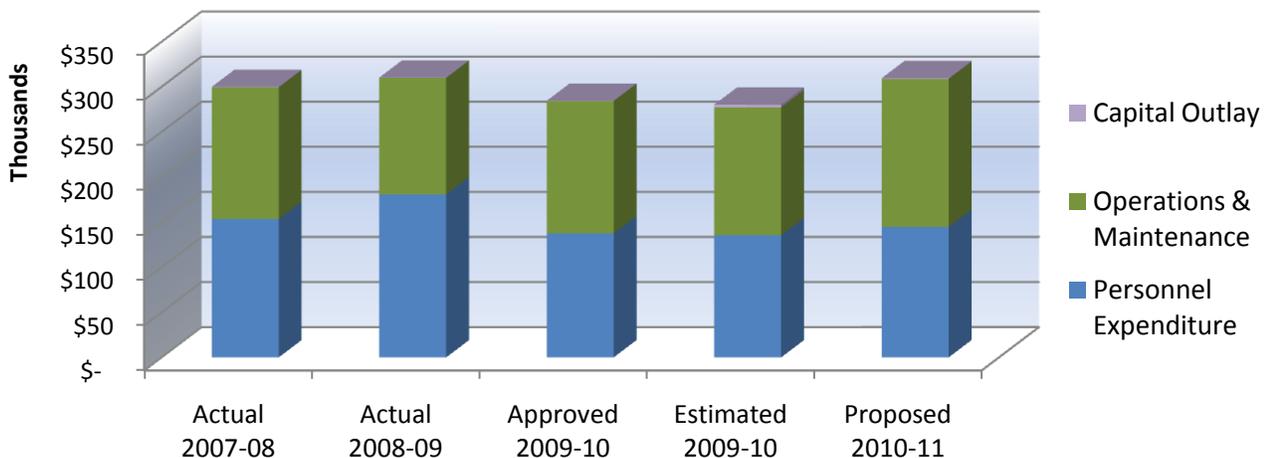
Division No: 0205

The Old Poway Park Division is dedicated to bringing history to life through community group partnerships, interpretive tours, and themed programs and events. The Reserve Park Ranger Program helps ensure a safe and family friendly park and trail system. Marketing attracts visitors to experience Poway's history, and celebrate and create community spirit.

Division Goals & Objectives

- » Host special events and community programs such as Christmas in the Park, Old-fashioned Fourth of July, and the Train Song Festival.
- » Partner with the Farmers Market to identify and implement enhancement and expansion opportunities.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Community Events	9	8	9	7	7
Event Participants	10,560	12,600	12,100	11,100	11,500
Poway Midland Railroad Ridership	30,300	37,847	30,500	42,000	42,000
Poway Museum Attendance	3,045	3,100	3,100	3,100	3,100
Facility Rentals	627	576	850	501	500
Historical Tour Participants	1,581	1,252	1,500	1,200	1,200
Farmers Market Vendors	30	54	54	57	60
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.71	3.32	2.23	2.23	2.23
◆ Personnel Expenditure	\$ 153,471	\$ 180,707	\$ 137,610	\$ 135,502	\$ 144,650
◆ Operations & Maintenance	146,155	129,362	146,750	141,849	164,190
◆ Capital Outlay	422	274	250	2,950	850
Division Total	\$ 300,048	\$ 310,342	\$ 284,610	\$ 280,301	\$ 309,690



LIBRARY

Community Services Department

Division No: 0206

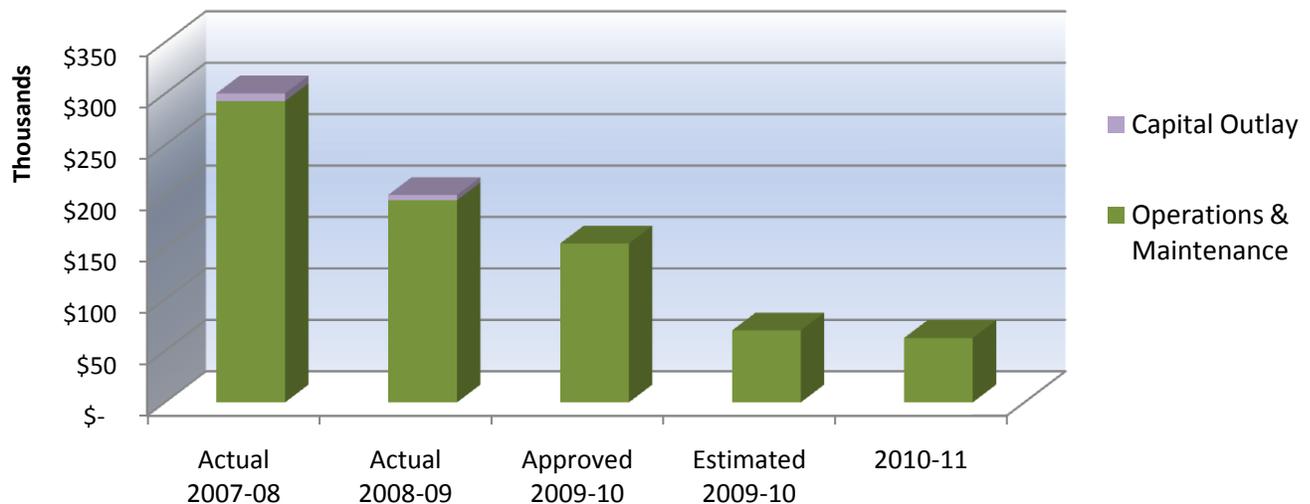
The Library Division is a cost center that ensures the City supports Library building maintenance operations, custodial service, landscape maintenance, and security. City staff is the liaison to County Library staff, fostering a strong working relationship and responding to special building maintenance requests as needed.

Division Goals & Objectives

- » Promote positive relations and effective operations by coordinating interaction between County Library staff and all City departments.
- » Administer the Library Endowment Fund in accordance with Council Policy.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Volumes in collection	124,977	124,977	125,000	125,000	125,000
Volumes borrowed	545,279	562,865	563,000	596,000	600,000

Division Operating Budget	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11
◆ Operations & Maintenance	\$ 292,950	\$ 196,538	\$ 154,500	\$ 69,918	\$ 62,580
◇ Capital Outlay	7,540	5,161	-	-	-
Division Total	\$ 300,490	\$ 201,699	\$ 154,500	\$ 69,918	\$ 62,580



INTERPRETIVE SERVICES

Community Services Department

Division No: 0207

The Interpretive Services Division is dedicated to the preservation and protection of the Blue Sky Ecological Reserve and the Kumeyaay Ipai Interpretive Center at Pauwai. The goal is to carefully manage these valuable resources for future generations. Staff provides interpretive cultural and natural resource programs to foster stewardship and recreational activities that promote healthier lifestyles. Staff coordinates and partners with a team of volunteers to create opportunities for the public, schools, and community-based groups to connect with nature.

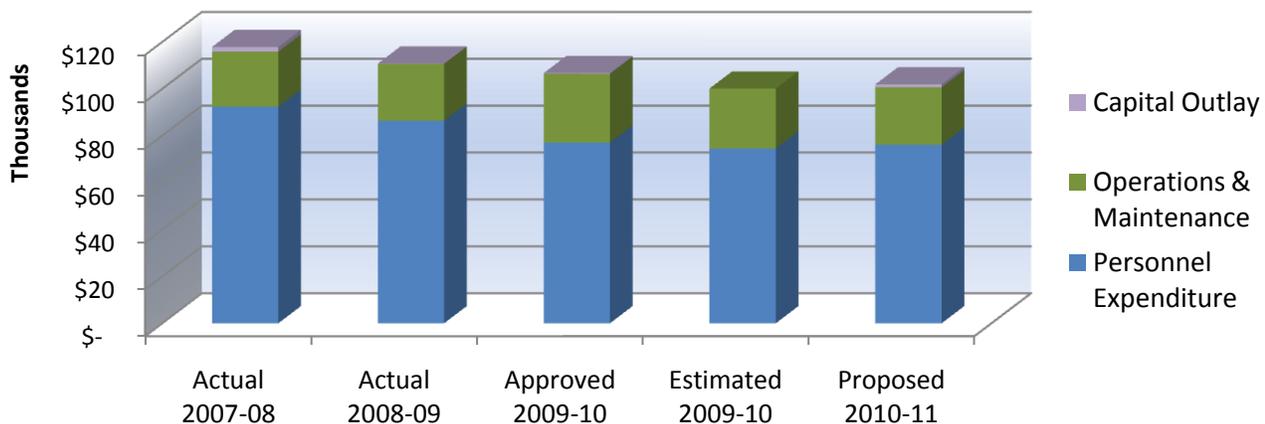
Division Goals & Objectives

- » Host special events and community programs such as the Evening Wildlife Program and Hoot Howl and Prowl.
- » Actively market both passive and active recreational opportunities. Promote the related health and wellness benefits.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Public, School, Scout Hikes - Blue Sky	83	96	96	98	98
Discovery Tables - Blue Sky	16	14	12	22	15
Public Programs - Blue Sky	7	6	6	6	6
Public Programs - Lake Poway	N/A	N/A	3	3	3
Volunteer Hrs - Blue Sky & Kumeyaay	1,092	2,386	3,700	4,388	4,388
School Tours - Kumeyaay Center	59	65	60	69	65
School Tour Participants - Kumeyaay	1,130	1,130	1,130	1,447	1,500
Public Tour Participants - Kumeyaay	325	350	395	425	500

Division Operating Budget

<i>Authorized Positions (FTE)</i>	<i>1.48</i>	<i>1.25</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
◆ Personnel Expenditure	\$ 92,441	\$ 86,427	\$ 77,070	\$ 74,567	\$ 76,210
◇ Operations & Maintenance	23,473	24,266	29,380	25,561	24,460
◇ Capital Outlay	1,941	69	250	-	1,250
Division Total	\$ 117,855	\$ 110,762	\$ 106,700	\$ 100,128	\$ 101,920



COMMUNITY PARK

Community Services Department

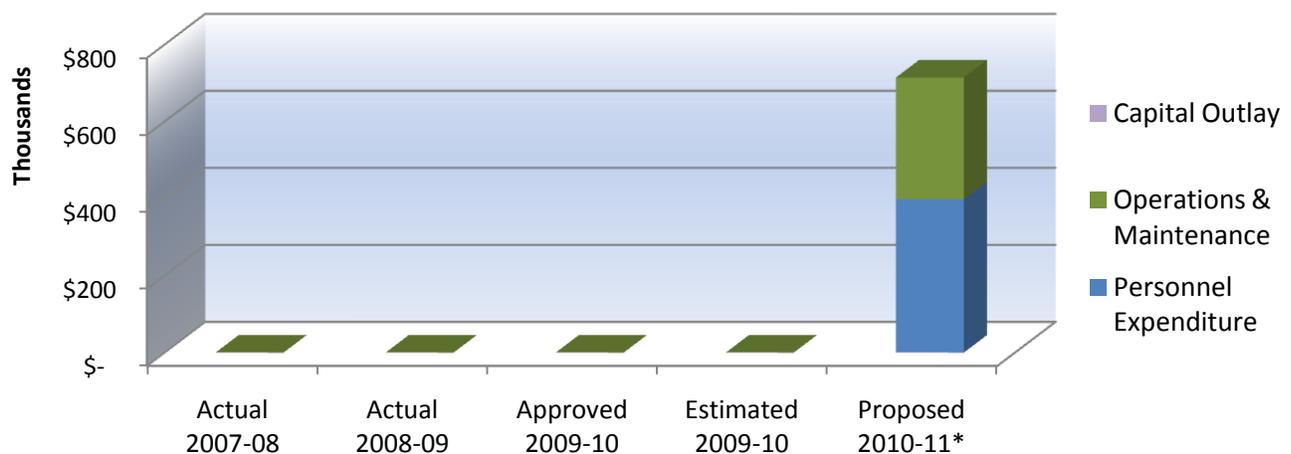
Division No: 0208

The Community Park Division is dedicated to providing classes, programs, and services that bring the Poway community together and expand recreational opportunities for people of all ages. Staff develops and hosts events and activities that promote health and wellness, and are accessible to families at all income levels. Staff coordinates with the Poway Senior Center and local nonprofit groups to provide programming reflective of the community's needs.

Division Goals & Objectives

- » Host special events and community programs that foster community spirit and engagement.
- » Promote family and youth activities at Community Park.
- » Enhance contract classes based on customer feedback and streamline instructor procedures to ensure efficiency and accountability.

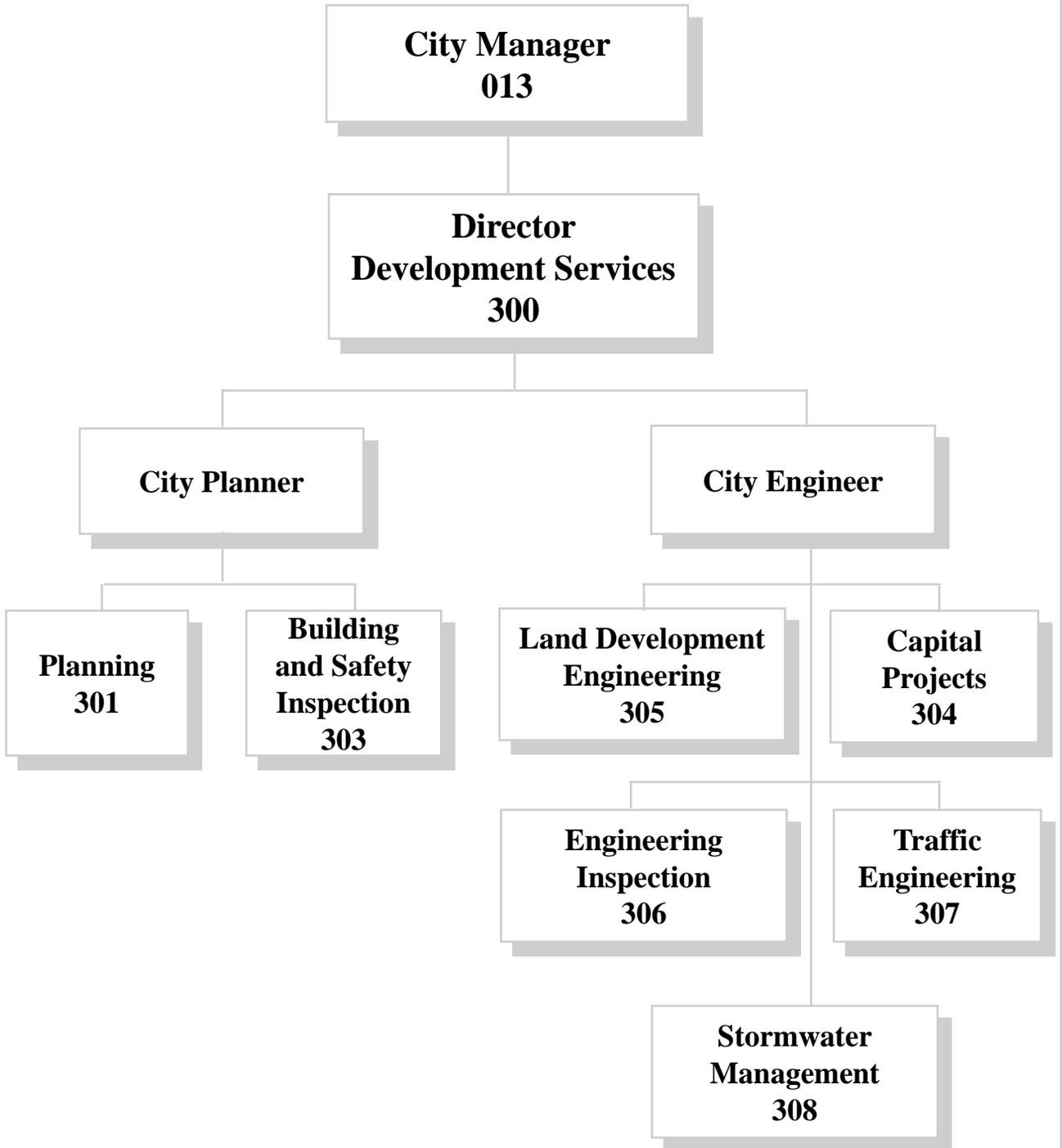
Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Recreation Programs and Classes	439	270	400	360	360
Rec. Program and Class Participants	3,679	2,522	3,400	2,500	2,500
Total Facility Hrs Reserved	5,600	8,026	6,500	6,000	6,000
Division Operating Budget 					
Authorized Positions (FTE)	-	-	-	-	8.38
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 398,190
◆ Operations & Maintenance	-	-	-	-	316,300
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 714,490



*This is a newly established division, previously combined with the Recreation Division 0201. Existing staff and program expenditures are now distributed between the two divisions.

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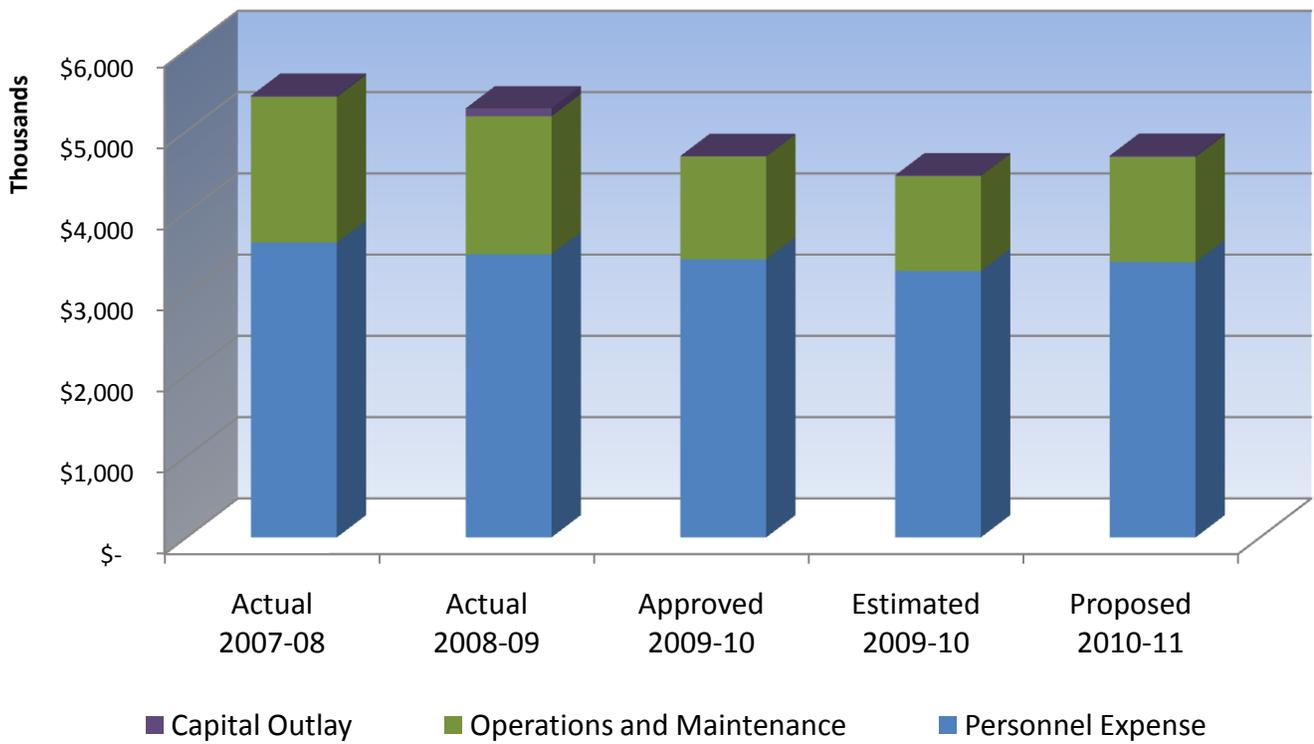
DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

Department Code: 0300

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Total Positions</i>	36.50	35.00	29.96	29.96	29.96
Personnel Expense	\$ 3,627,168	\$ 3,484,947	\$ 3,423,040	\$ 3,279,340	\$ 3,388,460
Operations and Maintenance	1,793,379	1,697,490	1,264,220	1,168,032	1,293,160
Capital Outlay	13,655	96,861	5,200	6,700	15,150
Total Dept. Operating Budget	\$ 5,434,201	\$ 5,279,298	\$ 4,692,460	\$ 4,454,072	\$ 4,696,770



DIRECTOR OF DEVELOPMENT SERVICES

Development Services Department

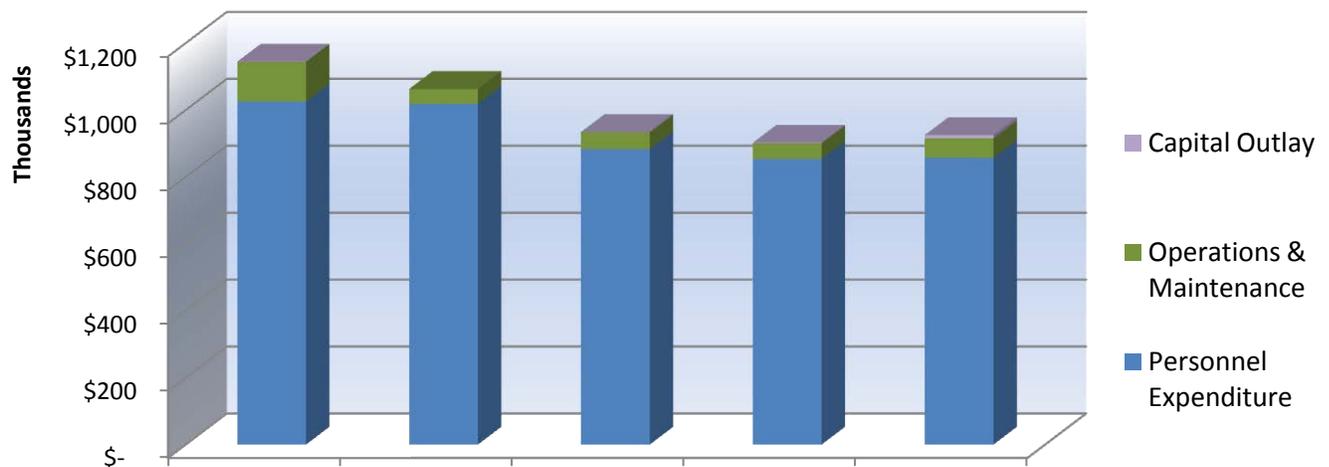
Division No: 0300

The Office of the Director is responsible for the overall administration of the department. The Director is responsible for managing the operation of the department and ensuring that all department goals are achieved in an efficient manner.

Division Goals & Objectives

- » Initiate a Comprehensive General Plan Update.
- » Review the Poway Business Park Plan to address limitations on non-industrial and recreational uses.
- » Improve the procedures for monitoring deposit accounts via permit tracking to increase cost recovery.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	10.50	9.50	6.96	6.96	6.96
◆ Personnel Expenditure	\$ 1,025,409	\$ 1,018,419	\$ 883,430	\$ 854,098	\$ 857,050
◆ Operations & Maintenance	118,899	44,453	50,400	46,873	57,980
◆ Capital Outlay	408	-	360	1,360	10,090
Division Total	\$ 1,144,716	\$ 1,062,872	\$ 934,190	\$ 902,331	\$ 925,120



PLANNING

Development Services Department

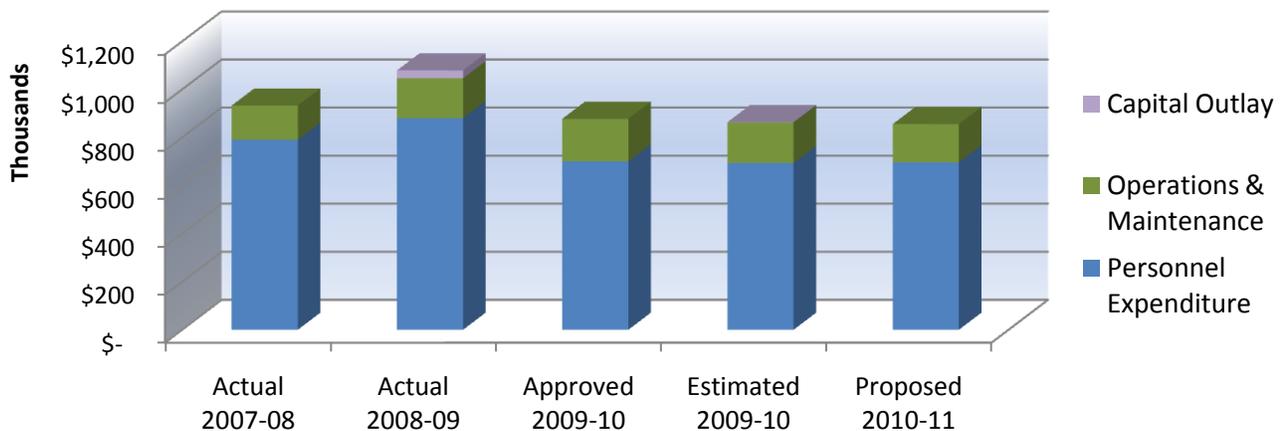
Division No: 0301

The Planning Division is responsible for processing land use applications and ensuring compliance with zoning and conditions of approval through plan reviews and field inspections. Code Compliance is conducted within the Planning Division and enforces City regulations on signs, graffiti, businesses, noise, housing, vegetation management, stormwater pollution, vehicle abatement, and other topics.

Division Goals & Objectives

- » Initiate a Comprehensive General Plan Update.
- » Finalize the Community Park Master Plan.
- » Develop Municipal Code regulations to address amateur radio antennas in residential zones.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Development Reviews	84	54	50	39	36
Conditional Use Permits	8	18	20	19	12
Variances	8	9	10	5	4
Temporary Use Permits	93	68	80	61	60
Vegetation Abatements	104	110	840	900	900
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	8.00	8.50	7.00	7.00	7.00
◆ Personnel Expenditure	\$ 790,897	\$ 880,710	\$ 700,570	\$ 693,563	\$ 696,470
◇ Operations & Maintenance	142,272	165,947	177,160	170,011	159,450
◇ Capital Outlay	-	32,573	-	500	-
Division Total	\$ 933,169	\$ 1,079,230	\$ 877,730	\$ 864,074	\$ 855,920



Program Budgets	Approp. Through 6/30/10	Added for 2010-11	Total
Witch Creek Fire Development	\$ 286,000	\$ -	\$ 286,000
Wildfire Defensible Space Project	334,960	-	334,960
Total Program Budgets	\$ 620,960	\$ -	\$ 620,960

BUILDING AND SAFETY INSPECTION

Development Services Department

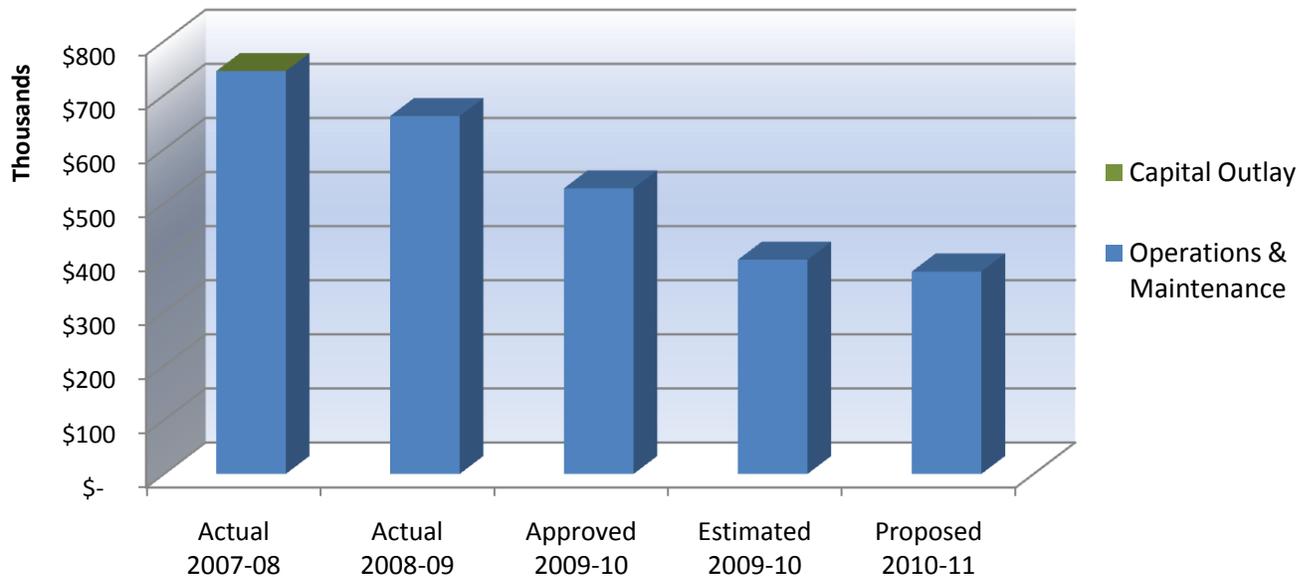
Division No: 0303

The Building and Safety Inspection Division provides assistance and information on construction code requirements to developers and residents through telephone/counter contacts, plan check review, and structural, electrical, plumbing, and mechanical inspections. The City's Building and Safety Inspection services are provided through a contract with Esgil Corporation.

Division Goals & Objectives

- » Provide accurate information and plan check and inspection services to developers and residents.
- » Monitor and implement changes in laws, codes, and techniques that affect the building industry.
- » Maintain and update the Access database record of all stored plans.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Plan Checks	864	405	700	357	360
Building Permits	2,399	1,157	1,850	1,012	1,030
Inspections	9,280	7,417	7,360	7,454	7,500
Division Operating Budget 					
◆ Operations & Maintenance	\$ 744,760	\$ 661,513	\$ 528,110	\$ 396,046	\$ 374,210
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 744,760	\$ 661,513	\$ 528,110	\$ 396,046	\$ 374,210



CAPITAL PROJECTS ENGINEERING

Development Services Department

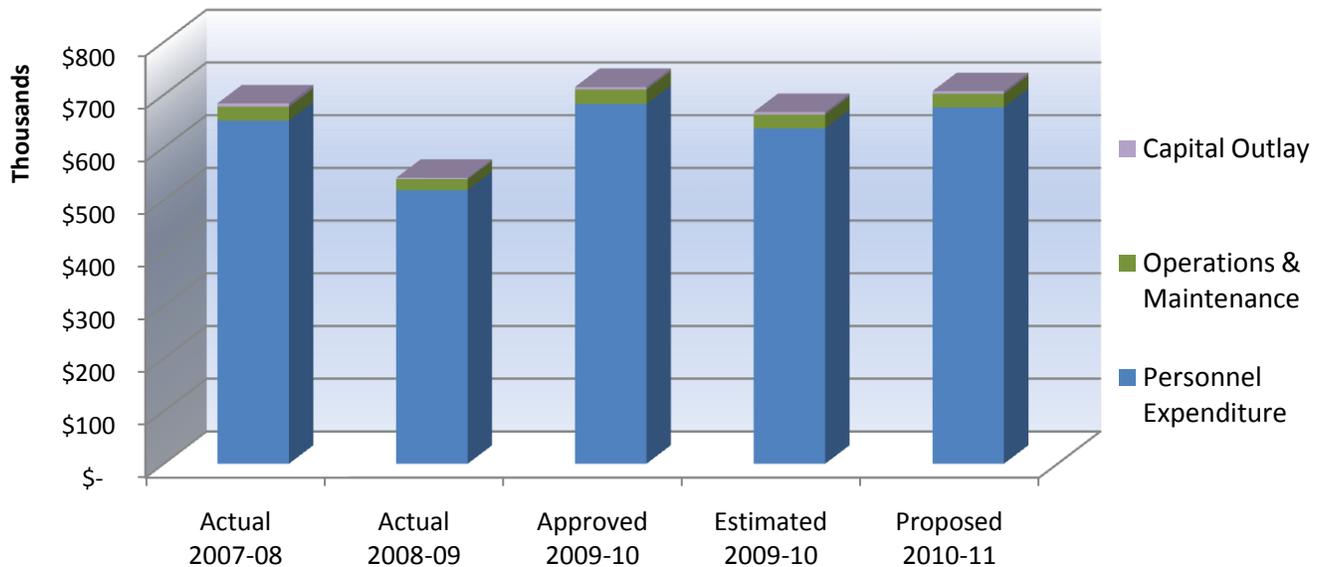
Division No: 0304

The Capital Projects Engineering Division is responsible for surveys, design, construction administration, and inspection services for capital improvement projects. This Division also performs special studies and provides engineering support for projects in other Departments such as Community Services, Public Works, and the Redevelopment Agency.

Division Goals & Objectives

- » Complete design for the Treated Water Connection/Clearwell Redundant Pipeline.
- » Complete construction of the High Valley Pump Station.
- » Complete construction of Veterans Park by November 11, 2010.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Projects in Design	22	26	10	16	15
Projects Under Construction	24	24	24	22	20
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.00	6.00	6.00	6.00	6.00
◆ Personnel Expenditure	\$ 651,235	\$ 519,090	\$ 682,310	\$ 636,233	\$ 676,270
◇ Operations & Maintenance	26,094	20,676	27,630	26,412	25,690
◇ Capital Outlay	6,422	2,667	4,840	4,840	5,060
Division Total	\$ 683,751	\$ 542,433	\$ 714,780	\$ 667,485	\$ 707,020



LAND DEVELOPMENT ENGINEERING

Development Services Department

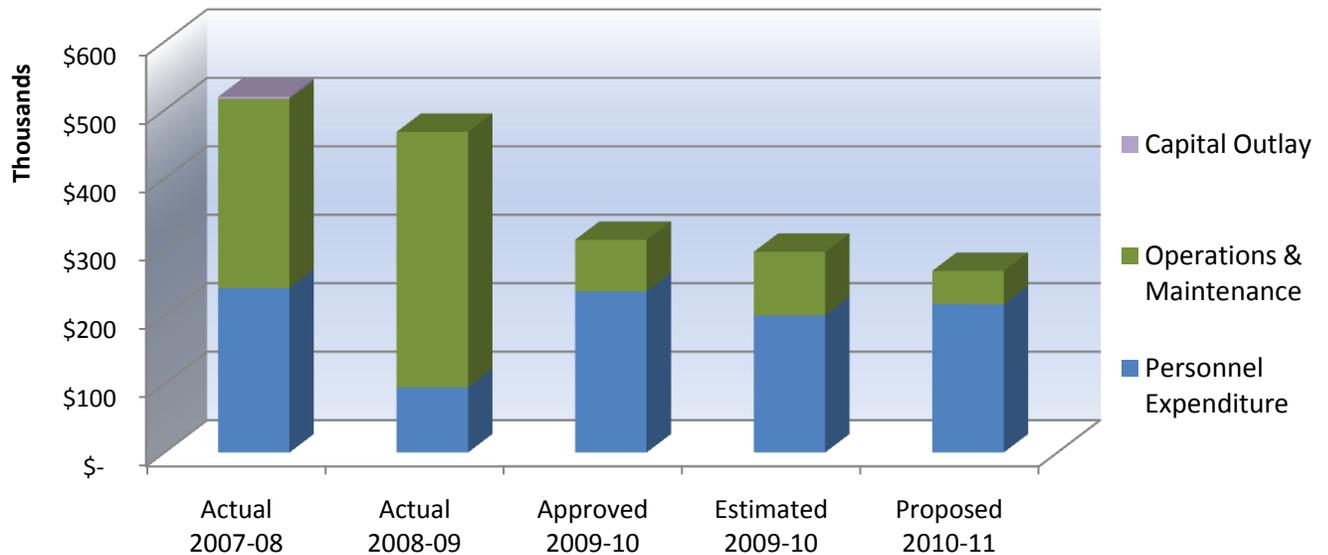
Division No: 0305

The Land Development Engineering Division is responsible for ensuring that private developments comply with City standards and specific conditions of approval.

Division Goals & Objectives

- » Complete initial reviews of all grading and improvement plans within four weeks of submittal.
- » Complete subsequent reviews within three weeks of submittal.
- » Update the Municipal Code as required to remain consistent with all applicable State and Federal laws.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Residential Development Applications	75	40	30	25	20
Commercial Development Applications	17	22	40	30	20
Right-of-Way Permits	207	229	220	210	220
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	2.00	2.00	2.00	2.00
◆ Personnel Expenditure	\$ 239,841	\$ 95,219	\$ 235,350	\$ 200,244	\$ 216,350
◆ Operations & Maintenance	276,743	373,168	75,380	92,864	48,920
◆ Capital Outlay	2,920	-	-	-	-
Division Total	\$ 519,504	\$ 468,386	\$ 310,730	\$ 293,108	\$ 265,270



ENGINEERING INSPECTION

Development Services Department

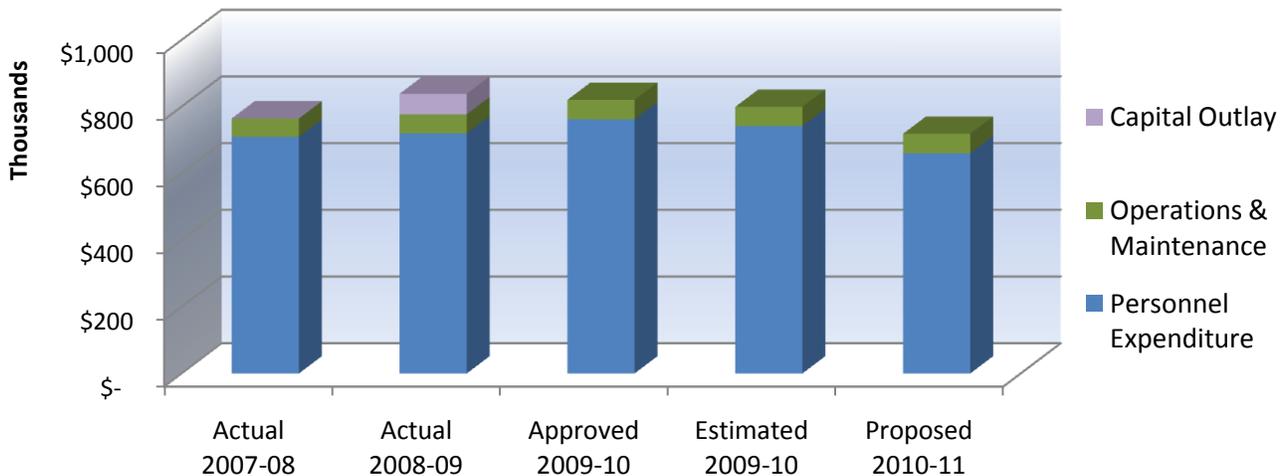
Division No: 0306

The Engineering Inspection Division is responsible for ensuring that all public and private construction projects comply with the City-approved plans and specifications and meet State requirements to prevent stormwater pollution.

Division Goals & Objectives

- » Respond to inspection needs or requests on public and private projects.
- » Oversee more than 200 right-of-way permits per year from review of plans to final project inspection.
- » Train all Engineering Inspectors annually on National Pollutant Discharge Elimination System (NPDES) requirements and other technical inspection issues.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Grading Projects	74	77	50	50	50
Minor Development Review Applications	54	56	50	33	40
Capital Improvements	24	23	23	24	24
Right-of-Way Permits	207	229	220	210	220
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.00	7.00	7.00	7.00	6.00
◆ Personnel Expenditure	\$ 710,024	\$ 720,007	\$ 762,410	\$ 742,043	\$ 660,560
◆ Operations & Maintenance	54,764	57,332	58,160	57,696	58,440
◆ Capital Outlay	205	61,621	-	-	-
Division Total	\$ 764,992	\$ 838,960	\$ 820,570	\$ 799,739	\$ 719,000



TRAFFIC ENGINEERING

Development Services Department

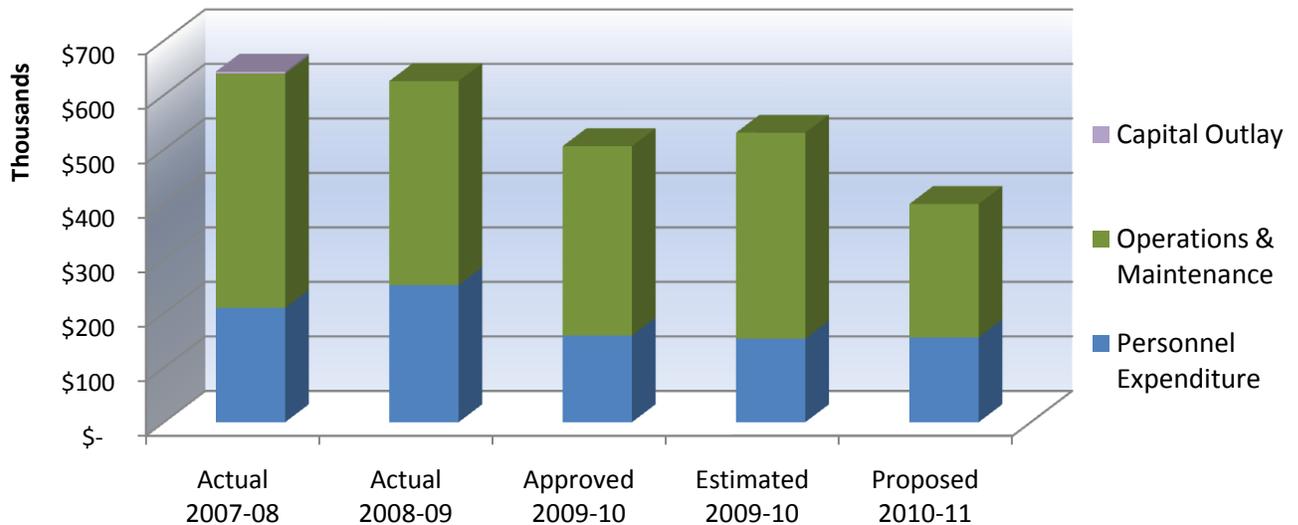
Division No: 0307

The Traffic Engineering Division is responsible for resolving the City's traffic engineering and transportation planning issues. Staff oversees the operation and maintenance of the City's computerized traffic signal system and reviews all work area traffic control designs and traffic impact reports for land development projects.

Division Goals & Objectives

- » Develop the work program for a comprehensive Poway Road Corridor Study.
- » Collect traffic data for SANDAG and review its Congestion Management Program.
- » Maintain current speed surveys in accordance with the California Vehicle Code.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Traffic Counts	100	90	80	80	80
Traffic Safety Committee Items	8	7	8	6	6
Traffic Control Plan Reviews	207	229	220	210	210
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	1.00	1.00	1.00
◆ Personnel Expenditure	\$ 209,762	\$ 251,502	\$ 158,970	\$ 153,159	\$ 155,600
◇ Operations & Maintenance	429,847	374,401	347,380	378,130	244,710
◇ Capital Outlay	3,700	-	-	-	-
Division Total	\$ 643,308	\$ 625,903	\$ 506,350	\$ 531,289	\$ 400,310



STORMWATER MANAGEMENT

Development Services Department

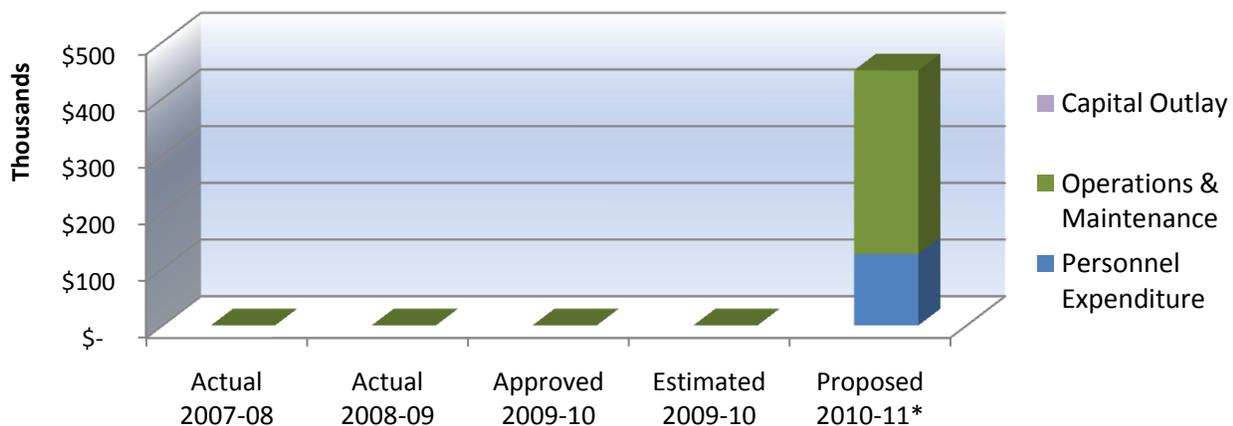
Division No: 0308

The Stormwater Management Division is responsible for preserving, protecting, and improving the waters of the U.S. within the City boundaries. Staff maintains compliance with the National Pollutant Discharge Elimination System Permit ("Permit") by reducing or preventing the discharge of pollutants to the storm drain system and performing required inspections, monitoring and annual reporting.

Division Goals & Objectives

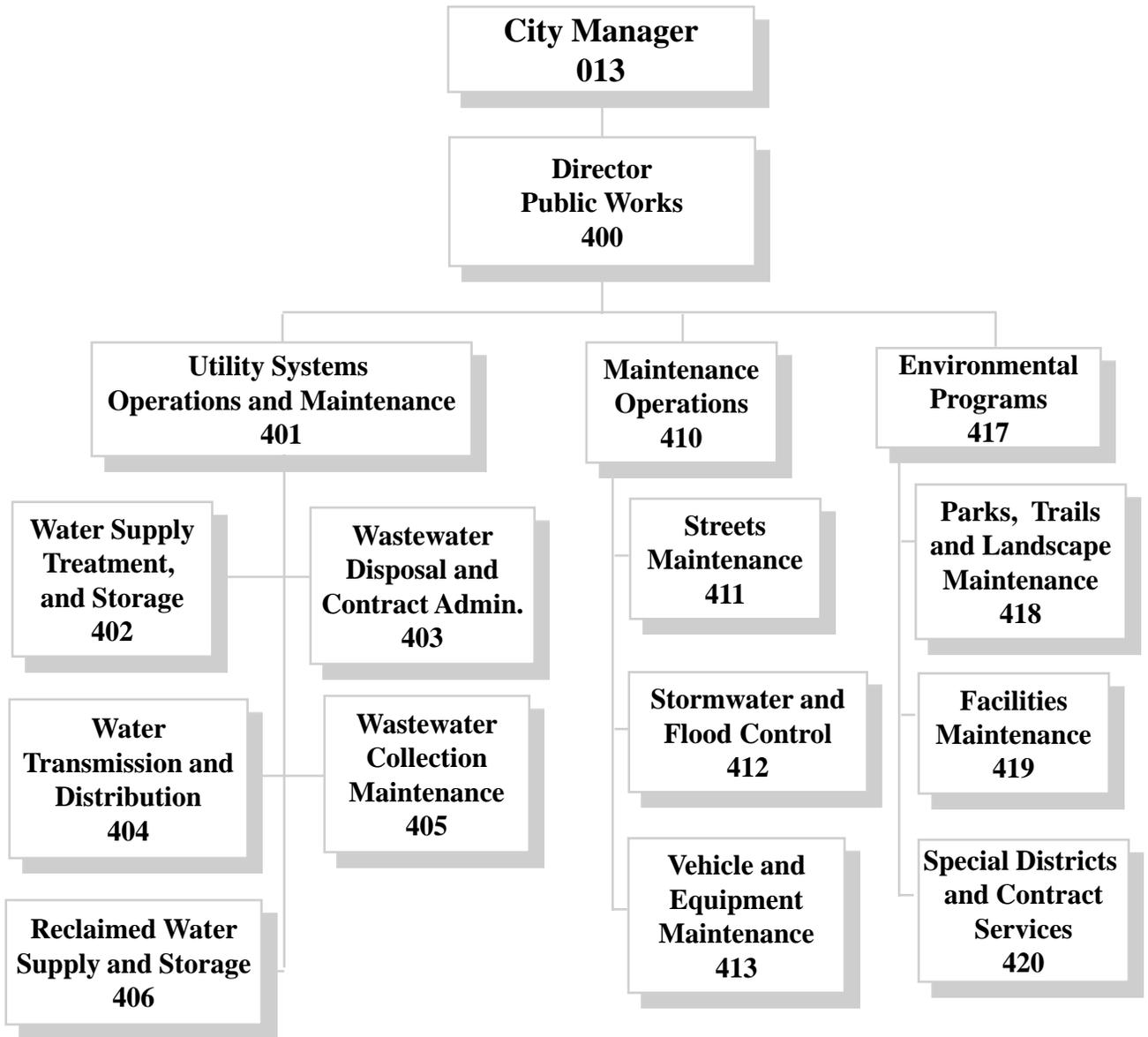
- » Maintain compliance with all State and Federal regulations regarding pollutant discharges to storm drains.
- » Update and implement the urban runoff management plans in accordance with the Permit.
- » Inspect industrial/commercial/municipal facilities, construction sites, treatment best management practices, and other items.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Industrial/commercial inspections	107	145	140	140	140
Municipal inspections	44	30	30	30	30
Educational materials distributed	38,700	80,299	50,000	80,000	80,000
Dry weather sites monitored	50	50	50	50	50
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	-	-	-	-	1.00
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 126,160
◇ Operations & Maintenance	-	-	-	-	323,760
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 449,920



*This is a newly established division previously combined with the Public Works Stormwater division (0412). The existing position and program expenditures are now distributed between the two divisions.

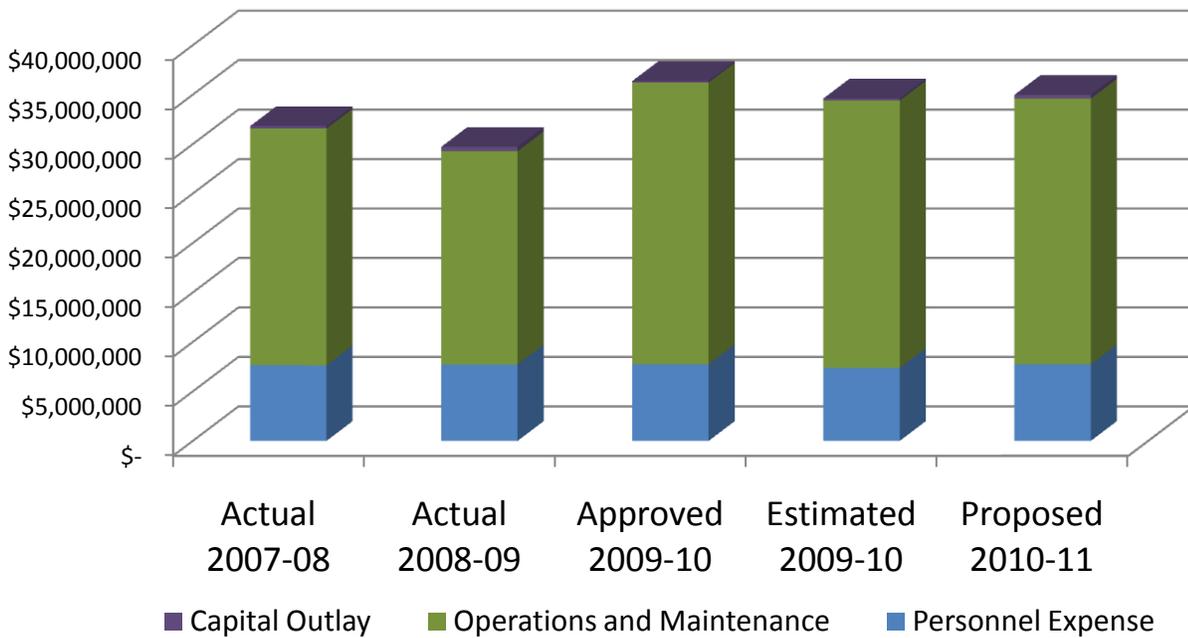
PUBLIC WORKS



PUBLIC WORKS

Department Code: 0400

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions</i>	91.19	91.44	84.98	85.48	84.96
Personnel Expense	\$ 7,633,864	\$ 7,719,983	\$ 7,736,910	\$ 7,380,420	\$ 7,738,470
Operations and Maintenance	23,947,497	21,562,157	28,490,590	27,023,377	26,864,020
Capital Outlay	235,162	437,527	149,660	205,593	375,200
Total Department Budget	\$ 31,816,523	\$ 29,719,667	\$ 36,377,160	\$ 34,609,390	\$ 34,977,690



DIRECTOR OF PUBLIC WORKS

Public Works Department

Division No: 0400

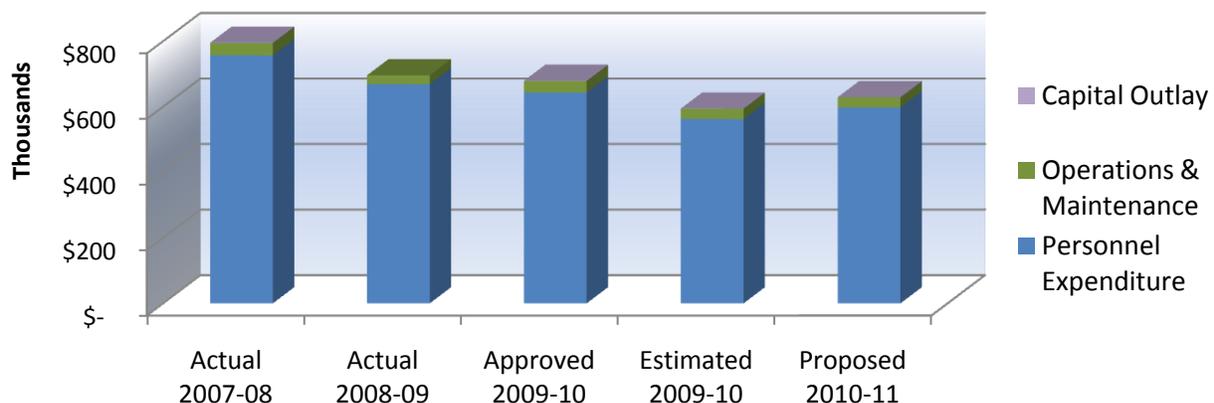
The Office of the Director oversees and coordinates 14 functional areas to ensure reliable operation and maintenance of public infrastructure to protect public health and safety. The Department is responsible for compliance with state and federal regulations for water treatment, water distribution, wastewater, reclaimed water, stormwater, flood control, solid waste and household hazardous waste, and fleet operations, and ensures department preparedness for emergency events, including fire and severe weather.

The Public Works Department has made significant structural changes and personnel movements to meet changing and growing demands. As a result, some Public Works Department division budgets have been combined, split, and renamed. Significant changes include: creation of a Utility Systems Operations and Maintenance Division (0401); Creation of an Environmental Programs Division (0417); and movement of field personnel and associated maintenance costs from the Stormwater Program budget into the Drainage Maintenance budget, which has been renamed Stormwater and Flood Control (0412).

Division Goals & Objectives

- » Ensure all operations meet or exceed regulatory requirements.
- » Ensure timely, effective response to service requests.
- » Meet or exceed the state mandated solid waste diversion rate of 50%.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Work Orders	5,327	5,287	3,992	5,127	5,100
Online Service Requests	311	286	360	360	300
Percent of Total Waste Stream Diverted from Landfills	58%	61%	60%	60%	60%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.00	6.00	4.50	5.00	5.00
◆ Personnel Expenditure	\$ 756,974	\$ 668,780	\$ 643,480	\$ 562,381	\$ 597,830
◇ Operations & Maintenance	37,772	27,171	35,220	31,513	30,930
◇ Capital Outlay	662	-	550	550	550
Division Total	\$ 795,408	\$ 695,952	\$ 679,250	\$ 594,444	\$ 629,310



UTILITY SYSTEMS OPERATIONS AND MAINTENANCE

Public Works Department

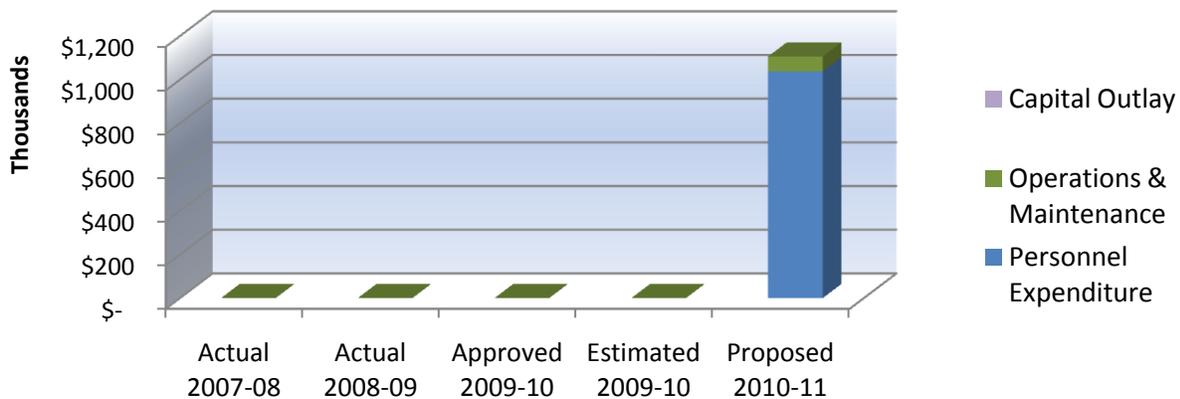
Division No: 0401

This division oversees delivery of water to residents and businesses, and transports wastewater to the City of San Diego's wastewater treatment system for transformation to reclaimed water or discharge through the Point Loma Treatment Plant. Raw water purchased from the San Diego County Water Authority is piped to Poway's Water Treatment Plant and then as much as 12 million gallons per day of treated water is delivered to 16 reservoirs to be used for domestic and commercial consumption, landscape irrigation and fire protection. Central to the delivery of high quality water, reclaimed water and the disposal of wastewater is a complex piping and pumping system that is operated and maintained by this Division.

Division Goals & Objectives

- » Provide water quality that meets or exceeds regulatory requirements.
- » Operate and maintain all potable and reclaimed pumping and storage facilities.
- » Operate and maintain system to transport wastewater for treatment.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Average daily potable water (Million Gallons per Day)	12.85	11.61	9.58	9.89	9.47
Average daily wastewater (Million Gallons per Day)	3.45	3.43	3.36	3.36	3.45
Percentage of preventive maintenance to total maintenance	90%	96%	91%	88%	88%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	-	-	-	-	9.00
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 1,038,080
◆ Operations & Maintenance	-	-	-	-	68,020
◆ Capital Outlay	-	-	-	-	6,800
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 1,112,900



*This is a newly established division made up of operating costs and personnel previously housed in other divisions. See the 0400 Director's division activity page for more information.

WATER SUPPLY, TREATMENT AND STORAGE

Public Works Department

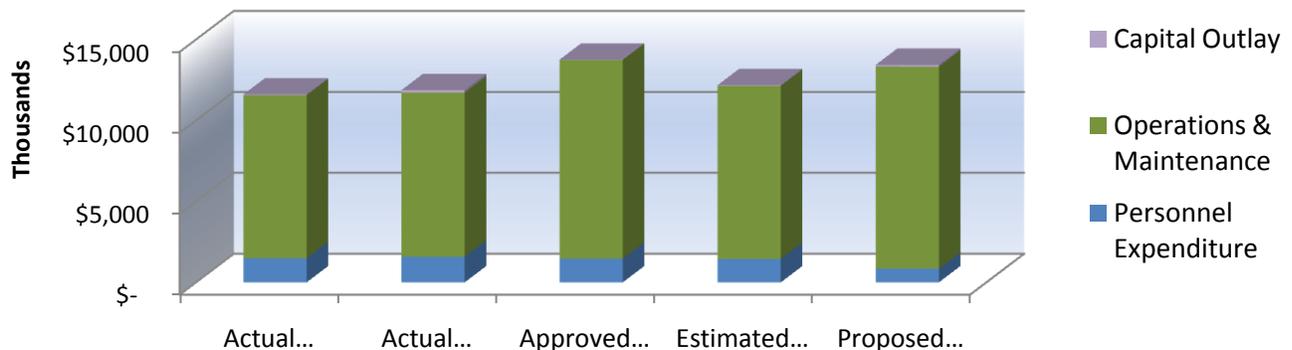
Division No: 0402

This Division plans for and acquires water supplies, maximizes the water storage capabilities of Lake Poway and the City's reservoir system, provides water quality that meets or exceeds regulatory requirements, and ensures the availability of high-quality water during normal and high-demand times. The Division must meet comprehensive regulatory reporting requirements for State, Federal, and local agencies.

Division Goals & Objectives

- » Provide water quality that meets or exceeds regulatory requirements.
- » Maximize storage of Lake Poway while continuing to protect Lake Poway from the introduction of Quagga Mussels.
- » Maintain compliance with Cal-OSHA regulations.

Division Activity Statistics	2007-08	2008-09	2009-10	2009-10	2010-11*
	Actual	Actual	Approved	Estimated	Proposed
Raw water purchased (million gallons)	4,819	4,649	4,084	3,732	4,102
Treated water delivered (million gallons)	4,690	4,237	3,497	3,610	3,457
Difference between raw water purchased and treated water delivered (million gallons)	129	412	587	122	645
Annual water quality samples	37,759	37,729	37,729	37,729	37,759
Percentage of test results meeting or exceeding regulatory requirements	100%	100%	100%	100%	100%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>14.00</i>	<i>14.00</i>	<i>13.00</i>	<i>13.00</i>	<i>7.00</i>
◆ Personnel Expenditure	\$ 1,501,426	\$ 1,583,357	\$ 1,461,360	\$ 1,445,399	\$ 838,580
◆ Operations & Maintenance	10,058,828	10,143,837	12,282,160	10,698,255	12,495,250
◆ Capital Outlay	48,024	148,418	10,260	40,010	100,850
Division Total	\$ 11,608,278	\$ 11,875,612	\$ 13,753,780	\$ 12,183,664	\$ 13,434,680



*See 0400 Director Activity page for explanation of Department reorganization.

WASTEWATER DISPOSAL AND CONTRACT ADMINISTRATION

Public Works Department

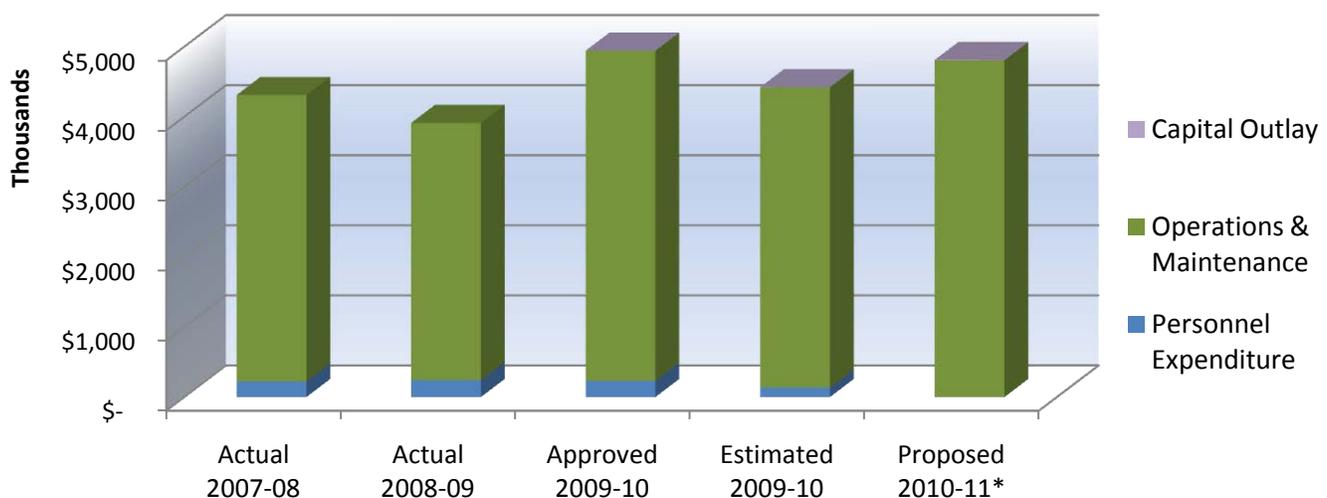
Division No: 0403

The Wastewater Disposal and Contract Administration Division works to protect public health by ensuring sewer pump stations operate at peak efficiency, minimizing health risks in emergency pumping operations, and meeting or exceeding manufacturers' maintenance recommendations. The division's costs include operation of the City's five sewage lift stations that pump 247 million gallons of wastewater annually, and contract costs for the transmission, treatment and disposal of Poway's wastewater by the City of San Diego.

Division Goals & Objectives

- » Monitor and dispose of all wastewater.
- » Perform preventive maintenance that meets maintenance schedules recommended by manufacturers' standards.
- » Implement new technology to improve operations throughout our collection system.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Wastewater pumped (million gallons)	247	238	236	236	205
Annual wastewater flow (million gallons)	1,261	1,253	1,227	1,087	1,087
Division Operating Budget 					
Authorized Positions (FTE)	2.00	2.00	2.00	2.00	-
◆ Personnel Expenditure	\$ 221,102	\$ 239,761	\$ 232,030	\$ 133,830	\$ -
◆ Operations & Maintenance	4,089,471	3,672,033	4,710,770	4,287,032	4,806,000
◆ Capital Outlay	-	-	1,200	1,200	5,500
Division Total	\$ 4,310,573	\$ 3,911,794	\$ 4,944,000	\$ 4,422,063	\$ 4,811,500



*See 0400 Director Activity page for explanation of Department reorganization.

WATER TRANSMISSION AND DISTRIBUTION

Public Works Department

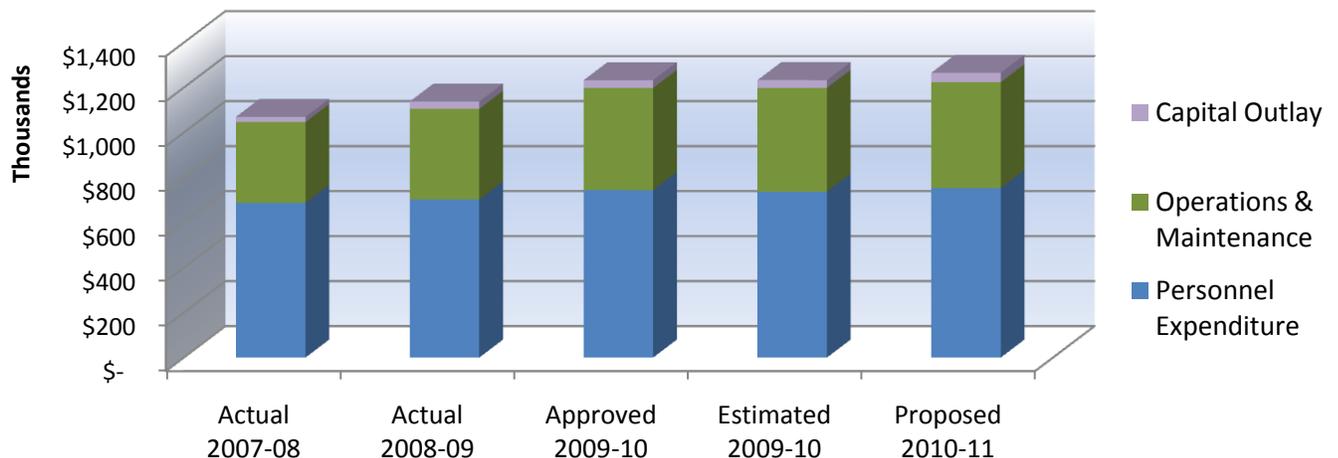
Division No: 0404

The Water Transmission and Distribution Division ensures reliable delivery of high quality water. The Division is responsible for the maintenance and repair of the water mains, pipes and appurtenances that deliver water to Poway's water customers. This system consists of 289 miles of water system piping, 1,312 air-release and blow-off assemblies, 2,345 fire hydrants, and 13,659 water meters. The City also has a proactive Cross-Connection Program to ensure all 1,896 backflow devices in the potable water system are tested annually.

Division Goals & Objectives

- » Maintain safe and reliable water distribution system.
- » Replace residential water meters per replacement program guidelines.
- » Test all potable backflow devices annually.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Residential meters replaced	157	175	180	188	420
Percentage of backflows tested	100%	100%	100%	100%	100%
Valves exercised	1,792	1,705	1,748	2,632	2,600
Fire hydrants inspected	1,459	1,413	1,440	1,171	1,437
Emergency responses	46	41	44	55	46
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	9.00	9.00	9.00	9.00	9.00
◆ Personnel Expenditure	\$ 687,327	\$ 702,570	\$ 744,330	\$ 737,655	\$ 753,740
◇ Operations & Maintenance	359,583	403,005	454,080	461,213	470,390
◇ Capital Outlay	23,254	32,599	34,600	34,380	41,600
Division Total	\$ 1,070,164	\$ 1,138,174	\$ 1,233,010	\$ 1,233,248	\$ 1,265,730



WASTEWATER COLLECTION MAINTENANCE

Public Works Department

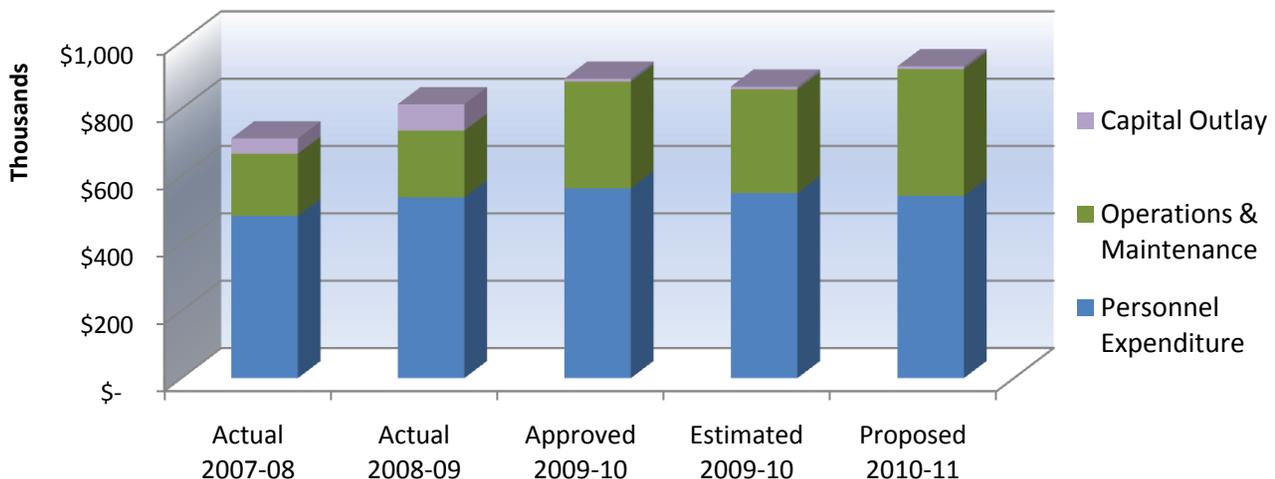
Division No: 0405

The City of Poway provides sewer (wastewater) collection services through 178 miles of collection pipelines, 13,800 sewer laterals, five sewage lift stations, and 3,200 manholes. The Division provides ongoing preventive cleaning, maintenance, and repair of the sewage collection system. This includes emergency removal of sewer line blockages, repair and replacement of sewer laterals in the public right-of-way, and maintenance of the structural integrity of sewer mains and manholes in the collection system. The Division also administers the Fat, Oil, and Grease (FOG) Program responsible for the permitting and compliance monitoring of food establishments to minimize the discharge of grease into the sewer system.

Division Goals & Objectives

- » Zero sewer spills.
- » Maintain the City's 178-mile wastewater system pipe by videotaping (35%), and cleaning (40%) annually.
- » Ensure access to wastewater collection system through an easement maintenance program.

Division Activity Statistics	2007-08	2008-09	2009-10	2009-10	2010-11
	Actual	Actual	Approved	Estimated	Proposed
Sewer Spills	1	1	0	1	0
Spills per hundred miles of pipe	0.0056	0.0056	0.0000	0.0056	0.0000
System pipe videotaped (ft.)	109,693	239,805	376,000	173,000	376,000
System pipe cleaned (ft.)	473,910	287,960	425,000	201,000	425,000
FOG Permits issued	10	3	30	20	30
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.00	7.00	7.00	7.00	7.00
◆ Personnel Expenditure	\$ 482,002	\$ 536,945	\$ 563,890	\$ 549,135	\$ 541,290
◆ Operations & Maintenance	184,765	198,227	316,760	308,566	376,670
◆ Capital Outlay	44,845	78,448	8,400	8,400	8,000
Division Total	\$ 711,612	\$ 813,620	\$ 889,050	\$ 866,100	\$ 925,960



RECLAIMED WATER SUPPLY AND STORAGE

Public Works Department

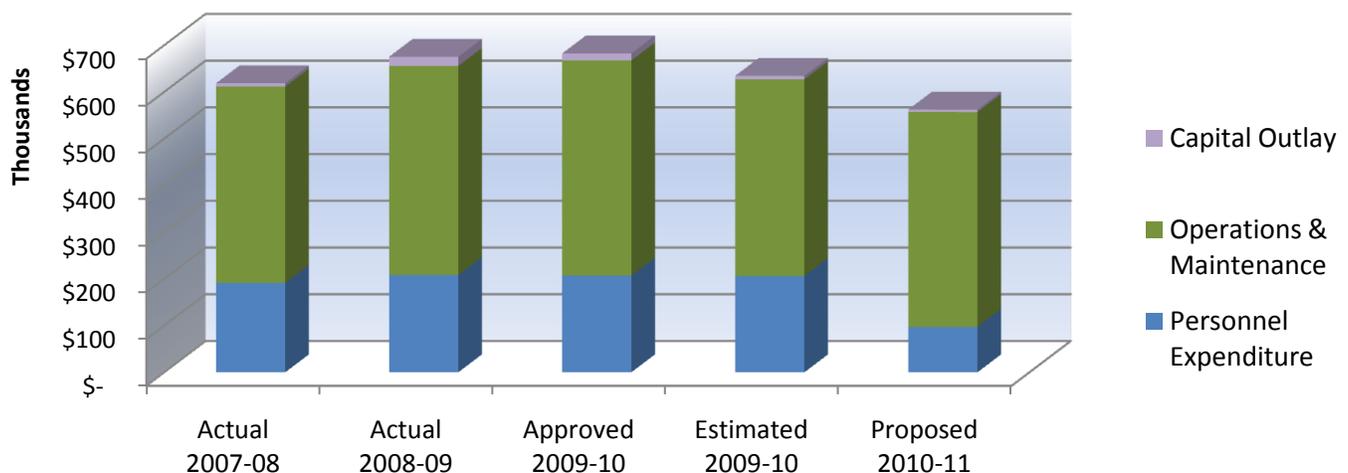
Division No: 0406

The Reclaimed Water Supply and Storage Division is responsible for the delivery of reclaimed (recycled) water that is used for commercial landscape irrigation purposes in the Poway Business Park. Poway receives its reclaimed water supply from the City of San Diego's North City Reclamation Plant. The system is comprised of 12 miles of system piping, one pumping station, one reservoir, and 200 metered connections. On average, Poway purchases 500 acre feet (AF) of water each year from San Diego. The Division monitors, operates, and maintains Poway's two recycled water distribution system zones, including all regulatory monitoring and compliance.

Division Goals & Objectives

- » Meet demand for reclaimed water in the Poway Business Park.
- » Perform (30) four-year regulatory shutdown tests annually for the 1028 Reclaimed Water Zone.
- » Perform (200) one-year regulatory site inspections annually for both the 895 and 1028 Reclaimed Zones.
- » Continue to provide prompt, direct contact with City customers and seek regulatory compliance.
- » Meet recycled water standards established by State law.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Recycled water purchased in AF	577	544	500	500	488
Shutdown tests	28	22	30	22	30
Site inspections	22	18	50	25	200
Site violations issued	23	7	1	10	5
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	2.00	2.00	1.00
◆ Personnel Expenditure	\$ 191,033	\$ 208,121	\$ 207,020	\$ 206,194	\$ 97,170
◆ Operations & Maintenance	420,596	447,689	460,440	421,089	460,040
◆ Capital Outlay	7,084	19,622	15,000	7,277	5,100
Division Total	\$ 618,713	\$ 675,432	\$ 682,460	\$ 634,560	\$ 562,310



MAINTENANCE OPERATIONS

Public Works Department

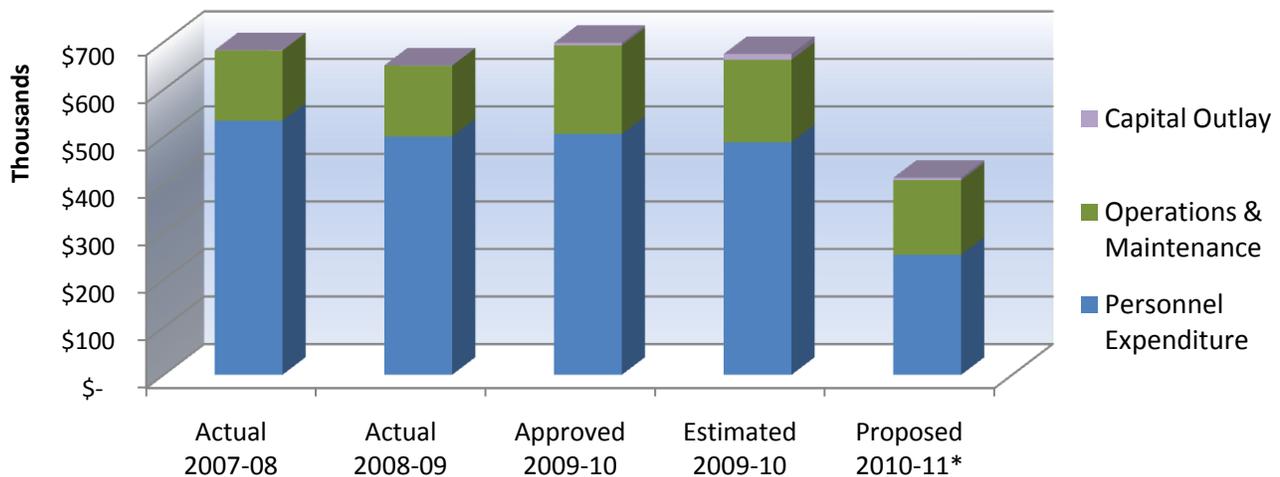
Division No: 0410

Maintenance Operations oversees, coordinates and provides administrative support to ensure operation and maintenance of public infrastructure to protect public health and safety. The Division plans, oversees, and administers the work of street maintenance, stormwater and flood control, and vehicle and equipment maintenance to ensure regulatory compliance, responsiveness, efficiency and effectiveness during normal and emergency operations.

Division Goals & Objectives

- » Ensure regulatory compliance with State and Federal environmental agencies.
- » Ensure timely response to service requests in assigned operational areas.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Work Orders in Streets and Drainage Divisions	1,509	1,672	1,382	1,590	1,590
Development Plans Reviewed	235	291	200	250	250
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.48	6.48	5.48	5.48	2.96
◆ Personnel Expenditure	\$ 534,535	\$ 501,136	\$ 506,710	\$ 489,339	\$ 252,540
◆ Operations & Maintenance	147,813	149,444	186,370	173,606	156,900
◆ Capital Outlay	576	200	5,200	12,021	5,200
Division Total	\$ 682,924	\$ 650,781	\$ 698,280	\$ 674,966	\$ 414,640



*See 0400 Director Activity page for explanation of Department reorganization.

STREETS MAINTENANCE

Public Works Department

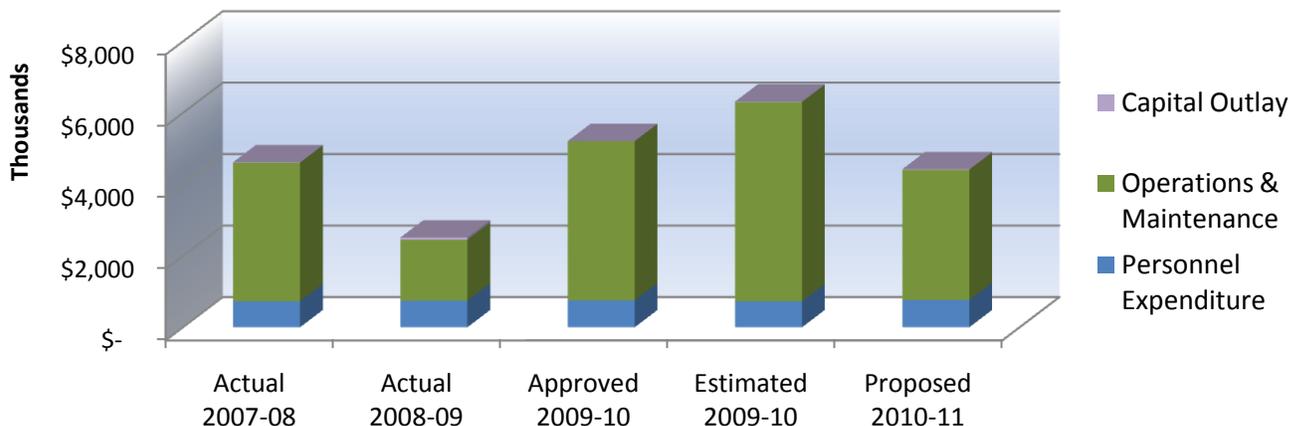
Division No: 0411

The Streets Maintenance Division preserves and maintains the public roadway infrastructure to ensure the safe and efficient movement of pedestrians, traffic, goods and emergency services at all times, including special events and emergency situations such as storm, flood and fire. The Division is responsible for the maintenance and repair of the City's 165 miles of roads and right-of-ways, sidewalks, regulatory signs, street trees, and removing graffiti from areas visible from the right-of-way.

Division Goals & Objectives

- » Preserve and maintain the public roadway infrastructure.
- » Respond to roadway emergencies.
- » Remove graffiti in areas visible from the right-of-way.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Work Orders Completed	830	799	947	947	900
Square Feet of Asphalt Repaired	200,000	150,000	150,000	213,000	200,000
Percentage of Pothole Work Orders Responded to Within 1 Working Day	72%	81%	82%	82%	85%
Percentage of Sign Repairs Corrected Within 10 Working Days	N/A	N/A	N/A	N/A	80%
Sidewalk Grinds Completed	516	506	487	487	500
Percentage of Sidewalk Grinding Completed Within 1 Working Day When Identified as High Risk	N/A	N/A	N/A	N/A	80%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>10.75</i>	<i>11.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>
◆ Personnel Expenditure	\$ 729,721	\$ 745,472	\$ 756,520	\$ 724,087	\$ 765,460
◆ Operations & Maintenance	3,876,725	1,705,146	4,454,770	5,581,220	3,643,690
◆ Capital Outlay	14,091	63,534	1,650	13,509	17,250
Division Total	\$4,620,536	\$2,514,152	\$5,212,940	\$6,318,816	\$4,426,400



STORMWATER AND FLOOD CONTROL

Public Works Department

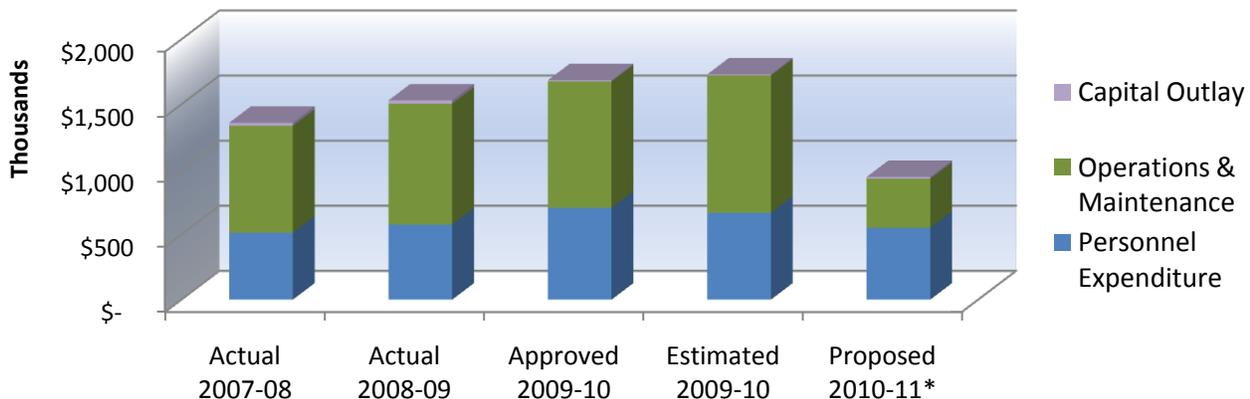
Division No: 0412

The Stormwater and Flood Control Division is responsible for inspecting and maintaining the public drainage and stormwater collection and conveyance systems to reduce risk of death, injury and property damage due to flooding. This Division performs annual inspections and maintains over 1,400 stormwater drain inlets, 12 detention basins, 44 under road box culverts and 64 miles of pipeline to verify proper operation of all municipal structural treatment controls designed to reduce pollutant discharges and comply with the National Pollutant Discharge Elimination Systems (NPDES) permit.

Division Goals & Objectives

- » Inspect and maintain catch basins, stormwater drain inlets, concrete and open earthen channels.
- » Complete annual channel cleaning, mowing and invasive/exotic plant removal.
- » Reduce or eliminate failed corrugated metal pipe (CMP).

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Percentage of 1,453 Drop Inlets Inspected and Cleaned	N/A	N/A	95%	95%	95%
Percentage of 6.3 Miles of Concrete Channels Inspected and Cleaned	N/A	N/A	100%	100%	100%
Percentage of 4.1 Miles (78.1 acres) of Earthen Channels Mowed	N/A	N/A	98%	98%	98%
Square Feet of Invasive Plants Removed	N/A	N/A	159,267	159,267	150,000
Corrugated Metal Pipe (CMP) Repairs	N/A	N/A	9	9	9
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.00	7.00	8.00	8.00	7.00
◆ Personnel Expenditure	\$ 513,461	\$ 577,394	\$ 704,960	\$ 666,692	\$ 553,300
◆ Operations & Maintenance	822,614	929,092	971,460	1,056,047	375,820
◆ Capital Outlay	23,005	24,262	9,250	8,050	13,150
Division Total	\$ 1,359,080	\$ 1,530,748	\$ 1,685,670	\$ 1,730,790	\$ 942,270



*The Stormwater regulatory compliance function was transferred to new division 0308 - Storm Water Management. See 0400 Director Activity page for explanation of Department reorganization.

VEHICLE AND EQUIPMENT MAINTENANCE

Public Works Department

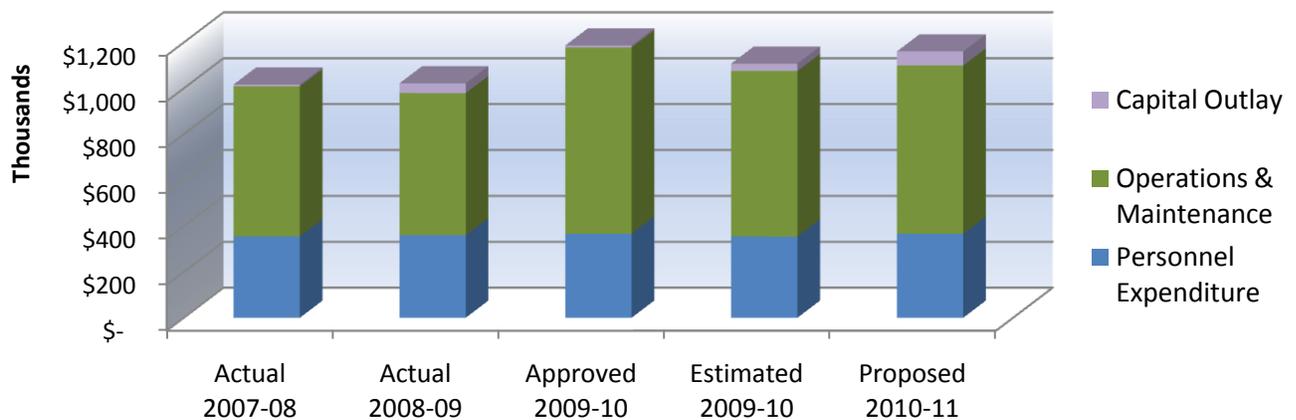
Division No: 0413

The Vehicle and Equipment Maintenance Division ensures safe and reliable vehicles and equipment for City departments while meeting regulatory requirements, inspections and certifications. The City's fleet and equipment inventory includes motorcycles, sedans, law enforcement vehicles, fire apparatus, sewer and water equipment, heavy-duty trucks, tractors, trailers, off-road and industrial equipment, generators, and small landscape equipment. Essential vehicle services include acquisition and disposal, preventive maintenance, repairs, regulatory compliance, provision of over 100,000 gallons of fuel and oil supplies and collection and disposal of hazardous waste generated by City departments. The Division also supports the efficiency of City operations by minimizing down time and conducting preventive maintenance to avoid costly repairs.

Division Goals & Objectives

- » Maintenance strategies that ensure a constant state of readiness.
- » Proactive and preventive maintenance to extend and maximize service life.
- » Meet or exceed local, state, and federal regulatory requirements.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Total Street-Legal Vehicle Inventory	121	123	123	123	123
Percentage of Time Spent on Scheduled Maintenance Compared to Unscheduled Repairs	N/A	N/A	N/A	27%	27%
Percentage of Regulatory Compliance Achieved (over 80 permits)	100%	100%	100%	100%	100%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	4.00	4.00	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 354,676	\$ 359,538	\$ 366,090	\$ 353,881	\$ 366,280
◆ Operations & Maintenance	654,161	619,888	812,200	721,846	733,200
◆ Capital Outlay	8,000	42,308	8,500	31,825	61,500
Division Total	\$ 1,016,837	\$ 1,021,734	\$ 1,186,790	\$ 1,107,552	\$ 1,160,980



ENVIRONMENTAL PROGRAMS

Public Works Department

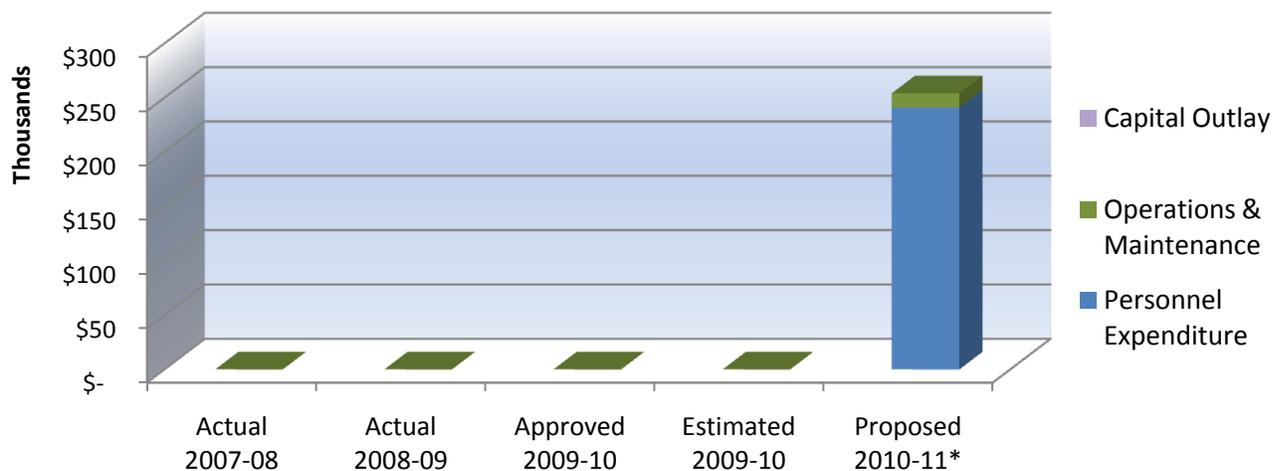
Division No: 0417

Environmental Programs oversees, coordinates and provides administrative support to ensure operation and maintenance of public infrastructure to protect public health and safety. The Division plans, oversees, and administers the work of parks, trails and open space maintenance, facility maintenance, and special districts and contract services ensuring regulatory compliance, responsiveness, efficiency and effectiveness during normal and emergency operations. The Division is also responsible for resource conservation efforts such as energy and water conservation.

Division Goals & Objectives

- » Ensure timely response to service requests received in assigned operational areas.
- » Secure outside funding for resource conservation projects and implement projects that result in operational savings.

	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11* Proposed
Division Activity Statistics					
Contracts Managed	N/A	N/A	N/A	N/A	30
Outside Funding Secured	N/A	N/A	N/A	\$212,800	\$135,000
Resource Conservation Savings	N/A	N/A	N/A	N/A	\$15,500
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	-	-	-	-	2.00
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 241,010
◆ Operations & Maintenance	-	-	-	-	13,110
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 254,120



*This is a newly established division for FY 2010-11. See 0400 Director Activity page for explanation of Department reorganization.

PARKS, TRAILS AND LANDSCAPE MAINTENANCE

Public Works Department

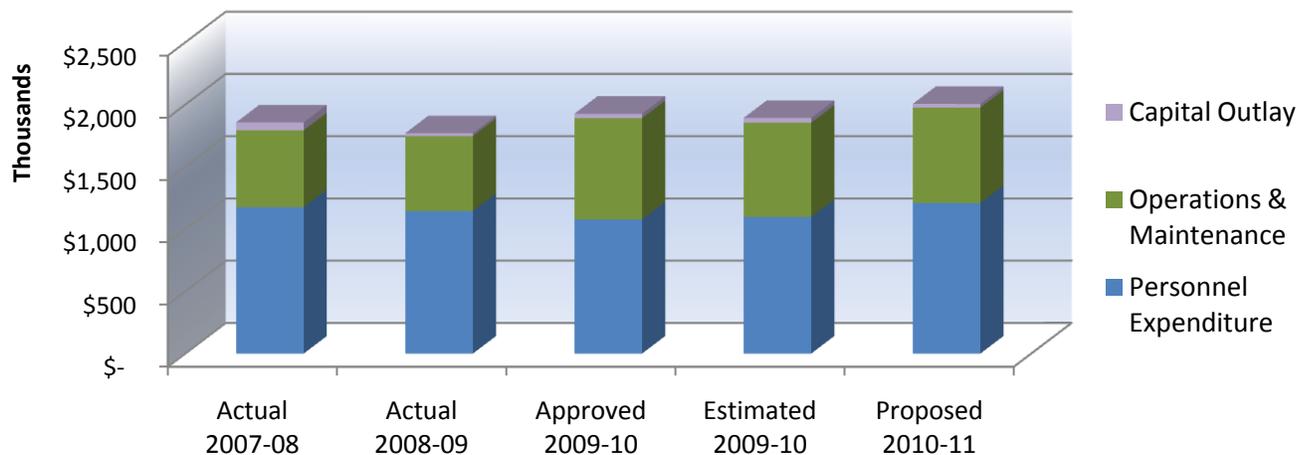
Division No: 0418

The Parks, Trails and Landscape Maintenance Division provides safe, clean, well-maintained, inviting, useable public parks, trails and green spaces to support quality programming and enhance the enjoyment of all residents and visitors. The Division provides full-service maintenance for parks and public restrooms, certain Redevelopment Agency properties, sports courts and fields, trails, and open space. The Division also performs mandated playground inspections, supports landscape maintenance at City facilities, and administers contracts for grounds maintenance at 26 pump stations and reservoirs, median and parkway landscaping, City parking lots and the City's Kumeyaay-Ipai Interpretive Center.

Division Goals & Objectives

- » Maintain developed parks.
- » Maintain and expand trails system.
- » Reduce water consumption.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Acres Maintained	224	229	230	232	232
Sportcourts and Fields Maintained	25	25	26	26	26
Miles of Trails	55	55	55	55	55
Contract Sites	N/A	N/A	16	16	16
Eagle Scout Projects Supported	N/A	N/A	27	27	20
Special Events Supported	44	40	32	32	32
RDA Properties Maintained	0	0	36	38	38
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	17.96	17.96	15.00	15.00	16.00
◆ Personnel Expenditure	\$ 1,176,226	\$ 1,144,671	\$ 1,077,440	\$ 1,096,831	\$ 1,209,170
◆ Operations & Maintenance	617,258	602,969	814,200	757,742	766,900
◆ Capital Outlay	63,506	22,369	35,050	38,050	29,500
Division Total	\$ 1,856,989	\$ 1,770,008	\$ 1,926,690	\$ 1,892,624	\$ 2,005,570



FACILITIES MAINTENANCE

Public Works Department

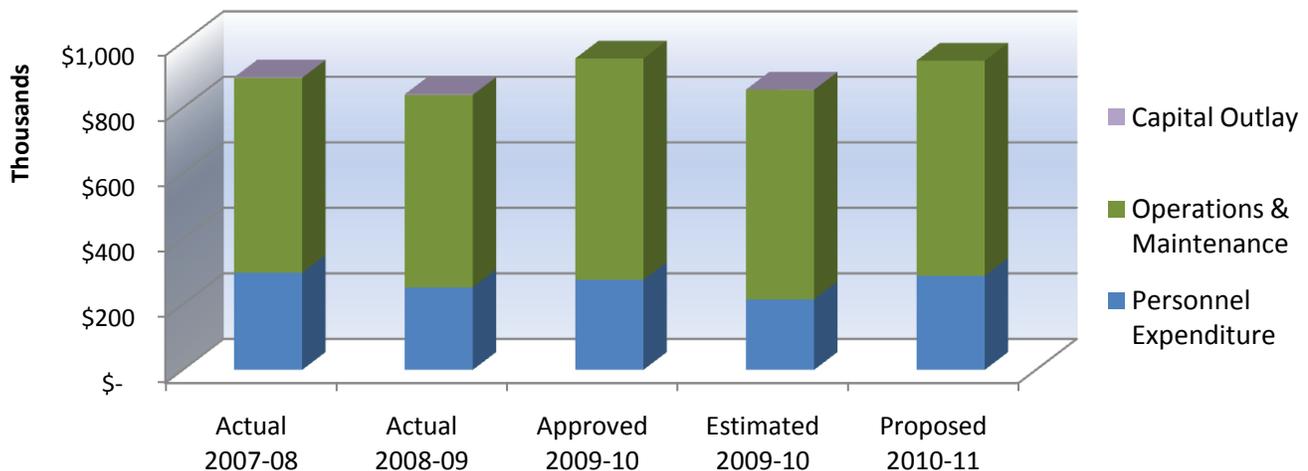
Division No: 0419

The Facilities Maintenance Division works to proactively provide a quality and safe environment for customers and employees to conduct business while demonstrating environmentally responsible stewardship of the City's capital assets. The Division provides contract and in-house repair, maintenance and janitorial functions for all City buildings and structures including 57 buildings ranging in size from 200 to 60,000 square feet, appurtenances such as electronic gates, fire extinguishers, fire sprinkler systems, exterior parking lot lights, and security and fire monitoring systems.

Division Goals & Objectives

- » Complete service requests.
- » Implement resource conservation measures.
- » Undertake regular preventive maintenance activities.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Work orders	1,348	1,226	639	1,000	1,000
Hours spent on preventive maintenance compared to unscheduled repairs	N/A	N/A	N/A	N/A	200
Resource conservation measures	N/A	N/A	N/A	5%	5%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 296,369	\$ 251,504	\$ 274,470	\$ 215,054	\$ 287,020
◆ Operations & Maintenance	595,002	587,700	676,210	640,057	657,040
◆ Capital Outlay	1,379	1,804	-	321	-
Division Total	\$ 892,750	\$ 841,007	\$ 950,680	\$ 855,432	\$ 944,060



SPECIAL DISTRICTS AND CONTRACT SERVICES

Public Works Department

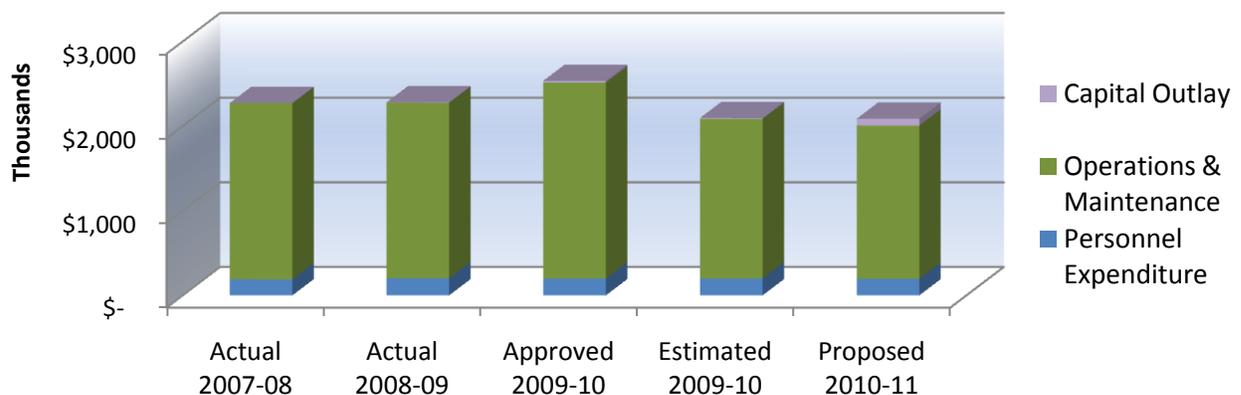
Division No: 0420

The Special Districts and Contract Services Division is responsible for the maintenance, operation and contract administration of 188 acres of landscape, 42 acres of open space, over 3,000 street lights, traffic signals at 56 intersections, lighted street signs and 25 flashing beacons within the boundaries of the Special Districts. The Division administers 10 Special Districts and provides engineering services, contract inspection and supervision of contractual work, administrative support, coordination of in-house repairs as needed, and staff assistance to property owners, developers, civic associations, and the general public in matters relating to the Special Districts.

Division Goals & Objectives

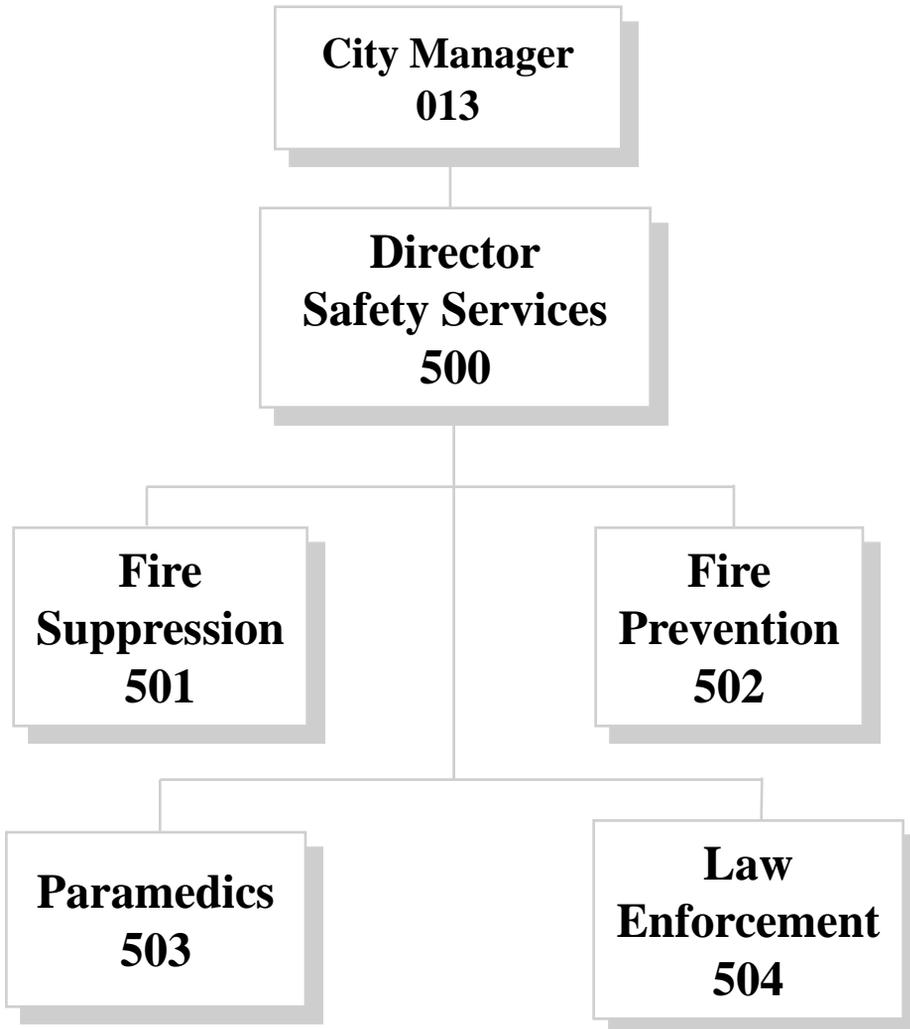
- » Enhance public safety by providing traffic signals, street lights, illuminated street name signs and safety lighting.
- » Enhance the quality of life of residents by providing safe, attractive and well-maintained landscaping.
- » Reduce water consumption in landscaped areas.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Customer Inquiries and Service Requests	N/A	1,511	1,780	1,780	1,780
Street light outages	785	794	800	800	810
Percentage of Street lights repaired within 10 days	98%	97%	100%	100%	100%
Traffic signal calls	N/A	401	440	440	475
Emergency traffic signal repairs	N/A	166	181	181	195
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	2.00	2.00	2.00
◆ Personnel Expenditure	\$ 189,012	\$ 200,733	\$ 198,610	\$ 199,942	\$ 197,000
◇ Operations & Maintenance	2,082,909	2,075,956	2,315,950	1,885,191	1,810,060
◇ Capital Outlay	736	3,963	20,000	10,000	80,200
Division Total	\$ 2,272,657	\$ 2,280,652	\$ 2,534,560	\$ 2,095,133	\$ 2,087,260



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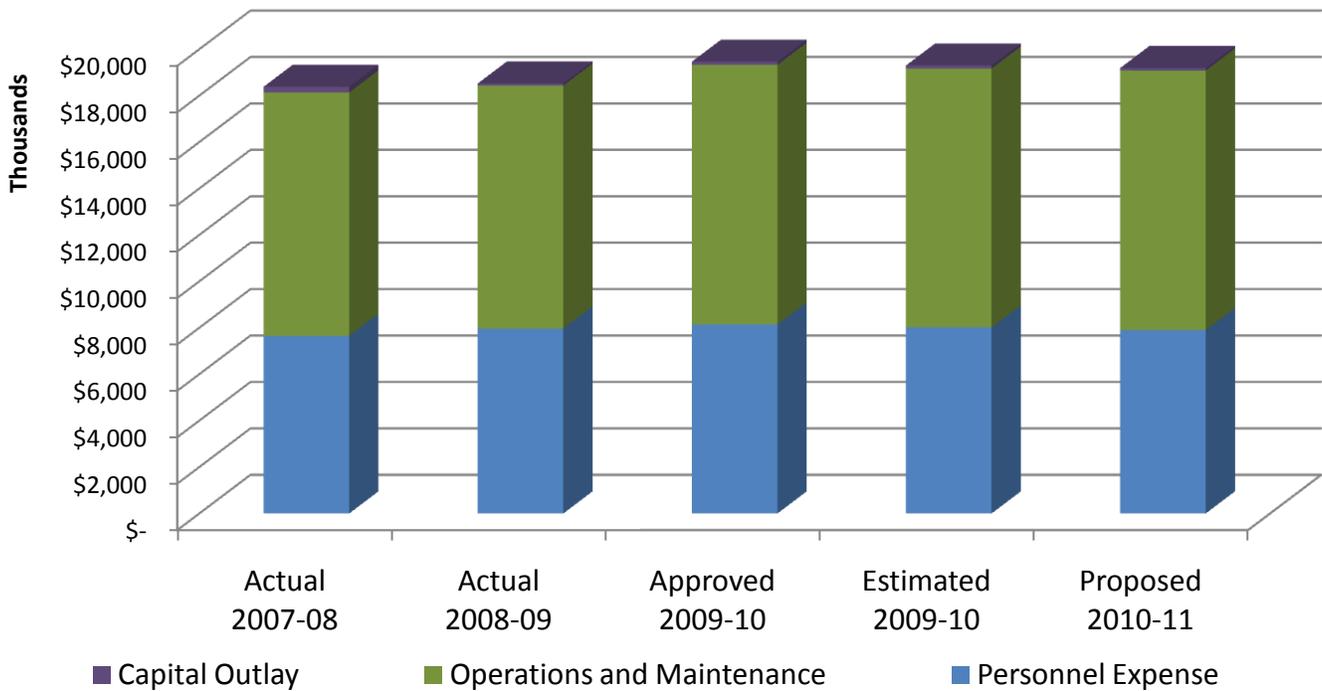
SAFETY SERVICES



SAFETY SERVICES

Department Code: 0500

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions</i>	57.00	57.00	54.00	54.00	54.00
Personnel Expense	\$ 7,650,488	\$ 7,968,046	\$ 8,138,470	\$ 8,013,435	\$ 7,903,230
Operations and Maintenance	10,488,700	10,466,506	11,188,760	11,151,454	11,175,510
Capital Outlay	241,344	88,396	133,940	134,065	108,270
Total Department Budget	\$ 18,380,532	\$ 18,522,948	\$ 19,461,170	\$ 19,298,953	\$ 19,187,010



DIRECTOR OF SAFETY SERVICES

Safety Services Department

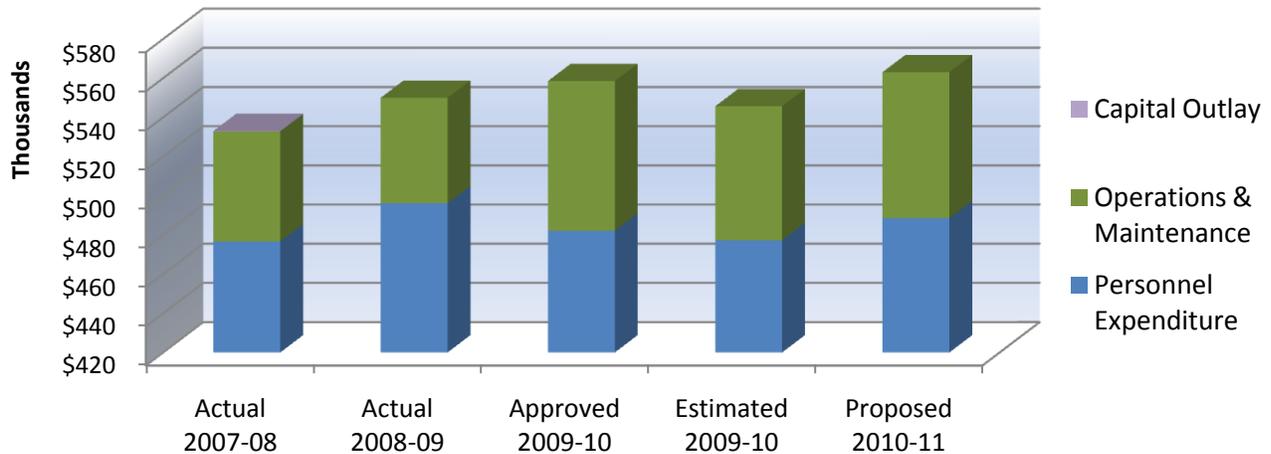
Division No: 0500

The Director of Safety Services Division is responsible for providing overall administration, direction, planning, and management for the Fire Department and contract law enforcement services. Budget development and management, personnel recruitment, citywide emergency planning, disaster preparedness, and incident management are part of this Division.

Division Goals & Objectives

- » Direct law enforcement resources toward the reduction crimes with emphasis on traffic safety.
- » Strengthen the City's emergency planning efforts and disaster preparedness technologies.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Parking citation reviews	139	151	116	174	175
Community Emergency Response Team (CERT) training sessions	N/A	4	4	5	6
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 476,648	\$ 496,152	\$ 482,160	\$ 477,293	\$ 488,560
◇ Operations & Maintenance	56,215	53,807	76,370	68,359	74,500
◇ Capital Outlay	168	-	-	-	-
Division Total	\$ 533,031	\$ 549,959	\$ 558,530	\$ 545,652	\$ 563,060



Program Budgets	Approp. Through 6/30/10	Added for 2010-11	Total
1161- Emergency Preparedness	\$ 765,600	\$ -	\$ 765,600
1174- Red Cross Shelter Supplies	80,000	-	80,000
Total Program Budgets	\$ 845,600	\$ -	\$ 845,600

FIRE SUPPRESSION

Safety Services Department

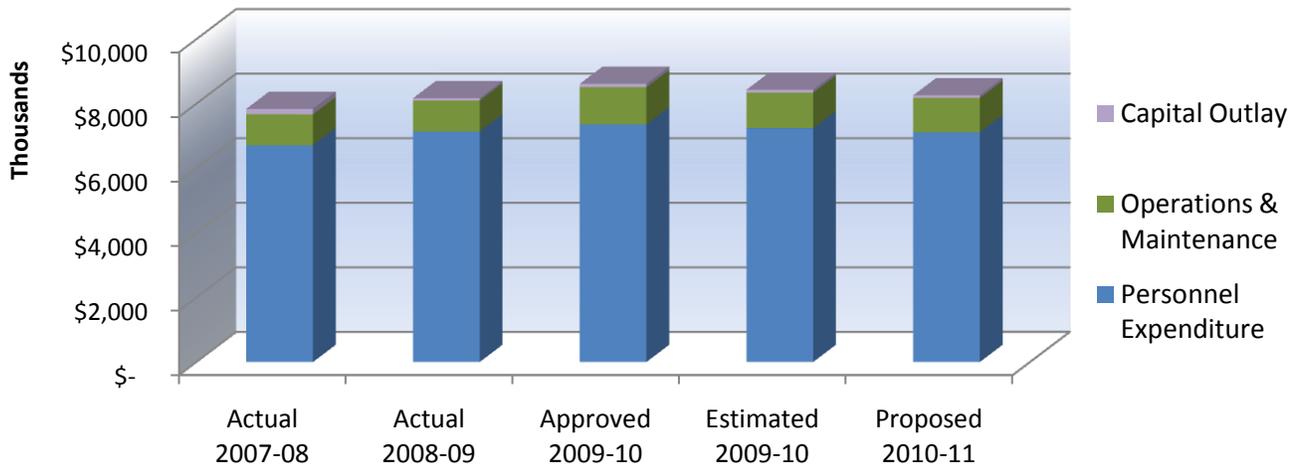
Division No: 0501

The Fire Suppression Division is responsible for the delivery of emergency and non-emergency services including fire suppression, rescue, emergency medical, hazardous materials responses, and public assistance. The Division deploys 16 firefighters each day from three fire stations that staff three fire engines, one ladder truck, and two ambulances. The coordination of facility, apparatus, and equipment maintenance, training, and incident management are managed by this Division.

Division Goals & Objectives

- » Ensure effective response to all requests for emergency service and non-emergency assistance.
- » Maintain all fire apparatus, equipment, and facilities in a state of high readiness 24-hours a day.
- » Provide a highly trained, well-prepared workforce through training and professional development.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Incident responses	3,896	3,711	3,704	3,720	3,750
Training and manipulative skill hours	20,992	18,707	16,400	16,400	16,000
Fire company inspections	N/A	N/A	1,108	1,120	1,140
Pre-fire plan development and review	N/A	N/A	105	120	130
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	50.00	50.00	49.00	49.00	49.00
◆ Personnel Expenditure	\$ 6,715,424	\$ 7,141,754	\$ 7,359,150	\$ 7,244,232	\$ 7,118,170
◆ Operations & Maintenance	960,482	961,646	1,154,320	1,101,335	1,063,860
◆ Capital Outlay	169,453	70,579	105,200	90,492	82,130
Division Total	\$ 7,845,359	\$ 8,173,979	\$ 8,618,670	\$ 8,436,059	\$ 8,264,160



Program Budgets	Approp. Through 6/30/10	Added for 2010-11	Total
1166- Fire Equipment Trust Fund	\$ 71,412	\$ -	\$ 71,412
Total Program Budgets	\$ 71,412	\$ -	\$ 71,412

FIRE PREVENTION

Safety Services Department

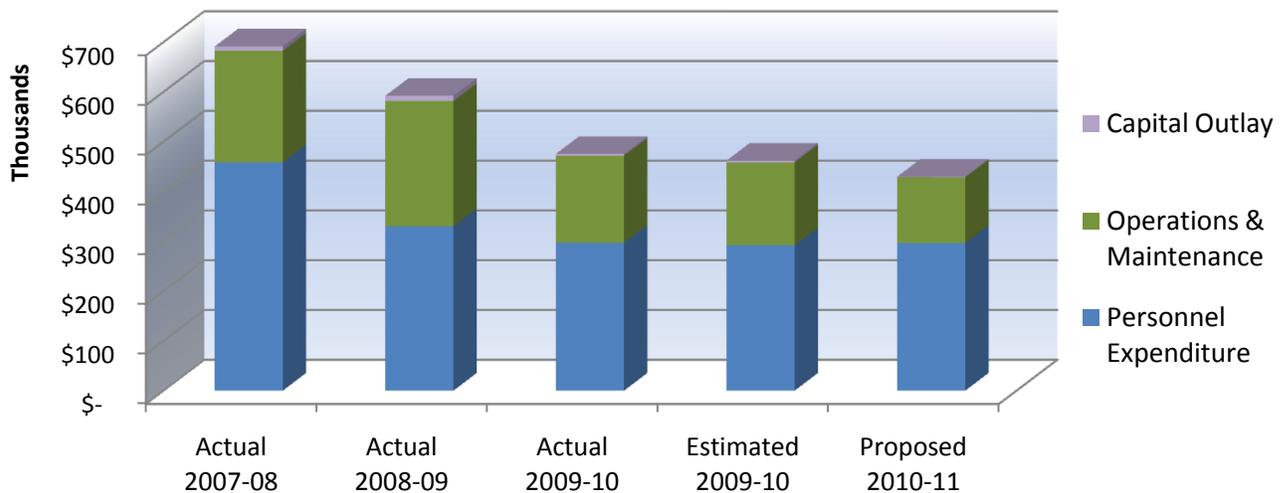
Division No: 0502

The Fire Prevention Division is responsible for the delivery of fire and life safety inspection and education services to existing businesses, apartments, educational, institutional, and permitted facilities. This Division provides plan review and new construction inspections to ensure compliance with state and local fire and life safety regulations. Coordination of Geographic Information System (GIS) response mapping, tracking community education events, and incident management are also part of this Division.

Division Goals & Objectives

- » Monitor fire company inspection program and conduct new construction plan review and inspections.
- » Provide community educational opportunities promoting fire and life safety practices.
- » Update GIS-emergency mapping system.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Actual	2009-10 Estimated	2010-11 Proposed
New business and permit inspections	N/A	N/A	484	780	780
Plan checks performed	335	278	90	154	154
Community education events	22	35	35	52	52
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	4.00	4.00	2.00	2.00	2.00
◆ Personnel Expenditure	\$ 458,416	\$ 330,140	\$ 297,160	\$ 291,910	\$ 296,500
◇ Operations & Maintenance	224,328	251,602	174,830	166,538	132,340
◇ Capital Outlay	8,589	10,544	3,500	3,500	700
Division Total	\$ 691,333	\$ 592,285	\$ 475,490	\$ 461,948	\$ 429,540



Program Budgets	Approp. Through 6/30/10	Added for 2010-11	Total
1163- KeySecure System Fund	\$ 21,130	\$ -	\$ 21,130
Total Program Budgets	\$ 21,130	\$ -	\$ 21,130

PARAMEDICS

Safety Services Department

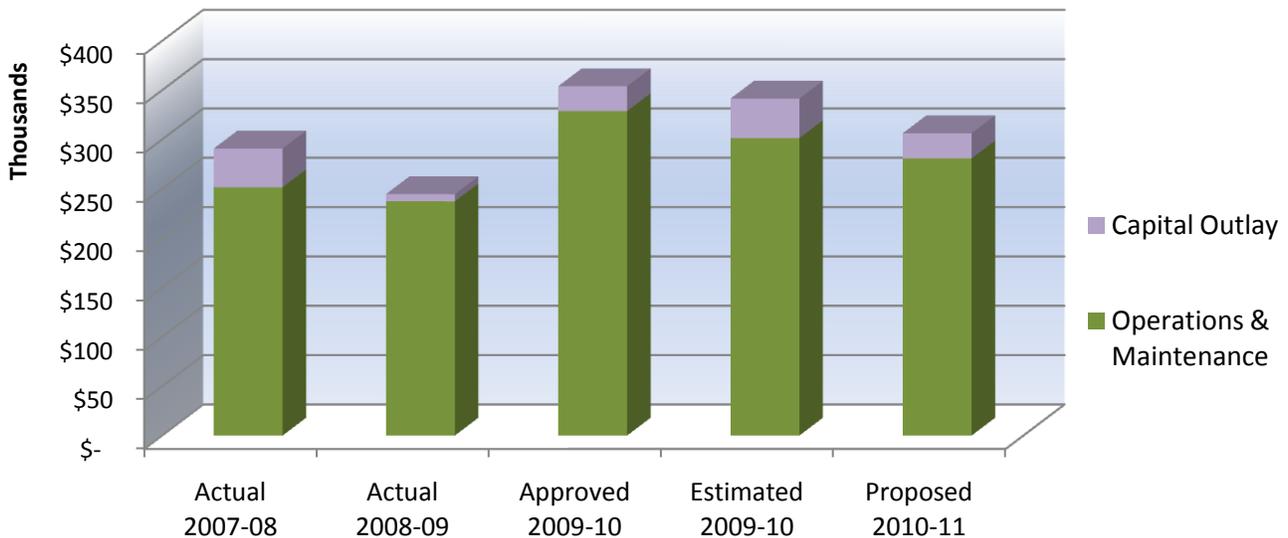
Division No: 0503

The Paramedic Division is a budget cost center that supports Division 0501. It specifies the financial outlay and expenditure activity for emergency medical services (EMS). This Division captures equipment and training costs associated with supporting Safety Services' pre-hospital EMS delivery system, but contains no direct personnel costs.

Division Goals & Objectives

- » Maintain technology that enhances patient treatment data collection and improved billing processing.
- » Deliver EMS in-service training and field care audits to ensure maintenance of licenses and certifications.
- » Communicate changes in EMS treatment protocols and policy changes to all personnel.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Field care audit sessions	18	18	18	18	18
EMS responses	2,605	2,568	1,736	2,778	2,650
Division Operating Budget 					
♦ Operations & Maintenance	\$ 251,723	\$ 237,450	\$ 328,910	\$ 301,495	\$ 280,980
♦ Capital Outlay	39,189	7,273	25,240	40,073	25,440
Division Total	\$ 290,912	\$ 244,722	\$ 354,150	\$ 341,568	\$ 306,420



LAW ENFORCEMENT

Safety Services Department

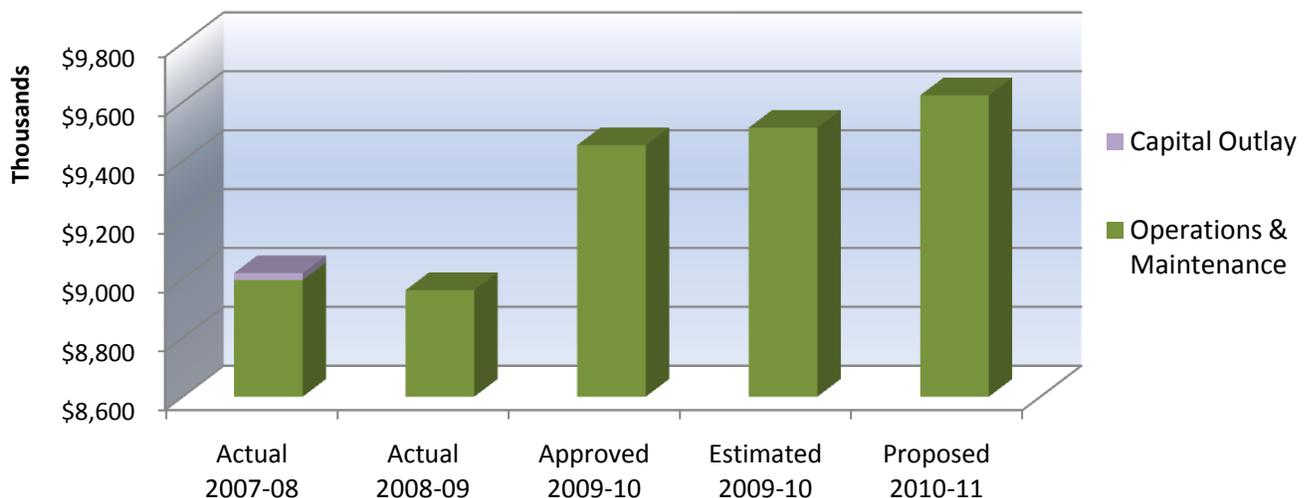
Division No: 0504

The Law Enforcement Division is a budget cost center that supports comprehensive contract law enforcement services provided by the San Diego County Sheriff's Department. These services include emergency response, crime prevention, traffic enforcement and collision reduction, investigative services, drug prevention and education, and community policing.

Division Goals & Objectives

- » Increase teen driver safety.
- » Improve traffic safety and reduce traffic collisions.
- » Increase the number of Senior Volunteer Patrol members by five percent.
- » Educate the public regarding the abuse of prescription drugs, including oxycontin and percocet.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Number of Calls for Service	14,320	14,106	NA	15,054	15,227
Traffic Accident Reports	444	471	NA	462	477
DUI Arrests	254	302	NA	342	387
Narcotic Arrests	109	154	NA	186	227
Division Operating Budget 					
◊ Operations & Maintenance	\$ 8,995,952	\$ 8,962,001	\$ 9,454,330	\$ 9,513,727	\$ 9,623,830
◇ Capital Outlay	23,945	-	-	-	-
Division Total	\$ 9,019,897	\$ 8,962,001	\$ 9,454,330	\$ 9,513,727	\$ 9,623,830



Program Budgets	Approp. Through 6/30/10	Added for 2010-11	Total
1152- Law Enforcement Equipment	\$ 16,685	\$ -	\$ 16,685
1160- Senior Volunteer Patrol Fund	25,200	-	25,200
Total Program Budgets	\$ 41,885	\$ -	\$ 41,885

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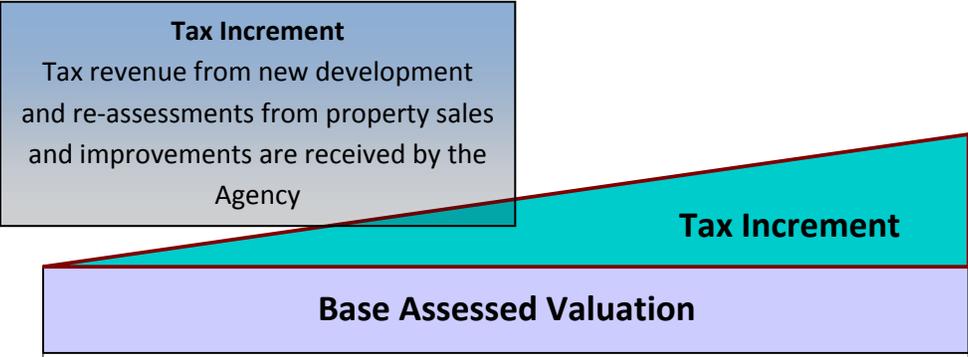
POWAY
REDEVELOPMENT AGENCY

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REDEVELOPMENT AGENCY OVERVIEW

The Poway Redevelopment Agency (Agency) was formed in 1983, with the adoption of the 8,200-acre Paguay Redevelopment Project Area (Area). Formation of the Agency has allowed the City to retain a larger portion of local property tax revenue and use those dollars to the benefit of the community.

Throughout California, upon sale or improvement of a property, the County Assessor’s office reassesses the value of the property and increases property taxes as appropriate. When this occurs, a percentage of each additional property tax dollar, known as tax increment, stays in the local community.



Redevelopment is a beneficial tool for reinvesting in the community and providing amenities that residents value as part of life in Poway. Driving through Poway, you can see first-hand how redevelopment dollars have helped shape this community. Since its formation, the Poway Redevelopment Agency has invested millions of dollars in the local community including the creation of new parks and community facilities, new and improved roadways, commercial and industrial revitalization, enhanced school facilities, and new affordable housing developments.

There are currently 6 active capital improvement projects using \$15.6 million in funds provided by the Agency. A description of each project and its budget can be found in the capital improvements section, beginning on page 127.

Under California law, the Redevelopment Agency is required to set aside 20% of the tax increment funding for the development and preservation of affordable housing within Poway. Affordable housing preserves the quality of life in Poway by diversifying the housing stock. The Agency’s goal is to provide well designed and operated housing for Poway’s working families and seniors. This is accomplished through rental subsidies, acquisition and rehabilitation of existing apartment complexes, and partnerships with non-profit housing developers to construct new affordable housing units.

The Agency also sets aside 2% of its tax increment funding to help finance predevelopment costs associated with the design of affordable housing and to provide public outreach and education. This additional set-aside is unique to Poway. Affordable housing program activities are accounted for in the Low/Moderate Income Housing Fund.

The summary of fund balances, followed by the fund activity detail pages, provides descriptions of the Agency fund types and shows the funds' balance as of the start of this year, projected revenues, budgeted expenditures, transfers to other funds, and the balance projected for year end. This structure of the Agency Budget follows the same format as the City Budget, as shown in the City Budget Overview.

POWAY
REDEVELOPMENT AGENCY

FUND BALANCES, SOURCE AND USES

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STATEMENT OF FUND BALANCES

Proposed Revenues and Expenditures FY 2010-2011

Fund	Beginning Fund Balance 07/01/2010	Revenues	Administrative Costs	Capital Projects/ Program Costs	Loans/ Transfers In(Out)	Interest and Bond Redemption	Other	Ending Fund Balance 06/30/2011
Debt Service Fund (321)	5,143,857	42,260,240	-	-	(12,203,940)	26,665,490	(2,818,050)	5,716,617
RDA Administration Fund (437)	-	74,010	3,352,572	28,000	3,860,400	-	(472,600)	81,238
CIPs - TAB Funds (434, 440, 441)	627,664	218,480	-	-	2,400,000	-	-	3,246,144
RDA Capital Projects Fund (436)	1,812,261	232,060	-	140,000	-	-	102,475	2,006,796
CIPs - City Loan Funds (438, 439)	582,811	154,420	-	-	-	-	(124,510)	612,721
Housing & Non-Profit Capacity Building Funds (471, 472, 473)	6,627,032	501,770	1,200,715	84,000	6,843,540	-	-	12,687,627
Poway Royal MHP Funds (293, 615)	4,147,789	4,540,910	2,052,460	-	-	-	(2,402,920)	4,233,319
Total	18,941,414	47,981,890	6,605,747	252,000	900,000	26,665,490	(5,715,605)	28,584,462

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REDEVELOPMENT AGENCY- DEBT SERVICE FUND

Activity Detail Fund 321

The Redevelopment Agency Debt Service Fund is used to account for financial transactions associated with the Agency's bonded indebtedness. Proceeds from bonds are the primary source of funds for construction of public facilities and improvements.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	8,483,401	11,514,402	15,198,572	15,198,572	5,143,857
REVENUES	42,464,446	42,856,333	40,947,940	42,442,149	42,260,240
TOTAL FUNDS AVAILABLE	50,947,847	54,370,735	56,146,512	57,640,721	47,404,097
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	(6,479,961)	(8,422,730)	(9,310,270)	(9,525,107)	(6,843,540)
LOANS In/(Out)	(7,226,558)	(4,463,276)	(5,193,870)	(5,193,870)	(5,360,400)
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(25,802,675)	(26,402,329)	(27,059,880)	(24,077,005)	(26,665,490)
SERAF				(13,700,882)	(2,818,050)
OTHER FUND BALANCE ACTIVITY	75,749	116,172	-	-	-
TOTAL OTHER SOURCES/USES	(39,433,445)	(39,172,163)	(41,564,020)	(52,496,864)	(41,687,480)
NET FUND ACTIVITY	3,031,001	3,684,170	(616,080)	(10,054,715)	572,760
ENDING FUND BALANCE	11,514,402	15,198,572	14,582,492	5,143,857	5,716,617

*State of California Supplemental Education Revenue Augmentation Fund

REDEVELOPMENT AGENCY ADMINISTRATION FUND

Activity Detail Fund 437

The Redevelopment Agency Administration Fund is used to account for the Agency's administrative activity, including personnel, professional, and legal services.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	23,911	72,439	66,951	66,951	-
REVENUES	105,855	162,296	160,570	109,683	74,010
TOTAL FUNDS AVAILABLE	129,766	234,735	227,521	176,634	74,010
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	567,156	576,631	615,692	525,384	602,292
Administrative Services	554,896	574,382	481,718	467,966	543,822
Community Services	-	-	-	-	-
Development Services	1,025,039	955,159	1,128,282	1,086,175	1,002,829
Public Works	38,656	36,415	27,009	137,860	139,664
Safety Services	-	-	-	-	-
Redevelopment Services	1,040,985	1,035,401	1,232,265	1,068,121	1,164,668
Indirect Cost Allocation	187,338	151,763	(147,364)	(144,057)	(100,703)
Total Operating Expenses	3,414,070	3,329,751	3,337,602	3,141,449	3,352,572
Capital Projects	-	-	-		
Program Expenses	198,816	42,000	31,000	96,232	28,000
Total Programs/Capital Projects	198,816	42,000	31,000	96,232	28,000
TOTAL EXPENDITURES	3,612,886	3,371,751	3,368,602	3,237,681	3,380,572
TRANSFERS In/(Out)	(7,080)	-	-		
LOANS In/(Out)	4,026,558	3,682,570	3,693,870	3,533,647	3,860,400
ENCUMB. ROLL FORWARD	-	-	(3,657)	-	-
LEASE EXPENSE	(472,600)	(472,600)	(472,600)	(472,600)	(472,600)
OTHER FUND BALANCE ACTIVITY	8,681	(6,003)	-	-	-
TOTAL OTHER SOURCES/USES	3,555,559	3,203,967	3,217,613	3,061,047	3,387,800
NET FUND ACTIVITY	48,528	(5,488)	9,581	(66,951)	81,238
ENDING FUND BALANCE	72,439	66,951	76,532	-	81,238

REDEVELOPMENT AGENCY
CAPITAL IMPROVEMENT PROJECTS FUNDS
TAX ALLOCATION BONDS (TABs)

Activity Detail Funds 434, 440 & 441

This group of funds is used to account for the three Tax Allocation Bonds (TABs) issued by the Agency in 1993, 2001, and 2003. The TAB funds are used as a funding source for the Agency's Capital Improvement Program (CIP).

	2007-08	2008-09	2009-10	2009-10	2010-11
	Actual	Actual	Adopted	Estimated	Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	(124,833)	313,884	1,154,799	1,154,799	627,664
REVENUES	1,482,571	590,662	263,360	257,255	218,480
TOTAL FUNDS AVAILABLE	1,357,738	904,546	1,418,159	1,412,054	846,144
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	1,043,854	(250,253)	400,000	784,390	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	1,043,854	(250,253)	400,000	784,390	-
TOTAL EXPENDITURES	1,043,854	(250,253)	400,000	784,390	0
TRANSFERS In/(Out)	-	-	-	-	2,400,000
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	2,400,000
NET FUND ACTIVITY	438,717	840,915	(136,640)	(527,135)	2,618,480
ENDING FUND BALANCE	313,884	1,154,799	1,018,159	627,664	3,246,144

CAPITAL IMPROVEMENT PROJECTS FUND

Activity Detail Fund 436

The Redevelopment Agency Capital Improvement Projects Fund is used to account for funds used for the Agency Capital Improvement Program (CIP), with sources from various forms of debt repaid by property tax increment revenue.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	304,860	555,791	73,368	73,368	1,812,261
REVENUES	528,955	283,172	187,730	234,462	232,060
TOTAL FUNDS AVAILABLE	833,815	838,963	261,098	307,830	2,044,321
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	191,567	728,233	-	(1,404,941)	140,000
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	191,567	728,233	-	(1,404,941)	140,000
TOTAL EXPENDITURES	191,567	728,233	0	(1,404,941)	140,000
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(86,457)	(37,362)	99,490	99,490	102,475
TOTAL OTHER SOURCES/USES	(86,457)	(37,362)	99,490	99,490	102,475
NET FUND ACTIVITY	250,931	(482,423)	287,220	1,738,893	194,535
ENDING FUND BALANCE	555,791	73,368	360,588	1,812,261	2,006,796

CAPITAL IMPROVEMENT PROJECTS - CITY LOANS

Activity Detail Funds 438 - 439

The Redevelopment Agency Capital Improvement Projects Fund is used to account for funds from debt in the form of loans from the City, repaid by property tax increment revenue. The loan proceeds are used for Agency capital projects.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	248,556	425,948	290,545	290,545	582,811
REVENUES	479,951	243,517	47,720	155,957	154,420
TOTAL FUNDS AVAILABLE	728,507	669,465	338,265	446,502	737,231
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	(1,745,000)	269,370	2,900,000	2,646,865	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(1,745,000)	269,370	2,900,000	2,646,865	-
TOTAL EXPENDITURES	(1,745,000)	269,370	2,900,000	2,646,865	0
TRANSFERS In/(Out)	(1,786,000)	-	2,900,000	2,900,000	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(261,559)	(109,550)	-	(116,826)	(124,510)
TOTAL OTHER SOURCES/USES	(2,047,559)	(109,550)	2,900,000	2,783,174	(124,510)
NET FUND ACTIVITY	177,392	(135,403)	47,720	292,266	29,910
ENDING FUND BALANCE	425,948	290,545	338,265	582,811	612,721

HOUSING FUNDS

Activity Detail Fund 471, 472, 473

The Redevelopment Agency Housing Funds are used to increase the supply of housing for low and moderate income residents under the provisions of California Health and Safety Code pertaining to Redevelopment Agencies. The source of funds are specified shares of annual tax increment revenue, including 20% for Low-Moderate Housing Fund 471, and 2% for Housing Special Program Fund 472. Fund 473 accounts for Housing projects funded by proceeds from Tax Allocation Bonds (TABs), repaid by the 20% share of Agency tax increment revenue.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	10,372,964	2,987,600	2,777,408	2,777,408	6,627,032
REVENUES	1,385,262	1,027,380	492,300	405,632	501,770
TOTAL FUNDS AVAILABLE	11,758,226	4,014,980	3,269,708	3,183,040	7,128,802
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	24,836	25,251	253,586	215,452	249,068
Administrative Services	34,796	34,330	86,959	83,178	89,191
Community Services	-	-	-	-	-
Development Services	1,347	1,331	1,451	1,648	515
Public Works	8,215	7,739	9,991	8,990	14,452
Safety Services	-	-	-	-	-
Redevelopment Services	542,725	511,409	772,509	726,877	815,062
Indirect Cost Allocation	13,650	12,121	29,268	26,012	32,427
Total Operating Expenses	625,569	592,181	1,153,764	1,062,157	1,200,715
Capital Projects	14,918,944	5,812,993	75,000	1,769,908	-
Program Expenses	-	1,704,749	-	509,273	84,000
Total Programs/Capital Projects	14,918,944	7,517,742	75,000	2,279,181	84,000
TOTAL EXPENDITURES	15,544,513	8,109,923	1,228,764	3,341,338	1,284,715
TRANSFERS In/(Out)	6,765,961	6,879,434	6,410,270	6,785,330	6,843,540
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(1,573)	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	7,926	(7,083)	-	-	-
TOTAL OTHER SOURCES/USES	6,773,887	6,872,351	6,408,697	6,785,330	6,843,540
NET FUND ACTIVITY	(7,385,364)	(210,192)	5,672,233	3,849,624	6,060,595
ENDING FUND BALANCE	2,987,600	2,777,408	8,449,641	6,627,032	12,687,627

POWAY ROYAL MOBILEHOME PARK FUNDS

Activity Detail Fund 293, 615

These funds are used to account for the operation of the City owned Poway Royal Mobilehome Park and its capital replacement reserve. Agency staff are responsible for administration of the Park.

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,178,036	3,362,618	3,998,632	3,998,632	4,147,789
REVENUES	4,647,048	4,761,796	4,928,670	4,912,101	4,540,910
TOTAL FUNDS AVAILABLE	7,825,084	8,124,414	8,927,302	8,910,733	8,688,699
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	2,164,367	2,019,998	2,387,230	2,351,980	2,052,460
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	2,164,367	2,019,998	2,387,230	2,351,980	2,052,460
Capital Projects	-	(268,582)	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	(268,582)	-	-	-
TOTAL EXPENDITURES	2,164,367	1,751,416	2,387,230	2,351,980	2,052,460
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
LEASE EXPENSE	(2,298,099)	(2,374,366)	(2,392,280)	(2,410,964)	(2,402,920)
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(2,298,099)	(2,374,366)	(2,392,280)	(2,410,964)	(2,402,920)
NET FUND ACTIVITY	184,582	636,014	149,160	149,157	85,530
ENDING FUND BALANCE	3,362,618	3,998,632	4,147,792	4,147,789	4,233,319

POWAY REDEVELOPMENT AGENCY

BOND/LOAN INTEREST AND REDEMPTION

	2007-08 Actual	2008-09 Actual	2009-10 Adopted	2009-10 Estimated	2010-11 Proposed
1995 Certificate of Participation	2,408,444	2,409,571	2,411,390	2,411,390	2,409,980
2000 Tax Allocation Bond	1,843,868	1,844,881	1,847,780	1,847,780	1,849,990
2001 Tax Allocation Bond	4,250,345	4,259,352	4,286,790	4,286,790	4,292,420
2003 Tax Allocation Bond	10,061,363	10,046,288	10,041,100	10,041,100	10,034,900
2007 Tax Allocation Bond	1,258,980	1,257,930	1,256,880	1,256,880	1,255,830
Other Interest	422,806	360,619	314,930	315,360	281,980
Processing/Arbitrage/Professional Fees	41,423	17,980	36,600	36,600	23,000
Owner Participation Agreements	1,051,017	1,225,986	1,388,530	1,475,280	1,590,350
Tax Sharing Agreement	4,464,429	4,979,722	5,475,880	2,405,825	4,927,040
GRAND TOTAL	25,802,675	26,402,329	27,059,880	24,077,005	26,665,490

POWAY
REDEVELOPMENT AGENCY

REVENUES

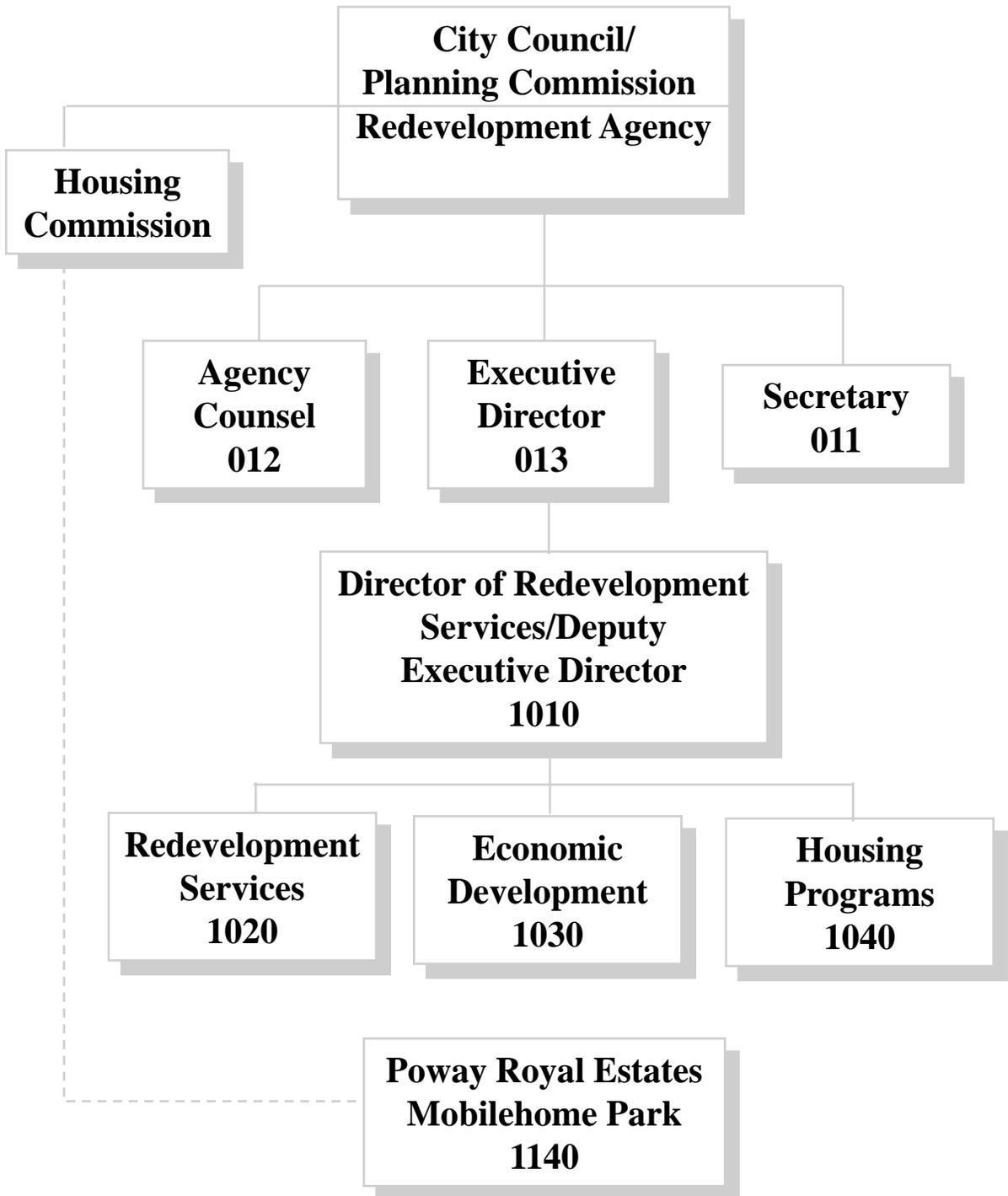
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**REVENUES BY FUND GROUP
REDEVELOPMENT AGENCY**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Approved	FY 2009-10 Estimated	FY 2010-11 Proposed
Debt Service Fund (321)	\$ 42,464,446	\$ 42,856,333	\$ 40,947,940	\$ 42,442,149	\$ 42,260,240
RDA Administration Fund (437)	105,855	162,296	160,570	109,683	74,010
CIPs - TAB Funds (434, 440, 441)	1,482,571	590,662	263,360	257,255	218,480
RDA Capital Projects Fund (436)	528,955	283,172	187,730	234,462	232,060
CIPs - City Loan Funds (438, 439)	479,951	243,517	47,720	155,957	154,420
Housing & Non-Profit Capacity Building Funds (471, 472, 473)	1,385,262	1,027,380	492,300	405,632	501,770
Poway Royal Mobile Home Park Funds (293, 615)	4,647,048	4,761,796	4,928,670	4,912,101	4,540,910
Revenue Grand Total	\$ 51,094,088	\$ 49,925,156	\$ 47,028,290	\$ 48,517,239	\$ 47,981,890

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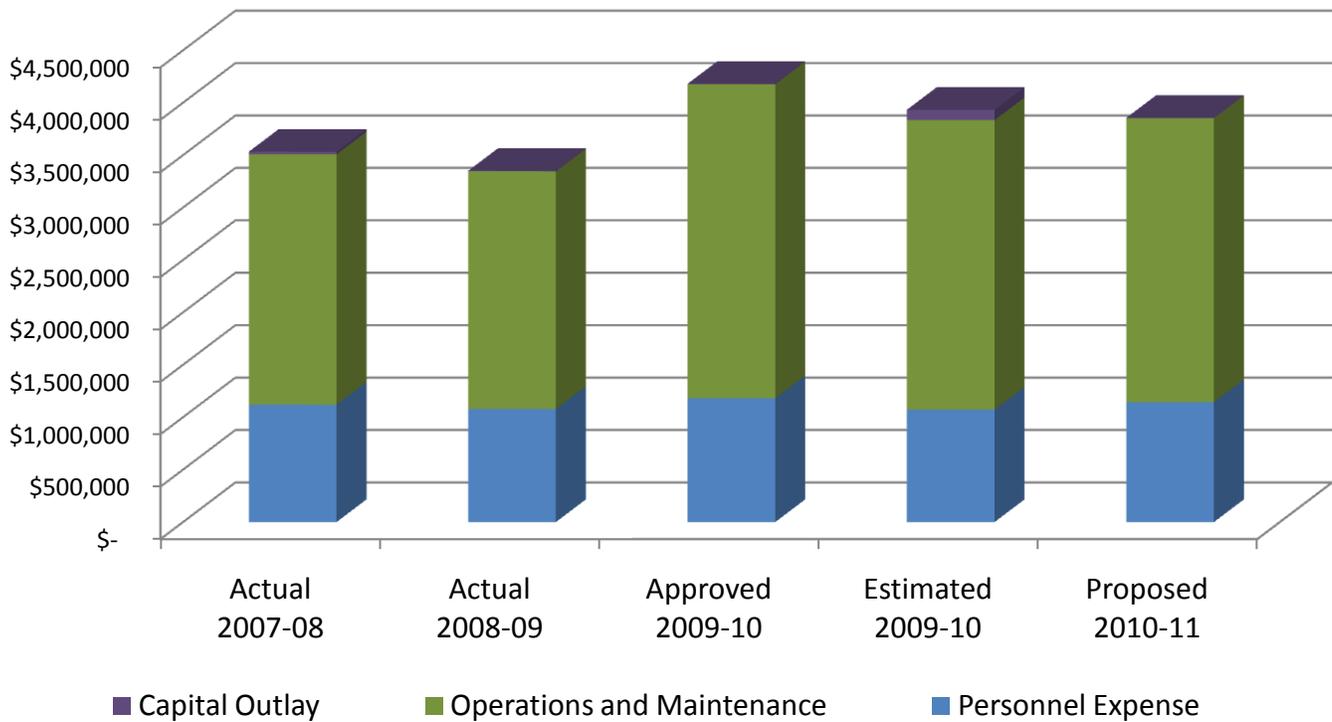
REDEVELOPMENT AGENCY



REDEVELOPMENT SERVICES

Department Code: 1000

Expense Classification	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions</i>	9.71	9.71	9.71	9.71	9.35
Personnel Expense	\$ 1,119,435	\$ 1,079,280	\$ 1,181,180	\$ 1,073,275	\$ 1,143,730
Operations and Maintenance	2,388,437	2,266,732	2,996,070	2,761,096	2,709,860
Capital Outlay	24,873	4,360	2,830	98,349	1,920
Total Department Budget	\$ 3,532,746	\$ 3,350,372	\$ 4,180,080	\$ 3,932,720	\$ 3,855,510



DIRECTOR OF REDEVELOPMENT SERVICES

Redevelopment Services Department

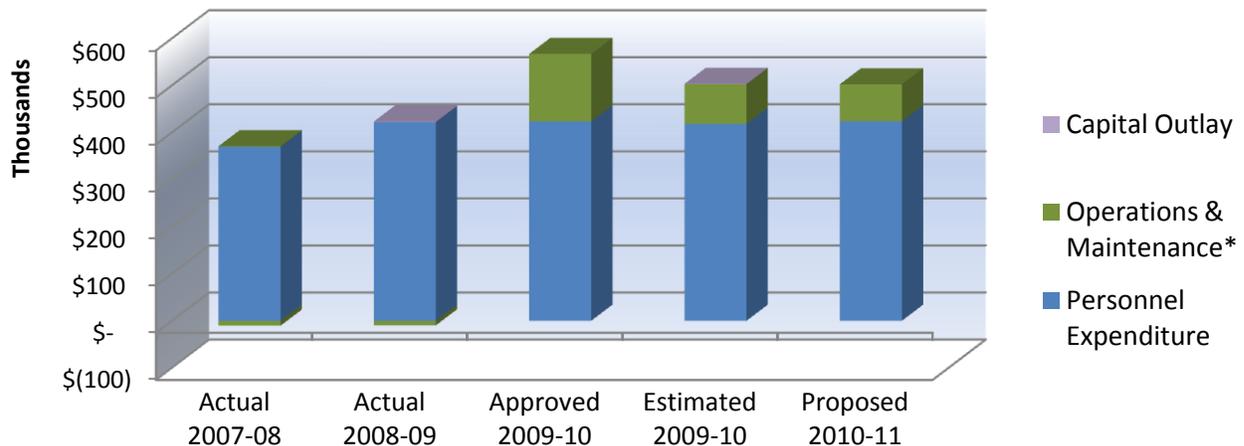
Division No: 1010

The Director of Redevelopment Services Division is responsible for management and oversight of the Redevelopment, Economic Development, Housing Program, and Poway Royal Mobilehome Park Divisions. This Division implements programs that enhance, support, and sustain a high quality of life for Poway residents. Division activities include business attraction, retention and expansion, blight elimination, commercial revitalization, property acquisition, disposition, and maintenance, and creation of affordable housing opportunities for all Poway residents.

Division Goals & Objectives

- » Continue Community Park revitalization efforts and ensure design connectivity with planned Town Center project.
- » Administer the Agency's affordable housing programs and oversee activities related to the Agency's affordable housing developments.
- » Oversee the City's Economic Development Program including business attraction and retention activities.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	3.24	3.24	3.24	3.24	3.24
◆ Personnel Expenditure	\$ 369,627	\$ 422,231	\$ 423,470	\$ 418,258	\$ 423,720
◆ Operations & Maintenance*	(10,322)	(9,510)	143,540	84,820	78,830
◆ Capital Outlay	1,208	1,039	-	266	-
Division Total	\$ 360,513	\$ 413,760	\$ 567,010	\$ 503,344	\$ 502,550



* Method for allocating support costs was updated in FY 2009-10

REDEVELOPMENT

*Redevelopment Services Department
Division No: 1020*

The Redevelopment Division is responsible for the revitalization of commercial and residential property located within the Redevelopment Project Area.

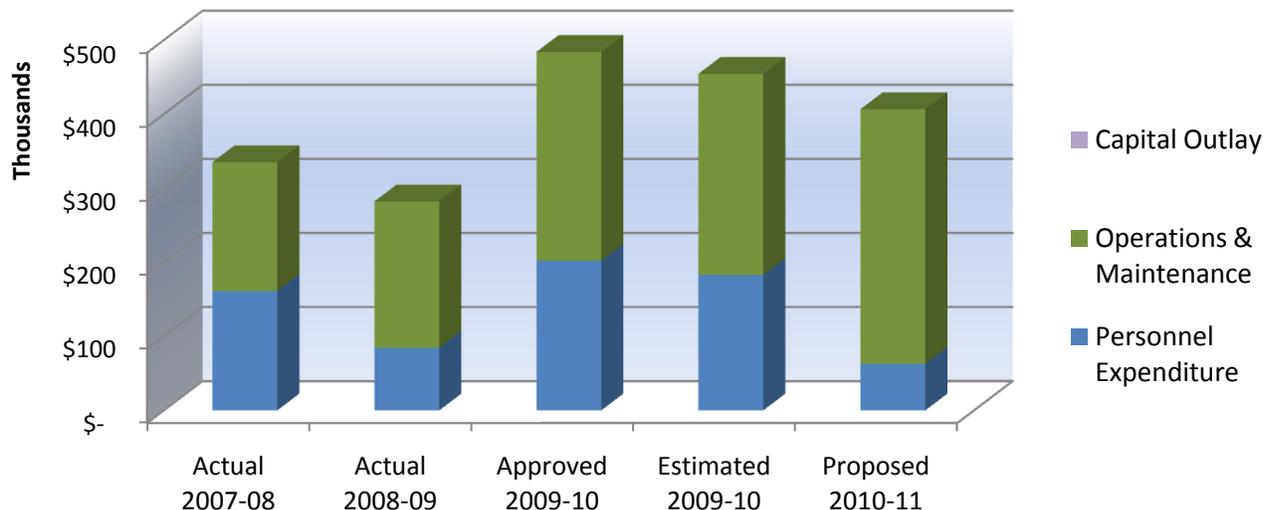
The Division prepares redevelopment agreements and acquires, manages, and disposes of Redevelopment Agency-owned property in accordance with State and Federal law. Assets acquired by the Agency are managed by the Redevelopment Division, which includes the administration of Poway Royal Estates Mobilehome Park (Poway Royal/Park) under the Poway Housing Commission.

In addition, the Division administers state and federal Environmental Protection Agency grants to assess and clean up environmentally contaminated properties along Poway Road.

Division Goals & Objectives

- » Continued monitoring and maintenance of all Agency-owned properties, including property leases and associated insurance requirements.
- » Continued facilitation and monitoring of environmental remediation for A+ Auto Care and Twin Peaks properties, including coordination of approvals from San Diego County Department of Environmental Health.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	2.36	2.36	2.36	2.36	1.00
◆ Personnel Expenditure	\$ 161,193	\$ 84,490	\$ 202,180	\$ 182,952	\$ 62,810
◆ Operations & Maintenance	173,986	197,702	281,900	271,584	343,950
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ 335,179	\$ 282,192	\$ 484,080	\$ 454,536	\$ 406,760



ECONOMIC DEVELOPMENT

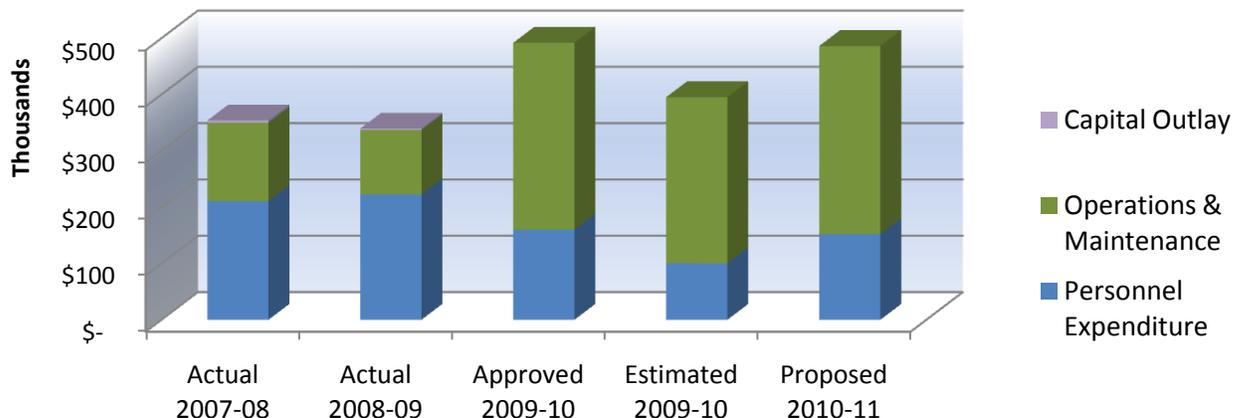
*Redevelopment Services Department
Division No: 1030*

The Economic Development Division fosters a strong and diverse economic base, which supports jobs and tax revenues. The Redevelopment Agency partners with local business groups, private sector businesses and regional stakeholders to identify appropriate business and development opportunities to enhance long-term economic vitality. Revitalizing Poway's commercial corridors and promoting the Poway Business Park ensures diverse employment opportunities for Poway's local workforce and a strong economic base to sustain a high quality of life for Poway residents.

Division Goals & Objectives

- » Develop the Agency-owned site adjacent to the Hampton Inn as a full service restaurant.
- » Facilitate the economic betterment of Poway commercial corridors and the automotive sector, by redeveloping vacant auto dealership properties, coordinating with the real estate community regarding retail recruitment opportunities and business visitations to large retailers and other employers.
- » Improve the "Poway Your First Choice" and "Shop Local" branding campaigns through continued development of news print advertising and marketing, non-print media, promotional items and other strategies in partnership with the Poway Chamber of Commerce.
- » Enhance the Business Retention and Expansion program for the Poway Business Park, including annual tenant meeting in conjunction with the Poway Business Park Association, business visitation program focused on major local employers and sales tax generators and coordination with industrial real estate community regarding recruitment and retention.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Number of business retention visits	N/A	38	40	28	50
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	1.00	1.00	1.00	1.00	1.00
◆ Personnel Expenditure	\$ 210,907	\$ 222,727	\$ 160,190	\$ 100,475	\$ 152,030
◆ Operations & Maintenance	139,349	114,566	331,730	294,881	334,230
◆ Capital Outlay	3,679	2,148	-	-	-
Division Total	\$ 353,935	\$ 339,441	\$ 491,920	\$ 395,356	\$ 486,260



HOUSING PROGRAM

Redevelopment Services Department

Division No: 1040

The Housing Division manages the Redevelopment Agency's Housing Fund. Staff works to provide the community with a variety of housing options, including high quality, multi-family and single-family homes affordable to low and moderate-income households. Developments are created with care and attention to resident and community needs.

Division Goals & Objectives

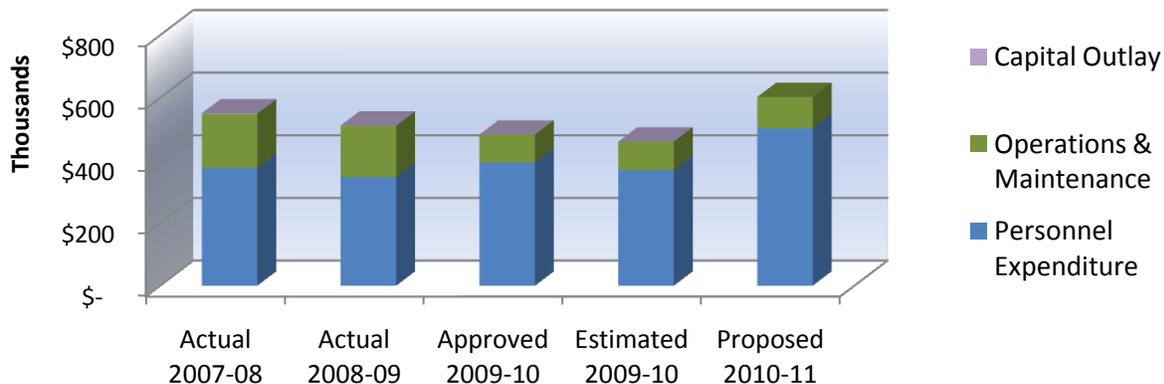
Development

- » Complete financing and begin construction of a 77-unit rental town home development on Brighton
- » Complete design and entitlements for a 63-unit rental development on Monte Vista Road.
- » Oversee remediation of future housing site on Twin Peaks Road.

Programs

- » Audit and inspect seven affordable housing sites for proper maintenance, rent, income and agreement
- » Administer the HomeShare and Community Connections Program, facilitating 20 matches and 600 social service agency referrals per year.
- » Administer the Residential Rehabilitation Loan Program, providing five new loans annually to low-income homeowners.
- » Contract management of the Regional Winter Shelter Program, providing shelter to 600 homeless persons.
- » Administer a Foreclosure Prevention Program, providing outreach and education to distressed homeowners.
- » Administer the Housing Special Program, including grant issuance and monitoring.
- » Coordinate with County of San Diego to disseminate fair housing information.
- » Provide affordable housing outreach and education throughout the community.

Division Activity Statistics	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
Affordable Housing Units	480	536	565	565	637
HomeShare Matches	21	9	20	20	20
Residential Rehabilitation Loans	2	1	6	6	5
Regional Winter Shelter Clients	N/A	583	600	600	600
Loan Compliance Monitoring	78	79	117	117	122
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	4.00
◆ Personnel Expenditure	\$ 374,737	\$ 346,874	\$ 392,350	\$ 368,689	\$ 501,830
◆ Operations & Maintenance	174,452	163,706	90,180	91,253	100,680
◆ Capital Outlay	1,460	828	-	253	-
Division Total	\$ 550,649	\$ 511,409	\$ 482,530	\$ 460,195	\$ 602,510



HOUSING PROGRAMS

Redevelopment Services Department

Division No: 1040

Housing Assistance Programs	Appropriations Through 6/30/2010	Appropriation for FY 2010-11	Total
1135 - Supporting Home Ownership in Poway (SHOP) Program	\$ 2,138,580	\$ -	\$ 2,138,580
1173A- Building Equity and Growth in Neighborhoods (BEGIN) Program	1,545,000	-	1,545,000
5110- North County Regional Winter Shelter Program	33,222	13,000	46,222
5961 - CDBG Affordable Housing Assistance & Referral Program	490,135	83,945	574,080
5967 - Poway Mobilehome Rent Subsidy Program	1,051,260	28,000	1,079,260
5968 - Mortgage Credit Certificates	55,000	-	55,000
5971 -Residential Rehab Loan Program	1,820,249	23,542	1,843,791
5983-Housing Special Program	3,030,074	-	3,030,074
Housing Developments Programs	Appropriations Through 6/30/2010	Appropriation for FY 2010-11	Total
5948 - Orange Gardens	\$ 1,356,000	\$ 20,000	\$ 1,376,000
5949 - Oak Knoll Villas	8,314,000	30,000	8,344,000
5976 - Monte Vista	5,744,167	-	5,744,167
5978 - Brighton Affordable Housing	9,746,615	-	9,746,615
5984 – Town Center Affordable Housing	3,076,779	-	3,076,779
5986 – Evanston Affordable	2,129,674	34,000	2,163,674
5989 – Twin Peaks Affordable Housing	970,000	-	970,000
5990 – The Meadows Affordable Housing	9,500,000	-	9,500,000
5993 – Sycamore Avenue Affordable Housing	519,400	-	519,400
Other Programs	Appropriations Through 6/30/2010	Appropriation for FY 2010-11	Total
5983 – Housing Special Programs Fund	\$ 3,030,075	-	\$ 3,030,075
Total Housing Programs	\$ 54,550,230	\$ 232,487	\$ 54,782,717

POWAY ROYAL MOBILEHOME PARK

*Redevelopment Services Department
Division No: 1140*

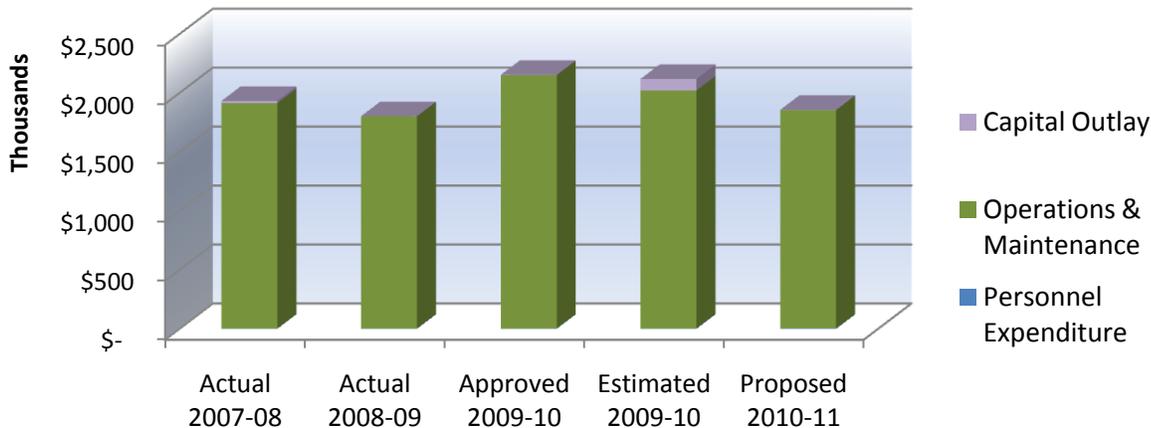
The Poway Royal Mobilehome Park Division of the Redevelopment Services Department is responsible for management and operations of the Poway Royal Estates Mobilehome Park (Poway Royal Park). The City of Poway purchased Poway Royal in January 1991. The Park is located at the northwest corner of Metate Lane and Community Road in Poway. The Park sits on 51 acres and consists of 399 spaces. Poway Royal is currently managed by Newport Pacific Capital Company.

The City Council has delegated the administration of Poway Royal Park to the Poway Housing Commission. The Commission consists of five members who are appointed by the Mayor and City Council. The Commission meets a minimum of two times per year.

Division Goals & Objectives

- » Complete sale of Poway Royal Park to private ownership.
- » Enter into an agreement with Poway Royal Park buyer to ensure that property is properly maintained, identified capital renovations are completed, and future rent increases are limited to a maximum of 5.5% based on the Consumer Price Index (CPI).
- » If a qualified buyer is not identified, the City will move forward with refunding the bonds for the Park.

Division Operating Budget 	2007-08 Actual	2008-09 Actual	2009-10 Approved	2009-10 Estimated	2010-11 Proposed
<i>Authorized Positions (FTE)</i>	0.11	0.11	0.11	0.11	0.11
◆ Personnel Expenditure	\$ 2,972	\$ 2,957	\$ 2,990	\$ 2,901	\$ 3,340
◇ Operations & Maintenance	1,910,973	1,800,268	2,148,720	2,018,559	1,852,170
◇ Capital Outlay	18,526	345	2,830	97,831	1,920
Division Total	\$ 1,932,471	\$ 1,803,570	\$ 2,154,540	\$ 2,119,290	\$ 1,857,430



CITY OF POWAY AND
POWAY REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM

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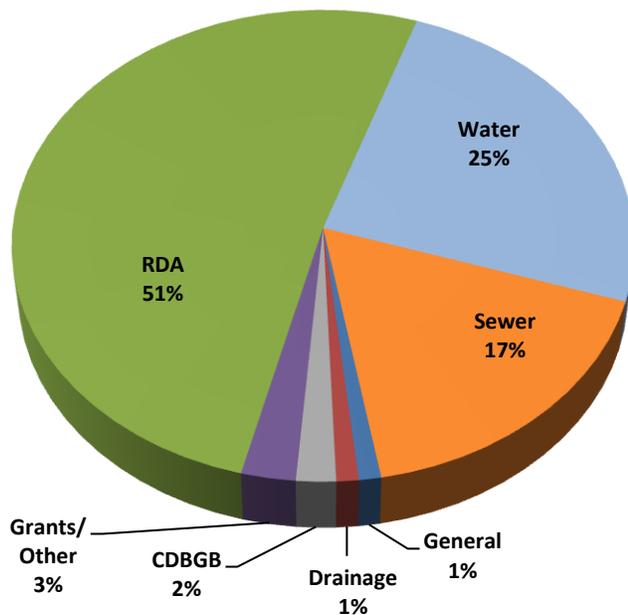
CITY OF POWAY AND REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

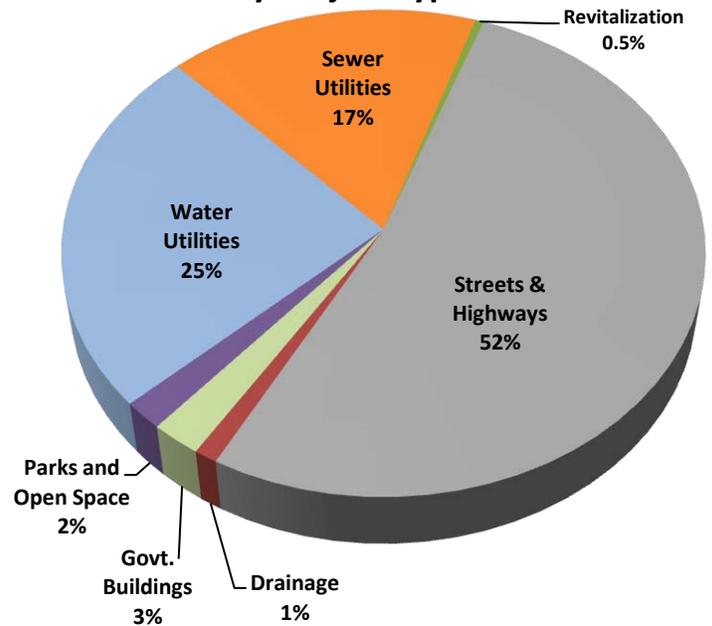
Funding Sources

Source	Total Prior Appropriations	Funding Spent to Date	New FY 10-11 Appropriation	Available Balance	Total Project Appropriations
General Fund (100)	\$ 325,000	\$ 285,444	\$ -	\$ 39,556	\$ 325,000
Street Develop. (222)	\$ -	\$ -	\$ 101,900	\$ 101,900	\$ 101,900
Drainage Fund (232)	\$ -	\$ -	\$ 330,000	\$ 330,000	\$ 330,000
CDBG Fund (241)	\$ 495,602	\$ 401,527	\$ 88,270	\$ 182,345	\$ 583,872
State Grant Fund (242)	\$ -	\$ -	\$ 351,900	\$ 351,900	\$ 351,900
Fed. Grant Fund (253)	\$ 290,000	\$ 276,213	\$ -	\$ 13,787	\$ 290,000
RDA CIP Fund (436)	\$ 269,542	\$ 195,555	\$ 140,000	\$ 213,987	\$ 409,542
RDA 2001 TAB (440)	\$ 4,566,952	\$ 4,120,787	\$ -	\$ 446,164	\$ 4,566,952
RDA 2003 TAB (441)	\$ 10,590,398	\$ 8,675,823	\$ -	\$ 1,914,575	\$ 10,590,398
RDA Housing (471)	\$ 33,775	\$ 33,775	\$ -	\$ -	\$ 33,775
Water Fund (510)	\$ 6,490,938	\$ 3,794,174	\$ 1,030,000	\$ 3,726,764	\$ 7,520,938
Sewer Fund (520)	\$ 4,828,344	\$ 3,203,314	\$ 414,960	\$ 2,039,990	\$ 5,243,304
Capital Facilities (617)	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000
Total Budget	\$ 27,890,551	\$ 20,986,612	\$ 2,582,030	\$ 9,485,967	\$ 30,472,581

**Total Project Appropriations
by Funding Source**



**Total Project Appropriations
by Project Type**



Funding Uses

Project Type	Total Prior Appropriations	Funding Spent to Date	New FY 10-11 Appropriation	Available Balance	Total Project Appropriations
Streets & Highways	\$ 15,506,125	\$ 13,383,422	\$ 453,800	\$ 2,576,502	\$ 15,959,925
Drainage	\$ -	\$ -	\$ 330,000	\$ 330,000	\$ 330,000
Government Buildings	\$ 495,602	\$ 401,527	\$ 213,270	\$ 307,345	\$ 708,872
Parks and Open Space	\$ 569,542	\$ 204,175	\$ -	\$ 365,367	\$ 569,542
Water Utilities	\$ 6,490,938	\$ 3,794,174	\$ 1,030,000	\$ 3,726,764	\$ 7,520,938
Sewer Utilities	\$ 4,828,344	\$ 3,203,314	\$ 414,960	\$ 2,039,990	\$ 5,243,304
Revitalization	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000
Total Budget	\$ 27,890,551	\$ 20,986,612	\$ 2,582,030	\$ 9,485,967	\$ 30,472,581

**CITY OF POWAY AND REDEVELOPMENT AGENCY
CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Project Title	Project No.	Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 2010-2011 Appropriation	Available Balance	Total Project Appropriation
Streets & Highways Projects (5)							
High Valley Emergency Access	1297	100	\$ 300,000	\$ 278,724	\$ -	\$ 21,276	\$ 300,000
Poway Town Center	5288	440/441/471	8,033,775	7,221,676	-	812,098	8,033,775
Espola Road Improv. (Design)	5292	253/440	2,083,200	1,750,208	-	332,992	2,083,200
Oak Knoll Road Improvements	5298	440/441	5,064,150	4,126,094	-	938,056	5,064,150
Valle Verde Rd. Traffic Calming/Solera Way Sidewalk	12006	100/222/242	25,000	6,720	453,800	472,080	478,800
Total Streets & Highways Projects			\$ 15,506,125	\$ 13,383,422	\$ 453,800	\$ 2,576,502	\$ 15,959,925
Drainage Projects (2)							
Drainage Master Plan	TBD	232	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Corrugated Metal Pipe Study	TBD	232	-	-	30,000	30,000	30,000
Total Drainage Projects			\$ -	\$ -	\$ 330,000	\$ 330,000	\$ 330,000
Government Buildings Projects (2)							
ADA Barrier Removal	1548	241	\$ 495,602	\$ 401,527	\$ 88,270	\$ 182,345	\$ 583,872
Fire Station 1 Emer. Generator	TBD	617	-	-	125,000	125,000	125,000
Total Government Buildings Projects			\$ 495,602	\$ 401,527	\$ 213,270	\$ 307,345	\$ 708,872
Parks & Open Space Projects (2)							
Community Park Master Plan	5660	436	\$ 269,542	\$ 195,555	\$ -	\$ 73,987	\$ 269,542
Veterans Park	5662	440/441	300,000	8,620	-	291,380	300,000
Total Parks & Open Space Projects			\$ 569,542	\$ 204,175	\$ -	\$ 365,367	\$ 569,542
Water Utilities Projects (6)							
Fire Protection Upgrades	1744	510	\$ 1,414,400	\$ 929,447	\$ -	\$ 484,953	\$ 1,414,400
High Valley Waterline	1750	510	746,538	538,697	780,000	987,841	1,526,538
High Valley Pump Station	1751	510	2,170,000	370,030	-	1,799,970	2,170,000
Waterline Repair/Replacement	1756	510	1,160,000	1,118,087	250,000	291,913	1,410,000
Clearwell Redundant Pipeline	1757	510	670,000	535,620	-	134,380	670,000
Boulder Mountain Reservoir Repair	1759A	510	330,000	302,293	-	27,707	330,000
Total Water Utilities Projects			\$ 6,490,938	\$ 3,794,174	\$ 1,030,000	\$ 3,726,764	\$ 7,520,938

**CITY OF POWAY AND REDEVELOPMENT AGENCY
CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Project Title	Project No.	Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 2010-2011 Appropriation	Available Balance	Total Project Appropriation
Sewer Utilities Projects (5)							
Annual Manhole Rehabilitation	1824	520	\$ 2,028,344	\$ 2,028,034	\$ 149,960	\$ 150,270	\$ 2,178,304
Saint Andrews Sewer Pump Station	1825	520	2,000,000	709,266	-	1,290,734	2,000,000
Annual Sewer Line Repair / Replace	1829	520	800,000	466,014	-	333,986	800,000
Sewer Options Upsize Study-Poway Rd. &	TBD	520	-	-	15,000	15,000	15,000
Sewer Master Plan Update	TBD	520	-	-	250,000	250,000	250,000
Total Sewer Utilities Projects			\$ 4,828,344	\$ 3,203,314	\$ 414,960	\$ 2,039,990	\$ 5,243,304

Revitalization Projects (1)							
Demolition Projects	TBD	436	\$ -	-	\$ 140,000	\$ 140,000	\$ 140,000
Total Revitalization Projects			\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000
Total (23 Projects)			\$ 27,890,551	\$ 20,986,612	\$ 2,582,030	\$ 9,485,967	\$ 30,472,581

Project Title	Project Number	Funding Source	New FY 2010-2011 Appropriation	Total Project Appropriation
Capital Projects Funded Via Departmental Operating Budgets (3)				
Fire Station Apparatus Door	Div. 0105	617	60,000	60,000
FY10/11 Street Maint. Slurry Seal	Div. 0402	100/223/224	1,174,000	1,174,000
FY10/11 Street Overlay Project	Div. 0402	100/223	888,000	888,000
Total Capital Projects Funded Via Departmental Operating Budgets			\$ 2,122,000	\$ 2,122,000

Funding Source Definitions:

- 100 - General Fund
- 222 - Street Development Fund
- 223 - Transnet
- 224 - Traffic Congestion Fund
- 232 - Drainage - Dev. Impact
- 241 - CDBG Fund
- 242 - State Grant Fund
- 253 - Federal Grant Fund
- 436 - RDA CIP Fund
- 440 - RDA 2001 TAB
- 441 - RDA 2003 TAB
- 471 - RDA Low/Mod Housing
- 510 - Water Fund
- 520 - Sewer Fund
- 617 - Capital Facilities

City of Poway - Capital Improvements Program (Streets and Highways)

High Valley Emergency Access - CIP # 1297

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: Fiscal Year 10/11
Estimated Completion: Fiscal Year 10/11

Description

The final portion of this project will design and construct an emergency turnaround located at the intersection of High Valley Road, Markar Road, and Vali Hai Road in High Valley. This project will include acquisition of easements necessary for construction of the turnaround. The cost for this portion of the project is estimated at \$20,000.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
General (100)	\$300,000	\$278,724	-	\$21,276	\$300,000
Total Budget	\$300,000	\$278,724	-	\$21,276	\$300,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

Poway Town Center - CIP # 5288

Project Manager: Alex Andrade
Responsible Department: Redevelopment
Start Date: December 2000

Description

The majority of funding for the Poway Town Center Project has been used for property acquisition over the last several years. Economic conditions will determine the start of planning documents and improvements. The CIP portion of the project scheduled for this year will result in vacant structures being demolished.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
RDA 2001 TAB (440)	\$200,302	\$104,722	-	\$95,579	\$ 200,302
RDA 2003 TAB (441)	7,799,698	7,083,179	-	716,519	7,799,698
Low/Mod (471)	33,775	33,775	-	-	33,775
Total Budget	\$8,033,775	\$7,221,676	-	\$812,098	\$8,033,775

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

Espola Road Improvements – Design and EIR CIP # 5292

Project Manager: Frank Casteleneto
Responsible Dept: Development Services
Start Date: March 2008
Estimated Completion: January 2011

Description

At the March 11, 2008 City Council meeting, the Council decided to pursue a three lane road widening of Espola Road, between Twin Peaks Road and Titan Way. An Environmental Impact Report (EIR) is being prepared for this three lane option. The budgeted work includes a preliminary design (30% design), environmental study, traffic study, and the preparation of a draft and final EIR. The improvements will include sidewalks, curb and gutter, driveways, streetlights, paving, signal modifications and utility undergrounding. The current Regional Transportation Improvement Program (RTIP) construction cost estimate for the project is approximately \$10,000,000. No funds are being requested for construction at this time.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Federal Grant (253)	\$290,000	\$276,213	-	\$13,787	\$290,000
RDA 2001 TAB (440)	1,793,200	1,473,995	-	319,205	1,793,200
Total Budget	\$2,083,200	\$1,750,208	-	\$332,992	\$2,083,200

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

Oak Knoll Road Improvements - CIP # 5298

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: June 2007
Estimated Completion: December 2010

Description

The intent of the Oak Knoll Road Improvements project is to help revitalize an older neighborhood. The road improvements will provide pedestrian access and improve the overall condition of the road. The project includes the installation of storm drain, sidewalk, curb and gutter, retaining walls, decorative street lights, a raised pedestrian mid-block crosswalk, undergrounding of overhead utilities, pavement overlay, and traffic signal modification. This project extends from the intersection of Oak Knoll Road with Poway Road west of Pomerado Road, to Carriage Road.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
RDA 2001 TAB (440)	\$2,533,450	\$2,533,450	-	-	\$2,533,450
RDA 2003 TAB (441)	2,530,700	1,592,644	-	938,056	2,530,700
Total Budget	\$5,064,150	\$4,126,094	-	\$938,056	\$5,064,150

Estimated Annual Operating Budget Impact: \$2,500 for landscape and retaining wall maintenance.

City of Poway - Capital Improvements Program (Streets and Highways)

Valle Verde Rd. Traffic Calming / Solera Way Sidewalk Improvements - CIP # 12006

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: September 2009
Estimated Completion: February 2011

Description

This project includes the design and construction of traffic calming measures on Valle Verde Road, and construction of sidewalk on Solera Way from Valle Verde Road to Tannin Drive. The traffic calming measures include raised medians in Valle Verde Road, pop-outs at the intersection of Solera Way and Valle Verde Road, and a driver feedback sign. This project is partially funded through a Safe Routes to School Grant in the amount of \$351,900.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
General (100)	\$25,000	\$6,720	-	\$18,280	\$25,000
Street Dev. (222)	-	-	101,900	101,900	101,900
State Grants (242)	-	-	351,900	351,900	351,900
Total Budget	\$25,000	\$6,720	\$453,800	\$472,080	\$478,800

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Drainage)

Drainage Master Plan - CIP # _____

Project Manager: Shadi Sayadi
Responsible Dept: Development Services
Start Date: July 2010
Estimated Completion: June 2011

Description

The drainage master plan will provide a citywide analysis of existing drainage conditions and recommendations for capital improvements. The report will model all major drainage ways, delineate flood hazard areas, analyze conveyance for all culverts, storm drains, and channels, recommend improvements and new facilities required to convey stormwater runoff, and provide projected construction cost estimates.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Drainage – Dev. Impact (232)	-	-	\$300,000	\$300,000	\$300,000
Total Budget	-	-	\$300,000	\$300,000	\$300,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Drainage)

Corrugated Metal Pipe Study - CIP # _____

Project Manager: Shadi Sayadi
Responsible Dept: Development Services
Start Date: August 2010
Estimated Completion: February 2011

Description

The Corrugated Metal Pipe Study is an update of the corrugated pipe assessment study that was done in 1999. This study will analyze the condition and adequacy of existing corrugated metal culverts citywide and provide recommendations for repairs and replacements.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Drainage – Dev. Impact (232)	-	-	\$30,000	\$30,000	\$30,000
Total Budget	-	-	\$30,000	\$30,000	\$30,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Government Buildings)

ADA Barrier Removal - CIP # 1548

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: November 2009
Estimated Completion: July 2010

Description

This is an annual grant funded program to provide Americans with Disabilities Act (ADA) conforming access to various City facilities. This portion of the overall program will consist of relocating hand railings and installing detectable warning striping on stairways to comply with ADA regulations at Hilleary Park.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
CDBG (241)	\$495,602	\$401,527	\$88,270	\$182,345	\$583,872
Total Budget	\$495,602	\$401,527	\$88,270	\$182,345	\$583,872

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Government Buildings)

Fire Station 1 Emergency Generator

CIP # _____

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: June 2010
Estimated Completion: June 2011

Description

This project will connect Fire Station 1 to the existing emergency generator at City Hall. This will include all necessary electrical work including a new transformer and transfer switch. The current Fire Station 1 generator is 30 years old and only provides backup power to 25% of the station.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Capital Facilities (617)	-	-	\$125,000	\$125,000	\$125,000
Total Budget	-	-	\$125,000	\$125,000	\$125,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Parks and Open Space)

Community Park Master Plan - CIP # 5660

Project Manager: Jim Lyon / June Dudas
Responsible Dept: Development Services
Start Date: Fiscal Year 10/11
Estimated Completion: Fiscal Year 10/11

Description

This project will develop a comprehensive master plan to redesign Community Park with the goal of maximizing land, building, staffing, energy and operational efficiencies to meet the future recreational needs of the residents of Poway. The project budget is for design services only.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
RDA CIP Fund (436)	\$269,542	\$195,555	-	\$73,987	\$269,542
Total Budget	\$269,542	\$195,555	-	\$73,987	\$269,542

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Parks and Open Space)

Veterans Park - CIP # 5662

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: January 2010
Estimated Completion: November 2010

Description

Veterans Park will be a tribute to veterans who have served our country. The project will include a raised concrete platform with flags and monuments. An eight car parking lot with an entrance from Adrian Street will be located on the east side of the site. Landscaping will consist of low maintenance water-wise plants. Various veterans groups will participate in fundraising efforts to be used to fund additional features in the park.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
RDA 2001 TAB (440)	\$40,000	\$8,620	-	\$31,380	\$40,000
RDA 2003 TAB (441)	260,000	-	-	260,000	260,000
Total Budget	\$300,000	\$8,620	-	\$291,380	\$300,000

Estimated Annual Operating Budget Impact: \$11,640 to be used for maintenance, water, electricity, and flag replacement.

City of Poway - Capital Improvements Program (Water Utilities)

Fire Protection Upgrades - CIP # 1744

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: April 2010
Estimated Completion: November 2010

Description

Phase 1 of this project consisted of updating the Master Water Plan to identify priorities for fire protection upgrades of the City's water system. This year's project, phase 2, will include upgrading the existing 4" waterline in Cobblestone Creek Road to 8". The project will also include upsizing existing water lines in Vian Road and Aubrey Road, east of Midland Road.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Water Fund (510)	\$1,414,400	\$929,447	-	\$484,953	\$1,414,400
Total Budget	\$1,414,400	\$929,447	-	\$484,953	\$1,414,400

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

High Valley Waterline - CIP # 1750

Project Manager: Shadi Sayadi
Responsible Dept: Development Services
Start Date: July 2009
Estimated Completion: July 2011

Description

The High Valley Water Line project will construct approximately 3,800 linear feet of 12” water pipe on High Valley Road from the pump station at the intersection of High Valley Road and Espola Road east about 3,800 linear feet. This pipe will replace an existing 10” welded steel pipe, providing more capacity to High Valley residents. This project was originally budgeted for repair of the existing 10” pipe, but it was determined that the entire pipe needed replacement and upsizing.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Water Fund (510)	\$746,538	\$538,697	\$780,000	\$987,841	\$1,526,538
Total Budget	\$746,538	\$538,697	\$780,000	\$987,841	\$1,526,538

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

High Valley Pump Station - CIP # 1751

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: April 2010
Estimated Completion: November 2010

Description

The existing High Valley Pump Station is an outdoor facility in need of replacement due to age and incapacity for future expansion. This project will also improve emergency services to High Valley residents. The new pump station will be located inside a building, similar to the Cloudcroft Pump Station. The work involves constructing a booster pumping station, related piping, surge tanks, a fuel tank, transformer, grading, paving, drainage, landscaping, and demolition and removal of the existing pump station.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Water Fund (510)	\$2,170,000	\$370,030	-	\$1,799,970	\$2,170,000
Total Budget	\$2,170,000	\$370,030	-	\$1,799,970	\$2,170,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

Annual Waterline Repair/ Replacement CIP # 1756

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: Fiscal Year 10/11
Estimated Completion: Fiscal Year 10/11

Description

Each year the City funds maintenance and rehabilitation of the City's aging water infrastructure. This year's project will identify priorities and provide for design services and construction of various waterline upgrades in selected locations.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Water Fund (510)	\$1,160,000	\$1,118,087	\$250,000	\$291,913	\$1,410,000
Total Budget	\$1,160,000	\$1,118,087	\$250,000	\$291,913	\$1,410,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

Clearwell Redundant Pipeline - CIP # 1757

Project Manager: Shadi Sayadi
Responsible Dept: Development Services
Start Date: November 2009
Estimated Completion: Fiscal Year 10/11

Description: This project consists of design only. The clearwell redundant pipeline will include design of a new redundant feed pipeline from the Poway water treatment plant clearwell to the distribution system, and approximately 1,000 linear feet of 24" transmission main and approximately 1,500 linear feet of 42" piping.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Water Fund (510)	\$670,000	\$535,620	-	\$134,380	\$670,000
Total Budget	\$670,000	\$535,620	-	\$134,380	\$670,000

Estimated Annual Operating Budget Impact: Unknown

City of Poway - Capital Improvements Program (Water Utilities)

Boulder Mountain Reservoir Repair

CIP # 1759A

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: September 2010
Estimated Completion: April 2011

Description

This project includes design only for the rehabilitation, upgrade, and seismic retrofit of an existing one million gallon steel reservoir. The upgrades are necessary for safety and maintenance purposes.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Water Fund (510)	\$330,000	\$302,293	-	\$27,707	\$330,000
Total Budget	\$330,000	\$302,293	-	\$27,707	\$330,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Annual Manhole Rehabilitation - CIP # 1824

Project Manager: Tom Howard
Responsible Dept: Public Works
Start Date: August 2010
Estimated Completion: March 2011

Description

This project continues the City's manhole rehabilitation program. The project provides rehabilitation of approximately 100 existing sewer manholes. This rehabilitation is intended to eliminate inflow/infiltration into the manholes extending their useful life in order to avoid more costly replacement.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Sewer Fund (520)	\$2,028,344	\$2,028,034	\$149,960	\$150,270	\$2,178,304
Total Budget	\$2,028,344	\$2,028,034	\$149,960	\$150,270	\$2,178,304

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Saint Andrews Sewer Pump Station - CIP # 1825

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: November 2008
Estimated Completion: November 2010

Description

This project will rehabilitate the existing Saint Andrews sewer pump station. This pump station is located in an easement within a private residential lot. The original pump station was built in the 1970's. The project includes the complete rehabilitation of the pump station including replacement of the pumps, addition of grinders, a new electrical building, and a new odor control building, as well as replacement of a section of the discharge force main.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Sewer Fund (520)	\$2,000,000	\$709,266	-	\$1,290,734	\$2,000,000
Total Budget	\$2,000,000	\$709,266	-	\$1,290,734	\$2,000,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Annual Sewer Line Repair and Replace CIP # 1829

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: June 2010
Estimated Completion: May 2011

Description

This project is part of an annual program to maintain the City's sewer system. Portions of the sewer system are prioritized annually for repair, replacement, or lining. This year's project includes the replacement of a section of sewer main on Espola Road, north of Lake Poway Road, and the upsizing of several sections of sewer main along Lake Poway Road, east of Espola Road. This is a two year project, and of the \$800,000 funded, \$466,000 was spent prior to FY 2010/2011. The remaining \$334,000 will be spent in FY 2010/2011.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Sewer Fund (520)	\$800,000	\$466,014	-	\$333,986	\$800,000
Total Budget	\$800,000	\$466,014	-	\$333,986	\$800,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Sewer Options Upsize Study - Poway Rd. and Pomerado Rd. CIP # _____

Project Manager: Steve Crosby
Responsible Dept: Development Services
Start Date: September 2010
Estimated Completion: March 2011

Description

This study will evaluate the capacity of the three siphons in Oak Knoll Road and evaluate upsizing the siphon. The existing 8" siphon does not function properly and requires frequent maintenance.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Sewer Fund (520)	-	-	\$15,000	\$15,000	\$15,000
Total Budget	-	-	\$15,000	\$15,000	\$15,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Sewer Master Plan Update - CIP # _____

Project Manager: Steve Crosby
Responsible Dept: Development Services
Start Date: September 2010
Estimated Completion: June 2011

Description

This project will update the existing 2001 Sewer Master Plan and re-evaluate overall system design, address system capacity concerns, and determine maintenance and rehabilitation requirements for aging infrastructure. The Master Plan will include a capacity study of the existing Poway Road 21" sewer, wastewater pumping capacity in the Maderas, Heritage I, and Heritage II areas, and update the Geographic Information System.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Sewer Fund (520)	-	-	\$250,000	\$250,000	\$250,000
Total Budget	-	-	\$250,000	\$250,000	\$250,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Revitalization)

Demolition Projects - CIP # _____

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: November 2010
Estimated Completion: June 2011

Description

This project will demolish the vacant buildings on the following properties: 14134 Sycamore Avenue and 12951 Metate Lane.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
RDA CIP Fund (436)	-	-	\$140,000	\$140,000	\$140,000
Total Budget	-	-	\$140,000	\$140,000	\$140,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Government Buildings)

Fire Station 1 Apparatus Door Replacement Div. 0105

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: September 2009
Estimated Completion: July 2010

Description

This project consists of the removal and replacement of existing apparatus doors, including new motors and other related equipment, at Fire Station 1. The existing 30 year old doors are original to the station and require substantial ongoing maintenance and repair to keep operational.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
Capital Facilities (617)	-	-	\$60,000	\$60,000	\$60,000
Total Budget	-	-	\$60,000	\$60,000	\$60,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

FY10/11 Street Maintenance - Slurry Seal

Div. 0402

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: February 2010
Estimated Completion: November 2010

Description

The 2010/11 Street Maintenance project is a continuation of the annual city-wide street maintenance program. The program is an eight year rotation through eight street maintenance zones providing deep patching, skin patching, crack sealing and seal coat or slurry. This year the program is in the neighborhoods north and east of Espola Road from Poway High School northward, and from the western city limit east. This includes the Old Coach Road, St Andrews Drive, and Winery Neighborhoods.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
General (100)	-	-	\$825,590	\$825,590	\$825,590
Transnet (223)	-	-	343,410	343,410	343,410
Traffic Congestion (224)	-	-	5,000	5,000	5,000
Total Budget	-	-	\$1,174,000	\$1,174,000	\$1,174,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

FY10/11 Street Overlay Project

Div. 0402

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: March 2010
Estimated Completion: September 2010

Description

The City annually overlays or reconstructs portions of public streets that have deteriorated to a level that requires more than patching and slurry seal. This year the project includes removing and replacing 3” of asphalt on Carriage Road from Poway Road to Buckley Street, and rebuilding the two eastbound lanes on Stowe Drive from Pomerado Road to Kirkham Street.

Funding Source	Total Prior Appropriations	Funding Spent to Date (May 2010)	New FY 10-11 Appropriation	Available Balance	Total Project Appropriation
General (100)	-	-	\$86,700	\$86,700	\$86,700
Transnet (223)	-	-	801,300	801,300	801,300
Total Budget	-	-	\$888,000	\$888,000	\$888,000

Estimated Annual Operating Budget Impact: \$0

ADDITIONAL INFORMATION

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ADDITIONAL INFORMATION

Available at www.poway.org

Resolution Adopting City Financial Program

Resolution Adopting Redevelopment Agency Financial Program

Chart of Expense Accounts and Definitions

Chart of Revenue Accounts and Definitions

Authorized Positions by Department

Position Classifications

Organizations Goals and Objectives