

CITY OF POWAY

CALIFORNIA

PROPOSED FINANCIAL PROGRAM
FISCAL YEAR 2011-2012



VETERANS PARK
DEDICATED NOVEMBER 11, 2010

CITY OF POWAY
CITY COUNCIL AND REDEVELOPMENT AGENCY

DON HIGGINSON, MAYOR AND CHAIRMAN

MERRILEE BOYACK

JIM CUNNINGHAM

DAVE GROSCH

JOHN MULLIN

CITY OF POWAY

BUDGET REVIEW COMMITTEE

JOHN CARNAROLI

HOWARD COLLINS

GARY FLETCHER

JEFF MANGUM

STEVE VAUS

Prepared by:
Administrative Services Department
John French, Director
Peter Moote, Assistant Director
Andrew White, Finance Manager

CITY OF POWAY

DIRECTORY OF CITY OFFICIALS

CITY MANAGER

PENNY RILEY

ASSISTANT CITY MANAGER

TINA WHITE

CITY ATTORNEY

MORGAN FOLEY

DIRECTOR OF COMMUNITY SERVICES

ROBIN BETTIN

CITY CLERK

LINDA TROYAN

DIRECTOR OF DEVELOPMENT SERVICES

BOB MANIS

DIRECTOR OF ADMINISTRATIVE
SERVICES//TREASURER

JOHN FRENCH

DIRECTOR OF PUBLIC WORKS

LEAH BROWDER

DIRECTOR OF SAFETY SERVICES

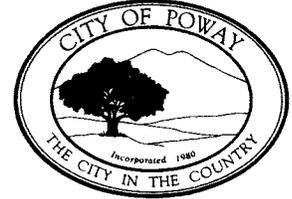
MARK A. SANCHEZ

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CITY OF POWAY

DON HIGGINSON, Mayor
JIM CUNNINGHAM, Deputy Mayor
MERRILEE BOYACK, Councilmember
DAVE GROSCH, Councilmember
JOHN MULLIN, Councilmember



May 15, 2011

Dear Honorable Mayor, Members of the City Council, and Members of the Community:

It is my privilege to present the proposed Fiscal Year 2011-12 City of Poway budget. The budget was developed with a high level of transparency and accountability, and we expect the same with implementation in the coming fiscal year. I am pleased to report that this budget is balanced with a modest year-end surplus in the General Fund, and preserves core community services and public infrastructure.

The past few years were heavily shaped by what is now being called the "Great Recession." Historically, Poway has relied on very conservative revenue projections and an equally cautious approach to spending. The good news is that Poway acted early to the economic uncertainty and challenges. As a result, the City of Poway fared better than many cities - property values held and we maintained our very strong cash reserves, avoided significant cuts to infrastructure maintenance or core community services, and preserved a high quality of life. We worked hard to keep expenditures in line with revenues and employees began contributing toward pension benefits. These contributions now save the City more than \$600,000 per year.

The national, statewide, and local economies are beginning to show signs of recovery, albeit fragile. We intend to maintain our optimistic but conservative approach in this budget. Although we have lost about 17% of the City workforce through attrition since Fiscal Year 2006-07, this budget does not contemplate restoring staffing levels to previous years. Rather, we will continue to seek efficiencies and refrain from spending outside of Council's work program.

The overall FY 2011-12 budget for the City of Poway is \$73.5 million, with General Fund expenditures of \$32 million. The cost of the City's law enforcement contract with the San Diego Sheriff's Department increased 2.7% this year, for a total cost of \$9.4 million. The water and sewer utility funds are balanced for the upcoming fiscal year. The Redevelopment Agency was previously reflected as a separate department within the budget. Agency functions and costs, including housing, are now integrated into other City operating departments (Administrative Services, Development Services, and City Manager's office) in this budget.

In addition to a balanced operating budget, the City continues to maintain strong financial reserves. The undesignated General Fund balance stands at \$18.4 million, which represents nearly 58% of General Fund operating expenditures for FY 2011-12 and greatly exceeds the 25% minimum established by the City's Financial Policy. The City also has \$3.1 million set aside in a State Economic Uncertainty Fund and \$2.4 million in its Pension Stabilization fund. The Street Maintenance Fund has been built up over the past four years with budgetary savings and remains untouched with a balance of about \$4.5 million.

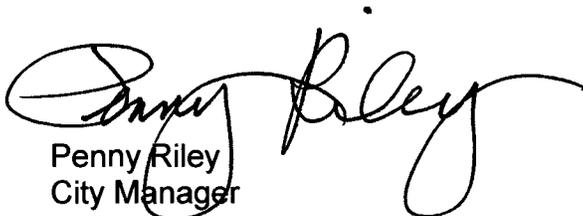
We continue to make great investments in Poway's quality of life, including parks, trails, and infrastructure, which have helped protect property values and our community character. Continued vigilance is in order as the City will likely face more challenges in the coming months. We consider ourselves well-prepared.

To that end, some key goals for the City in the upcoming fiscal year include:

- Remain the safest community in San Diego County;
- Maintain a balanced operating budget, with operating revenues that fully cover direct and indirect costs, including operations, maintenance, and capital outlay; and
- Complete the Community Park Master Plan and schematic design of the Michael P. Cafagna Community Center. Our intent is to move forward with design and construction of the Center as soon as possible.

The support of the City Council and the continued hard work of our employees are profoundly appreciated. I would especially like to thank John French, Peter Moote, and Andrew White of Administrative Services, Assistant City Manager Tina White, the Department Directors and the Budget Review Committee for long hours in shaping this budget.

Sincerely,



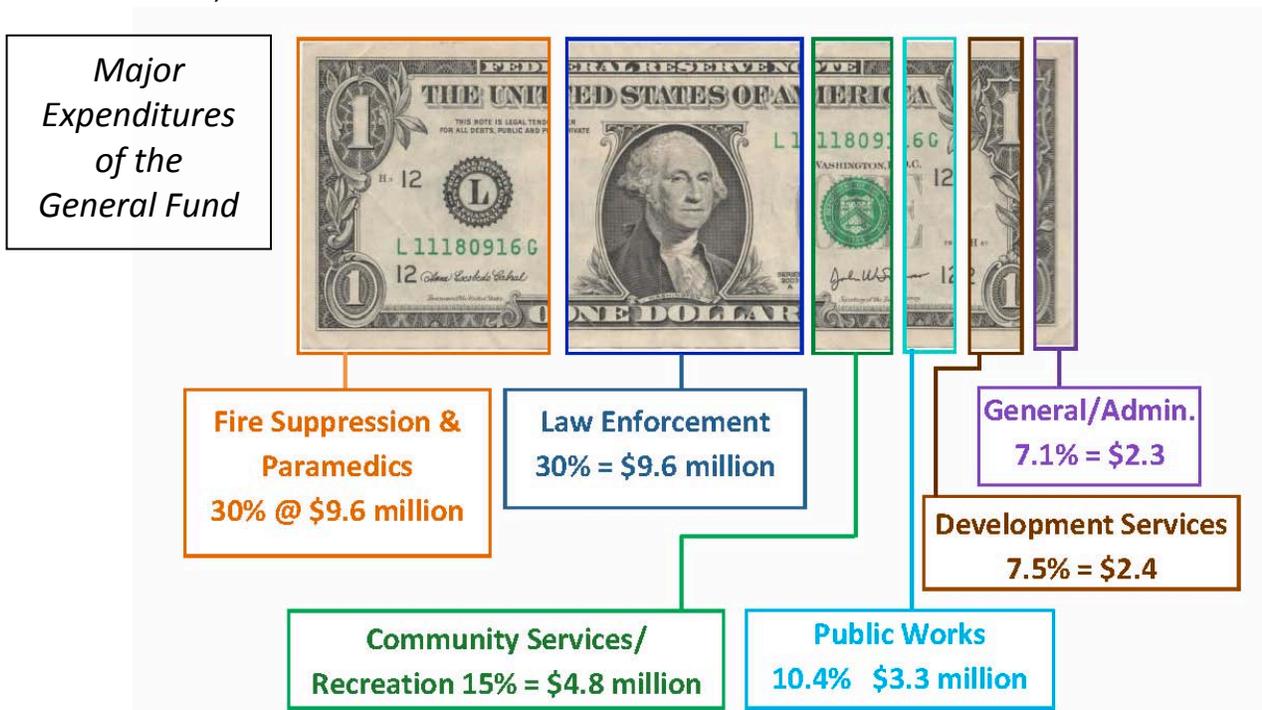
Penny Riley
City Manager

BUDGET OVERVIEW

The City’s operating budget for fiscal year July 1, 2011 to June 30, 2012 is approximately \$73.5 million. The operating budget covers the day-to-day costs of providing services for police and fire protection, parks and recreation services, streets, redevelopment, and water, sewer, drainage and storm water utilities.

The City uses a fund accounting system, which segregates revenues and expenditures by specific activity. Under this system, the funding source determines how the money can be spent. The **General Fund** is the City’s principal funding source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not paid by dedicated or restricted sources. **Enterprise Funds** are used to separately account for operations that are self-supporting. For these funds, costs are fully recovered from user charges, which may only be used to support that particular service, such as water or sewer. **Special Revenues Funds** are used to account for activities paid for by dedicated revenue sources with specific limitations, such as gas tax, which must be spent on street maintenance. Finally, other funds used by the City include **Trust Funds, Reserve Funds,** and **Internal Service Funds**. A description of each fund type is provided in the budget’s fund activity schedules (pages 1-26 City  ; 115-125 Redevelopment ) which show each fund’s fiscal year beginning balance, projected revenues, budgeted expenditures, transfers to other funds, and projected year-end balance.

For FY 2011-12, the General Fund makes up roughly 44% of the overall operating budget, or \$32 million. The largest uses of the General Fund are fire protection and law enforcement, which account for 60%.



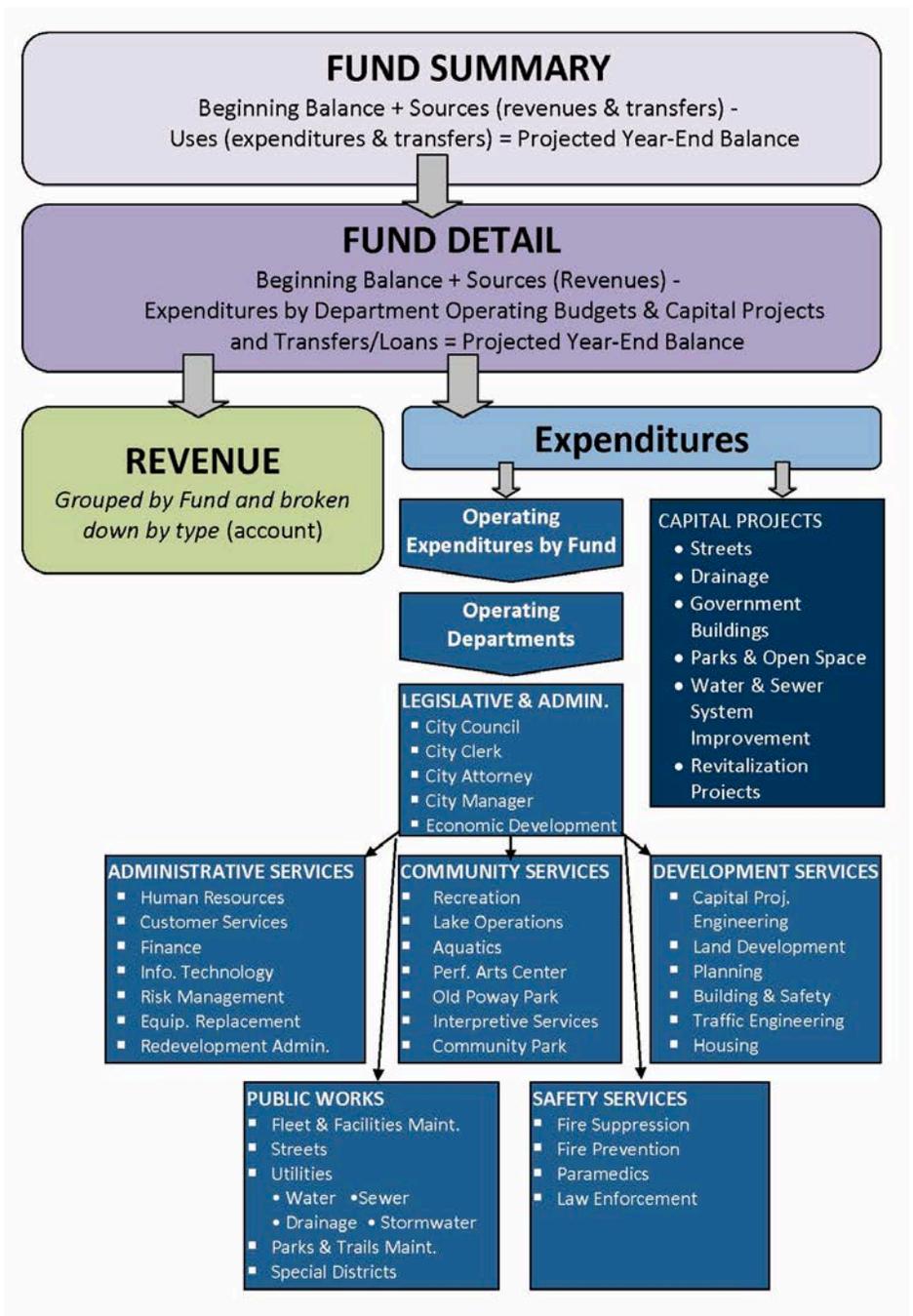
Understanding the Budget

The operating budget is broken down into six departments: Legislative and Administration, Administrative Services, Community Services, Development Services, Public Works, and Safety Services. The activities of the Redevelopment Agency are divided between Development Services, Administrative Services, and Legislative/Administration.

Departments are further broken down into divisions, such as *Fire Suppression*, or *Park & Landscape Maintenance*, and finally, by line-item, such as *Gas & Electricity*.

For each department and its respective divisions, the budget reports proposed expenditures for FY 2011-12, prior year estimated or actual expenditures, and the goals and objectives for the new fiscal year.

The City's redevelopment activities are found in three separate departments; Economic Development under Legislative & Admin. (Pg. 47), Redevelopment Admin. under Administrative Services, Pg. 47), and Housing under and Development Services (Pg. 83-84).



City Staffing

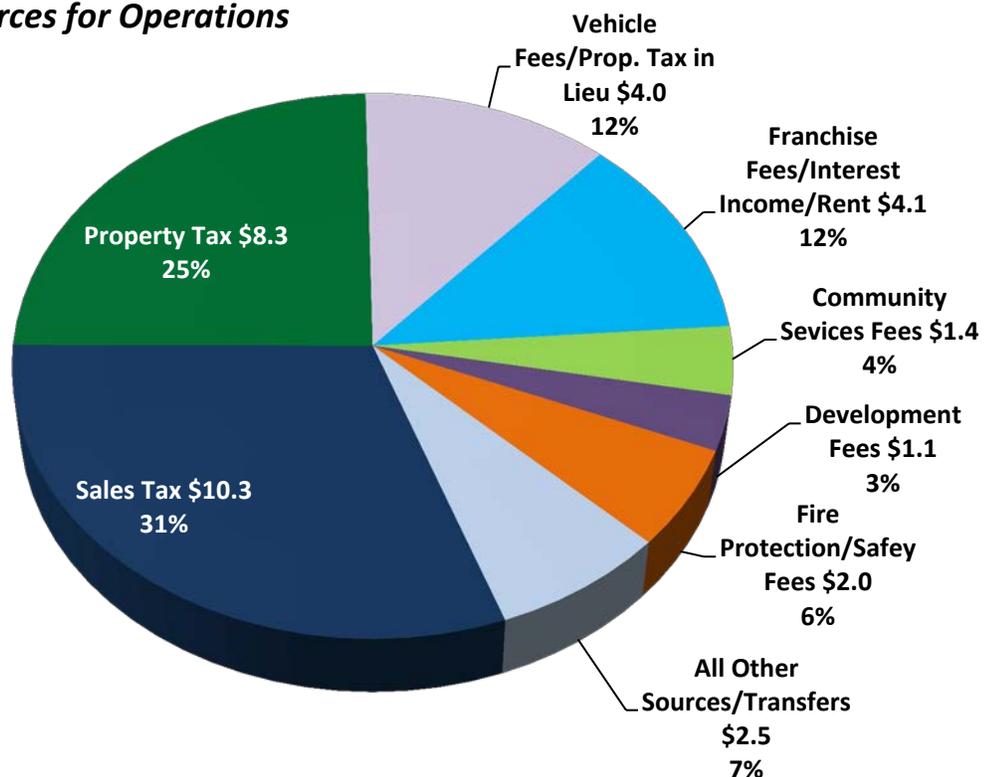
For fiscal year 2011-12, the budget authorizes 220 full-time and 29.13 part-time positions to staff the City and Agency. The City has reduced its workforce by over 17% since 2006-07. The department operating budget pages show the positions assigned to each division. Salary and benefit costs account for roughly half of General Fund operating expenditures, not including contract costs for law enforcement provided by the San Diego County Sheriff's Office. The City's employee classifications and salary ranges for each are shown in the Position Classifications schedule.

 [Appendices](#)

Department	2010-2011 Authorized		2011-2012 Proposed	
	Full-Time	Part-Time	Full-Time	Part-Time
Legislative and Administrative	8	-	9	-
Administrative Services	25	.96	22	.96
Community Services	20	26.03	20	26.25
Development Services	29	0.96	30	.96
Public Works	84	0.96	85	.96
Safety Services	54	-	54	-
Redevelopment Services	9	0.35	-	-
Grand Total	229	29.26	220	29.13

Revenues and Other Sources for Operations

The General Fund gets its money for operations primarily from sales tax, property tax, and fees. For fiscal year 2011-12, total General Fund sources are projected at \$33.8 million. Over half of General Fund revenues are from sales and property taxes. The City receives 1¢ of the 8.75¢ sales tax for every dollar spent in Poway. Most of the remainder goes to the State and County.

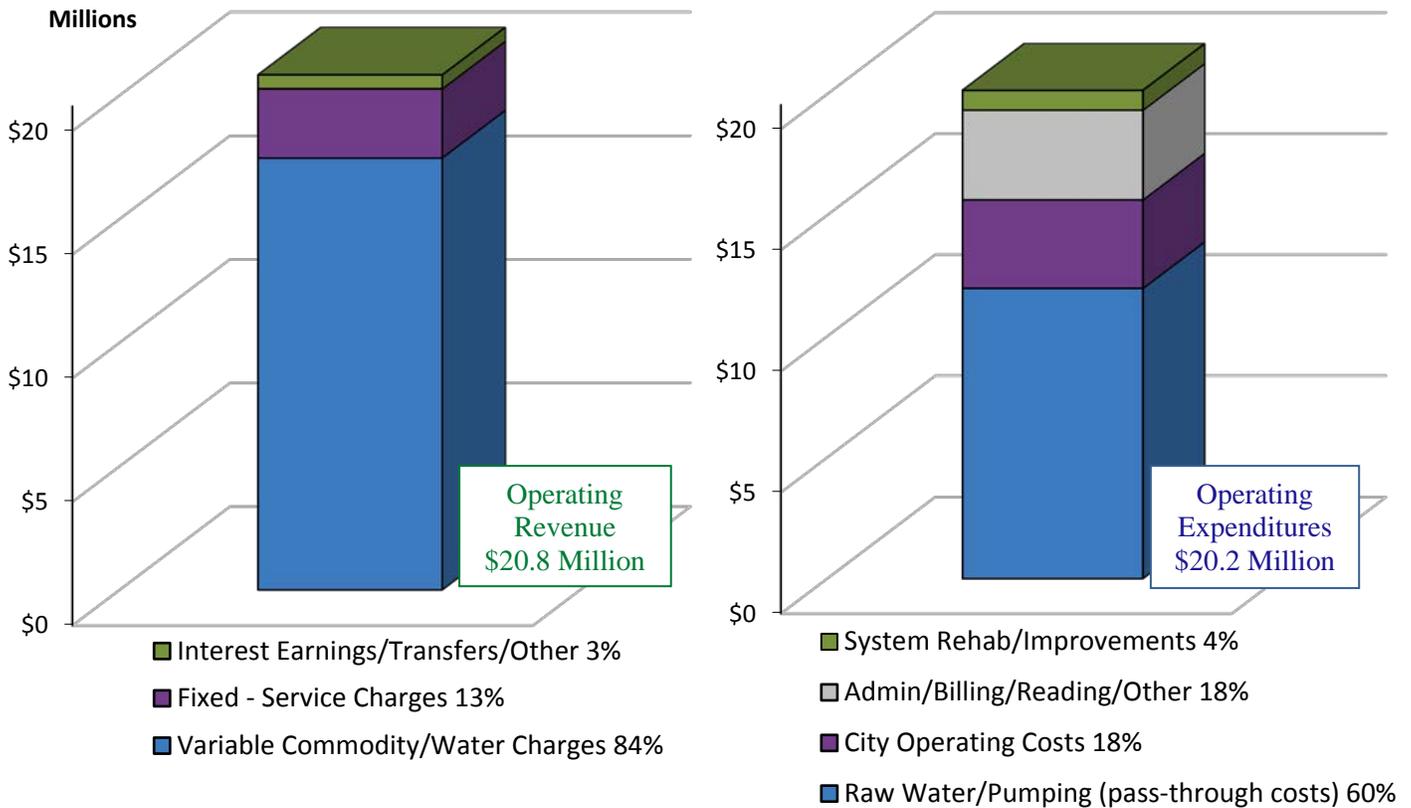


About 21% of property taxes collected by the County Assessor are allocated to the City, or roughly \$840 on a home valued at \$400,000. The remainder of property taxes goes to schools, the County, and special districts.

Utilities

City provided water and sewer services are supported entirely by customer’s bills. Rates support necessary operational expenditures, the purchase and treatment of raw water, and capital improvements to ensure a safe and reliable system of plant, pipes, pump stations, and reservoirs.

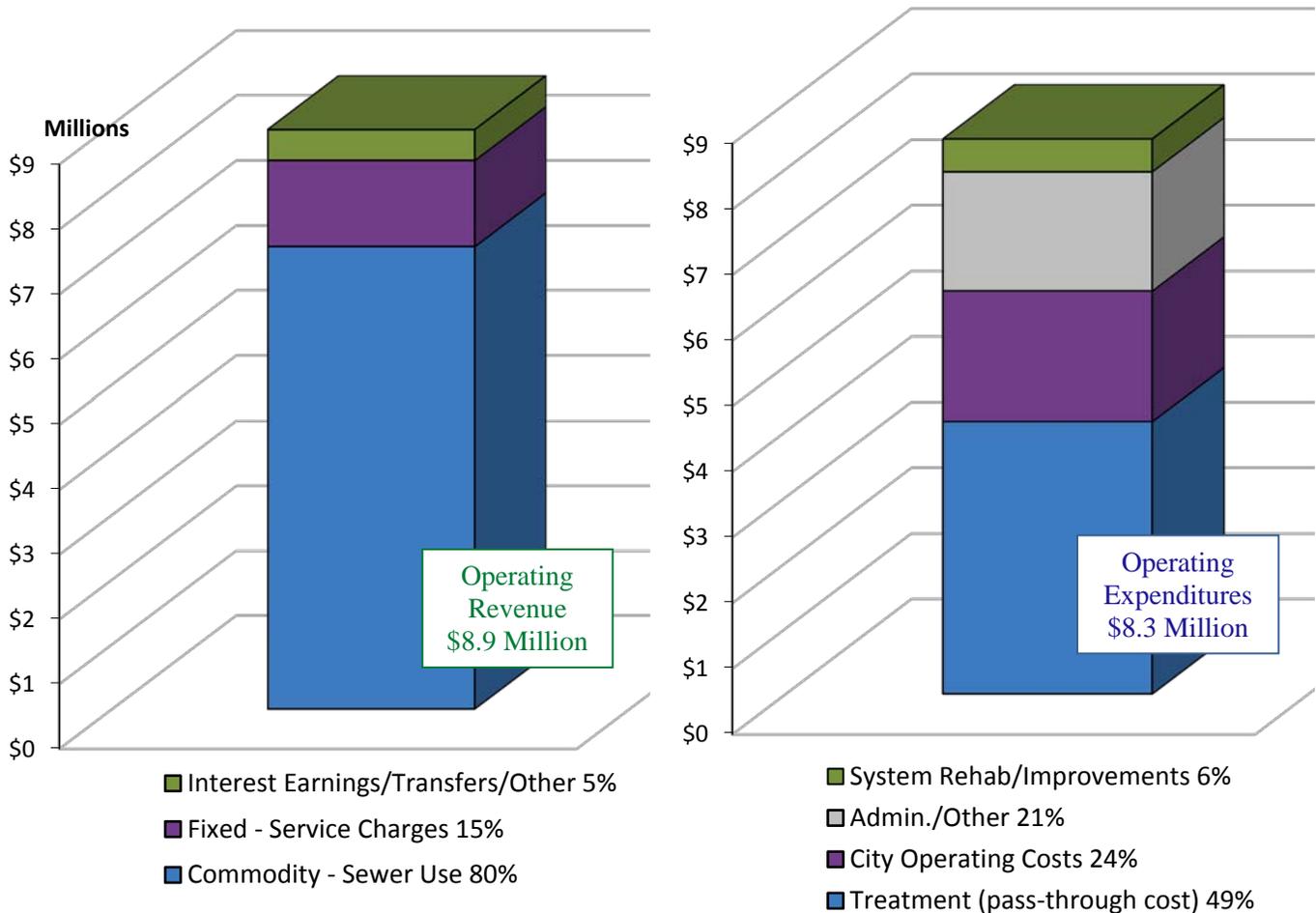
**Water Utilities
2011-12**



Due to the water supply challenges in the region, the City is paying approximately 50% more for its raw water supply than just three years ago. The increase in the cost that the City must pay for raw water and associated fixed fees is projected to increase by an additional 9% effective January 2012.

Similarly, user charges for sewer operations and stormwater operations support expenditures needed for operations, system maintenance, and rehabilitation. Since the budget and financial activity for each utility service is segregated into individual funds, any unspent budget from a utility’s annual operating budget is placed in reserve and is used to offset costs, including capital projects, and mitigate future rate increases.

Sewer Utilities 2011-12



Capital Improvements Pages 132-149

In addition to funding day-to-day operations, the budget provides money for capital projects, or investments in the City’s infrastructure such as streets and parks. Unlike the operating budget, which covers expenditures year-by-year, the capital improvement program (CIP) spans multiple-years. In total, there are currently 25 active projects under the CIP, using \$31.6 million of City and Redevelopment funds.

More Information is Available

Under direction of the City Manager, the Administrative Services Department prepares the City's budget document. In addition to the published document, other budget resources are available on the City's website. The City's budget is reviewed by the Budget Review Committee (Committee), whose members are appointed by City Council. The Committee also prepares recommendations for consideration by the City Council when the budget is adopted at a public hearing each June. The Committee's recommendations are available for review on the City's website with the budget document. Questions about the budget may be directed via email to the Administrative Services Department at admins@poway.org

CITY OF POWAY
FUND BALANCES,
SOURCES AND USES

STATEMENT OF FUND BALANCES

Proposed Revenues and Expenditures FY 2011-2012

Fund	Beginning Fund Balance 7/1/2011	Revenues	Operations	Capital Projects/ Program Costs	Loans/ Transfers In/(Out)	Interest and Bond Redemption	Other	Ending Fund Balance 06/30/2012
General Fund	18,429,910	32,525,140	31,979,666	-	66,750	-	-	19,042,134
State Economic Uncertainty	3,100,000	-	-	-	-	-	-	3,100,000
Special Project Fund	641,250	-	-	-	-	-	-	641,250
Pension Stabilization Fund	2,433,656	-	-	-	-	-	-	2,433,656
Streets Funds	9,355,377	2,158,390	2,560,723	-	-	-	-	8,953,044
Drainage & Stormwater Funds	4,147,858	2,163,890	2,274,418	-	159,270	-	-	4,196,600
Grant Funds	380,823	286,539	-	271,699	(100,000)	-	-	295,663
Developer Cont./Mitgtn Funds	2,550,856	124,240	-	-	-	-	-	2,675,096
Special Assessment Districts	6,509,178	2,260,210	2,696,506	-	321,110	-	-	6,393,992
Other Assessment Funds	100,116	993,610	70,000	217,550	(636,000)	-	-	170,176
Debt Service Funds	5,871,825	4,262,720	-	-	661,980	5,311,570	-	5,484,955
Water Utilities Fund	4,373,731	20,820,960	19,405,574	750,000	(202,430)	279,740	-	4,556,947
Sewer Utilities Fund	19,338,237	8,918,570	7,805,726	500,000	(148,920)	-	-	19,802,161
Capital Replacement Funds	8,657,864	2,753,590	3,299,234	-	389,790	-	-	8,502,010
Trust Funds	4,955,412	31,390	-	-	(11,550)	-	-	4,975,252
Redevelopment Administration	-	89,540	2,323,369	-	-	-	2,323,370	89,541
Municipal Improvement Fund	832,469	12,010	-	-	-	-	5,357,620	6,202,099
Capital Improvement Fund	300,092	216,420	-	-	-	-	-	516,512
Capital Improv. - Loans Fund	142,984	138,480	-	-	-	-	-	281,464
Capital Improv. TAB Funds	79,504	151,220	-	-	-	-	-	230,724
City Housing Funds	7,076,657	460,360	1,169,264	-	6,885,530	-	-	13,253,283
Total	99,277,800	78,367,279	73,584,480	1,739,249	7,385,530	5,591,310	7,680,990	111,796,560

GENERAL FUND

Activity Detail Fund 100

The General Fund is the City's principal source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not funded by dedicated or restricted sources. The primary source of revenues for the General Fund are property taxes, sales tax, and fees for services.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	17,366,133	16,029,961	18,151,403	18,151,403	18,429,910
REVENUES					
Taxes & Franchises					
<i>Sales Tax</i>	10,325,455	9,833,390	9,311,000	9,776,877	10,336,760
<i>Property Tax</i>	12,250,410	12,149,155	11,639,020	11,934,052	12,165,700
<i>Franchise Fees, TOT</i>	2,622,300	2,597,590	2,611,010	2,692,276	2,682,820
Fees, Permits & Services	4,100,514	4,143,588	3,611,530	3,849,096	3,847,530
Use of Property, Grants, Other	4,425,684	4,131,774	3,080,180	2,906,315	3,492,330
Total General Fund Revenues	33,724,363	32,855,497	30,252,740	31,158,616	32,525,140
TOTAL FUNDS AVAILABLE	51,090,496	48,885,458	48,404,143	49,310,019	50,955,050
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	909,556	567,750	436,482	432,055	444,789
Administrative Services	2,487,069	1,998,838	2,053,098	1,996,635	2,249,480
Community Services	5,347,627	4,422,418	4,660,950	4,568,975	4,785,220
Development Services	3,783,371	2,734,198	2,543,468	2,341,677	2,411,837
Public Works	3,458,625	3,043,986	3,667,414	3,292,219	3,326,541
Safety Services	18,522,947	18,812,864	19,187,010	18,719,159	19,199,890
Redevelopment Services	-	17,738	18,350	17,976	-
Indirect Cost Alloc./Emp. Rtmnt. Cont.	(1,120,140)	(378,697)	(456,841)	(438,445)	(438,091)
Total Operating Expenses	33,389,055	31,219,095	32,109,931	30,930,251	31,979,666
Capital Projects	134,585	(413,645)	-	-	-
Program Expenses	(185,884)	-	-	-	-
Total Programs/Capital Projects	(51,299)	(413,645)	-	-	-
TOTAL EXPENDITURES	33,337,756	30,805,450	32,109,931	30,930,251	31,979,666
TRANSFERS/LOANS					
Street Maint. Fund Trans. In/(Out)	(1,100,000)	-	1,420,000	-	-
Pension Stabiliz. Fund Trans. In/(Out)	(1,420,000)	(231,862)	-	-	-
Loan Repayment	-	473,898	-	-	-
Loan to Stormwater Fund	(206,005)	-	-	-	-
RDA Debt Service Loan In (Out)	500,000	500,000	500,000	500,000	500,000
All Other Transfers In/(Out)	422,681	(689,481)	(228,070)	9,550,142	(433,250)
Encumbrance Roll Forward	-	-	(39,364)	-	-
Other Fund Balance Activity	80,545	18,840	-	(10,000,000)	-
TOTAL TRANSFERS/LOANS	(1,722,779)	71,395	1,652,566	50,142	66,750
NET FUND ACTIVITY	(1,336,172)	2,121,442	(204,625)	278,507	612,224
ENDING FUND BALANCE	16,029,961	18,151,403	17,946,778	18,429,910	19,042,134

ECONOMIC UNCERTAINTY FUND

Activity Detail - Fund 101

This fund was created by transfers from the General Fund. It will be drawn upon, as necessary, to help mitigate possible reductions in State funding or unforeseen affects of the economy over the next several fiscal years.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000

SPECIAL PROJECT FUND

Activity Detail - Fund 102

This fund is used to account for the sources and uses of monies available through tax sharing agreements. There are no active agreements in effect for FY 2011-12.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	503,244	629,618	629,618	629,618	641,250
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	503,244	629,618	629,618	629,618	641,250
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	(126,374)	-	-	(11,632)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(126,374)	-	-	(11,632)	-
TOTAL EXPENDITURES	(126,374)	0	0	(11,632)	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	126,374	0	0	11,632	0
ENDING FUND BALANCE	629,618	629,618	629,618	641,250	641,250

PENSION STABILIZATION FUND

Activity Detail - Fund 104

This fund was created by transfers from the General Fund to address potential future pension rate increases when impacted by volatile markets.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	1,420,000	-	-	2,433,656
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	0	1,420,000	0	0	2,433,656
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	1,651,862	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	1,651,862	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	1,651,862	0	0	0
TRANSFERS In/(Out)	1,420,000	231,862	-	2,461,708	-
LOANS (In/(Out))	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	(28,052)	-
TOTAL OTHER SOURCES/USES	1,420,000	231,862	0	2,433,656	0
NET FUND ACTIVITY	1,420,000	(1,420,000)	0	2,433,656	0
ENDING FUND BALANCE	1,420,000	-	-	2,433,656	2,433,656

STREET FUNDS

Activity Detail - Funds 103, 211-226

These funds are used to finance the construction, repair and maintenance of City streets, to construct street projects financed by developer's fees, and to account for special sales taxes to be used for street and highway projects approved by the regional transportation group. Financial Activity in this fund group also includes proceeds from AB 2928, and State measure 1B bonds for traffic reduction and safety.

	2008-09	2009-10	2010-11	2010-11	2011-12
	Actual	Actual	Adopted	Estimated	Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	4,214,640	6,320,056	6,428,830	6,428,830	9,355,377
REVENUES	3,067,415	3,757,312	2,607,480	2,665,413	2,158,390
TOTAL FUNDS AVAILABLE	7,282,055	10,077,368	9,036,310	9,094,243	11,513,767
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	7,500	7,500	7,500	7,500	7,500
Public Works	1,614,197	3,529,834	2,639,080	2,639,870	2,553,223
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	1,621,697	3,537,334	2,646,580	2,647,370	2,560,723
Capital Projects	450,000	110,603	101,900	(117,054)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	450,000	110,603	101,900	(117,054)	-
TOTAL EXPENDITURES	2,071,697	3,647,937	2,748,480	2,530,316	2,560,723
TRANSFERS In/(Out)	1,100,000	-	(1,420,000)	-	-
LOANS In/(Out)	-	-	-	2,791,450	-
ENCUMB. ROLL FORWARD	-	-	(190,833)	-	-
OTHER FUND BALANCE ACTIVITY	9,698	(601)	-	-	-
TOTAL OTHER SOURCES/USES	1,109,698	(601)	(1,610,833)	2,791,450	0
NET FUND ACTIVITY	2,105,416	108,774	(1,751,833)	2,926,547	(402,333)
ENDING FUND BALANCE	6,320,056	6,428,830	4,676,997	9,355,377	8,953,044

DRAINAGE AND STORMWATER FUNDS

Activity Detail - Funds 231-233

These funds are used to finance drainage maintenance activities, construction of flood control and drainage improvements, and for stormwater program activities. The primary sources of revenue are from property tax assessments, development impact fees, and fees collected on solid waste service bills.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	153,262	305,962	423,657	423,657	4,147,858
REVENUES	2,082,500	2,103,677	2,135,840	2,173,465	2,163,890
TOTAL FUNDS AVAILABLE	2,235,762	2,409,639	2,559,497	2,597,122	6,311,748
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	14,769	22,908	27,572	27,292	36,187
Administrative Services	38,893	62,592	62,095	61,119	78,774
Community Services	-	-	-	-	-
Development Services	20,719	18,780	573,468	552,610	660,653
Public Works	1,564,317	1,934,272	1,569,622	1,546,244	1,484,087
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	20,071	8,752	11,201	10,954	14,717
Total Operating Expenses	1,658,769	2,047,304	2,243,958	2,198,219	2,274,418
Capital Projects	-	(9,607)	330,000	855,000	-
Program Expenditures	324,000	115,376	-	-	-
Total Programs/Capital Projects	324,000	105,769	330,000	855,000	-
TOTAL EXPENDITURES	1,982,769	2,153,073	2,573,958	3,053,219	2,274,418
TRANSFERS In/(Out)	(487,434)	163,151	193,850	193,850	159,270
LOANS In/(Out)	530,005	-	-	4,410,105	-
ENCUMB. ROLL FORWARD	-	-	(7,280)	-	-
OTHER FUND BALANCE ACTIVITY	10,398	3,940	-	-	-
TOTAL OTHER SOURCES/USES	52,969	167,091	186,570	4,603,955	159,270
NET FUND ACTIVITY	152,700	117,695	(251,548)	3,724,201	48,742
ENDING FUND BALANCE	305,962	423,657	172,109	4,147,858	4,196,600

GRANTS

Activity Detail - Funds 241-257, 714

These funds are used to account for various grants that are received by the City. Grant programs available to the City include Federal Community Development Block Grants (CDBG), and various State grant programs for transportation improvements, recycling, law enforcement, and traffic safety.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	354,609	389,081	378,354	378,354	380,823
REVENUES	487,603	1,850,614	692,050	875,533	286,539
TOTAL FUNDS AVAILABLE	842,212	2,239,695	1,070,404	1,253,887	667,362
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	330,467	714,200	440,170	284,067	84,704
Program Expenses	22,664	1,044,240	132,330	488,997	186,995
Total Programs/Capital Projects	353,131	1,758,440	572,500	773,064	271,699
TOTAL EXPENDITURES	353,131	1,758,440	572,500	773,064	271,699
TRANSFERS In/(Out)	(100,000)	(102,901)	(100,000)	(100,000)	(100,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
GRANTS OUTSTANDING	1,057,466	1,868,264	1,868,264	872,401	872,401
COMMITTED CAPITAL PROJECTS	(1,057,466)	(1,868,264)	(1,868,264)	(872,401)	(872,401)
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(100,000)	(102,901)	(100,000)	(100,000)	(100,000)
NET FUND ACTIVITY	34,472	(10,727)	19,550	2,469	(85,160)
ENDING FUND BALANCE	389,081	378,354	397,904	380,823	295,663

DEVELOPER CONTRIBUTION/MITIGATION FUNDS

Activity Detail - Funds 251-252, 258, 411, 422

These funds are used for acquisition and preservation of habitat financed by developer's fees, for financing public improvements or services that benefit the properties against which the assessments are levied, and to support fire suppression operations.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	1,892,029	2,269,804	2,532,847	2,532,847	2,550,856
REVENUES	349,875	269,543	152,480	718,009	124,240
TOTAL FUNDS AVAILABLE	2,241,904	2,539,347	2,685,327	3,250,856	2,675,096
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	(27,900)	6,500	-	700,000	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(27,900)	6,500	-	700,000	-
TOTAL EXPENDITURES	(27,900)	6,500	0	700,000	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	377,775	263,043	152,480	18,009	124,240
ENDING FUND BALANCE	2,269,804	2,532,847	2,685,327	2,550,856	2,675,096

SPECIAL ASSESSMENT DISTRICTS

Activity Detail - Funds 261-275

These funds are used to finance services and improvements that benefit the properties against which the assessments are levied. Individual funds are used to account for the City's nine landscape maintenance districts, and the lighting district (two zones),

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,637,059	5,614,445	6,086,283	6,086,283	6,509,178
REVENUES	2,386,279	2,339,897	2,295,740	2,289,148	2,260,210
TOTAL FUNDS AVAILABLE	8,023,338	7,954,342	8,382,023	8,375,431	8,769,388
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	46,460	32,066	38,019	37,634	47,667
Administrative Services	71,832	58,713	56,165	55,013	67,383
Community Services	-	-	-	-	-
Development Services	79,327	143,048	47,247	46,613	46,218
Public Works	2,396,126	1,923,329	2,139,454	2,023,961	2,524,100
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	65,063	7,791	8,993	8,767	11,138
Total Operating Expenses	2,658,808	2,164,947	2,289,878	2,171,988	2,696,506
Capital Projects	51,678	-	-	-	-
Program Expenditures	-	10,116	-	-	-
Total Programs/Capital Projects	51,678	10,116	-	-	-
TOTAL EXPENDITURES	2,710,486	2,175,063	2,289,878	2,171,988	2,696,506
TRANSFERS In/(Out)	299,631	305,730	321,150	305,735	321,110
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	1,962	1,274	-	-	-
TOTAL OTHER SOURCES/USES	301,593	307,004	321,150	305,735	321,110
NET FUND ACTIVITY	(22,614)	471,838	327,012	422,895	(115,186)
ENDING FUND BALANCE	5,614,445	6,086,283	6,413,295	6,509,178	6,393,992

OTHER ASSESSMENTS

Activity Detail - Funds 250, 280 & 281

These funds are used to account for specific services supported by assessments and fees, including Fire Protection assessments, which are transferred to the General Fund for fire suppression and emergency operations, the 800 MHz regional emergency communications system, and the Household Hazardous Waste program, funded from fees on waste collection bills.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	181,826	169,835	136,858	136,858	100,116
REVENUES	971,552	989,471	968,820	995,337	993,610
TOTAL FUNDS AVAILABLE	1,153,378	1,159,306	1,105,678	1,132,195	1,093,726
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	62,379	65,806	68,000	68,000	70,000
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	62,379	65,806	68,000	68,000	70,000
Capital Projects	-	-	-	-	-
Program Expenses	236,000	240,000	240,000	240,000	217,550
Total Programs/Capital Projects	236,000	240,000	240,000	240,000	217,550
TOTAL EXPENDITURES	298,379	305,806	308,000	308,000	287,550
TRANSFERS In/(Out)	(597,454)	(628,932)	(600,000)	(636,369)	(636,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(87,710)	(87,710)	(87,710)	(87,710)	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(685,164)	(716,642)	(687,710)	(724,079)	(636,000)
NET FUND ACTIVITY	(11,991)	(32,977)	(26,890)	(36,742)	70,060
ENDING FUND BALANCE	169,835	136,858	109,968	100,116	170,176

DEBT SERVICE FUNDS

Activity Detail - Funds 311 - 336

These funds record the revenues and expenditures associated with the financing of the City's general debt, Community Facilities Districts, the High Valley Road Project, and the Old Coach Waterline Project bonds.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	7,954,367	7,515,629	7,441,981	7,441,981	5,871,825
REVENUES	7,020,015	8,370,015	4,375,640	4,360,180	4,262,720
TOTAL FUNDS AVAILABLE	14,974,382	15,885,644	11,817,621	11,802,161	10,134,545
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	636,977	659,763	662,170	661,494	661,980
LOANS In/(Out)	(106,268)	-	-	(150,000)	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(8,016,972)	(11,201,357)	(7,953,230)	(7,953,230)	(5,311,570)
OTHER FUND BALANCE ACTIVITY	27,510	2,097,931	1,245,000	1,511,400	-
TOTAL OTHER SOURCES/USES	(7,458,753)	(8,443,663)	(6,046,060)	(5,930,336)	(4,649,590)
NET FUND ACTIVITY	(438,738)	(73,648)	(1,670,420)	(1,570,156)	(386,870)
ENDING FUND BALANCE	7,515,629	7,441,981	5,771,561	5,871,825	5,484,955

WATER UTILITY FUNDS

Activity Detail - Funds 510-511

Water Utility funds include the Water Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Water Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,144,293	1,939,324	3,349,245	3,349,245	4,373,731
REVENUES	17,009,135	18,054,792	19,767,940	17,358,673	20,820,960
TOTAL FUNDS AVAILABLE	20,153,428	19,994,116	23,117,185	20,707,918	25,194,691
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	309,492	258,475	440,525	436,057	390,917
Administrative Services	1,231,371	1,725,960	1,442,699	1,367,059	1,110,509
Community Services	-	-	-	-	-
Development Services	271,154	312,087	492,756	434,791	315,454
Public Works	14,530,384	14,012,342	16,759,751	15,036,294	17,417,293
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	425,838	160,746	197,860	189,638	171,401
Total Operating Expenses	16,768,239	16,469,610	19,333,591	17,463,839	19,405,574
Capital Projects	1,635,980	690,521	1,030,000	1,030,000	750,000
Program Expenses	-	235,504	-	-	-
Total Programs/Capital Projects	1,635,980	926,025	1,030,000	1,030,000	750,000
TOTAL EXPENDITURES	18,404,219	17,395,635	20,363,591	18,493,839	20,155,574
TRANSFERS In/(Out)	(36,032)	(288,759)	(115,880)	(202,192)	(202,430)
LOANS In/(Out)	1,000,000	1,000,000	1,000,000	2,637,844	-
ENCUMB. ROLL FORWARD	-	-	(216,789)	-	-
DEBT SERVICE	(281,897)	(281,960)	(276,000)	(276,000)	(279,740)
OTHER FUND BALANCE ACTIVITIES	(491,956)	321,483	-	-	-
TOTAL OTHER SOURCES/USES	190,115	750,764	391,331	2,159,652	(482,170)
NET FUND ACTIVITY	(1,204,969)	1,409,921	(204,320)	1,024,486	183,216
ENDING FUND BALANCE	1,939,324	3,349,245	3,144,925	4,373,731	4,556,947

SEWER UTILITY FUNDS

Activity Detail - Funds 520-521

Sewer Utility funds include the Sewer Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Sewer Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	9,182,637	12,894,122	15,539,864	15,539,864	19,338,237
REVENUES	10,043,298	9,526,193	9,191,550	8,551,467	8,918,570
TOTAL FUNDS AVAILABLE	19,225,935	22,420,315	24,731,414	24,091,331	28,256,807
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	128,337	102,896	125,797	124,521	150,752
Administrative Services	723,366	743,689	758,012	706,410	732,952
Community Services	-	-	-	-	-
Development Services	160,735	184,999	28,986	25,576	179,156
Public Works	5,273,098	5,236,867	6,836,237	6,897,356	6,634,484
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	228,855	88,592	104,710	97,554	108,382
Total Operating Expenses	6,514,391	6,357,043	7,853,742	7,851,417	7,805,726
Capital Projects	319,208	320,759	414,960	414,960	500,000
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	319,208	320,759	414,960	414,960	500,000
TOTAL EXPENDITURES	6,833,599	6,677,802	8,268,702	8,266,377	8,305,726
TRANSFERS In/(Out)	(111,471)	(181,739)	(2,515,880)	(148,682)	(148,920)
LOANS In/(Out)	606,268	-	-	3,661,965	-
ENCUMB. ROLL FORWARD	-	-	(23,470)	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	6,989	(20,910)	-	-	-
TOTAL OTHER SOURCES/USES	501,786	(202,649)	(2,539,350)	3,513,283	(148,920)
NET FUND ACTIVITY	3,711,485	2,645,742	(1,616,502)	3,798,373	463,924
ENDING FUND BALANCE	12,894,122	15,539,864	13,923,362	19,338,237	19,802,161

CAPITAL REPLACEMENT FUNDS

Activity Detail - Funds 611&617

The capital replacement funds are used to finance the replacement of City vehicles, major equipment and rehabilitation of public facilities. The revenue for this fund comes from rental fees charged to each of the divisions that have been assigned vehicles or equipment and the sale of surplus property and equipment.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	8,214,768	8,921,342	8,995,788	8,995,788	8,657,864
REVENUES	2,674,986	2,821,470	2,800,060	2,881,215	2,753,590
TOTAL FUNDS AVAILABLE	10,889,754	11,742,812	11,795,848	11,877,003	11,411,454
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	15,015	21,147	20,934	22,262
Administrative Services	783,902	2,438,565	2,523,368	2,383,389	2,062,753
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	1,021,735	1,109,607	1,212,016	1,073,519	1,205,727
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	5,402	7,324	7,147	8,492
Total Operating Expenses	1,805,637	3,568,589	3,763,855	3,484,989	3,299,234
Capital Projects	39,129	(53,016)	125,000	125,000	-
Program Expenses	123,000	10,502	-	-	-
Total Programs/Capital Projects	162,129	(42,514)	125,000	125,000	-
TOTAL EXPENDITURES	1,967,766	3,526,075	3,888,855	3,609,989	3,299,234
TRANSFERS In/(Out)	-	781,700	-	390,850	389,790
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(250,516)	-	-
OTHER FUND BALANCE ACTIVITY	(646)	(2,649)	-	-	-
TOTAL OTHER SOURCES/USES	(646)	779,051	(250,516)	390,850	389,790
NET FUND ACTIVITY	706,574	74,446	(1,339,311)	(337,924)	(155,854)
ENDING FUND BALANCE	8,921,342	8,995,788	7,656,477	8,657,864	8,502,010

TRUST FUNDS

Activity Detail - Funds 254, 711-782

Trust funds are used to account for proprietary trusts that have been donated to the City for specific, designated uses. This fund group includes 23 individual funds, which include the Library Endowment, Tree Trust, Sensitive Lands Acquisition, and various trusts for park improvements and law enforcement uses.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,393,098	5,775,604	5,771,093	5,771,093	4,955,412
REVENUES	1,685,435	1,728,478	43,420	683,136	31,390
TOTAL FUNDS AVAILABLE	7,078,533	7,504,082	5,814,513	6,454,229	4,986,802
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	34,155	17,125	-	-	-
Development Services	1,199,901	1,603,405	-	1,474,739	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	1,234,056	1,620,530	-	1,474,739	-
Capital Projects	-	20,457	-	-	-
Program Expenses	41,973	73,468	-	9,250	-
Total Programs/Capital Projects	41,973	93,925	-	9,250	-
TOTAL EXPENDITURES	1,276,029	1,714,455	0	1,483,989	0
TRANSFERS In/(Out)	(26,900)	(18,534)	(17,340)	(14,828)	(11,550)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(43,705)	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(26,900)	(18,534)	(61,045)	(14,828)	(11,550)
NET FUND ACTIVITY	382,506	(4,511)	(17,625)	(815,681)	19,840
ENDING FUND BALANCE	5,775,604	5,771,093	5,753,468	4,955,412	4,975,252

CITY REDEVELOPMENT ADMINISTRATION FUND

Activity Detail Fund 428

The Redevelopment Agency Administration Fund is used to account for the Agency's administrative activity, including personnel, professional, and legal services.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	-
REVENUES	-	-	-	82,855	89,540
TOTAL FUNDS AVAILABLE	0	0	0	82,855	89,540
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	220,114	863,088
Administrative Services	-	-	-	114,495	613,169
Community Services	-	-	-	-	-
Development Services	-	-	-	300,761	620,892
Public Works	-	-	-	54,190	141,313
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	429,846	-
Indirect Cost Allocation	-	-	-	24,247	84,907
Total Operating Expenses	-	-	-	1,143,653	2,323,369
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	94,891	-
Total Programs/Capital Projects	-	-	-	94,891	-
TOTAL EXPENDITURES	0	0	0	1,238,544	2,323,369
TRANSFERS In/(Out)	-	-	-	1,127,399	-
LOANS In/(Out)	-	-	-	-	-
COOPERATIVE AGREEMENT PYMT	-	-	-	-	2,795,970
ENCUMB. ROLL FORWARD	-	-	-	-	-
LEASE EXPENSE	-	-	-	-	(472,600)
OTHER FUND BALANCE ACTIVITY	-	-	-	28,290	-
TOTAL OTHER SOURCES/USES	0	0	0	1,155,689	2,323,370
NET FUND ACTIVITY	0	0	0	0	89,541
ENDING FUND BALANCE	-	-	-	-	89,541

CITY REDEVELOPMENT - DEBT SERVICE FUND

Activity Detail Fund 312

The City Redevelopment Debt Service Fund is used to account for financial transactions associated with the bonded indebtedness. Proceeds from bonds are the primary source of funds for construction of public facilities and improvements.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	-
REVENUES	-	-	-	25,000	-
TOTAL FUNDS AVAILABLE	0	0	0	25,000	0
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	802,642	-
LOANS In/(Out)	-	-	-	-	-
COOPERATIVE AGREEMENT PYMT	-	-	-	(827,642)	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
SERAF*	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	(25,000)	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	-	-	-	-	-
*State of California Supplemental Education Revenue Augmentation Fund					

CITY MUNICIPAL IMPROVEMENT PROJECTS FUND

Activity Detail Fund 421

The Redevelopment Agency Capital Improvement Projects Fund is used to account for funds used for the Agency Capital Improvement Program (CIP), with sources from various forms of debt repaid by property tax increment revenue.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	832,469
REVENUES	-	-	-	4,827	12,010
TOTAL FUNDS AVAILABLE	0	0	0	4,827	844,479
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
COOPERATIVE AGREEMENT PYMT	-	-	-	827,642	5,357,620
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	827,642	5,357,620
NET FUND ACTIVITY	0	0	0	832,469	5,369,630
ENDING FUND BALANCE	-	-	-	832,469	6,202,099

CITY CAPITAL IMPROVEMENT PROJECTS FUND

Activity Detail Fund 426

The Redevelopment Agency Capital Improvement Projects Fund is used to account for funds used for the Agency Capital Improvement Program (CIP), with sources from various forms of debt repaid by property tax increment revenue.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	300,092
REVENUES	-	-	-	197,617	216,420
TOTAL FUNDS AVAILABLE	0	0	0	197,617	516,512
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	69,385	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	69,385	-
TOTAL EXPENDITURES	0	0	0	69,385	0
TRANSFERS In/(Out)	-	-	-	5,857,335	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	(5,685,475)	-
TOTAL OTHER SOURCES/USES	0	0	0	171,860	0
NET FUND ACTIVITY	0	0	0	300,092	216,420
ENDING FUND BALANCE	-	-	-	300,092	516,512

CITY CAPITAL IMPROVEMENT PROJECTS - CITY LOANS

Activity Detail Funds 427

The Redevelopment Capital Improvement Projects Fund is used to account for funds from debt in the form of loans from the City, repaid by property tax increment revenue. The loan proceeds are used for capital projects.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	142,984
REVENUES	-	-	-	142,984	138,480
TOTAL FUNDS AVAILABLE	0	0	0	142,984	281,464
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	453,497	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	453,497	-
TOTAL EXPENDITURES	0	0	0	453,497	0
TRANSFERS In/(Out)	-	-	-	2,345,800	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	(1,892,303)	-
TOTAL OTHER SOURCES/USES	0	0	0	453,497	0
NET FUND ACTIVITY	0	0	0	142,984	138,480
ENDING FUND BALANCE	-	-	-	142,984	281,464

CITY OF POWAY
CAPITAL IMPROVEMENT PROJECTS FUNDS
TAX ALLOCATION BONDS (TABs)

Activity Detail Funds 424 & 425

This group of funds is used to account for the three Tax Allocation Bonds (TABs) issued by the Agency in 1993, 2001, and 2003. The TAB funds are used as a funding source for the Agency's Capital Improvement Program (CIP).

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	79,504
REVENUES	-	-	-	67,504	151,220
TOTAL FUNDS AVAILABLE	0	0	0	67,504	230,724
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	589,235	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	589,235	-
TOTAL EXPENDITURES	0	0	0	589,235	0
TRANSFERS In/(Out)	-	-	-	601,235	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	601,235	0
NET FUND ACTIVITY	0	0	0	79,504	151,220
ENDING FUND BALANCE	-	-	-	79,504	230,724

CITY HOUSING FUNDS

Activity Detail Fund 416, 417, 429

The Redevelopment Agency Housing Funds are used to increase the supply of housing for low and moderate income residents under the provisions of California Health and Safety Code pertaining to Redevelopment Agencies. The source of funds are specified shares of annual tax increment revenue, including 20% for Low-Moderate Housing Fund 471, and 2% for Housing Special Program Fund 472. Fund 473 accounts for Housing projects funded by proceeds from Tax Allocation Bonds (TABs), repaid by the 20% share of Agency tax increment revenue.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	7,076,657
REVENUES	-	-	-	492,215	460,360
TOTAL FUNDS AVAILABLE	0	0	0	492,215	7,537,017
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	90,382	280,478
Administrative Services	-	-	-	30,543	91,069
Community Services	-	-	-	-	-
Development Services	-	-	-	192	742,650
Public Works	-	-	-	5,857	16,013
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	313,940	-
Indirect Cost Allocation	-	-	-	11,685	39,054
Total Operating Expenses	-	-	-	452,599	1,169,264
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	17,789,278	-
Total Programs/Capital Projects	-	-	-	17,789,278	-
TOTAL EXPENDITURES	0	0	0	18,241,877	1,169,264
TRANSFERS In/(Out)	-	-	-	24,811,898	6,885,530
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	14,421	-
TOTAL OTHER SOURCES/USES	0	0	0	24,826,319	6,885,530
NET FUND ACTIVITY	0	0	0	7,076,657	6,176,626
ENDING FUND BALANCE	-	-	-	7,076,657	13,253,283

BOND/LOAN INTEREST AND REDEMPTION

City of Poway

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
WATER FUND					
1995 Revenue Bonds	271,435	271,499	270,800	270,800	274,540
Bond Issuance Cost	6,437	6,437	-	-	-
Processing Fee	4,025	4,025	5,200	5,200	5,200
TOTAL WATER FUND	281,897	281,961	276,000	276,000	279,740
DEBT SERVICE FUND					
2003 COP (City Office Building)	1,129,015	1,129,815	1,130,020	1,130,020	1,131,540
2005 COP	712,963	716,675	714,110	714,110	713,540
Processing Fee	5,115	9,815	14,000	14,000	9,000
TOTAL DEBT SERVICE FUND	1,847,093	1,856,305	1,858,130	1,858,130	1,854,080
HIGH VALLEY DEBT SERVICE FUND					
1996 Assessment District 96 -1	50,938	49,063	52,040	52,040	49,850
Processing Fee	4,235	4,235	4,300	4,300	4,300
TOTAL DEBT SERVICE FUND HIGH	55,173	53,298	56,340	56,340	54,150
OLD COACH WATER FUND					
2001 Old Coach	28,898	28,868	28,840	28,840	28,810
Processing Fee	1,500	1,500	1,500	1,500	1,500
TOTAL DEBT SERVICE OLD COACH	30,398	30,368	30,340	30,340	30,310
SOUTH POWAY CFD DEBT SERVICE					
1998 CFD #1 A	1,747,427	1,742,028	2,202,070	2,202,070	-
2004 CFD #1	711,913	624,913	263,900	263,900	-
Processing Fee	7,035	5,536	5,000	5,290	-
1998 CFD #88 -1	3,615,345	2,983,613	-	-	-
2009 CFD #88 -1		90,853	3,533,450	3,533,450	3,327,700
Processing Fee	2,588	4,565	4,000	4,000	4,000
TOTAL DEBT SERVICE CFD	6,084,308	5,451,508	6,008,420	6,008,710	3,331,700
800 MHZ SYSTEM DEBT SERVICE					
1996 Backbone Debt Service	87,710	87,710	87,710	87,710	-
TOTAL DEBT SERVICE 800 MHZ	87,710	87,710	87,710	87,710	-
GRAND TOTAL	8,386,579	7,761,150	8,316,940	8,317,230	5,549,980

TRANSFERS BY FUND GROUP

This schedule shows the inter-fund transfers for the City and Redevelopment Agency for FY 2011-12. Transfers are generally required to maintain proper separation of financial activity between funds while allowing revenues or expenditures to be reflected within the appropriate department, division, or project. For example, the Landscape & Lighting Funds are receiving \$321,110 from the General Fund (column 1, row 3) to reimburse the districts for expenditures on services that benefit the City at large.

Fiscal Year 2010-11	Transfers/Loans-Out									
Transfers/Loans-In	General Fund	Street Funds	Grant Funds	Other Assessment Funds	Water Fund	Sewer Fund	Trust Funds	RDA Debt Service Fund	Housing Fund	Total
General Fund			100,000	636,000			11,550			747,550
Stormwater Management	159,270									159,270
Landscape & Lighting Funds	321,110									321,110
Debt Service Funds	430,420				115,780	115,780				661,980
Water Fund										0
Capital Replacement Funds	270,000				86,650	33,140				389,790
RDA Debt Service Fund									1,887,580	1,887,580
RDA Capital Improve Project TAB Funds										0
City Housing Fund								8,773,110		8,773,110
CIP-General Fund Loans Fund										0
Total	1,180,800	0	100,000	636,000	202,430	148,920	11,550	8,773,110	1,887,580	12,940,390

LOANS BY FUND GROUP

This schedule shows the inter-fund loans for the City and Redevelopment Agency for FY 2011-12. Loans are generally done to fund specific projects or to keep a fund balanced. Loans are repaid based on projected ability to make future payments and either pay or accrue interest at the City's investment portfolio annual rate of return.

Fiscal Year 2010-11	Loans-Out									Total
Loans-In	General Fund	Street Funds	Grant Funds	Other Assessment Funds	Water Fund	Sewer Fund	Trust Funds	RDA Debt Service Fund	Housing Fund	
General Fund								500,000		500,000
Stormwater Management										0
Landscape & Lighting Funds										0
Debt Service Funds										0
Water Fund										0
RDA Debt Service Fund										0
RDA Administration Fund										0
Housing Fund										0
Housing Special Programs Fund										0
CIP-General Fund Loans Fund										0
Total	0	0	0	0	0	0	0	500,000	0	500,000

REDEVELOPMENT AGENCY LOANS PAYABLE TO CITY

Fund	Beginning Balance-7/1/11			Fiscal Year 2011-2012			Ending Balance-6/30/2012		
	Principal	Interest (1)	Total	New Loans	Current Interest (2)	Payback	Principal	Interest (1)	Total
General	2,801,458	-	2,801,458	-	42,020	542,020	2,301,458	-	2,301,458
Sewer	2,033,168	6,386	2,039,554	-	30,500	12,500	2,033,168	24,386	2,057,554
TOTAL	4,834,626	6,386	4,841,012	0	72,520	554,520	4,334,626	24,386	4,359,012

1. For reference only-not accrued in either receivable or payable fund-estimated balance as of 7/01/11.
2. Interest rate for loans using the City's estimated average investment rate of return for FY 2011-2012 - 1.50%.

CITY OF POWAY

REVENUES

REVENUES BY FUND

CITY OF POWAY

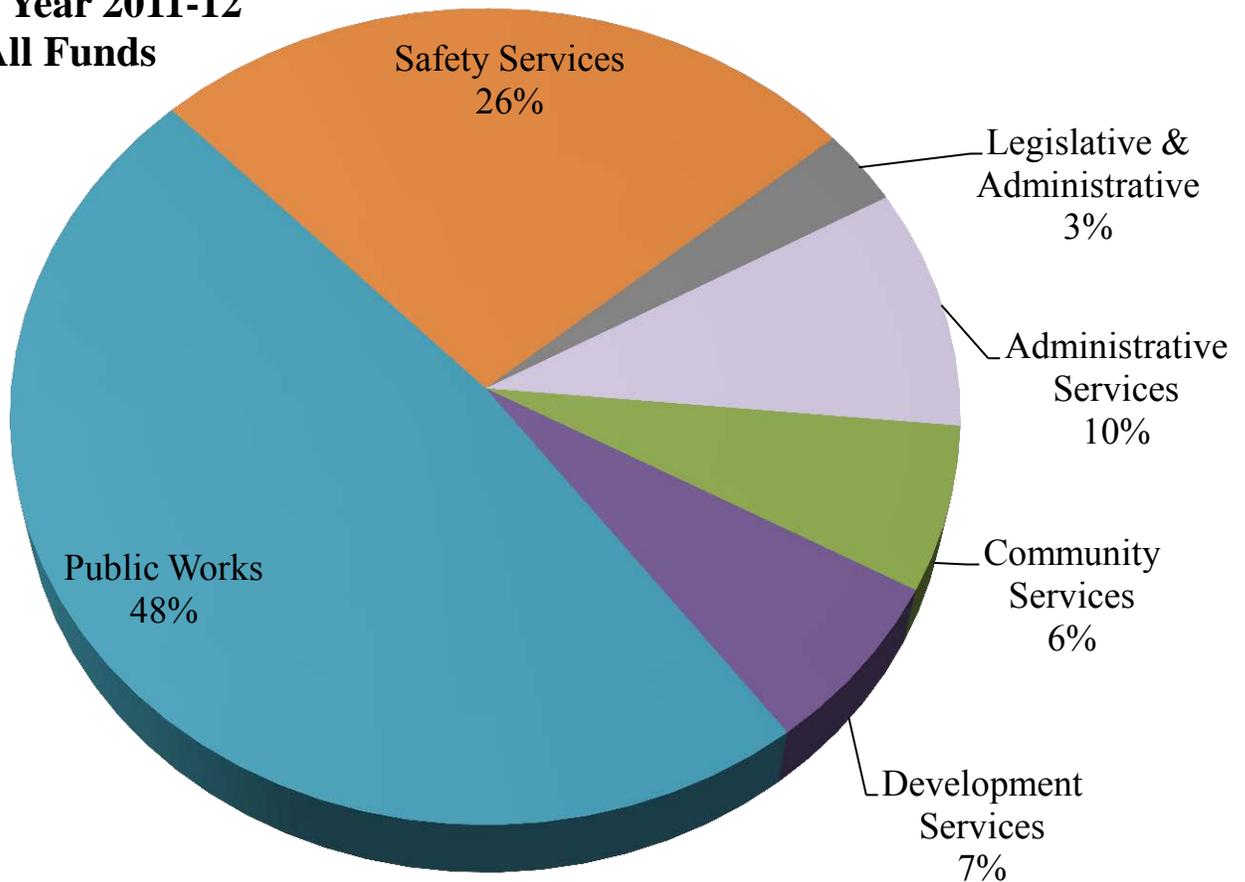
	FY 2008-09 Actual	FY 2009-10 Actual	FY 2010-11 Approved	FY 2010-11 Estimated	FY 2011-12 Proposed
General Fund (100)	\$ 33,724,363	\$ 32,855,497	\$ 30,252,740	\$ 31,158,616	\$ 32,525,140
Economic Uncertainty Fund (101)	-	-	-	-	-
Special Projects Fund (102)	-	-	-	-	-
Pension Stabilization Fund (104)	-	-	-	-	-
Streets Funds (103, 211-226)	3,067,415	3,757,312	2,607,480	2,665,413	2,158,390
Drainage & Stormwater Funds (231-233)	2,082,500	2,103,677	2,135,840	2,173,465	2,163,890
Grant Funds (241-257, 714)	487,603	1,850,614	692,050	875,533	286,539
Developer Contribution AB 1600 Funds (251-258, 411, 422)	349,875	269,543	152,480	718,009	124,240
Special Assessment District Funds (261-275)	2,386,279	2,339,897	2,295,740	2,289,148	2,260,210
Other Assessment Funds (250, 280, 281)	971,552	989,471	968,820	995,337	993,610
Debt Service Funds (311 - 336)	7,020,015	8,370,015	4,375,640	4,360,180	4,262,720
Water Utility Funds (510-511)	17,009,135	18,054,792	19,767,940	17,358,673	20,820,960
Sewer Utility Funds (520-521)	10,043,298	9,526,193	9,191,550	8,551,467	8,918,570
Capital Replacement and Facility Funds (611&617)	2,674,986	2,821,470	2,800,060	2,881,215	2,753,590
Trust Funds (254, 711-782)	1,685,435	1,728,478	43,420	683,136	31,390
City Redevelopment Debt Service (312)	-	-	-	25,000	-
Redevelopment Administration (428)	-	-	-	82,855	89,540
Municipal Improvement Fund (421)	-	-	-	4,827	12,010
Capital Improvement Fund (426)	-	-	-	197,617	216,420
Capital Improvement -Loan Fund (427)	-	-	-	142,984	138,480
Capital Improvement TAB Funds (424 & 425)	-	-	-	67,504	151,220
City Housing Funds (416, 429 & 417)	-	-	-	492,215	460,360
Revenue Grand Total	\$ 81,502,456	\$ 84,666,959	\$ 75,283,760	\$ 75,723,194	\$ 78,367,279

CITY OF POWAY
OPERATING EXPENDITURES

CITY OF POWAY OPERATING EXPENDITURES

Department	Personnel	Operations and Maintenance	Capital Outlay	Total Program Expenditures
Legislative & Administrative	1,464,010	772,130	-	2,236,140
Administrative Services	2,492,480	2,908,160	1,605,450	7,006,090
Community Services	2,930,810	1,849,710	4,700	4,785,220
Development Services	3,535,460	1,443,000	5,900	4,984,360
Public Works	8,105,220	26,644,510	553,050	35,302,780
Safety Services	7,889,470	11,204,990	105,430	19,199,890
Grand Total	26,417,450	44,822,500	2,274,530	73,514,480

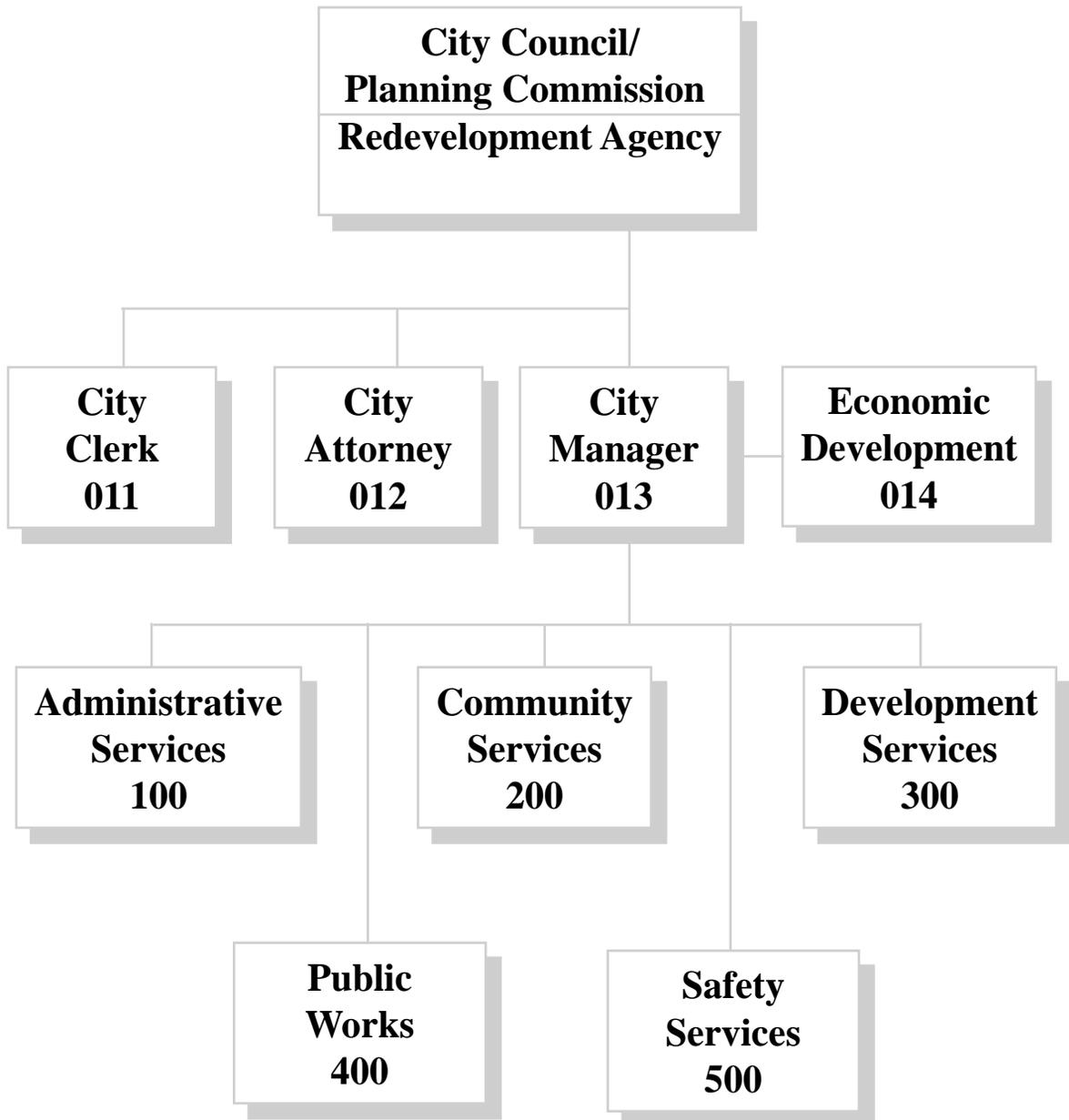
**Fiscal Year 2011-12
All Funds**



BUDGET BY FUND					STORM-	GAS TAX/
FY 2011 - 2012 Proposed	GENERAL	WATER	SEWER	DRAINAGE	WATER	PROP A/STP
<u>Legislative and Administrative</u>						
City Council	72,240	63,490	24,484	2,852	3,025	-
City Clerk	99,290	87,264	33,652	3,920	4,158	-
City Attorney	67,121	58,992	22,749	2,650	2,811	-
City Manager	206,139	181,172	69,866	8,138	8,633	-
Economic Development	-	-	-	-	-	-
Department Total	444,789	390,917	150,752	17,559	18,628	-
<u>Administrative Services</u>						
Director	170,692	159,893	119,618	4,508	2,065	-
Human Resources	410,780	49,497	29,103	8,030	8,965	-
Customer Services	102,715	188,522	188,522	-	258	-
Finance	345,702	160,042	99,437	6,419	6,945	-
Information Technology	435,508	184,822	154,461	2,636	4,907	-
General Support Services	294,067	114,473	44,145	5,142	5,455	-
Risk Management	490,017	253,259	97,666	11,376	12,068	-
Equip. Replacement & Facilities	-	-	-	-	-	-
Redevelopment Admin.	-	-	-	-	-	-
Department Total	2,249,480	1,110,509	732,952	38,111	40,663	-
<u>Community Services</u>						
Director	946,480	-	-	-	-	-
Recreation	408,100	-	-	-	-	-
Lake Operations	649,540	-	-	-	-	-
Aquatics	697,290	-	-	-	-	-
Performing Arts Center	890,630	-	-	-	-	-
Old Poway Park	350,090	-	-	-	-	-
Library	62,580	-	-	-	-	-
Interpretive Services	100,930	-	-	-	-	-
Community Park	679,580	-	-	-	-	-
Department Total	4,785,220	-	-	-	-	-
<u>Development Services</u>						
Director	411,877	41,794	18,005	4,465	87,107	-
Current Planning	749,016	-	-	-	42,384	-
Building and Safety Inspection	429,910	-	-	-	-	-
Capital Projects Engineering	8,624	186,705	80,433	19,946	-	7,500
Land Development Engineering	365,080	-	-	-	-	-
Engineering Inspection	105,404	86,955	37,460	9,290	-	-
Traffic Engineering	341,926	-	-	-	-	-
Stormwater Compliance	-	-	43,258	-	497,462	-
Housing Auth./Programs	-	-	-	-	-	-
Department Total	2,411,837	315,454	179,156	33,700	626,953	7,500
<u>Public Works</u>						
Director	107,470	328,891	126,832	14,773	6,878	-
Utility Systems Oper. & Maint.	-	740,685	740,685	-	-	-
Water Supply, Treatment, Storage	-	13,946,810	-	-	-	-
Wastewater Disposal	-	-	4,450,820	-	-	-
Water Transmission and Distrib.	-	1,311,890	-	-	-	-
Wastewater Collection Maint.	-	-	854,320	-	-	-
Reclaimed Water Supply	-	368,776	92,194	-	-	-
Maintenance Operations	55,454	204,804	85,191	30,621	32,664	-
Street Maintenance	1,005,320	108,421	46,466	-	158,760	2,553,223
Stormwater & Flood Control	-	-	35,607	496,519	387,354	-
Vehicle Maintenance	-	-	-	-	-	-
Environmental Programs	30,114	111,217	46,263	16,628	17,738	-
Parks, Trails & Landscape Maint.	1,354,073	202,522	101,261	-	290,125	-
Facilities Maintenance	774,110	93,276	54,845	15,132	16,894	-
Special Districts & Contract Svcs.	-	-	-	-	-	-
Department Total	3,326,541	17,417,293	6,634,484	573,674	910,413	2,553,223
<u>Safety Services</u>						
Director	568,230	-	-	-	-	-
Fire Suppression	8,218,580	-	-	-	-	-
Fire Prevention	449,530	-	-	-	-	-
Paramedics	326,970	-	-	-	-	-
Law Enforcement	9,636,580	-	-	-	-	-
Department Total	19,199,890	-	-	-	-	-
Indirect	(438,091)	171,401	108,382	7,022	7,695	-
TOTAL EXPENDITURES	31,979,665	19,405,574	7,805,726	670,067	1,604,353	2,560,723

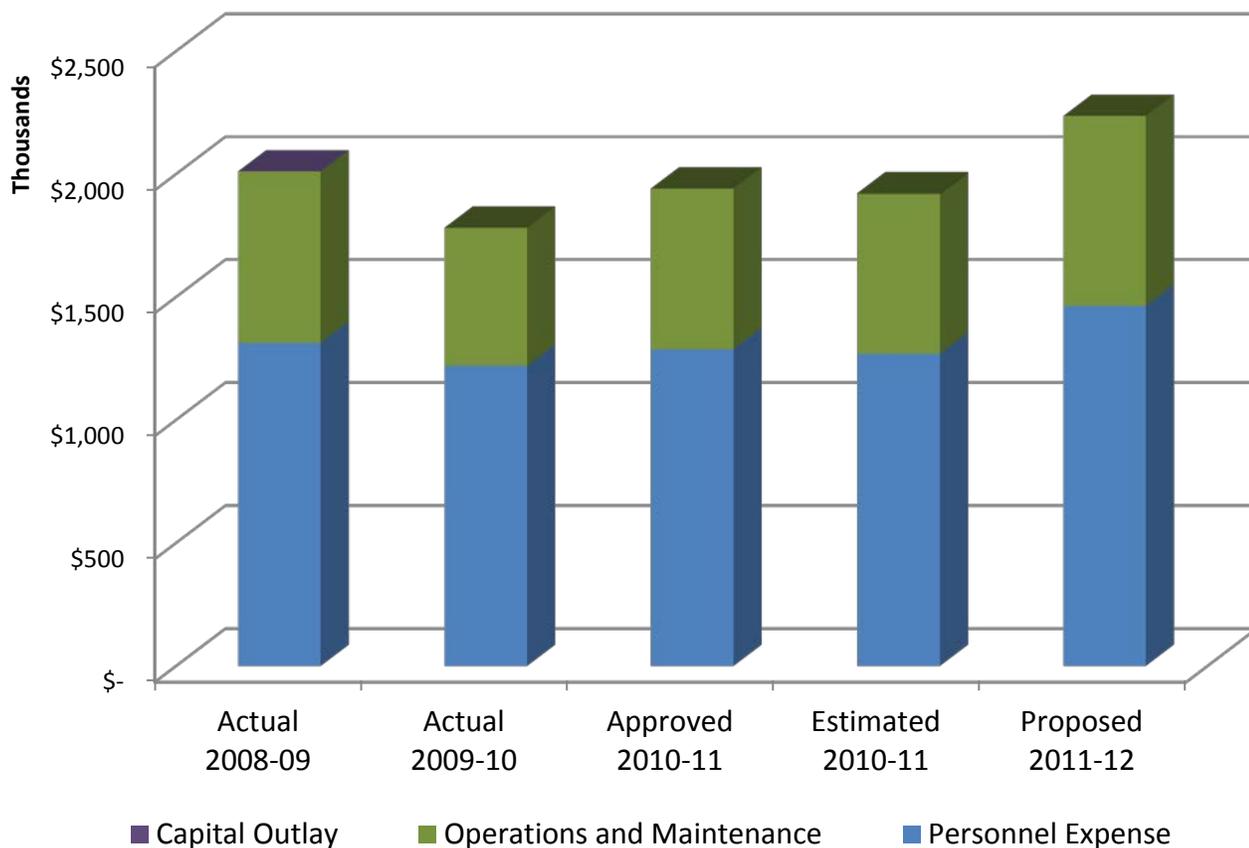
	CAPITAL REPLACEMENT	SPECIAL DISTRICTS	REDEVELOPMENT GENERAL	HOUSING	TOTAL
<u>Legislative and Administrative</u>					
City Council	3,616	7,742	86,151	37,161	300,760
City Clerk	4,970	10,641	118,410	51,076	413,380
City Attorney	3,360	7,193	80,047	34,528	279,450
City Manager	10,318	22,092	291,321	157,713	955,390
Economic Development	-	-	287,160	-	287,160
Department Total	22,262	47,667	863,088	280,477	2,236,140
<u>Administrative Services</u>					
Director	2,468	5,285	127,222	34,727	626,480
Human Resources	8,497	2,124	9,007	8,497	534,500
Customer Services	-	-	271	312	480,600
Finance	7,627	11,444	37,535	27,969	703,120
Information Technology	6,268	3,689	15,078	7,680	815,050
General Support Services	6,519	13,959	44,981	3,699	532,440
Risk Management	14,423	30,882	99,516	8,184	1,017,390
Equip. Replacement & Facilities	2,016,950	-	-	-	2,016,950
Redevelopment Admin.	-	-	279,560	-	279,560
Department Total	2,062,753	67,383	613,169	91,069	7,006,090
<u>Community Services</u>					
Director	-	-	-	-	946,480
Recreation	-	-	-	-	408,100
Lake Operations	-	-	-	-	649,540
Aquatics	-	-	-	-	697,290
Performing Arts Center	-	-	-	-	890,630
Old Poway Park	-	-	-	-	350,090
Library	-	-	-	-	62,580
Interpretive Services	-	-	-	-	100,930
Community Park	-	-	-	-	679,580
Department Total	-	-	-	-	4,785,220
<u>Development Services</u>					
Director	-	-	79,998	87,715	730,960
Current Planning	-	-	-	-	791,400
Building and Safety Inspection	-	-	-	-	429,910
Capital Projects Engineering	-	-	357,372	-	660,580
Land Development Engineering	-	-	-	-	365,080
Engineering Inspection	-	-	166,441	-	405,550
Traffic Engineering	-	46,218	17,082	1,405	406,630
Stormwater Compliance	-	-	-	-	540,720
Housing Auth./Programs	-	-	-	653,530	653,530
Department Total	-	46,218	620,892	742,650	4,984,360
<u>Public Works</u>					
Director	18,730	40,104	-	-	643,680
Utility Systems Oper. & Maint.	-	-	-	-	1,481,370
Water Supply, Treatment, Storage	-	-	-	-	13,946,810
Wastewater Disposal	-	-	-	-	4,450,820
Water Transmission and Distrib.	-	-	-	-	1,311,890
Wastewater Collection Maint.	-	-	-	-	854,320
Reclaimed Water Supply	-	-	-	-	460,970
Maintenance Operations	12,478	9,049	-	-	430,260
Street Maintenance	-	-	-	-	3,872,190
Stormwater & Flood Control	-	-	-	-	919,480
Vehicle Maintenance	1,151,730	-	-	-	1,151,730
Environmental Programs	6,776	4,914	-	-	233,650
Parks, Trails & Landscape Maint.	-	-	124,339	-	2,072,320
Facilities Maintenance	16,013	4,003	16,974	16,013	1,007,260
Special Districts & Contract Svcs.	-	2,466,030	-	-	2,466,030
Department Total	1,205,727	2,524,100	141,313	16,013	35,302,780
<u>Safety Services</u>					
Director	-	-	-	-	568,230
Fire Suppression	-	-	-	-	8,218,580
Fire Prevention	-	-	-	-	449,530
Paramedics	-	-	-	-	326,970
Law Enforcement	-	-	-	-	9,636,580
Department Total	-	-	-	-	19,199,890
Indirect	8,492	11,138	84,907	39,054	0
TOTAL EXPENDITURES	3,299,234	2,696,505	2,323,369	1,169,264	73,514,480

LEGISLATIVE AND ADMINISTRATIVE



LEGISLATIVE AND ADMINISTRATIVE DEPARTMENT

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions</i>	7.75	7.56	8.00	8.00	9.00
Personnel Expense	\$ 1,313,071	\$ 1,218,842	\$ 1,287,460	\$ 1,269,551	\$ 1,464,010
Operations and Maintenance	697,424	562,280	653,440	648,087	772,130
Capital Outlay	-	-	-	4,300	-
Total Department Budget	\$ 2,010,495	\$ 1,781,122	\$ 1,940,900	\$ 1,921,938	\$ 2,236,140



CITY COUNCIL

Legislative and Administrative Department

Division No: 0010

The City Council is comprised of five members (including the Mayor) elected at large by Poway residents to serve four year overlapping terms. The Mayor is directly elected for a four-year term. Annually, the City Council selects a Councilmember to serve as Deputy Mayor.

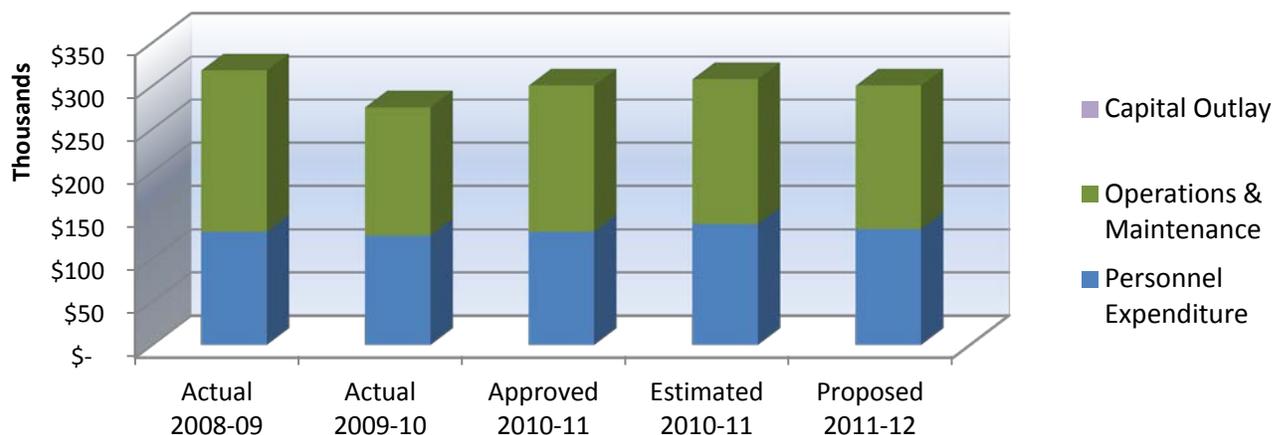
The City Council serves as the City's policy-making body, taking action on all legislative matters involving the approval and adoption of all City ordinances, resolutions, contracts, and matters requiring policy decision and leadership. In reaching policy decisions, the Council listens to public testimony and reviews proposals designed to meet community needs, while maintaining desired service levels.

The City Council appoints the City Manager, City Attorney, and City Clerk and establishes advisory committees to ensure broad-based input into City affairs. The City Council oversees the expenditure of all City funds throughout the fiscal year, initiates new programs to upgrade existing services, and determines the ability of the City to provide funding for the proposed budget as submitted by the City Manager. The City Council also serves as the Board of Directors for the Poway Redevelopment Agency.

Division Goals & Objectives

- » To provide legislative guidance and direction for the establishment and maintenance of City programs and services.
- » To provide an open forum for direct public input and an avenue for resolving community issues.

Division Operating Budget	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
◆ Personnel Expenditure	\$ 131,521	\$ 127,127	\$ 131,610	\$ 140,474	\$ 134,620
◆ Operations & Maintenance	186,851	148,309	169,190	167,690	166,140
◆ Capital Outlay	-	-	-	-	-
Division Total Operating Budget	\$ 318,372	\$ 275,436	\$ 300,800	\$ 308,164	\$ 300,760



CITY CLERK

Legislative and Administrative Department

Division No: 0011

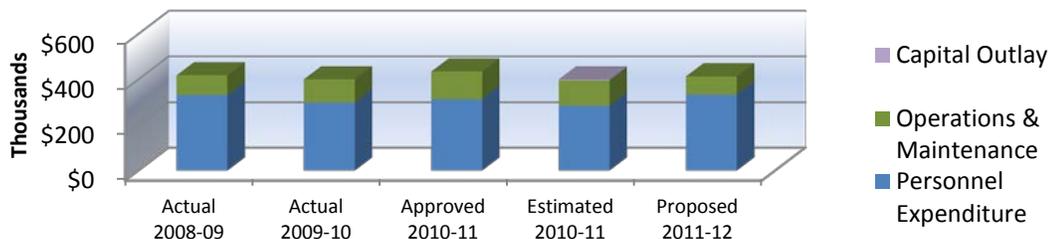
The 0011 Division of the Legislative Services Department is the City Clerk's Office. The City Clerk's Office promotes community involvement and awareness and supports City Council and staff by coordinating the legislative process, administering City elections, and managing City records with integrity, accuracy, impartiality, and professionalism. The City Clerk is appointed by the City Council and duties are outlined in the City's Municipal Code, the California Government and Elections Codes. The City Clerk serves as Secretary of the Poway Redevelopment Agency, the Planning Commission, the Housing Authority, and the Public Financing Authority.

The Office of the City Clerk oversees the preparation of the City Council agenda, records the City Council's actions in official minutes, maintains a legislative history, and safeguards official City documents. The City Clerk is the elections official for the City responsible for general and special municipal elections, including candidate filings, campaign disclosures and economic interest statements. This Office provides citywide records management of official City records and information, and ensures that the public records are archived, preserved, and accessible to the public. The City Clerk responds to public requests for information, is the Official Custodian of the City Seal, maintains the Municipal Code, certifies official records, meets legal noticing requirements, administers oaths and City Boards and Commissions recruitment/selection process.

Division Goals & Objectives

- » Agenda Workflow and Meeting Management - Research and assess: an efficient internal electronic agenda process and consolidate and automate minutes creation with agenda and screen display at Council meetings.
- » Clean your Electronic Files Day - Hold an organization-wide electronic records (files/e-mail) event to address retention and storage.
- » Update City's Records Retention Schedule with applicable laws and regulations for Council approval.
- » Records Management Liaisons - Develop a city-wide network of records management liaisons to support effective records management.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Legal Ads & Public Hearing Notices	153	288	170	150	150
Documents Recorded	167	250	200	150	150
City/Planning/RDA Resos. Processed	85/35/10	161/76/25	130/60/25	130/60/25	130/60/25
Ordinances Processed	18	31	25	25	25
Minute Pages Prepared (CC/RDA)	219	357	300	300	300
City & RDA Contracts/Agreements	99/8	148/11	55/10	100/10	100/10
Public Requests for Records	329	250	250	300	300
Fair Political Practices Commission Filing	200	221	204	200	200
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	3.0	3.0	3.0	3.0	3.0
♦ Personnel Expenditure	\$330,914	\$299,718	\$314,230	\$286,325	\$332,920
♦ Operations & Maintenance	87,546	101,056	121,060	109,228	80,460
♦ Capital Outlay	-	-	-	4,300	-
Division Total Operating Budget	\$418,459	\$400,774	\$435,290	\$399,853	\$413,380



CITY ATTORNEY

Legislative and Administrative Department

Division No: 0012

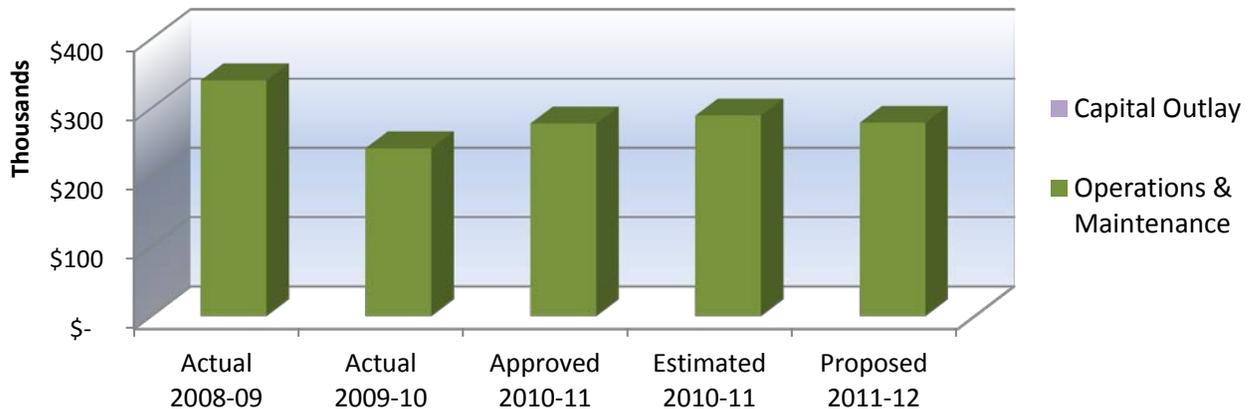
The City Attorney is appointed by the City Council to serve as legal advisor for all matters related to the operation and administration of the City. The City Attorney keeps the City Council and staff apprised of any legislative or legal developments that may affect the City.

Through a contract with the City, the City Attorney provides legal counsel, attends official meetings, and provides other specialized services. The City Attorney also drafts ordinances, prepares contracts, conducts legal negotiations, reviews legal documents, and may defend the City's position in court cases. The City Attorney also serves as legal advisor to other Council appointed boards and represents City officials and employees in matters relating to City business.

Division Goals & Objectives

- » To provide the City Council with assistance in the development of policies based on sound legal principles, which enables the City to accomplish its goals and objectives.
- » To keep the City Council and staff apprised of any legislative and legal developments that may affect the City.
- » To prepare ordinances and resolutions necessary to implement City Council policies and to keep the Municipal Code up to date.

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
◆ Operations & Maintenance	\$ 340,614	\$ 242,374	\$ 278,300	\$ 289,718	\$ 279,450
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 340,614	\$ 242,374	\$ 278,300	\$ 289,718	\$ 279,450



CITY MANAGER

Legislative and Administrative Department

Division No: 0013

The City Manager is appointed by the City Council to serve as the City's chief executive officer responsible for the overall planning, organization, and direction of municipal activities within the City. In addition, the City Manager serves as the Executive Director of the Poway Redevelopment Agency.

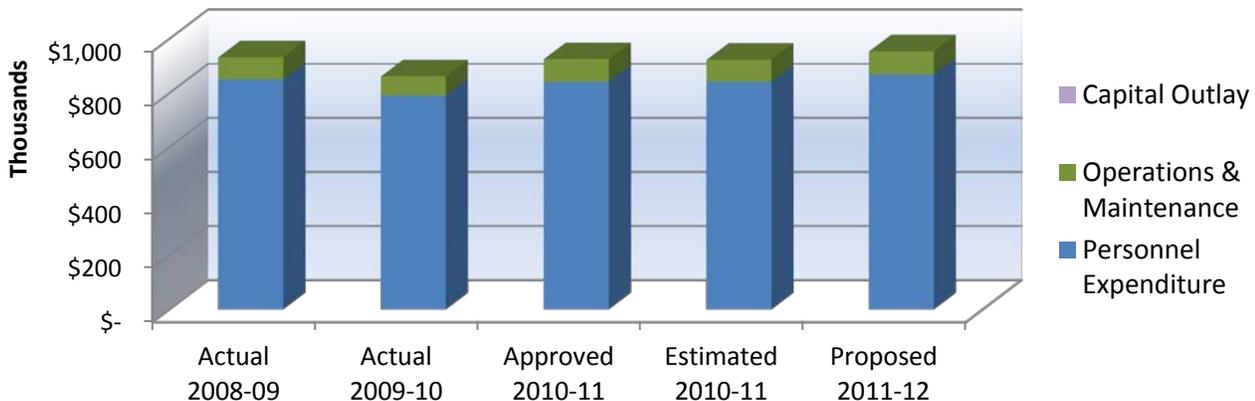
The City Manager advises the City Council on all legislative and policy matters and provides recommendations to the City Council to assist them in making the most effective and efficient policies to address the needs of the community. The City Manager is responsible for implementation and enforcement of all City ordinances, laws, and regulations. To ensure efficient and effective administration of matters within the City, the City Manager provides direction to all City department directors and employees.

The City Manager is also responsible for the preparation, submittal to the City Council, and management of the annual budgets for the City and Redevelopment Agency, as well as the City's Capital Improvement Program (CIP). In addition, the City Manager regularly advises the City Council on the financial condition and needs of the City.

Division Goals & Objectives

- » Ensure that municipal services are provided in the most efficient, effective, and responsive manner possible to meet the needs and desired service levels of the community.
- » Continue emphasis on strong financial planning by maintaining a balanced, honest budget, reducing the cost of municipal services, using precise cost allocation to City funds, and improving cost recovery for direct benefit services.
- » Strengthen the City's disaster preparedness systems and training.
- » Remain the safest and most family-friendly community in San Diego County.

Division Operating Budget	2008-09	2009-10	2010-11	2010-11	2011-12
	Actual	Actual	Approved	Estimated	Proposed
<i>Authorized Positions (FTE)</i>	4.75	4.56	5.00	5.00	5.00
◆ Personnel Expenditure	\$ 850,637	\$ 791,997	\$ 841,620	\$ 842,752	\$ 869,360
◆ Operations & Maintenance	82,413	70,541	84,890	81,451	86,030
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ 933,050	\$ 862,538	\$ 926,510	\$ 924,203	\$ 955,390



ECONOMIC DEVELOPMENT

Legislative and Administrative Department

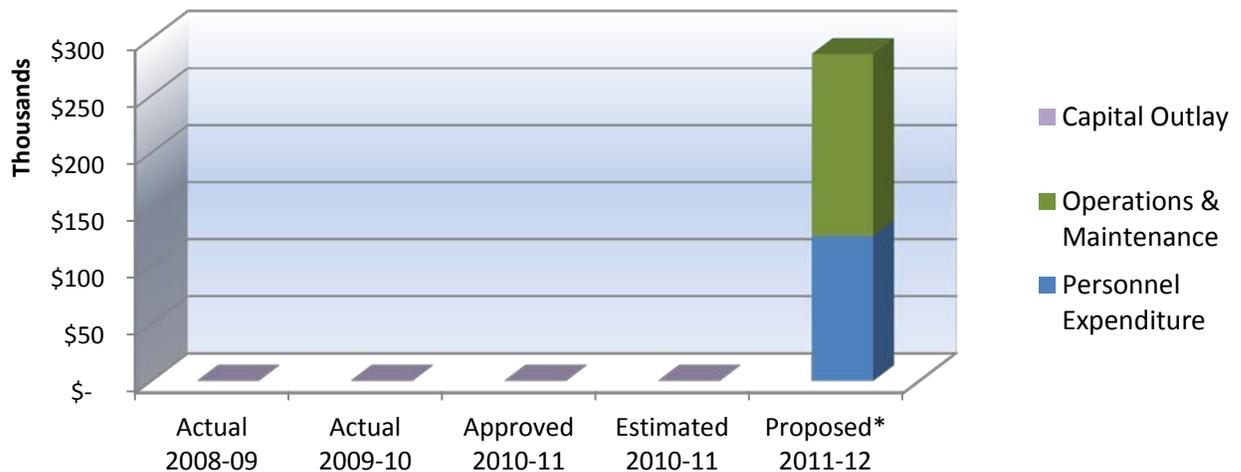
Division No: 0014

The Economic Development Division fosters a strong and diverse economic base, which supports jobs and tax revenues. The City partners with local business groups, private sector businesses and regional stakeholders to identify appropriate business and development opportunities to enhance long-term economic vitality. Revitalizing Poway's commercial corridors and promoting the Poway Business Park ensures diverse employment opportunities for Poway's local workforce and a strong economic base to sustain a high quality of life for Poway residents.

Division Goals & Objectives

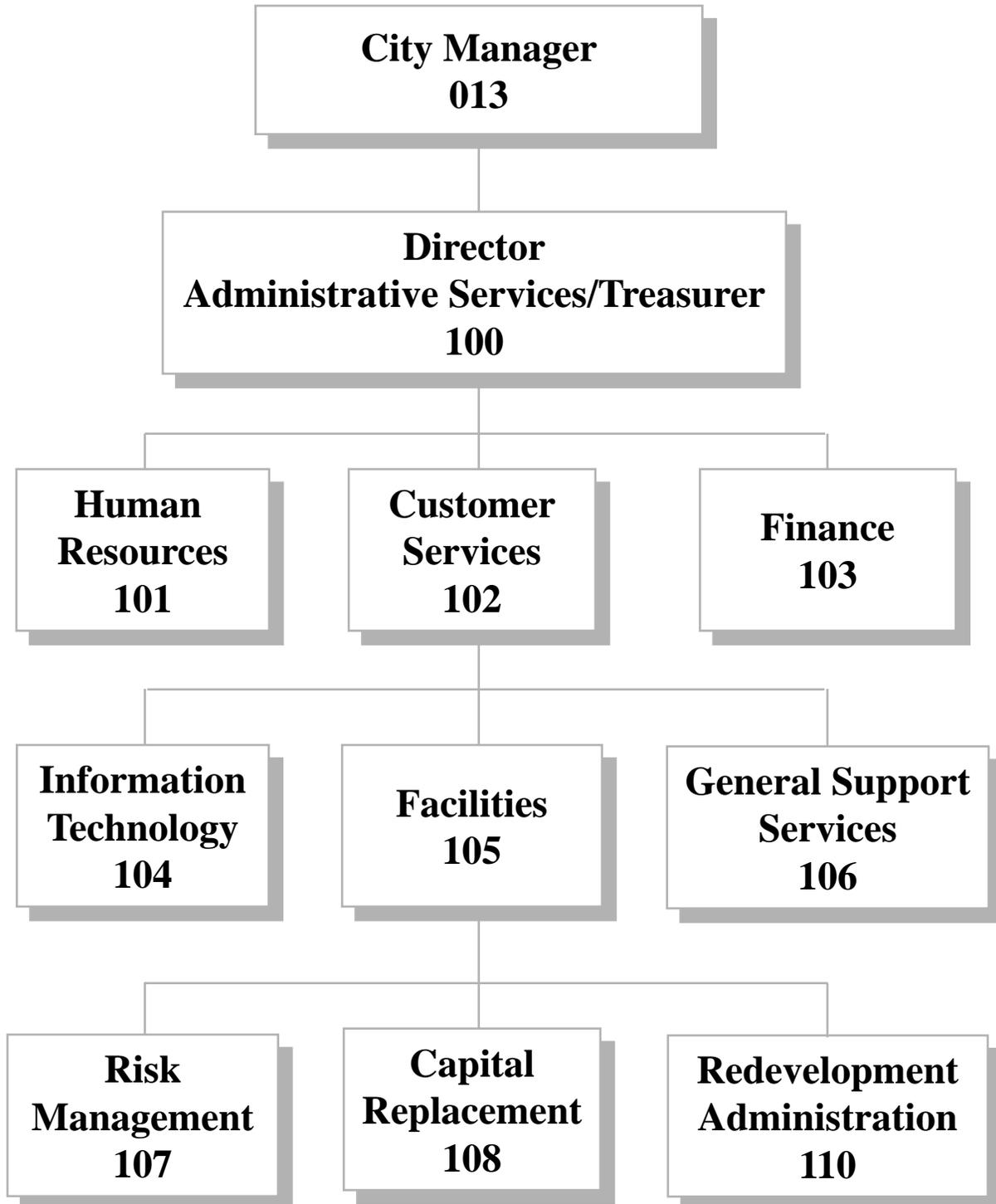
- » Develop the Agency-owned site adjacent to the Hampton Inn as a full service restaurant.
- » Facilitate the economic betterment of Poway commercial corridors and the automotive sector, by redeveloping vacant auto dealership properties, coordinating with the real estate community regarding retail recruitment opportunities and business visitations to large retailers and other employers.
- » Enhance the Business Retention and Expansion program for the Poway Business Park, including annual tenant meeting in conjunction with the Poway Business Park Association, business visitation program focused on major local employers and sales tax generators and coordination with industrial real estate community regarding recruitment and retention.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed*
Number of business retention visits	N/A	38	40	28	50
Division Operating Budget					
<i>Authorized Positions (FTE)</i>					1.00
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 127,110
◆ Operations & Maintenance	-	-	-	-	160,050
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 287,160



* Economic Development Division Transferred from Redevelopment Agency in March 2011

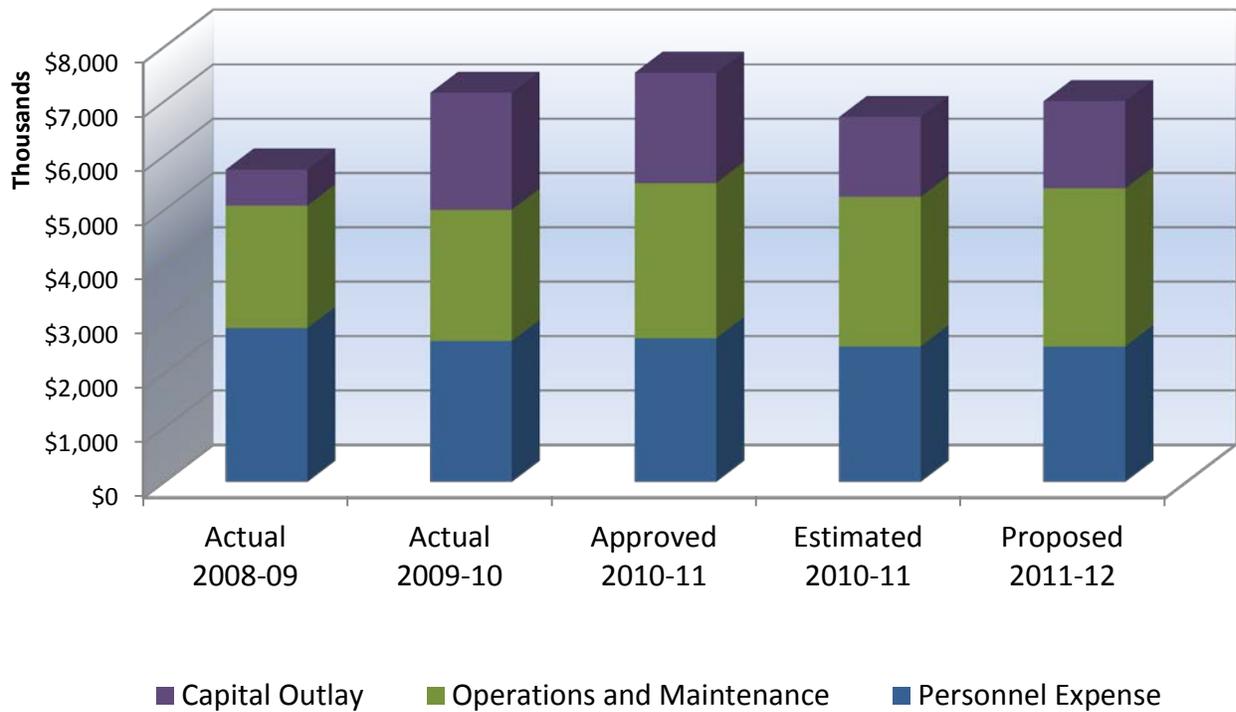
ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

Department Code: 0100

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions</i>	27.30	32.16	26.00	26.00	22.96
Personnel Expense	\$2,831,189	\$2,590,837	\$2,645,240	\$2,493,179	\$2,492,480
Operations and Maintenance	2,252,415	2,415,464	2,851,110	2,750,060	2,908,160
Capital Outlay	662,277	2,153,481	2,032,100	1,471,235	1,605,450
Total Department Budget	\$5,745,881	\$7,159,782	\$7,528,450	\$6,714,475	\$7,006,090



DIRECTOR OF ADMINISTRATIVE SERVICES

Administrative Services Department

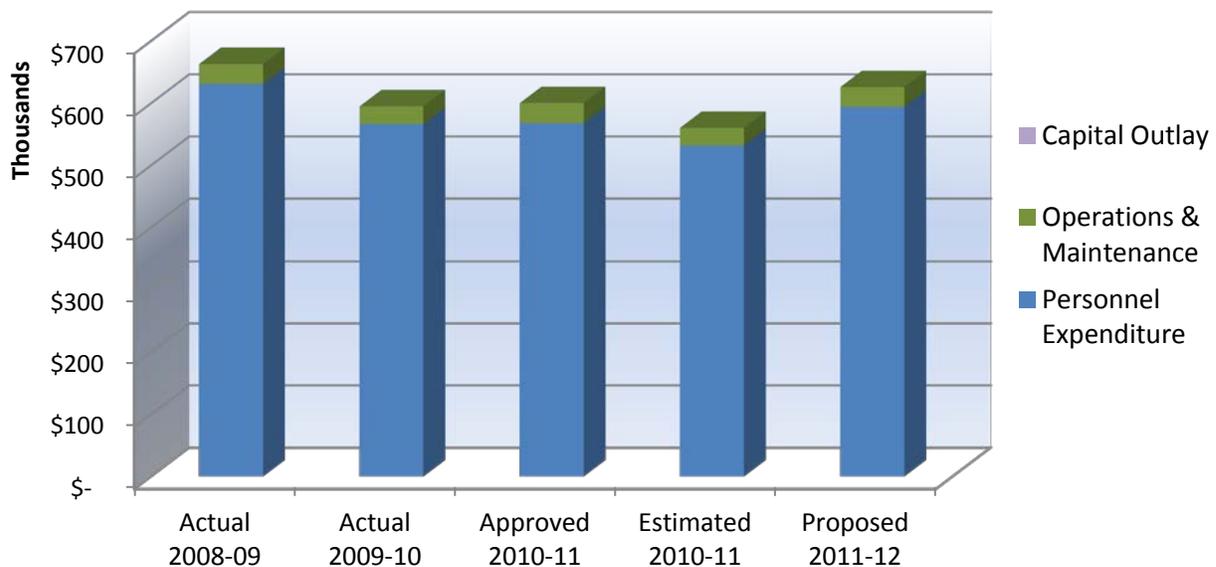
Division No: 0100

The Office of the Director is responsible for the internal service operations of the City and the Redevelopment Agency. The Administrative Services Director oversees the City's Human Resources, Customer Services, Finance, Information Technology, General Support Services, Risk Management, and Capital Replacement activities. Costs directly associated with the management of the Administrative Services Department and these activities are included in this Division.

Division Goals & Objectives

- » Initiate injury prevention campaign with objective to reduce workers' compensation incident and days away from work rates
- » Procure, configure and replace desktop PC's citywide as part of 4-year asset management program; Upgrade operating system and Microsoft Office Suite to current versions
- » Prepare Proposition 218 Notice of Public Hearing for Proposed Water Fees

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions (FTE)</i>	4.29	3.97	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 631,602	\$ 566,576	\$ 568,230	\$ 532,372	\$ 594,450
◆ Operations & Maintenance	32,030	28,592	32,370	28,388	32,030
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ 663,632	\$ 595,168	\$ 600,600	\$ 560,760	\$ 626,480



HUMAN RESOURCES

Administrative Services Department

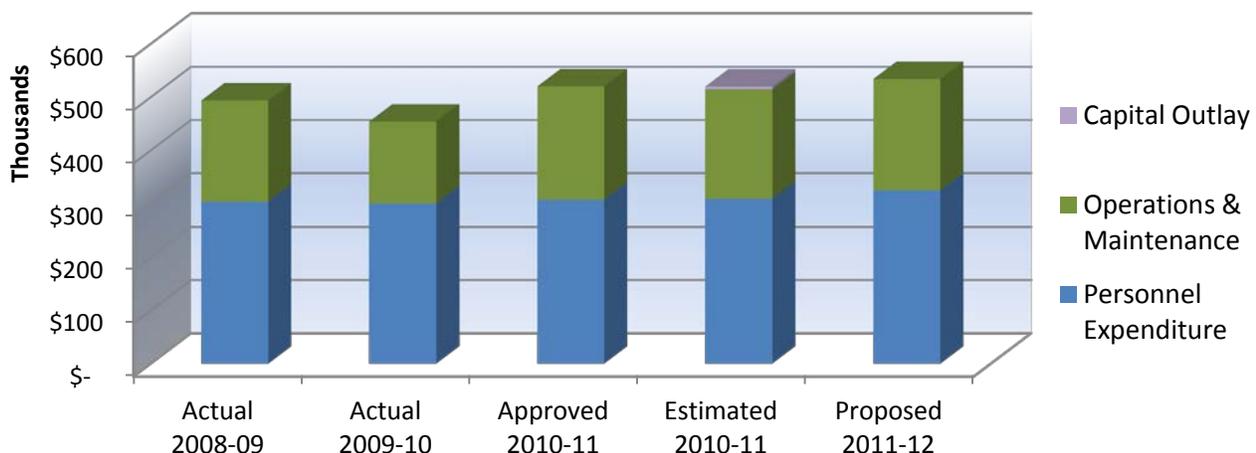
Division No: 0101

The Human Resources Division is responsible for providing comprehensive, centralized personnel services to employees and departments. The division implements and administers personnel policies and practices, classification system, compensation, benefits, training, workers' compensation, recruitment and labor relations. The division is also responsible for maintaining all personnel records and the employee service awards program.

Division Goals & Objectives

- » Negotiate labor agreements with recognized bargaining units.
- » Meet and confer with recognized bargaining units regarding updated Personnel Rules.
- » Initiate injury prevention campaign with objective to reduce workers' compensation incident and days away from work rates.
- » Implement ten Human Resources policies and procedures.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Training/Info Sessions offered	2	32	40	36	40
Full & Part-Time Recruitments	55	30	N/A	20	15
Personnel Transactions	670	559	N/A	468	500
Employment Applications	2,200	2,765	N/A	1,600	2,000
Workers' Comp Claims Processed	38	36	35	35	35
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 304,322	\$ 300,833	\$ 308,160	\$ 309,883	\$ 325,330
◆ Operations & Maintenance	189,682	153,498	212,300	204,824	209,170
◆ Capital Outlay	-	-	-	5,476	-
Division Total	\$ 494,004	\$ 454,331	\$ 520,460	\$ 520,184	\$ 534,500



CUSTOMER SERVICES

Administrative Services Department

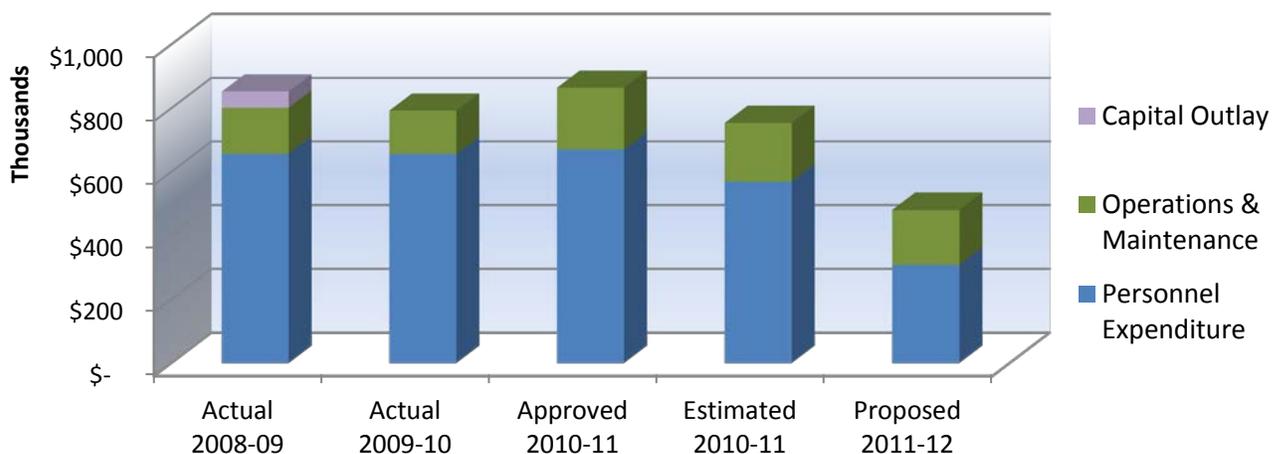
Division No: 0102

The Customer Services Division is responsible for all aspects of water and sewer billing including: receiving and processing applications for water and sewer service, responding to customer inquiries and complaints, and water turn-on and turn-offs. The Division also manages the City's cash handling functions, as well as performs the accounts receivable function, which includes collecting, recording and depositing revenues. Customer Services also processes and issues regulatory licenses and business certificates.

Division Goals & Objectives

- » Prepare Proposition 218 Notice and hold Public Hearing for proposed Water and Sewer Fees.
- » Evaluate current system for processing business certificates and regulatory licenses, and re-evaluate associated costs.
- » Evaluate new water/sewer billing system.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Meters read for billing	84,153	84,080	84,000	84,000	84,000
Past due notices	7,109	6,394	8,050	6,200	6,500
Delinquent accounts (doors tagged)	2,822	2,728	2,600	2,600	2,600
Delinquent turn-offs	311	255	265	265	265
Miscellaneous service orders	3,250	4,172	5,000	3,300	3,500
New/Closing account service orders	2,710	2,655	1,350	2,700	2,700
New business registrations/renewals	991	859	1,058	1,055	1,110
Regulatory Licenses issued/renewals	128	56	120	54	50
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.78	8.27	8.00	8.00	4.00
◆ Personnel Expenditure	\$ 656,977	\$ 655,905	\$ 669,740	\$ 569,045	\$ 307,850
◆ Operations & Maintenance	144,740	136,816	195,070	184,711	172,750
◆ Capital Outlay	50,784	-	-	-	-
Division Total	\$ 852,500	\$ 792,721	\$ 864,810	\$ 753,756	\$ 480,600



FINANCE

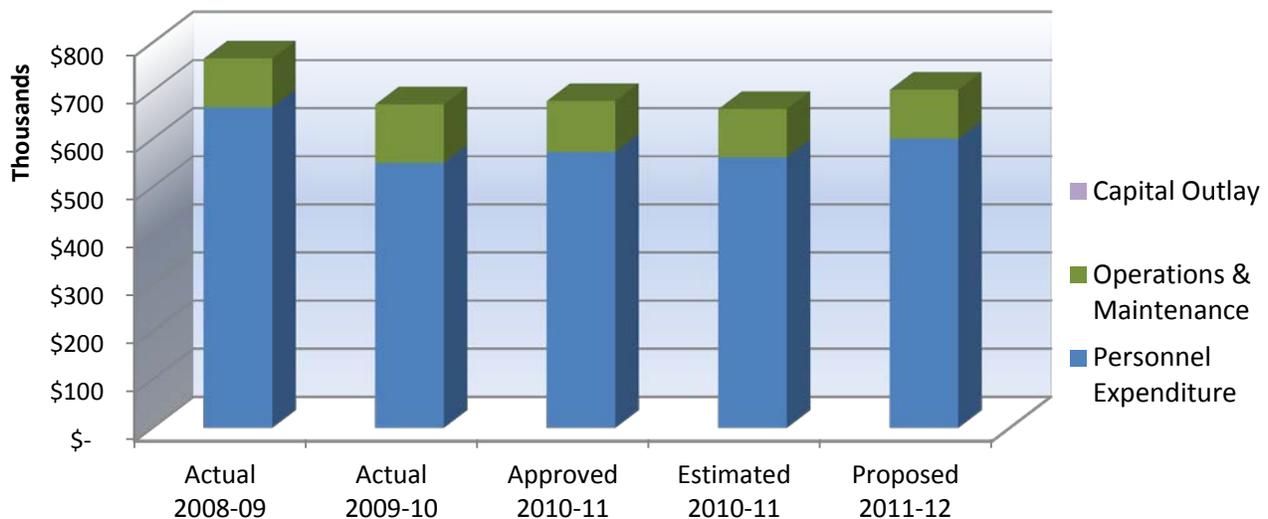
Administrative Services Department Division No: 0103

The Finance Division is responsible for managing the fiscal operations of the City. This division's main areas of responsibility include financial accounting, budgeting, internal controls, investments, payroll, accounts payable and debt administration. The division manages the annual independent audit as well as ensures that various state and federal reporting requirements are met on a timely basis.

Division Goals & Objectives

- » Improve accounts payable processes, including use of electronic payments, assisted data entry through invoice imaging.
- » Configure the Financial system to take advantage of its reporting capabilities, and streamline production of schedules used for the Comprehensive Annual Financial Report.
- » Implement conversion to the updated Cal PERS reporting system.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Investment Portfolio (average in 000's)	\$124.1	\$127.6	\$116.8	\$125.0	\$124.6
Investment Earnings (in 000's)	\$5.5	\$4.5	\$3.3	\$2.7	\$2.7
Purchase Orders Processed	670	521	600	500	500
Vendor Warrants Processed	10,230	8,927	9,750	8,750	8,750
Payroll Warrants Processed	8,532	8,338	8,350	8,000	8,000
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.75	6.19	6.00	6.00	6.00
◆ Personnel Expenditure	\$ 666,321	\$ 551,068	\$ 573,490	\$ 562,130	\$ 600,720
◆ Operations & Maintenance	101,915	121,608	106,390	100,843	102,400
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ 768,236	\$ 672,676	\$ 679,880	\$ 662,973	\$ 703,120



INFORMATION TECHNOLOGY

Administrative Services Department

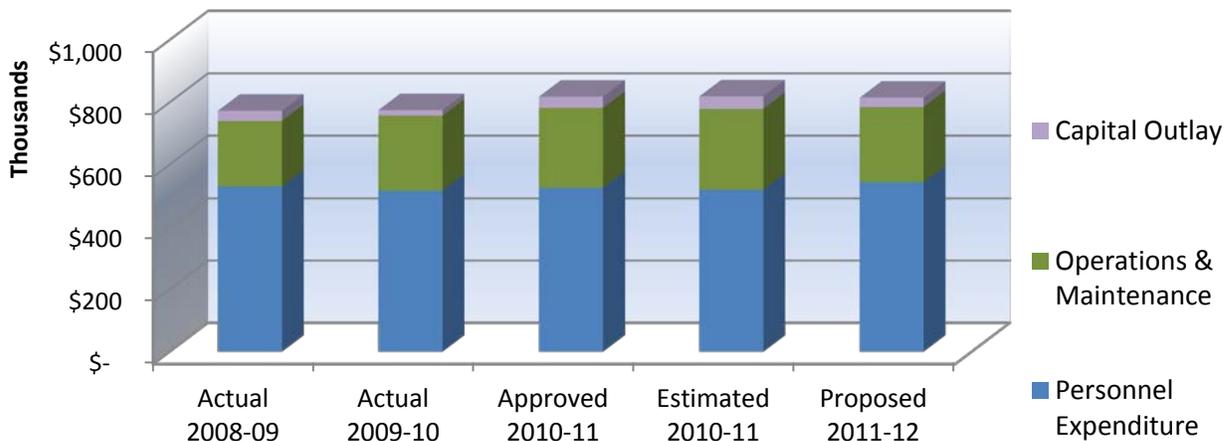
Division No: 0104

The Information Technology Division is responsible for the overall management of the City’s information and telecommunications systems. Functions directly performed by the division include the purchase, installation, administration and maintenance of City servers, network infrastructure, personal computers, printers, and telephone system and coordination of the Internet/Intranet and citywide Geographic Information System (GIS) database. The division serves as a help desk for staff providing hardware and software support. The division also provides citywide technology training. The division uses contractual services for specialized technical support and new software development.

Division Goals & Objectives

- » Procure, configure and replace desktop PC's citywide as part of 4-year asset management program. Upgrade operating system and Microsoft Office Suite to current versions.
- » Improve/maintain the reliability of the City’s computer systems and network with a goal of virtually continuous (98%) up-time.
- » Continue development of citywide GIS accessible by all users and provide staff the ability to create and update their data.
- » Update server and network environment with new technology to improve stability, performance and Business Continuity/Disaster Recovery.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
PCs and Servers in Service	323	343	325	360	355
Phones in Service	424	424	424	425	425
Help Desk total service calls	1,203	950	900	900	900
Computer replacements/installations	210	30	20	20	20
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	4.73	4.73	5.00	4.96	4.96
◆ Personnel Expenditure	\$ 529,279	\$ 516,455	\$ 525,620	\$ 519,750	\$ 542,890
◇ Operations & Maintenance	211,171	240,818	256,410	259,698	242,560
◇ Capital Outlay	32,827	17,977	36,400	40,274	29,600
Division Total	\$ 773,276	\$ 775,250	\$ 818,430	\$ 819,722	\$ 815,050



CAPITAL REPLACEMENT & FACILITIES RENOVATION

Administrative Services Department

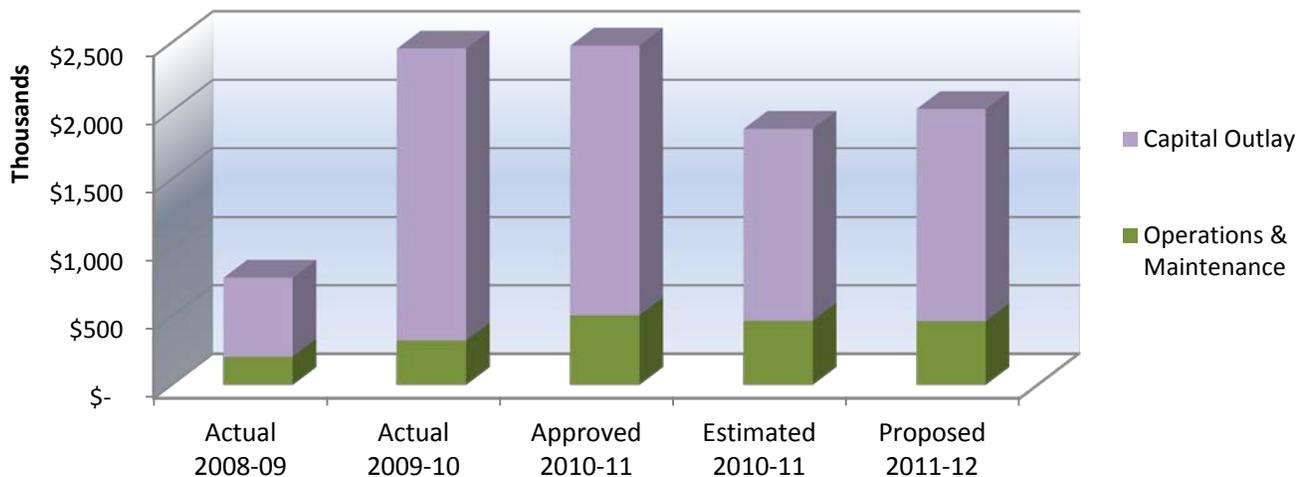
Division No: 0105 & 0108

The Capital Replacement (0108) and Facilities Renovation (0105) Divisions are cost centers that contain funding for the improvement and renovation of facilities and the replacement of equipment and vehicles. These activities are funded through annual allocations and rental rates charged to Divisions for assigned equipment and vehicles. This allows the City to maintain a regular improvement/replacement cycle for these assets.

Division Goals & Objectives

- » Ensure the City has sufficient capital funds available for the regularly scheduled replacement of vehicles and equipment and for major improvements and restoration of City facilities.
- » Establish equipment rental rates at a level that provides an adequate fund balance with minimal impact on operating departments.
- » Maintain current vehicle and equipment replacement schedules and prioritize facility improvements and restorations.

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
◇ Operations & Maintenance	\$ 206,867	\$ 324,654	\$ 510,300	\$ 469,956	\$ 466,100
◇ Capital Outlay	577,035	2,134,328	1,970,700	1,401,012	1,550,850
Division Total	\$ 783,902	\$ 2,458,982	\$ 2,481,000	\$ 1,870,968	\$ 2,016,950



GENERAL SUPPORT SERVICES

Administrative Services Department

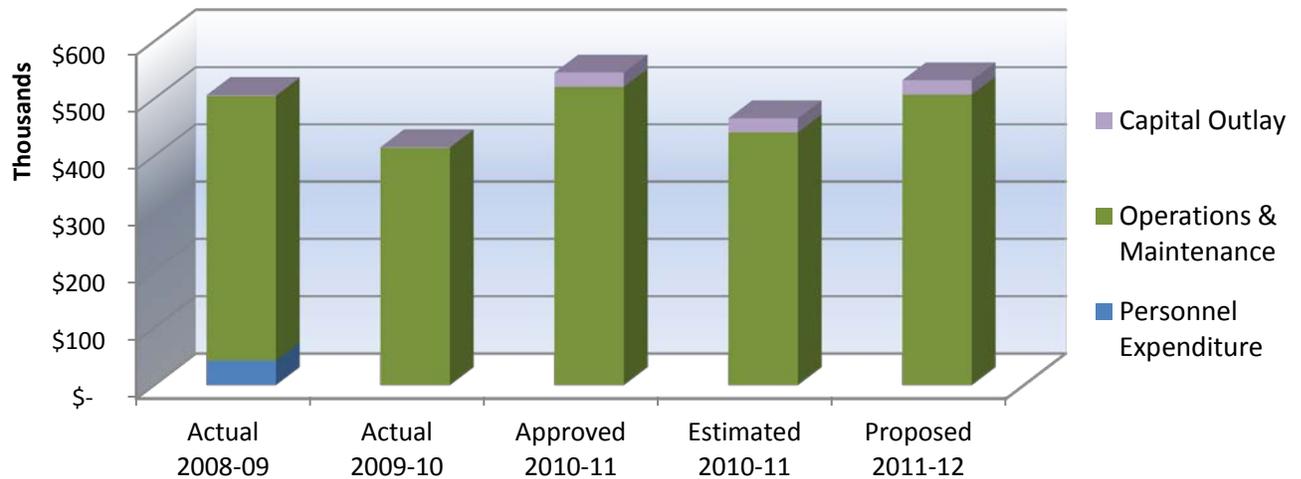
Division No: 0106

The General Support Services Division houses projects and funding for activities that do not fit clearly into any other particular Department/Division or are spread amongst several departments. Funding for City Hall utilities, alarms and maintenance, office machine and communications system operating costs, intergovernmental fees and agreements, and general supply purchases is included in this Division.

Division Goals & Objectives

- » Replace the City's fleet of copiers and printers.
- » Enhance and integrate the financial and inventory components of the City's fixed asset management system.

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions (FTE)</i>	0.75	-	-	-	-
◆ Personnel Expenditure	\$ 42,689	\$ -	\$ -	\$ -	\$ -
◇ Operations & Maintenance	461,988	414,662	520,880	441,253	507,440
◇ Capital Outlay	1,632	571	25,000	24,473	25,000
Division Total	\$ 506,309	\$ 415,233	\$ 545,880	\$ 465,725	\$ 532,440



RISK MANAGEMENT

Administrative Services Department

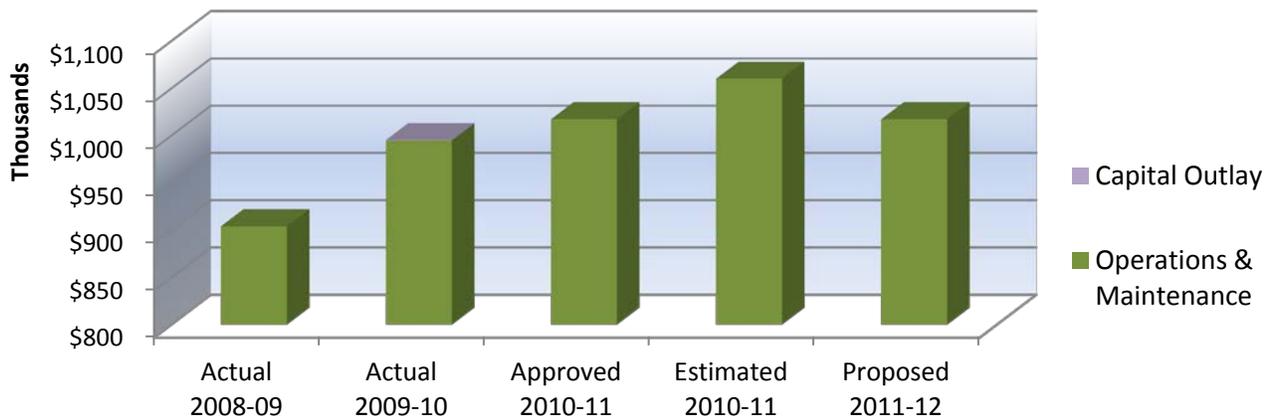
Division No: 0107

The Risk Management Division is responsible for managing the City's various insurance policies, administering the City's safety programs and processing tort liability claims. The Risk Management Division aims to minimize liability exposure and loss to the City through education, risk transference, risk avoidance, contract management, and by managing City contractors' insurance liability coverage. This Division also funds membership in a pooled Joint Powers Insurance Authority (JPIA), manages insurance policies, coordinates a Citywide safety program, and oversees liability claim contingencies and training opportunities on risk management topics.

Division Goals & Objectives

- » Implement a comprehensive contract administration program and update purchasing policies.
- » Implement the California Joint Powers Insurance Authority's recommended actions to reduce potential risk exposure to the City.
- » Manage contractors' insurance liability coverages.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Tort Liability Claims Processed	26	39	NA	30	NA
Division Operating Budget 					
◆ Operations & Maintenance	\$ 904,022	\$ 994,816	\$ 1,017,390	\$ 1,060,387	\$ 1,017,390
◆ Capital Outlay	-	605	-	-	-
Division Total	\$ 904,022	\$ 995,421	\$ 1,017,390	\$ 1,060,387	\$ 1,017,390



CITY REDEVELOPMENT ADMINISTRATION

Administrative Services Department

Division No: 0110

The Redevelopment Division is responsible for the revitalization of commercial and residential property located within the Redevelopment Project Area.

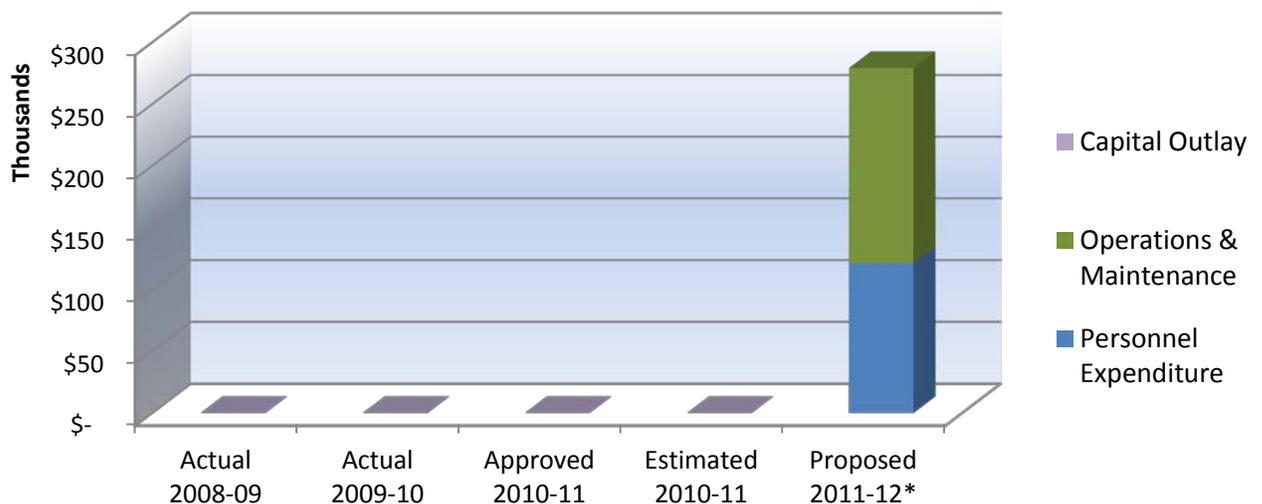
The Division prepares redevelopment agreements and acquires, manages, and disposes of property acquired for Redevelopment purposes in accordance with State and Federal law. Assets acquired are managed by the Redevelopment Administration Division.

In addition, the Division administers state and federal Environmental Protection Agency grants to assess and clean up environmentally contaminated properties along Poway Road.

Division Goals & Objectives

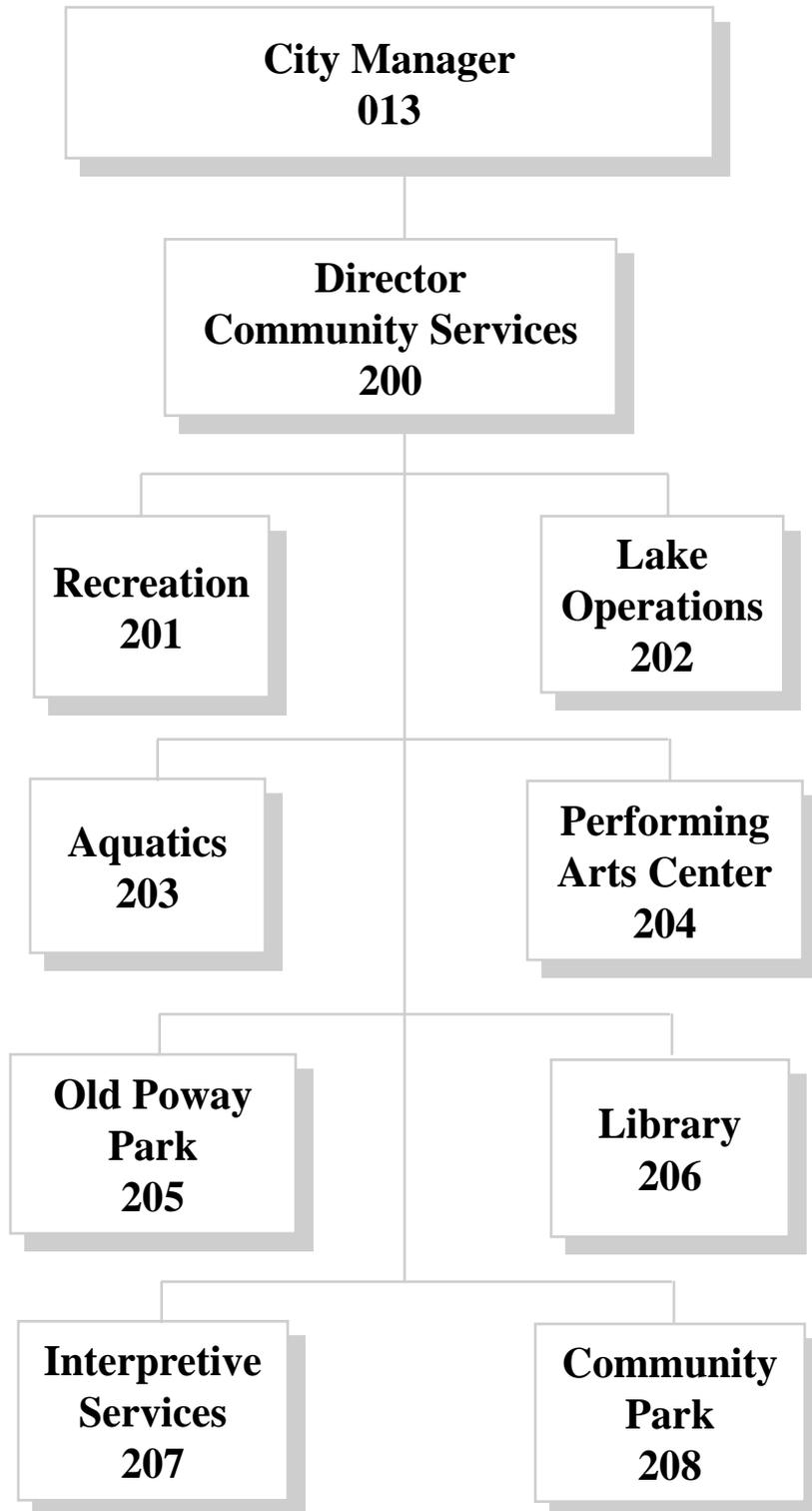
- » Continued monitoring and maintenance of all properties acquired for Redevelopment purposes, including property leases and associated insurance requirements.
- » Continued facilitation and monitoring of environmental remediation for A+ Auto Care and Twin Peaks properties, including coordination of approvals from San Diego County Department of Environmental Health.

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12* Proposed
<i>Authorized Positions (FTE)</i>	-	-	-	-	<i>1.00</i>
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 121,240
◆ Operations & Maintenance	-	-	-	-	158,320
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 279,560



* Redevelopment Admin. Division Transferred from Redevelopment Agency in March 2011

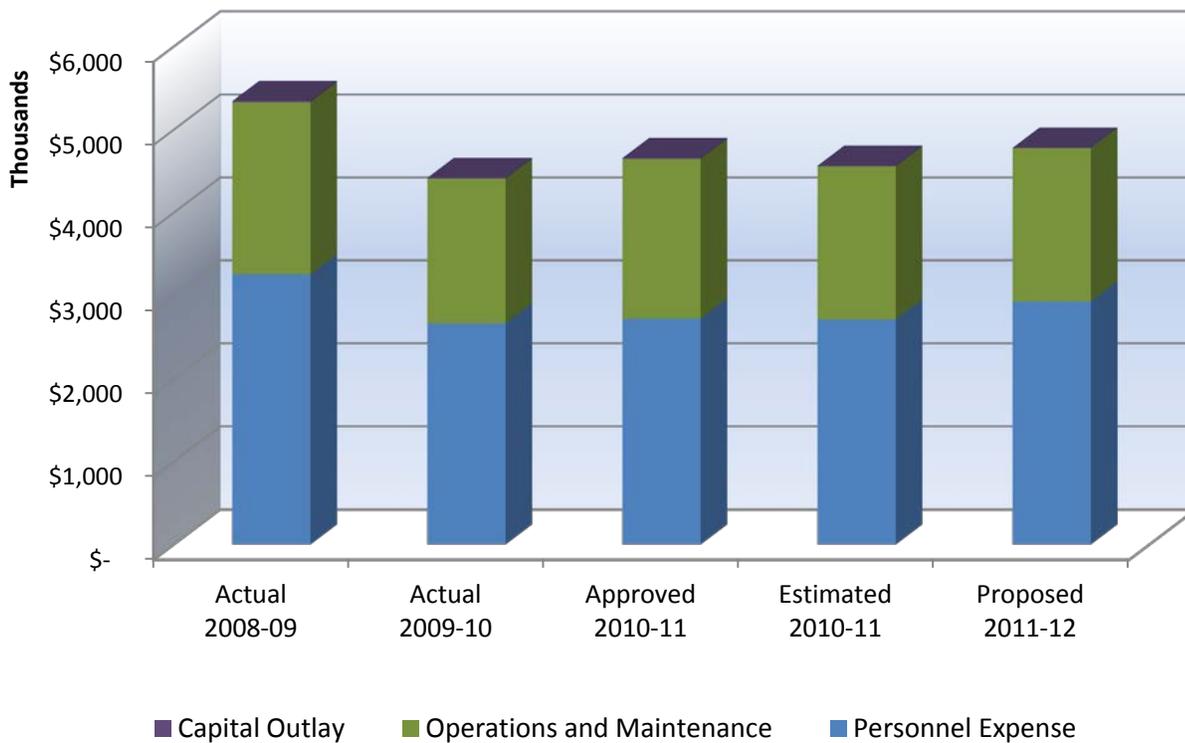
COMMUNITY SERVICES



COMMUNITY SERVICES

Department Code: 0200

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions</i>	50.60	44.45	46.34	46.34	46.25
Personnel Expense	\$ 3,255,944	\$ 2,664,281	\$ 2,724,200	\$ 2,713,476	\$ 2,930,810
Operations and Maintenance	2,077,769	1,746,136	1,926,100	1,845,254	1,849,710
Capital Outlay	13,913	12,000	10,650	10,140	4,700
Total Department Budget	\$ 5,347,626	\$ 4,422,418	\$ 4,660,950	\$ 4,568,869	\$ 4,785,220



DIRECTOR OF COMMUNITY SERVICES

Community Services Department

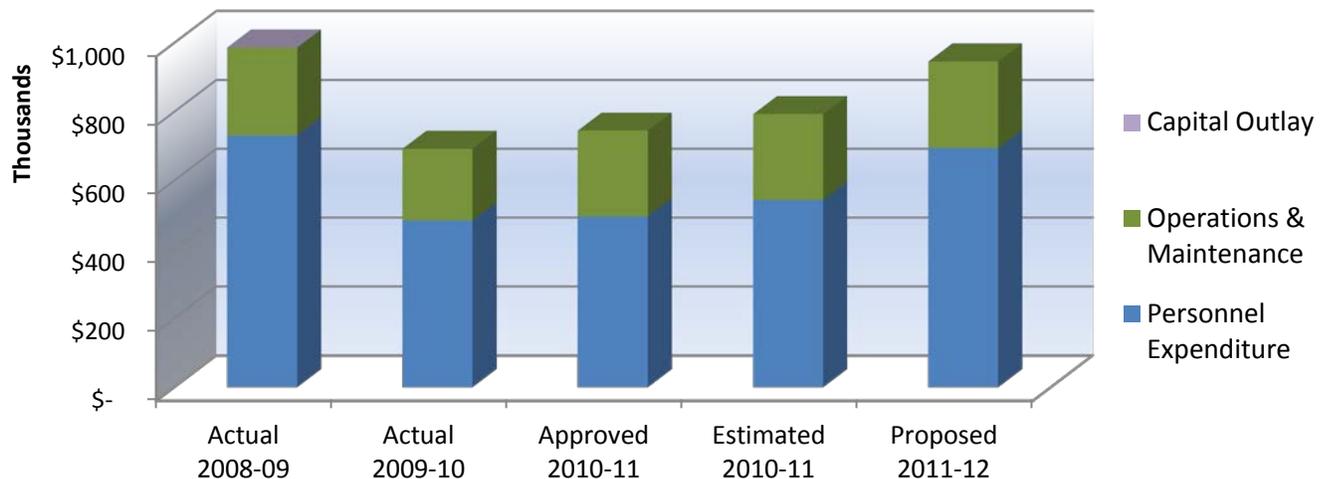
Division No: 0200

The quality of recreational opportunities, cultural programming and environmental stewardship reflects a vibrant and strong community. The Office of the Director is responsible for the eight divisions that work to fulfill those needs: Recreation, Aquatics, Lake Operations, the Poway Center for the Performing Arts, Old Poway Park, the Poway Community Library, Interpretive Services, and Community Park. Staff members within the Director's Division also oversee the City's animal control operating agreement and the youth recreation scholarship program. This division also provides administrative coordination with the Metropolitan Transit System and private foundations.

Division Goals & Objectives

- » Continue to participate in the Community Park Master Planning process, and assist park users such as the Poway Valley Senior Citizen's Corporation and others who use the existing Community Center.
- » Ensure continued emergency care and shelter operation readiness through refresher trainings for City staff and faith based partner volunteers, orientations for new volunteers, and regular quality control inspections of shelter supply inventories.
- » Continue to promote community volunteerism.
- » Transition the Summer 2012 Lake Poway Day Camp to a private operator.

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions (FTE)</i>	4.98	3.90	4.00	4.00	5.00
◆ Personnel Expenditure	\$ 731,708	\$ 483,879	\$ 496,180	\$ 543,278	\$ 694,770
◇ Operations & Maintenance	254,873	208,311	249,260	250,143	251,710
◇ Capital Outlay	484	-	-	-	-
Division Total	\$ 987,064	\$ 692,190	\$ 745,440	\$ 793,421	\$ 946,480



RECREATION

Community Services Department

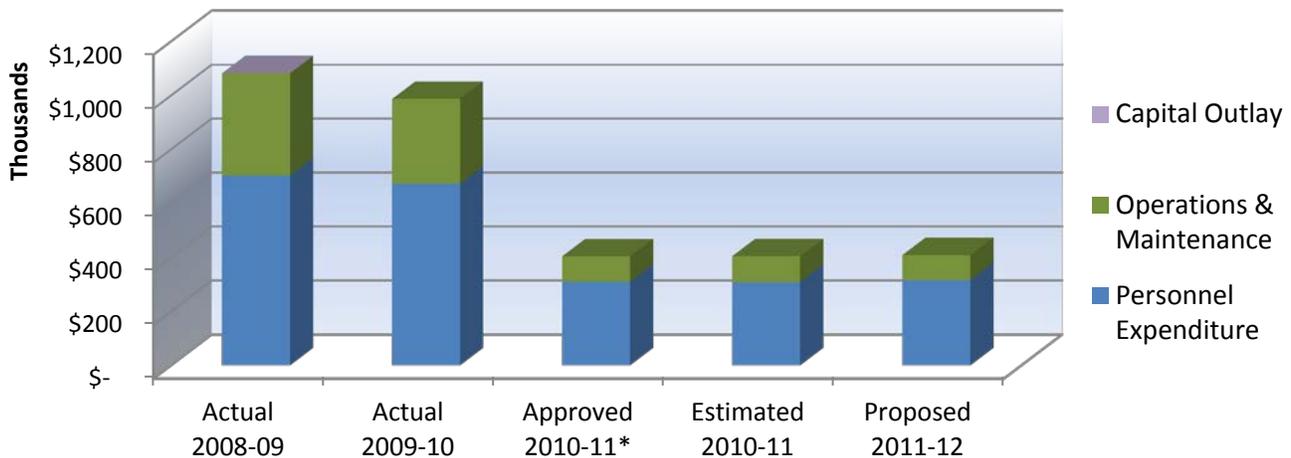
Division No: 0201

The Recreation Division provides administrative support to all Community Services divisions and hosts recreation opportunities at Meadowbrook and Twin Peaks Gymnasiums. To adequately provide facilities and fields for both youth and adult sports, Recreation coordinates with the Poway Unified School District and the Poway Sports Association. The Recreation Division administers facility and field rentals, the recreation section of the Poway Today, recreation program registration, and the Poway Leisure Assistance for Youth (P.L.A.Y.) scholarship program.

Division Goals & Objectives

- » Host the July 4th Fireworks celebration at Poway High School.
- » Review administrative processes for opportunities to utilize technology and simplify the facility rental and class registration client experience.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11* Approved	2010-11 Estimated	2011-12 Proposed
Total Sports Field Participants	103,100	109,070	112,000	105,571	105,600
Total Sports Field Hours Used	12,208	15,248	15,000	13,000	13,300
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	13.97	12.63	4.92	4.92	4.92
◆ Personnel Expenditure	\$ 703,266	\$ 672,989	\$ 309,320	\$ 307,674	\$ 315,650
◆ Operations & Maintenance	379,601	314,573	94,310	96,227	92,450
◆ Capital Outlay	208	-	-	-	-
Division Total	\$ 1,083,075	\$ 987,561	\$ 403,630	\$ 403,901	\$ 408,100



*Recreation programming at Community Park moved to division 0208 - Community Park. Existing staff and program expenditures are now distributed between the two divisions.

LAKE POWAY RECREATION AREA

Community Services Department

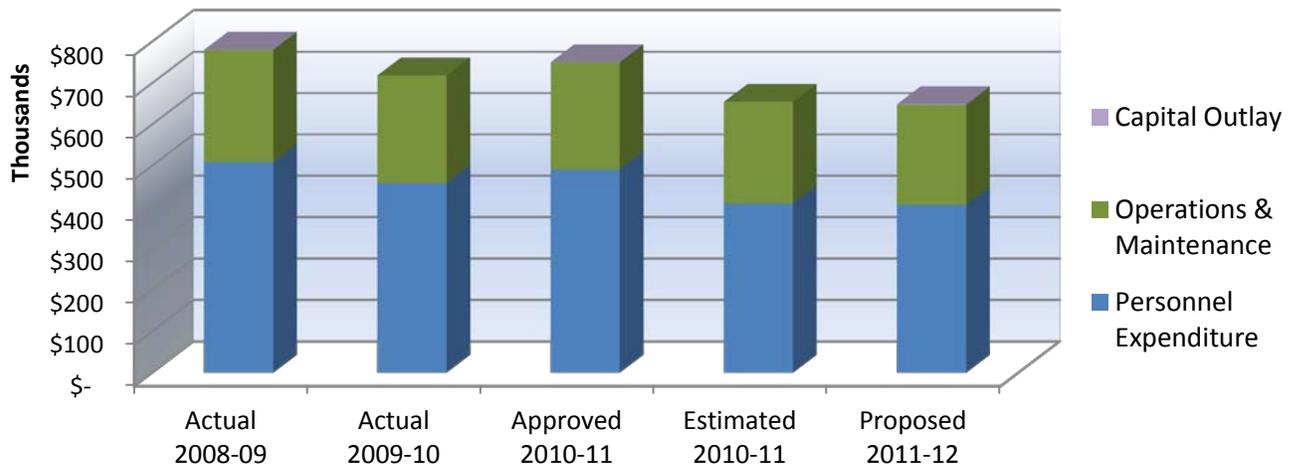
Division No: 0202

The Lake Poway Recreation Area provides year-round boating, fishing, and outdoor recreational opportunities which promote healthier lifestyles. Staff provides oversight for lease of the concession, which sells fishing and boating permits, and grill and tackle items. Staff coordinates with other Departments to ensure a safe and secure water resource and trails system and provides support to nonprofits, groups, and private rentals for fundraising activities, celebrations, and community gatherings.

Division Goals & Objectives

- » Host special events and community programs such as the Youth Fishing Derby, Trout Season, and the Summer Concert in the Park Series.
- » Collaborate with the Interpretive Services Division to host three family campouts. Increase the maximum number of families from 50 to 85 by implementing efficiency measures and increasing volunteer assistance.
- » Identify and implement rental reservation procedure improvements. Increase the number of affordable rental areas and options and maintain access to first-come, first serve picnic and community gathering areas.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Fishing Permits	18,960	20,337	21,740	20,000	20,000
Boat Rentals	7,396	8,319	8,300	8,000	8,000
Facility Rental Reservations	540	608	600	573	570
Parking Permits	12,582	13,542	12,870	14,000	14,000
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	8.77	8.04	8.54	8.54	7.54
◆ Personnel Expenditure	\$ 508,710	\$ 458,471	\$ 490,820	\$ 408,975	\$ 405,720
◆ Operations & Maintenance	272,357	260,584	259,750	245,948	241,820
◆ Capital Outlay	139	-	350	-	2,000
Division Total	\$ 781,206	\$ 719,055	\$ 750,920	\$ 654,923	\$ 649,540



AQUATICS

Community Services Department

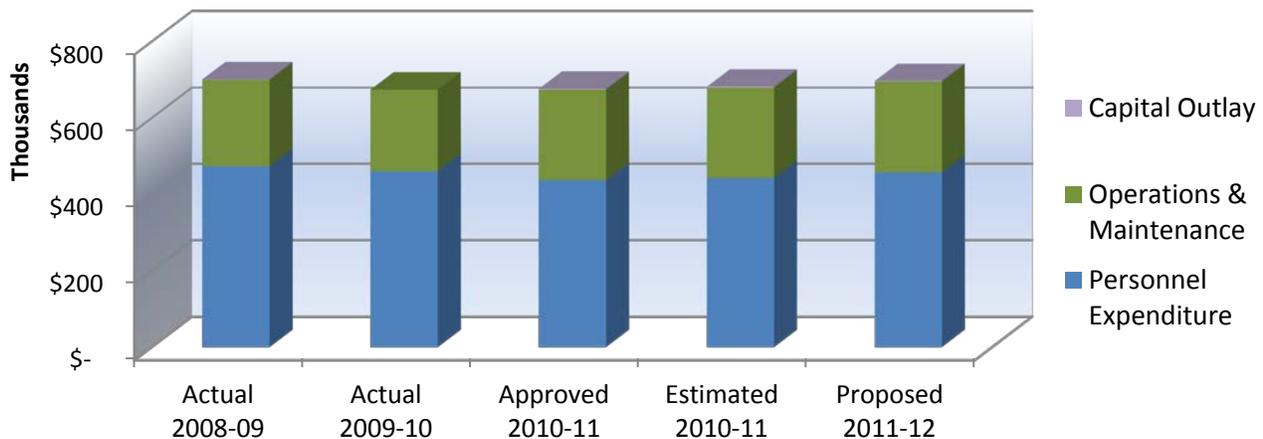
Division No: 0203

The Aquatics Division is dedicated to providing a diverse range of high-quality aquatic programs and activities that are accessible to all members of the community. Aquatics programs support and promote safety, fitness, education and youth sports. The Aquatics Division coordinates with the Poway Unified School District, Poway Sports Association and youth sports organizations to provide programming that is reflective of community needs.

Division Goals & Objectives

- » Host special events and community programs such as Youth Day, Teen Pool Party, and the Swim-In Movie.
- » Introduce programming intended to provide children with fun, healthy activities that promote fitness and water safety.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Swim Classes/Private lessons	500	419	497	368	390
Swim Lesson Participants	1,578	1,324	1,375	1,200	1,200
Total Daily attendance	18,868	24,445	25,000	31,000	31,000
Community Events	4	2	2	2	2
Event Attendance	800	600	600	500	500
Swim Meet Attendance	7,000	5,000	5,000	7,500	7,500
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>10.66</i>	<i>10.46</i>	<i>10.86</i>	<i>10.86</i>	<i>11.06</i>
◆ Personnel Expenditure	\$ 473,717	\$ 460,405	\$ 436,800	\$ 442,674	\$ 457,370
◆ Operations & Maintenance	226,539	214,286	237,610	237,199	238,720
◆ Capital Outlay	1,275	-	2,200	2,700	1,200
Division Total	\$ 701,531	\$ 674,691	\$ 676,610	\$ 682,574	\$ 697,290



PERFORMING ARTS CENTER

Community Services Department

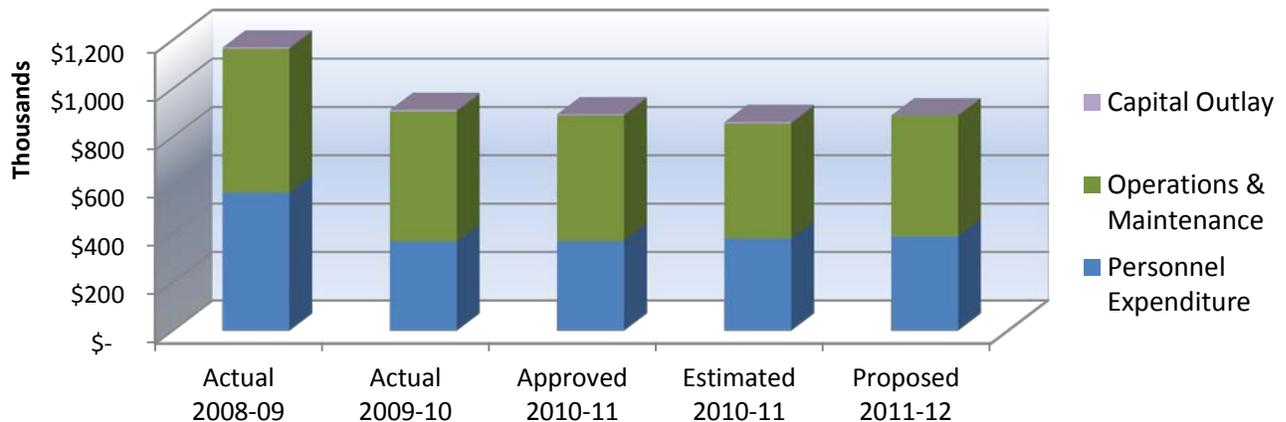
Division No: 0204

The Performing Arts Center Division is responsible for the efficient and effective operation and maintenance of the Poway Center for the Performing Arts (PCPA). Performing Arts Center staff partners with the Performing Arts Center Foundation, the Poway Unified School District, and community based arts organizations to provide leisure and cultural activities that entertain, enlighten, and enrich lives. Staff ensures professional technical, box office, and front of house services. The volunteer usher program provides support. The lobby features juried rotating art exhibits.

Division Goals & Objectives

- » Review administrative processes for opportunities to utilize technology and simplify the rental client experience. Identify and implement improvements in areas such as the rental application, contracts, requests for services, invoicing and payments.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Total Performances	171	158	160	151	150
Total Rehearsals	72	59	59	65	55
Total Attendance	74,420	68,993	70,400	55,000	60,000
Average Attendance per Show	435	436	440	364	400
Total Hours Facility Used	1,803	1,588	1,697	1,580	1,600
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	8.07	6.24	6.41	6.41	6.13
◆ Personnel Expenditure	\$ 571,409	\$ 369,010	\$ 372,030	\$ 380,696	\$ 390,760
◇ Operations & Maintenance	594,233	537,725	517,640	476,114	498,370
◇ Capital Outlay	6,305	6,185	6,000	6,040	1,500
Division Total	\$ 1,171,947	\$ 912,919	\$ 895,670	\$ 862,850	\$ 890,630



OLD POWAY PARK

Community Services Department

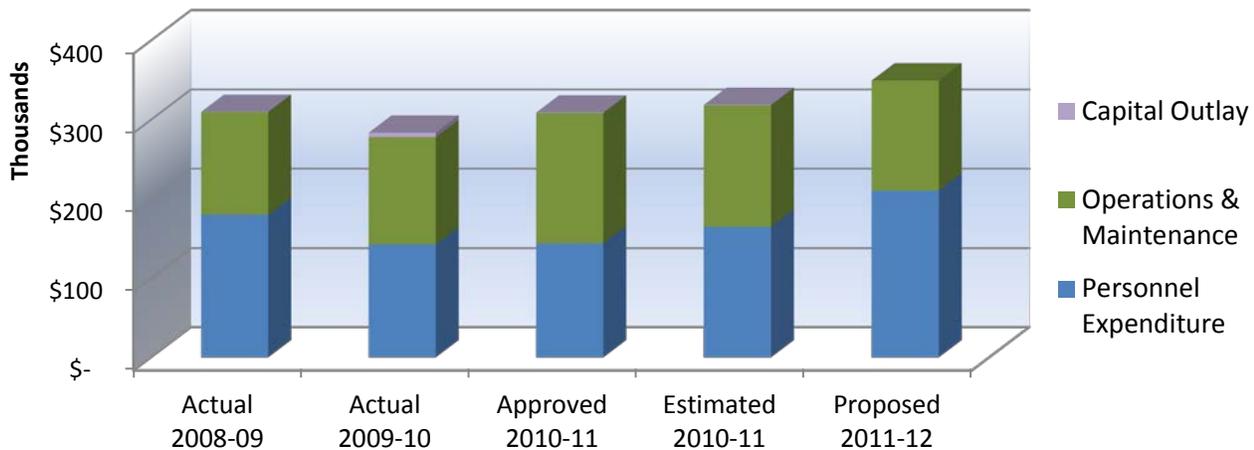
Division No: 0205

The Old Poway Park Division is dedicated to bringing history to life through community group partnerships, interpretive tours, and themed programs and events. The Reserve Park Ranger Program helps ensure a safe and family friendly park and trail system. Marketing attracts visitors to experience Poway's history, and celebrate and create community spirit.

Division Goals & Objectives

- » Host special events and community programs such as Christmas in the Park, Old-fashioned Fourth of July, and the Rendezvous in Poway.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Community Events	9	8	9	7	7
Event Participants	10,560	12,600	12,100	11,100	11,500
Poway Midland Railroad Ridership	30,300	37,847	30,500	42,000	42,000
Poway Museum Attendance	3,045	3,100	3,100	3,100	3,100
Facility Rentals	627	576	850	501	500
Historical Tour Participants	1,581	1,252	1,500	1,200	1,200
Farmers Market Vendors	30	54	54	57	60
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.95	2.18	2.23	2.23	2.75
◆ Personnel Expenditure	\$ 180,707	\$ 143,204	\$ 144,650	\$ 165,634	\$ 210,790
◇ Operations & Maintenance	129,362	135,014	164,190	153,040	139,300
◇ Capital Outlay	274	5,816	850	600	-
Division Total	\$ 310,342	\$ 284,034	\$ 309,690	\$ 319,274	\$ 350,090



LIBRARY

Community Services Department

Division No: 0206

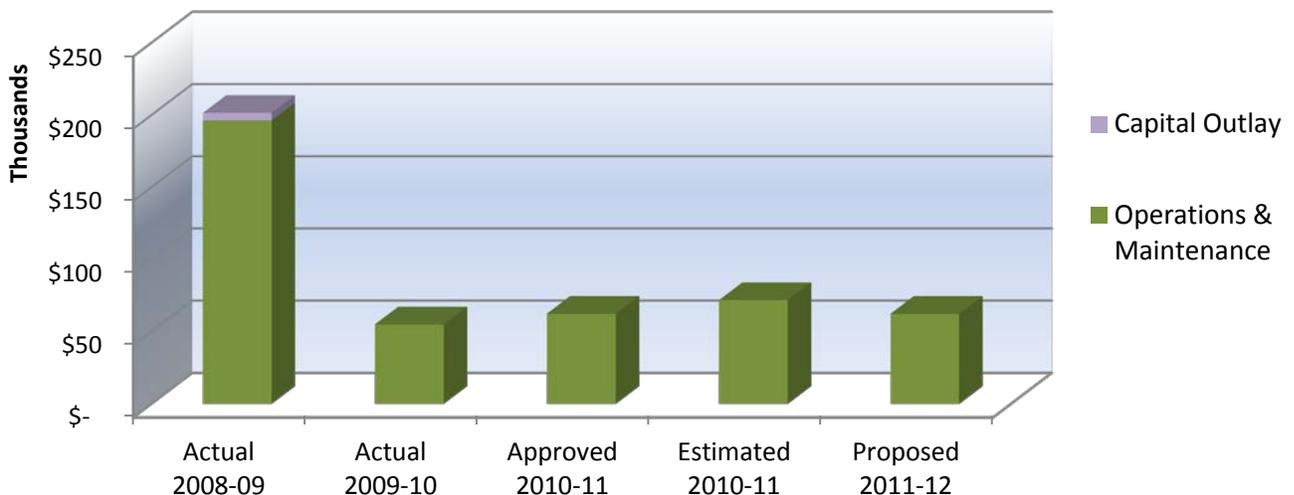
The Library Division is a cost center that ensures the City supports Library building maintenance operations, custodial service, landscape maintenance, and security. City staff is the liaison to County Library staff, fostering a strong working relationship and responding to special building maintenance requests as needed.

Division Goals & Objectives

- » Promote positive relations and effective operations by coordinating interaction between County Library staff and all City departments.
- » Administer the Library Endowment Fund in accordance with Council Policy.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Volumes in collection	124,977	124,977	125,000	125,000	125,000
Volumes borrowed	545,279	562,865	563,000	596,000	600,000

Division Operating Budget	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
◆ Operations & Maintenance	\$ 196,538	\$ 55,110	\$ 62,580	\$ 71,955	\$ 62,580
◆ Capital Outlay	5,161	-	-	-	-
Division Total	\$ 201,699	\$ 55,110	\$ 62,580	\$ 71,955	\$ 62,580



INTERPRETIVE SERVICES

Community Services Department

Division No: 0207

The Interpretive Services Division is dedicated to the preservation and protection of the Blue Sky Ecological Reserve and the Kumeyaay Ipai Interpretive Center at Pauwai. The goal is to carefully manage these valuable resources for future generations. Staff provides interpretive cultural and natural resource programs to foster stewardship and recreational activities that promote healthier lifestyles. Staff coordinates and partners with a team of volunteers to create opportunities for the public, schools, and community-based groups to connect with nature.

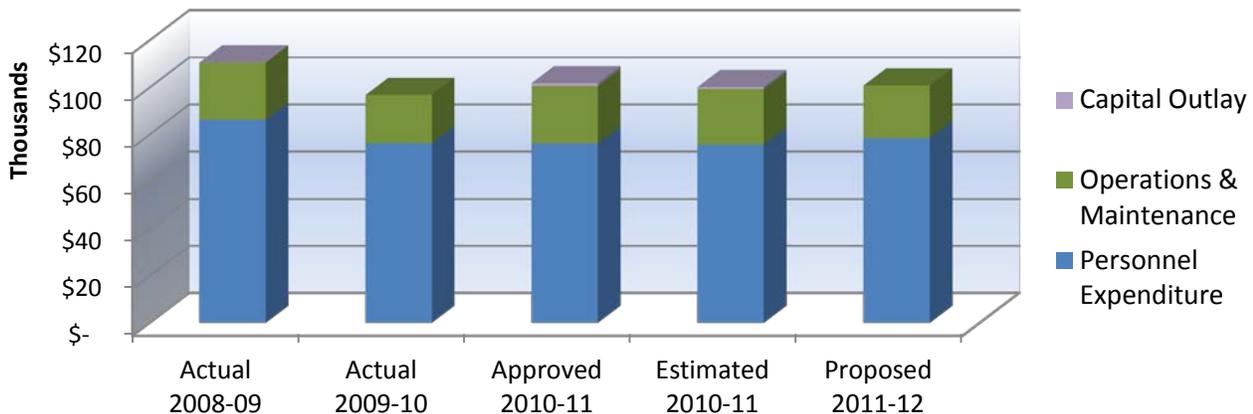
Division Goals & Objectives

- » Host special events and nature education programs such as the Hoot Howl and Prowl, Insects at Night, and Tour Program.
- » Collaborate with the Lake Poway Recreation Division to host three family campouts. Increase the maximum number of families from 50 to 85 by implementing efficiency measures and increasing volunteer assistance.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Public, School, Scout Hikes - Blue Sky	83	96	96	98	98
Discovery Tables - Blue Sky	16	14	12	22	15
Public Programs - Blue Sky	7	6	6	6	6
Public Programs - Lake Poway	N/A	N/A	3	3	3
Volunteer Hrs - Blue Sky & Kumeyaay	1,092	2,386	3,700	4,388	4,388
School Tours - Kumeyaay Center	59	65	60	69	65
School Tour Participants - Kumeyaay	1,130	1,130	1,130	1,447	1,500
Public Tour Participants - Kumeyaay	325	350	395	425	500

Division Operating Budget

<i>Authorized Positions (FTE)</i>	<i>1.20</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
◆ Personnel Expenditure	\$ 86,427	\$ 76,324	\$ 76,210	\$ 75,716	\$ 78,490
◇ Operations & Maintenance	24,266	20,535	24,460	23,777	22,440
◇ Capital Outlay	69	-	1,250	800	-
Division Total	\$ 110,762	\$ 96,858	\$ 101,920	\$ 100,293	\$ 100,930



COMMUNITY PARK

Community Services Department

Division No: 0208

The Community Park Division is dedicated to providing classes, programs, and services that bring the Poway community together and expand recreational opportunities for people of all ages. Staff develops and hosts events and activities that promote health and wellness, and are accessible to families at all income levels. Staff coordinates with the Poway Senior Center and local nonprofit groups to provide programming reflective of the community's needs.

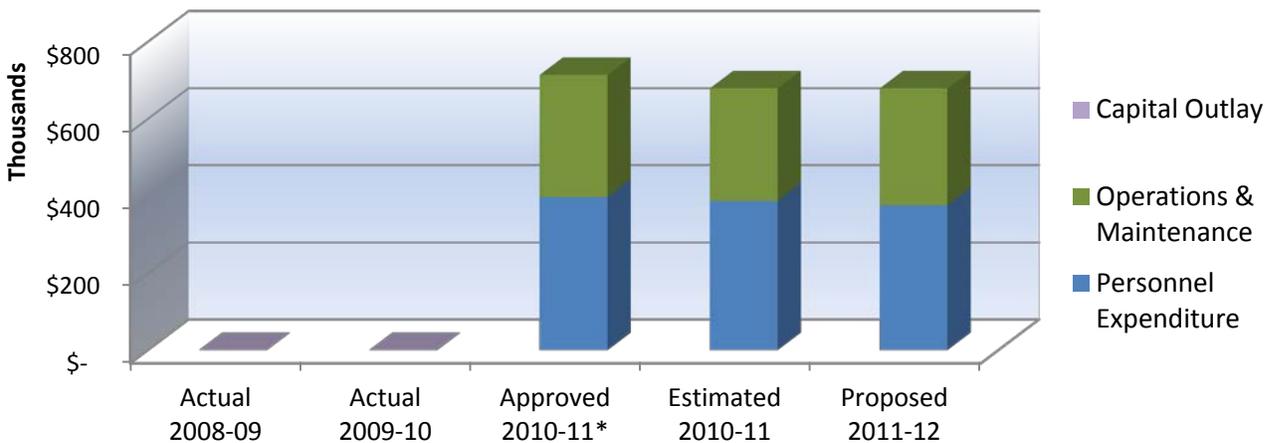
Division Goals & Objectives

- » Partner with businesses and local service organizations to host affordable youth and family activities such as Art in the Park, Family Fun Afternoons, the Contract Class and Camp Fair, and Parents Night Out.
- » Introduce a summer Movie in the Park Series entirely funded through sponsorships with projected attendance levels of over 500 participants.
- » Develop and implement a Skate Park operational plan that extends its use to bicyclists.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11* Approved	2010-11 Estimated	2011-12 Proposed
Recreation Programs and Classes	439	270	400	360	360
Rec. Program and Class Participants	3,679	2,522	3,400	2,500	2,500
Total Facility Hours Reserved	5,600	8,026	6,500	6,000	6,000

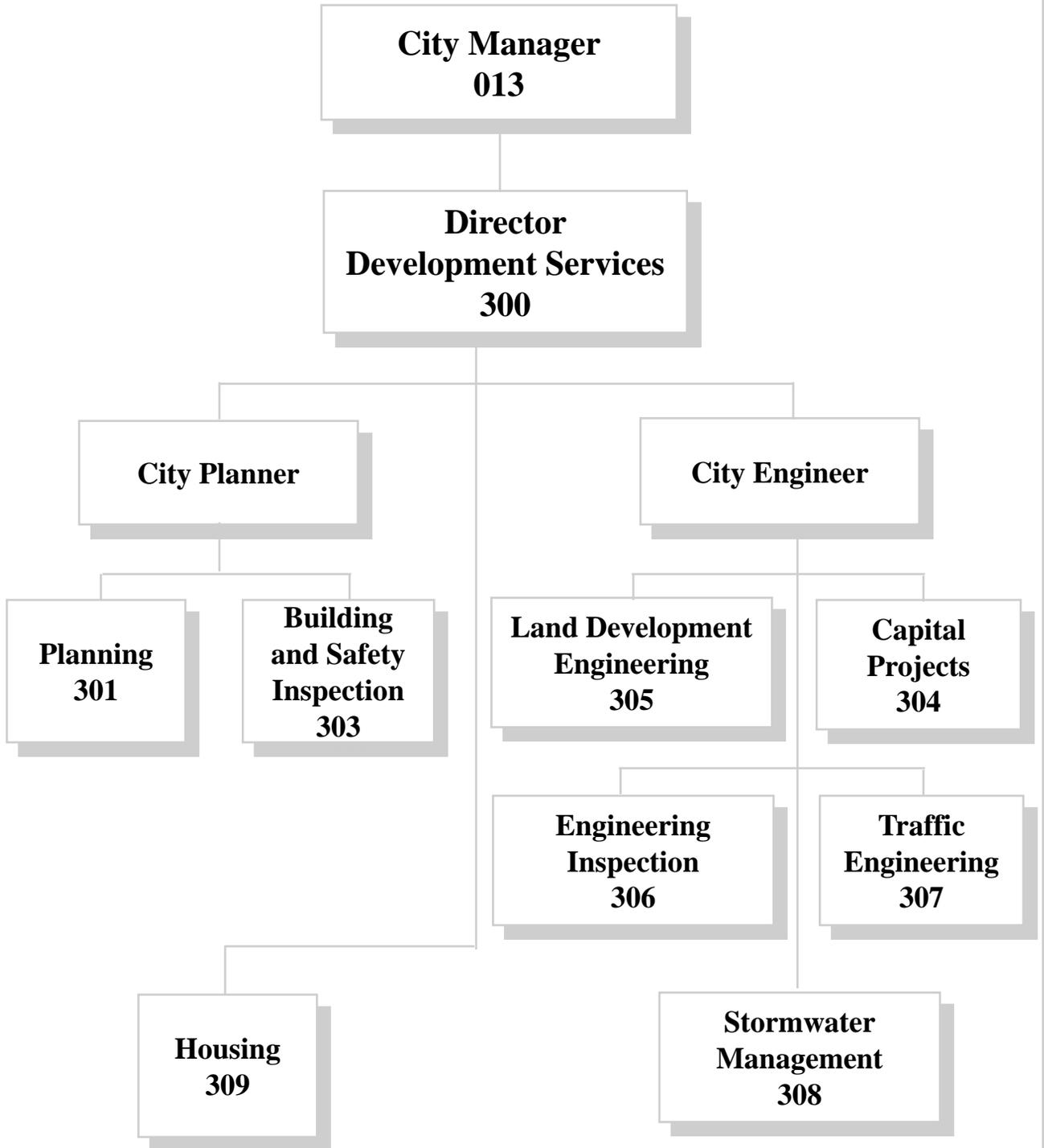
Division Operating Budget

Authorized Positions (FTE)	-	-	8.38	8.38	7.85
◆ Personnel Expenditure	\$ -	\$ -	\$ 398,190	\$ 388,828	\$ 377,260
◆ Operations & Maintenance	-	-	316,300	290,850	302,320
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ 714,490	\$ 679,678	\$ 679,580



*Newly established division in 2010-11; previously combined with the Recreation Division 0201. Existing staff and program expenditures are now distributed between the two divisions.

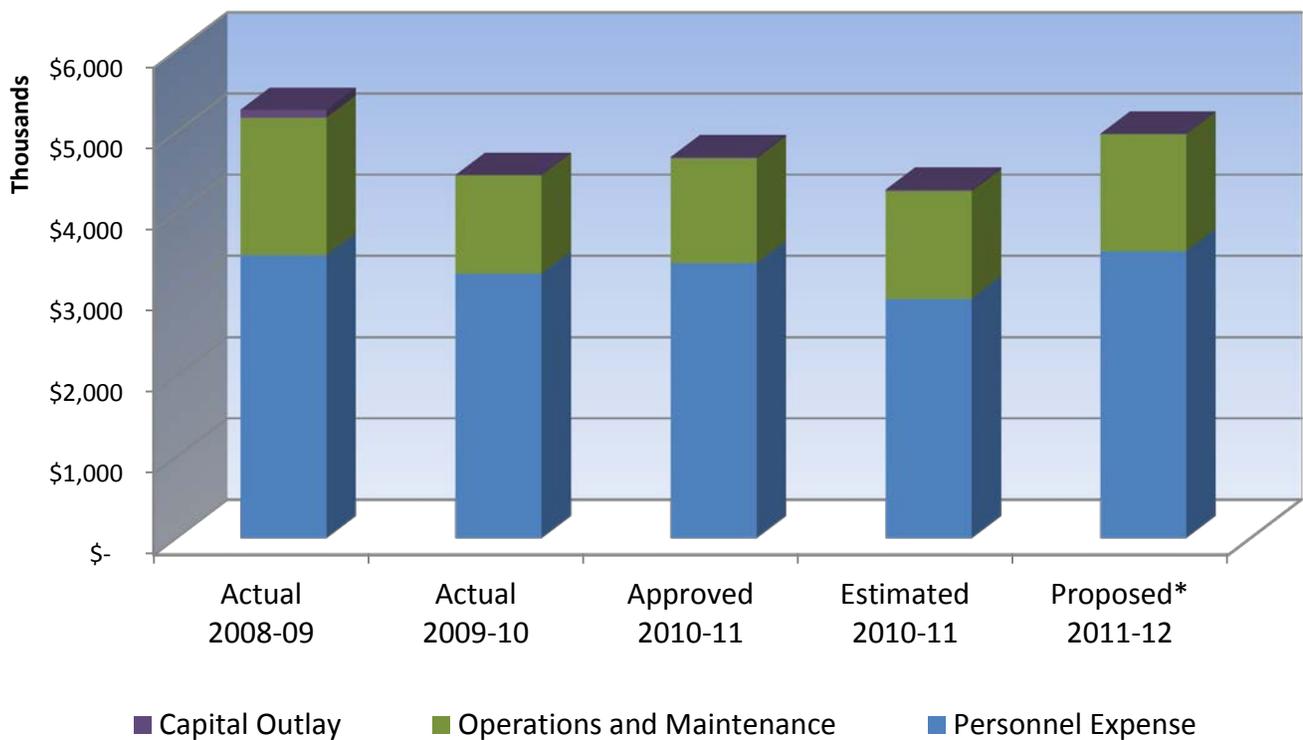
DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

Department Code: 0300

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed*
<i>Total Positions</i>	31.78	29.46	29.96	28.50	30.96
Personnel Expense	\$ 3,484,947	\$ 3,258,064	\$ 3,388,460	\$ 2,952,465	\$ 3,535,460
Operations and Maintenance	1,697,491	1,213,260	1,293,160	1,323,794	1,443,000
Capital Outlay	96,859	4,621	15,150	19,715	5,900
Total Dept. Operating Budget	\$ 5,279,297	\$ 4,475,945	\$ 4,696,770	\$ 4,295,973	\$ 4,984,360



* Housing Authority & Programs Division Transferred from Redevelopment Agency in March 2011

DIRECTOR OF DEVELOPMENT SERVICES

Development Services Department

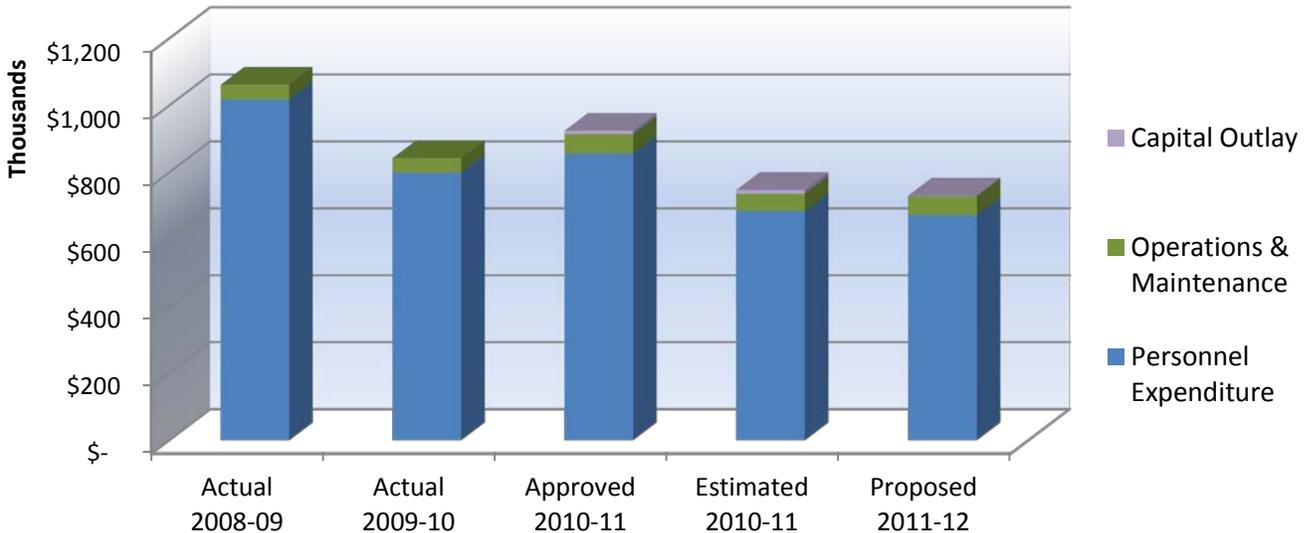
Division No: 0300

The Office of the Director is responsible for the overall administration of the department. The Director is responsible for managing the operation of the department and ensuring that all department goals are achieved in an efficient manner.

Division Goals & Objectives

- » Complete the Poway Community Park Master Plan and design of the Community Building and Senior Center.
- » Complete the Poway Road Corridor Study and Poway Road Specific Plan Update.
- » Complete conversion of old deposit accounts to the TRAKiT system and standardize procedures for monitoring deposit accounts via permit tracking to increase cost recovery.

Division Operating Budget 	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions (FTE)</i>	9.13	6.56	6.96	6.50	5.96
◆ Personnel Expenditure	\$ 1,018,419	\$ 800,295	\$ 857,050	\$ 685,133	\$ 673,090
◆ Operations & Maintenance	44,453	42,675	57,980	51,943	56,970
◆ Capital Outlay	-	-	10,090	11,033	900
Division Total	\$ 1,062,872	\$ 842,970	\$ 925,120	\$ 748,109	\$ 730,960



PLANNING

Development Services Department

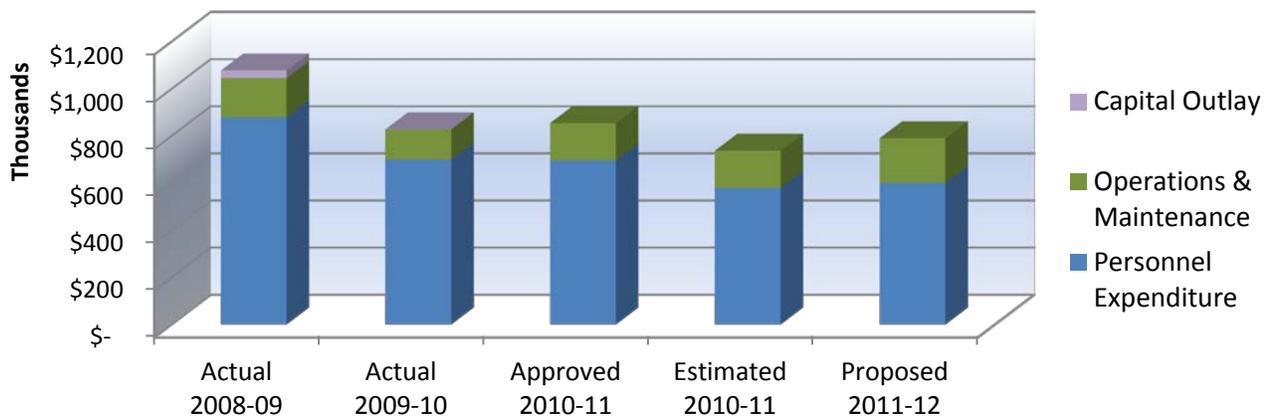
Division No: 0301

The Planning Division is responsible for processing land use applications and ensuring compliance with zoning and conditions of approval through plan reviews and field inspections. Code Compliance is conducted within the Planning Division and enforces City regulations on signs, graffiti, businesses, noise, housing, vegetation management, stormwater pollution, vehicle abatement, and other topics.

Division Goals & Objectives

- » Complete the Poway Road Specific Plan Update.
- » Complete the Poway Community Park Master Plan and design of the Community Building and Senior Center.
- » Propose amendments to the City-wide sign regulations.
- » Work toward completion and adoption of the Housing Element Update by January 2013.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Development Reviews	84	54	50	39	36
Conditional Use Permits	8	18	20	19	12
Variances	8	9	10	5	4
Temporary Use Permits	93	68	80	61	60
Vegetation Abatements	104	110	840	900	900
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	8.97	7.44	7.00	6.00	6.00
◆ Personnel Expenditure	\$ 880,710	\$ 700,374	\$ 696,470	\$ 580,253	\$ 601,460
◆ Operations & Maintenance	165,947	128,326	159,450	157,620	189,940
◆ Capital Outlay	32,573	449	-	-	-
Division Total	\$ 1,079,230	\$ 829,149	\$ 855,920	\$ 737,873	\$ 791,400



BUILDING AND SAFETY INSPECTION

Development Services Department

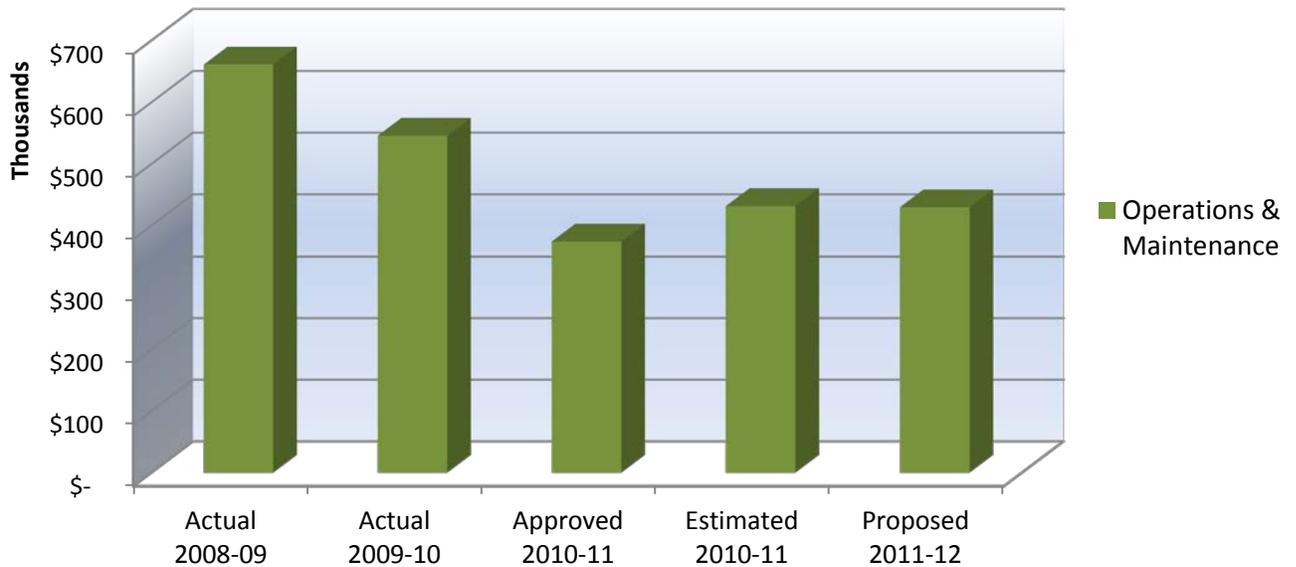
Division No: 0303

The Building and Safety Inspection Division provides assistance and information on construction code requirements to developers and residents through telephone/counter contacts, plan check review, and structural, electrical, plumbing, and mechanical inspections. The City's Building and Safety Inspection services are provided through a contract with Esgil Corporation.

Division Goals & Objectives

- » Provide accurate information and plan check and inspection services to developers and residents.
- » Monitor and implement changes in laws, codes, and techniques that affect the building industry.
- » Maintain and update the Access database record of all stored plans.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Plan Checks	864	405	700	357	360
Building Permits	2,399	1,157	1,850	1,012	1,030
Inspections	9,280	7,417	7,360	7,454	7,500
Division Operating Budget 					
◆ Operations & Maintenance	\$ 661,513	\$ 546,049	\$ 374,210	\$ 431,646	\$ 429,910
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 661,513	\$ 546,049	\$ 374,210	\$ 431,646	\$ 429,910



CAPITAL PROJECTS ENGINEERING

Development Services Department

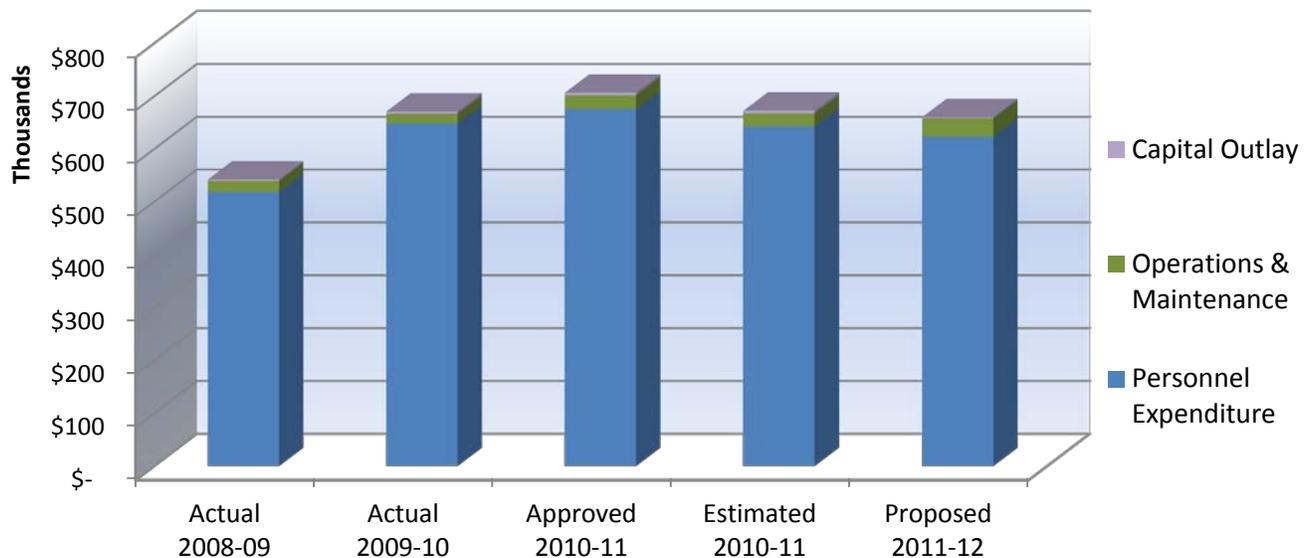
Division No: 0304

The Capital Projects Engineering Division is responsible for surveys, design, construction administration, and inspection services for capital improvement projects. This Division also performs special studies and provides engineering support for projects in other Departments such as Community Services, Public Works and those funded by redevelopment.

Division Goals & Objectives

- » Complete design and construction of Capital Improvement Projects in accordance with the approved CIP program.
- » Standardize project tracking and reporting in the TRAKiT database.
- » Update the Water Master Plan and complete the Drainage and Sewer Master Plans.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Projects in Design	22	26	10	16	15
Projects Under Construction	24	24	24	22	20
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	4.25	5.81	6.00	6.00	6.00
◆ Personnel Expenditure	\$ 519,090	\$ 648,730	\$ 676,270	\$ 643,381	\$ 623,960
◇ Operations & Maintenance	20,676	18,426	25,690	24,421	34,620
◇ Capital Outlay	2,667	4,171	5,060	5,060	2,000
Division Total	\$ 542,433	\$ 671,327	\$ 707,020	\$ 672,862	\$ 660,580



LAND DEVELOPMENT ENGINEERING

Development Services Department

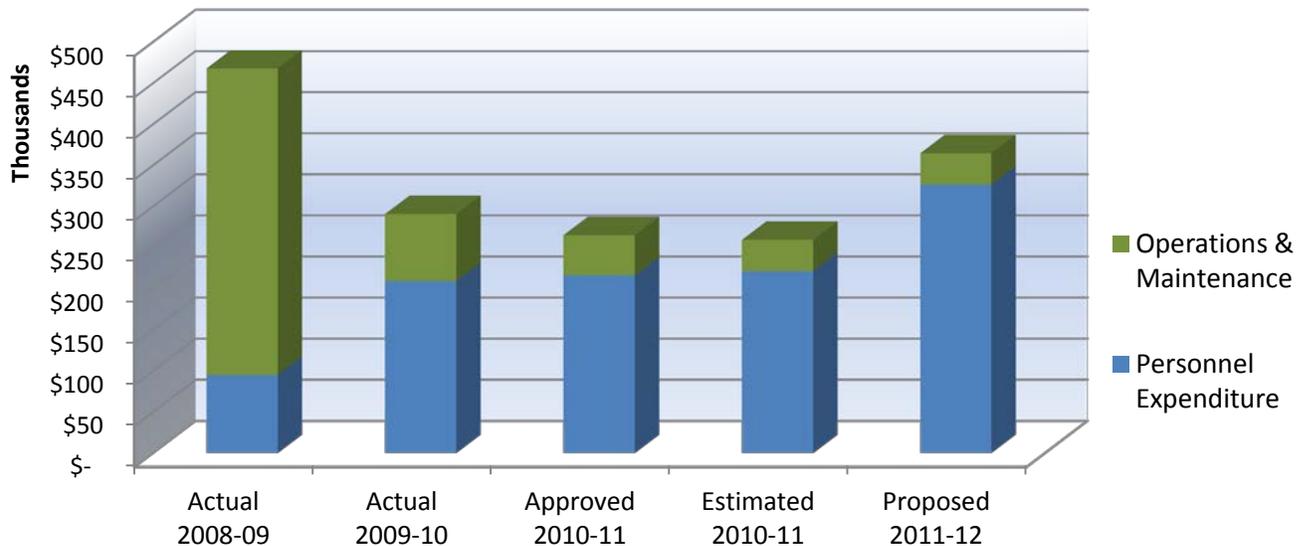
Division No: 0305

The Land Development Engineering Division is responsible for ensuring that private developments comply with City standards and specific conditions of approval.

Division Goals & Objectives

- » Complete initial reviews of all grading and improvement plans within four weeks of submittal.
- » Complete subsequent reviews within three weeks of submittal.
- » Update the Floodplain Development Permit regulations in the Municipal Code.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Residential Development Applications	75	40	30	25	20
Commercial Development Applications	17	22	40	30	20
Right-of-Way Permits	207	229	220	210	220
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	0.83	2.00	2.00	2.00	2.00
◆ Personnel Expenditure	\$ 95,219	\$ 209,347	\$ 216,350	\$ 221,639	\$ 326,780
◇ Operations & Maintenance	373,168	81,597	48,920	38,116	38,300
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 468,386	\$ 290,944	\$ 265,270	\$ 259,755	\$ 365,080



ENGINEERING INSPECTION

Development Services Department

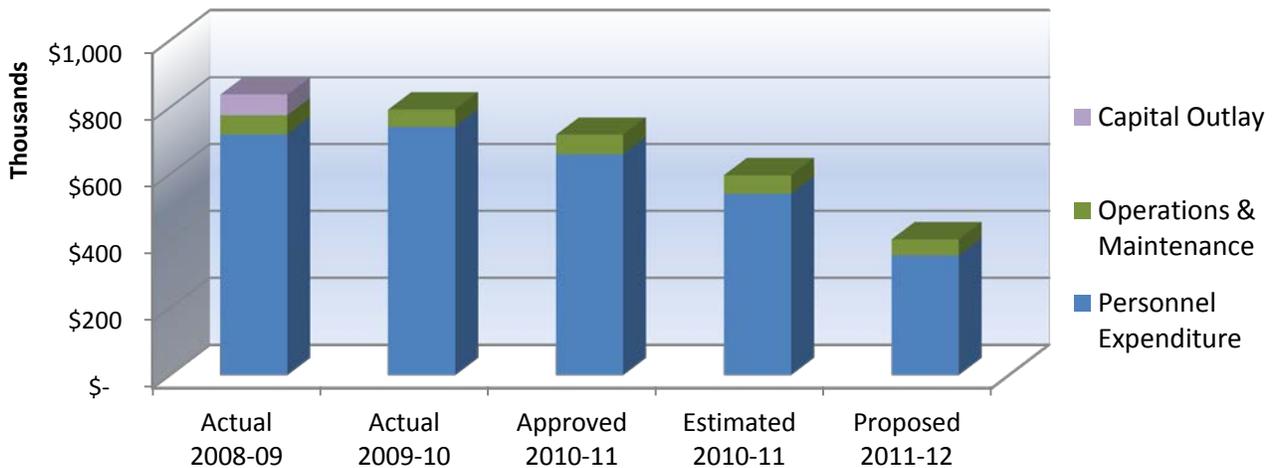
Division No: 0306

The Engineering Inspection Division is responsible for ensuring that all public and private construction projects comply with the City-approved plans and specifications and meet State requirements to prevent stormwater pollution.

Division Goals & Objectives

- » Respond to inspection needs or requests on public and private projects.
- » Oversee more than 200 right-of-way permits per year from review of plans to final project inspection.
- » Train all Engineering Inspectors annually on National Pollutant Discharge Elimination System (NPDES) requirements and other technical inspection issues.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Grading Projects	74	77	50	50	50
Minor Development Review Applications	54	56	50	33	40
Capital Improvements	24	23	23	24	24
Right-of-Way Permits	207	229	220	210	220
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.60	6.65	6.00	6.00	4.00
◆ Personnel Expenditure	\$ 720,007	\$ 742,586	\$ 660,560	\$ 541,718	\$ 357,040
◆ Operations & Maintenance	57,332	51,786	58,440	56,048	48,510
◆ Capital Outlay	61,621	-	-	-	-
Division Total	\$ 838,960	\$ 794,372	\$ 719,000	\$ 597,766	\$ 405,550



TRAFFIC ENGINEERING

Development Services Department

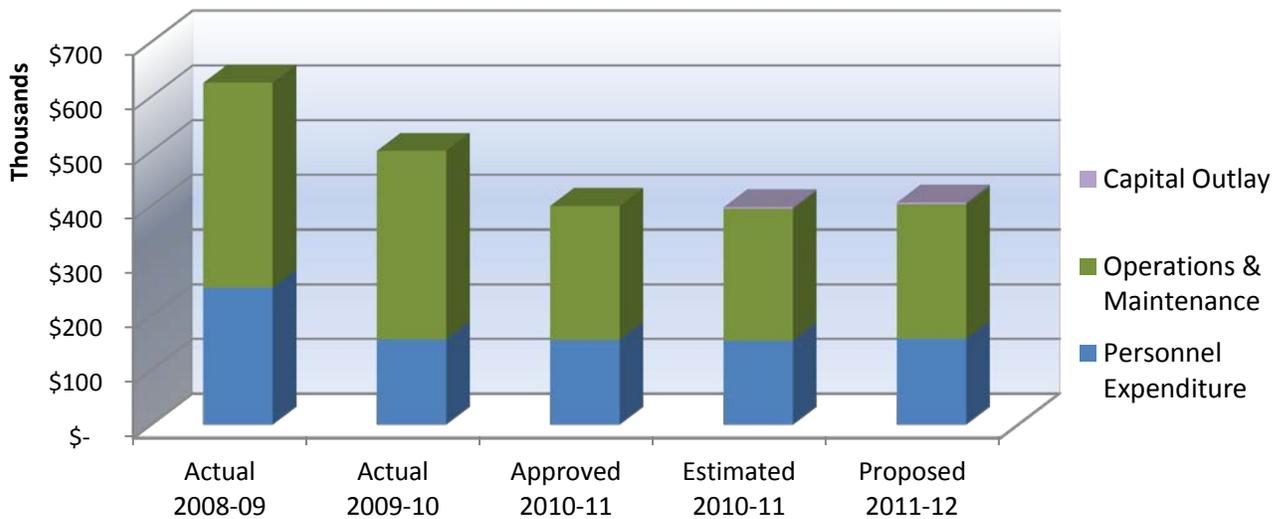
Division No: 0307

The Traffic Engineering Division is responsible for resolving the City’s traffic engineering and transportation planning issues. Staff oversees the operation and maintenance of the City’s computerized traffic signal system and reviews all work area traffic control designs and traffic impact reports for land development projects.

Division Goals & Objectives

- » Perform a comprehensive Poway Road Corridor Study in coordination with the Poway Road Specific Plan Update.
- » Collect traffic data for SANDAG and review its Congestion Management Program.
- » Maintain current speed surveys in accordance with the California Vehicle Code.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Traffic Counts	100	90	80	80	80
Traffic Safety Committee Items	8	7	8	6	6
Traffic Control Plan Reviews	207	229	220	210	210
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	<i>2.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
◆ Personnel Expenditure	\$ 251,502	\$ 156,732	\$ 155,600	\$ 154,181	\$ 157,720
◇ Operations & Maintenance	374,401	344,402	244,710	241,000	245,910
◇ Capital Outlay	-	-	-	2,868	3,000
Division Total	\$ 625,903	\$ 501,134	\$ 400,310	\$ 398,050	\$ 406,630



STORMWATER MANAGEMENT

Development Services Department

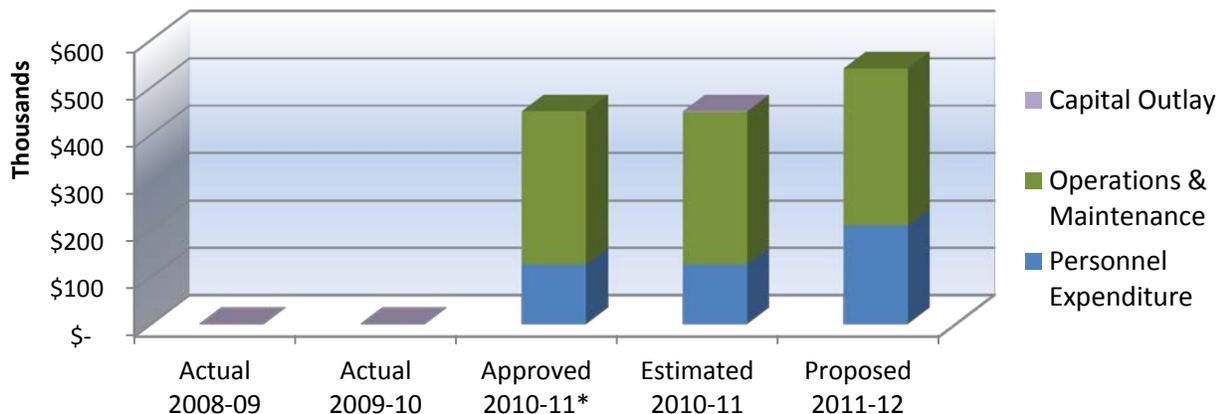
Division No: 0308

The Stormwater Management Division is responsible for preserving, protecting, and improving the waters of the U.S. within the City boundaries. Staff maintains compliance with the National Pollutant Discharge Elimination System Permit ("Permit") by reducing or preventing the discharge of pollutants to the storm drain system and performing required inspections, monitoring and annual reporting.

Division Goals & Objectives

- » Maintain compliance with all State and Federal regulations regarding pollutant discharges to storm drains.
- » Implement bacteria Total Maximum Daily Load requirements once they are approved by the Office of Administrative Law.
- » Inspect industrial/commercial/municipal facilities, construction sites, treatment best management practices, and other items.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11* Approved	2010-11 Estimated	2011-12 Proposed
Industrial/commercial inspections	107	145	140	140	140
Municipal inspections	44	30	30	30	30
Educational materials distributed	38,700	80,299	50,000	80,000	80,000
Dry weather sites monitored	50	50	50	50	50
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	-	-	1.00	1.00	1.00
◆ Personnel Expenditure	\$ -	\$ -	\$ 126,160	\$ 126,160	\$ 208,390
◆ Operations & Maintenance	-	-	323,760	322,999	332,330
◆ Capital Outlay	-	-	-	754	-
Division Total	\$ -	\$ -	\$ 449,920	\$ 449,912	\$ 540,720



*This is a newly established division previously combined with the Public Works Stormwater division (0412). The existing position and program expenditures are now distributed between the two divisions.

HOUSING AUTHORITY & PROGRAMS

Development Services Department

Division No: 0309

The Housing Authority and Programs Division manages the Redevelopment Agency's Housing Fund and supports Poway's Housing Authority. Staff works to provide the community with a variety of housing options, including high quality, multi-family and single-family homes affordable to low- and moderate-income households. This Division implements the cooperation agreement between the Redevelopment Agency and the Housing Authority established to facilitate affordable housing development. Developments are created with care and attention to resident and community needs.

Division Goals & Objectives

Development

- » Complete financing and begin construction of a 77-unit rental town home development on Brighton
- » Complete design and entitlements for a 62-unit rental development on Monte Vista Road.
- » Complete rehabilitation of 52-unit Orange Gardens Apartments.
- » Oversee remediation of future housing site on Twin Peaks Road.

Programs

- » Audit and inspect seven affordable housing sites for proper maintenance, rent, income and agreement
- » Administer the HomeShare and Community Connections Program, facilitating 15 matches and 600 social service agency referrals per year.
- » Administer the Residential Rehabilitation Loan Program, providing five new loans annually to low-income homeowners.
- » Contract management of the Regional Winter Shelter Program, providing shelter to 550 homeless persons.
- » Administer the Housing Special Programs Fund, including grant issuance and monitoring.
- » Coordinate with County of San Diego to disseminate fair housing information.
- » Provide affordable housing outreach and education throughout the community.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed*
HomeShare Matches	9	11	20	15	15
Residential Rehabilitation Loans	1	0	5	7	5
Regional Winter Shelter Clients	583	523	600	550	550
Loan Compliance Monitoring	79	130	122	180	185
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>					5.00
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 587,020
◆ Operations & Maintenance	-	-	-	-	66,510
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 653,530

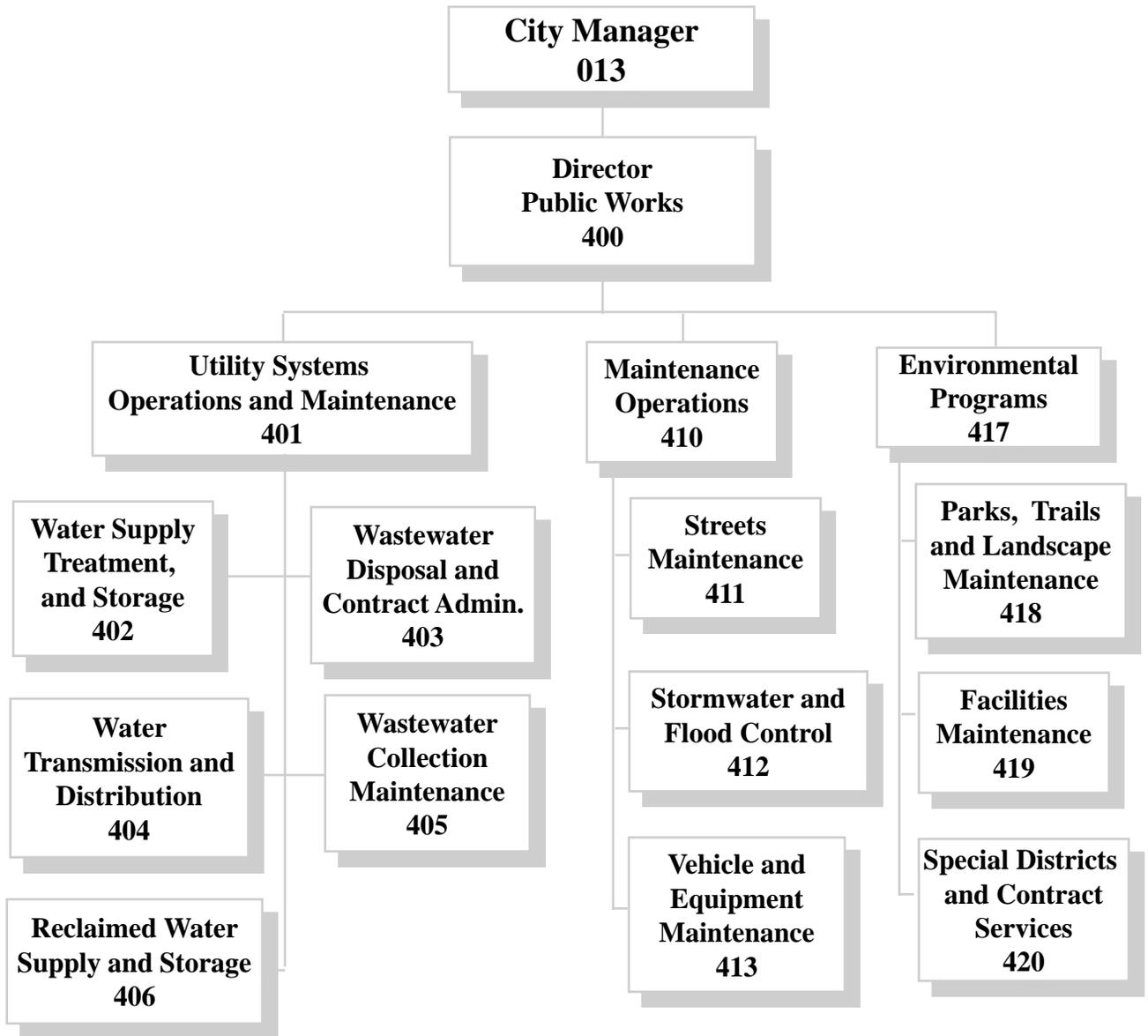
* Housing Authority & Programs Division Transferred from Redevelopment Agency in March 2011

HOUSING PROGRAMS

Development Services Department

Housing Assistance Programs	Appropriations Through May 2011	Appropriation for FY 2011-12	Total
1135 - Supporting Home Ownership in Poway (SHOP) Program	\$ 2,138,580	\$ -	\$ 2,138,580
1173A- Building Equity and Growth in Neighborhoods (BEGIN) Program	1,545,000	-	1,545,000
5110- North County Regional Winter Shelter Program	46,222	11,000	57,222
5961 - CDBG Affordable Housing Assistance & Referral Program	574,079	83,945	658,024
5968 - Mortgage Credit Certificates	55,000	-	55,000
5971 -Residential Rehab Loan Program	1,838,581	25,542	1,864,123
Housing Developments Programs	Appropriations Through May 2011	Appropriation for FY 2011-12	Total
5948 - Orange Gardens	\$ 8,946,000		\$ 8,946,000
5949 - Oak Knoll Villas	8,344,000		8,344,000
5976 - Monte Vista	5,744,167	-	5,744,167
5978 - Brighton Affordable Housing	9,914,615	-	9,914,615
5984 – Town Center Affordable Housing	3,076,779	-	3,076,779
5986 – Evanston Affordable Housing	2,163,674		2,163,674
5989 – Twin Peaks Affordable Housing	970,000	-	970,000
5990 – The Meadows Affordable Housing	9,500,000	-	9,500,000
5993 – Sycamore Avenue Affordable Housing	519,400	-	519,400
Other Programs	Appropriations Through May 2011	Appropriation for FY 2011-12	Total
5983 – Housing Special Programs Fund	\$ 3,449,206	-	\$ 3,449,206
Total Housing Programs	\$ 58,825,303	\$ 120,487	\$ 58,945,790

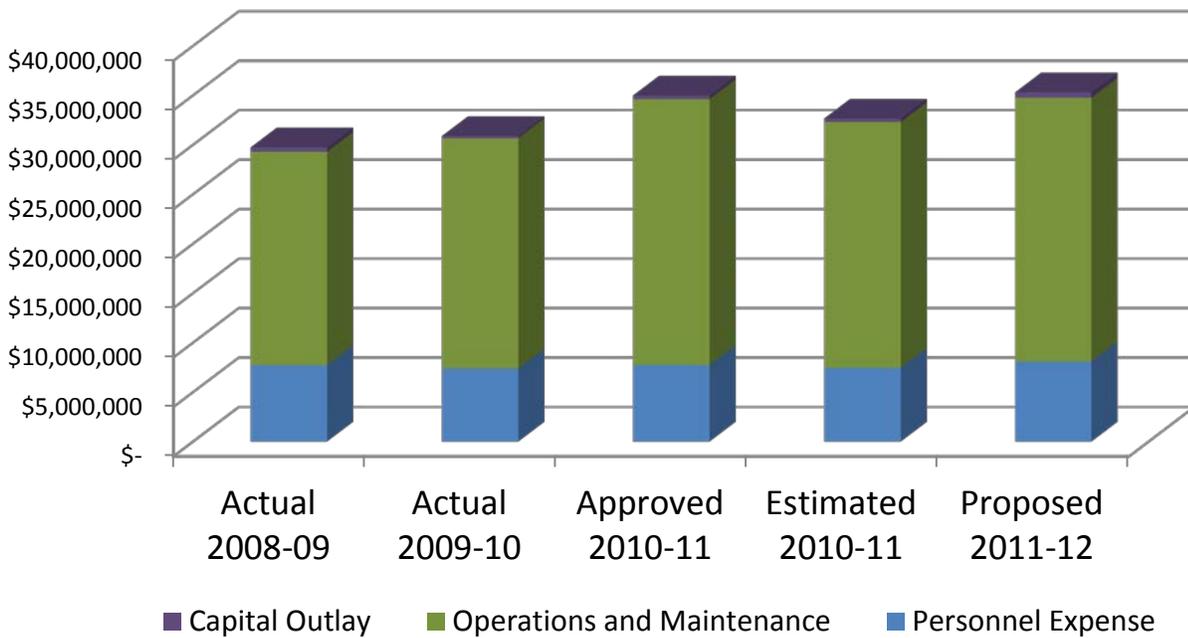
PUBLIC WORKS



PUBLIC WORKS

Department Code: 0400

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions</i>	91.44	84.98	84.96	83.96	85.96
Personnel Expense	\$ 7,719,982	\$ 7,385,423	\$ 7,738,470	\$ 7,470,915	\$ 8,105,220
Operations and Maintenance	21,562,156	23,278,188	26,864,020	24,823,197	26,644,510
Capital Outlay	435,718	205,417	375,200	362,281	553,050
Total Department Budget	\$ 29,717,856	\$ 30,869,028	\$ 34,977,690	\$ 32,656,392	\$ 35,302,780



DIRECTOR OF PUBLIC WORKS

Public Works Department

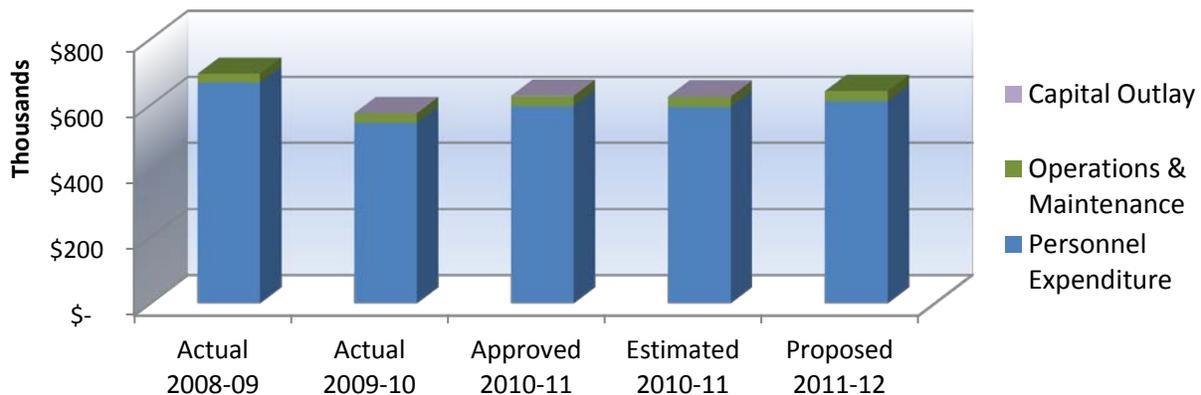
Division No: 0400

The Office of the Director oversees and coordinates 14 functional areas to ensure reliable operation and maintenance of public infrastructure to protect public health and safety. The Department is responsible for compliance with state and federal regulations for water treatment, water distribution, wastewater, reclaimed water, stormwater, flood control, solid waste and household hazardous waste, and fleet operations. Additional functions include maintenance of streets, medians, sidewalks and signage; parks, trails and open space; urban forestry; traffic signals and street lights; resource conservation, and administration of special districts. The Director's Office ensures Department preparedness for emergency events, including fire and severe weather.

Division Goals & Objectives

- › Ensure all operations meet or exceed regulatory requirements.
- › Ensure timely, effective response to service requests.
- › Meet or exceed the state mandated solid waste diversion rate of 50%.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Work Orders	5,327	5,287	3,992	5,127	5,100
Online Service Requests	311	286	360	360	300
Percent of Total Waste Stream Diverted from Landfills	58%	61%	60%	60%	60%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.00	4.50	5.00	5.00	5.00
◆ Personnel Expenditure	\$ 668,780	\$ 547,358	\$ 597,830	\$ 595,873	\$ 612,110
◇ Operations & Maintenance	27,171	28,518	30,930	30,345	31,570
◇ Capital Outlay	-	249	550	510	-
Division Total	\$ 695,951	\$ 576,125	\$ 629,310	\$ 626,729	\$ 643,680



UTILITY SYSTEMS OPERATIONS AND MAINTENANCE

Public Works Department

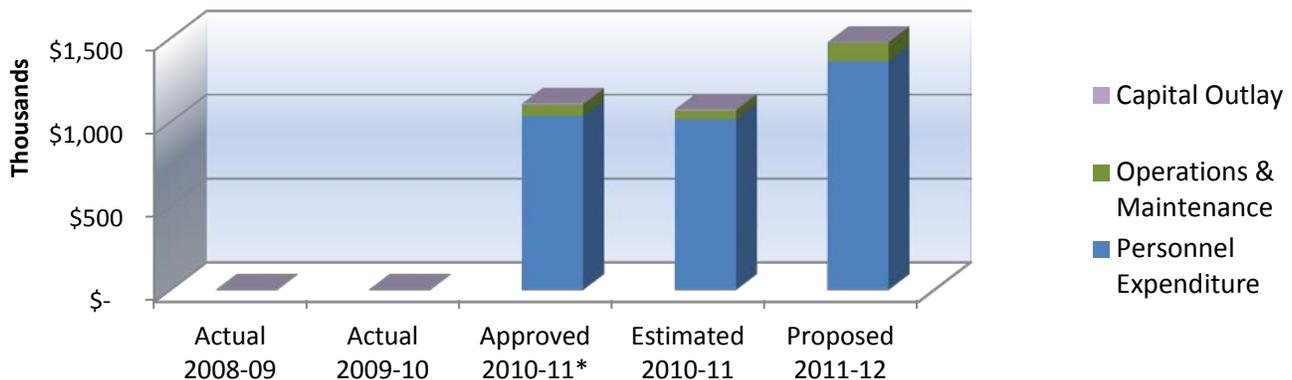
Division No: 0401

This division oversees delivery of water to residents and businesses, and transports wastewater to the City of San Diego's wastewater treatment system for transformation to reclaimed water or discharge through the Point Loma Treatment Plant. Raw water purchased from the San Diego County Water Authority is piped to Poway's Water Treatment Plant and on average 9.1 million gallons per day of treated water is delivered to 17 reservoirs to be used for domestic and commercial consumption, landscape irrigation and fire protection. Central to the delivery of high quality water, reclaimed water and the disposal of wastewater is a complex piping and pumping system that is operated and maintained by this Division. Customer Services Field Workers were transferred to Public Works in July 2010. The Customer Services Field Workers provided field customer service related to water service, including meter reading and repair and turning water service on and off.

Division Goals & Objectives

- » Operate and maintain all potable and reclaimed pumping and storage facilities.
- » Operate and maintain system to transport wastewater for treatment.
- » Complete state mandated water supply planning document.
- » Complete Geographic Information System mapping of utilities systems to support field work.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11* Approved	2010-11 Estimated	2011-12 Proposed
Average daily potable water (Million Gallons per Day)	11.61	9.58	9.47	8.69	9.10
Average daily wastewater (Million Gallons per Day)	3.43	3.14	3.45	3.14	3.47
Water Meters Read	84,513	84,080	84,027	84,662	84,000
Division Operating Budget 🔍					
<i>Authorized Positions (FTE)</i>			9.00	9.00	13.00
◆ Personnel Expenditure	\$ -	\$ -	\$ 1,038,080	\$ 1,017,959	\$ 1,365,000
◆ Operations & Maintenance	-	-	68,020	53,358	114,420
◆ Capital Outlay	-	-	6,800	6,624	1,950
Division Total	\$ -	\$ -	\$ 1,112,900	\$ 1,077,941	\$ 1,481,370



*Newly established division in 2010-11 made up of operating costs and personnel previously housed in other divisions.

WATER SUPPLY, TREATMENT AND STORAGE

Public Works Department

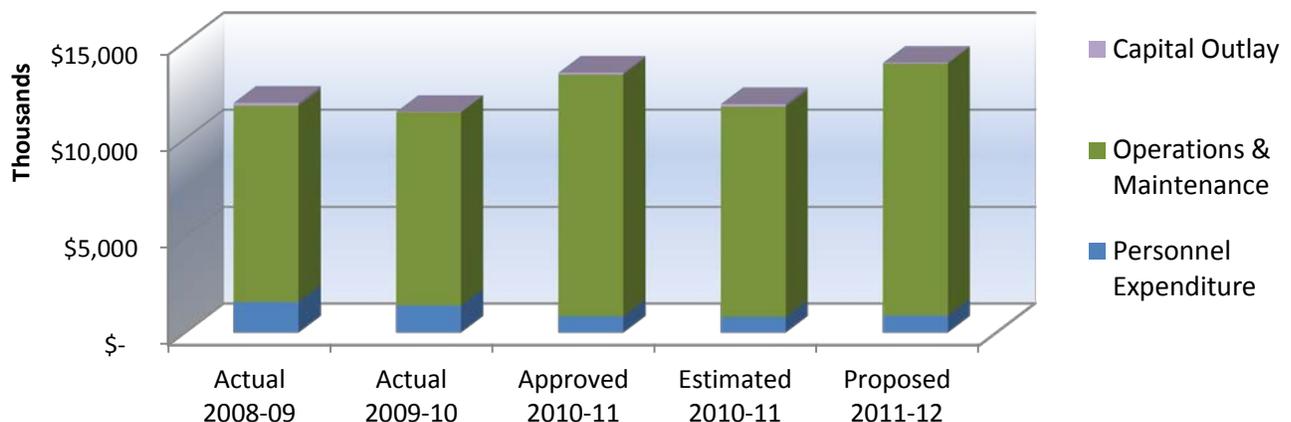
Division No: 0402

This Division plans for and acquires water supplies, maximizes the water storage capabilities of Lake Poway and the City's reservoir system, provides water quality that meets or exceeds regulatory requirements, and ensures the availability of high-quality water during normal and high-demand times. The Division must meet comprehensive regulatory reporting requirements for State, Federal, and local agencies.

Division Goals & Objectives

- » Provide water quality that meets or exceeds regulatory requirements.
- » Maximize storage of Lake Poway.
- » Maintain compliance with Cal-OSHA regulations.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Raw water purchased (million gallons)	4,649	3,298	4,102	3,351	3,832
Treated water delivered (million gallons)	4,237	3,495	3,457	3,171	3,324
Difference between raw water purchased and treated water delivered (million gallons)	412	(197)	645	180	508
Annual water quality samples	37,729	37,775	37,759	40,000	37,759
Percentage of test results meeting or exceeding regulatory requirements	100%	100%	100%	100%	100%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>14.00</i>	<i>14.00</i>	<i>7.00</i>	<i>7.00</i>	<i>7.00</i>
◆ Personnel Expenditure	\$ 1,583,357	\$ 1,406,896	\$ 838,580	\$ 820,249	\$ 871,820
◆ Operations & Maintenance	10,143,837	9,977,910	12,495,250	10,857,844	13,029,790
◆ Capital Outlay	148,418	16,105	100,850	133,329	45,200
Division Total	\$ 11,875,612	\$ 11,400,911	\$ 13,434,680	\$ 11,811,423	\$ 13,946,810



WASTEWATER DISPOSAL AND CONTRACT ADMINISTRATION

Public Works Department

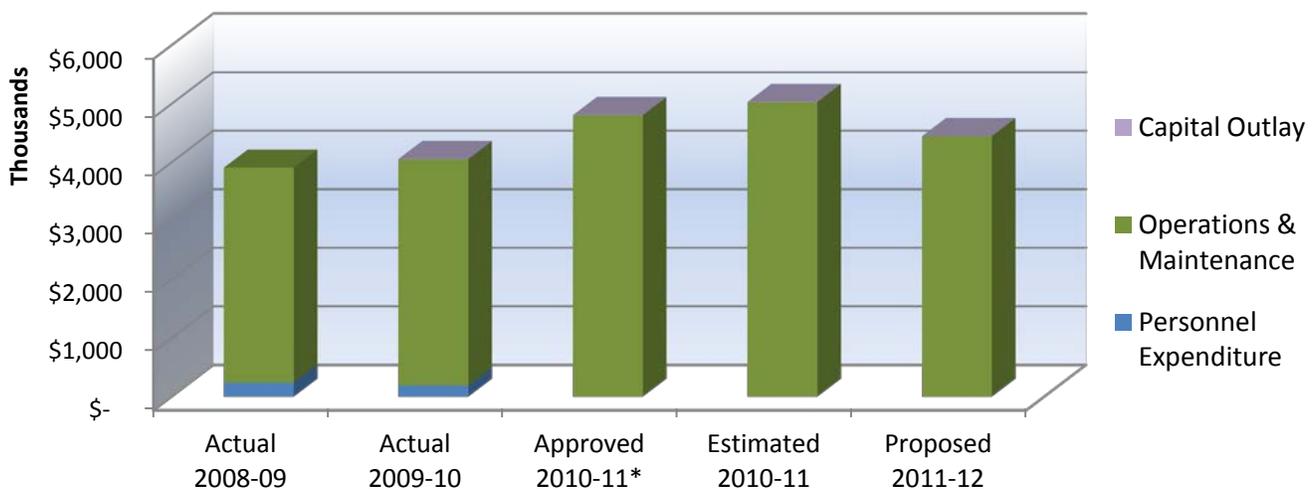
Division No: 0403

The Wastewater Disposal and Contract Administration Division works to protect public health by ensuring sewer pump stations operate at peak efficiency, minimizing health risks in emergency pumping operations, and meeting or exceeding manufacturers' maintenance recommendations. The division's costs include operation of the City's five sewage lift stations that pump 247 million gallons of wastewater annually, and contract costs for the transmission, treatment and disposal of Poway's wastewater by the City of San Diego.

Division Goals & Objectives

- » Monitor and dispose of all wastewater.
- » Perform preventive maintenance that meets maintenance schedules recommended by manufacturers' standards.
- » Implement new technology to improve operations throughout our collection system.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11* Approved	2010-11 Estimated	2011-12 Proposed
Wastewater pumped (million gallons)	238	225	205	205	232
Annual wastewater flow (million gallons)	1,253	1,147	1,087	1,147	1,131
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	-	-	-
◆ Personnel Expenditure	\$ 239,761	\$ 189,515	\$ -	\$ -	\$ -
◆ Operations & Maintenance	3,672,033	3,865,172	4,806,000	5,030,947	4,449,420
◆ Capital Outlay	-	4,717	5,500	5,576	1,400
Division Total	\$ 3,911,794	\$ 4,059,404	\$ 4,811,500	\$ 5,036,522	\$ 4,450,820



WATER TRANSMISSION AND DISTRIBUTION

Public Works Department

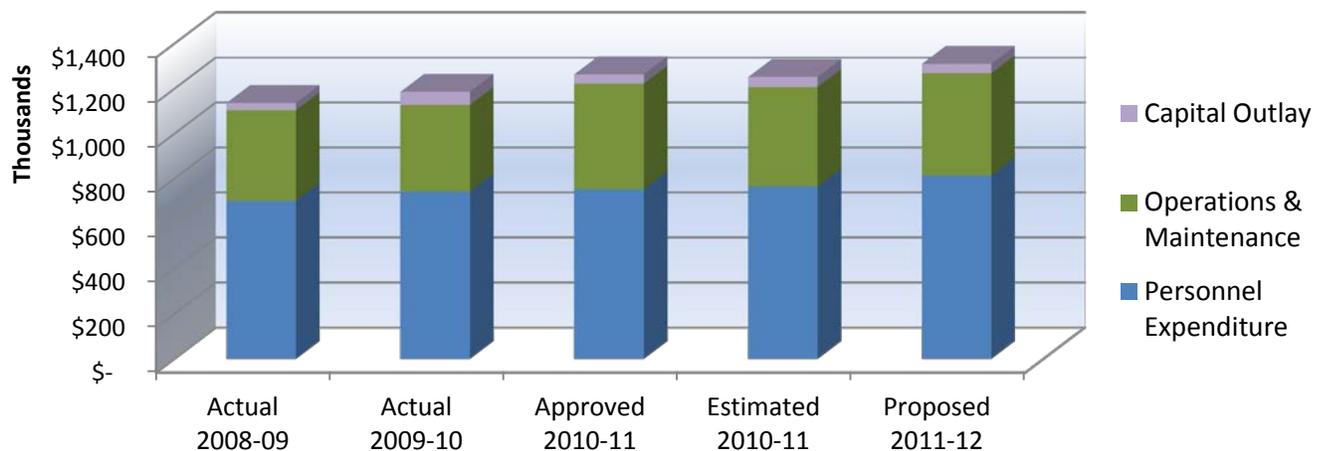
Division No: 0404

The Water Transmission and Distribution Division ensures reliable delivery of high quality water. The Division is responsible for the maintenance and repair of the water mains, pipes and appurtenances that deliver water to Poway's water customers. This system consists of 289 miles of water system piping, 1,312 air-release and blow-off assemblies, 2,345 fire hydrants, and 13,659 water meters. The City also has a proactive Cross-Connection Program to ensure all 1,896 backflow devices in the potable water system are tested annually.

Division Goals & Objectives

- » Proceed with a Distribution Maintenance Program that ensures distribution valves are located, exercised and then follow up with a Unidirection Flushing Program on the potable water system.
- » Maintain safe and reliable water distribution system.
- » Replace residential water meters per replacement program guidelines.
- » Test all potable backflow devices annually.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Residential meters replaced	175	213	420	483	450
Percentage of backflows tested	100%	100%	100%	100%	100%
Valves exercised	1,705	1,244	2,600	1,847	1,589
Fire hydrants inspected	1,413	1,577	1,437	1,104	1,006
Emergency responses	41	46	46	31	43
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	9.00	9.00	9.00	9.00	9.00
◆ Personnel Expenditure	\$ 702,570	\$ 743,710	\$ 753,740	\$ 766,616	\$ 814,110
◇ Operations & Maintenance	403,005	385,263	470,390	442,602	456,180
◇ Capital Outlay	32,599	58,499	41,600	44,556	41,600
Division Total	\$ 1,138,174	\$ 1,187,472	\$ 1,265,730	\$ 1,253,774	\$ 1,311,890



WASTEWATER COLLECTION MAINTENANCE

Public Works Department

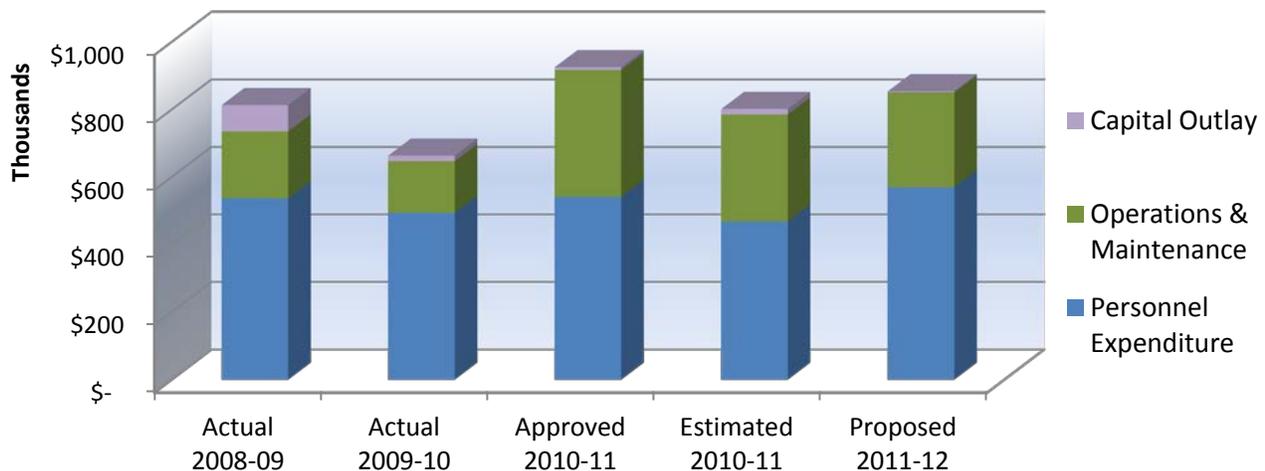
Division No: 0405

The City of Poway provides sewer (wastewater) collection services through 185 miles of collection pipelines, 13,800 sewer laterals, five sewage lift stations, and 3,200 manholes. The Division provides ongoing preventive cleaning, maintenance, and repair of the sewage collection system. This includes emergency removal of sewer line blockages, repair and replacement of sewer laterals in the public right-of-way, and maintenance of the structural integrity of sewer mains and manholes in the collection system. The Division also administers the Fat, Oil, and Grease (FOG) Program responsible for the permitting and compliance monitoring of food establishments to minimize the discharge of grease into the sewer system.

Division Goals & Objectives

- » Zero sewer spills.
- » Maintain the City's 185-mile wastewater system pipe by videotaping (23%), and cleaning (33%)
- » Ensure access to wastewater collection system through an easement maintenance program.

Division Activity Statistics	2008-09	2009-10	2010-11	2010-11	2011-12
	Actual	Actual	Approved	Estimated	Proposed
Sewer Spills	1	2	0	1	0
Spills per hundred miles of pipe	0.0056	0.0112	0.0000	0.0054	0.0000
System pipe videotaped (ft.)	239,805	287,052	376,000	335,941	230,205
System pipe cleaned (ft.)	287,960	360,848	425,000	173,138	328,248
FOG Permits issued	3	19	30	30	40
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.00	7.00	7.00	7.00	7.00
◆ Personnel Expenditure	\$ 536,945	\$ 493,900	\$ 541,290	\$ 468,381	\$ 569,720
◆ Operations & Maintenance	198,227	153,289	376,670	317,063	281,350
◆ Capital Outlay	78,448	16,021	8,000	16,300	3,250
Division Total	\$ 813,620	\$ 663,210	\$ 925,960	\$ 801,744	\$ 854,320



RECLAIMED WATER SUPPLY AND STORAGE

Public Works Department

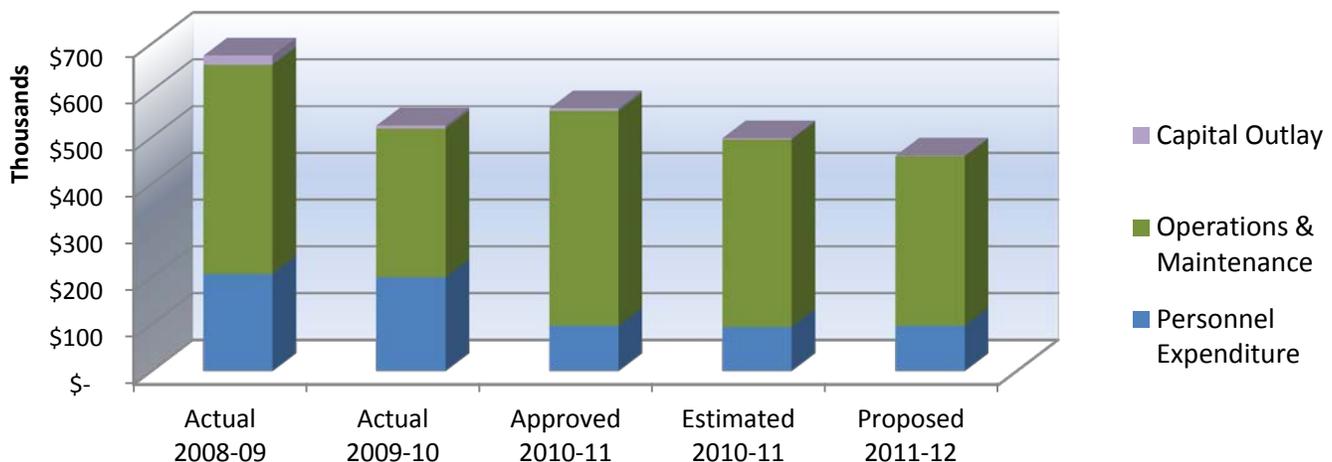
Division No: 0406

The Reclaimed Water Supply and Storage Division is responsible for the delivery of reclaimed (recycled) water that is used for commercial landscape irrigation purposes in the Poway Business Park. Poway receives its reclaimed water supply from the City of San Diego's North City Reclamation Plant. The system is comprised of 12 miles of system piping, one pumping station, one reservoir, and 200 metered connections. On average, Poway purchases 480 acre feet (AF) of water each year from San Diego. The Division monitors, operates, and maintains Poway's two recycled water distribution system zones, including all regulatory monitoring and compliance.

Division Goals & Objectives

- » Meet demand for reclaimed water in the Poway Business Park.
- » Perform (37) four-year regulatory shutdown tests annually for the 1028 Reclaimed Water Zone.
- » Perform (200) one-year regulatory site inspections annually for both the 895 and 1028 Reclaimed Zones.
- » Continue to provide prompt, direct contact with City customers and seek regulatory compliance.
- » Meet recycled water standards established by State law.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Shutdown tests	22	32	30	163	37
Site inspections	18	5	200	126	200
Site violations issued	7	3	5	10	8
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	1.00	1.00	1.00
◆ Personnel Expenditure	\$ 208,121	\$ 200,605	\$ 97,170	\$ 94,563	\$ 97,350
◆ Operations & Maintenance	447,689	318,673	460,040	400,836	362,420
◆ Capital Outlay	19,622	6,411	5,100	3,080	1,200
Division Total	\$ 675,432	\$ 525,689	\$ 562,310	\$ 498,480	\$ 460,970



MAINTENANCE OPERATIONS

Public Works Department

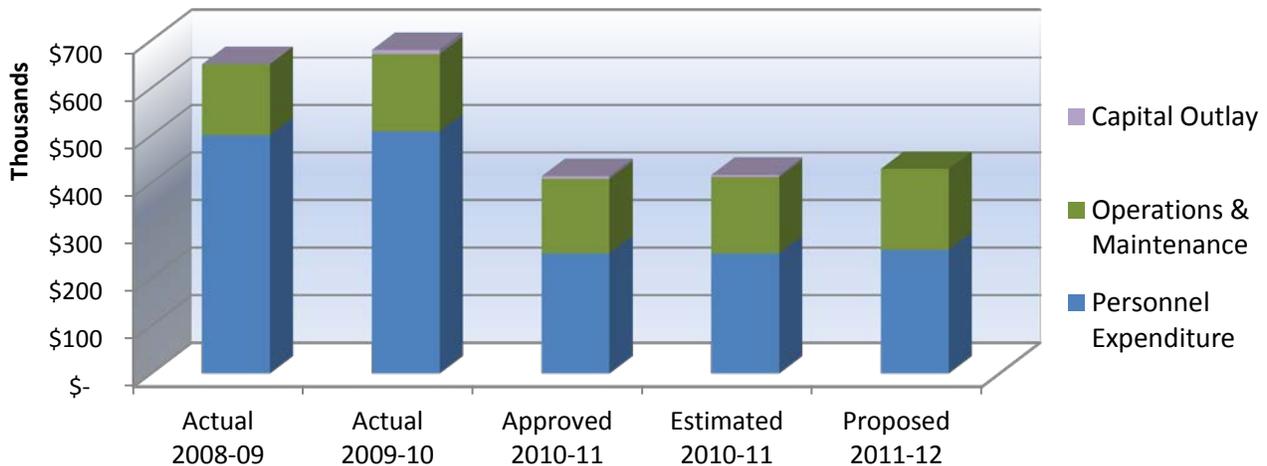
Division No: 0410

Maintenance Operations oversees, coordinates and provides administrative support to ensure operation and maintenance of public infrastructure to protect public health and safety. The Division plans, oversees, and administers the work of street maintenance, stormwater and flood control, and vehicle and equipment maintenance to ensure regulatory compliance, responsiveness, efficiency and effectiveness during normal and emergency operations.

Division Goals & Objectives

- » Ensure regulatory compliance with State and Federal environmental agencies.
- » Ensure timely response to service requests in assigned operational areas.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Work Orders in Streets and Drainage Divisions	1,672	1,688	1,590	1,500	1,500
Development Plans Reviewed	291	200	250	200	200
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	6.48	5.48	2.96	2.96	2.96
◆ Personnel Expenditure	\$ 501,136	\$ 508,573	\$ 252,540	\$ 252,541	\$ 259,860
◆ Operations & Maintenance	149,444	163,275	156,900	160,283	170,400
◆ Capital Outlay	200	9,003	5,200	4,816	-
Division Total	\$ 650,780	\$ 680,851	\$ 414,640	\$ 417,640	\$ 430,260



STREETS MAINTENANCE

Public Works Department

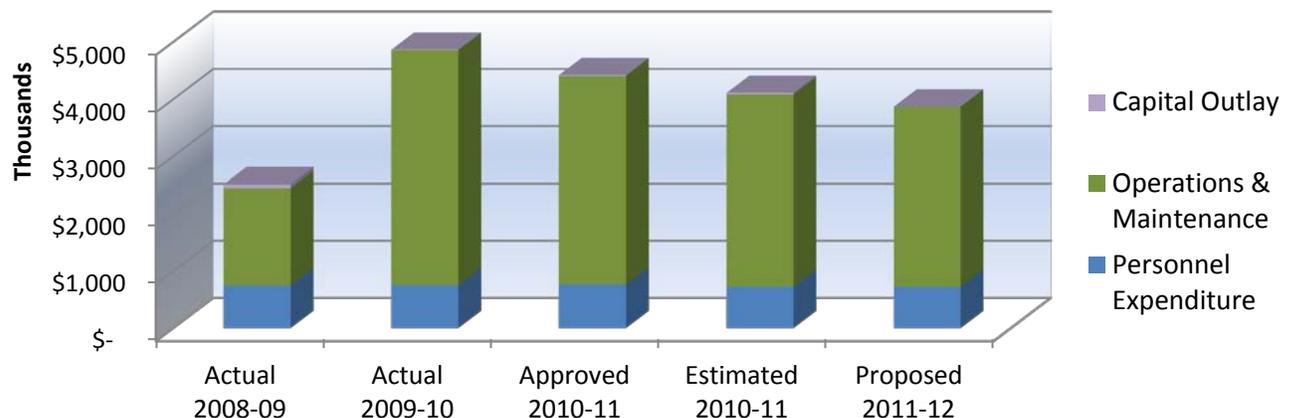
Division No: 0411

The Streets Maintenance Division preserves and maintains the public roadway infrastructure to ensure the safe and efficient movement of pedestrians, traffic, goods and emergency services at all times, including special events and emergency situations such as storm, flood and fire. The Division is responsible for the maintenance and repair of the City's 165 miles of roads and right-of-ways, sidewalks, regulatory signs, street trees, and removing graffiti from areas visible from the right-of-way.

Division Goals & Objectives

- » Preserve and maintain the public roadway infrastructure.
- » Respond to roadway emergencies.
- » Remove graffiti in areas visible from the right-of-way.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Work Orders Completed	799	1,120	900	900	900
Square Feet of Asphalt Repaired	150,000	213,000	200,000	200,000	200,000
Percentage of Pothole Work Orders Responded to Within 1 Working Day	65%	92%	85%	50%	85%
Percentage of Sign Repairs Corrected Within 10 Working Days	96%	100%	98%	98%	95%
Sidewalk Grinds Completed	506	487	500	500	500
Percentage of Sidewalk Grinding Completed Within 1 Working Day When Identified as High Risk	N/A	80%	80%	96%	80%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>11.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>9.00</i>
◆ Personnel Expenditure	\$ 745,472	\$ 752,504	\$ 765,460	\$ 725,031	\$ 727,630
◆ Operations & Maintenance	1,705,146	4,106,291	3,643,690	3,361,364	3,142,910
◆ Capital Outlay	63,534	12,580	17,250	29,250	1,650
Division Total	\$2,514,152	\$4,871,375	\$4,426,400	\$4,115,645	\$3,872,190



STORMWATER AND FLOOD CONTROL

Public Works Department

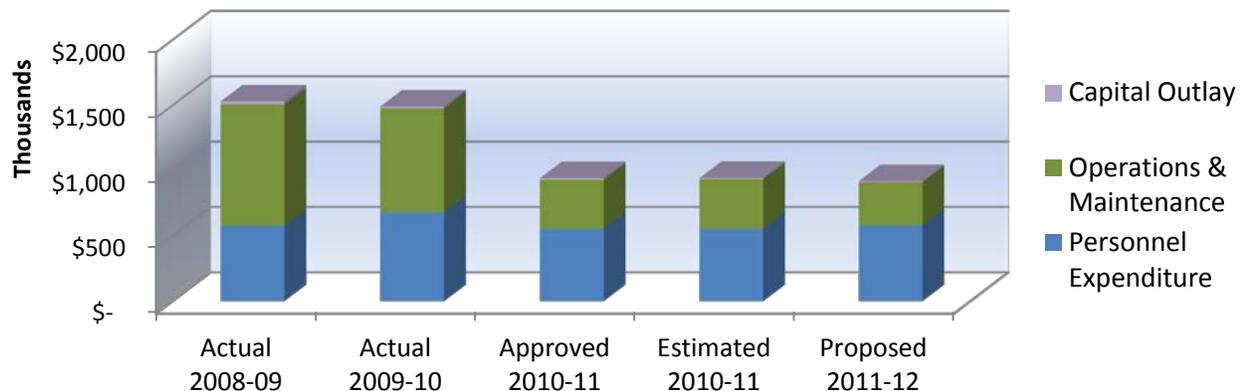
Division No: 0412

The Stormwater and Flood Control Division is responsible for inspecting and maintaining the public drainage and stormwater collection and conveyance systems to reduce risk of death, injury and property damage due to flooding. This Division performs annual inspections and maintains over 1,400 stormwater drain inlets, 12 detention basins, 44 under road box culverts and 64 miles of pipeline to verify proper operation of all municipal structural treatment controls designed to reduce pollutant discharges and comply with the National Pollutant Discharge Elimination Systems (NPDES) permit.

Division Goals & Objectives

- » Inspect and maintain catch basins, stormwater drain inlets, concrete and open earthen channels.
- » Complete annual channel cleaning, mowing and invasive/exotic plant removal.
- » Reduce or eliminate failed corrugated metal pipe (CMP).

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Percentage of 1,453 Drop Inlets Inspected and Required Cleaning	100% / 16%	100% / 6%	100% / 2%	100% /10%	100% /10%
Percentage of 6.3 Miles of Concrete Channels Inspected and Cleaned	N/A	100%	100%	100%	100%
Percentage of 4.8 Miles (25.1 acres) of Earthen Channels Mowed	83%	81%	98%	69%	80%
Square Feet of Invasive Plants Removed	22,117	159,181	150,000	30,805	50,000
Corrugated Metal Pipe (CMP) Repairs	N/A	6	9	8	8
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.00	7.00	7.00	7.00	7.00
◆ Personnel Expenditure	\$ 577,394	\$ 681,117	\$ 553,300	\$ 554,615	\$ 580,080
◆ Operations & Maintenance	929,092	797,192	375,820	380,828	331,500
◆ Capital Outlay	24,262	13,079	13,150	7,850	7,900
Division Total	\$ 1,530,748	\$ 1,491,388	\$ 942,270	\$ 943,293	\$ 919,480



VEHICLE AND EQUIPMENT MAINTENANCE

Public Works Department

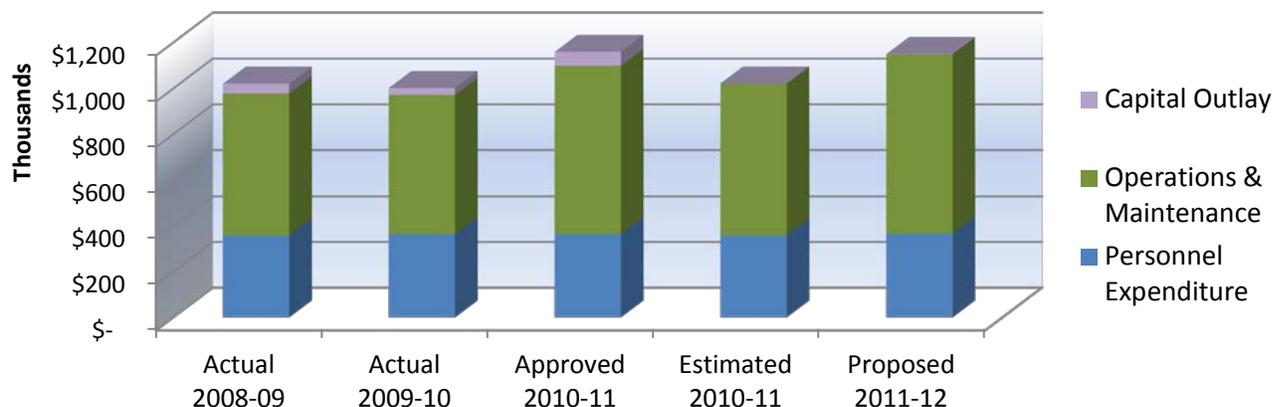
Division No: 0413

The Vehicle and Equipment Maintenance Division ensures safe and reliable vehicles and equipment for City departments while meeting regulatory requirements, inspections and certifications. The City's fleet and equipment inventory includes motorcycles, sedans, law enforcement vehicles, fire apparatus, sewer and water equipment, heavy-duty trucks, tractors, trailers, off-road and industrial equipment, generators, and small landscape equipment. Essential vehicle services include acquisition and disposal, preventive maintenance, repairs, regulatory compliance, provision of over 100,000 gallons of fuel and oil supplies and collection and disposal of hazardous waste generated by City departments. The Division also supports the efficiency of City operations by minimizing down time and conducting preventive maintenance to avoid costly repairs.

Division Goals & Objectives

- » Maintenance strategies that ensure a constant state of readiness.
- » Proactive and preventive maintenance to extend and maximize service life.
- » Meet or exceed local, state, and federal regulatory requirements.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Total Street-Legal Vehicle Inventory	123	125	125	125	125
Percentage of Time Spent on Scheduled Maintenance Compared to Unscheduled Repairs	N/A	49% / 51%	46% / 54%	46% / 54%	55% / 45%
Percentage of Regulatory Compliance Achieved (over 80 permits)	100%	100%	100%	100%	100%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	4.00	4.00	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 359,539	\$ 365,802	\$ 366,280	\$ 359,371	\$ 367,680
◆ Operations & Maintenance	619,887	606,267	733,200	662,373	782,550
◆ Capital Outlay	42,308	31,155	61,500	1,500	1,500
Division Total	\$ 1,021,735	\$ 1,003,224	\$ 1,160,980	\$ 1,023,244	\$ 1,151,730



ENVIRONMENTAL PROGRAMS

Public Works Department

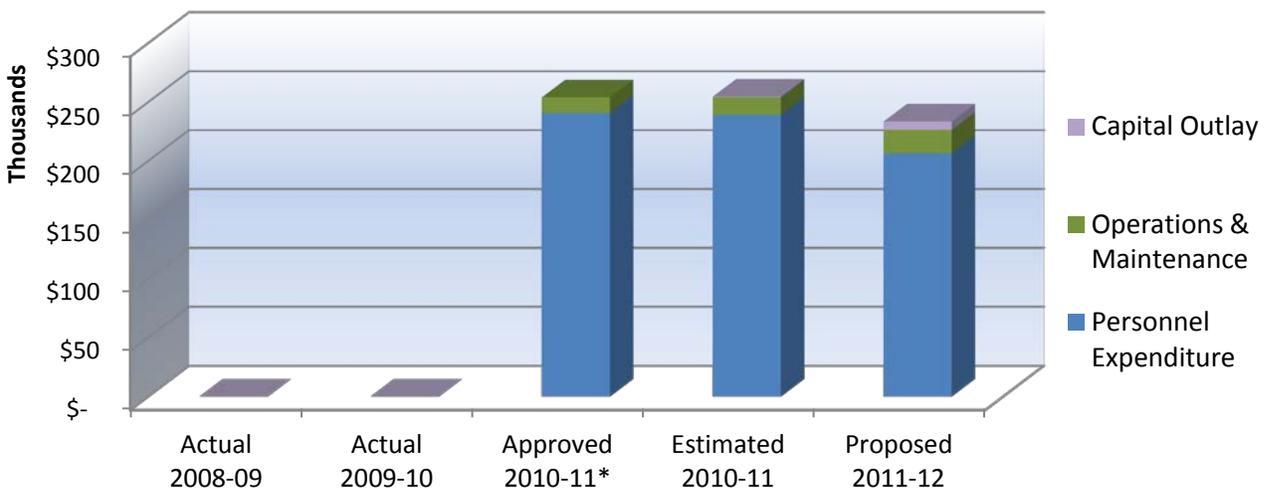
Division No: 0417

Environmental Programs oversees, coordinates and provides administrative support to ensure operation and maintenance of public infrastructure to protect public health and safety. The Division plans, oversees, and administers the work of parks, trails and open space maintenance, facility maintenance, special districts and contract services ensuring regulatory compliance, responsiveness, efficiency and effectiveness during normal and emergency operations. The Division is also responsible for resource conservation efforts such as energy and water conservation.

Division Goals & Objectives

- » Deliver residential rebate program for energy efficiency.
- » Secure outside funding for resource conservation projects and implement projects that result in operational savings.

	2008-09 Actual	2009-10 Actual	2010-11* Approved	2010-11 Estimated	2011-12 Proposed
Division Activity Statistics					
Contracts Managed	N/A	N/A	30	34	35
Outside Funding Secured	N/A	N/A	\$135,000	\$212,910	\$404,800
Resource Conservation Savings	N/A	N/A	\$15,500	\$38,500	\$15,500
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	-	-	2.00	2.00	2.00
◆ Personnel Expenditure	\$ -	\$ -	\$ 241,010	\$ 239,366	\$ 206,700
◆ Operations & Maintenance	-	-	13,110	14,889	19,950
◆ Capital Outlay	-	-	-	624	7,000
Division Total	\$ -	\$ -	\$ 254,120	\$ 254,879	\$ 233,650



*Newly established division in FY 2010-11. Staff and supporting O&M budget transferred from existing divisions.

PARKS, TRAILS AND LANDSCAPE MAINTENANCE

Public Works Department

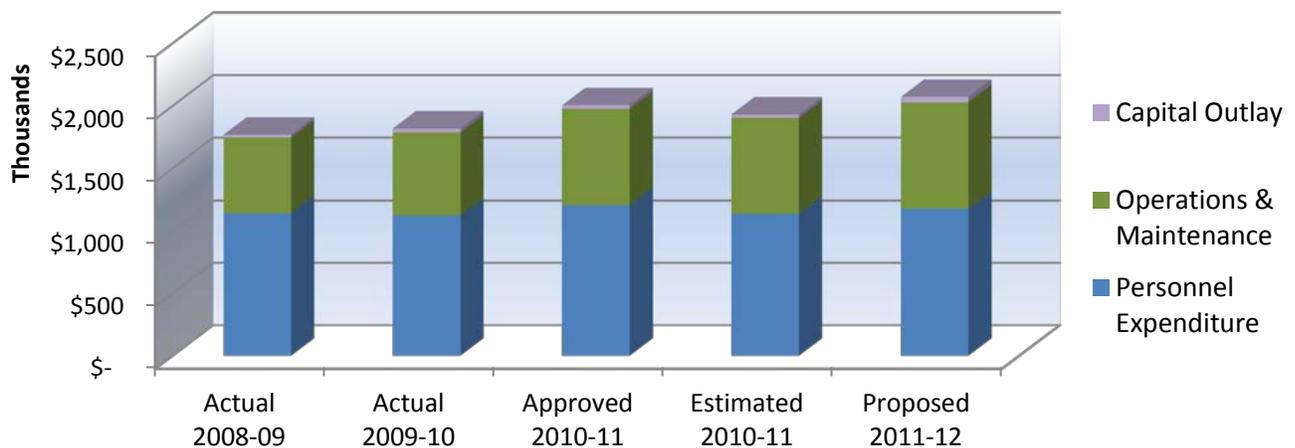
Division No: 0418

The Parks, Trails and Landscape Maintenance Division provides safe, clean, well-maintained, inviting, useable public parks, trails and green spaces to support quality programming and enhance the enjoyment of all residents and visitors. The Division provides full-service maintenance for parks and public restrooms, certain Redevelopment Agency properties, sports courts and fields, trails, and open space. The Division also performs mandated playground inspections and supports landscape maintenance at City Hall.

Division Goals & Objectives

- » Maintain developed parks.
- » Maintain and expand trails system.
- » Reduce water consumption.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Acres Maintained	229	229	232	232	232
Sport courts and Fields Maintained	25	25	26	26	26
Miles of Trails	55	55	55	55	56
Contract Sites	N/A	N/A	16	16	30
Eagle Scout Projects Supported	40	0	27	25	30
Special Events Supported	0	40	32	20	16
RDA Properties Maintained	0	0	38	36	36
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>17.96</i>	<i>15.00</i>	<i>16.00</i>	<i>15.00</i>	<i>15.00</i>
◆ Personnel Expenditure	\$ 1,144,670	\$ 1,126,455	\$ 1,209,170	\$ 1,141,419	\$ 1,178,610
◆ Operations & Maintenance	602,969	660,169	766,900	761,974	850,210
◆ Capital Outlay	22,369	32,560	29,500	28,498	43,500
Division Total	\$ 1,770,008	\$ 1,819,184	\$ 2,005,570	\$ 1,931,891	\$ 2,072,320



FACILITIES MAINTENANCE

Public Works Department

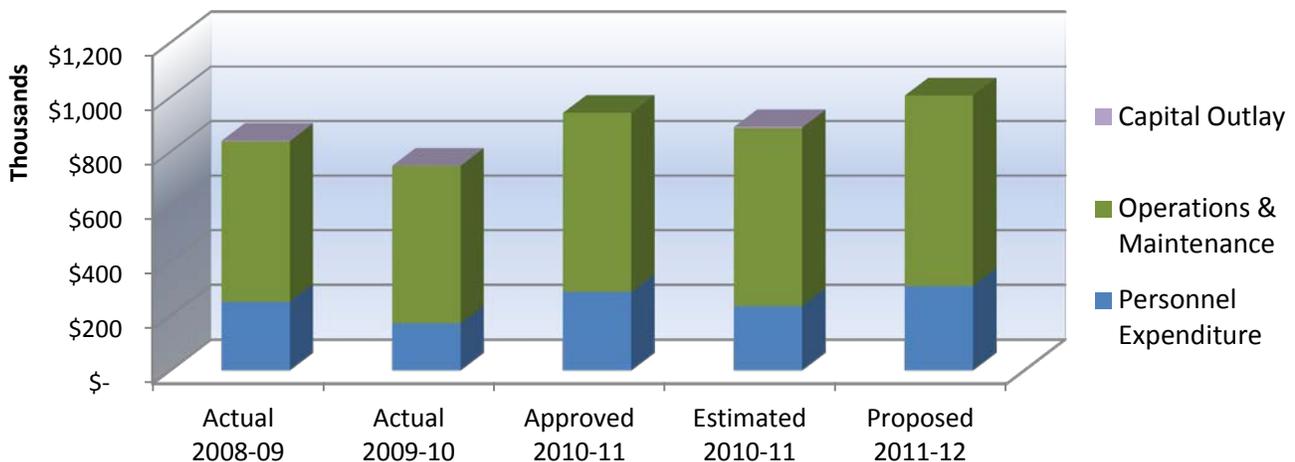
Division No: 0419

The Facilities Maintenance Division works to proactively provide a quality and safe environment for customers and employees to conduct business while demonstrating environmentally responsible stewardship of the City's capital assets. The Division provides contract and in-house repair, maintenance and janitorial functions for all City buildings and structures including 57 buildings ranging in size from 200 to 60,000 square feet, appurtenances such as electronic gates, fire extinguishers, fire sprinkler systems, exterior parking lot lights, and security and fire monitoring systems.

Division Goals & Objectives

- » Undertake regular preventive maintenance activities.
- » Complete service requests.
- » Develop and implement a multi-year prioritized reinvestment plan to maximize and protect City assets.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Work orders	1,226	838	1,000	1,038	1,200
Time spent on preventive maintenance compared to unscheduled repairs	N/A	N/A	11%	17%	25%
Resource conservation measures	N/A	N/A	182	148	350
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 251,504	\$ 172,227	\$ 287,020	\$ 235,393	\$ 308,880
◆ Operations & Maintenance	587,700	577,178	657,040	653,006	698,380
◆ Capital Outlay	1,804	321	-	3,474	-
Division Total	\$ 841,007	\$ 749,726	\$ 944,060	\$ 891,873	\$ 1,007,260



SPECIAL DISTRICTS AND CONTRACT SERVICES

Public Works Department

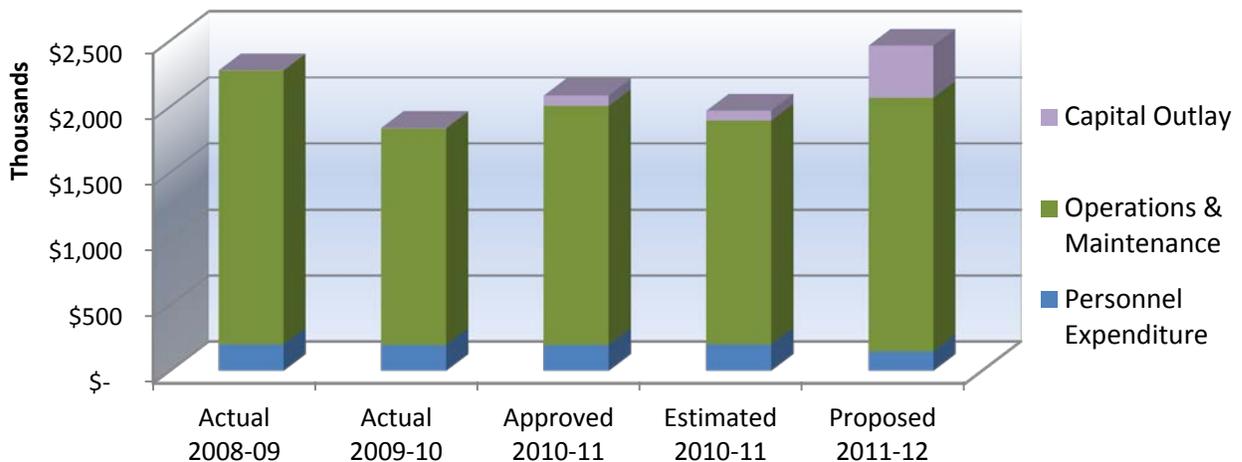
Division No: 0420

The Special Districts and Contract Services Division is responsible for the maintenance, operation and contract administration of 188 acres of landscape, 42 acres of open space, over 3,000 street lights, traffic signals at 56 intersections, lighted street signs and 25 flashing beacons within the boundaries of the Special Districts. The Division administers 10 Special Districts and provides engineering services, contract inspection and supervision of contractual work, administrative support, coordination of in-house repairs as needed, and staff assistance to property owners, developers, civic associations, and the general public in matters relating to the Special Districts.

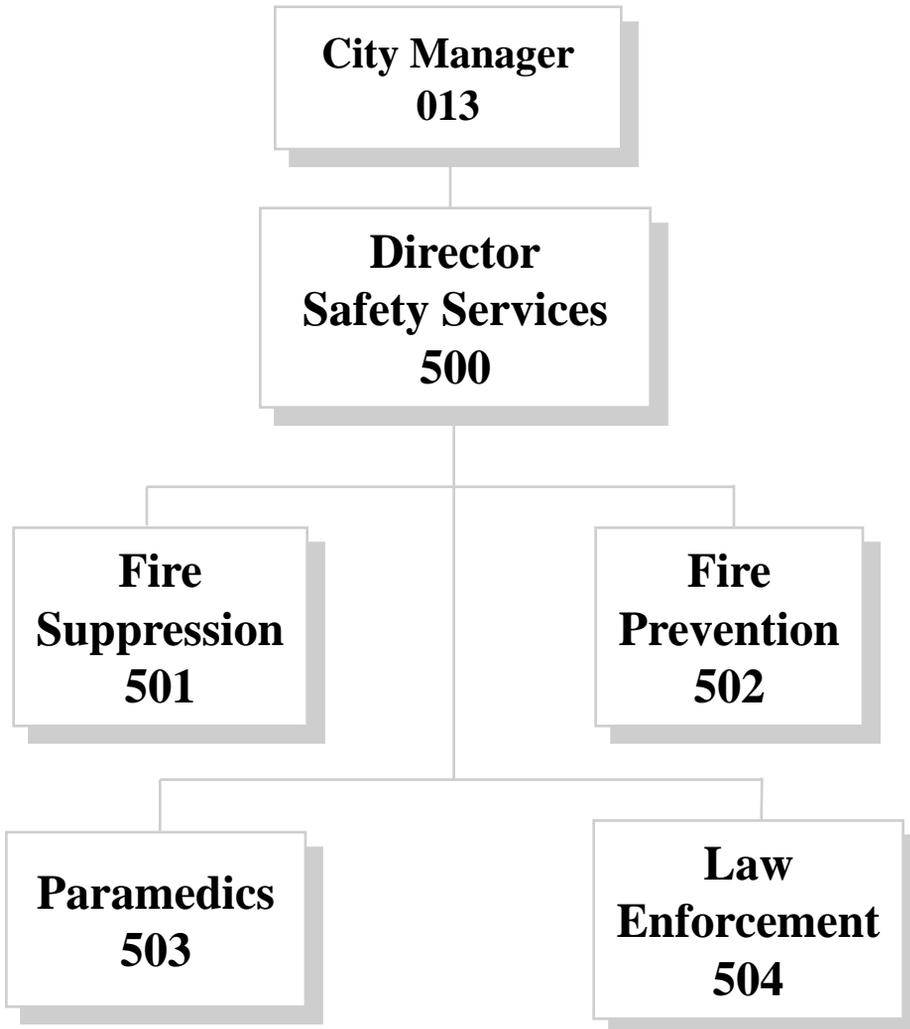
Division Goals & Objectives

- » Enhance public safety by providing traffic signals, street lights, illuminated street name signs and safety
- » Enhance the quality of life of residents by providing safe, attractive and well-maintained landscaping.
- » Reduce water consumption in landscaped areas.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Customer Inquiries and Service Requests	1,511	2,028	1,780	2,405	2,400
Street light outages	794	821	810	860	850
Percentage of Street lights repaired within 10 days	97%	95%	100%	85%	95%
Traffic signal calls	401	324	475	334	350
Emergency traffic signal repairs	166	60	195	48	52
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	2.00	2.00	1.00
◆ Personnel Expenditure	\$ 200,733	\$ 196,761	\$ 197,000	\$ 199,539	\$ 145,670
◆ Operations & Maintenance	2,075,956	1,638,991	1,810,060	1,695,481	1,923,460
◆ Capital Outlay	2,154	4,717	80,200	76,294	396,900
Division Total	\$ 2,278,843	\$ 1,840,469	\$ 2,087,260	\$ 1,971,314	\$ 2,466,030



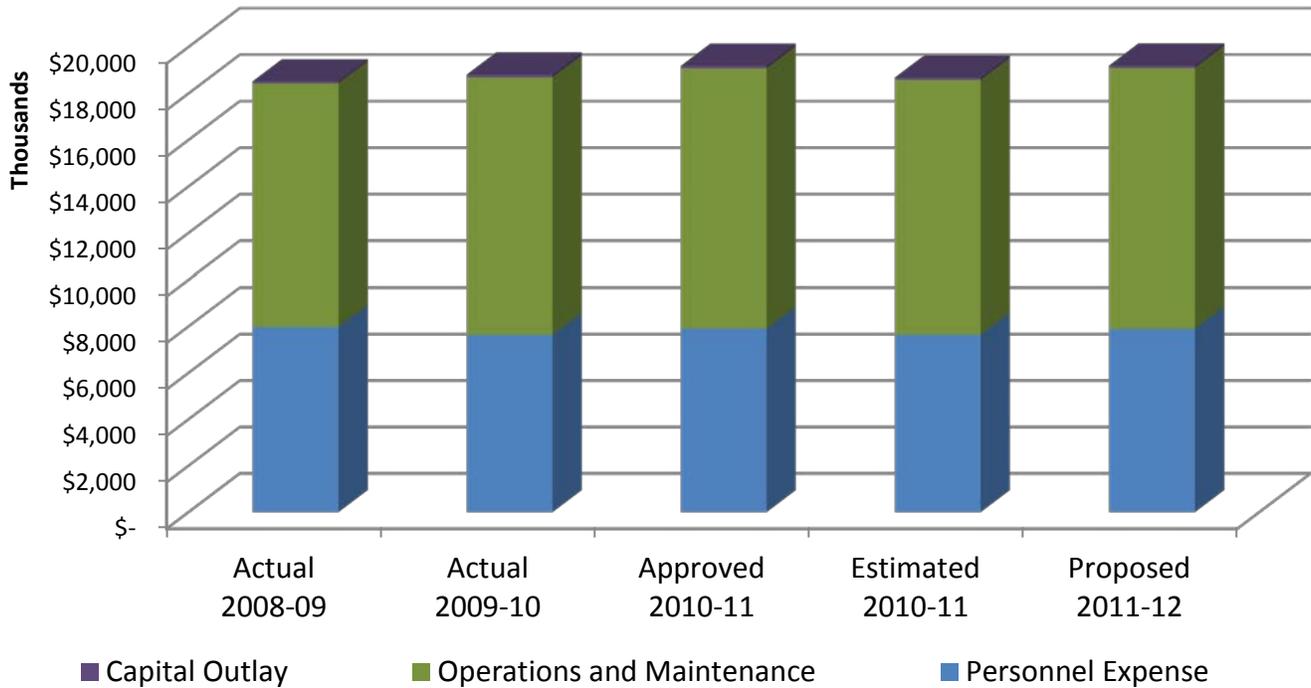
SAFETY SERVICES



SAFETY SERVICES

Department Code: 0500

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions</i>	51.73	51.93	54.00	54.00	54.00
Personnel Expense	\$ 7,968,046	\$ 7,629,630	\$ 7,903,230	\$ 7,635,736	\$ 7,889,470
Operations and Maintenance	10,466,506	11,057,473	11,175,510	10,944,775	11,204,990
Capital Outlay	88,396	125,760	108,270	105,449	105,430
Total Department Budget	\$ 18,522,948	\$ 18,812,863	\$ 19,187,010	\$ 18,685,960	\$ 19,199,890



DIRECTOR OF SAFETY SERVICES

Safety Services Department

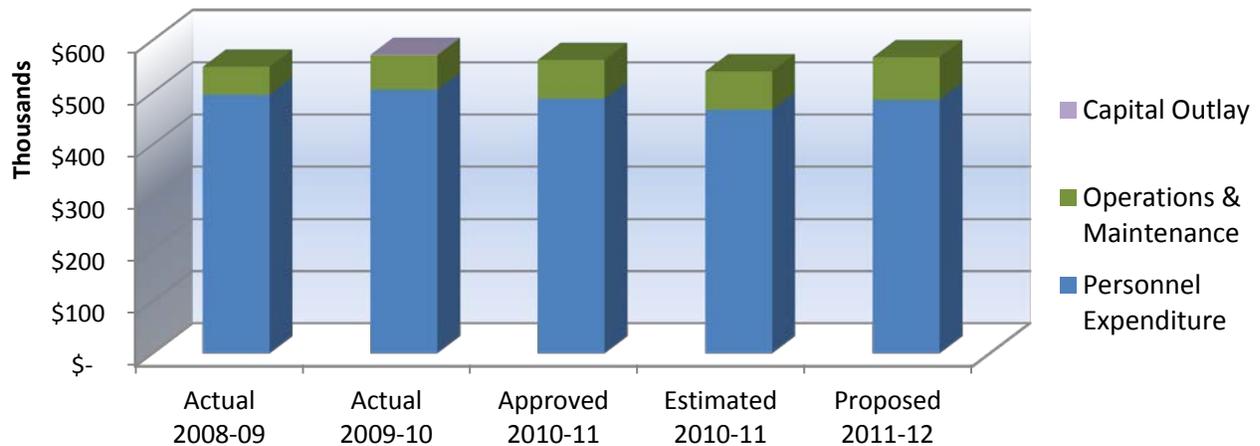
Division No: 0500

The Director of Safety Services Division is responsible for providing overall administration, direction, planning, and management for the Fire Department and contract law enforcement services including budget development and management, personnel recruitment, citywide emergency planning, disaster preparedness, and incident management.

Division Goals & Objectives

- » Actively manage the Department's budget in alignment with the City's financial plan and principles.
- » Direct law enforcement resources, including crime analysis, to reduce crime and collisions.
- » Strengthen the City's emergency planning efforts and disaster preparedness technologies.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Parking citation reviews	151	116	175	175	175
CERT training sessions	4	4	6	6	6
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 496,152	\$ 505,484	\$ 488,560	\$ 467,178	\$ 486,210
◇ Operations & Maintenance	53,807	65,843	74,500	74,100	82,020
◇ Capital Outlay	-	1,501	-	-	-
Division Total	\$ 549,959	\$ 572,828	\$ 563,060	\$ 541,278	\$ 568,230



Program Budgets	Approp. Through May 2011	Added for 2011-12	Total
1161- Emergency Preparedness	\$ 765,600	\$ -	\$ 765,600
1174- Red Cross Shelter Supplies	81,380	-	\$ 81,380
Total Program Budgets	\$ 846,980	\$ -	\$ 846,980

FIRE SUPPRESSION

Safety Services Department

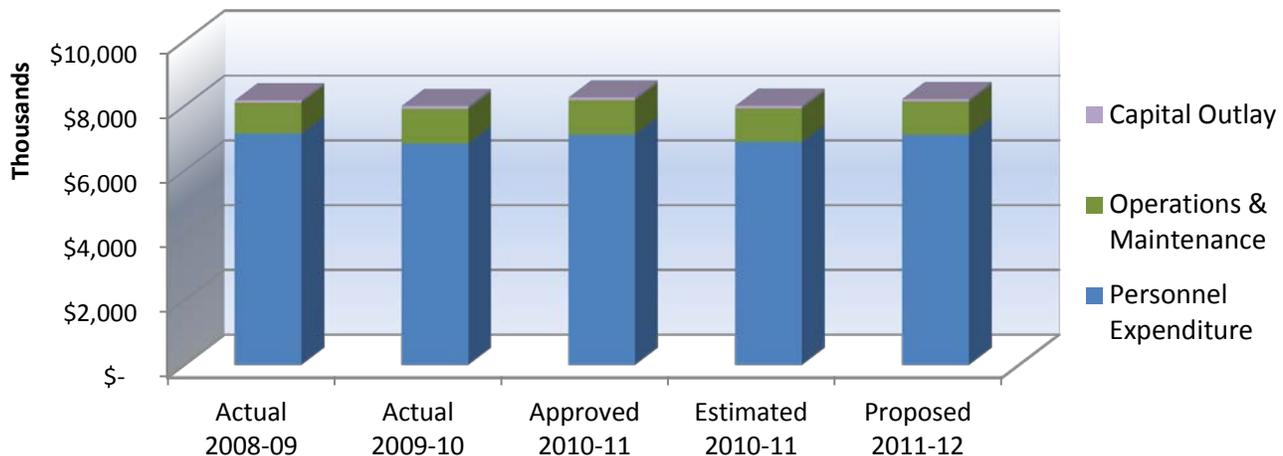
Division No: 0501

The Fire Suppression Division is responsible for the delivery of emergency and nonemergency services including fire suppression, rescue, emergency medical, hazardous materials responses, and public assistance. The Division deploys 16 firefighters each day from three fire stations that staff three fire engines, one ladder truck, and two ambulances. The coordination of facility, apparatus, equipment maintenance, training, and incident management are performed by this Division.

Division Goals & Objectives

- » Ensure effective response to all requests for emergency service and non-emergency assistance.
- » Maintain all fire apparatus, equipment, and facilities in a state of high readiness 24-hours a day.
- » Provide a highly trained, well-prepared workforce through training and professional development.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Incident responses	3,711	3,704	3,800	3,876	4,000
Training and manipulative skill hours	18,707	16,154	16,000	16,000	16,000
Fire company inspection actions	N/A	1,674	1,406	1,406	1,406
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	46.35	46.93	49.00	49.00	49.00
◆ Personnel Expenditure	\$ 7,141,754	\$ 6,831,520	\$ 7,118,170	\$ 6,886,816	\$ 7,104,670
◆ Operations & Maintenance	961,646	1,079,044	1,063,860	1,040,649	1,032,980
◆ Capital Outlay	70,579	90,651	82,130	79,510	80,930
Division Total	\$ 8,173,979	\$ 8,001,215	\$ 8,264,160	\$ 8,006,974	\$ 8,218,580



Program Budgets	Approp. Through May 2011	Added for 2011-12	Total
1166- Fire Equipment Trust Fund	\$ 71,412	\$ -	\$ 71,412
Total Program Budgets	\$ 71,412	\$ -	\$ 71,412

FIRE PREVENTION

Safety Services Department

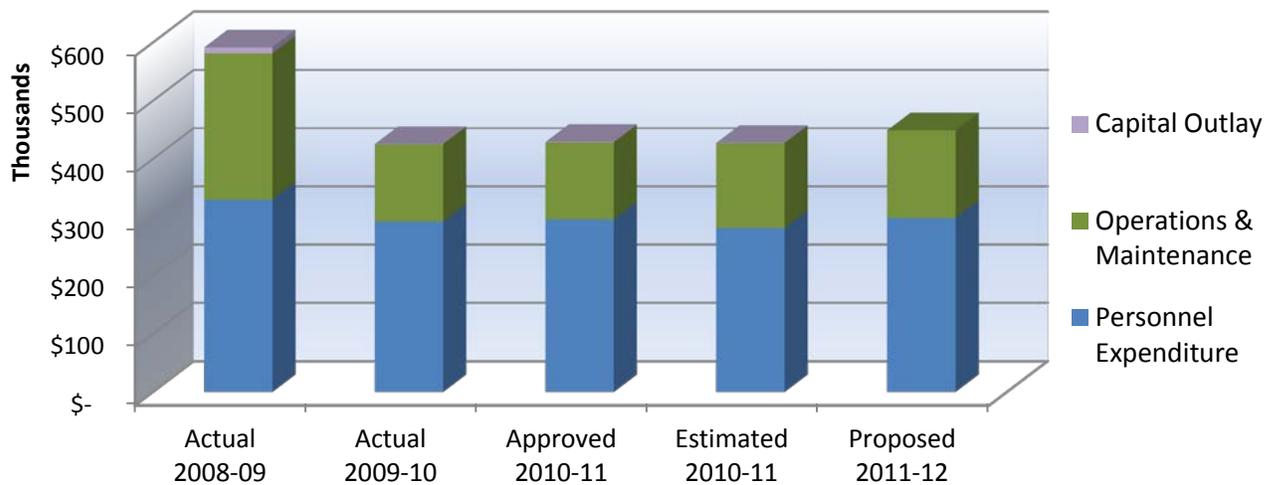
Division No: 0502

The Fire Prevention Division is responsible for the delivery of fire and life safety inspection and education services to existing businesses, apartments, educational, institutional, and permitted facilities. This Division provides plan review and new construction inspections to ensure compliance with state and local fire and life safety regulations. Coordination of Geographic Information System (GIS) response mapping, tracking community education events, and incident management are also part of this Division.

Division Goals & Objectives

- » Monitor fire company inspection program and conduct new construction plan review and inspections.
- » Provide community educational opportunities promoting fire and life safety practices.
- » Update GIS-emergency mapping system.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Total inspection actions	685	2,183	2,600	2,617	2,617
Permit and apartment inspections	642	649	650	678	678
Plan checks performed	278	90	150	154	154
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	2.38	2.00	2.00	2.00	2.00
◆ Personnel Expenditure	\$ 330,140	\$ 292,626	\$ 296,500	\$ 281,742	\$ 298,590
◇ Operations & Maintenance	251,602	133,099	132,340	145,787	150,940
◇ Capital Outlay	10,544	298	700	500	-
Division Total	\$ 592,286	\$ 426,023	\$ 429,540	\$ 428,029	\$ 449,530



Program Budgets	Approp. Through May 2011	Added for 2011-12	Total
1163- KeySecure System Fund	\$ 28,650	\$ -	\$ 28,650
Total Program Budgets	\$ 28,650	\$ -	\$ 28,650

PARAMEDICS

Safety Services Department

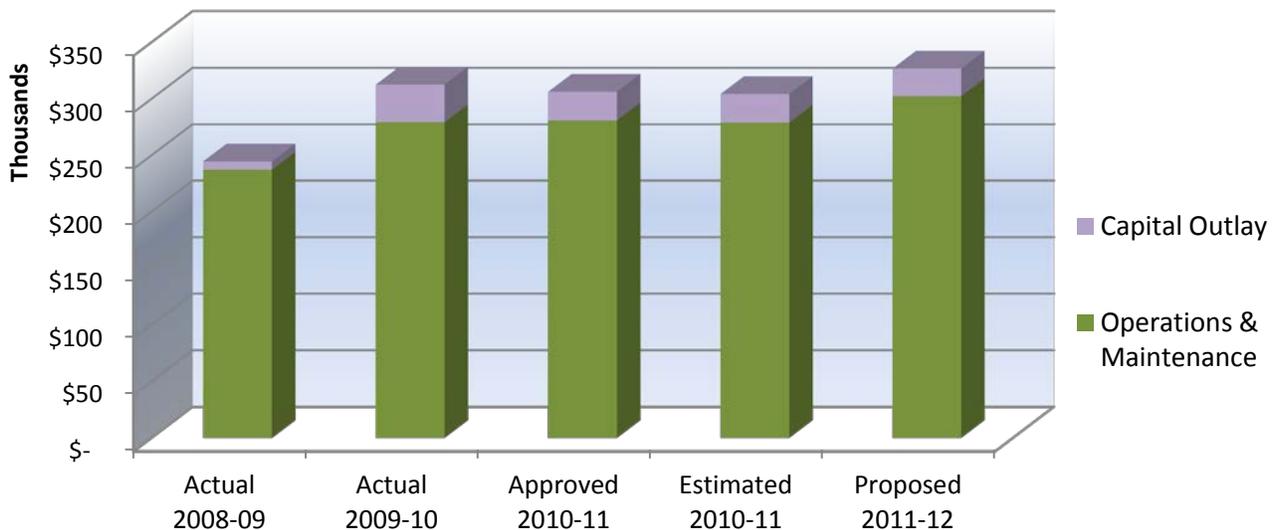
Division No: 0503

The Paramedic Division is a budget cost center that supports Division 0501. It specifies the financial outlay and expenditure activity for emergency medical services (EMS). This Division captures equipment and training costs associated with supporting Safety Services' pre-hospital EMS delivery system, but contains no direct personnel costs.

Division Goals & Objectives

- » Maintain technology that enhances patient treatment data collection and improved billing processing.
- » Deliver EMS in-service training and field care audits to ensure maintenance of licenses and certifications.
- » Communicate changes in EMS treatment protocols and policy changes to all personnel.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Field care audit sessions	18	18	18	18	18
EMS in-service training	18	18	18	18	18
EMS Transports	1,736	1,674	1,780	1,780	1,800
Division Operating Budget					
◆ Operations & Maintenance	\$ 237,450	\$ 279,427	\$ 280,980	\$ 279,033	\$ 302,470
◆ Capital Outlay	7,273	33,310	25,440	25,440	24,500
Division Total	\$ 244,723	\$ 312,737	\$ 306,420	\$ 304,473	\$ 326,970



LAW ENFORCEMENT

Safety Services Department

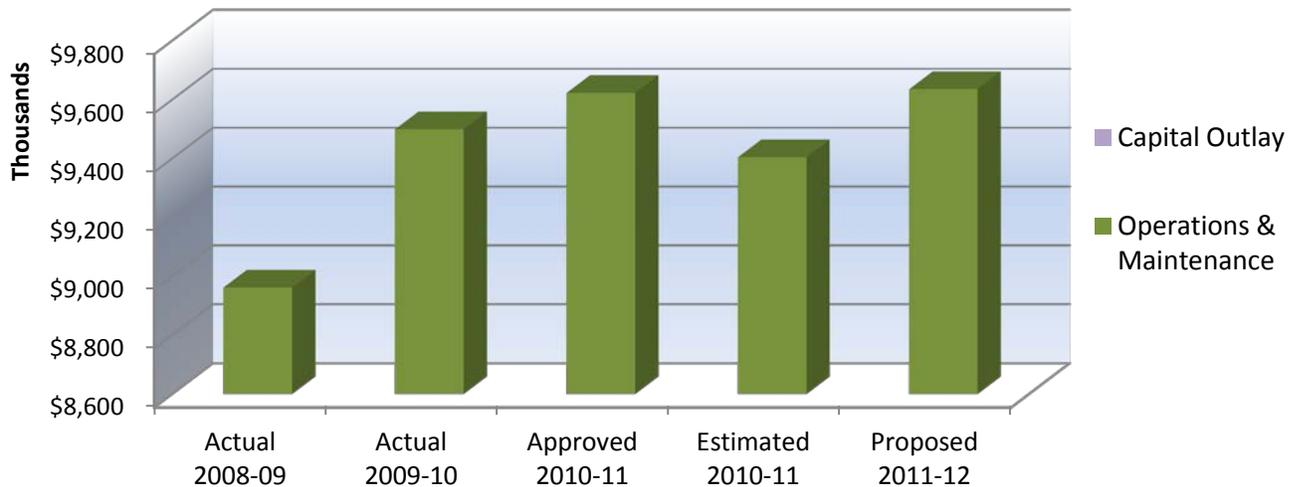
Division No: 0504

The Law Enforcement Division is a budget cost center that supports comprehensive contract law enforcement services provided by the San Diego County Sheriff's Department. These services include emergency response, crime prevention, traffic enforcement, collision reduction, investigative services, drug prevention and education, and community policing.

Division Goals & Objectives

- » Sustain the Teen Driver Safety Program.
- » Direct law enforcement resources, including crime analysis, to reduce crime and collisions.
- » Continue aggressive gang-related policing, documentation, and prosecution.
- » Provide Sheriff's annual report of statistics to the City of Poway.

Division Activity Statistics	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
Number of Calls for Service	14,106	15,018	14,930	14,930	15,279
Traffic Accident Reports	471	425	324	324	315
DUI Arrests	302	315	250	250	281
Narcotic Arrests	154	188	230	230	270
Division Operating Budget 					
◆ Operations & Maintenance	\$ 8,962,001	\$ 9,500,060	\$ 9,623,830	\$ 9,405,206	\$ 9,636,580
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 8,962,001	\$ 9,500,060	\$ 9,623,830	\$ 9,405,206	\$ 9,636,580



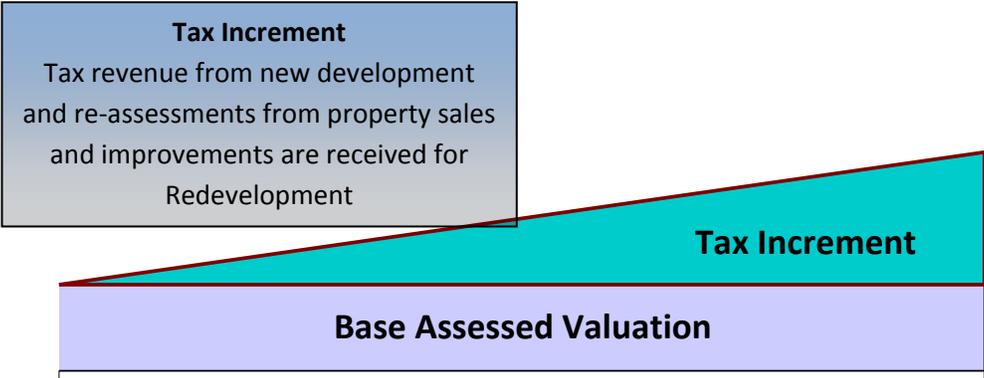
Program Budgets	Approp. Thru May 2011	Added for 2011-12	Total
1152- Law Enforcement Equipment	\$ 16,685	\$ -	\$ 16,685
1160- Senior Volunteer Patrol Fund	46,764	-	\$ 46,764
Total Program Budgets	\$ 63,449	\$ -	\$ 63,449

POWAY REDEVELOPMENT

REDEVELOPMENT OVERVIEW

The Poway Redevelopment project area was established in 1983 through the adoption of the 8,200-acre Paguay Redevelopment Project Area. Adoption of the plan has allowed the City to retain a larger portion of local property tax revenue and use those dollars for the benefit of the community.

Throughout California, upon sale or improvement of a property, the County Assessor’s office reassesses the value of the property and increases property taxes as appropriate. When this occurs, a percentage of each additional property tax dollar, known as tax increment, stays in the local community where a redevelopment project area has been established.



Redevelopment is a beneficial tool for reinvesting in the community and providing amenities that residents value as part of life in Poway. Driving through Poway, you can see first-hand how funds from redevelopment tax increment have helped shape this community. Many millions of redevelopment dollars have been invested in the local community, including the creation of new parks and community facilities, new and improved roadways, commercial and industrial revitalization, enhanced school facilities, and new affordable housing developments.

There are currently 6 active capital improvement projects using \$14.5 million in funds provided by the Agency. A description of each project and its budget can be found in the capital improvements section, beginning on page 133.

Under California law, 20% of the tax increment funding is set aside for the development and preservation of affordable housing within Poway. Affordable housing preserves the quality of life in Poway by diversifying the housing stock. The goal is to provide well designed and operated housing for Poway’s working families and seniors. This is accomplished through rental subsidies, acquisition and rehabilitation of existing apartment complexes, and partnerships with non-profit housing developers to construct new affordable housing units.

The summary of fund balances, followed by the fund activity detail pages, provides descriptions of the redevelopment fund types and shows the funds’ balance as of the start of this year, projected revenues, budgeted expenditures, transfers to other funds, and the balance projected for year end.

POWAY
REDEVELOPMENT AGENCY

FUND BALANCES, SOURCE AND USES

STATEMENT OF FUND BALANCES

Proposed Revenues and Expenditures FY 2011-2012

Fund	Beginning Fund Balance 07/01/2011	Revenues	Administrative Costs	Capital Projects/ Program Costs	Loans/ Transfers In(Out)	Interest and Bond Redemption	Other	Ending Fund Balance 06/30/2012
Debt Service Fund (321)	-	40,758,940	-	-	(7,385,530)	25,219,820	(8,153,590)	-
RDA Administration Fund (437)	-	-	-	-	-	-	-	-
CIPs - TAB Funds (434, 440, 441)	-	-	-	-	-	-	-	-
RDA Capital Projects Fund (436)	-	-	-	-	-	-	-	-
CIPs - City Loan Funds (438, 439)	-	-	-	-	-	-	-	-
Housing & Non-Profit Capacity Building Funds (471, 472, 473)	-	-	-	-	-	-	-	-
Poway Royal MHP Funds (293, 615)	-	-	-	-	-	-	-	-
Total	-	40,758,940	-	-	(7,385,530)	25,219,820	(8,153,590)	-

REDEVELOPMENT DEBT SERVICE FUND

Activity Detail Fund 321

The Redevelopment Debt Service Fund is used to account for financial transactions associated with bonded indebtedness. Proceeds from bonds are the primary source of funds for construction of public facilities and improvements.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	11,514,402	15,198,572	7,250,996	7,250,996	-
REVENUES	42,856,333	42,926,781	42,260,240	40,366,172	40,758,940
TOTAL FUNDS AVAILABLE	54,370,735	58,125,353	49,511,236	47,617,168	40,758,940
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	(6,879,435)	(9,827,958)	(6,843,540)	(5,684,245)	(6,885,530)
LOANS In/(Out)	(6,006,571)	(4,811,439)	(5,360,400)	(17,378,719)	(500,000)
COOPERATIVE AGREEMENT PYMT	-	-	-	-	(8,153,590)
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE		(22,536,052)	(26,665,490)	(24,255,515)	(25,219,820)
SERAF*	(26,402,329)	(13,700,882)	(2,818,050)	(2,818,050)	-
OTHER FUND BALANCE ACTIVITY	116,172	1,974	-	2,519,361	-
TOTAL OTHER SOURCES/USES	(39,172,163)	(50,874,357)	(41,687,480)	(47,617,168)	(40,758,940)
NET FUND ACTIVITY	3,684,170	(7,947,576)	572,760	(7,250,996)	0
ENDING FUND BALANCE	15,198,572	7,250,996	7,823,756	-	-

*State of California Supplemental Education Revenue Augmentation Fund

REDEVELOPMENT AGENCY ADMINISTRATION FUND

Activity Detail Fund 437

The Redevelopment Agency Administration Fund is used to account for the Agency's administrative activity, including personnel, professional, and legal services. Effective March 2011, activity for the this fund is accounted for in the City fund 428.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	72,439	66,951	53,290	53,290	-
REVENUES	162,296	194,053	74,010	18,378	-
TOTAL FUNDS AVAILABLE	234,735	261,004	127,300	71,668	0
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	576,631	553,080	602,292	376,425	-
Administrative Services	574,382	445,502	543,822	415,215	-
Community Services	-	-	-	-	-
Development Services	955,159	1,073,692	1,002,829	585,940	-
Public Works	36,415	130,451	139,664	79,985	-
Safety Services	-	-	-	-	-
Redevelopment Services	1,035,401	854,001	1,164,668	511,528	-
Indirect Cost Allocation	151,763	(122,379)	(100,703)	68,532	-
Total Operating Expenses	3,329,751	2,934,347	3,352,572	2,037,625	-
Capital Projects	-	-			
Program Expenses	42,000	96,232	28,000	(66,891)	-
Total Programs/Capital Projects	42,000	96,232	28,000	(66,891)	-
TOTAL EXPENDITURES	3,371,751	3,030,579	3,380,572	1,970,734	0
TRANSFERS In/(Out)	-	-	-	(1,127,399)	-
LOANS In/(Out)	3,682,570	3,311,438	3,860,400	3,527,355	-
ENCUMB. ROLL FORWARD	-	-	(46,156)	-	-
LEASE EXPENSE	(472,600)	(472,600)	(472,600)	(472,600)	-
OTHER FUND BALANCE ACTIVITY	(6,003)	(15,973)	-	(28,290)	-
TOTAL OTHER SOURCES/USES	3,203,967	2,822,865	3,341,644	1,899,066	0
NET FUND ACTIVITY	(5,488)	(13,661)	35,082	(53,290)	0
ENDING FUND BALANCE	66,951	53,290	88,372	-	-

REDEVELOPMENT AGENCY
CAPITAL IMPROVEMENT PROJECTS FUNDS
TAX ALLOCATION BONDS (TABs)

Activity Detail Funds 434, 440 & 441

This group of funds is used to account for the three Tax Allocation Bonds (TABs) issued by the Agency in 1993, 2001, and 2003. The TAB funds are used as a funding source for the Agency's Capital Improvement Program (CIP). Effective March 2011, activity for these funds is accounted for in the City funds 424 and 425.

	2008-09	2009-10	2010-11	2010-11	2011-12
	Actual	Actual	Adopted	Estimated	Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	313,884	1,154,799	918,690	918,690	-
REVENUES	590,662	148,730	218,480	112,558	-
TOTAL FUNDS AVAILABLE	904,546	1,303,529	1,137,170	1,031,248	0
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	(250,253)	384,839	-	430,013	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(250,253)	384,839	-	430,013	-
TOTAL EXPENDITURES	(250,253)	384,839	0	430,013	0
TRANSFERS In/(Out)	-	-	2,400,000	(601,235)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	2,400,000	(601,235)	0
NET FUND ACTIVITY	840,915	(236,109)	2,618,480	(918,690)	0
ENDING FUND BALANCE	1,154,799	918,690	3,537,170	-	-

CAPITAL IMPROVEMENT PROJECTS FUND

Activity Detail Fund 436

The Redevelopment Capital Improvement Projects Fund is used to account for funds used for the Capital Improvement Program (CIP), with sources from various forms of debt repaid by property tax increment revenue. Effective March 2011, activity for this fund is accounted for in City fund 426.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	555,791	73,368	2,752,851	2,752,851	-
REVENUES	283,172	1,073,290	232,060	25,433	-
TOTAL FUNDS AVAILABLE	838,963	1,146,658	2,984,911	2,778,284	0
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	728,233	(1,404,057)	140,000	(538,531)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	728,233	(1,404,057)	140,000	(538,531)	-
TOTAL EXPENDITURES	728,233	(1,404,057)	140,000	(538,531)	0
TRANSFERS In/(Out)	-	-	-	(9,002,290)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(37,362)	202,136	102,475	5,685,475	-
TOTAL OTHER SOURCES/USES	(37,362)	202,136	102,475	(3,316,815)	0
NET FUND ACTIVITY	(482,423)	2,679,483	194,535	(2,752,851)	0
ENDING FUND BALANCE	73,368	2,752,851	2,947,386	-	-

CAPITAL IMPROVEMENT PROJECTS - CITY LOANS

Activity Detail Funds 438 - 439

The Redevelopment Capital Improvement Projects Fund is used to account for funds from debt in the form of loans from the City, repaid by property tax increment revenue. The loan proceeds are used for capital improvement program projects. Effective March 2011, activity for the Loans funds is accounted for in the City Funds 427.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	425,948	290,545	599,334	599,334	-
REVENUES	243,517	186,590	154,420	14,298	-
TOTAL FUNDS AVAILABLE	669,465	477,135	753,754	613,632	0
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	269,370	2,660,975	-	(1,067,997)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	269,370	2,660,975	-	(1,067,997)	-
TOTAL EXPENDITURES	269,370	2,660,975	0	(1,067,997)	0
TRANSFERS In/(Out)	-	2,900,000	-	(3,573,932)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(109,550)	(116,826)	(124,510)	1,892,303	-
TOTAL OTHER SOURCES/USES	(109,550)	2,783,174	(124,510)	(1,681,629)	0
NET FUND ACTIVITY	(135,403)	308,789	29,910	(599,334)	0
ENDING FUND BALANCE	290,545	599,334	629,244	-	-

HOUSING FUNDS

Activity Detail Fund 471, 472, 473

The Redevelopment Housing Funds are used to increase the supply of housing for low and moderate income residents under the provisions of California Health and Safety Code pertaining to Redevelopment Agencies. The source of funds are specified shares of annual tax increment revenue. Effective March 2011, activity for the Housing funds is accounted for in the City Housing Funds, 416,417, and 429.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	2,987,600	2,777,408	7,103,442	7,103,442	-
REVENUES	1,027,380	818,906	501,770	244,069	-
TOTAL FUNDS AVAILABLE	4,014,980	3,596,314	7,605,212	7,347,511	0
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	25,251	228,932	249,068	156,525	-
Administrative Services	34,330	80,319	89,191	55,334	-
Community Services	-	-	-	-	-
Development Services	1,331	1,640	515	317	-
Public Works	7,739	7,879	14,452	7,796	-
Safety Services	-	-	-	-	-
Redevelopment Services	511,409	809,524	815,062	470,732	-
Indirect Cost Allocation	12,121	26,934	32,427	19,921	-
Total Operating Expenses	592,181	1,155,228	1,200,715	710,625	-
Capital Projects	5,812,993	1,769,908	-	(451)	-
Program Expenses	1,704,749	509,273	84,000	(7,191,146)	-
Total Programs/Capital Projects	7,517,742	2,279,181	84,000	(7,191,597)	-
TOTAL EXPENDITURES	8,109,923	3,434,409	1,284,715	(6,480,972)	0
TRANSFERS In/(Out)	6,879,434	6,927,958	6,843,540	(13,814,062)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(33,850)	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(7,083)	13,579	-	(14,421)	-
TOTAL OTHER SOURCES/USES	6,872,351	6,941,537	6,809,690	(13,828,483)	0
NET FUND ACTIVITY	(210,192)	4,326,034	6,026,745	(7,103,442)	0
ENDING FUND BALANCE	2,777,408	7,103,442	13,130,187	-	-

POWAY ROYAL MOBILEHOME PARK FUNDS

Activity Detail Fund 293, 615

These funds are used to account for the operation of the City owned Poway Royal Mobilehome Park and its capital replacement reserve. Agency staff are responsible for administration of the Park.

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,362,618	3,998,632	4,207,352	4,207,352	-
REVENUES	4,761,796	4,826,288	4,540,910	38,503,370	-
TOTAL FUNDS AVAILABLE	8,124,414	8,824,920	8,748,262	42,710,722	0
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	2,019,998	2,164,243	2,052,460	1,015,559	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	2,019,998	2,164,243	2,052,460	1,015,559	-
Capital Projects	(268,582)	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(268,582)	-	-	-	-
TOTAL EXPENDITURES	1,751,416	2,164,243	2,052,460	1,015,559	0
TRANSFERS In/(Out)	-	-	-	(14,204,854)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
LEASE EXPENSE	(2,374,366)	(2,453,325)	(2,402,920)	(1,198,363)	-
OTHER FUND BALANCE ACTIVITY	-	-	-	(26,291,946)	-
TOTAL OTHER SOURCES/USES	(2,374,366)	(2,453,325)	(2,402,920)	(41,695,163)	0
NET FUND ACTIVITY	636,014	208,720	85,530	(4,207,352)	0
ENDING FUND BALANCE	3,998,632	4,207,352	4,292,882	-	-

POWAY REDEVELOPMENT AGENCY

BOND/LOAN INTEREST AND REDEMPTION

	2008-09 Actual	2009-10 Actual	2010-11 Adopted	2010-11 Estimated	2011-12 Proposed
1995 Certificate of Participation	2,409,571	2,411,388	2,409,980	-	-
2000 Tax Allocation Bond	1,844,881	1,847,775	1,849,990	1,849,990	1,092,860
2001 Tax Allocation Bond	4,259,352	4,286,790	4,292,420	4,292,420	5,038,460
2003 Tax Allocation Bond	10,046,288	10,041,100	10,034,900	10,034,900	10,205,050
2007 Tax Allocation Bond	1,257,930	1,256,880	1,255,830	1,255,830	1,254,780
Other Interest	360,619	291,845	281,980	281,980	249,180
Processing/Arbitrage/Professional Fees	17,980	19,533	23,000	23,005	18,000
Owner Participation Agreements	1,225,986	610,888	1,590,350	1,590,350	1,517,060
Tax Sharing Agreement	4,979,722	1,769,853	4,927,040	4,927,040	5,844,430
GRAND TOTAL	26,402,329	22,536,052	26,665,490	24,255,515	25,219,820

POWAY
REDEVELOPMENT
REVENUES

REVENUES BY FUND GROUP REDEVELOPMENT

	FY 2008-09 Actual	FY 2009-10 Actual	FY 2010-11 Approved	FY 2010-11 Estimated	FY 2011-12 Proposed
Debt Service Fund (321)	\$ 42,856,333	\$ 42,926,781	\$ 42,260,240	\$ 40,366,172	\$ 40,758,940
RDA Administration Fund (437)	162,296	194,053	74,010	18,378	-
CIPs - TAB Funds (434, 440, 441)	590,662	148,730	218,480	112,558	-
RDA Capital Projects Fund (436)	283,172	1,073,290	232,060	25,433	-
CIPs - City Loan Funds (438, 439)	243,517	186,590	154,420	14,298	-
Housing & Non-Profit Capacity Building Funds (471, 472, 473)	1,027,380	818,906	501,770	244,069	-
Poway Royal Mobile Home Park Funds (293, 615)	4,761,796	4,826,288	4,540,910	38,503,370	-
Revenue Grand Total	\$ 49,925,156	\$ 50,174,638	\$ 47,981,890	\$ 79,284,278	\$ 40,758,940

CITY OF POWAY AND
POWAY REDEVELOPMENT
CAPITAL IMPROVEMENT PROGRAM

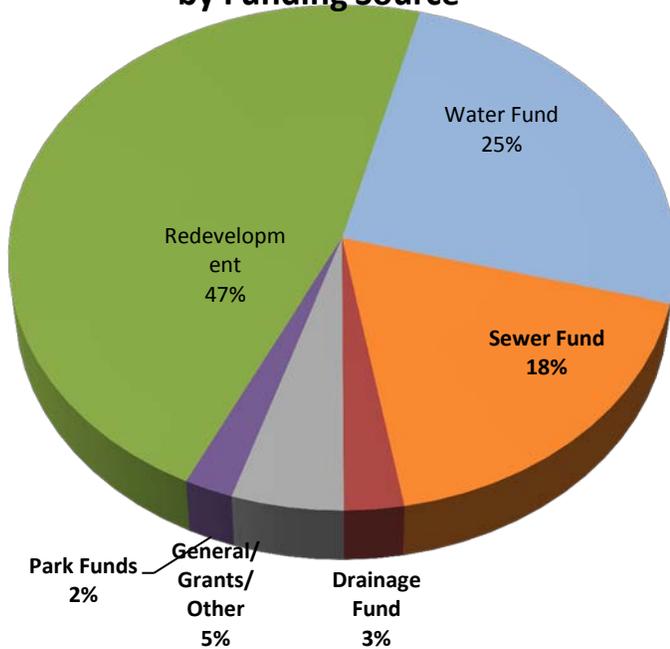
CITY OF POWAY AND REDEVELOPMENT AGENCY

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

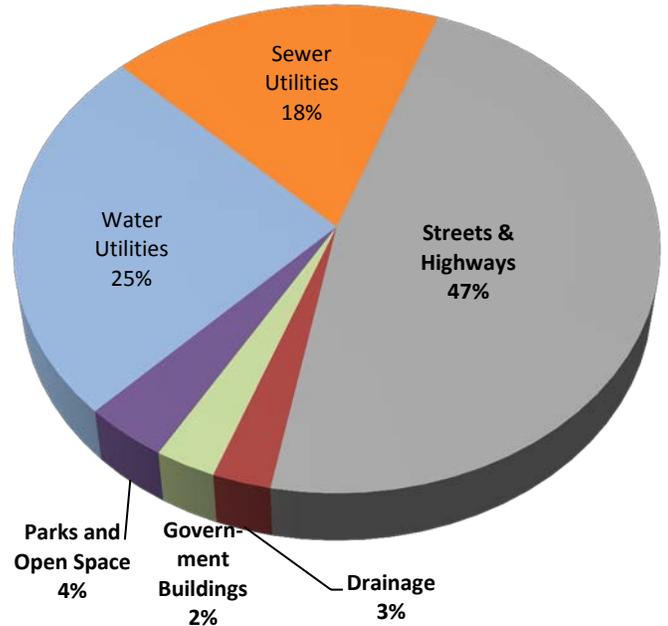
Funding Sources

Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriations	Funding Spent to Date	Available Balance
General Fund (100)	\$65,000	\$0	\$65,000	\$10,660	\$54,340
Street Develop. (222-224)	101,900	-	101,900	-	101,900
Drainage Fund (232)	855,000	-	855,000	163,912	691,088
CDBG Fund (241)	583,872	84,704	668,576	417,743	250,833
State Grant Fund (242)	351,900	-	351,900	-	351,900
Fed. Grant Fund (253)	290,000	-	290,000	276,213	13,787
Park Improvement Fund (411)	700,000	-	700,000	67,145	632,855
Agency CIP Funds (426/436)	210,251	-	210,251	210,241	10
Agency CIP Loans (427/438)	837,000	-	837,000	452,504	384,496
Agency 2001 TAB (424/440)	4,150,854	-	4,150,854	4,150,854	-
Agency 2003 TAB (425/441)	9,630,519	-	9,630,519	9,625,078	5,441
Low/Mod Housing (416/472)	33,775	-	33,775	33,775	-
Water Fund (510)	7,190,938	750,000	7,940,938	4,871,687	3,069,251
Sewer Fund (520)	5,243,304	500,000	5,743,304	4,096,241	1,647,063
Capital Facilities (617)	125,000	-	125,000	21,950	103,050
Total Budget	\$30,369,313	\$1,334,704	\$31,704,017	\$24,398,003	\$7,306,013

Total Project Appropriations by Funding Source



Total Project Appropriations by Project Type



Funding Uses

Project Type	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriations	Funding Spent to Date	Available Balance
Streets & Highways	\$15,033,948	\$0	\$15,033,948	\$14,337,084	\$696,864
Drainage	855,000	-	855,000	163,912	691,088
Government Buildings	808,872	84,704	893,576	439,693	453,883
Parks and Open Space	1,222,891	-	1,222,891	475,036	747,855
Water Utilities	7,190,938	750,000	7,940,938	4,871,687	3,069,251
Sewer Utilities	5,243,304	500,000	5,743,304	4,096,241	1,647,063
Revitalization	14,360	-	14,360	14,350	10
Total Budget	\$30,369,313	\$1,334,704	\$31,704,017	\$24,398,004	\$7,306,013

CITY OF POWAY AND REDEVELOPMENT CAPITAL IMPROVEMENT PROGRAM SUMMARY

Project Title	Project No.	Funding Source	Total Prior Appropriations	Proposed FY 2011-2012 Appropriation	Total Project Appropriation	Expenditures (through (May 2011))	Available Balance
Streets & Highways Projects							
Poway Town Center	5288	440/441/471	\$ 7,227,106	\$ -	\$ 7,227,106	\$ 7,221,665	\$ 5,441
Espola Road Improvements (Design)	5292	253/440	1,813,892	-	1,813,892	1,800,105	13,787
Oak Knoll Road Improvements	5298	440/441	5,514,150	-	5,514,150	5,304,654	209,496
Valle Verde Road Traffic							
Calming/Solera Way Sidewalk	12006	100/222/242	478,800	-	478,800	10,660	468,140
Total Streets & Highways Projects			\$ 15,033,948	\$ -	\$ 15,033,948	\$ 14,337,084	\$ 696,864
Drainage Projects							
Drainage Master Plan	1441	232	\$ 300,000	\$ -	\$ 300,000	\$ 163,912	\$ 136,088
Corrugated Metal Pipe Study	1442	232	30,000	-	30,000	-	30,000
Rattlesnake Creek Bank Stabilization	1443	232	525,000	-	525,000	-	525,000
Total Drainage Projects			\$ 855,000	\$ -	\$ 855,000	\$ 163,912	\$ 691,088
Government Buildings Projects							
ADA Barrier Removal	1548	241	\$ 583,872	\$ 84,704	\$ 668,576	\$ 417,743	\$ 250,833
Fire Station 1 Emer. Generator	1558	617	125,000	-	125,000	21,950	103,050
Fire Station 2 Apparatus Building	5548	427	100,000	-	100,000	-	100,000
Total Government Buildings Projects			\$ 808,872	\$ 84,704	\$ 893,576	\$ 439,693	\$ 453,883
Parks & Open Space Projects							
Arbolitos Sports Field Rnvtm & Lights	1612	100/411	740,000	-	740,000	67,145	672,855
Community Park Master Plan	5660	426	\$ 482,891	\$ -	\$ 482,891	\$ 407,891	\$ 75,000
Total Parks & Open Space Projects			\$ 1,222,891	\$ -	\$ 1,222,891	\$ 475,036	\$ 747,855
Water Utilities Projects							
Fire Protection Upgrades	1744	510	\$ 1,414,400	\$ -	\$ 1,414,400	\$ 923,924	\$ 490,476
High Valley Waterline	1750	510	1,526,538	-	1,526,538	570,142	956,396
High Valley Pump Station	1751	510	2,170,000	-	2,170,000	1,866,703	303,297
Waterline Repair/Replacement	1756	510	1,410,000	750,000	2,160,000	1,118,087	1,041,913
Clearwell Redundant Pipeline	1757	510	670,000	-	670,000	392,831	277,169
Total Water Utilities Projects			\$ 7,190,938	\$ 750,000	\$ 7,940,938	\$ 4,871,687	\$ 3,069,251

CITY OF POWAY AND REDEVELOPMENT

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Project Title	Project No.	Funding Source	Total Prior Appropriations	Proposed FY 2011-2012 Appropriation	Total Project Appropriation	Expenditures (through (May 2011))	Available Balance
Sewer Utilities Projects							
Annual Manhole Rehabilitation	1824	520	\$ 2,178,304	\$ -	\$ 2,178,304	\$ 2,027,824	\$ 150,480
Saint Andrews Sewer Pump Station	1825	520	2,000,000	-	2,000,000	1,601,952	398,048
Annual Sewer Line Repair / Replace	1829	520	800,000	500,000	1,300,000	466,465	833,535
Sewer Options Upsize Study - Poway Road & Pomerado Road	1831	520	15,000	-	15,000	-	15,000
Sewer Master Plan Update	1832	520	250,000	-	250,000	-	250,000
Total Sewer Utilities Projects			\$ 5,243,304	\$ 500,000	\$ 5,743,304	\$ 4,096,241	\$ 1,647,063
Revitalization Projects							
Demolition Projects	5547	426	\$ 14,360	\$ -	\$ 14,360	14,350	\$ 10
Total Revitalization Projects			\$ 14,360	\$ -	\$ 14,360	\$ 14,350	\$ 10
Total (23 Projects)			\$ 30,369,313	\$ 1,334,704	\$ 31,704,017	\$ 24,398,004	\$ 7,306,013
Capital Projects Funded Via Departmental Operating Budgets (3)							
Project Title	Project Number	Funding Source		Proposed FY 2011-2012 Appropriation	Total Project Appropriation		
FY11/12 Street Maint. Slurry Seal	Div. 0402	100/223/224		1,142,030	1,142,030		
FY11/12 Street Overlay Project	Div. 0402	100/223		754,540	754,540		
Total Capital Projects Funded Via Departmental Operating Budgets				\$ 1,896,570	\$ 1,896,570		

Funding Source Definitions:

- 100 - General Fund
- 222 - Street Development Fund
- 223 - Transit
- 224 - Traffic Congestion Fund
- 232 - Drainage - Dev. Impact
- 241 - CDBG Fund
- 242 - State Grant Fund
- 253 - Federal Grant Fund
- 426 - Redevel. CIP Fund
- 427 - Redevel. CIP Loans
- 440 - RDA 2001 TAB
- 441 - RDA 2003 TAB
- 416 - RDA Low/Mod Housing
- 510 - Water Fund
- 520 - Sewer Fund
- 617 - Capital Facilities

City of Poway - Capital Improvements Program (Streets and Highways)

Poway Town Center - CIP # 5288

Project Manager: Bob Manis
Responsible Department: Redevelopment
Start Date: December 2000

Description

The majority of funding for the Poway Town Center Project has been used for property acquisition over the last several years. Economic conditions will determine the start of planning documents and improvements. The CIP portion of the project scheduled for this year will result in vacant structures being demolished.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Redev. '01 TAB (440)	\$93,512	\$ -	\$ 93,512	\$93,512	\$ -
Redev. '03 TAB (441)	7,099,819	-	7,099,819	7,094,378	5,441
Low/Mod (471)	33,775	-	33,775	33,775	-
Total Budget	\$7,227,106	\$ -	\$7,227,106	\$7,221,665	\$5,441

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

Espola Road Improvements – Design and EIR CIP # 5292

Project Manager: Jim Lyon
Responsible Dept: Development Services
Start Date: March 2008
Estimated Completion: October 2011

Description

At the March 11, 2008 City Council meeting, the Council decided to pursue a three lane road widening of Espola Road, between Twin Peaks Road and Titan Way. An Environmental Impact Report (EIR) is being prepared for this three lane option. The budgeted work includes a preliminary design (30% design), environmental study, traffic study, and the preparation of a draft and final EIR. The improvements will include sidewalks, curb and gutter, driveways, streetlights, paving, signal modifications and utility undergrounding. The current Regional Transportation Improvement Program (RTIP) construction cost estimate for the project is approximately \$10,000,000. No funds are being requested for construction at this time.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Federal Grant (253)	\$290,000	\$ -	\$290,000	\$276,213	\$13,787
Redev. '01 TAB (440)	1,523,892	-	1,523,892	1,523,892	-
Total Budget	\$1,813,892	\$ -	\$1,813,892	\$1,800,105	\$13,787

Estimated Annual Operating Budget Impact: \$0

Oak Knoll Road Improvements - CIP # 5298

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: June 2007
Estimated Completion: July 2011

Description

The intent of the Oak Knoll Road Improvements project is to help revitalize an older neighborhood. The road improvements will provide pedestrian access and improve the overall condition of the road. The project includes the installation of storm drain, sidewalk, curb and gutter, retaining walls, decorative street lights, a raised pedestrian mid-block crosswalk, undergrounding of overhead utilities, pavement overlay, and traffic signal modification. This project extends from the intersection of Oak Knoll Road with Poway Road west of Pomerado Road, to Carriage Road.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Redev. '01 TAB (440)	\$2,533,450	\$ -	\$2,533,450	\$2,533,450	\$ -
Redev. '03 TAB (441)	2,382,034	-	2,382,034	2,382,034	-
Redev. CIP Loan (438)	207,265	-	207,265	207,265	-
City 2003 TAB (425)	148,666	-	148,666	148,666	-
City Redev. Loan (427)	242,735	-	242,735	33,239	209,496
Total Budget	\$5,514,150	\$ -	\$5,514,150	5,304,654	\$209,496

Estimated Annual Operating Budget Impact: \$2,500 for landscape and retaining wall maintenance.

City of Poway - Capital Improvements Program (Streets and Highways)

Valle Verde Rd. Traffic Calming / Solera Way Sidewalk Improvements - CIP # 12006

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: September 2009
Estimated Completion: October 2011

Description

This project includes the design and construction of traffic calming measures on Valle Verde Road, and construction of sidewalk on Solera Way from Valle Verde Road to Tannin Drive. The traffic calming measures include raised medians in Valle Verde Road, pop-outs at the intersection of Solera Way and Valle Verde Road, and a driver feedback sign. This project is partially funded through a Safe Routes to School Grant in the amount of \$351,900.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
General (100)	\$25,000	\$ -	\$25,000	\$10,660	\$14,340
Street Dev. (222)	101,900	-	101,900	-	101,900
State Grants (242)	351,900	-	351,900	-	351,900
Total Budget	\$478,800	\$ -	\$478,800	\$10,660	\$468,140

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Drainage)

Drainage Master Plan - CIP # 1441

Project Manager: Steve Crosby
Responsible Dept: Development Services
Start Date: June 2011
Estimated Completion: March 2012

Description

The Drainage Master Plan will provide a Citywide analysis of existing drainage conditions and recommendations for capital improvements. The report will model all major drainage ways, delineate flood hazard areas, analyze conveyance for all culverts, storm drains, and channels, recommend improvements and new facilities required to convey stormwater runoff, and provide projected construction cost estimates.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Drainage – Dev. Impact (232)	\$300,000	\$ -	\$300,000	\$163,912	\$136,088
Total Budget	\$300,000	\$ -	\$300,000	\$163,912	\$136,088

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Drainage)

Corrugated Metal Pipe Study - CIP # 1442

Project Manager: Steve Crosby
Responsible Dept: Development Services
Start Date: June 2011
Estimated Completion: March 2012

Description

The Corrugated Metal Pipe Study is an update of the corrugated pipe assessment study that was done in 1999. This study will analyze the condition and adequacy of existing corrugated metal culverts Citywide and provide recommendations for repairs and replacements.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Drainage – Dev. Impact (232)	\$30,000	\$ -	\$30,000	\$ -	\$30,000
Total Budget	\$30,000	\$ -	\$30,000	\$ -	\$30,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Drainage)

Rattlesnake Creek Streambank Stabilization CIP # 1443A

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: September 2010
Estimated Completion: December 2012

Description

Two areas of the tributary to Rattlesnake Creek, from Kentfield Drive to Norwalk Street, were eroded by the rains between December 7, 2009 and January 27, 2010. These areas experienced bank failures that required immediate repair. The City of Poway's Public Works Department obtained approval from the Army Corps of Engineers for the temporary restoration measures. The approval letter required long-term bioengineering solutions for the two areas, in the context of the larger basin. This project includes all the necessary studies and design coordination with the regulatory agencies to address the long-term solution, and construction of the permanent solution.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Drainage – Dev. Impact (232)	\$525,000	\$ -	\$525,000	\$ -	\$525,000
Total Budget	\$525,000	\$ -	\$525,000	\$ -	\$525,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Government Buildings)

ADA Barrier Removal - CIP # 1548

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: November 2009
Estimated Completion: July 2010

Description

This is an annual grant-funded program to provide Americans with Disabilities Act (ADA) conforming access to various City facilities. This portion of the overall program will consist of curb ramp replacement, disabled parking stall striping, signage, detectable warning striping on stairways, and other exterior improvements at the City's three fire stations.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
CDBG (241)	\$583,872	\$ -	\$583,872	\$417,743	\$166,129
Total Budget	\$583,872	\$ -	\$583,872	\$417,743	\$166,129

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Government Buildings)

Fire Station 1 Emergency Generator CIP # 1558

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: June 2010
Estimated Completion: August 2011

Description

This project will connect Fire Station 1 to the existing emergency generator at City Hall. This will include all necessary electrical work including a new transformer and transfer switch. The current Fire Station 1 generator is 30 years old and only provides backup power to 25% of the station.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Capital Facilities (617)	\$125,000	\$ -	\$125,000	\$21,950	\$103,050
Total Budget	\$125,000	\$ -	\$125,000	\$21,950	\$103,050

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Government Buildings)

Fire Station #2 Apparatus Storage Building CIP # 5548

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: March 2011
Estimated Completion: July 2011

Description

This project consists of the design of a fire engine apparatus storage building at Fire Station 2. Fire Station 2 does not currently provide adequate storage space for the fire engine apparatus, causing it to be stored outside where it lacks security and protection from the elements. The storage building will be designed to provide proper security and protection from weather for the apparatus. The building will be approximately 1,500 square feet, and will be designed to blend architecturally with the existing fire station. The building will be non-occupied and will include a vehicle exhaust system, garage bay ventilation system, electric vehicle charging system, fire sprinkler system, lighting, and an alarm system.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Redevelopment CIP Gen Fund Loan (438)	\$100,000	\$ -	\$100,000	\$ -	\$100,000-
Total Budget	\$100,000	\$ -	\$100,000	\$ -	\$ 100,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Parks and Open Space)

Arbolitos Sports Field Renovation and Lights CIP # 1612

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: October 2010
Estimated Completion: March 2012

Description

This project involves the design and construction of sports field lights to provide practice level and game level lighting, renovation of the fields to re-establish and improve drainage, and the addition of automatic locking security doors for the existing restrooms.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Park Improvements (411)	\$700,000	\$ -	\$700,000	\$67,145	\$632,855
General (100)	40,000	-	40,000	-	40,000
Total Budget	\$740,000	\$ -	\$740,000	\$67,145	\$672,855

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Parks and Open Space)

Community Park Master Plan - CIP # 5660

Project Manager: Jim Lyon / June Dudas
Responsible Dept: Development Services
Start Date: Fiscal Year 10/11
Estimated Completion: Fiscal Year 11/12

Description

This project will develop a comprehensive master plan to redesign Community Park with the goal of maximizing land, building, staffing, and energy and operational efficiencies to meet the future recreational needs of the residents of Poway. The project budget is for design services only. The project includes schematic design for the community building and senior center facility.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Redev Projects Fund (436)	\$195,891	\$ -	\$195,891	\$195,891	\$ -
Redev Projects Loans(438)	212,000	-	212,000	212,000	-
City Projects Loans (427)	75,000	-	75,000	-	75,000
Total Budget	\$482,891	\$ -	\$482,891	\$407,891	\$75,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

Fire Protection Upgrades - CIP # 1744

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: February 2011
Estimated Completion: December 2011

Description

Phase 1 of this project consisted of updating the Master Water Plan to identify priorities for fire protection upgrades of the City's water system. This year's project, phase 2, will include upgrading the existing 4" waterline in Cobblestone Creek Road to 8". The project will also include upsizing existing water lines in Vian Road and Aubrey Road, east of Midland Road.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Water Fund (510)	\$1,414,400	\$ -	\$1,414,400	\$923,924	\$490,476
Total Budget	\$1,414,400	\$ -	\$1,414,400	\$923,924	\$490,476

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

High Valley Waterline - CIP # 1750

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: July 2009
Estimated Completion: September 2011

Description

The High Valley Water Line project will construct approximately 3,800 linear feet of 12" water pipe on High Valley Road from the pump station at the intersection of High Valley Road and Espola Road east about 3,800 linear feet. This pipe will replace an existing 10" welded steel pipe, providing more capacity to High Valley residents. This project was originally budgeted for repair of the existing 10" pipe, but it was determined that the entire pipe needed replacement and upsizing.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Water Fund (510)	\$1,526,538	\$ -	\$1,526,538	\$570,142	\$956,396
Total Budget	\$1,526,538	\$ -	\$1,526,538	\$570,142	\$956,396

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

High Valley Pump Station - CIP # 1751

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: June 2010
Estimated Completion: June 2011

Description

The existing High Valley Pump Station is an outdoor facility in need of replacement due to age and incapacity for future expansion. This project will also improve emergency services to High Valley residents. The new pump station will be located inside a building, similar to the Cloudcroft Pump Station. The work involves constructing a booster pumping station, related piping, surge tanks, a fuel tank, transformer, grading, paving, drainage, landscaping, and demolition and removal of the existing pump station.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Water Fund (510)	\$2,170,000	\$ -	\$2,170,000	\$1,866,703	\$303,297
Total Budget	\$2,170,000	\$ -	\$2,170,000	\$1,866,703	\$303,297

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

Annual Waterline Repair/ Replacement CIP # 1756

Project Manager: Leslie Parada
Responsible Dept: Development Services
Start Date: Fiscal Year 11/12
Estimated Completion: Fiscal Year 11/12

Description

Each year the City funds maintenance and rehabilitation of the City's aging water infrastructure. This year's project will identify priorities and provide for design services and construction of various waterline upgrades in selected locations.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Water Fund (510)	\$1,410,000	\$750,000	\$2,160,000	\$1,118,087	\$1,041,913
Total Budget	\$1,410,000	\$ 750,000	\$2,160,000	\$1,118,087	\$1,041,913

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Water Utilities)

Clearwell Redundant Pipeline - CIP # 1757

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: November 2009
Estimated Completion: July 2011

Description: This project consists of design only. The clearwell redundant pipeline will include design of a new redundant feed pipeline from the Poway water treatment plant clearwell to the distribution system, and approximately 1,000 linear feet of 24" transmission main and approximately 1,500 linear feet of 42" piping.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Water Fund (510)	\$670,000	\$ -	\$670,000	\$392,831	\$277,169
Total Budget	\$670,000	\$ -	\$670,000	\$392,831	\$277,169

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Annual Manhole Rehabilitation - CIP # 1824

Project Manager: Tom Howard
Responsible Dept: Public Works
Start Date: August 2011
Estimated Completion: March 2012

Description

This project continues the City's manhole rehabilitation program. The project provides rehabilitation of approximately 100 existing sewer manholes. This rehabilitation is intended to eliminate inflow/infiltration into the manholes extending their useful life in order to avoid more costly replacement.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Sewer Fund (520)	\$2,178,304	\$ -	\$2,178,304	\$2,027,824	\$150,480
Total Budget	\$2,178,304	\$ -	\$2,178,304	\$2,027,824	\$150,480

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Saint Andrews Sewer Pump Station - CIP # 1825

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: November 2008
Estimated Completion: June 2011

Description

This project will rehabilitate the existing Saint Andrews Sewer Pump Station. This pump station is located in an easement within a private residential lot. The original pump station was built in the 1970's. The project includes the complete rehabilitation of the pump station including replacement of the pumps, addition of grinders, a new electrical building, and a new odor control building, as well as replacement of a section of the discharge force main.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Sewer Fund (520)	\$2,000,000	\$ -	\$2,000,000	\$1,601,952	\$398,048
Total Budget	\$2,000,000	\$ -	\$2,000,000	\$1,601,952	\$398,048

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Annual Sewer Line Repair and Replace CIP # 1829

Project Manager: Melody Rocco
Responsible Dept: Development Services
Start Date: June 2010
Estimated Completion: May 2011

Description

This project is part of an annual program to maintain the City's sewer system. Portions of the sewer system are prioritized annually for repair, replacement, or lining. The scope of this year's project is to replace a sagging sewer line between St. Andrews Drive and Old Winery Road.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Sewer Fund (520)	\$800,000	\$500,000	\$1,300,000	\$466,465	\$833,535
Total Budget	\$800,000	\$ 500,000	\$1,300,000	\$466,465	\$833,535

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Sewer Options Upsize Study - Poway Rd. and Pomerado Rd. CIP # 1831

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: May 2011
Estimated Completion: March 2012

Description

This study will evaluate the capacity of the three siphons in Oak Knoll Road and evaluate upsizing the siphon. The existing 8" siphon does not function properly and requires frequent maintenance. This study will be incorporated into the Sewer Master Plan update project.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Sewer Fund (520)	\$15,000	\$ -	\$15,000	\$ -	\$15,000
Total Budget	\$15,000	\$ -	\$15,000	\$ -	\$15,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Sewer Utilities)

Sewer Master Plan Update - CIP # 1832

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: May 2011
Estimated Completion: March 2012

Description

This project will update the existing 2001 Sewer Master Plan and re-evaluate overall system design, address system capacity concerns, and determine maintenance and rehabilitation requirements for aging infrastructure. The Master Plan will include a capacity study of the existing Poway Road 21" sewer, wastewater pumping capacity in the Maderas, Heritage I, and Heritage II areas, and update the Geographic Information System.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Sewer Fund (520)	\$250,000	\$ -	\$250,000	\$ -	\$250,000
Total Budget	\$250,000	\$ -	\$250,000	\$ -	\$250,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Revitalization)

Demolition Projects - CIP # 5547

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: November 2010
Estimated Completion: June 2011

Description

This project will demolish the vacant buildings on the following properties: 14134 Sycamore Avenue and 12951 Metate Lane, and the two vacant structures located at 13956 Poway Road.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
Redev. Projects (436)	\$14,360	\$ -	\$14,360	\$14,350	\$10
City Redev. Projects (426)	-	-	-	-	-
Total Budget	\$14,360	\$ -	\$14,360	\$14,350	\$10

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

FY11/12 Street Maintenance - Slurry Seal Div. 0402

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: February 2012
Estimated Completion: November 2012

Description

The 2011/12 Street Maintenance project is a continuation of the annual City-wide street maintenance program. The program is an eight-year rotation through eight street maintenance zones providing deep patching, skin patching, crack sealing, and seal coat or slurry. This year the program is in the neighborhoods north of Poway Grade from the eastern City limit to west of Tierra Bonita and north to Lake Poway Road.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
General (100)	-	733,040	\$733,040		
Gas Tax (211)	-	203,300	203,300		
Transnet (223)	-	206,690	206,690		
Total Budget	-	1,143,030	\$1,143,030		

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvements Program (Streets and Highways)

FY11/12 Street Overlay Project

Div. 0402

Project Manager: Jeff Beers
Responsible Dept: Development Services
Start Date: March 2011
Estimated Completion: September 2011

Description

The City annually overlays or reconstructs portions of public streets that have deteriorated to a level that requires more than patching and slurry seal. This year the project includes removing and replacing 3” of asphalt on the west bound lane of Scripps Poway Parkway from Tech Center Drive to Community Road, Espola Road from Range Park Road to Poway Road, the north bound lane of Espola Road from Titan Way to Sandhill Road, and Pomerado Road from Bernardo Heights Parkway to the north City limit.

Funding Source	Total Prior Appropriations	New FY 11-12 Appropriation	Total Project Appropriation	Life-to-Date Expended (May 2011)	Available Balance
General (100)		\$272,270	\$272,270		
Transnet (223)		482,270	482,270		
Total Budget		\$754,540	\$754,540		

Estimated Annual Operating Budget Impact: \$0

ADDITIONAL INFORMATION

ADDITIONAL INFORMATION

Available at www.poway.org

Resolution Adopting City Financial Program

Resolution Adopting Redevelopment Financial Program

Chart of Expense Accounts and Definitions

Chart of Revenue Accounts and Definitions

Position Classifications

Authorized Positions by Department

Organization Goals and Objectives