



Service • Integrity • Trust



# CITY OF POWAY

CALIFORNIA



PROPOSED FINANCIAL PROGRAM  
FISCAL YEAR 2012-2013



# **CITY OF POWAY**

## **CITY COUNCIL**

DON HIGGINSON, MAYOR AND CHAIRMAN

MERRILEE BOYACK

JIM CUNNINGHAM

DAVE GROSCH

JOHN MULLIN

**CITY OF POWAY**

**BUDGET REVIEW COMMITTEE**

JOHN CARNAROLI

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JEFF MANGUM

STEVE VAUS

Prepared by:  
Administrative Services Department  
John French, Director  
Peter Moote, Assistant Director  
Andrew White, Finance Manager

# CITY OF POWAY

## DIRECTORY OF CITY OFFICIALS

CITY MANAGER

*PENNY RILEY*

ASSISTANT CITY MANAGER

*TINA WHITE*

CITY ATTORNEY

*MORGAN FOLEY*

DIRECTOR OF COMMUNITY SERVICES

*ROBIN BETTIN*

CITY CLERK

*LINDA TROYAN*

DIRECTOR OF DEVELOPMENT SERVICES

*BOB MANIS*

DIRECTOR OF ADMINISTRATIVE  
SERVICES/TREASURER

*JOHN FRENCH*

DIRECTOR OF PUBLIC WORKS

*LEAH BROWDER*

DIRECTOR OF SAFETY SERVICES

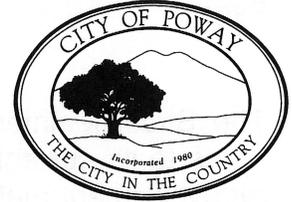
*MARK A. SANCHEZ*

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# CITY OF POWAY

DON HIGGINSON, Mayor  
JIM CUNNINGHAM, Deputy Mayor  
MERRILEE BOYACK, Councilmember  
DAVE GROSCH, Councilmember  
JOHN MULLIN, Councilmember



May 22, 2012

Dear Honorable Mayor, Members of the City Council, and Members of the Community:

It is my privilege to present the proposed Fiscal Year 2012-13 City of Poway budget. This budget was developed with the premise of maintaining essential programs and services while faced with an unprecedented set of fiscal challenges. The fundamental distinction in this proposed budget, compared to previous years, is the exclusion of the Redevelopment Agency (RDA) as a revenue source for financing capital improvement projects. For this reason, the City cannot continue the construction plans for the senior center and community facility. The loss of redevelopment also meant the loss of significant revenue for funding administrative staff, office space, and professional support for housing projects. The end of the RDA has forced the City to carefully reexamine programs and services and test the way we prioritize City operations.

The overall FY 2012-13 operating budget for the City of Poway is \$71.9 million, with General Fund expenditures of \$35.3 million. The proposed budget assumes an increase in sales tax revenue of 6%, and a modest increase in property tax revenue of 1.7% from the previous year. As a result of the dissolution of redevelopment, the budget also assumes a redistribution of property tax to the City of approximately \$1.8 million. However, this is an estimate and we do not know when this redistribution will occur. We expect a decision later this year.

Given this uncertainty, the proposed budget contemplates the use of State Economic Uncertainty portion of the General Fund reserves if expenditures exceed revenues. Accordingly, we continue to minimize expenditures outside of our principal services and have removed all contingencies. One expenditure increase outside of our direct control is an increase in the City's law enforcement contract with the San Diego Sheriff's Department. The contract cost for FY 2012-13 is estimated to be \$9.8 million.

Emphasis has been placed on the reallocation of resources that are necessary to maintain our core services. The elimination of redevelopment resulted in a workforce reduction of five FTE (full time equivalent) positions in early 2012. These reductions, in addition to eight positions vacated through attrition and unfunded from last fiscal year, have reduced personnel expenses by \$1.4 million across all funds.

At the beginning of FY 2012-13, the City will have estimated (unaudited) General Fund undesignated reserves of \$20.8 million, with an additional \$3.1 million in the State Economic Uncertainty Fund. This substantially exceeds the 25% minimum called for by the City's Financial Principles. The City also has allocated \$2.4 million in reserve funds to replenish the City's Pension Stabilization Fund.

The Street Maintenance Fund has been built with transfers of prior years' unexpended funds to its current balance of \$4.5 million. The loss of capital funding from the end of redevelopment makes the assessment and maintenance of our existing infrastructure and buildings even more crucial. The development of a practical capitalization schedule and a maintenance program that maximizes useful life are the next essential steps to preserving these assets.

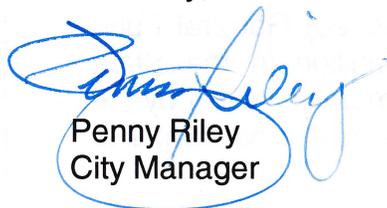
The water and sewer utility funds are balanced for the upcoming fiscal year. However, increases in the cost of raw water by the Metropolitan Water District and San Diego County Water Authority have been absorbed by the City for the past two years. A third year of cost increases has been projected, and the City is planning a public workshop to discuss the probable need for a rate increase. This would be a preliminary step to a required Proposition 218 public hearing.

The City of Poway will face continuing challenges in the coming months. To that end, major work plan elements for the City in the upcoming fiscal year include:

- Monitoring state and federal legislation that could potentially affect the City of Poway's operations and municipal affairs. This includes participation in regional and statewide discussions to advocate for the protection of local revenues, local land use control, and bills of interest.
- Continuing the "wind-down" of the former Redevelopment Agency's activities, including the management of asset dispositions by the Oversight Board.
- Taking aggressive steps to educate the community on the dangers associated with prescription and street drugs. This effort will include maximizing the use of the Community Oriented Policing Programs (COPPS), as well as strengthening our partnership with PUSD by using School Resource Officers. The Sheriff's Department will also continue the monthly Smart Start driver safety education presentations targeting new and future licensed teenage drivers and their parents/guardians.
- Continuing to promote our E-Gov initiatives – improving the City's website including access to the online business database, and the development of expanded resident engagement through mobile access to our online information and services.

During these challenging times, the leadership of the City Council and the continued support of our employees are profoundly appreciated. I would especially like to thank John French, Peter Moote, and Andrew White of Administrative Services, Assistant City Manager Tina White, the Department Directors and the Budget Review Committee for long hours in shaping this budget.

Sincerely,



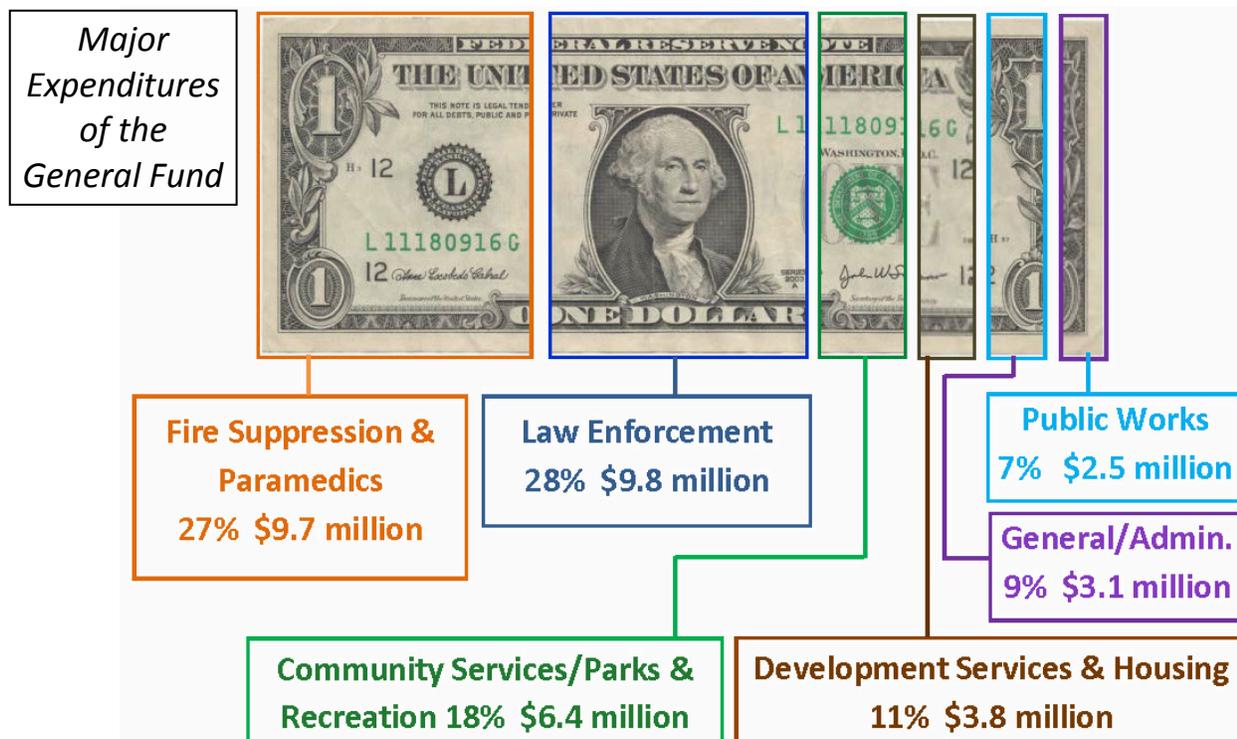
Penny Riley  
City Manager

## BUDGET OVERVIEW

The City’s operating budget for fiscal year July 1, 2012 to June 30, 2013 is approximately \$71.9 million. The operating budget covers the day-to-day costs of providing services for police and fire protection, parks and recreation services, streets, and water, sewer, drainage and storm water utilities.

The City uses a fund accounting system, which segregates revenues and expenditures by specific activity. Under this system, the funding source determines how the money can be spent. The **General Fund** is the City’s principal funding source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not paid by dedicated or restricted sources. **Enterprise Funds** are used to separately account for operations that are self-supporting. For these funds, costs are fully recovered from user charges, which may only be used to support that particular service, such as water or sewer. **Special Revenues Funds** are used to account for activities paid for by dedicated revenue sources with specific limitations, such as gas tax, which must be spent on street maintenance. Finally, other funds used by the City include **Trust Funds, Reserve Funds, and Internal Service Funds**. A description of each fund type is provided in the budget’s fund activity schedules (pages 1-27) which show each fund’s fiscal year beginning balance, projected revenues, budgeted expenditures, transfers to other funds, and projected year-end balance.

For FY 2012-13, the General Fund makes up roughly 49% of the overall operating budget, or \$35.3 million. Operating costs for fire protection and law enforcement together make up over half of all General Fund expenditures.

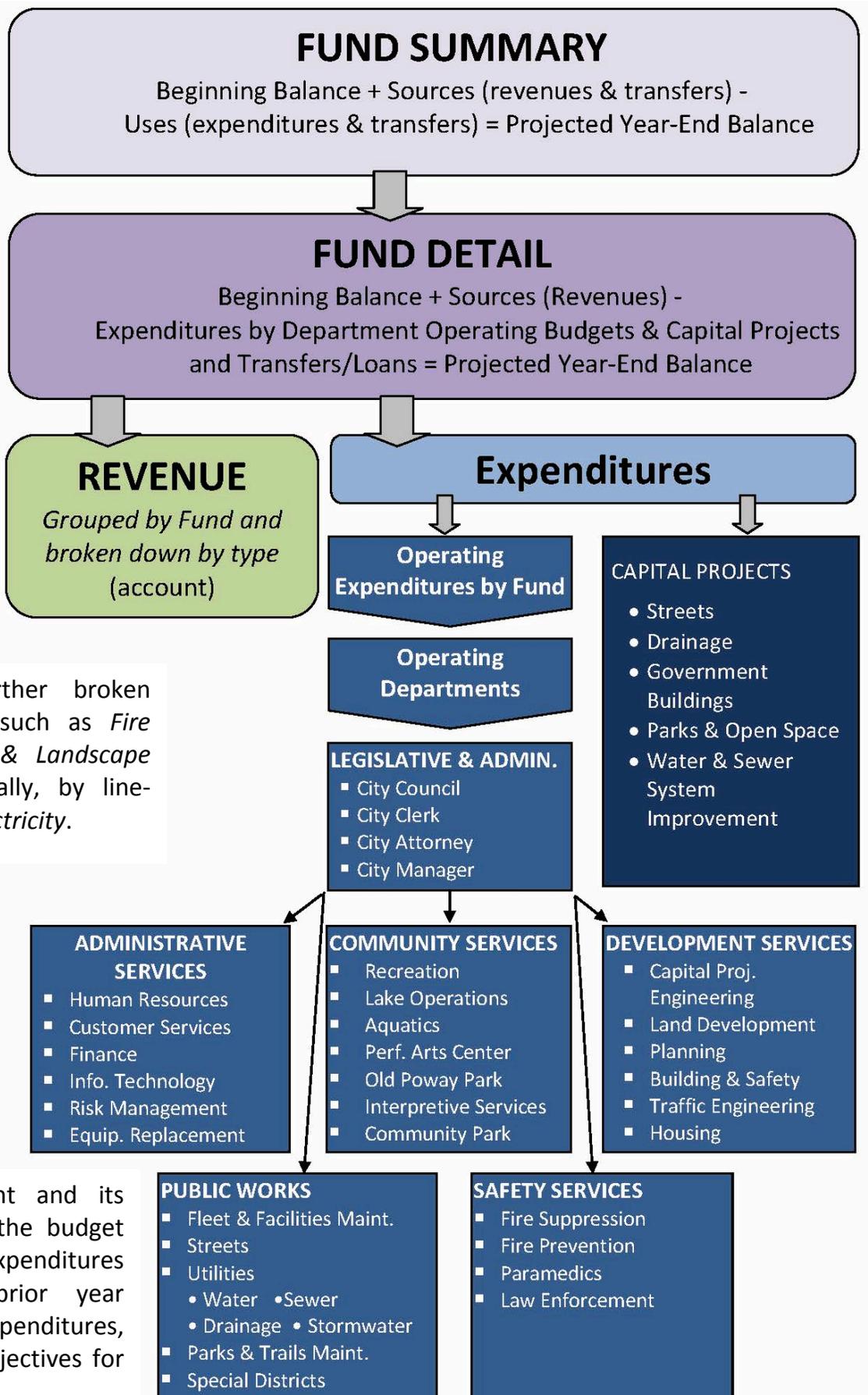


\*Includes Park Maintenance from Public Works dept.

## Understanding the Budget

The operating budget is broken down into six departments:

- Legislative and Administration
- Administrative Service
- Community Services
- Development Services
- Public Works
- Safety Services.



Departments are further broken down into divisions, such as *Fire Suppression*, or *Park & Landscape Maintenance*, and finally, by line-item, such as *Gas & Electricity*.

For each department and its respective divisions, the budget reports proposed expenditures for FY 2012-13, prior year estimated or actual expenditures, and the goals and objectives for the new fiscal year.

## City Staffing

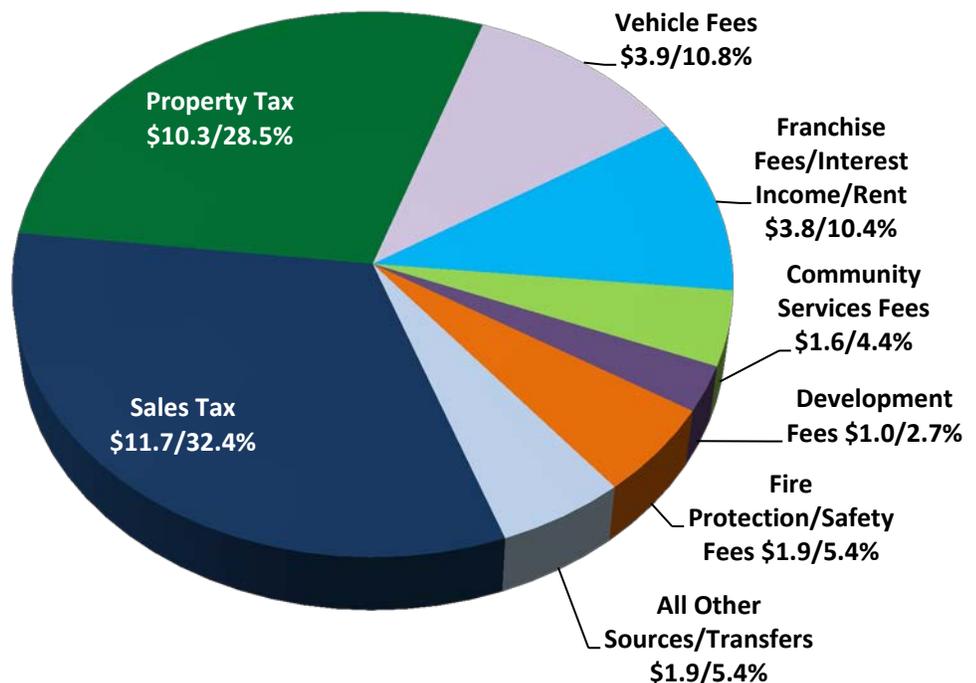
For fiscal year 2012-13, the budget authorizes 205 full-time and 28.45\* part-time positions to staff the City. The City has reduced its workforce by over 25% since 2006-07. The department operating budget pages show the positions assigned to each division. Salary and benefit costs account for roughly half of General Fund operating expenditures, not including contract costs for law enforcement provided by the San Diego County Sheriff's Office. The City's employee classifications and salary ranges for each are shown in the Position Classifications schedule. [Appendices](#)

Department	2011-2012 Authorized		2012-2013 Proposed	
	Full-Time	Part-Time*	Full-Time	Part-Time*
Legislative and Administrative	9	-	8	-
Administrative Services	22	.96	19	.96
Community Services	20	26.25	20	25.57
Development Services	30	0.96	23	.96
Public Works	85	0.96	81	.96
Safety Services	54	-	54	-
<b>Grand Total</b>	<b>220</b>	<b>29.13</b>	<b>205</b>	<b>28.45</b>

\*Figures represent full-time equivalent based on 2,080 hours/year

## Revenues and Other Sources for Operations

The General Fund gets its money for operations primarily from sales tax, property tax, and fees. For fiscal year 2012-13, total General Fund sources are projected at \$36.1 million. Over half of General Fund revenues are from sales and property taxes. The City receives 1¢ of the 7.75¢ sales tax for every dollar spent in Poway. Most of the remainder goes to the State and County.

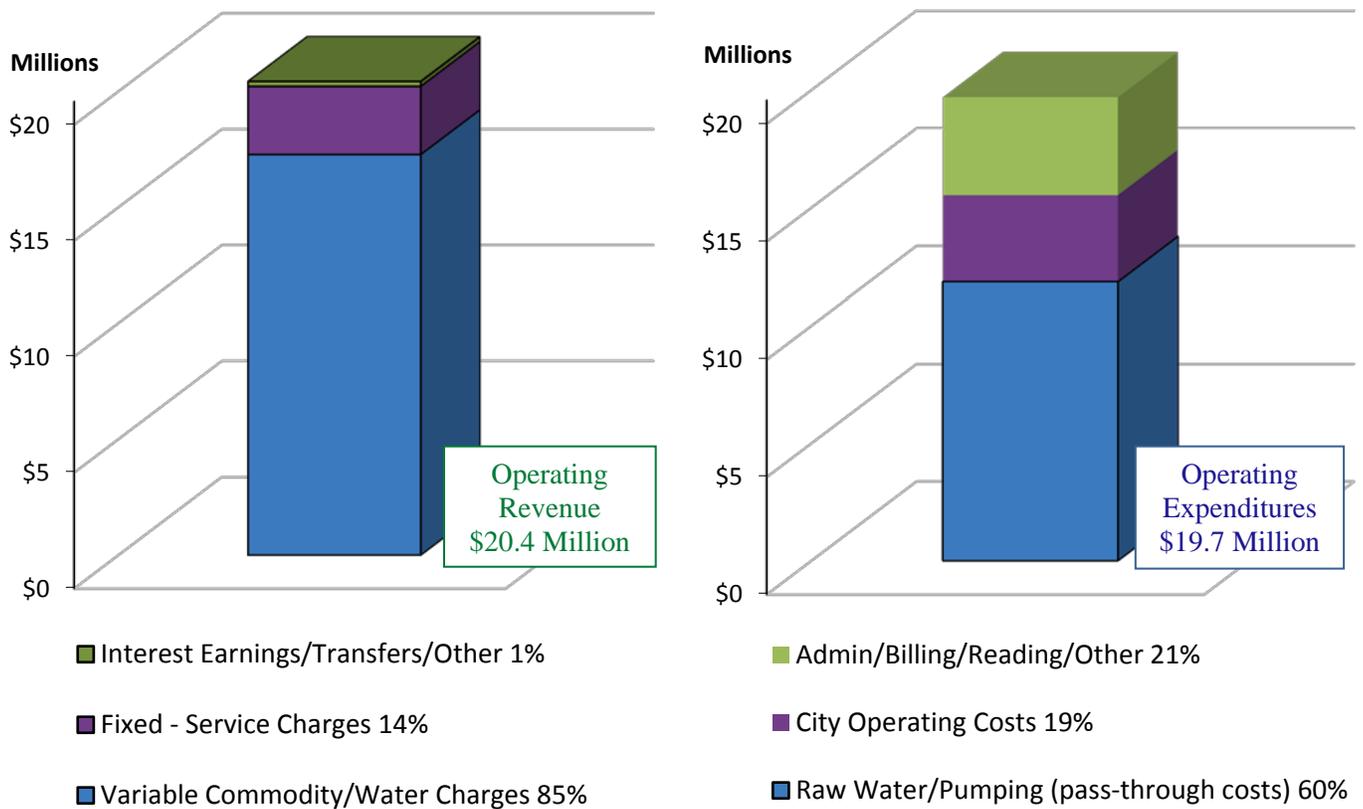


About 21% of property taxes collected by the County Assessor are allocated to the City, or roughly \$840 on a home valued at \$400,000. The remainder of property taxes goes to schools, the County, and special districts.

**Utilities**

City provided water and sewer services are supported entirely by customer’s bills. Rates support necessary operational expenditures, the purchase and treatment of raw water, and capital improvements to ensure a safe and reliable system of plant, pipes, pump stations, and reservoirs. The budget and financial activity for each utility service is segregated into individual funds. Any unspent budget from a utility’s annual operations is placed in reserve and is used for capital projects and to moderate future rate increases.

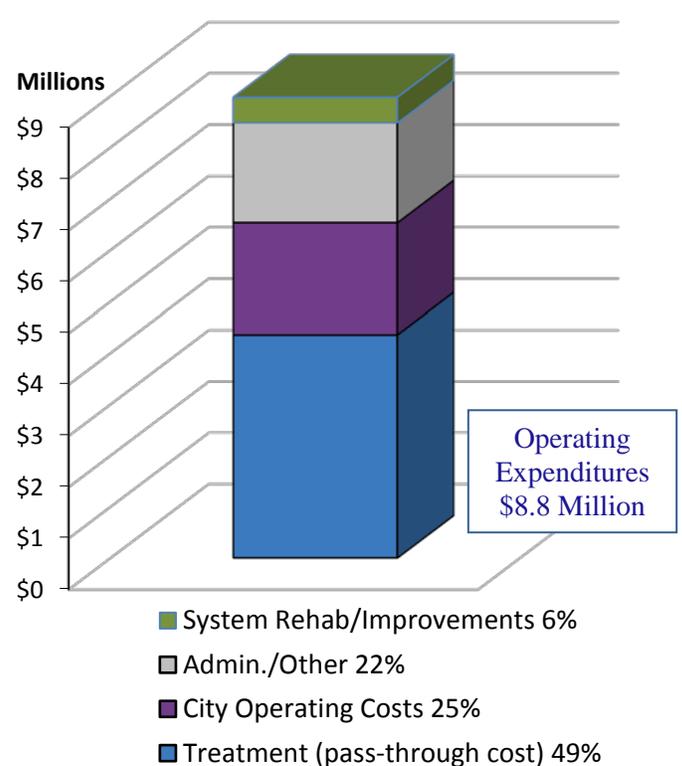
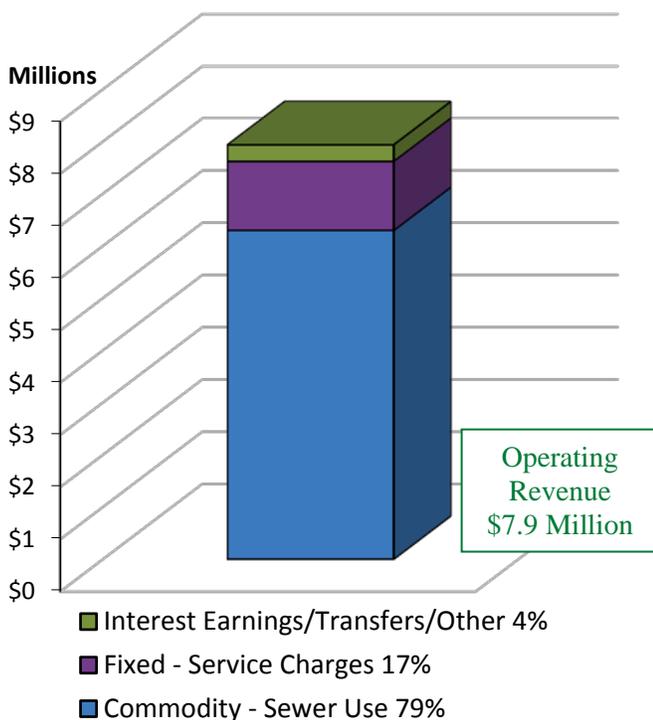
**Water Utilities  
2012-13**



Due to the water supply challenges in the region, the City is paying approximately 55% more for its raw water supply than just three years ago. The increase in the cost that the City must pay for raw water and associated fixed fees is projected to increase by an additional 10% effective January 2013.

Similarly, charges for sewer service are used to support system operation, maintenance, and rehabilitation. Prior to 2011, sewer fees took into account the City's share of costs for San Diego's Metro system's implementation of secondary wastewater treatment. In response to Metro's deferral of this plan, Poway reduced its sewer commodity fees in 2011 and again in 2012. This resulted in the planned outcome where budgeted operating expenditures exceed revenue sources during FY 2012-13. Substantial sewer fund reserves are available to provide the resources necessary to ensure continued reliable service to our customers, and to moderate any necessary sewer rate increases over the next few years.

### Sewer Utilities 2012-13



### **Capital Improvements** Pages 117-132

In addition to funding day-to-day operations, the budget provides money for capital projects, or investments in the City's infrastructure such as streets and parks. Unlike the operating budget which covers expenditures year-by-year, the capital improvement program (CIP) spans multiple-years.

Due to the dissolution of the Poway Redevelopment Agency by the State Legislature, projects funded by Agency sources are limited to contractual commitments that were in place prior to March 2011. In total, there are currently 22 active projects under the CIP, using \$18.3 million from various sources.

### ***More Information is Available***

Under direction of the City Manager, the Administrative Services Department prepares the City's budget document. In addition to the published document, other budget resources are available on the City's website. The City's budget is reviewed by the Budget Review Committee (Committee), whose members are appointed by City Council. The Committee also prepares recommendations for consideration by the City Council when the budget is adopted at a public hearing each June. The Committee's recommendations are available for review on the City's website with the budget document. Questions about the budget may be directed via email to the Administrative Services Department at [adminservices@poway.org](mailto:adminservices@poway.org)

## STATEMENT OF FUND BALANCES

### Proposed Revenues and Expenditures FY 2012-2013

Fund	Beginning Fund Balance 7/1/2012	Revenues	Operations	Capital Projects/ Program Costs	Loans/ Transfers In(Out)	Interest and Bond Redemption	Other	Ending Fund Balance 06/30/2013
General Fund	20,780,693	35,395,990	35,255,221	-	(631,810)	-	-	20,289,652
State Economic Uncertainty	3,100,000	-	-	-	-	-	-	3,100,000
Special Project Fund	641,250	-	-	-	-	-	-	641,250
Pension Stabilization Fund	2,424,868	-	-	-	-	-	-	2,424,868
Streets Funds	3,817,871	3,591,070	3,281,601	-	-	-	-	4,127,340
Street Maintenance Fund	4,483,286	-	-	-	-	-	-	4,483,286
Drainage & Stormwater Funds	4,183,877	767,040	674,752	(154,163)	-	-	-	4,430,328
Grant Funds	530,978	443,210	-	165,876	(100,000)	-	-	708,312
Developer Cont./Mitgtn Funds	2,664,881	76,750	-	-	-	-	-	2,741,631
Special Assessment Districts	6,541,465	2,207,440	3,062,143	-	321,110	-	-	6,007,872
Other Assessment Funds	129,822	991,220	127,000	217,550	(636,000)	-	-	140,492
Debt Service Funds	5,360,838	3,762,760	-	-	969,570	5,329,425	-	4,763,743
Water Utilities Fund	5,631,297	20,423,350	19,105,911	-	(290,670)	282,910	-	6,375,156
Sewer Utilities Fund	22,891,932	7,936,990	8,118,969	500,000	(18,230)	-	-	22,191,723
Capital Replacement Funds	9,441,084	2,605,900	2,416,283	-	390,850	-	-	10,021,551
Trust Funds	5,058,909	13,620	-	-	(4,820)	-	-	5,067,709
Redevelopment Administration	-	-	-	-	-	-	-	-
Municipal Improvement Fund	-	-	-	-	-	-	-	-
Capital Improvement Fund	-	-	-	-	-	-	-	-
Capital Improv. - Loans Fund	-	-	-	-	-	-	-	-
Capital Improv. TAB Funds	-	-	-	-	-	-	-	-
City Housing Funds	2,312,467	816,250	-	700,000	-	-	-	2,428,717
<b>Total</b>	<b>99,995,517</b>	<b>79,031,590</b>	<b>72,041,880</b>	<b>1,429,263</b>	<b>-</b>	<b>5,612,335</b>	<b>-</b>	<b>99,943,629</b>

## STATEMENT OF REDEVELOPMENT AGENCY LOAN PAYMENTS

Fiscal Years 2010-11 and 2011-12

Fund	Proposed Fund Balance 6/30/2013	FY 2010-11 RDA Loan Principal Payment	FY 2010-11 RDA Loan Interest Payment	FY 2010-11 RDA Loan Total Payment	FY 2011-12 RDA Loan Principal Payment	FY 2011-12 RDA Loan Interest Payment	FY 2011-12 RDA Loan Total Payment	RDA Loan Total Payments	Proposed Fund Balance w/o RDA Loans 06/30/2013
General Fund	20,289,652	(500,000)	(45,319)	(545,319)	(2,801,458)	(14,333)	(2,815,791)	(3,361,110)	16,928,542
Streets Funds	4,127,340	(1,642,944)	(1,144,965)	(2,787,909)	-	-	-	(2,787,909)	1,339,431
Drainage & Stormwater Funds	4,430,328	(2,077,156)	(2,328,498)	(4,405,654)	-	-	-	(4,405,654)	24,674
Water Utilities Fund	6,375,156	(2,606,354)	(25,916)	(2,632,270)	-	-	-	(2,632,270)	3,742,886
Sewer Utilities Fund	22,191,723	(3,215,455)	(310,884)	(3,526,339)	(2,033,168)	(15,930)	(2,049,098)	(5,575,437)	16,616,286
<b>Total</b>	<b>57,414,199</b>	<b>(10,041,909)</b>	<b>(3,855,582)</b>	<b>(13,897,491)</b>	<b>(4,834,626)</b>	<b>(30,263)</b>	<b>(4,864,889)</b>	<b>(18,762,380)</b>	<b>38,651,819</b>

RDA loan repayments made from January 1, 2011 forward are subject to potential State Department of Finance review and "claw back" under the provisions of AB 1X 26.

# GENERAL FUND

## Activity Detail Fund 100

The General Fund is the City's principal source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not funded by dedicated or restricted sources. The primary source of revenues for the General Fund are property taxes, sales tax, and fees for services.

	2009-10 Actual	2010-11 Actual	2011-12 Proposed	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	16,029,961	18,151,403	18,325,735	18,325,735	20,780,693
<b>REVENUES</b>					
Taxes & Franchises					
<i>Sales Tax</i>	9,833,390	10,418,323	10,336,760	11,043,421	11,706,030
<i>Property Tax</i>	12,149,155	11,945,474	12,165,700	12,213,465	14,205,990
<i>Franchise Fees, TOT</i>	2,597,590	2,650,304	2,682,820	2,732,645	2,797,250
Fees, Permits & Services	4,143,588	4,389,230	3,847,530	3,894,792	3,895,130
Use of Property, Grants, Other	4,131,774	3,104,371	3,492,330	2,717,922	2,791,590
<b>Total General Fund Revenues</b>	<b>32,855,497</b>	<b>32,507,702</b>	<b>32,525,140</b>	<b>32,602,245</b>	<b>35,395,990</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>48,885,458</b>	<b>50,659,105</b>	<b>50,850,875</b>	<b>50,927,980</b>	<b>56,176,683</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	567,750	408,605	444,789	421,247	795,827
Administrative Services	1,998,838	2,178,310	2,249,480	2,061,853	2,264,390
Community Services	4,422,418	4,433,961	4,785,220	4,782,546	4,799,460
Development Services	2,734,198	2,388,079	2,411,837	2,331,849	3,794,025
Public Works	3,043,986	3,148,678	3,326,541	3,291,448	4,126,739
Safety Services	18,812,864	18,264,667	19,199,890	18,934,115	19,474,780
Redevelopment Services	17,738	17,066	-	-	-
Indirect Cost Alloc./Emp. Rtmnt. Cont.	(378,697)	(427,429)	(438,091)	(420,649)	-
<b>Total Operating Expenses</b>	<b>31,219,095</b>	<b>30,411,938</b>	<b>31,979,666</b>	<b>31,402,409</b>	<b>35,255,221</b>
Capital Projects	(413,645)	(36,615)			
Program Expenses	-	575,355			
<b>Total Programs/Capital Projects</b>	<b>(413,645)</b>	<b>538,740</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>30,805,450</b>	<b>30,950,678</b>	<b>31,979,666</b>	<b>31,402,409</b>	<b>35,255,221</b>
<b>TRANSFERS/LOANS</b>					
Street Maint. Fund Trans. In/(Out)	-	-	-	-	-
Pension Stabiliz. Fund Trans. In/(Out)	(231,862)	-	-	-	-
Loan Repayment	473,898	-	-	-	-
Stormwater Fund Loan In (Out)	-	-	-	206,005	-
RDA Loan In (Out)	500,000	500,000	500,000	2,801,458	-
All Other Transfers In/(Out)	(689,481)	8,077,765	(433,250)	(1,752,341)	(631,810)
Encumbrance Roll Forward	-	-	(113,015)	-	-
Other Fund Balance Activity	18,840	(9,960,458)	-	-	-
<b>TOTAL TRANSFERS/LOANS</b>	<b>71,395</b>	<b>(1,382,693)</b>	<b>(46,265)</b>	<b>1,255,122</b>	<b>(631,810)</b>
<b>NET FUND ACTIVITY</b>	<b>2,121,442</b>	<b>174,331</b>	<b>499,209</b>	<b>2,454,958</b>	<b>(491,041)</b>
<b>ENDING FUND BALANCE</b>	<b>18,151,403</b>	<b>18,325,735</b>	<b>18,824,944</b>	<b>20,780,693</b>	<b>20,289,652</b>

# ECONOMIC UNCERTAINTY FUND

## Activity Detail - Fund 101

This fund was created by transfers from the General Fund. It will be drawn upon as necessary to help mitigate actions by the State, possible reductions in State funding or unforeseen effects of the economy over the next several fiscal years.

	2009-10 Actual	2010-11 Actual	2011-12 Proposed	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
<b>REVENUES</b>	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>

# SPECIAL PROJECT FUND

## Activity Detail - Fund 102

This fund is used to account for the sources and uses of monies available through tax sharing agreements. There are no active agreements in effect for FY 2012-13.

	2009-10 Actual	2010-11 Actual	2011-12 Proposed	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	503,244	629,618	641,250	641,250	641,250
<b>REVENUES</b>	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>503,244</b>	<b>629,618</b>	<b>641,250</b>	<b>641,250</b>	<b>641,250</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-		
Legislative and Admin. Services	-	-	-		
Administrative Services	-	-	-		
Community Services	-	-	-		
Development Services	-	-	-		
Public Works	-	-	-		
Safety Services	-	-	-		
Redevelopment Services	-	-	-		
Indirect Cost Allocation	-	-	-		
Total Operating Expenses	-	-	-	-	-
Capital Projects	(126,374)	(11,632)	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(126,374)	(11,632)	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>(126,374)</b>	<b>(11,632)</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>126,374</b>	<b>11,632</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>629,618</b>	<b>641,250</b>	<b>641,250</b>	<b>641,250</b>	<b>641,250</b>

# PENSION STABILIZATION FUND

## Activity Detail - Fund 104

This fund was created by transfers from the General Fund to address potential future pension rate increases when impacted by volatile markets.

	2009-10 Actual	2010-11 Actual	2011-12 Proposed	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,420,000	-	2,424,868	2,424,868	2,424,868
<b>REVENUES</b>	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,420,000</b>	<b>0</b>	<b>2,424,868</b>	<b>2,424,868</b>	<b>2,424,868</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	1,651,862	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	1,651,862	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,651,862</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS In/(Out)	231,862	2,452,920	-	-	-
LOANS (In/(Out))	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	(28,052)	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>231,862</b>	<b>2,424,868</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>(1,420,000)</b>	<b>2,424,868</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>2,424,868</b>	<b>2,424,868</b>	<b>2,424,868</b>	<b>2,424,868</b>

# STORM WATER CLAIM FUND

## Activity Detail - Fund 105

This fund was created by a transfer from the General Fund to fund the storm water claim process.

	2009-10 Actual	2010-11 Actual	2011-12 Proposed	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	-	-	-
<b>REVENUES</b>	-	-	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	1,450,000	-	-	-
Total Programs/Capital Projects	-	1,450,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>1,450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS In/(Out)	-	1,450,000	-	-	-
LOANS (In/(Out))	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>1,450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# STREET MAINTENANCE FUND

## Activity Detail Fund 103

The Street Maintenance Fund was established to provide an as-needed, supplemental source of funds for the City's Street Maintenance Program. Appropriations from this fund can be made at the discretion of the City Council to ensure that the City can continue its high standard for maintenance of streets. The source for the fund has been Council authorized transfers from prior years' General Fund operating surpluses.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	4,477,026	4,477,026	4,483,286	4,483,286	4,483,286
<b>REVENUES</b>	-	6,260	-	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>4,477,026</b>	<b>4,483,286</b>	<b>4,483,286</b>	<b>4,483,286</b>	<b>4,483,286</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services					
Administrative Services					
Community Services					
Development Services					
Public Works					
Safety Services					
Redevelopment Services					
Indirect Cost Allocation					
Total Operating Expenses	-	-	-	-	-
Capital Projects					
Program Expenses					
Total Programs/Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS (In/Out)	-	-	-	-	-
LOANS (In/Out)					
ENCUMB. ROLL FORWARD					
OTHER FUND BALANCE ACTIVITY					
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>6,260</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>4,477,026</b>	<b>4,483,286</b>	<b>4,483,286</b>	<b>4,483,286</b>	<b>4,483,286</b>

# STREET FUNDS

## Activity Detail - Funds 211-226

These funds are used to finance the construction, repair and maintenance of City streets, to construct street projects financed by developer's fees, and to account for special sales taxes to be used for street and highway projects approved by the regional transportation group. Financial Activity in this fund group also includes proceeds from AB 2928, and State measure 1B bonds for traffic reduction and safety.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,843,030	1,951,804	4,418,562	4,418,562	3,817,871
<b>REVENUES</b>	3,757,312	2,809,536	2,158,390	2,011,497	3,591,070
<b>TOTAL FUNDS AVAILABLE</b>	<b>5,600,342</b>	<b>4,761,340</b>	<b>6,576,952</b>	<b>6,430,059</b>	<b>7,408,941</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	7,500	7,500	7,500	7,500	7,500
Public Works	3,529,834	2,563,294	2,553,223	2,544,688	3,274,101
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	3,537,334	2,570,794	2,560,723	2,552,188	3,281,601
Capital Projects	110,603	562,946	-	60,000	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	110,603	562,946	-	60,000	-
<b>TOTAL EXPENDITURES</b>	<b>3,647,937</b>	<b>3,133,740</b>	<b>2,560,723</b>	<b>2,612,188</b>	<b>3,281,601</b>
TRANSFERS In/(Out)	-	-	-	-	-
RDA LOANS In/(Out)	-	2,787,909	-	-	-
ENCUMB. ROLL FORWARD	-	-	(15,087)	-	-
OTHER FUND BALANCE ACTIVITY	(601)	3,053	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(601)</b>	<b>2,790,962</b>	<b>(15,087)</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>108,774</b>	<b>2,466,758</b>	<b>(417,420)</b>	<b>(600,691)</b>	<b>309,469</b>
<b>ENDING FUND BALANCE</b>	<b>1,951,804</b>	<b>4,418,562</b>	<b>4,001,142</b>	<b>3,817,871</b>	<b>4,127,340</b>

RDA loan repayments made from January 1, 2011 forward are subject to potential State Department of Finance review and "claw back" under the provisions of AB 1X 26.

# DRAINAGE AND STORMWATER FUNDS

## Activity Detail - Funds 231-233

These funds are used to finance drainage maintenance activities, construction of flood control and drainage improvements, and for stormwater program activities. The primary sources of revenue are from property tax assessments and development impact fees.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	305,962	423,657	4,172,228	4,172,228	4,183,877
<b>REVENUES</b>	2,103,677	2,055,668	2,163,890	1,107,474	767,040
<b>TOTAL FUNDS AVAILABLE</b>	<b>2,409,639</b>	<b>2,479,325</b>	<b>6,336,118</b>	<b>5,279,702</b>	<b>4,950,917</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	22,908	25,810	36,187	34,272	17,880
Administrative Services	62,592	69,156	78,774	70,409	36,380
Community Services	-	-	-	-	-
Development Services	18,780	517,196	660,653	594,646	38,698
Public Works	1,934,272	1,451,172	1,484,087	1,455,089	581,794
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	8,752	10,772	14,717	13,598	-
Total Operating Expenses	2,047,304	2,074,106	2,274,418	2,168,013	674,752
Capital Projects	(9,607)	854,460	-	-	(154,163)
Program Expenditures	115,376	(12,034)	-	-	-
Total Programs/Capital Projects	105,769	842,426	-	-	(154,163)
<b>TOTAL EXPENDITURES</b>	<b>2,153,073</b>	<b>2,916,532</b>	<b>2,274,418</b>	<b>2,168,013</b>	<b>520,589</b>
<b>TRANSFERS In/(Out)</b>	163,151	193,850	159,270	1,278,193	-
<b>RDA LOANS (In/Out)</b>	-	4,405,654	-	-	-
<b>GENERAL FUND LOANS (In/Out)</b>	-	-	-	(206,005)	-
<b>ENCUMB. ROLL FORWARD</b>	-	-	(1,098)	-	-
<b>OTHER FUND BALANCE ACTIVITY</b>	3,940	9,931	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>167,091</b>	<b>4,609,435</b>	<b>158,172</b>	<b>1,072,188</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>117,695</b>	<b>3,748,571</b>	<b>47,644</b>	<b>11,648</b>	<b>246,451</b>
<b>ENDING FUND BALANCE</b>	<b>423,657</b>	<b>4,172,228</b>	<b>4,219,872</b>	<b>4,183,877</b>	<b>4,430,328</b>

RDA loan repayments made from January 1, 2011 forward are subject to potential State Department of Finance review and "claw back" under the provisions of AB 1X 26.

# GRANTS

## Activity Detail - Funds 241-257, 714

These funds are used to account for various grants that are received by the City. Grant programs available to the City include Federal Community Development Block Grants (CDBG), and various State grant programs for transportation improvements, recycling, law enforcement, and traffic safety.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	389,081	378,354	479,973	479,973	530,978
<b>REVENUES</b>	1,850,614	1,094,718	286,539	618,215	443,210
<b>TOTAL FUNDS AVAILABLE</b>	<b>2,239,695</b>	<b>1,473,072</b>	<b>766,512</b>	<b>1,098,188</b>	<b>974,188</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	714,200	110,660	84,704	99,083	64,871
Program Expenses	1,044,240	782,439	186,995	368,127	101,005
Total Programs/Capital Projects	1,758,440	893,099	271,699	467,210	165,876
<b>TOTAL EXPENDITURES</b>	<b>1,758,440</b>	<b>893,099</b>	<b>271,699</b>	<b>467,210</b>	<b>165,876</b>
TRANSFERS In/(Out)	(102,901)	(100,000)	(100,000)	(100,000)	(100,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
GRANTS OUTSTANDING	1,868,264	1,512,849	1,501,578	979,188	-
COMMITTED CAPITAL PROJECTS	(1,868,264)	(1,512,849)	(1,501,578)	(979,188)	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(102,901)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>
<b>NET FUND ACTIVITY</b>	<b>(10,727)</b>	<b>101,619</b>	<b>(85,160)</b>	<b>51,005</b>	<b>177,334</b>
<b>ENDING FUND BALANCE</b>	<b>378,354</b>	<b>479,973</b>	<b>394,813</b>	<b>530,978</b>	<b>708,312</b>

# DEVELOPER CONTRIBUTION/MITIGATION FUNDS

*Activity Detail - Funds 251-252, 258, 411, 422*

These funds are used for acquisition and preservation of habitat financed by developer's fees, for financing public improvements or services that benefit the properties against which the assessments are levied, and to support fire suppression operations.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	2,269,804	2,532,847	2,607,813	2,607,813	2,664,881
<b>REVENUES</b>	269,543	774,966	124,240	57,068	76,750
<b>TOTAL FUNDS AVAILABLE</b>	<b>2,539,347</b>	<b>3,307,813</b>	<b>2,732,053</b>	<b>2,664,881</b>	<b>2,741,631</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	6,500	700,000	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	6,500	700,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>6,500</b>	<b>700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>263,043</b>	<b>74,966</b>	<b>124,240</b>	<b>57,068</b>	<b>76,750</b>
<b>ENDING FUND BALANCE</b>	<b>2,532,847</b>	<b>2,607,813</b>	<b>2,732,053</b>	<b>2,664,881</b>	<b>2,741,631</b>

# SPECIAL ASSESSMENT DISTRICTS

## Activity Detail - Funds 261-275

These funds are used to finance services and improvements that benefit the properties against which the assessments are levied. Individual funds are used to account for the City's nine landscape maintenance districts, and the lighting district (two zones),

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	5,614,445	6,086,283	6,639,238	6,639,238	6,541,465
<b>REVENUES</b>	2,339,897	2,287,425	2,260,210	2,069,382	2,207,440
<b>TOTAL FUNDS AVAILABLE</b>	<b>7,954,342</b>	<b>8,373,708</b>	<b>8,899,448</b>	<b>8,708,620</b>	<b>8,748,905</b>
<b>EXPENDITURES</b>					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	32,066	35,592	47,667	45,145	32,725
Administrative Services	58,713	69,646	67,383	60,854	106,629
Community Services	-	-	-	-	-
Development Services	143,048	45,468	46,218	45,333	-
Public Works	1,923,329	1,921,172	2,524,100	2,326,503	2,922,789
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	7,791	9,233	11,138	10,430	-
Total Operating Expenses	2,164,947	2,081,110	2,696,506	2,488,265	3,062,143
Capital Projects	-	(39,131)	-	-	-
Program Expenditures	10,116	-	-	-	-
Total Programs/Capital Projects	10,116	(39,131)	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,175,063</b>	<b>2,041,979</b>	<b>2,696,506</b>	<b>2,488,265</b>	<b>3,062,143</b>
TRANSFERS In/(Out)	305,730	305,820	321,110	321,110	321,110
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(25,538)	-	-
OTHER FUND BALANCE ACTIVITY	1,274	1,689	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>307,004</b>	<b>307,509</b>	<b>295,572</b>	<b>321,110</b>	<b>321,110</b>
<b>NET FUND ACTIVITY</b>	<b>471,838</b>	<b>552,955</b>	<b>(140,724)</b>	<b>(97,773)</b>	<b>(533,593)</b>
<b>ENDING FUND BALANCE</b>	<b>6,086,283</b>	<b>6,639,238</b>	<b>6,498,514</b>	<b>6,541,465</b>	<b>6,007,872</b>

# OTHER ASSESSMENTS

*Activity Detail - Funds 250, 280 & 281*

These funds are used to account for specific services supported by assessments and fees, including Fire Protection assessments, which are transferred to the General Fund for fire suppression and emergency operations, the 800 MHz regional emergency communications system, and the Household Hazardous Waste program, funded from fees on waste collection bills.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	169,835	136,858	103,729	103,729	129,822
<b>REVENUES</b>	989,471	975,584	993,610	995,800	991,220
<b>TOTAL FUNDS AVAILABLE</b>	<b>1,159,306</b>	<b>1,112,442</b>	<b>1,097,339</b>	<b>1,099,529</b>	<b>1,121,042</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	65,806	63,619	70,000	114,000	127,000
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	65,806	63,619	70,000	114,000	127,000
Capital Projects	-	-	-	-	-
Program Expenses	240,000	240,000	217,550	217,550	217,550
Total Programs/Capital Projects	240,000	240,000	217,550	217,550	217,550
<b>TOTAL EXPENDITURES</b>	<b>305,806</b>	<b>303,619</b>	<b>287,550</b>	<b>331,550</b>	<b>344,550</b>
TRANSFERS In/(Out)	(628,932)	(617,384)	(636,000)	(638,157)	(636,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(87,710)	(87,710)	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(716,642)</b>	<b>(705,094)</b>	<b>(636,000)</b>	<b>(638,157)</b>	<b>(636,000)</b>
<b>NET FUND ACTIVITY</b>	<b>(32,977)</b>	<b>(33,129)</b>	<b>70,060</b>	<b>26,093</b>	<b>10,670</b>
<b>ENDING FUND BALANCE</b>	<b>136,858</b>	<b>103,729</b>	<b>173,789</b>	<b>129,822</b>	<b>140,492</b>

# DEBT SERVICE FUNDS

*Activity Detail - Funds 311 - 336*

These funds record the revenues and expenditures associated with the financing of the City's general debt, Community Facilities Districts, the High Valley Road Project, and the Old Coach Waterline Project bonds.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	7,515,629	7,441,981	5,866,199	5,866,199	5,360,838
<b>REVENUES</b>	8,370,016	4,345,530	4,262,720	4,052,107	3,762,760
<b>TOTAL FUNDS AVAILABLE</b>	<b>15,885,645</b>	<b>11,787,511</b>	<b>10,128,919</b>	<b>9,918,306</b>	<b>9,123,598</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS In/(Out)	659,763	660,240	661,980	858,897	1,129,570
LOANS In/(Out)	-	(150,000)	-	(150,000)	(160,000)
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(11,201,358)	(7,937,340)	(5,311,570)	(5,266,365)	(5,329,425)
OTHER FUND BALANCE ACTIVITY	2,097,931	1,505,788	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(8,443,664)</b>	<b>(5,921,312)</b>	<b>(4,649,590)</b>	<b>(4,557,468)</b>	<b>(4,359,855)</b>
<b>NET FUND ACTIVITY</b>	<b>(73,648)</b>	<b>(1,575,782)</b>	<b>(386,870)</b>	<b>(505,361)</b>	<b>(597,095)</b>
<b>ENDING FUND BALANCE</b>	<b>7,441,981</b>	<b>5,866,199</b>	<b>5,479,329</b>	<b>5,360,838</b>	<b>4,763,743</b>

# WATER UTILITY FUNDS

## Activity Detail - Funds 510-511

Water Utility funds include the Water Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Water Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	1,939,324	3,349,245	5,616,282	5,616,282	5,631,297
<b>REVENUES</b>	18,054,792	18,821,529	20,820,960	19,449,922	20,423,350
<b>TOTAL FUNDS AVAILABLE</b>	<b>19,994,116</b>	<b>22,170,774</b>	<b>26,437,242</b>	<b>25,066,204</b>	<b>26,054,647</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	258,475	412,390	390,917	370,231	592,458
Administrative Services	1,725,960	1,499,614	1,110,509	1,053,529	1,176,723
Community Services	-	-	-	-	-
Development Services	312,087	419,014	315,454	259,831	116,094
Public Works	14,012,342	14,515,349	17,417,293	16,293,341	17,220,636
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	160,746	184,181	171,401	164,813	-
Total Operating Expenses	16,469,610	17,030,547	19,405,574	18,141,744	19,105,911
Capital Projects	690,521	947,865	750,000	809,709	-
Program Expenses	235,504	-	-	(3,978)	-
Total Programs/Capital Projects	926,025	947,865	750,000	805,731	-
<b>TOTAL EXPENDITURES</b>	<b>17,395,635</b>	<b>17,978,412</b>	<b>20,155,574</b>	<b>18,947,475</b>	<b>19,105,911</b>
TRANSFERS In/(Out)	(288,759)	(202,192)	(202,430)	(202,430)	(290,670)
RDA LOANS In/(Out)	1,000,000	2,632,270	-	-	-
ENCUMB. ROLL FORWARD	-	-	(107,413)	-	-
DEBT SERVICE	(281,960)	(285,501)	(279,740)	(285,002)	(282,910)
OTHER FUND BALANCE ACTIVITIES	321,483	(720,657)	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>750,764</b>	<b>1,423,920</b>	<b>(589,583)</b>	<b>(487,432)</b>	<b>(573,580)</b>
<b>NET FUND ACTIVITY</b>	<b>1,409,921</b>	<b>2,267,037</b>	<b>75,803</b>	<b>15,015</b>	<b>743,859</b>
<b>ENDING FUND BALANCE</b>	<b>3,349,245</b>	<b>5,616,282</b>	<b>5,692,085</b>	<b>5,631,297</b>	<b>6,375,156</b>

RDA loan repayments made from January 1, 2011 forward are subject to potential State Department of Finance review and "claw back" under the provisions of AB 1X 26.

# SEWER UTILITY FUNDS

## Activity Detail - Funds 520-521

Sewer Utility funds include the Sewer Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Sewer Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	12,894,122	15,539,864	20,816,978	20,816,978	22,891,932
<b>REVENUES</b>	9,526,193	9,059,748	8,918,570	8,073,722	7,936,990
<b>TOTAL FUNDS AVAILABLE</b>	<b>22,420,315</b>	<b>24,599,612</b>	<b>29,735,548</b>	<b>28,890,700</b>	<b>30,828,922</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	102,896	117,763	150,752	142,773	453,229
Administrative Services	743,689	722,176	732,952	710,683	731,354
Community Services	-	-	-	-	-
Development Services	184,999	24,648	179,156	150,556	154,792
Public Works	5,236,867	5,944,715	6,634,484	6,434,903	6,779,594
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	88,592	93,435	108,382	105,657	-
Total Operating Expenses	6,357,043	6,902,737	7,805,726	7,544,572	8,118,969
Capital Projects	320,759	380,795	500,000	500,000	500,000
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	320,759	380,795	500,000	500,000	500,000
<b>TOTAL EXPENDITURES</b>	<b>6,677,802</b>	<b>7,283,532</b>	<b>8,305,726</b>	<b>8,044,572</b>	<b>8,618,969</b>
TRANSFERS In/(Out)	(181,739)	(148,682)	(148,920)	(148,920)	(178,230)
RDA LOANS In/(Out)	-	3,504,552	-	2,044,724	-
CFD #88-1 LOANS In/(Out)	-	150,000	-	150,000	160,000
ENCUMB. ROLL FORWARD	-	-	(1,243)	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(20,910)	(4,972)	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(202,649)</b>	<b>3,500,898</b>	<b>(150,163)</b>	<b>2,045,804</b>	<b>(18,230)</b>
<b>NET FUND ACTIVITY</b>	<b>2,645,742</b>	<b>5,277,114</b>	<b>462,681</b>	<b>2,074,954</b>	<b>(700,209)</b>
<b>ENDING FUND BALANCE</b>	<b>15,539,864</b>	<b>20,816,978</b>	<b>21,279,659</b>	<b>22,891,932</b>	<b>22,191,723</b>

RDA loan repayments made from January 1, 2011 forward are subject to potential State Department of Finance review and "claw back" under the provisions of AB 1X 26. 17

# CAPITAL REPLACEMENT FUNDS

## Activity Detail - Funds 611&617

The capital replacement funds are used to finance the replacement of City vehicles, major equipment and rehabilitation of public facilities. The revenue for this fund comes from rental fees charged to each of the divisions that have been assigned vehicles or equipment and the sale of surplus property and equipment.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	8,921,342	8,995,788	10,104,571	10,104,571	9,441,084
<b>REVENUES</b>	2,821,470	2,531,985	2,753,590	2,708,327	2,605,900
<b>TOTAL FUNDS AVAILABLE</b>	<b>11,742,812</b>	<b>11,527,773</b>	<b>12,858,161</b>	<b>12,812,898</b>	<b>12,046,984</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	15,015	19,797	22,262	21,086	31,791
Administrative Services	2,438,565	582,351	2,062,753	2,598,876	1,226,492
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	1,109,607	980,302	1,205,727	1,134,801	1,158,000
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	5,402	7,200	8,492	7,902	-
Total Operating Expenses	3,568,589	1,589,651	3,299,234	3,762,664	2,416,283
Capital Projects	(53,016)	221,197	-	-	-
Program Expenses	10,502	-	-	-	-
Total Programs/Capital Projects	(42,514)	221,197	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,526,075</b>	<b>1,810,848</b>	<b>3,299,234</b>	<b>3,762,664</b>	<b>2,416,283</b>
<b>TRANSFERS In/(Out)</b>	781,700	390,850	389,790	390,850	390,850
<b>LOANS In/(Out)</b>	-	-	-	-	-
<b>ENCUMB. ROLL FORWARD</b>	-	-	(477,405)	-	-
<b>OTHER FUND BALANCE ACTIVITY</b>	(2,649)	(3,204)	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>779,051</b>	<b>387,646</b>	<b>(87,615)</b>	<b>390,850</b>	<b>390,850</b>
<b>NET FUND ACTIVITY</b>	<b>74,446</b>	<b>1,108,783</b>	<b>(633,259)</b>	<b>(663,487)</b>	<b>580,467</b>
<b>ENDING FUND BALANCE</b>	<b>8,995,788</b>	<b>10,104,571</b>	<b>9,471,312</b>	<b>9,441,084</b>	<b>10,021,551</b>

# TRUST FUNDS

## Activity Detail - Funds 254, 711-782

Trust funds are used to account for proprietary trusts that have been donated to the City for specific, designated uses. This fund group includes 23 individual funds, which include the Library Endowment, Tree Trust, Sensitive Lands Acquisition, and various trusts for park improvements and law enforcement uses.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	5,795,604	5,751,093	5,139,285	5,139,285	5,058,909
<b>REVENUES</b>	1,688,478	1,462,789	31,390	712,945	13,620
<b>TOTAL FUNDS AVAILABLE</b>	<b>7,484,082</b>	<b>7,213,882</b>	<b>5,170,675</b>	<b>5,852,230</b>	<b>5,072,529</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	17,125	48,045	-	-	-
Development Services	1,603,405	1,809,475	-	786,119	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	1,620,530	1,857,520	-	786,119	-
Capital Projects	20,457	110,740	-	-	-
Program Expenses	73,468	96,069	-	-	-
Total Programs/Capital Projects	93,925	206,809	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,714,455</b>	<b>2,064,329</b>	<b>0</b>	<b>786,119</b>	<b>0</b>
TRANSFERS In/(Out)	(18,534)	(10,268)	(11,550)	(7,202)	(4,820)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(21,516)	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(18,534)</b>	<b>(10,268)</b>	<b>(33,066)</b>	<b>(7,202)</b>	<b>(4,820)</b>
<b>NET FUND ACTIVITY</b>	<b>(44,511)</b>	<b>(611,808)</b>	<b>(1,676)</b>	<b>(80,376)</b>	<b>8,800</b>
<b>ENDING FUND BALANCE</b>	<b>5,751,093</b>	<b>5,139,285</b>	<b>5,137,609</b>	<b>5,058,909</b>	<b>5,067,709</b>

# CITY REDEVELOPMENT ADMINISTRATION FUND

## Activity Detail Fund 428

The Redevelopment Agency Administration Fund was used to account for the former Redevelopment Agency's administrative activity, including personnel, professional, and legal services.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	(33,838)	(33,838)	-
<b>REVENUES</b>	-	33,340	89,540	32,116	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>33,340</b>	<b>55,702</b>	<b>(1,722)</b>	<b>0</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	190,866	863,088	324,887	-
Administrative Services	-	260,252	613,169	225,156	-
Community Services	-	-	-	-	-
Development Services	-	268,787	620,892	342,859	-
Public Works	-	43,533	141,313	78,495	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	89,602	-	152,554	-
Indirect Cost Allocation	-	23,119	84,907	50,257	-
Total Operating Expenses	-	876,159	2,323,369	1,174,208	-
Capital Projects	-	-			
Program Expenses	-	65,592	-	(65,523)	-
Total Programs/Capital Projects	-	65,592	-	(65,523)	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>941,751</b>	<b>2,323,369</b>	<b>1,108,685</b>	<b>0</b>
TRANSFERS In/(Out)	-	871,323	-	(63,889)	-
LOANS In/(Out)	-	-	-	-	-
COOPERATIVE AGREEMENT PYMT	-	-	2,795,970	1,449,979	-
ENCUMBRANCE ROLL FORWARD	-	-	-	-	-
LEASE EXPENSE	-	-	(472,600)	(275,683)	-
OTHER FUND BALANCE ACTIVITY	-	3,250	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>874,573</b>	<b>2,323,370</b>	<b>1,110,407</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>(33,838)</b>	<b>89,541</b>	<b>33,838</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>(33,838)</b>	<b>55,703</b>	<b>-</b>	<b>-</b>

# CITY MUNICIPAL IMPROVEMENT PROJECTS FUND

## Activity Detail Fund 421

The Municipal Improvement Projects Fund was used to account for the former Redevelopment Agency Capital Improvement Program (CIP), with sources from various forms of debt repaid by property tax increment revenue.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	-	-	-
<b>REVENUES</b>					
	-	-	12,010	-	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>12,010</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS In/(Out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>LOANS In/(Out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COOPERATIVE AGREEMENT PYMT</b>	<b>-</b>	<b>-</b>	<b>5,357,620</b>	<b>-</b>	<b>-</b>
<b>ENCUMBRANCE ROLL FORWARD</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER FUND BALANCE ACTIVITY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>0</b>	<b>5,357,620</b>	<b>0</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>5,369,630</b>	<b>0</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>5,369,630</b>	<b>-</b>	<b>-</b>

# CITY CAPITAL IMPROVEMENT PROJECTS FUND

## Activity Detail Fund 426

The Capital Improvement Projects Fund was used to account for the former Redevelopment Agency Capital Improvement Program (CIP), with sources from various forms of debt repaid by property tax increment revenue.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	147,095	147,095	-
<b>REVENUES</b>	-	185,003	216,420	1,440	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>185,003</b>	<b>363,515</b>	<b>148,535</b>	<b>0</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	185,223	-	(84,490)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	185,223	-	(84,490)	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>185,223</b>	<b>0</b>	<b>(84,490)</b>	<b>0</b>
TRANSFERS In/(Out)	-	5,935,317	-	(335,500)	-
LOAN In/(Out)	-	-	-	-	-
ENCUMBRANCE ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	(5,788,002)	-	102,475	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>147,315</b>	<b>0</b>	<b>(233,025)</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>147,095</b>	<b>216,420</b>	<b>(147,095)</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>147,095</b>	<b>363,515</b>	<b>-</b>	<b>-</b>

# CITY CAPITAL IMPROVEMENT PROJECTS - CITY LOANS

## Activity Detail Funds 427

The Capital Improvement Projects Fund is used to account for funds from debt of the former Redevelopment Agency in the form of loans from the City, repaid by property tax increment revenue. The loan proceeds are used for capital projects.

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	10,965	10,965	-
<b>REVENUES</b>	-	135,479	138,480	1,783	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>135,479</b>	<b>149,445</b>	<b>12,748</b>	<b>0</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	737,803	-	(243,325)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	737,803	-	(243,325)	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>737,803</b>	<b>0</b>	<b>(243,325)</b>	<b>0</b>
TRANSFERS In/(Out)	-	2,631,035	-	(256,073)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMBRANCE ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	(2,017,746)	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>613,289</b>	<b>0</b>	<b>(256,073)</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>10,965</b>	<b>138,480</b>	<b>(10,965)</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>10,965</b>	<b>149,445</b>	<b>-</b>	<b>-</b>

**CITY OF POWAY**  
**CAPITAL IMPROVEMENT PROJECTS FUNDS**  
**TAX ALLOCATION BONDS (TABs)**

*Activity Detail Funds 424 & 425*

This group of funds is used to account for the three Tax Allocation Bonds (TABs) issued by the former Redevelopment Agency in 1993, 2001, and 2003. The TAB funds were used as a funding source for the Agency's Capital Improvement Program (CIP).

	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2011-12</b>	<b>2012-13</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Proposed</b>
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	72,337	72,337	-
<b>REVENUES</b>	-	57,912	151,220	98,221	-
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>57,912</b>	<b>223,557</b>	<b>170,558</b>	<b>0</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	889,144	-	(291,251)	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	889,144	-	(291,251)	-
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>889,144</b>	<b>0</b>	<b>(291,251)</b>	<b>0</b>
TRANSFERS In/(Out)	-	904,524	-	(461,809)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMBRANCE ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	(955)	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>903,569</b>	<b>0</b>	<b>(461,809)</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>72,337</b>	<b>151,220</b>	<b>(72,337)</b>	<b>0</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>72,337</b>	<b>223,557</b>	<b>-</b>	<b>-</b>

# CITY HOUSING FUNDS

## Activity Detail Fund 416, 417, 429

Housing Funds are used to increase the supply of housing for low and moderate income residents under the direction of the Poway Housing Authority. Effective February 1, 2012, redevelopment agencies were dissolved by State Legislative action. This action eliminated the 20% share of tax increment revenue set aside for housing. The source of funds for City Housing is now limited to Housing Special Programs (fund 429), proceeds from Tax Allocation Bonds (fund 417), and remaining prior years' shares of former Redevelopment Agency tax increment (fund 416).

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>FUNDS AVAILABLE</b>					
Beginning Fund Balance- July 1	-	-	6,963,364	6,963,364	2,312,467
<b>REVENUES</b>	-	211,126	460,360	554,814	816,250
<b>TOTAL FUNDS AVAILABLE</b>	<b>0</b>	<b>211,126</b>	<b>7,423,724</b>	<b>7,518,178</b>	<b>3,128,717</b>
<b>EXPENDITURES</b>					
Operating Expenses					
Legislative and Admin. Services	-	80,212	280,478	158,733	-
Administrative Services	-	32,740	91,069	55,395	-
Community Services	-	-	-	-	-
Development Services	-	180	742,650	51,447	-
Public Works	-	5,122	16,013	6,549	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	258,680	-	176,620	-
Indirect Cost Allocation	-	11,036	39,054	22,334	-
Total Operating Expenses	-	387,970	1,169,264	471,078	-
Capital Projects	-	451	-	(97)	-
Program Expenses	-	18,279,863	-	(10,281,577)	700,000
Total Programs/Capital Projects	-	18,280,314	-	(10,281,674)	700,000
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>18,668,284</b>	<b>1,169,264</b>	<b>(9,810,596)</b>	<b>700,000</b>
TRANSFERS In/(Out)	-	25,411,230	6,885,530	(15,016,307)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMBRANCE ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	9,292	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>0</b>	<b>25,420,522</b>	<b>6,885,530</b>	<b>(15,016,307)</b>	<b>0</b>
<b>NET FUND ACTIVITY</b>	<b>0</b>	<b>6,963,364</b>	<b>6,176,626</b>	<b>(4,650,897)</b>	<b>116,250</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>6,963,364</b>	<b>13,139,990</b>	<b>2,312,467</b>	<b>2,428,717</b>

# BOND/LOAN INTEREST AND REDEMPTION

*City of Poway*

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>WATER FUND</b>	x		x		
1995 Revenue Bonds	271,499	270,839	274,540	274,540	272,440
Bond Issuance Cost	6,437	6,437	-	6,437	6,440
Processing Fee	4,025	8,225	5,200	4,025	4,030
<b>TOTAL WATER FUND</b>	<b>281,961</b>	<b>285,501</b>	<b>279,740</b>	<b>285,002</b>	<b>282,910</b>
<b>DEBT SERVICE FUND</b>					
2003 COP (City Office Building)	1,129,815	1,130,015	1,131,540	1,131,540	1,126,740
2005 COP	716,675	714,113	713,540	713,540	719,540
Processing Fee	9,815	5,190	9,000	5,190	10,200
<b>TOTAL DEBT SERVICE FUND</b>	<b>1,856,305</b>	<b>1,849,318</b>	<b>1,854,080</b>	<b>1,850,270</b>	<b>1,856,480</b>
<b>HIGH VALLEY DEBT SERVICE FUND</b>					
1996 Assessment District 96 -1	49,063	52,031	49,850	49,850	52,500
Processing Fee	4,235	4,235	4,300	4,235	4,300
<b>TOTAL DEBT SERVICE FUND HIGH</b>	<b>53,298</b>	<b>56,266</b>	<b>54,150</b>	<b>54,085</b>	<b>56,800</b>
<b>OLD COACH WATER FUND</b>					
2001 Old Coach	28,868	28,837	28,810	28,810	28,780
Processing Fee	1,500	1,500	1,500	1,500	1,500
<b>TOTAL DEBT SERVICE OLD COACH</b>	<b>30,368</b>	<b>30,337</b>	<b>30,310</b>	<b>30,310</b>	<b>30,280</b>
<b>SOUTH POWAY CFD DEBT SERVICE</b>					
1998 CFD #1 A	1,742,028	2,202,063	41,330	-	64,485
2004 CFD #1	624,913	263,900	-	-	-
Processing Fee	5,536	5,403	-	-	-
1998 CFD #88 -1	6,528,113	-	-	-	-
2009 CFD #88 -1	356,233	3,527,852	3,327,700	3,327,700	3,317,380
Processing Fee	4,564	2,201	4,000	4,000	4,000
<b>TOTAL DEBT SERVICE CFD</b>	<b>9,261,387</b>	<b>6,001,419</b>	<b>3,373,030</b>	<b>3,331,700</b>	<b>3,385,865</b>
<b>800 MHZ SYSTEM DEBT SERVICE</b>					
1996 Backbone Debt Service	87,710	87,710	-	-	-
<b>TOTAL DEBT SERVICE 800 MHz</b>	<b>87,710</b>	<b>87,710</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>11,571,029</b>	<b>8,310,551</b>	<b>5,591,310</b>	<b>5,551,367</b>	<b>5,612,335</b>

## TRANSFERS BY FUND GROUP

This schedule shows the inter-fund transfers for the City and Redevelopment Agency for FY 2012-13. Transfers are generally required to maintain proper separation of financial activity between funds while allowing revenues or expenditures to be reflected within the appropriate department, division, or project. For example, the Landscape & Lighting Funds are receiving \$321,110 from the General Fund (column 1, row 3) to reimburse the districts for expenditures on services that benefit the City at large.

Fiscal Year 2012-13	Transfers/Loans-Out									
Transfers/Loans-In	General Fund	Street Funds	Grant Funds	Other Assessment Funds	Water Fund	Sewer Fund	Trust Funds	RDA Debt Service Fund	Housing Fund	Total
General Fund			100,000	636,000			4,820			740,820
Landscape & Lighting Funds	321,110									321,110
Debt Service Funds	780,460				204,020	145,090				1,129,570
Water Fund										0
Capital Replacement Funds	271,060				86,650	33,140				390,850
RDA Debt Service Fund										0
RDA Capital Improve Project TAB Funds										0
City Housing Fund										0
<b>Total</b>	1,372,630	0	100,000	636,000	290,670	178,230	4,820	0	0	2,582,350

## REVENUES BY FUND

### CITY OF POWAY

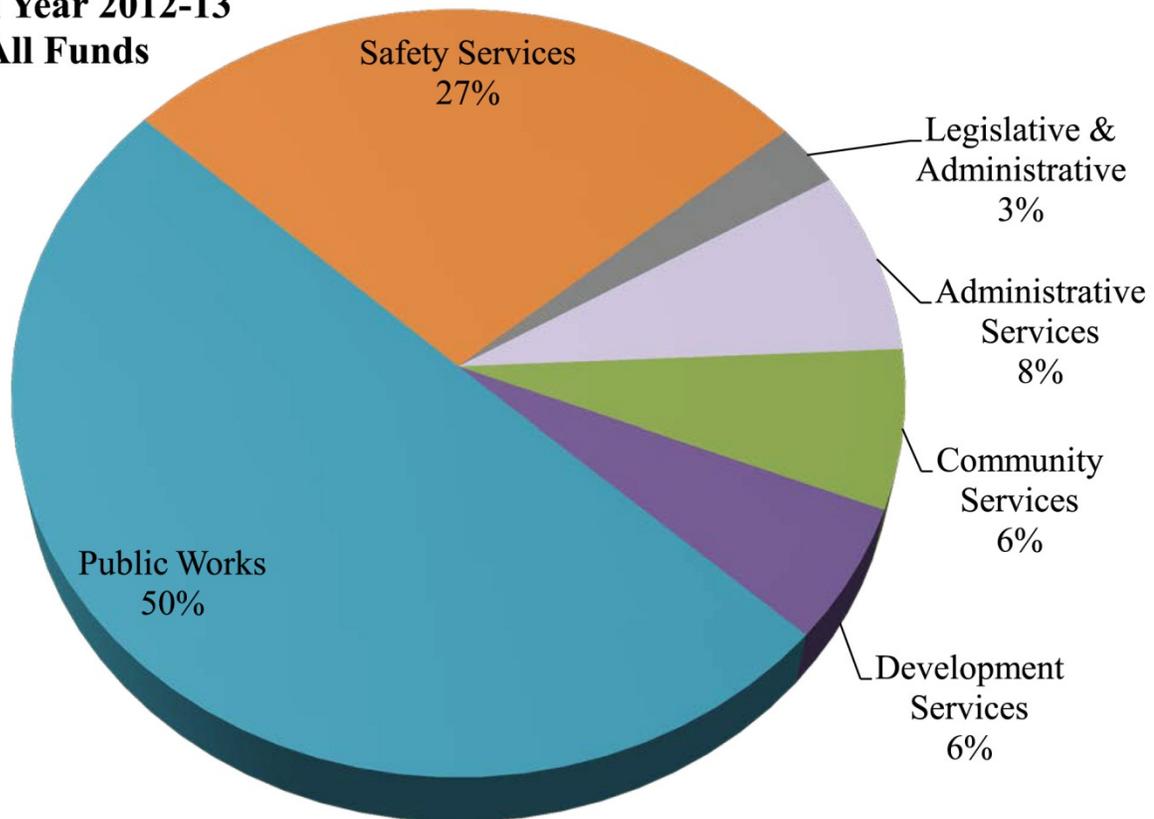
	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Approved	FY 2011-12 Estimated	FY 2012-13 Proposed
General Fund (100)	\$ 32,855,497	\$ 32,507,702	\$ 32,525,140	\$ 32,602,245	\$ 35,395,990
Economic Uncertainty Fund (101)	-	-	-	-	-
Special Projects Fund (102)	-	-	-	-	-
Pension Stabilization Fund (104)	-	-	-	-	-
Streets Funds (103, 211-226)	3,757,312	2,815,796	2,158,390	2,011,497	3,591,070
Drainage & Stormwater Funds (231-233)	2,103,677	2,055,668	2,163,890	1,107,474	767,040
Grant Funds (241-257, 714)	1,850,614	1,094,718	286,539	618,215	443,210
Developer Contribution AB 1600 Funds (251-252, 411, 422)	269,543	774,966	124,240	57,068	76,750
Special Assessment District Funds (261-275)	2,339,897	2,287,425	2,260,210	2,069,382	2,207,440
Other Assessment Funds (250, 280, 281)	989,471	975,584	993,610	995,800	991,220
Debt Service Funds (311 - 336)	8,370,016	4,345,530	4,262,720	4,052,107	3,762,760
Water Utility Funds (510-511)	18,054,792	18,821,529	20,820,960	19,449,922	20,423,350
Sewer Utility Funds (520-521)	9,526,193	9,059,748	8,918,570	8,073,722	7,936,990
Capital Replacement and Facility Funds (611&617)	2,821,470	2,531,985	2,753,590	2,708,327	2,605,900
Trust Funds (254, 711-782)	1,688,478	1,462,789	31,390	712,945	13,620
City Redevelopment Debt Service (312)	-	75,238	-	3,157	-
Redevelopment Administration (428)	-	33,340	89,540	32,116	-
Municipal Improvement Fund (421)	-	-	12,010	-	-
Capital Improvement Fund (426)	-	185,003	216,420	1,440	-
Capital Improvement -Loan Fund (427)	-	135,479	138,480	1,783	-
Capital Improvement TAB Funds (424 & 425)	-	57,912	151,220	98,221	-
City Housing Funds (416, 429 & 417)	-	211,126	460,360	554,814	816,250
<b>Revenue Grand Total</b>	<b>\$ 84,626,960</b>	<b>\$ 79,431,538</b>	<b>\$ 78,367,279</b>	<b>\$ 75,150,235</b>	<b>\$ 79,031,590</b>

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## CITY OF POWAY OPERATING EXPENDITURES

Department	Personnel	Operations and Maintenance	Capital Outlay	Total Program Expenditures
Legislative & Administrative	1,383,200	540,710	-	<b>1,923,910</b>
Administrative Services	2,283,120	2,519,930	738,920	<b>5,541,970</b>
Community Services	2,873,290	1,924,170	2,000	<b>4,799,460</b>
Development Services	2,745,240	1,365,870	-	<b>4,111,110</b>
Public Works	7,971,220	27,656,630	435,800	<b>36,063,650</b>
Safety Services	8,075,760	11,277,920	121,100	<b>19,474,780</b>
<b>Grand Total</b>	<b>25,331,830</b>	<b>45,285,230</b>	<b>1,297,820</b>	<b>71,914,880</b>

**Fiscal Year 2012-13  
All Funds**



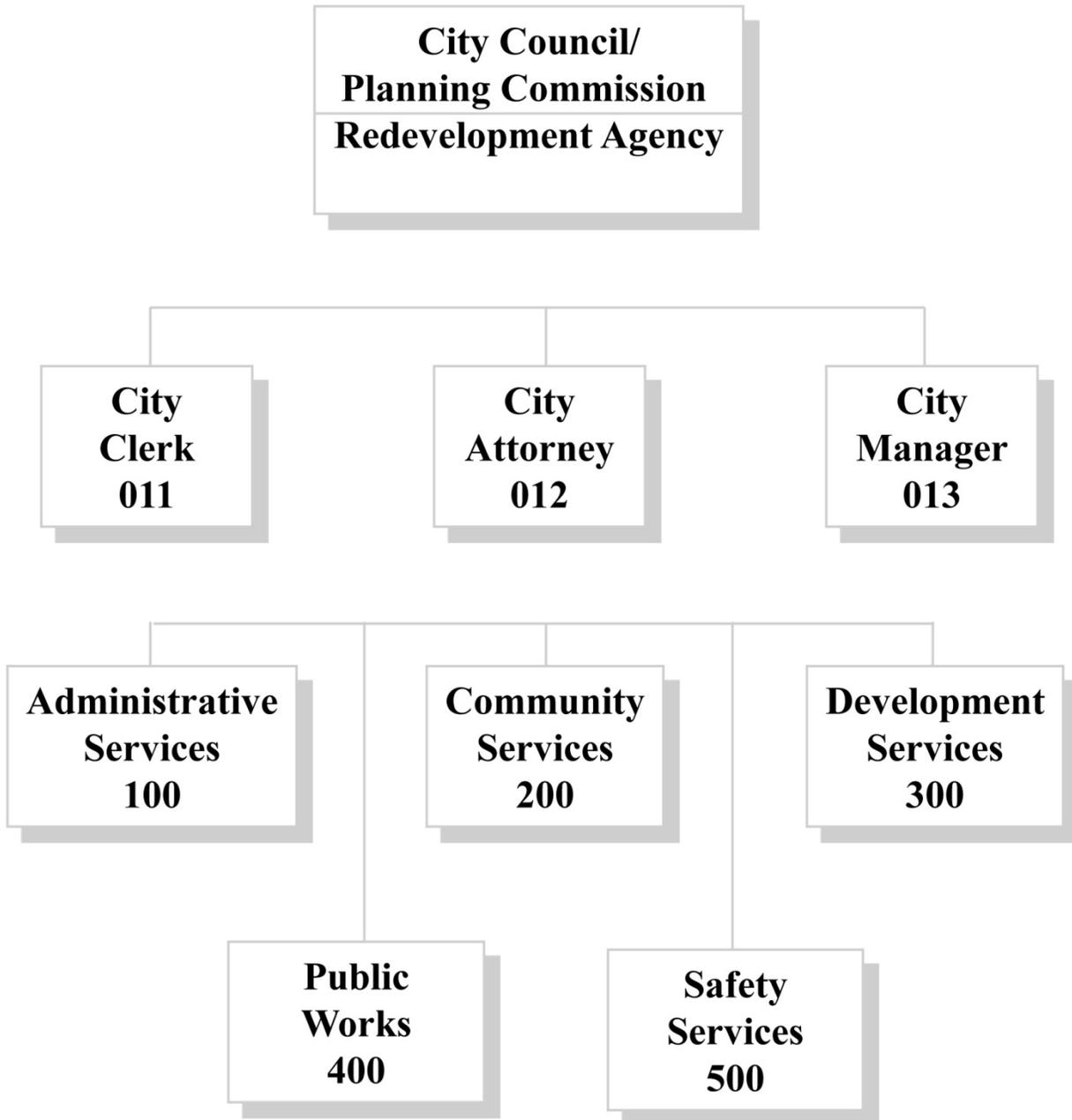
Operating Expenditures

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<b>BUDGET BY FUND</b>								
<b>FY 2012 - 2013 Proposed</b>	<b>GENERAL</b>	<b>WATER</b>	<b>SEWER</b>	<b>DRAINAGE</b>	<b>GAS TAX/ PROP A</b>	<b>CAPITAL REPLACE.</b>	<b>SPECIAL DISTRICTS</b>	<b>TOTAL</b>
<u>Legislative and Administrative</u>								
City Council	124,588	92,750	70,954	2,799	-	4,977	5,123	301,190
City Clerk	179,491	133,623	102,222	4,033	-	7,170	7,381	433,920
City Attorney	97,477	72,567	55,514	2,190	-	3,894	4,008	235,650
City Manager	394,271	293,517	224,540	8,858	-	15,750	16,213	953,150
Department Total	795,827	592,458	453,229	17,880	-	31,791	32,725	1,923,910
<u>Administrative Services</u>								
Director	435,785	129,115	90,744	2,087	-	7,799	9,871	675,400
Human Resources	279,475	73,863	45,053	8,778	-	9,419	3,631	420,220
Customer Services	119,824	183,949	182,488	422	-	542	715	487,940
Finance	406,878	134,639	61,679	7,022	-	18,441	20,371	649,030
Information Technology	351,046	249,677	182,874	5,183	-	10,189	11,081	810,050
General Support Services	252,902	129,007	53,615	4,101	-	21,061	19,395	480,080
Risk Management	418,480	276,474	114,902	8,788	-	32,841	41,565	893,050
Equip. Replacement & Facilities					-	1,126,200	-	1,126,200
Department Total	2,264,390	1,176,723	731,354	36,380	-	1,226,493	106,629	5,541,970
<u>Community Services</u>								
Director	825,670	-	-	-	-	-	-	825,670
Recreation	445,220	-	-	-	-	-	-	445,220
Lake Operations	738,320	-	-	-	-	-	-	738,320
Aquatics	708,400	-	-	-	-	-	-	708,400
Performing Arts Center	920,030	-	-	-	-	-	-	920,030
Old Poway Park	343,870	-	-	-	-	-	-	343,870
Library	62,720	-	-	-	-	-	-	62,720
Interpretive Services	102,630	-	-	-	-	-	-	102,630
Community Park	652,600	-	-	-	-	-	-	652,600
Department Total	4,799,460	-	-	-	-	-	-	4,799,460
<u>Development Services</u>								
Director	749,239	9,210	12,280	3,070	-	-	-	773,800
Current Planning	962,540	-	-	-	-	-	-	962,540
Building and Safety Inspection	467,130	-	-	-	-	-	-	467,130
Capital Projects Engineering	279,990	71,873	95,830	23,958	7,500	-	-	479,150
Land Development Engineering	387,420	-	-	-	-	-	-	387,420
Engineering Inspection	140,046	35,012	46,682	11,671	-	-	-	233,410
Traffic Engineering	364,240	-	-	-	-	-	-	364,240
Stormwater Compliance	312,580	-	-	-	-	-	-	312,580
Housing Auth./Programs	130,840	-	-	-	-	-	-	130,840
Department Total	3,794,025	116,094	154,792	38,698	7,500	-	-	4,111,110
<u>Public Works</u>								
Director	150,494	242,034	112,143	19,701	-	24,223	28,616	577,210
Utility Systems Oper. & Maint.	-	724,360	724,360	-	-	-	-	1,448,720
Water Supply, Treatment, Storage	-	13,889,510	-	-	-	-	-	13,889,510
Wastewater Disposal	-	-	4,578,520	-	-	-	-	4,578,520
Water Transmission/Distribution	-	1,274,830	-	-	-	-	-	1,274,830
Wastewater Collection Maint.	-	-	954,970	-	-	-	-	954,970
Reclaimed Water Supply	-	362,432	90,608	-	-	-	-	453,040
Maintenance Operations	89,588	218,579	90,922	37,152	-	13,317	9,643	459,200
Street Maintenance	1,005,320	124,816	53,493	-	3,274,101	-	-	4,457,730
Stormwater & Flood Control	428,955	-	-	503,555	-	-	-	932,510
Vehicle Maintenance	-	-	-	-	-	1,080,300	-	1,080,300
Environmental Programs	48,992	119,533	49,722	20,317	-	7,282	5,274	251,120
Parks, Trails & Landscape Maint.	1,642,742	188,732	94,366	-	-	-	-	1,925,840
Facilities Maintenance	760,649	75,809	30,490	1,069	-	32,878	1,716	902,610
Special Districts & Contract Svcs	-	-	-	-	-	-	2,877,540	2,877,540
Department Total	4,126,739	17,220,636	6,779,593	581,793	3,274,101	1,158,000	2,922,789	36,063,650
<u>Safety Services</u>								
Director	570,230	-	-	-	-	-	-	570,230
Fire Suppression	8,297,640	-	-	-	-	-	-	8,297,640
Fire Prevention	441,680	-	-	-	-	-	-	441,680
Paramedics	342,800	-	-	-	-	-	-	342,800
Law Enforcement	9,822,430	-	-	-	-	-	-	9,822,430
Department Total	19,474,780	-	-	-	-	-	-	19,474,780
<b>TOTAL EXPENDITURES</b>	<b>35,255,222</b>	<b>19,105,911</b>	<b>8,118,969</b>	<b>674,752</b>	<b>3,281,601</b>	<b>2,416,283</b>	<b>3,062,143</b>	<b>71,914,880</b>

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# LEGISLATIVE AND ADMINISTRATIVE

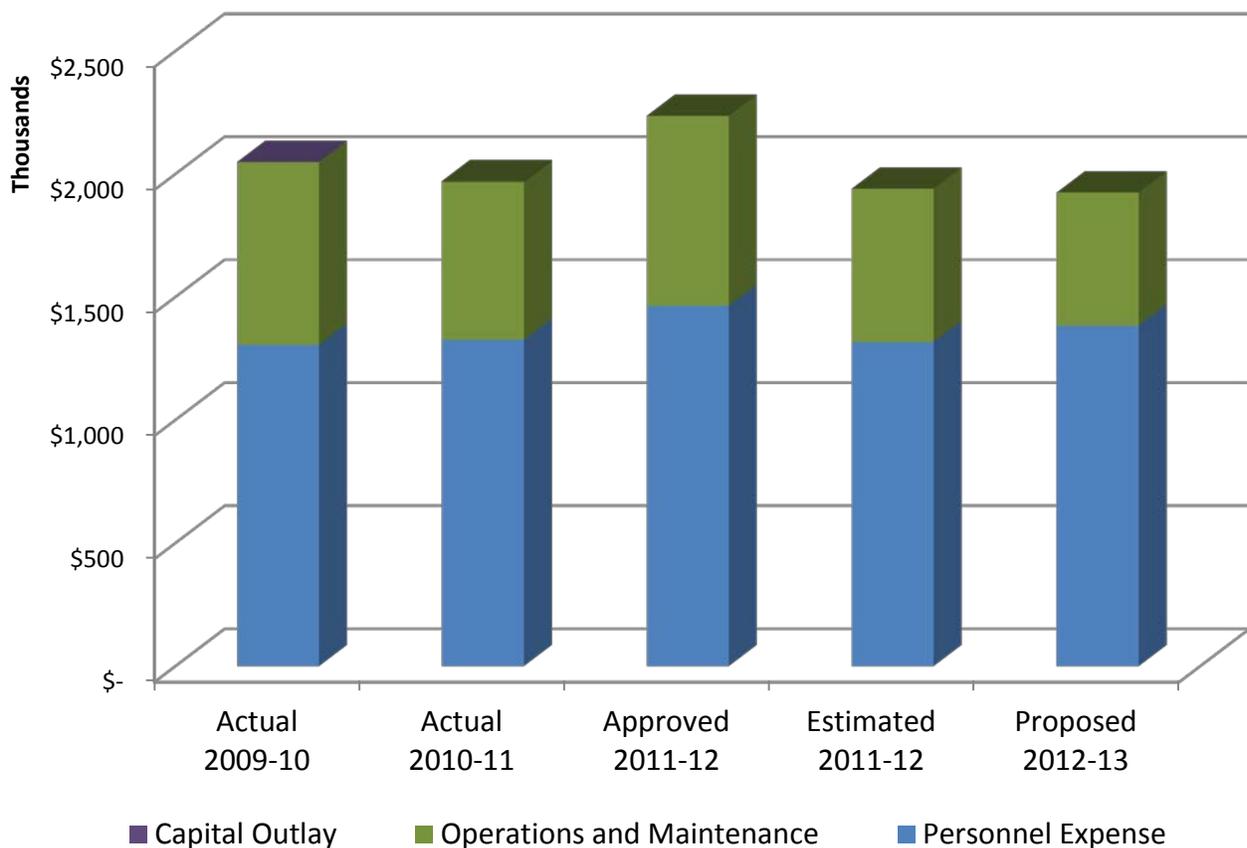


Legislative &  
Administrative

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# LEGISLATIVE AND ADMINISTRATIVE DEPARTMENT

Expense Classification	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions</i>	9.00	9.00	9.00	8.00	8.00
Personnel Expense	\$ 1,305,394	\$ 1,324,986	\$ 1,464,010	\$ 1,315,964	\$ 1,383,200
Operations and Maintenance	742,523	641,297	772,130	623,382	540,710
Capital Outlay	-	4,284	-	-	-
<b>Total Department Budget</b>	<b>\$ 2,047,916</b>	<b>\$ 1,970,568</b>	<b>\$ 2,236,140</b>	<b>\$ 1,939,345</b>	<b>\$ 1,923,910</b>



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# CITY COUNCIL

## Legislative and Administrative Department

### Division No: 0010

The City Council is comprised of five members (including the Mayor) elected at large by Poway residents to serve four year overlapping terms. The Mayor is directly elected for a four-year term. Annually, the City Council selects a Councilmember to serve as Deputy Mayor.

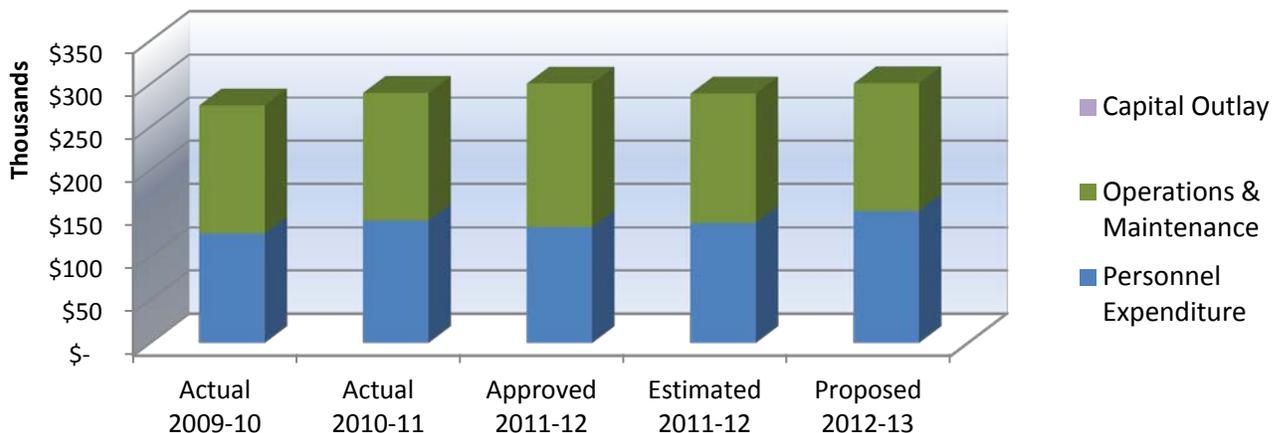
The City Council serves as the City's policy-making body, taking action on all legislative matters involving the approval and adoption of all City ordinances, resolutions, contracts, and matters requiring policy decision and leadership. In reaching policy decisions, the Council listens to public testimony and reviews proposals designed to meet community needs, while maintaining desired service levels.

The City Council appoints the City Manager, City Attorney, and City Clerk and establishes advisory committees to ensure broad-based input into City affairs. The City Council oversees the expenditure of all City funds throughout the fiscal year, initiates new programs to upgrade existing services, and determines the ability of the City to provide funding for the proposed budget as submitted by the City Manager.

### Division Goals & Objectives

- » To provide legislative guidance and direction for the establishment and maintenance of City programs and services.
- » To provide an open forum for direct public input and an avenue for resolving community issues.

<b>Division Operating Budget</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
◆ Personnel Expenditure	\$ 127,127	\$ 142,261	\$ 134,620	\$ 139,411	\$ 153,330
◆ Operations & Maintenance	148,309	147,621	166,140	149,761	147,860
◆ Capital Outlay	-	-	-	-	-
<b>Division Total Operating Budget</b>	<b>\$ 275,436</b>	<b>\$ 289,883</b>	<b>\$ 300,760</b>	<b>\$ 289,172</b>	<b>\$ 301,190</b>



# CITY CLERK

## Legislative and Administrative Department

### Division No: 0011

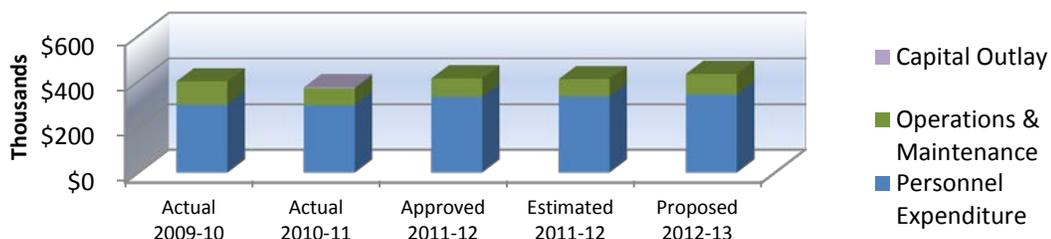
The City Clerk's Department coordinates the legislative process, administers City elections and manages city records with integrity, accuracy, impartiality and professionalism. The Clerk is appointed by the City Council, serves as Secretary to the Planning Commission, Poway Housing Authority, Public Financing Authority, Poway Oversight Board with duties as outlined in the City's Municipal Code and California Government & Elections Codes. As the Elections Official, the Clerk plans, coordinates and administers municipal elections.

The Department is responsible for the City Council meeting agenda and minutes. The Department also manages the Citywide Records Management Program including city-wide records storage, use, retention, disposition and scanning of records in accordance with applicable laws and regulations. The City Clerk responds to public records requests in accordance with California's Public Records Act, serves as Custodian of the City Seal, maintains the City's Municipal Code, meets legal noticing requirements, administers oaths, serves as filing official for campaign and conflict of interest statements, and coordinates Boards and Commissions recruitment and selection process.

### Division Goals & Objectives

- » Administer the November 2012 election for two members of the City Council in an impartial manner, in accordance with statutory requirements, providing accurate information to candidates and the public regarding election requirements and procedures.
- » Conduct the biennial update of the City's Conflict of Interest Code.
- » Administer the citywide Records Management Program for records storage, retrieval, retention and destruction; the transfer and storage of non-current records to one secure and controlled off-site location; conduct a citywide training on records; image vital, permanent city records; work with the records liaisons to review and evaluate processes and compliance; respond timely and efficiently to public records requests while ensuring compliance with city, state and federal regulations.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Legal Ads & Public Hearing Notices	288	170	150	150	150
Documents Recorded	250	200	150	150	150
City/Planning/RDA/Housing Resolutions	161/76/25	130/60/25	130/60/25	70/30/25/10	70/30/0/1
Ordinances Processed	31	25	25	25	25
Minute Pages Prepared (CC/RDA)	357	300	300	250	250
City & RDA Contracts/Agreements	148/11	55/10	100/10	100/10	100/0
Public Requests for Records	250	250	300	350	350
Fair Political Practices Commission Filing	221	204	200	150	150
Boxes Destroyed per Retention Schedule	183	107	126	155	200
<b>Division Operating Budget</b> 					
Authorized Positions (FTE)	3.0	3.0	3.0	3.0	3.0
◆ Personnel Expenditure	\$299,718	\$297,076	\$332,920	\$334,145	\$341,760
◆ Operations & Maintenance	101,056	72,910	80,460	75,834	92,160
◆ Capital Outlay	-	4,284	-	-	-
<b>Division Total Operating Budget</b>	<b>\$400,773</b>	<b>\$374,270</b>	<b>\$413,380</b>	<b>\$409,979</b>	<b>\$433,920</b>



# CITY ATTORNEY

*Legislative and Administrative Department*

*Division No: 0012*

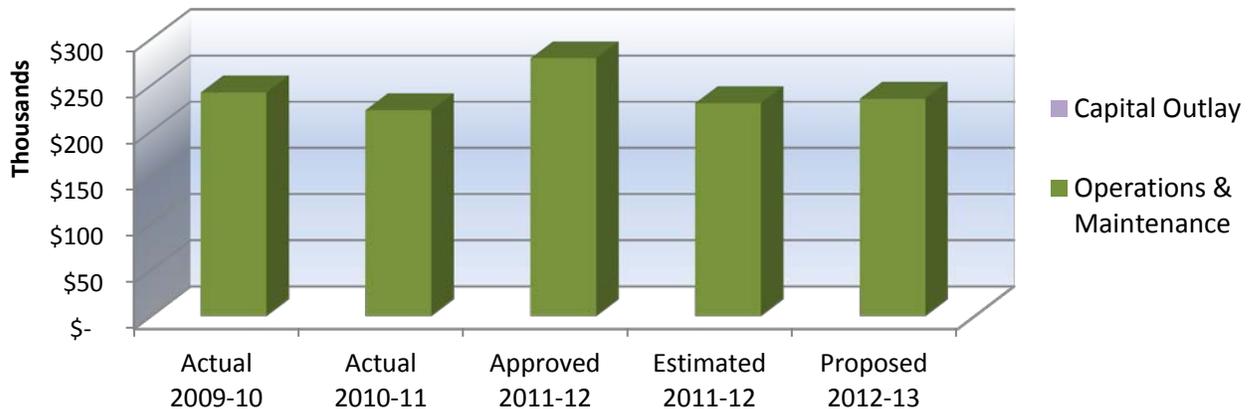
The City Attorney is appointed by the City Council to serve as legal advisor for all matters related to the operation and administration of the City. The City Attorney keeps the City Council and staff apprised of any legislative or legal developments that may affect the City.

Through a contract with the City, the City Attorney provides legal counsel, attends official meetings, and provides other specialized services. The City Attorney also drafts ordinances, prepares contracts, conducts legal negotiations, reviews legal documents, and may defend the City's position in court cases. The City Attorney also serves as legal advisor to other Council appointed boards and represents City officials and employees in matters relating to City business.

## Division Goals & Objectives

- » To provide the City Council with assistance in the development of policies based on sound legal principles, which enables the City to accomplish its goals and objectives.
- » To keep the City Council and staff apprised of any legislative and legal developments that may affect the City.
- » To prepare ordinances and resolutions necessary to implement City Council policies and to keep the Municipal Code up to date.

<b>Division Operating Budget</b> 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
◆ Operations & Maintenance	\$ 242,374	\$ 223,249	\$ 279,450	\$ 230,914	\$ 235,650
◇ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	\$ 242,374	\$ 223,249	\$ 279,450	\$ 230,914	\$ 235,650



# CITY MANAGER

*Legislative and Administrative Department*

*Division No: 0013*

The City Manager is appointed by the City Council to serve as the City's chief executive officer responsible for the overall planning, organization, and direction of municipal activities within the City.

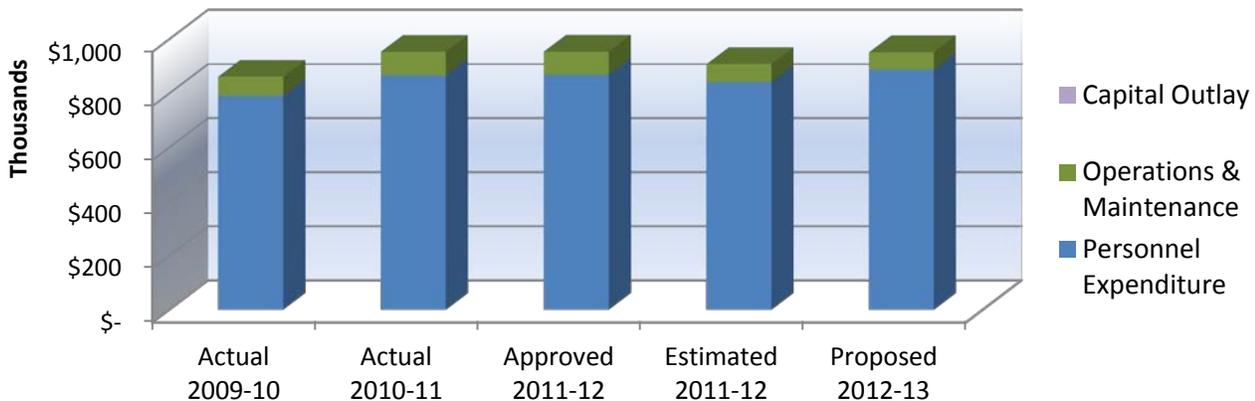
The City Manager advises the City Council on all legislative and policy matters and provides recommendations to the City Council to assist them in making the most effective and efficient policies to address the needs of the community. The City Manager is responsible for implementation and enforcement of all City ordinances, laws, and regulations. To ensure efficient and effective administration of matters within the City, the City Manager provides direction to all City department directors and employees.

The City Manager is also responsible for the preparation, submittal to the City Council, and management of the annual budget, as well as the City's Capital Improvement Program (CIP). In addition, the City Manager regularly advises the City Council on the financial condition and needs of the City.

## Division Goals & Objectives

- » Ensure that municipal services are provided in the most efficient, effective, and responsive manner possible to meet the needs and desired service levels of the community.
- » Continue emphasis on strong financial planning by maintaining a balanced, honest budget, reducing the cost of municipal services, using precise cost allocation to City funds, and improving cost recovery for direct benefit services.
- » Strengthen the City's disaster preparedness systems and training.
- » Remain the safest and most family-friendly community in San Diego County.

<b>Division Operating Budget</b> 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	5.00	5.00	5.00	5.00	5.00
◆ Personnel Expenditure	\$ 791,997	\$ 868,395	\$ 869,360	\$ 842,408	\$ 888,110
◆ Operations & Maintenance	70,541	86,727	86,030	66,814	65,040
◆ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 862,538</b>	<b>\$ 955,122</b>	<b>\$ 955,390</b>	<b>\$ 909,222</b>	<b>\$ 953,150</b>



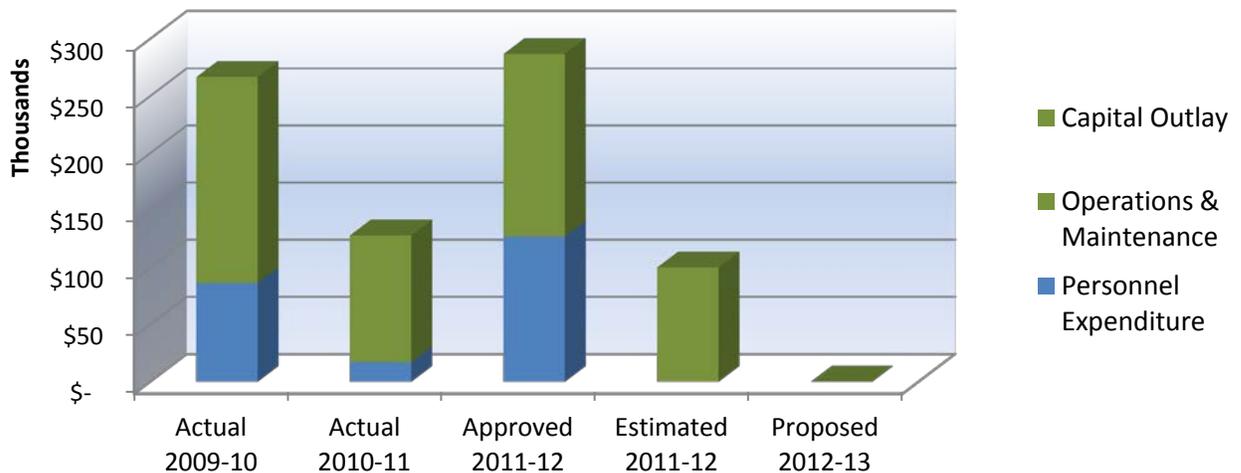
# ECONOMIC DEVELOPMENT

*Legislative and Administrative Department*

*Division No: 0014*

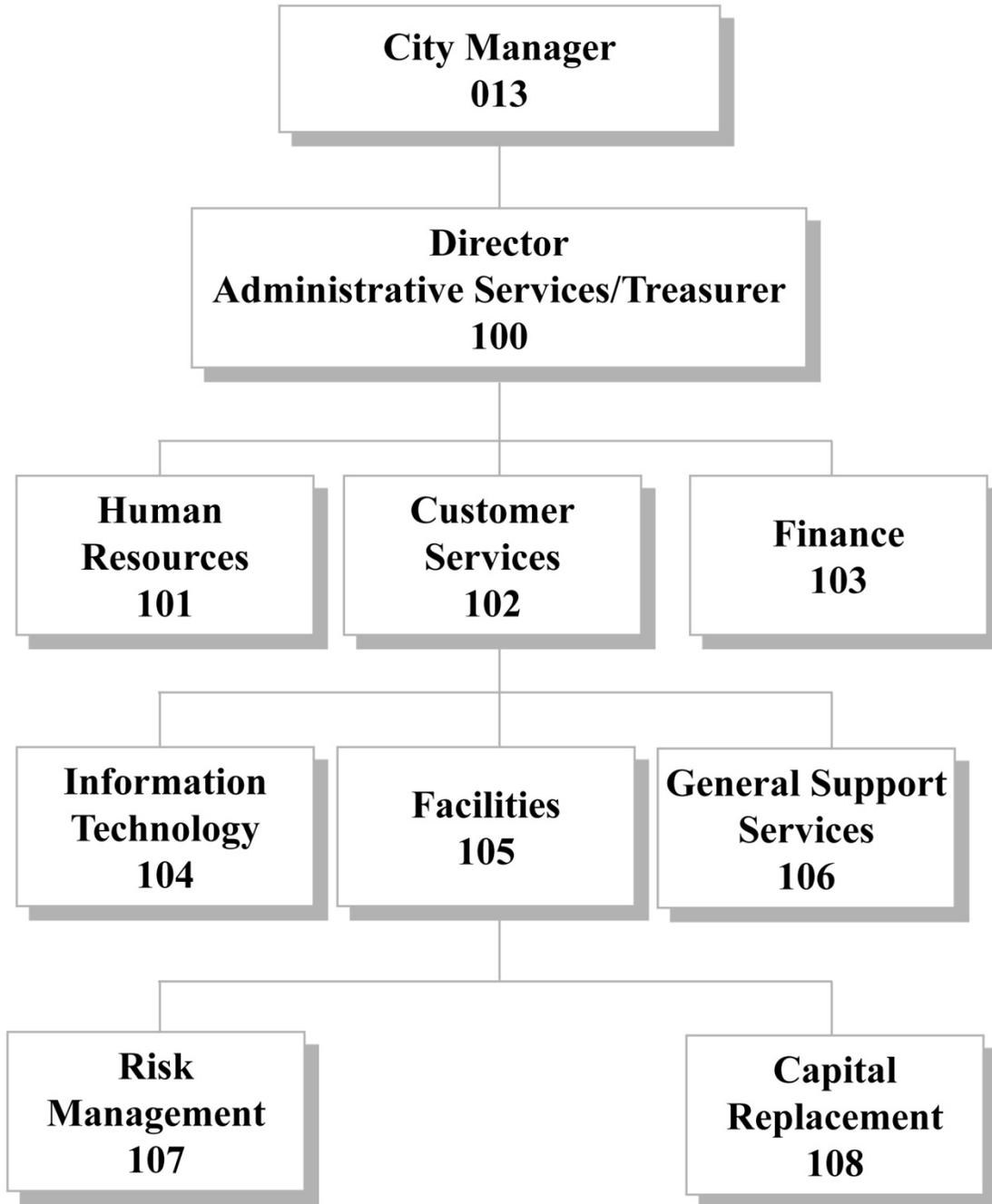
The Economic Development division was a division of the Redevelopment Services Department until 2011. It was moved to the City Managers Department in FY 2011-12, due to the imminent dissolution of the RDA by the State Legislature. Economic Development efforts are now being managed by the City Manager's Office within existing budget resources. Budget activity is reported for FY 2009-10 through FY 2011-12, and no appropriations are made for FY 2012-13

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Number of business retention visits	N/A	38	40	28	
<b>Division Operating Budget</b>					
Authorized Positions (FTE)	1.00	1.00	1.00	-	-
◆ Personnel Expenditure	\$ 86,552	\$ 17,253	\$ 127,110	\$ -	\$ -
◆ Operations & Maintenance	180,243	110,791	160,050	100,060	-
◆ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 266,795</b>	<b>\$ 128,044</b>	<b>\$ 287,160</b>	<b>\$ 100,060</b>	<b>\$ -</b>



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# ADMINISTRATIVE SERVICES

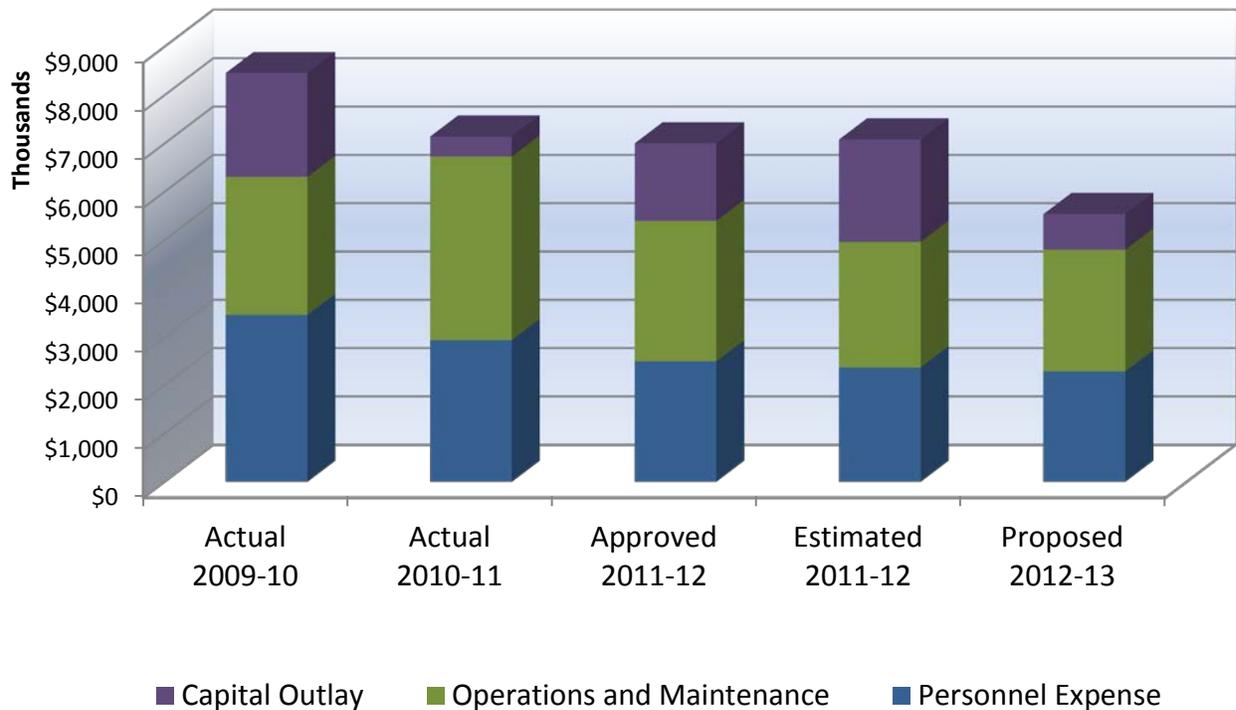


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# ADMINISTRATIVE SERVICES

*Department Code: 0100*

Expense Classification	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions</i>	38.60	30.24	22.96	19.96	19.96
Personnel Expense	\$3,454,536	\$2,932,274	\$2,492,480	\$2,367,503	\$2,283,120
Operations and Maintenance	2,857,978	3,801,368	2,908,160	2,599,797	2,519,930
Capital Outlay	2,153,747	415,749	1,605,450	2,119,808	738,920
<b>Total Department Budget</b>	<b>\$8,466,261</b>	<b>\$7,149,391</b>	<b>\$7,006,090</b>	<b>\$7,087,108</b>	<b>\$5,541,970</b>



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# DIRECTOR OF ADMINISTRATIVE SERVICES

## Administrative Services Department

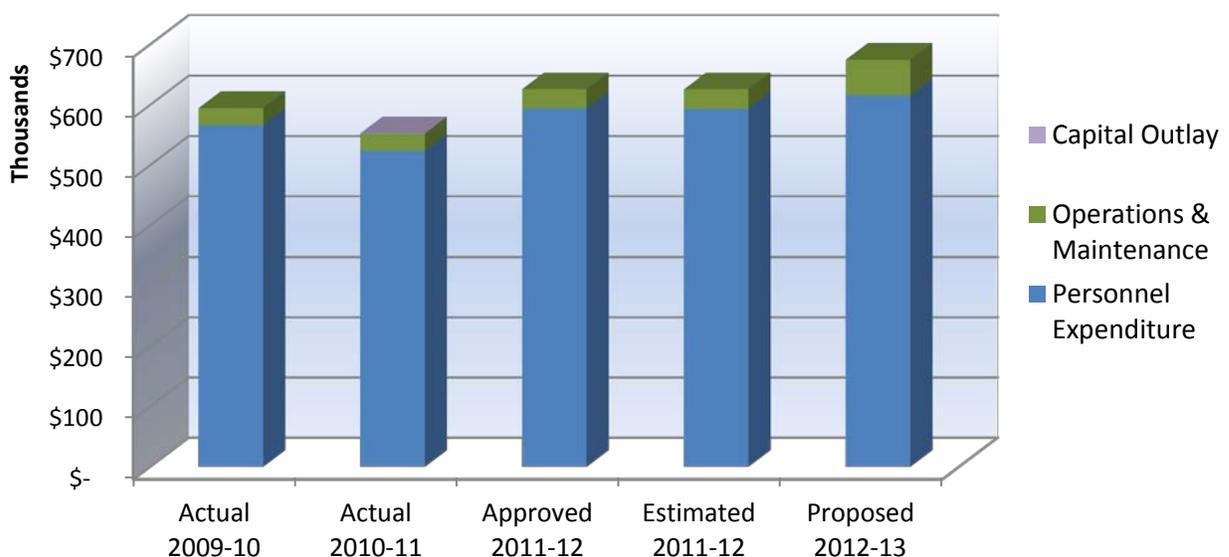
Division No: 0100

The Office of the Director is responsible for the internal service operations of the City. The Administrative Services Director oversees the City's Human Resources, Customer Services, Finance, Information Technology, General Support Services, Risk Management, and Capital Replacement activities. Costs directly associated with the management of the Administrative Services Department and these activities are included in this Division.

### Division Goals & Objectives

- » Complete the acquisition, installation, and implementation of a new Utility Billing software system for water and sewer customers.
- » Engage a security assessment vendor to ensure necessary security controls are integrated into the network design, server configurations, and the design and implementation of various applications that house sensitive data.
- » Develop and maintain the Recognized Obligations Payment Schedule (ROPS) and other requirements associated with administration of the Successor Agency to the former Poway Redevelopment Agency.
- » Prepare Proposition 218 Notice of Public Hearing for Proposed Water and Sewer rates.

Division Operating Budget 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	4.00	4.00	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 566,576	\$ 524,401	\$ 594,450	\$ 594,089	\$ 615,810
◆ Operations & Maintenance	28,592	28,452	32,030	32,030	59,590
◆ Capital Outlay	-	264	-	-	-
<b>Division Total</b>	<b>\$ 595,169</b>	<b>\$ 553,115</b>	<b>\$ 626,480</b>	<b>\$ 626,119</b>	<b>\$ 675,400</b>



# HUMAN RESOURCES

*Administrative Services Department*

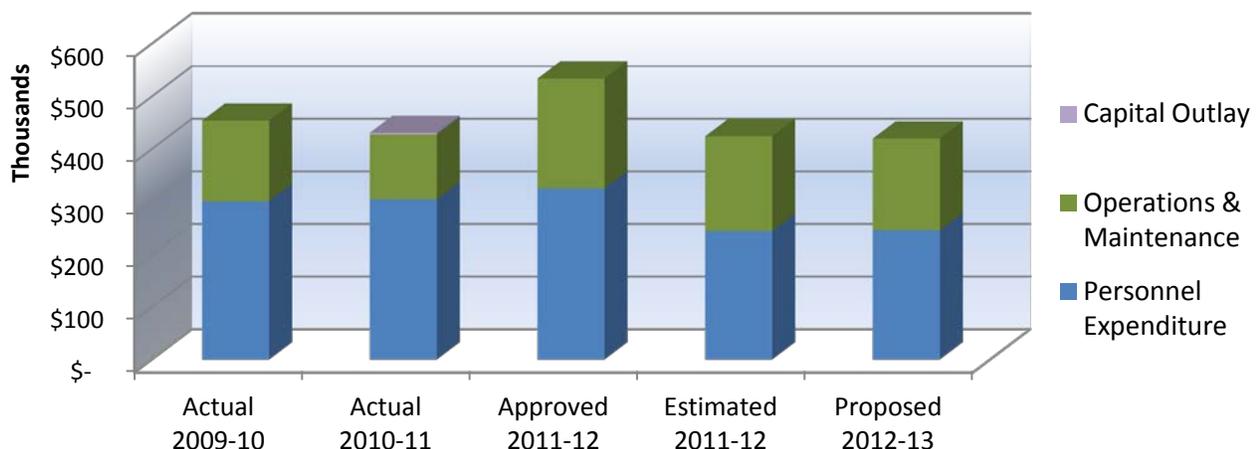
*Division No: 0101*

The Human Resources Division is responsible for providing comprehensive, centralized personnel services to employees and departments. The division implements and administers personnel policies and practices, classification system, compensation, benefits, training, workers' compensation, recruitment and labor relations. The division is also responsible for maintaining all personnel records and the employee service awards program.

## Division Goals & Objectives

- » Negotiate labor agreements with recognized bargaining units.
- » Meet and confer with the represented employee groups on the implementation of updated DOT drug testing regulations; provide additional training to supervisors who oversee DOT drivers.
- » Implement an on-line benefit enrollment process for employees.
- » In conjunction with new policies and procedures, provide training to all supervisors on identifying substance abuse.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Training/Info Sessions offered	32	32	40	25	20
Full & Part-Time Recruitments	30	32	15	15	15
Personnel Transactions	559	310	500	300	300
Employment Applications	2,765	2,765	2,000	1,500	1,500
Workers' Comp Claims Processed	36	37	35	35	35
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	2.00	2.00
◆ Personnel Expenditure	\$ 300,833	\$ 304,539	\$ 325,330	\$ 244,029	\$ 245,480
◆ Operations & Maintenance	153,498	123,403	209,170	180,457	174,740
◆ Capital Outlay	-	3,250	-	-	-
Division Total	\$ 454,331	\$ 431,193	\$ 534,500	\$ 424,486	\$ 420,220



# CUSTOMER SERVICES

## Administrative Services Department

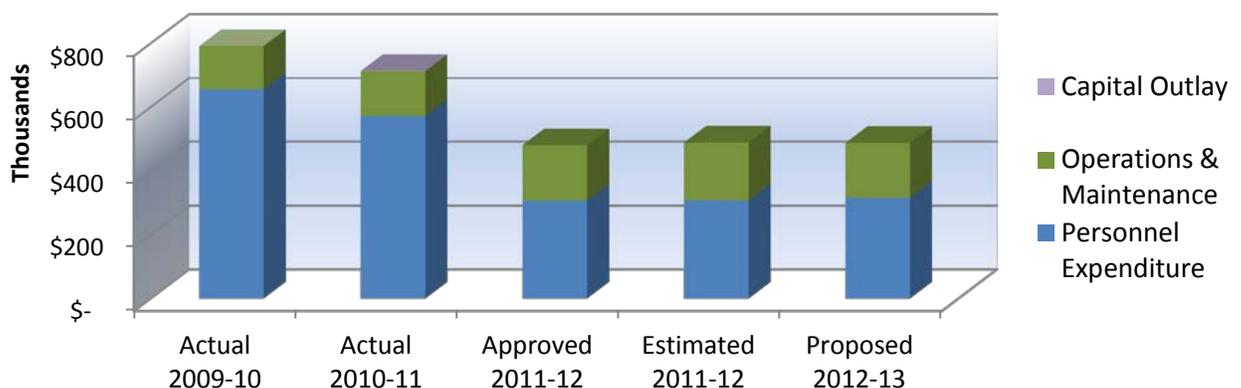
Division No: 0102

The Customer Services division is responsible for all aspects of water and sewer billing including: receiving and processing applications for water and sewer service, responding to customer inquiries and complaints, and processing water turn-on and turn-off requests. The Division also administers ambulance billing including receiving and processing run sheets, insurance billing, accepts payments and answers all billing inquiries. The Customer Services division manages the City's cash handling systems and performs the accounts receivable function, which includes collecting, recording, and depositing all City revenues. Customer Services is also responsible for processing and issuing regulatory licenses and business certificates.

### Division Goals & Objectives

- » With the new home occupancy permit online registration and renewals going into effect under the responsibility of Customer Services, the process and procedures will be initiated, evaluated, and implemented.
- » Participate in the implementation of a new Utility Billing application, with emphasis on implementation of improved on-line resources for customers.
- » Evaluate and optimize the meter reading routes and billing cycles.
- » Evaluate the Customer Service business processes to streamline current processes.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Past due notices	6,394	7,014	6,500	8,000	8,000
Delinquent accounts (doors tagged)	2,728	2,408	2,600	2,800	2,800
Delinquent turn-offs	255	234	265	280	280
New/Closing account service orders	2,655	2,818	2,700	2,800	2,800
New business registrations/renewals	859	1,128	1,110	1,110	1,110
Regulatory Licenses issued/renewals	56	49	50	50	50
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	8.00	8.00	4.00	4.00	4.00
◆ Personnel Expenditure	\$ 655,905	\$ 572,826	\$ 307,850	\$ 309,004	\$ 317,330
◇ Operations & Maintenance	136,816	141,278	172,750	180,032	170,610
◇ Capital Outlay	-	395	-	-	-
<b>Division Total</b>	<b>\$ 792,721</b>	<b>\$ 714,499</b>	<b>\$ 480,600</b>	<b>\$ 489,036</b>	<b>\$ 487,940</b>



# FINANCE

## Administrative Services Department

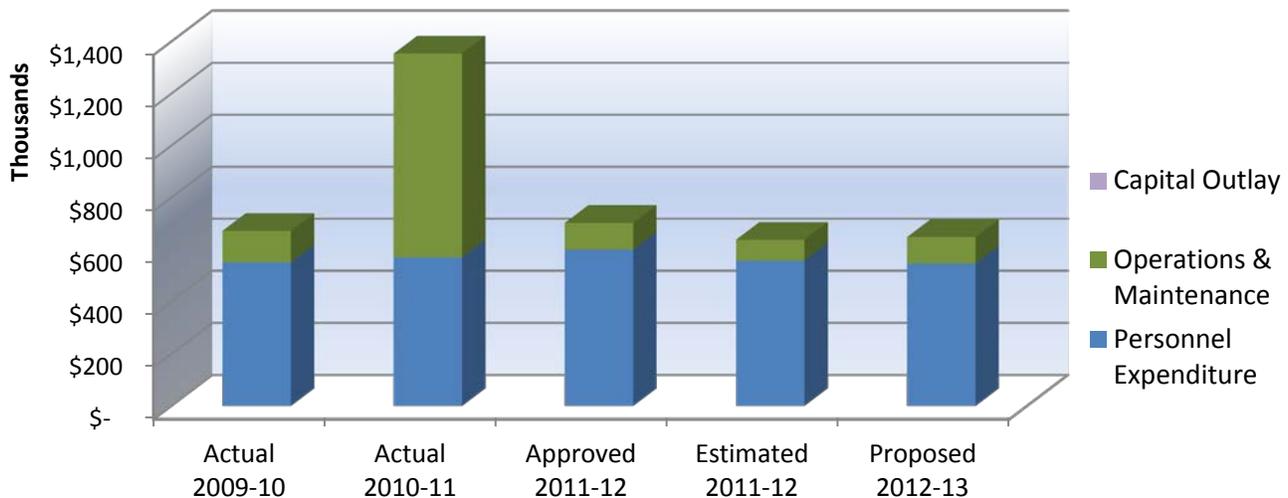
### Division No: 0103

The Finance Division is responsible for managing the fiscal operations of the City. This division's main areas of responsibility include financial accounting, budgeting, internal controls, investments, payroll, accounts payable and debt administration. The division manages the annual independent audit as well as ensures that various state and federal reporting requirements are met on a timely basis.

#### Division Goals & Objectives

- » Work with the IT Division to implement the Financial System's electronic payment processing capabilities, including the purchasing card – accounts payable interface, vendor payments by ACH, and electronic invoice processing.
- » A team composed of the IT Division, Customer Services Division and the Finance Manager will configure the financial system and update the water-sewer rate models to provide integration with the replacement utility billing software program.
- » Provide Successor Agency Administrative Support including on-going reporting requirements.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Investment Portfolio (average, in millions)	\$127.0	\$123.0	\$126.0	\$126.0	\$100.0
Investment Earnings (in 000's)	\$3.0	\$1.7	\$1.8	\$1.1	\$0.5
Purchase Orders Processed	479	443	450	500	400
Vendor Warrants Processed	7,804	7,063	7,000	18,000	6,750
Payroll Warrants Processed	7,850	7,605	7,600	7,600	7,500
<b>Division Operating Budget</b>					
Authorized Positions (FTE)	6.00	6.00	6.00	5.00	5.00
◆ Personnel Expenditure	\$ 551,068	\$ 570,921	\$ 600,720	\$ 558,557	\$ 546,480
◆ Operations & Maintenance	121,608	784,724	102,400	79,869	102,550
◆ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 672,675</b>	<b>\$ 1,355,646</b>	<b>\$ 703,120</b>	<b>\$ 638,426</b>	<b>\$ 649,030</b>



# INFORMATION TECHNOLOGY

*Administrative Services Department*

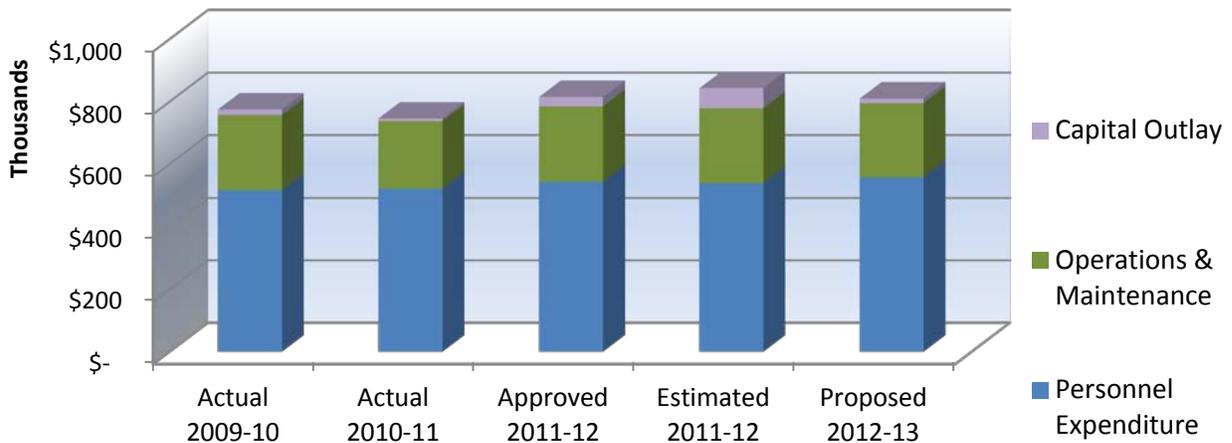
*Division No: 0104*

The Information Technology Division is responsible for the overall management of the City’s information and telecommunications systems. Functions directly performed by the division include the purchase, installation, administration and maintenance of City servers, network infrastructure, personal computers, printers, and telephone system and coordination of the Internet/Intranet and citywide Geographic Information System (GIS) database. The division serves as a help desk for staff providing hardware and software support. The division also provides citywide technology training. The division uses contractual services for specialized technical support and new software development.

## Division Goals & Objectives

- » Work with the Departments to enhance their use of existing applications including Cartegraph, Trakit, and GIS, includes standardizing databases to improve efficiency, providing training to staff.
- » Continue development of citywide GIS accessible by all users and provide staff the ability to create and update their data.
- » Ensure necessary security controls are integrated into the network design and server configurations as well as the design and implementation of the various applications running in the City.
- » Improve/maintain the reliability of the City’s computer systems and network with a goal of virtually continuous (98%) up-time.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Computers and Servers in Service	343	325	355	355	305
Phones in Service	424	425	425	425	425
Help Desk total service calls	950	842	900	850	900
Computer replacements/installations	30	10	20	220	5
<b>Division Operating Budget</b>					
<i>Authorized Positions (FTE)</i>	<i>5.00</i>	<i>5.00</i>	<i>4.96</i>	<i>4.96</i>	<i>4.96</i>
◆ Personnel Expenditure	\$ 516,455	\$ 521,252	\$ 542,890	\$ 538,684	\$ 558,020
◇ Operations & Maintenance	240,818	217,046	242,560	240,820	237,380
◇ Capital Outlay	17,977	8,012	29,600	63,951	14,650
<b>Division Total</b>	<b>\$ 775,250</b>	<b>\$ 746,310</b>	<b>\$ 815,050</b>	<b>\$ 843,455</b>	<b>\$ 810,050</b>



# CAPITAL REPLACEMENT & FACILITIES RENOVATION

*Administrative Services Department*

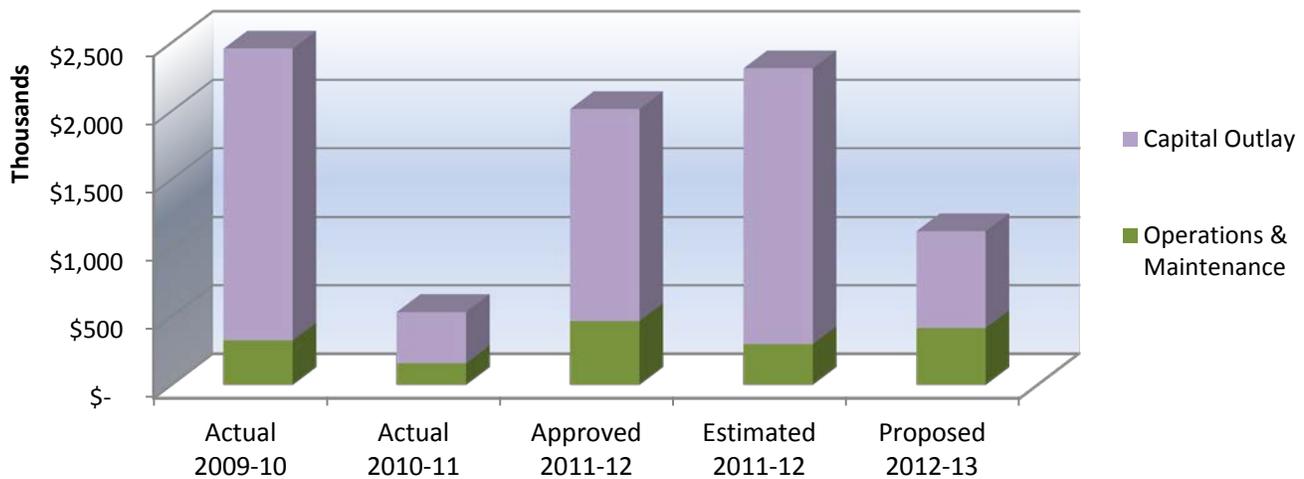
*Division No: 0105 & 0108*

The Capital Replacement (0108) and Facilities Renovation (0105) Divisions are cost centers that contain funding for the improvement and renovation of facilities and the replacement of equipment and vehicles. These activities are funded through annual allocations and rental rates charged to Divisions for assigned equipment and vehicles. This allows the City to maintain a regular improvement/replacement cycle for these assets.

## Division Goals & Objectives

- » Ensure the City has sufficient capital funds available for the regularly scheduled replacement of vehicles and equipment and for major improvements and restoration of City facilities.
- » Establish equipment rental rates at a level that provides an adequate fund balance with minimal impact on operating departments.
- » Maintain current vehicle and equipment replacement schedules and prioritize facility improvements and restorations.

<b>Division Operating Budget</b> 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
◇ Operations & Maintenance	\$ 324,654	\$ 157,472	\$ 466,100	\$ 297,533	\$ 415,930
◇ Capital Outlay	2,134,328	376,348	1,550,850	2,017,679	710,270
<b>Division Total</b>	<b>\$ 2,458,982</b>	<b>\$ 533,821</b>	<b>\$ 2,016,950</b>	<b>\$ 2,315,211</b>	<b>\$ 1,126,200</b>



# GENERAL SUPPORT SERVICES

*Administrative Services Department*

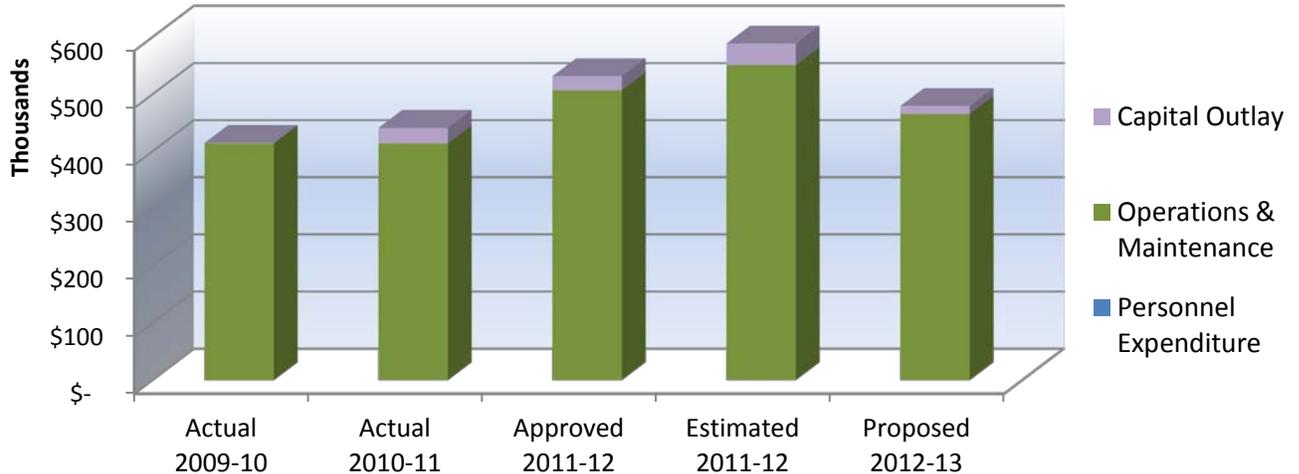
*Division No: 0106*

The General Support Services Division houses projects and funding for activities that do not fit clearly into any other particular Department/Division or are spread amongst several departments. Funding for City Hall utilities, alarms and maintenance, office machine and communications system operating costs, intergovernmental fees and agreements, and general supply purchases is included in this Division.

## Division Goals & Objectives

- » Provide training for department buyers on the use of the newly enhanced intranet resource for procurement and contracting
- » Enhance and integrate the financial and inventory components of the City's fixed asset management system.

<b>Division Operating Budget</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	-	-	-	-	-
◆ Personnel Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -
◇ Operations & Maintenance	414,663	414,216	507,440	551,473	466,080
◇ Capital Outlay	571	27,348	25,000	38,178	14,000
<b>Division Total</b>	<b>\$ 415,233</b>	<b>\$ 441,565</b>	<b>\$ 532,440</b>	<b>\$ 589,651</b>	<b>\$ 480,080</b>



# RISK MANAGEMENT

*Administrative Services Department*

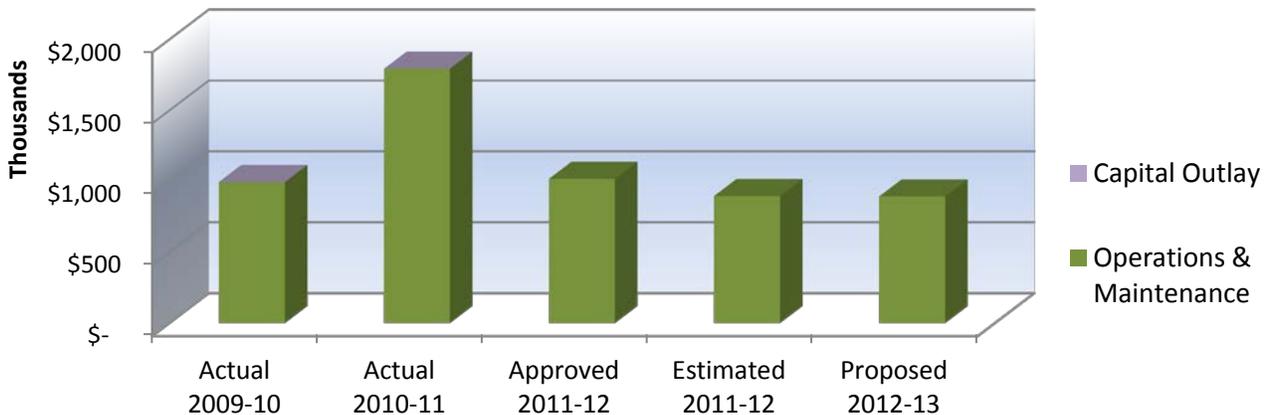
*Division No: 0107*

The Risk Management Division is responsible for managing the City's various insurance policies, administering the City's safety programs and processing tort liability claims. The Risk Management Division aims to minimize liability exposure and loss to the City through education, risk transference, risk avoidance, contract management, and by managing City contractors' insurance liability coverage. This Division also funds membership in a pooled Joint Powers Insurance Authority (JPIA), manages insurance policies, coordinates a Citywide safety program, and oversees liability claim contingencies and training opportunities on risk management topics.

## Division Goals & Objectives

- » Develop and implement a centralized function under the risk management program to coordinate Cal-OSHA compliance tasks undertaken by the various departments.
- » Implement the California Joint Powers Insurance Authority's recommended actions to reduce potential risk exposure to the City.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Tort Liability Claims Processed	26	39	NA	30	NA
<b>Division Operating Budget</b>					
◆ Operations & Maintenance	\$ 994,816	\$ 1,795,670	\$ 1,017,390	\$ 895,812	\$ 893,050
◆ Capital Outlay	605	132	-	-	-
<b>Division Total</b>	\$ 995,420	\$ 1,795,802	\$ 1,017,390	\$ 895,812	\$ 893,050



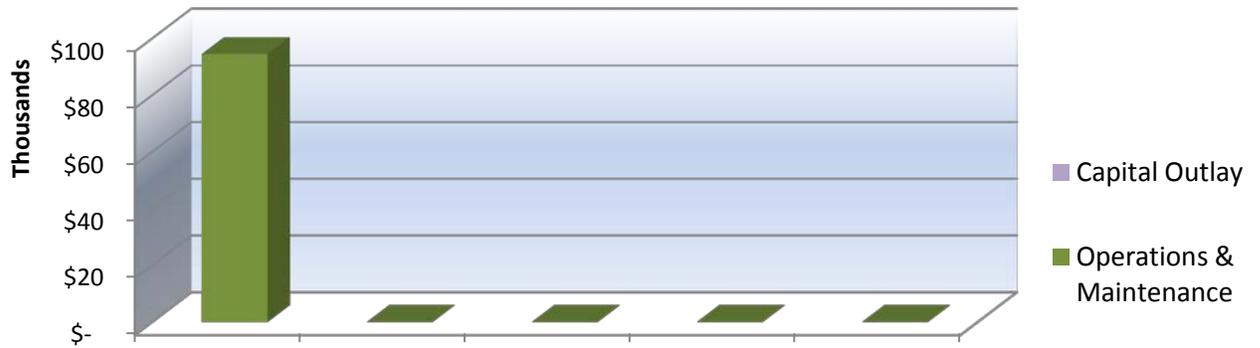
# WATER CONSERVATION

*Administrative Services Department*

*Division No: 0109*

The Water Conservation Division operated in FY 2009-2010 to coordinate city-wide efforts to promote water conservation to ensure compliance with the City's allocation of water supply established by the County Water Authority. Management of water conservation is now performed by staff in the Public Works Utilities Administration Division (0401).

<b>Division Operating Budget</b> 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	7.00	-	-	-	-
◆ Personnel Expenditure	\$ 386,109	\$ -	\$ -	\$ -	\$ -
◆ Operations & Maintenance	\$ 94,653	\$ -	\$ -	\$ -	\$ -
◆ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 94,653</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



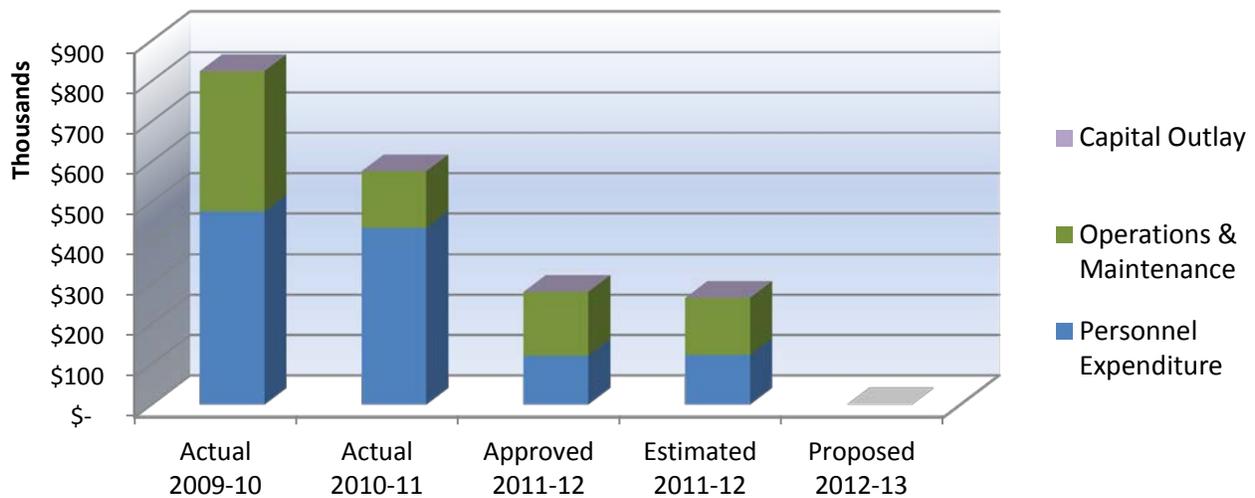
# CITY REDEVELOPMENT ADMINISTRATION

*Administrative Services Department*

*Division No: 0110*

This division provided administration for the former Poway Redevelopment Agency, dissolved effective February 1, 2012 by State Legislative action. Budget activity is reported for 2009-10 through 2011-12, and no appropriations are made for FY 2012-13.

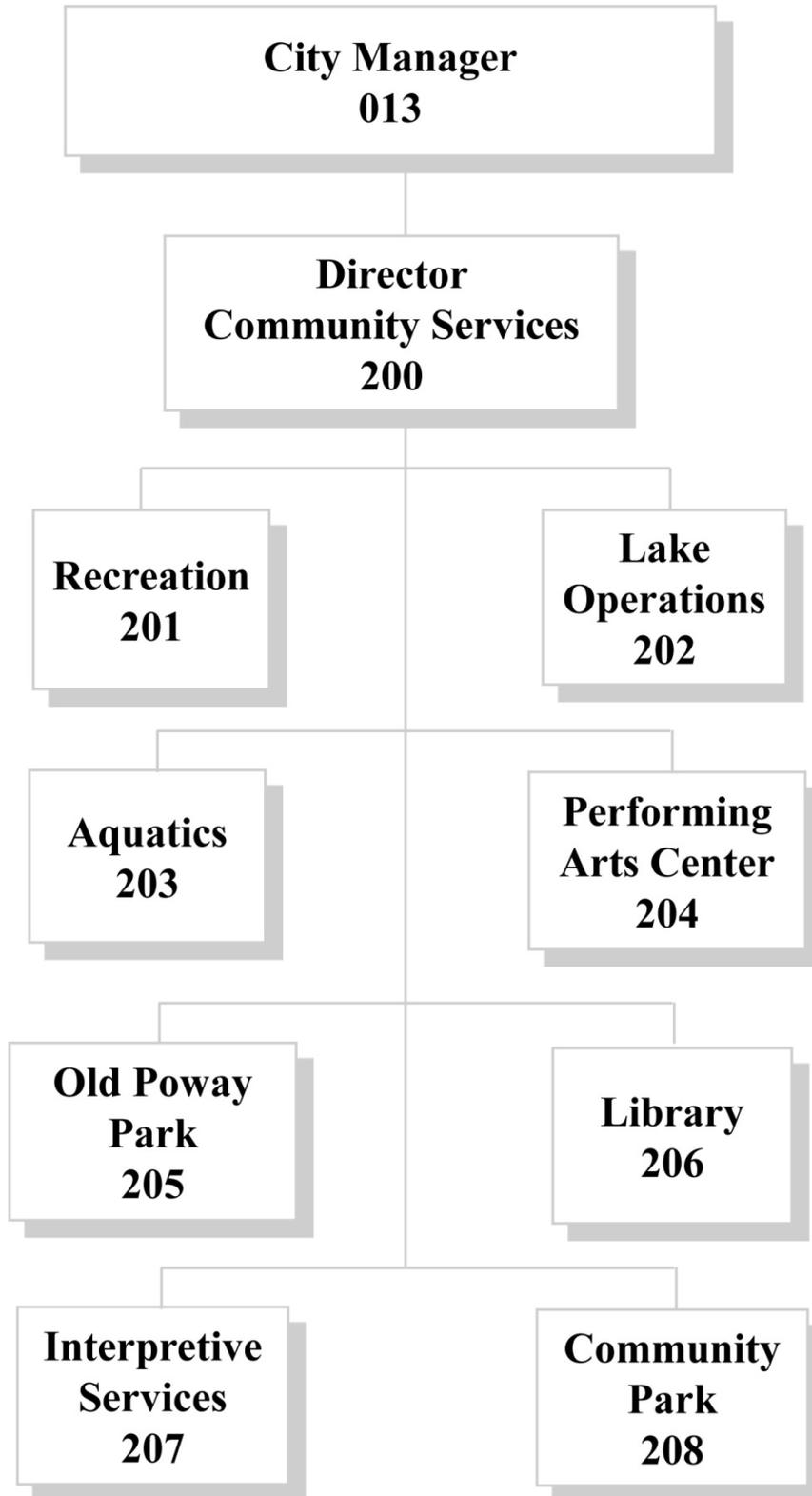
<b>Division Operating Budget</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	5.60	4.24	1.00	-	-
◆ Personnel Expenditure	\$ 477,591	\$ 438,335	\$ 121,240	\$ 123,141	\$ -
◇ Operations & Maintenance	347,861	139,105	158,320	141,770	-
◇ Capital Outlay	266	-	-	-	-
<b>Division Total</b>	<b>\$ 825,717</b>	<b>\$ 577,440</b>	<b>\$ 279,560</b>	<b>\$ 264,911</b>	<b>\$ -</b>



\* Redevelopment Admin. Division Transferred from Redevelopment Agency in March 2011

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# COMMUNITY SERVICES

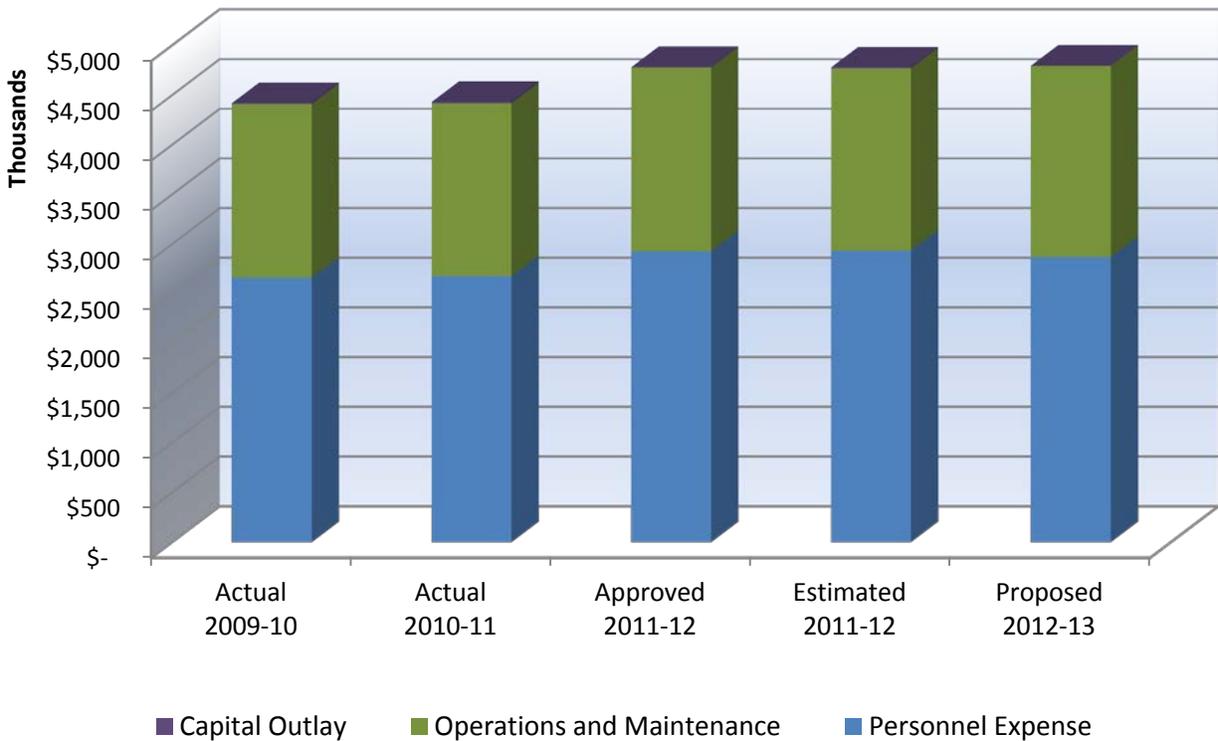


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# COMMUNITY SERVICES

Department Code: 0200

Expense Classification	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions</i>	47.48	46.03	46.25	46.25	45.57
Personnel Expense	\$ 2,664,280	\$ 2,680,558	\$ 2,930,810	\$ 2,936,751	\$ 2,873,290
Operations and Maintenance	1,746,136	1,739,545	1,849,710	1,835,238	1,924,170
Capital Outlay	12,000	13,858	4,700	10,558	2,000
<b>Total Department Budget</b>	<b>\$ 4,422,417</b>	<b>\$ 4,433,961</b>	<b>\$ 4,785,220</b>	<b>\$ 4,782,547</b>	<b>\$ 4,799,460</b>



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# DIRECTOR OF COMMUNITY SERVICES

*Community Services Department*

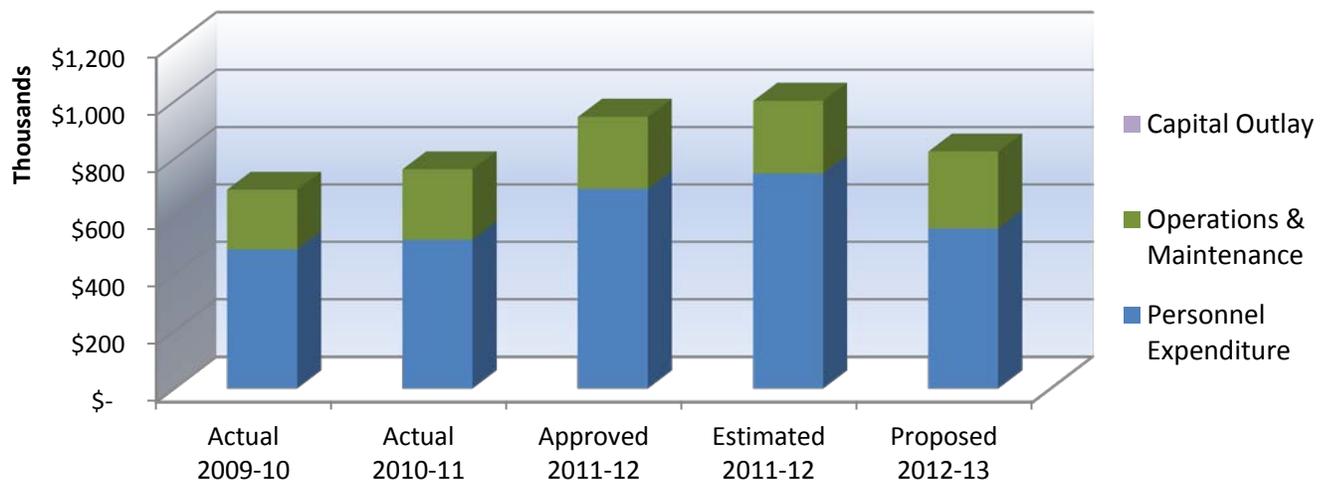
*Division No: 0200*

The quality of recreational opportunities, cultural programming and environmental stewardship reflects a vibrant and strong community. The Office of the Director is responsible for the eight divisions that work to fulfill those needs: Recreation, Aquatics, Lake Operations, the Poway Center for the Performing Arts, Old Poway Park, the Poway Community Library, Interpretive Services, and Community Park. Staff members within the Director's Division oversee the City's animal control operating agreement and the youth recreation scholarship program. This division also provides administrative coordination with the Metropolitan Transit System and private foundations.

## Division Goals & Objectives

- » Ensure continued emergency care and shelter operation readiness through refresher trainings for City staff and faith based partner volunteers, orientations for new volunteers, and regular quality control inspections of shelter supply inventories.
- » Streamline marketing strategies through optimization of 100 active content web pages and centralized marketing and promotions support.
- » Continue to promote community volunteerism and celebrate their dedicated service.

<b>Division Operating Budget</b> 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	4.00	4.00	5.00	5.00	4.00
◆ Personnel Expenditure	\$ 483,879	\$ 517,860	\$ 694,770	\$ 749,390	\$ 557,690
◇ Operations & Maintenance	208,311	245,539	251,710	253,235	267,980
◇ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 692,190</b>	<b>\$ 763,398</b>	<b>\$ 946,480</b>	<b>\$ 1,002,624</b>	<b>\$ 825,670</b>



# RECREATION

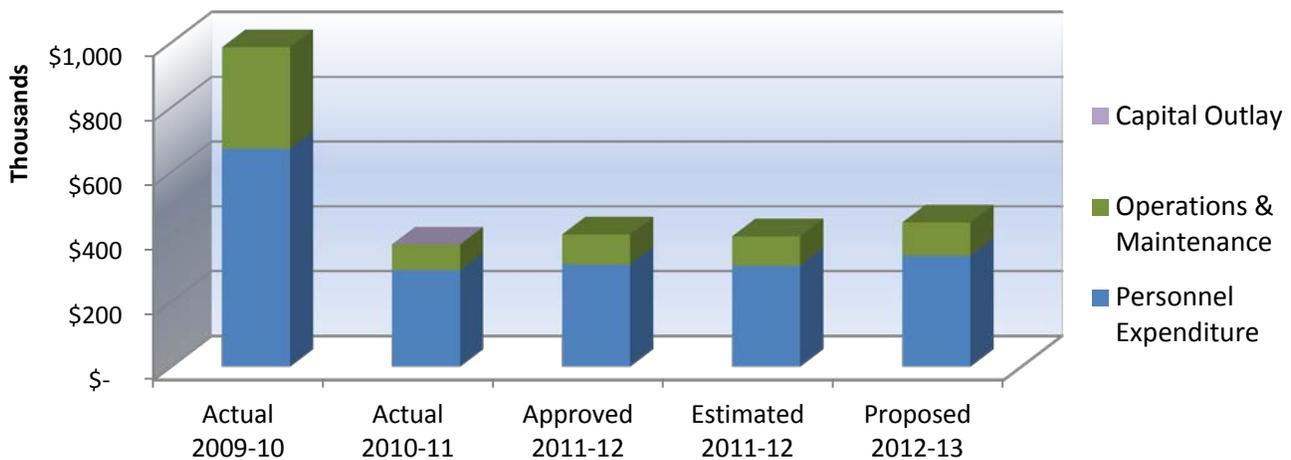
*Community Services Department  
Division No: 0201*

The Recreation Division provides customer service support for all divisions, hosts recreation opportunities at Meadowbrook and Twin Peaks Gymnasiums in partnership with the Poway Unified School District, and works closely with youth and adult sports leagues to coordinate use of city and joint use facilities. The Recreation Division administers citywide facility and field rentals, class registrations and the recreation section of the Poway Today. The division is responsible for the administration of the Poway Leisure Assistance for Youth (P.L.A.Y.) scholarship program.

## Division Goals & Objectives

- » Utilize the joint use gymnasiums for additional contract programming for teens during school district breaks.
- » Simplify the facility rental and class registration experience through technology updates and process streamlining.
- » Implement field permitting standards for Arbolitos Sports Field in accordance with City Council direction.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Total Sports Field Participants	109,070	100,100	105,600	110,000	110,000
Total Sports Field Hours Used	15,248	12,500	13,300	13,700	13,700
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	13.50	4.92	4.92	4.92	4.92
◆ Personnel Expenditure	\$ 672,989	\$ 297,606	\$ 315,650	\$ 311,666	\$ 342,630
◆ Operations & Maintenance	314,573	79,793	92,450	90,528	102,590
◆ Capital Outlay	-	129	-	-	-
<b>Division Total</b>	\$ 987,561	\$ 377,528	\$ 408,100	\$ 402,194	\$ 445,220



\*Recreation programming at Community Park moved to division 0208 - Community Park in FY 2010-11. Existing staff and program expenditures are now distributed between the two divisions.

# LAKE POWAY RECREATION AREA

*Community Services Department*

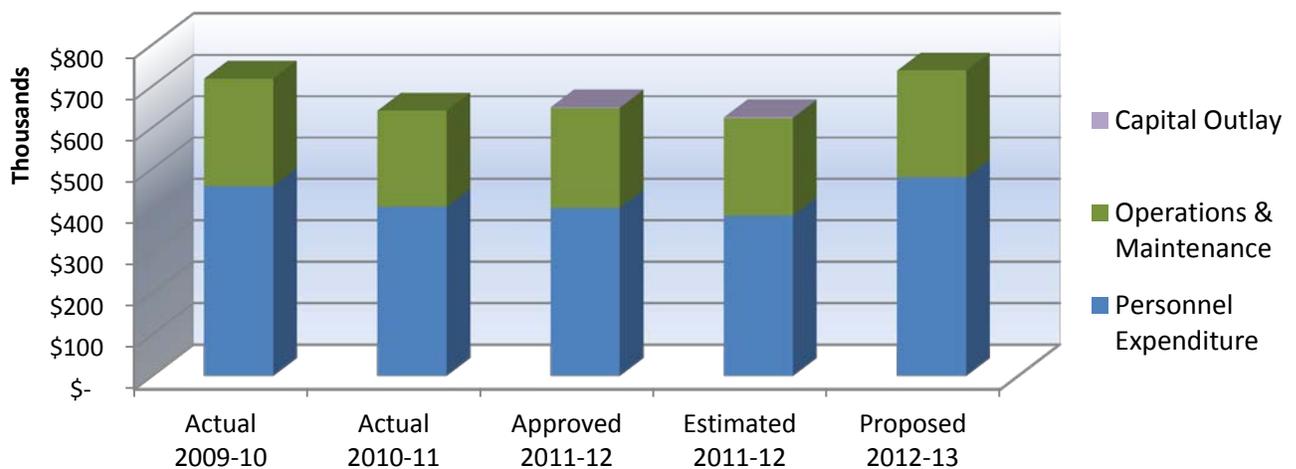
*Division No: 0202*

The Lake Poway Recreation Area provides year-round boating, fishing, and outdoor recreational opportunities which promote healthier lifestyles. Staff provides oversight for lease of the concession, which sells fishing and boating permits, and grill and tackle items. Staff coordinates with other Departments to ensure a safe and secure water resource and trails system and provides support to nonprofits, groups, and private rentals for fundraising activities, celebrations, and community gatherings.

## Division Goals & Objectives

- » Review trends for the catfish season and programs and identify, propose, and implement improvements that ensure the continuation of family-friendly and affordable outdoor recreation opportunities that accurately reflect community interest.
- » Successfully transition the Lake Poway Day Camp program from the Community Park Division.
- » By November 2012, prepare and issue a request for proposal for a new Lake Poway Concession lease; make the selection and execute the agreement.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Fishing Permits	20,337	24,350	20,000	26,546	24,350
Boat Rentals	8,319	8,200	8,000	8,664	8,600
Facility Rental Reservations	438	431	430	430	450
Parking Permits	13,542	18,368	15,340	19,927	19,000
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	8.54	8.54	7.54	7.54	9.26
◆ Personnel Expenditure	\$ 458,471	\$ 408,024	\$ 405,720	\$ 387,153	\$ 479,160
◆ Operations & Maintenance	260,584	233,146	241,820	236,037	259,160
◆ Capital Outlay	-	-	2,000	2,000	-
<b>Division Total</b>	<b>\$ 719,055</b>	<b>\$ 641,170</b>	<b>\$ 649,540</b>	<b>\$ 625,190</b>	<b>\$ 738,320</b>



# AQUATICS

*Community Services Department*

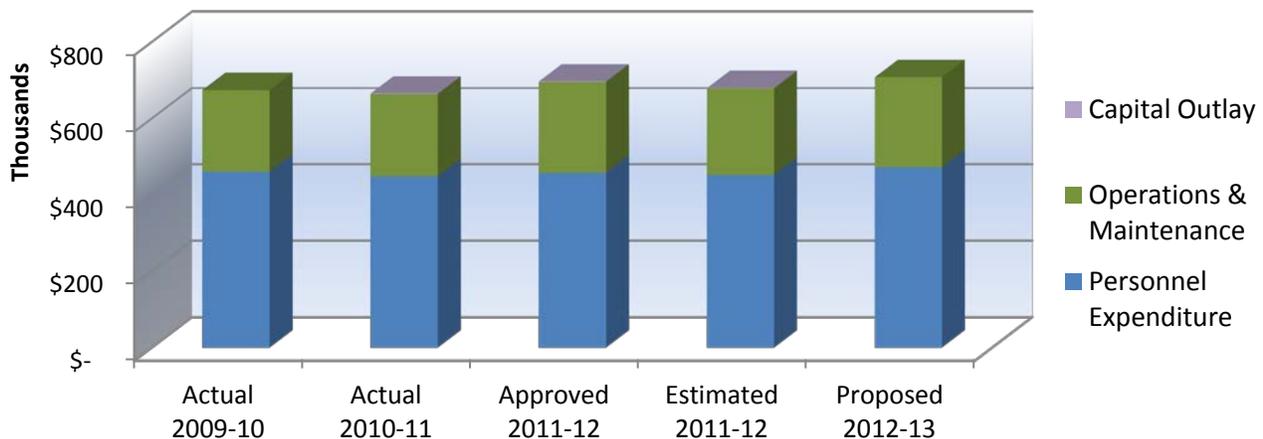
*Division No: 0203*

The Aquatics Division is dedicated to providing a diverse range of high-quality aquatic programs and activities that are accessible to all members of the community. Aquatics programs support and promote safety, fitness, education and youth sports. The Aquatics Division coordinates with the Poway Unified School District and youth sports organizations to provide programming that is reflective of community needs.

## Division Goals & Objectives

- » Expand youth water polo program introduced in summer 2011 to provide children with fun, healthy activities that promote fitness and water safety.
- » Increase promotion of lifeguard programming to the teen population in an effort to prepare them for future employment in an aquatic environment.
- » Host community programs and the Swim-In Movie.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Swim Classes/Private lessons	419	500	390	540	550
Swim Lesson Participants	1,324	1,635	1,200	1,650	1,500
Total Daily attendance	24,445	33,600	31,000	33,600	31,000
Community Events	2	2	2	2	1
Event Attendance	600	600	500	550	250
Swim Meet Attendance	5,000	7,500	7,500	7,500	7,500
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	<i>11.80</i>	<i>10.86</i>	<i>11.06</i>	<i>11.06</i>	<i>10.91</i>
◆ Personnel Expenditure	\$ 460,405	\$ 448,266	\$ 457,370	\$ 452,301	\$ 472,250
◇ Operations & Maintenance	214,286	216,172	238,720	226,605	236,150
◇ Capital Outlay	-	1,145	1,200	1,200	-
<b>Division Total</b>	<b>\$ 674,691</b>	<b>\$ 665,583</b>	<b>\$ 697,290</b>	<b>\$ 680,106</b>	<b>\$ 708,400</b>



# PERFORMING ARTS CENTER

*Community Services Department*

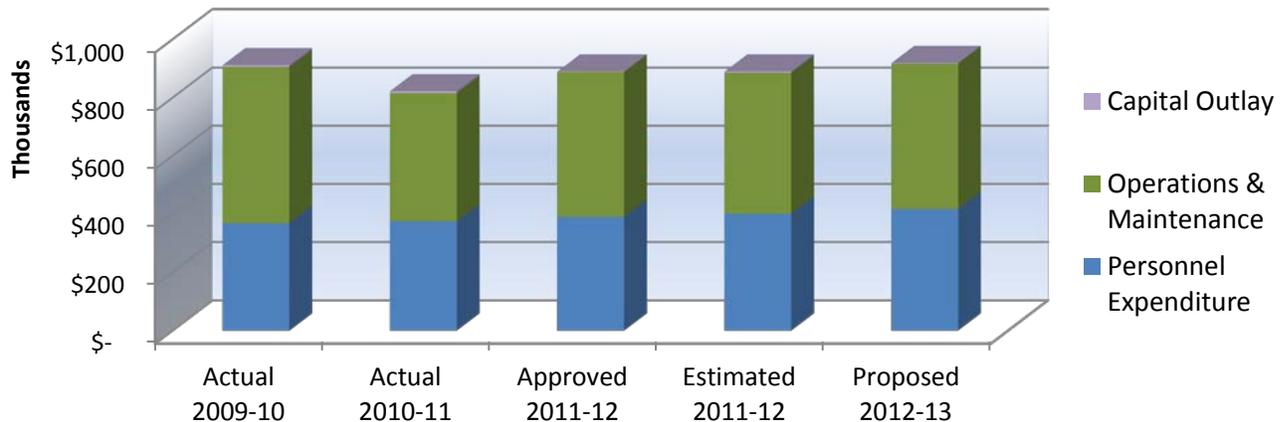
*Division No: 0204*

The Performing Arts Center Division is responsible for the efficient and effective operation and maintenance of the Poway Center for the Performing Arts (PCPA). Performing Arts Center staff partners with the Performing Arts Center Foundation, the Poway Unified School District, and community based arts organizations to provide leisure and cultural activities that entertain, enlighten, and enrich lives. Staff ensures professional technical, box office, and front of house services. The volunteer usher program provides support. The lobby features juried rotating art exhibits.

## Division Goals & Objectives

- » Develop and implement an action plan to improve marketing of rotating art exhibits. Utilize City and PCPA websites, facility marquee and monument, and print media to increase awareness of this resource.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Total Performances	148	141	150	154	154
Total Rehearsals	70	77	55	77	77
Total Attendance	61,214	53,249	60,000	61,600	61,600
Average Attendance per Show	414	378	400	400	400
Total Hours Facility Used	1,575	1,558	1,600	1,605	1,605
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	6.41	6.10	6.13	6.13	6.60
◆ Personnel Expenditure	\$ 369,010	\$ 375,890	\$ 390,760	\$ 402,146	\$ 417,680
◆ Operations & Maintenance	537,725	440,967	498,370	484,552	500,350
◆ Capital Outlay	6,185	6,355	1,500	4,058	2,000
<b>Division Total</b>	<b>\$ 912,919</b>	<b>\$ 823,213</b>	<b>\$ 890,630</b>	<b>\$ 890,756</b>	<b>\$ 920,030</b>



# OLD POWAY PARK

*Community Services Department*

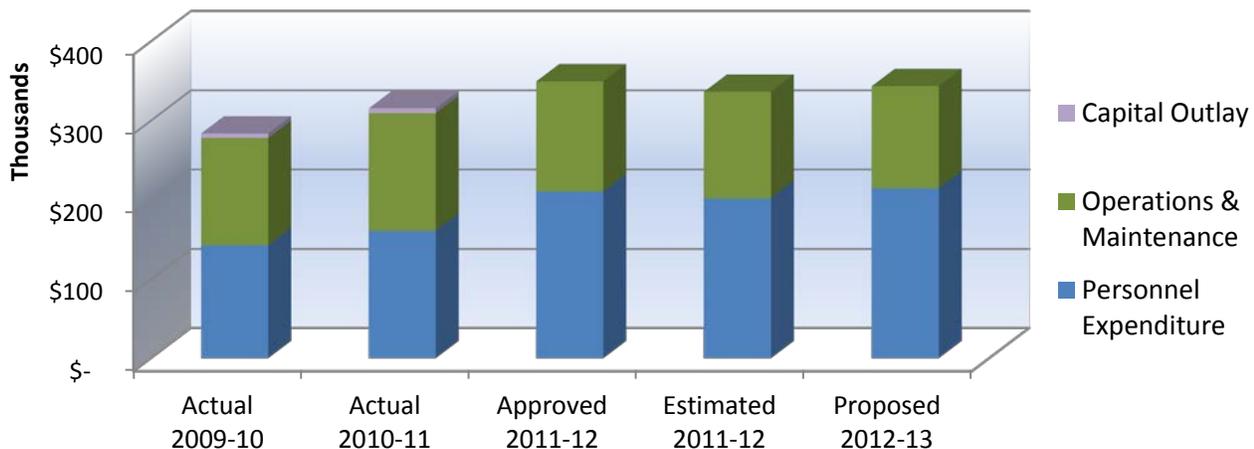
*Division No: 0205*

The Old Poway Park Division is dedicated to bringing history to life through community group partnerships, interpretive tours, and themed programs and events. The Reserve Park Ranger Program helps ensure a safe and family friendly park and trail system. Marketing attracts visitors to experience Poway's history, and to celebrate and create community spirit.

## Division Goals & Objectives

- » Host special events and community programs such as Christmas in the Park, Old-fashioned Fourth of July, and the Rendezvous in Poway through community partnerships and volunteer support.
- » Review trends for the Old Poway Park Tour Program. Work closely with volunteers to maximize program attendance within available resources.
- » Study trends for use of facility and park rental areas. Identify, propose, and implement action items, which enhance opportunities for wedding and celebration rentals, and maintain access for park volunteer and nonprofit group meetings.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Community Events	8	7	7	7	7
Event Participants	12,600	15,000	11,500	18,000	18,000
Poway Midland Railroad Ridership	37,847	43,822	42,000	46,000	46,000
Museum/Nelson House Attendance	3,100	4,600	3,100	4,800	5,000
Facility Rentals	475	465	500	450	450
Historical Tour Participants	1,252	1,780	1,200	2,197	1,700
Annual Farmers Market Vendors	54	80	60	80	85
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	2.23	2.23	2.75	2.75	3.04
◆ Personnel Expenditure	\$ 143,204	\$ 161,456	\$ 210,790	\$ 202,784	\$ 214,880
◇ Operations & Maintenance	135,014	148,113	139,300	134,015	128,990
◇ Capital Outlay	5,816	6,216	-	-	-
<b>Division Total</b>	<b>\$ 284,034</b>	<b>\$ 315,786</b>	<b>\$ 350,090</b>	<b>\$ 336,799</b>	<b>\$ 343,870</b>



# LIBRARY

*Community Services Department*

*Division No: 0206*

The Library Division is a cost center that ensures the City supports Library building maintenance operations, custodial service, landscape maintenance, and security. City staff is the liaison to County Library staff, fostering a strong working relationship and responding to special building maintenance requests as needed.

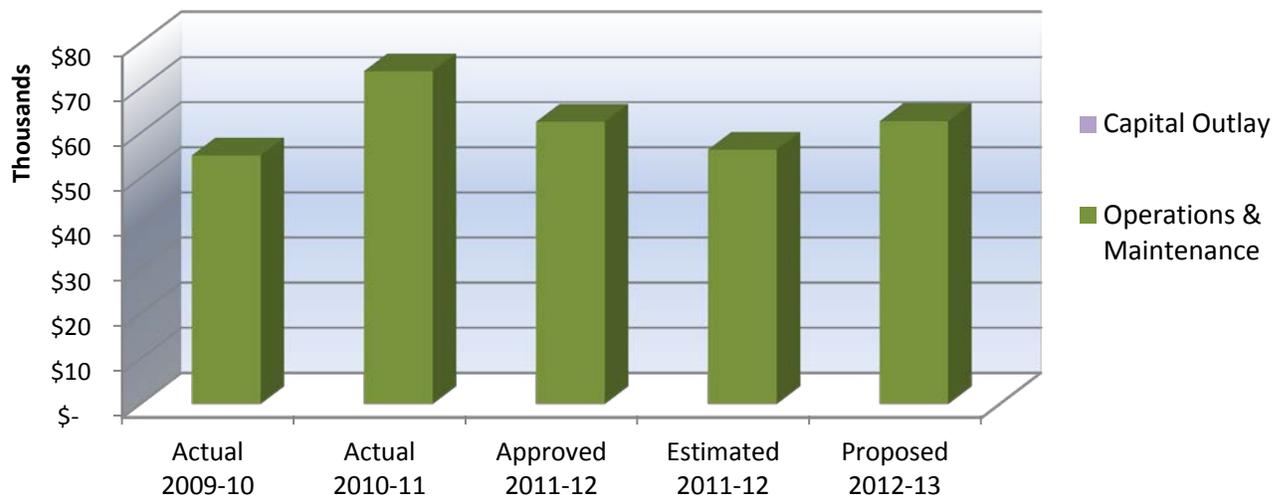
## Division Goals & Objectives

- » Promote positive relations and effective operations by coordinating interaction between County Library staff and all City departments.
- » Administer the Library Endowment Fund in accordance with Council Policy.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Volumes in collection	124,977	124,977	125,000	125,000	125,000
Volumes borrowed	562,865	638,494	600,000	640,000	650,000

<b>Division Operating Budget</b>	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
◆ Operations & Maintenance	\$ 55,110	\$ 73,809	\$ 62,580	\$ 56,406	\$ 62,720
◆ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 55,110</b>	<b>\$ 73,809</b>	<b>\$ 62,580</b>	<b>\$ 56,406</b>	<b>\$ 62,720</b>



# INTERPRETIVE SERVICES

## Community Services Department

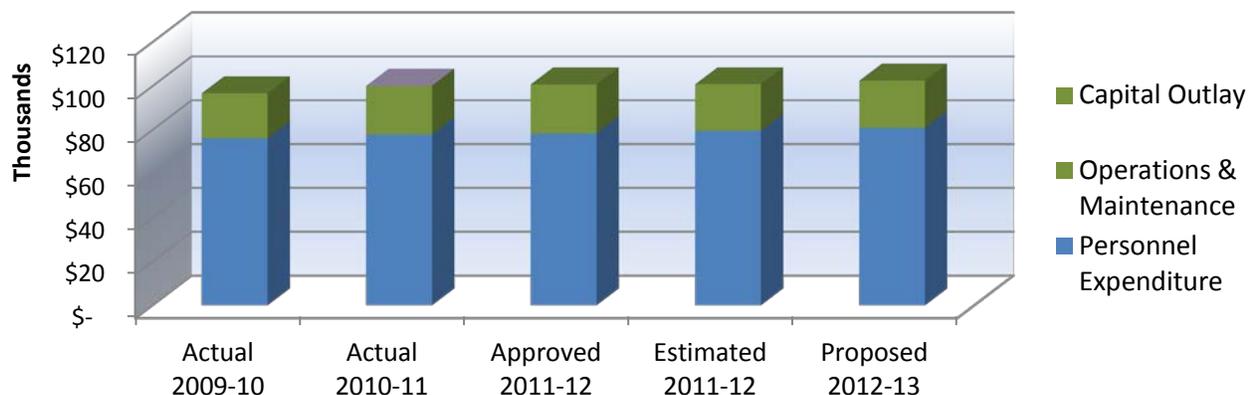
### Division No: 0207

The Interpretive Services Division is dedicated to the preservation and protection of the Blue Sky Ecological Reserve and the Kumeyaay Ipai Interpretive Center at Pauwai. The goal is to carefully manage these valuable resources for future generations. Staff provides interpretive cultural and natural resource programs to foster stewardship and recreational activities that promote healthier lifestyles. Staff coordinates and partners with a team of volunteers to create opportunities for the public, schools, and community-based groups to connect with nature.

#### Division Goals & Objectives

- » Host special events and nature education programs such as the Hoot Howl and Prowl, Insects at Night, and Tour Program through docents and volunteers.
- » Study attendance trends for hike programs at the Blue Sky Ecological Reserve to identify, propose, and implement improvements that engage visitors in nature exploration, preservation, and protection that are reflective of the community's interest.
- » Implement an in-classroom nature education program for school-aged children through volunteers that will produce curriculum and provide delivery.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Public, School, Scout Hikes - Blue Sky	96	77	98	80	90
Discovery Tables - Blue Sky	14	12	15	12	14
Public Programs - Blue Sky	6	3	6	2	2
Public Programs - Lake Poway	N/A	3	3	3	3
Volunteer Hrs. - Blue Sky & Kumeyaay	2,386	2,827	4,388	3,500	4,000
School Tours - Kumeyaay Center	65	76	65	67	65
School Tour Participants - Kumeyaay	1,130	1,752	1,500	1,800	1,800
Public Tour Participants - Kumeyaay	350	430	500	450	500
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
◆ Personnel Expenditure	\$ 76,324	\$ 77,947	\$ 78,490	\$ 79,692	\$ 81,060
◇ Operations & Maintenance	20,535	22,339	22,440	21,299	21,570
◇ Capital Outlay	-	13	-	-	-
<b>Division Total</b>	<b>\$ 96,858</b>	<b>\$ 100,299</b>	<b>\$ 100,930</b>	<b>\$ 100,991</b>	<b>\$ 102,630</b>



# COMMUNITY PARK

Community Services Department

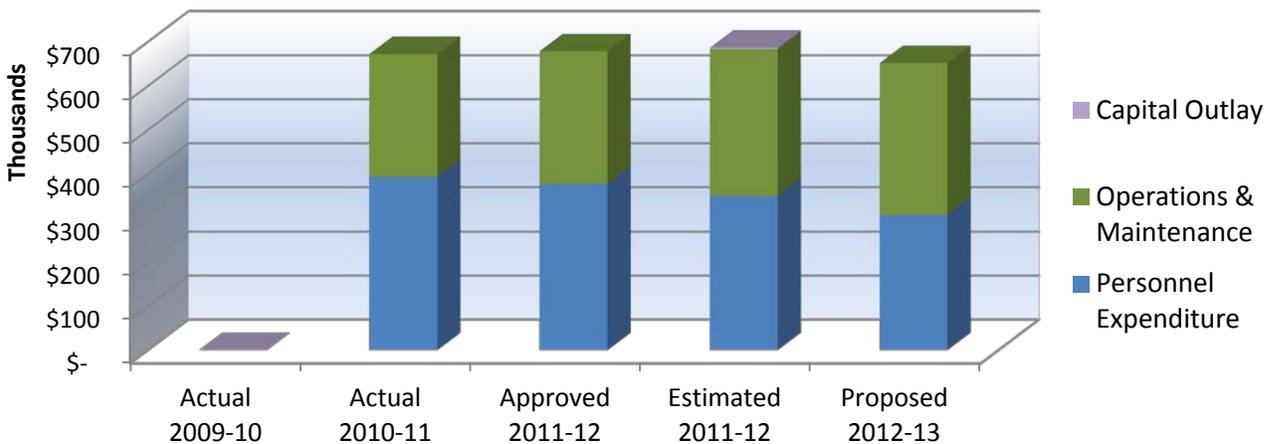
Division No: 0208

The Community Park Division is dedicated to providing classes, programs, and services that bring the Poway community together and expand recreational opportunities for people of all ages. Staff develops and hosts events and activities that promote health and wellness, and are accessible to families at all income levels. Staff coordinates with the Poway Senior Center and local nonprofit groups to provide programming reflective of the community's needs.

## Division Goals & Objectives

- » Support families through free activities, such as Art in the Park programs and Supervised Bike Sessions.
- » Host community special events such as Winter Fest and summer Movies in the Park.
- » Streamline the administration of contract classes and seek instructors to expand teen programming, particularly during school breaks.

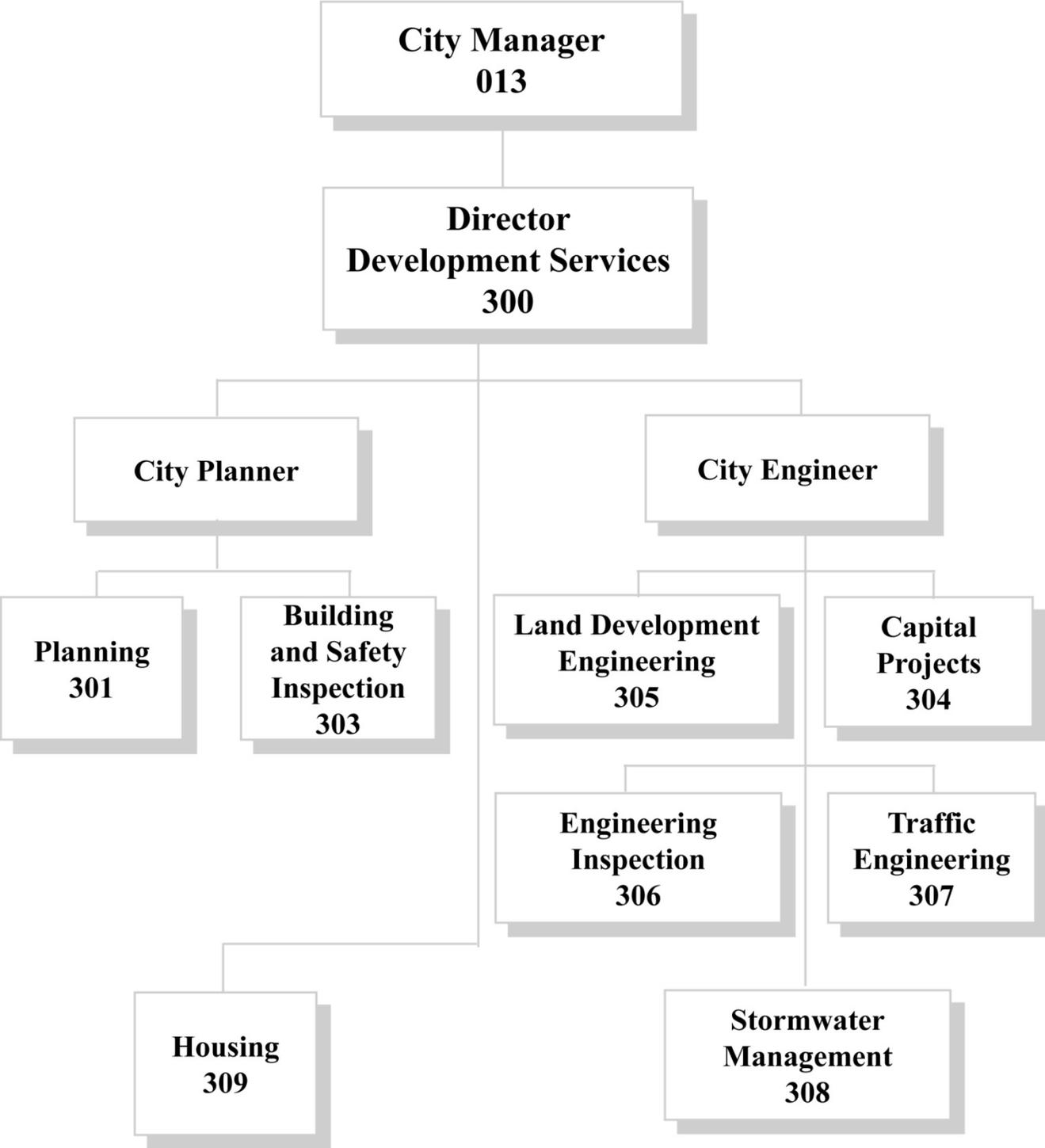
Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Recreation Programs and Classes	557	427	425	470	470
Rec. Program and Class Participants	4,304	4,549	4,500	4,800	4,800
Facility Rental Reservations	889	759	700	705	700
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	-	8.38	7.85	7.85	5.84
◆ Personnel Expenditure	\$ -	\$ 393,508	\$ 377,260	\$ 351,620	\$ 307,940
◇ Operations & Maintenance	-	279,667	302,320	332,561	344,660
◇ Capital Outlay	-	-	-	3,300	-
<b>Division Total</b>	\$ -	\$ 673,176	\$ 679,580	\$ 687,481	\$ 652,600



\*Newly established division in 2010-11; previously combined with the Recreation Division 0201. Existing staff and program expenditures are now distributed between the two divisions.

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# DEVELOPMENT SERVICES



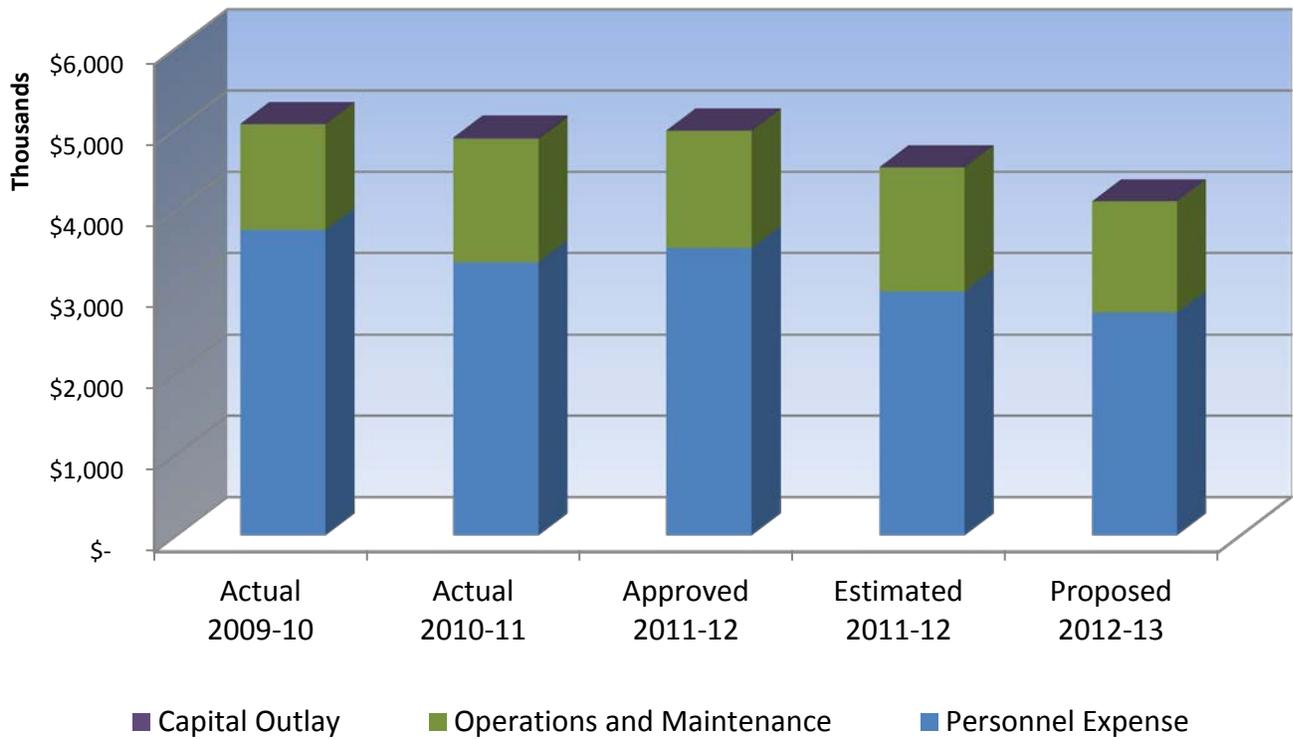
Development Services

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# DEVELOPMENT SERVICES

*Department Code: 0300*

Expense Classification	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Total Positions</i>	32.96	34.07	30.96	24.46	23.96
Personnel Expense	\$ 3,758,921	\$ 3,361,423	\$ 3,535,460	\$ 3,005,927	\$ 2,745,240
Operations and Maintenance	1,300,902	1,517,992	1,443,000	1,522,969	1,365,870
Capital Outlay	4,872	17,149	5,900	3,000	-
<b>Total Dept. Operating Budget</b>	<b>\$ 5,064,694</b>	<b>\$ 4,896,564</b>	<b>\$ 4,984,360</b>	<b>\$ 4,531,894</b>	<b>\$ 4,111,110</b>



\* Housing Authority & Programs Division Transferred from Redevelopment Agency in March 2011

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# DIRECTOR OF DEVELOPMENT SERVICES

## Development Services Department

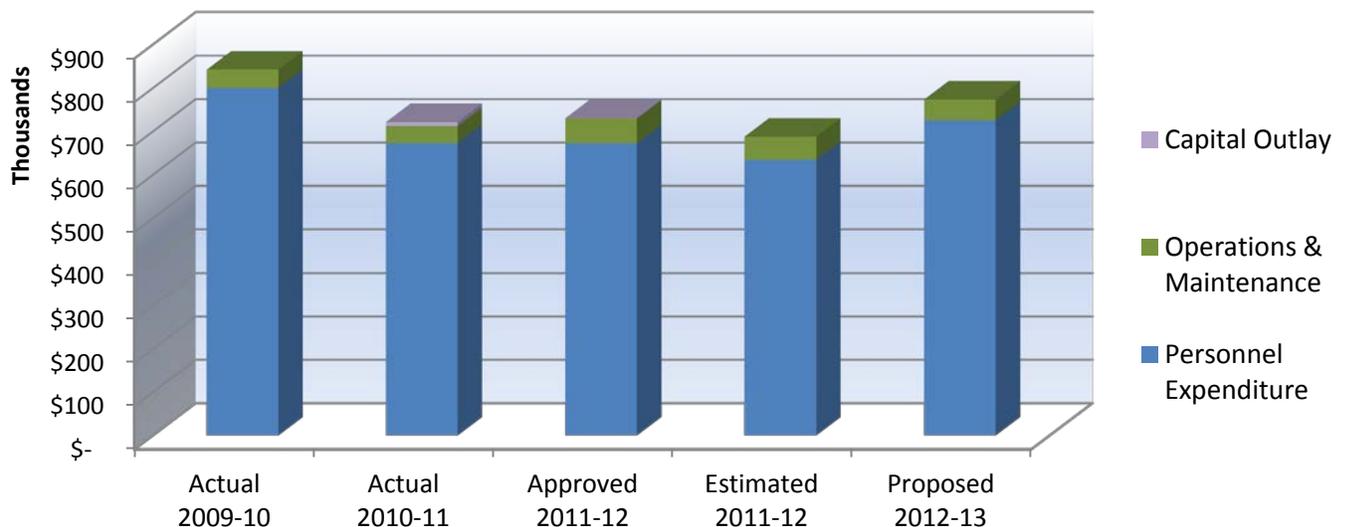
Division No: 0300

The Office of the Director is responsible for the overall administration of the department. The Director is responsible for managing the operation of the department and ensuring that all department goals are achieved in an efficient manner.

### Division Goals & Objectives

- » Complete a comprehensive assessment of department operations, including administrative processes and procedures, and implement changes as necessary to improve department efficiency.
- » Complete the Housing Element update, and begin work on the Poway Road Corridor Study and update to the Poway Road Specific Plan.
- » Complete updates related to zoning and floodplain development permits to the Municipal Code.
- » Oversee City Capital Improvement Program and completion of Brighton and Orange Gardens affordable housing developments.

Division Operating Budget 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	6.96	6.96	5.96	5.96	6.96
◆ Personnel Expenditure	\$ 800,295	\$ 673,573	\$ 673,090	\$ 635,152	\$ 725,770
◇ Operations & Maintenance	42,675	39,086	56,970	53,206	48,030
◇ Capital Outlay	-	9,443	900	-	-
<b>Division Total</b>	<b>\$ 842,970</b>	<b>\$ 722,102</b>	<b>\$ 730,960</b>	<b>\$ 688,357</b>	<b>\$ 773,800</b>



Program Budgets - CDBG	Approp. Through 6/30/12	Added for 2012-13	Total
5110-No. Co. Regional Winter Shelter	\$ 54,333	\$ 11,000	\$ 65,333
5961-Affordable Hsg. Assistance	639,455	75,895	715,350
<b>Total Program Budgets</b>	<b>\$ 693,788</b>	<b>\$ 86,895</b>	<b>\$ 780,683</b>

# PLANNING

## Development Services Department

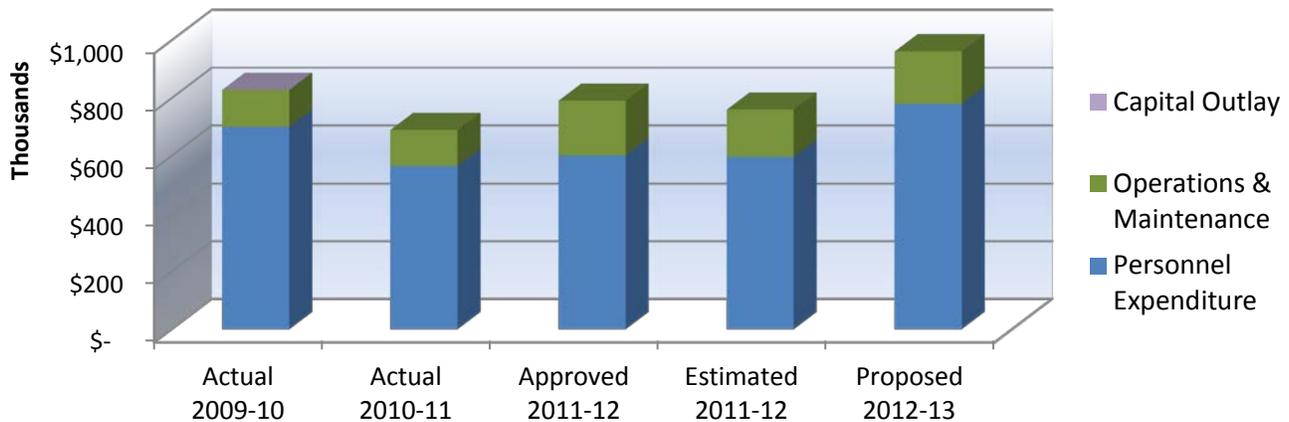
### Division No: 0301

The Planning Division is responsible for processing land use applications and ensuring compliance with zoning and conditions of approval through plan reviews and field inspections. Code Compliance is conducted within the Planning Division and enforces City regulations on signs, graffiti, businesses, noise, housing, vegetation management, stormwater pollution, vehicle abatement, and other topics.

#### Division Goals & Objectives

- » Complete the Poway Road Specific Plan Update.
- » Complete adoption of the updated Housing Element by January 2013.
- » Complete amendments to the Poway Municipal Code.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Development Review Applications	28	39	30	23	27
Conditional Use Permit Applications	20	17	14	15	14
Sign Permits	46	50	30	30	42
Home Occupancy Permits	51	90	90	88	85
Variance Applications	4	5	4	3	4
Temporary Use Permit Applications	37	53	50	59	55
Vegetation Abatements	900	953	915	910	915
<b>Division Operating Budget</b>					
<i>Authorized Positions (FTE)</i>	7.00	7.00	6.00	6.00	7.00
◆ Personnel Expenditure	\$ 700,374	\$ 564,474	\$ 601,460	\$ 597,012	\$ 781,320
◆ Operations & Maintenance	128,326	125,132	189,940	163,431	181,220
◆ Capital Outlay	449	-	-	-	-
<b>Division Total</b>	<b>\$ 829,149</b>	<b>\$ 689,606</b>	<b>\$ 791,400</b>	<b>\$ 760,443</b>	<b>\$ 962,540</b>



# BUILDING AND SAFETY INSPECTION

*Development Services Department*

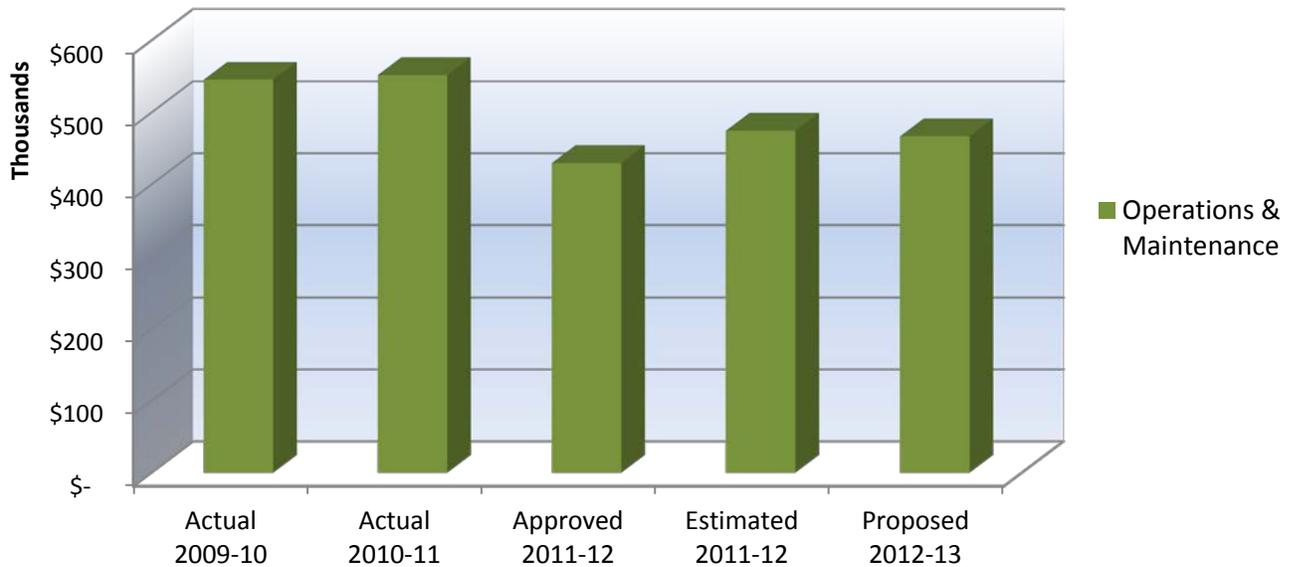
*Division No: 0303*

The Building and Safety Inspection Division provides assistance and information on construction code requirements to developers and residents through telephone/counter contacts, plan check review, and structural, electrical, plumbing, and mechanical inspections. The City's Building and Safety Inspection services are provided through a contract with Esgil Corporation.

## Division Goals & Objectives

- » Provide accurate information and plan check and inspection services to developers and residents.
- » Monitor and implement changes in laws, codes, and techniques that affect the building industry.
- » Maintain and update the Access database record of all stored plans.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Plan Checks	707	642	650	580	625
Building Permits	1,175	1,176	1,000	1,140	1,150
Inspections	6,580	6,126	6,000	5,955	6,000
<b>Division Operating Budget</b> 					
◆ Operations & Maintenance	\$ 546,049	\$ 552,487	\$ 429,910	\$ 474,936	\$ 467,130
◇ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 546,049</b>	<b>\$ 552,487</b>	<b>\$ 429,910</b>	<b>\$ 474,936</b>	<b>\$ 467,130</b>



# CAPITAL PROJECTS ENGINEERING

*Development Services Department*

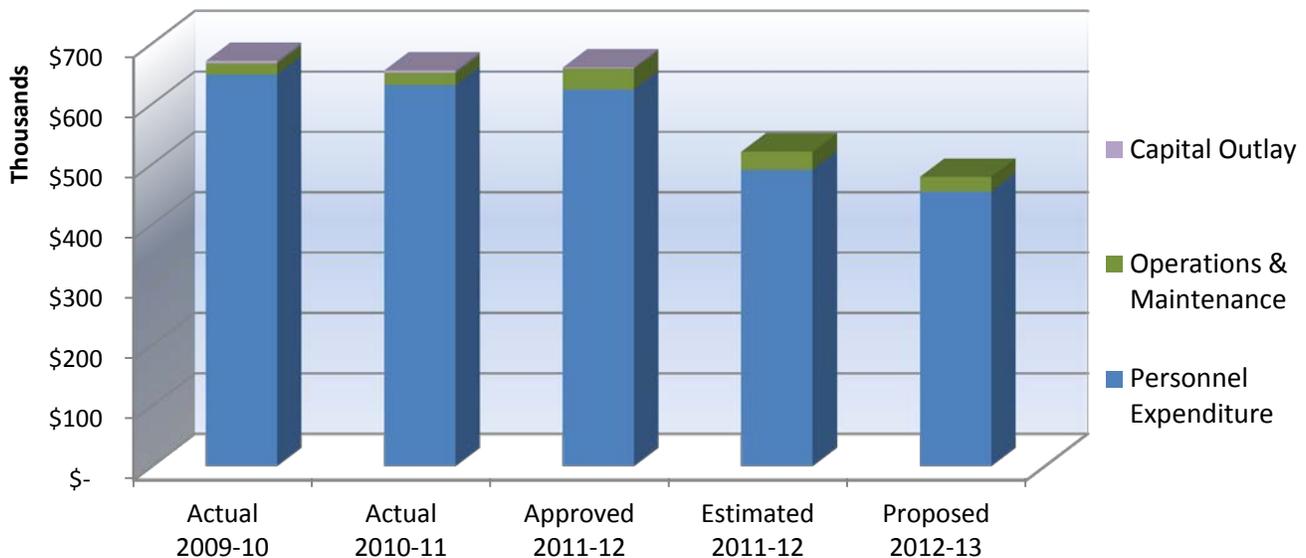
*Division No: 0304*

The Capital Projects Engineering Division is responsible for surveys, design, construction administration, and inspection services for capital improvement projects. This Division also performs special studies and provides engineering support for projects in other Departments such as Community Services and Public Works.

## Division Goals & Objectives

- » Complete design and construction of Capital Improvement Projects in accordance with the approved CIP program.
- » Standardize project tracking and reporting in the TRAKiT database.
- » Complete Sewer Master Plan.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Projects in Design	12	18	14	17	10
Projects Under Construction	17	9	8	8	7
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	6.00	6.00	6.00	3.50	2.00
◆ Personnel Expenditure	\$ 648,730	\$ 631,166	\$ 623,960	\$ 490,965	\$ 454,760
◇ Operations & Maintenance	18,426	20,517	34,620	29,933	24,390
◇ Capital Outlay	4,171	4,083	2,000	-	-
<b>Division Total</b>	<b>\$ 671,326</b>	<b>\$ 655,768</b>	<b>\$ 660,580</b>	<b>\$ 520,897</b>	<b>\$ 479,150</b>



# LAND DEVELOPMENT ENGINEERING

*Development Services Department*

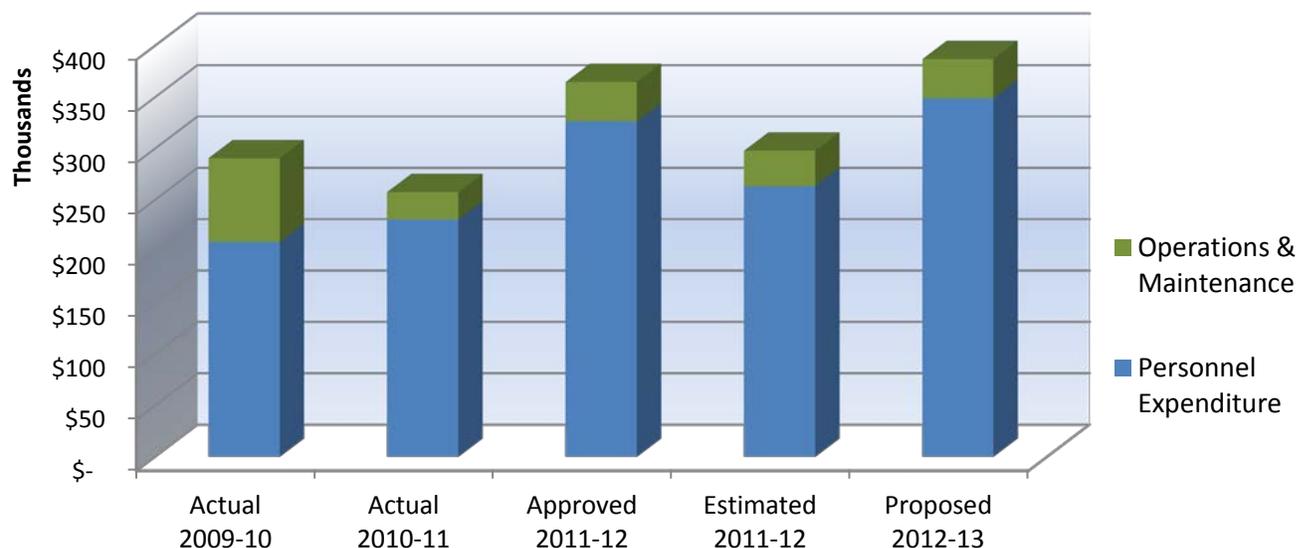
*Division No: 0305*

The Land Development Engineering Division is responsible for ensuring that private developments comply with City standards and specific conditions of approval.

## Division Goals & Objectives

- » Complete initial reviews of all grading and improvement plans within four weeks of submittal.
- » Complete subsequent reviews within three weeks of submittal.
- » Update the Floodplain Development Permit regulations in the Municipal Code.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Grading Permit Applications	17	17	10	10	10
Improvement Plan Applications	2	6	4	10	6
Other Engineering Reviews	63	46	40	44	45
Right-of-Way Permit Applications	202	186	200	190	200
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	2.00	2.00	3.00
◆ Personnel Expenditure	\$ 209,347	\$ 231,098	\$ 326,780	\$ 263,691	\$ 349,110
◇ Operations & Maintenance	81,597	26,661	38,300	34,574	38,310
◇ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 290,944</b>	<b>\$ 257,759</b>	<b>\$ 365,080</b>	<b>\$ 298,265</b>	<b>\$ 387,420</b>



# ENGINEERING INSPECTION

*Development Services Department*

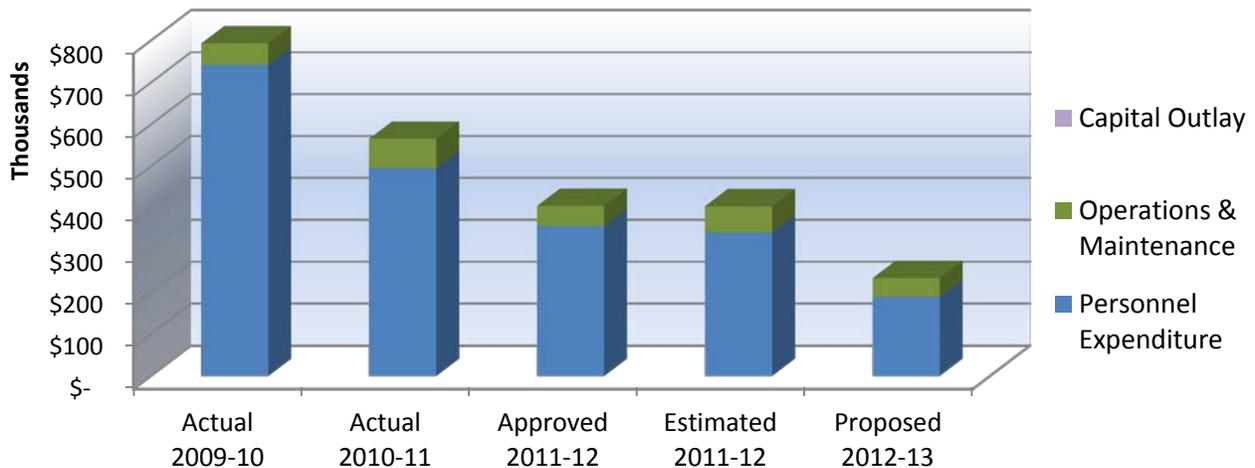
*Division No: 0306*

The Engineering Inspection Division is responsible for ensuring that all public and private construction projects comply with the City-approved plans and specifications and meet State requirements to prevent stormwater pollution.

## Division Goals & Objectives

- » Respond to inspection needs or requests on public and private projects.
- » Oversee more than 200 right-of-way permits per year from review of plans to final project inspection.
- » Train all Engineering Inspectors annually on National Pollutant Discharge Elimination System (NPDES) requirements and other technical inspection issues.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Grading Projects Inspected	48	37	40	28	30
MDRAs Inspected	21	21	40	17	20
Capital Improvement Projects Inspected	28	9	8	8	7
Right-of-Way Permits Inspected	202	186	200	190	200
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	7.00	6.00	4.00	4.00	3.00
◆ Personnel Expenditure	\$ 742,586	\$ 495,958	\$ 357,040	\$ 341,824	\$ 188,280
◇ Operations & Maintenance	51,786	70,261	48,510	63,193	45,130
◇ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 794,372</b>	<b>\$ 566,219</b>	<b>\$ 405,550</b>	<b>\$ 405,016</b>	<b>\$ 233,410</b>



# TRAFFIC ENGINEERING

*Development Services Department*

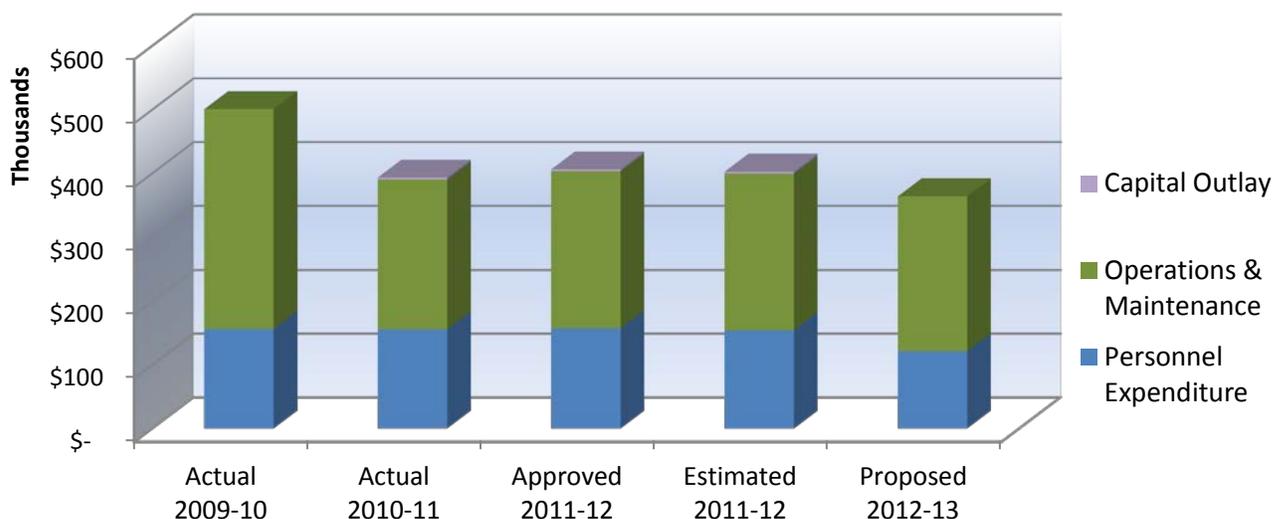
*Division No: 0307*

The Traffic Engineering Division is responsible for resolving the City's traffic engineering and transportation planning issues. Staff oversees the operation and maintenance of the City's computerized traffic signal system and reviews all work area traffic control designs and traffic impact reports for land development projects.

## Division Goals & Objectives

- » Begin a comprehensive Poway Road Corridor Study in coordination with the Poway Road Specific Plan Update.
- » Collect traffic data for SANDAG and review its Congestion Management Program.
- » Maintain current speed surveys in accordance with the California Vehicle Code.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Traffic Counts	80	10	90	90	20
Traffic Safety Committee Items	3	7	8	6	8
Traffic Control Plan Reviews	202	186	200	190	200
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
◆ Personnel Expenditure	\$ 156,732	\$ 155,962	\$ 157,720	\$ 154,682	\$ 121,460
◇ Operations & Maintenance	344,402	234,901	245,910	245,406	242,780
◇ Capital Outlay	-	2,868	3,000	3,000	-
<b>Division Total</b>	<b>\$ 501,134</b>	<b>\$ 393,731</b>	<b>\$ 406,630</b>	<b>\$ 403,088</b>	<b>\$ 364,240</b>



# STORMWATER MANAGEMENT

*Development Services Department*

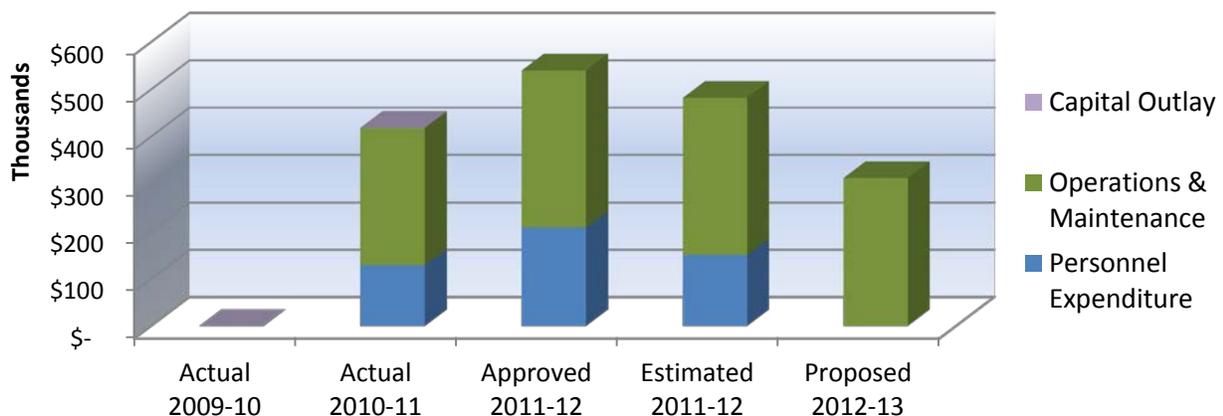
*Division No: 0308*

The Stormwater Management Division is responsible for preserving, protecting, and improving the waters of the U.S. within the City boundaries. Staff maintains compliance with the National Pollutant Discharge Elimination System Permit by reducing or preventing the discharge of pollutants to the storm drain system and performing required inspections, monitoring and annual reporting.

## Division Goals & Objectives

- » Maintain compliance with all State and Federal regulations regarding pollutant discharges to storm drains.
- » Implement bacteria Total Maximum Daily Load (TMDL) requirements, and sediment TMDL requirements once approved by Regional Water Quality Control Board.
- » Inspect industrial/commercial/municipal facilities, construction sites, treatment best management practices, and other items.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Industrial/commercial inspections	136	141	140	140	140
Municipal inspections	28	30	29	30	30
Educational materials distributed	80,362	60,449	80,000	42,000	42,000
Dry weather sites monitored	50	50	50	50	50
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	-	1.00	1.00	-	-
◆ Personnel Expenditure	\$ -	\$ 128,622	\$ 208,390	\$ 150,515	\$ -
◆ Operations & Maintenance	-	290,080	332,330	332,235	312,580
◆ Capital Outlay	-	754	-	-	-
<b>Division Total</b>	\$ -	\$ 419,455	\$ 540,720	\$ 482,750	\$ 312,580



\*Prior to 2011-12, this division was combined with the Public Works Stormwater division (0412).

# HOUSING AUTHORITY & PROGRAMS

*Development Services Department*

*Division No: 0309*

The Housing Authority and Programs Division supports Poway's Housing Authority. Staff works to provide the community with a variety of housing options, including high quality, multi-family and single-family homes affordable to low- and moderate-income households. This Division manages existing assets and facilitates affordable housing development with care and attention to resident and community needs.

## Division Goals & Objectives

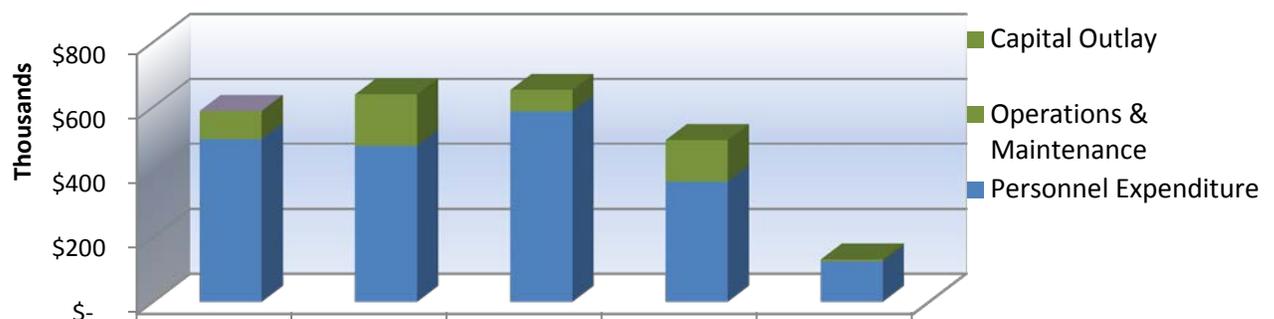
### Development

- » Monitor lease-up, audit project costs, and convert the construction loan for the Brighton Place, 77-unit rental town home development, to a permanent loan by fall 2012.
- » Complete rehabilitation and lease-up of 52-unit Orange Gardens affordable apartments by late summer/early fall 2012, and convert the construction loan for the project to a permanent loan by early 2013.
- » Sell two remaining homes at the Meadows, for-sale affordable housing development.

### Programs

- » Monitor each of Poway's ten affordable housing developments to ensure continued compliance with regulatory agreement requirements.
- » Administer the Housing Special Programs Fund, including grant issuance and monitoring.
- » Coordinate with County of San Diego to disseminate fair housing information.
- » Administration of the SHOP and BEGIN loan programs including issuance of loans for the two remaining Meadows homes, and continued monitoring of sixty-seven existing loans.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
HomeShare Matches	9	11	20	10	10
Regional Winter Shelter Clients	583	523	600	500	500
Loan Compliance Monitoring	79	130	122	136	136
<b>Division Operating Budget</b> 	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions (FTE)</i>	3.00	4.11	5.00	2.00	1.00
◆ Personnel Expenditure	\$ 500,857	\$ 480,570	\$ 587,020	\$ 372,086	\$ 124,540
◆ Operations & Maintenance	87,641	158,866	66,510	126,055	6,300
◆ Capital Outlay	253	-	-	-	-
<b>Division Total</b>	<b>\$ 588,751</b>	<b>\$ 639,436</b>	<b>\$ 653,530</b>	<b>\$ 498,141</b>	<b>\$ 130,840</b>



\* Housing Authority & Programs Division Transferred from Redevelopment Agency in March 2011

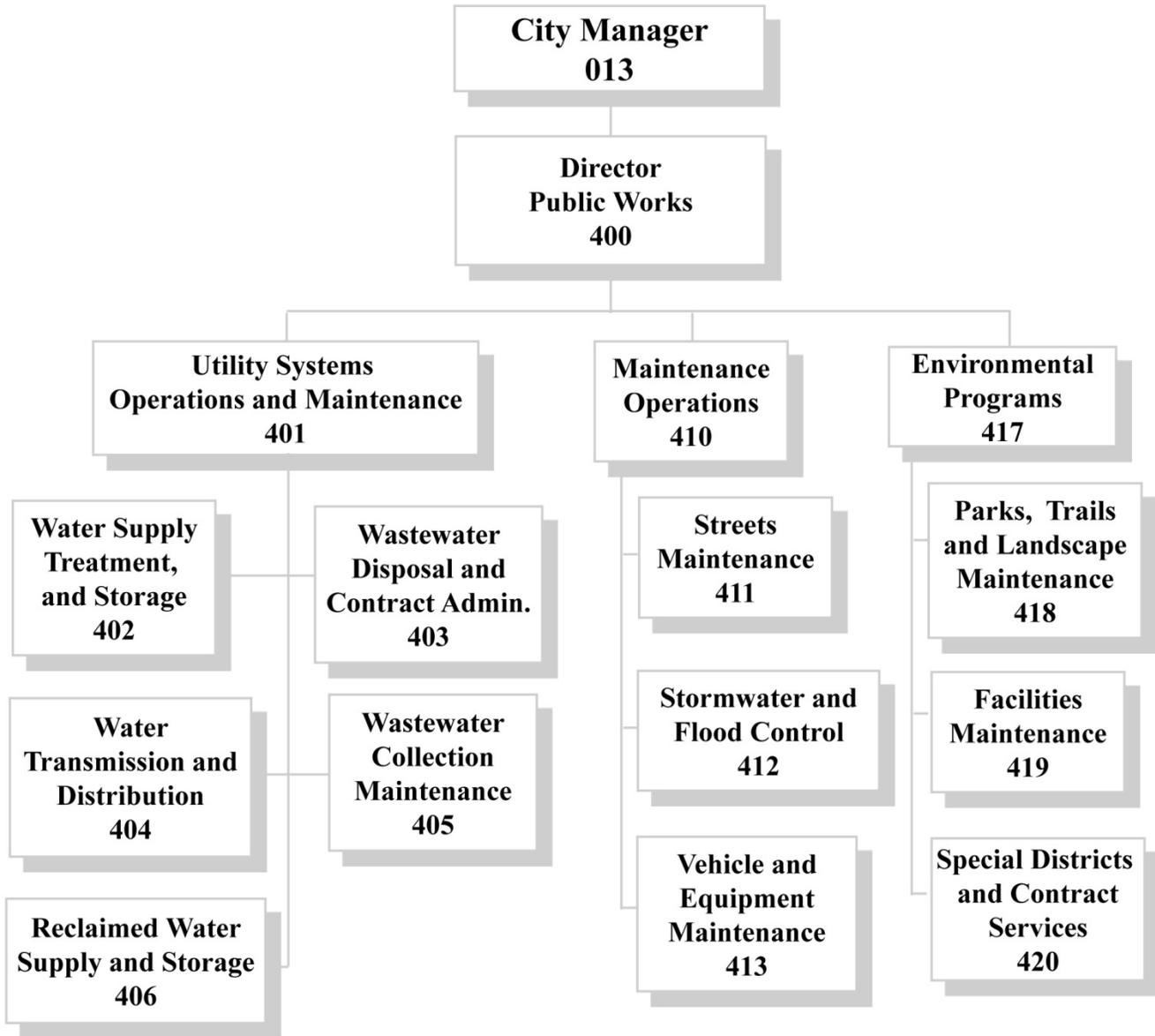
# HOUSING PROGRAMS

## *Development Services Department*

<b>Housing Assistance Programs</b>	Appropriations Through May 2012	Appropriation for FY 2012-13	Total
1135 - Supporting Home Ownership in Poway (SHOP) Program	\$ 2,138,580	\$ -	\$ 2,138,580
1173A- Building Equity and Growth in Neighborhoods (BEGIN) Program	1,545,000	-	1,545,000
5968 - Mortgage Credit Certificates	55,000	-	55,000
<b>Housing Developments Programs</b>	Appropriations Through May 2012	Appropriation for FY 2012-13	Total
5925 - Oak Knoll/Pomerado Rd Affordable Housing	\$ 2,525,000		\$ 2,525,000
5948 - Orange Gardens	\$ 9,036,000		\$ 9,036,000
5949 - Oak Knoll Villas	8,344,000		8,344,000
5976 - Monte Vista	5,744,167	-	5,744,167
5978 - Brighton Affordable Housing	9,914,615	-	9,914,615
5984 – Town Center Affordable Housing	3,076,779	-	3,076,779
5986 – Evanston Affordable Housing	2,163,674		2,163,674
5989 – Twin Peaks Affordable Housing	970,000	-	970,000
5990 – The Meadows Affordable Housing	9,500,000	-	9,500,000
5993 – Sycamore Avenue Affordable Housing	519,400	-	519,400
<b>Other Programs</b>	Appropriations Through May 2012	Appropriation for FY 2012-13	Total
5983 – Housing Special Programs Fund	\$ 3,768,307	700,000	\$ 4,468,307
<b>Total Housing Programs</b>	<b>\$ 59,300,522</b>	<b>\$ 700,000</b>	<b>\$ 60,000,522</b>

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# PUBLIC WORKS



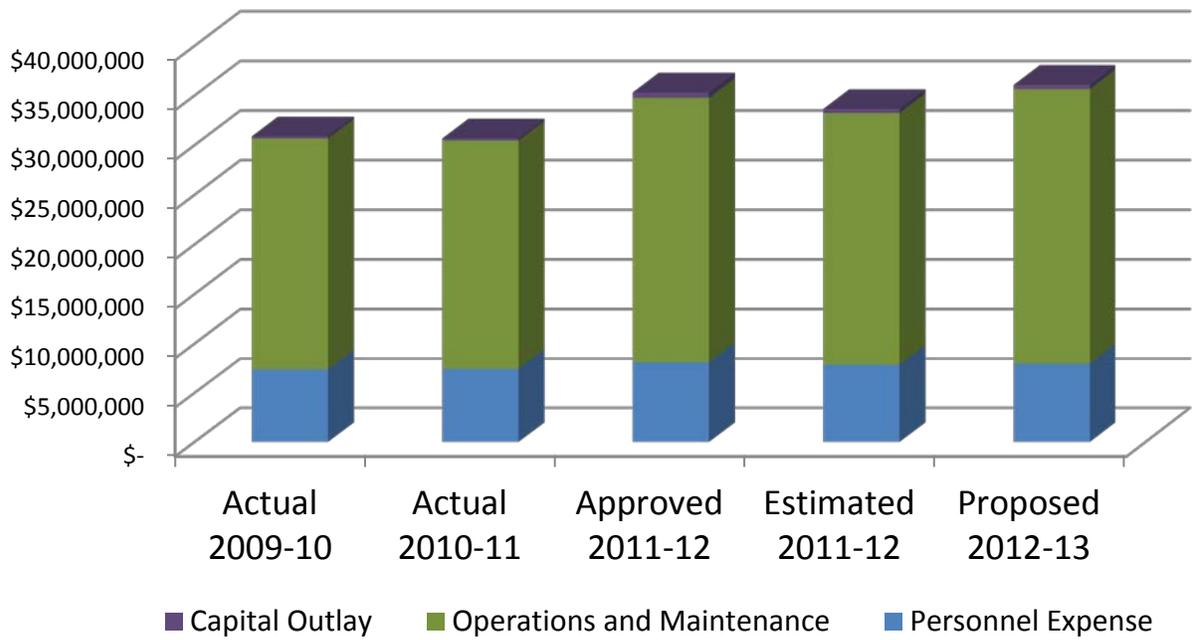
Public Works

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# PUBLIC WORKS

*Department Code: 0400*

Expense Classification	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
<i>Authorized Positions</i>	84.98	84.96	85.96	83.46	81.96
Personnel Expense	\$ 7,385,422	\$ 7,437,653	\$ 8,105,220	\$ 7,858,457	\$ 7,971,220
Operations and Maintenance	23,278,188	23,005,584	26,644,510	25,362,681	27,656,630
Capital Outlay	205,415	217,883	553,050	416,202	435,800
<b>Total Department Budget</b>	<b>\$ 30,869,026</b>	<b>\$ 30,661,121</b>	<b>\$ 35,302,780</b>	<b>\$ 33,637,340</b>	<b>\$ 36,063,650</b>



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# DIRECTOR OF PUBLIC WORKS

## Public Works Department

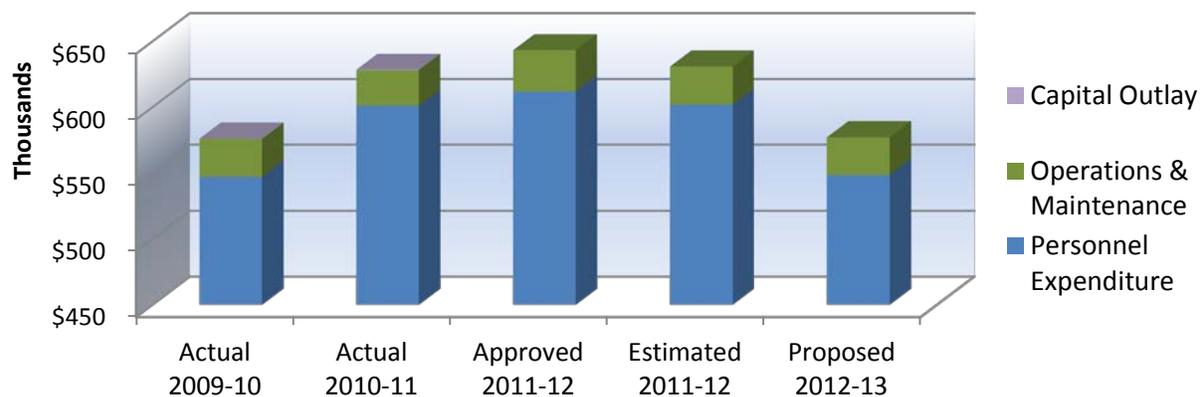
### Division No: 0400

The Office of the Director oversees and coordinates 14 functional areas to ensure reliable operation and maintenance of public infrastructure to protect public health and safety. The Department is responsible for compliance with state and federal regulations for water treatment, water distribution, wastewater, reclaimed water, stormwater, flood control, solid waste and household hazardous waste, and fleet operations. Additional functions include maintenance of streets, medians, sidewalks and signage; parks, trails and open space; urban forestry; traffic signals and street lights; resource conservation, and administration of special districts. The Director's Office ensures Department preparedness for emergency events, including fire and severe weather.

#### Division Goals & Objectives

- » Ensure all operations meet or exceed regulatory requirements.
- » Meet or exceed the state mandated solid waste diversion rate of 50%.
- » Expand commercial and multi-family recycling opportunities as required by state mandate.
- » Ensure timely, effective response to service requests.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Work Orders	5,216	5,401	4,300	5,400	5,400
Online Service Requests	371	351	390	358	350
Percent of Total Waste Stream Diverted from Landfills	67%	66%	63%	66%	66%
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	4.50	5.00	5.00	4.50	4.00
◆ Personnel Expenditure	\$ 547,358	\$ 601,171	\$ 612,110	\$ 602,045	\$ 548,740
◇ Operations & Maintenance	28,518	27,227	31,570	29,171	28,470
◇ Capital Outlay	249	360	-	-	-
<b>Division Total</b>	<b>\$ 576,124</b>	<b>\$ 628,758</b>	<b>\$ 643,680</b>	<b>\$ 631,216</b>	<b>\$ 577,210</b>



# UTILITY SYSTEMS OPERATIONS AND MAINTENANCE

Public Works Department

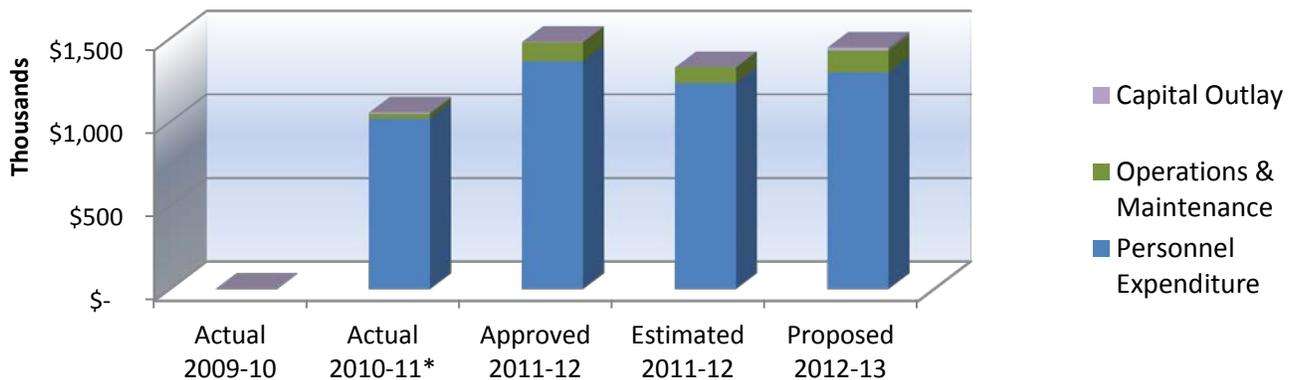
Division No: 0401

This Division plans work and directs activities to ensure delivery of water to residents and businesses and transportation of wastewater to the City of San Diego's wastewater treatment system for transformation to reclaimed water or discharge through the Point Loma Treatment Plant. Raw water purchased from the San Diego County Water Authority is piped to Poway's Water Treatment Plant and on average currently 9.1 million gallons per day of treated water is delivered to 17 reservoirs to be used for domestic and commercial consumption, landscape irrigation, and fire protection. Central to the delivery of high quality water, reclaimed water and the disposal of wastewater is a complex piping and pumping system that is operated and maintained by this Division. This Division is also responsible for providing field customer service related to water service, including meter reading and repair and turning water service on and off.

## Division Goals & Objectives

- » Operate and maintain all potable and reclaimed pumping and storage facilities.
- » Operate and maintain system to transport wastewater for treatment.
- » Complete Geographic Information System (GIS) mapping of utilities systems to support efficiency of field work.

Division Activity Statistics	2009-10 Actual	2010-11* Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Average daily potable water (Million Gallons per Day)	9.58	9.44	9.10	9.50	8.40
Average daily wastewater pumped and gravity fed (Million Gallons per Day)	3.14	3.24	3.47	3.47	3.46
Water Meters Read	84,080	84,684	84,000	84,624	84,624
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>		9.00	13.00	12.00	12.00
◆ Personnel Expenditure	\$ -	\$ 1,019,924	\$ 1,365,000	\$ 1,233,009	\$ 1,298,870
◆ Operations & Maintenance	-	30,316	114,420	95,146	130,850
◆ Capital Outlay	-	6,325	1,950	805	19,000
<b>Division Total</b>	\$ -	\$ 1,056,564	\$ 1,481,370	\$ 1,328,960	\$ 1,448,720



\*Newly established division in 2010-11 made up of operating costs and personnel previously housed in other divisions.

# WATER SUPPLY, TREATMENT AND STORAGE

*Public Works Department*

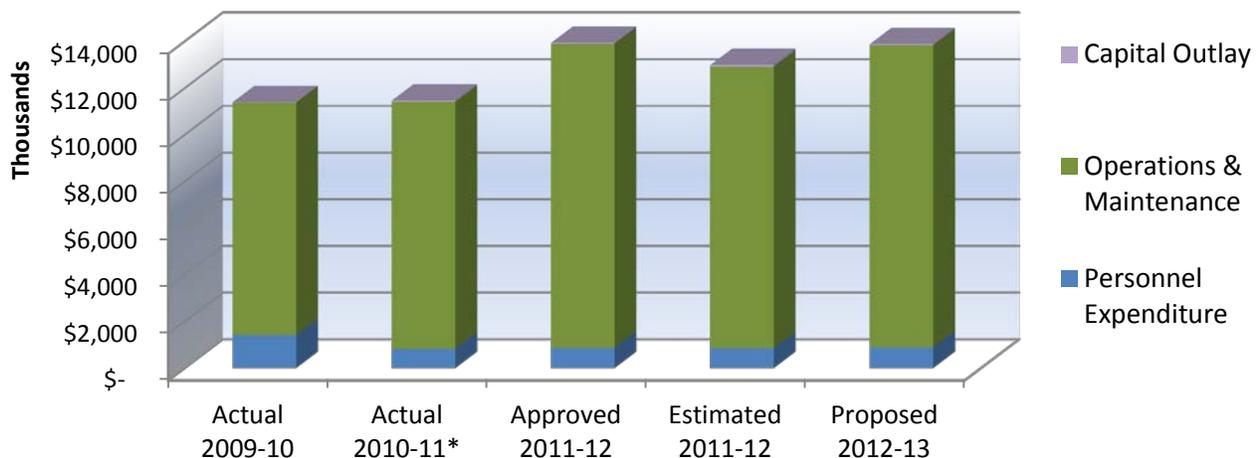
*Division No: 0402*

This Division plans for and acquires water supplies, maximizes the water storage capabilities of Lake Poway and the City's reservoir system, treats raw water to ensure potable water quality that meets or exceeds regulatory requirements, and ensures the availability of high-quality water during normal and high-demand times. The Division must meet comprehensive regulatory reporting requirements for State, Federal, and local agencies.

## Division Goals & Objectives

- » Provide water quality that meets or exceeds regulatory requirements.
- » Maximize storage of Lake Poway.
- » Maintain compliance with Cal-OSHA regulations.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11* Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Raw water purchased per year (million gallons)	3,298	3,487	3,832	3,382	3,482
Treated water delivered per year (million gallons)	3,495	3,446	3,324	3,467	3,066
Annual water quality samples	37,775	37,775	37,759	41,000	41,900
Percentage of test results meeting or exceeding regulatory requirements	100%	100%	100%	100%	100%
<b>Division Operating Budget</b> 🔍					
<i>Authorized Positions (FTE)</i>	<i>13.00</i>	<i>7.00</i>	<i>7.00</i>	<i>7.00</i>	<i>7.00</i>
◆ Personnel Expenditure	\$ 1,406,896	\$ 827,443	\$ 871,820	\$ 852,092	\$ 880,210
◆ Operations & Maintenance	9,977,910	10,583,321	13,029,790	12,069,642	12,958,300
◆ Capital Outlay	16,105	61,068	45,200	72,291	51,000
<b>Division Total</b>	<b>\$ 11,400,911</b>	<b>\$ 11,471,833</b>	<b>\$ 13,946,810</b>	<b>\$ 12,994,025</b>	<b>\$ 13,889,510</b>



\*Seven positions and various operating costs transferred to Utility Systems division (0401) in FY 2010-11

# WASTEWATER DISPOSAL AND CONTRACT ADMINISTRATION

## Public Works Department

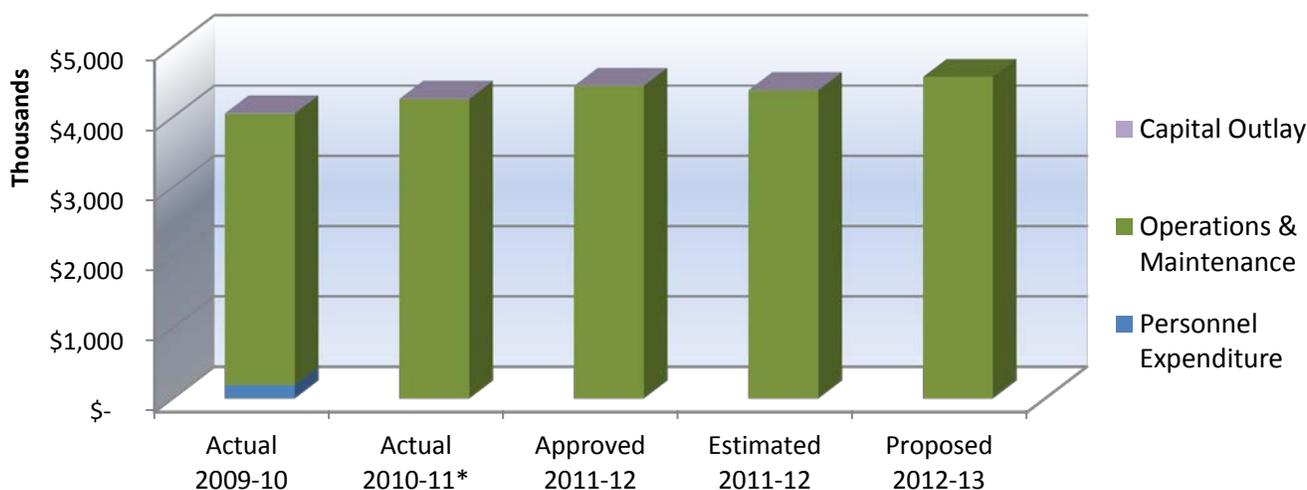
Division No: 0403

This Division's costs include power to operate the City's five sewage lift stations that pump an average of 260 million gallons of wastewater annually, and contract costs for transmission, treatment, and disposal of Poway's wastewater by the City of San Diego. The City of Poway participates in the San Diego Metropolitan Wastewater Joint Powers Authority with 11 other cities and special districts in San Diego County for wastewater treatment and shared use of the City of San Diego's regional wastewater infrastructure.

### Division Goals & Objectives

- » Coordination with the City of San Diego, Poway's wastewater treatment provider, to ensure cost effective service and to manage technical elements associated with wastewater transportation and treatment.
- » Maintain Poway's collection system lift stations and pumps according to recommended standards.
- » Implement new technology to improve operations throughout the collection system.

Division Activity Statistics	2009-10 Actual	2010-11* Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Wastewater pumped (million gallons) all stations	225	238	232	238	238
Annual wastewater flow per year (million gallons)	1,147	1,180	1,131	1,266	1,270
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	2.00	-	-	-	-
◆ Personnel Expenditure	\$ 189,515	\$ -	\$ -	\$ -	\$ -
◆ Operations & Maintenance	3,865,172	4,262,996	4,449,420	4,385,543	4,578,520
◆ Capital Outlay	4,717	2,969	1,400	3,833	-
<b>Division Total</b>	<b>\$ 4,059,405</b>	<b>\$ 4,265,964</b>	<b>\$ 4,450,820</b>	<b>\$ 4,389,376</b>	<b>\$ 4,578,520</b>



\*Staff positions and various operating costs transferred to Utility Systems division (0401) in FY 2010-11

# WATER TRANSMISSION AND DISTRIBUTION

*Public Works Department*

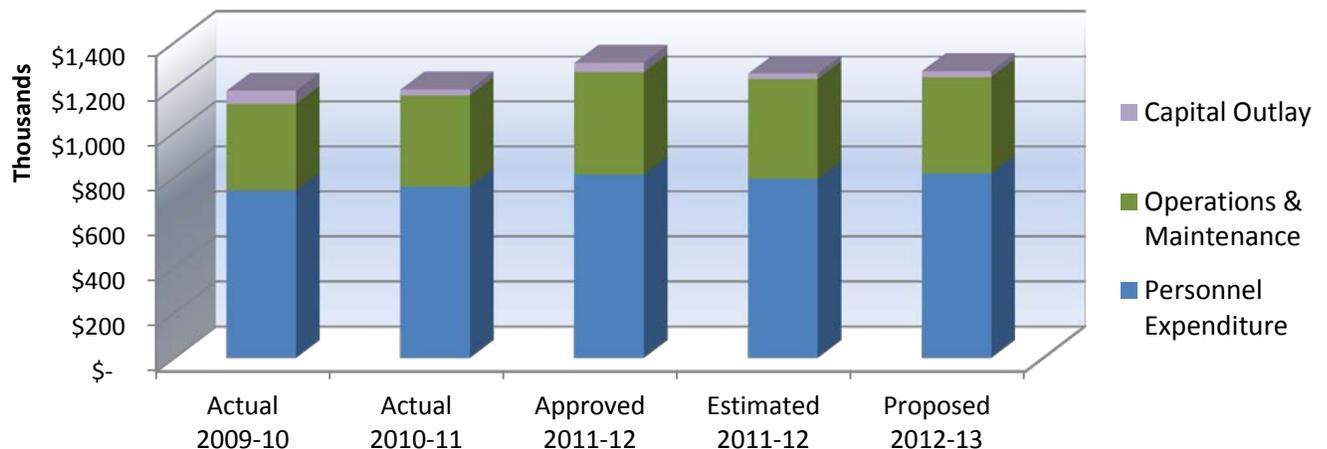
*Division No: 0404*

The Water Transmission and Distribution Division ensures reliable delivery of high quality water. The Division is responsible for the maintenance and repair of the water mains, pipes and appurtenances that deliver water to Poway's water customers. This system consists of 289 miles of water system piping, 1,312 air-release and blow-off assemblies, 2,345 fire hydrants, and 13,659 water meters. The City also has a proactive Cross-Connection Program to ensure all 1,896 backflow devices in the potable water system are tested annually.

## Division Goals & Objectives

- » Maintain safe and reliable water distribution system.
- » Perform system-wide distribution maintenance to ensure distribution valves are exercised and system flushing occurs to preserve water quality.
- » Replace residential water meters per replacement program guidelines.
- » Ensure all potable water backflow devices are tested annually.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Residential meters replaced	213	442	450	425	430
Percentage of backflows tested	100%	100%	100%	100%	100%
Valves exercised	1,244	861	1,589	1,847	2,275
Fire hydrants inspected	1,577	316	1,006	1,104	1,057
Emergency responses	46	38	43	31	37
<b>Division Operating Budget</b>					
<i>Authorized Positions (FTE)</i>	9.00	9.00	9.00	9.00	9.00
◆ Personnel Expenditure	\$ 743,710	\$ 761,304	\$ 814,110	\$ 794,556	\$ 820,670
◆ Operations & Maintenance	385,263	405,757	456,180	444,669	427,960
◆ Capital Outlay	58,499	25,711	41,600	25,033	26,200
<b>Division Total</b>	<b>\$ 1,187,472</b>	<b>\$ 1,192,771</b>	<b>\$ 1,311,890</b>	<b>\$ 1,264,258</b>	<b>\$ 1,274,830</b>



# WASTEWATER COLLECTION MAINTENANCE

Public Works Department

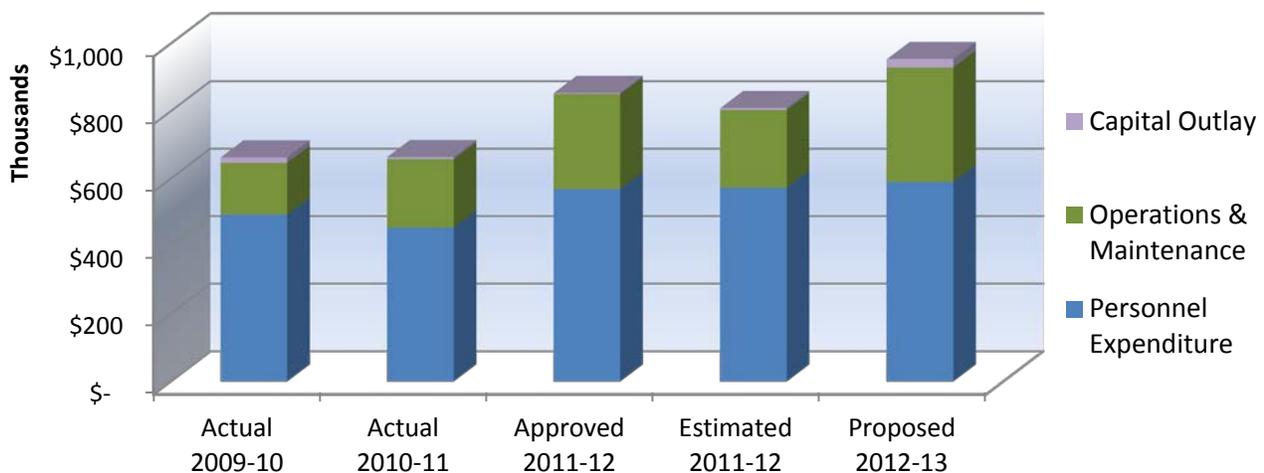
Division No: 0405

The City of Poway provides sewer (wastewater) collection services through 185 miles of collection pipelines, 12,193 sewer laterals, five sewage lift stations, and 4,061 manholes. This Division provides ongoing preventive cleaning, maintenance, and repair of the sewage collection system in accordance with the City's Sewer System Management Plan (SSMP) which ensures the City meets strict regulations set by the State of California. This includes emergency removal of sewer line blockages, repair and replacement of sewer laterals in the public right-of-way, and maintenance of the structural integrity of sewer mains and manholes in the collection system. The Division also administers the Fat, Oil, and Grease (FOG) Program responsible for the permitting and compliance monitoring of food establishments to minimize the discharge of grease into the sewer system.

## Division Goals & Objectives

- » Zero spills of the public sewage system.
- » Maintain the City's 185-mile wastewater system pipe by videotaping (20%), and cleaning (33%) annually.
- » Ensure access to wastewater collection system through an easement maintenance program.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Public Sewage Spills	2	4	0	2	0
Spills per hundred miles of pipe	0.0112	0.0216	0.0000	0.0108	0.0000
System pipe videotaped (ft.)	287,052	239,237	230,205	255,684	195,360
System pipe cleaned (ft.)	360,848	377,144	328,248	316,524	322,344
FOG Permits issued	19	32	40	160	50
<b>Division Operating Budget</b> 					
Authorized Positions (FTE)	7.00	7.00	7.00	7.00	7.00
◆ Personnel Expenditure	\$ 493,900	\$ 455,478	\$ 569,720	\$ 573,914	\$ 589,780
◆ Operations & Maintenance	153,289	202,529	281,350	229,881	340,190
◆ Capital Outlay	16,021	6,226	3,250	5,700	25,000
<b>Division Total</b>	<b>\$ 663,210</b>	<b>\$ 664,233</b>	<b>\$ 854,320</b>	<b>\$ 809,495</b>	<b>\$ 954,970</b>



# RECLAIMED WATER SUPPLY AND STORAGE

*Public Works Department*

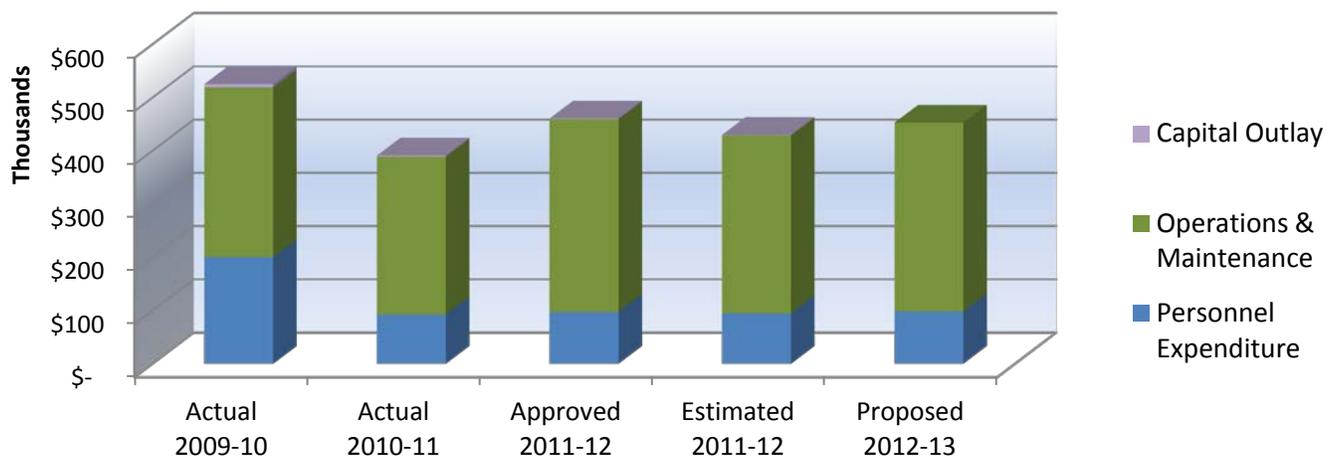
*Division No: 0406*

The Reclaimed Water Supply and Storage Division is responsible for the delivery of reclaimed (recycled) water that is used for commercial landscape irrigation in the Poway Business Park. Poway receives its reclaimed water supply from the City of San Diego's North City Reclamation Plant. The system is comprised of 12 miles of system piping, one pumping station, one reservoir, and 200 metered connections. On average, Poway purchases 370 acre feet (AF) of water each year from San Diego. The Division monitors, operates, and maintains Poway's two recycled water distribution system zones, including all regulatory monitoring and compliance required by the State of California.

## Division Goals & Objectives

- » Meet demand for reclaimed water in the Poway Business Park.
- » Perform required four-year regulatory shutdown tests annually.
- » Perform required one-year regulatory site inspections annually.
- » Continue to provide prompt, direct contact with City customers and to assist them in achieving regulatory compliance.
- » Abide by strict regulations associated with use of recycled water set by the State of California.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Shutdown tests	32	43	37	37	37
Site inspections	5	103	109	174	174
Site violations issued	3	20	8	20	30
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	2.00	1.00	1.00	1.00	1.00
◆ Personnel Expenditure	\$ 200,605	\$ 92,511	\$ 97,350	\$ 94,962	\$ 98,520
◇ Operations & Maintenance	318,673	296,823	362,420	334,294	354,520
◇ Capital Outlay	6,411	1,780	1,200	973	-
<b>Division Total</b>	<b>\$ 525,688</b>	<b>\$ 391,116</b>	<b>\$ 460,970</b>	<b>\$ 430,229</b>	<b>\$ 453,040</b>



# MAINTENANCE OPERATIONS

## Public Works Department

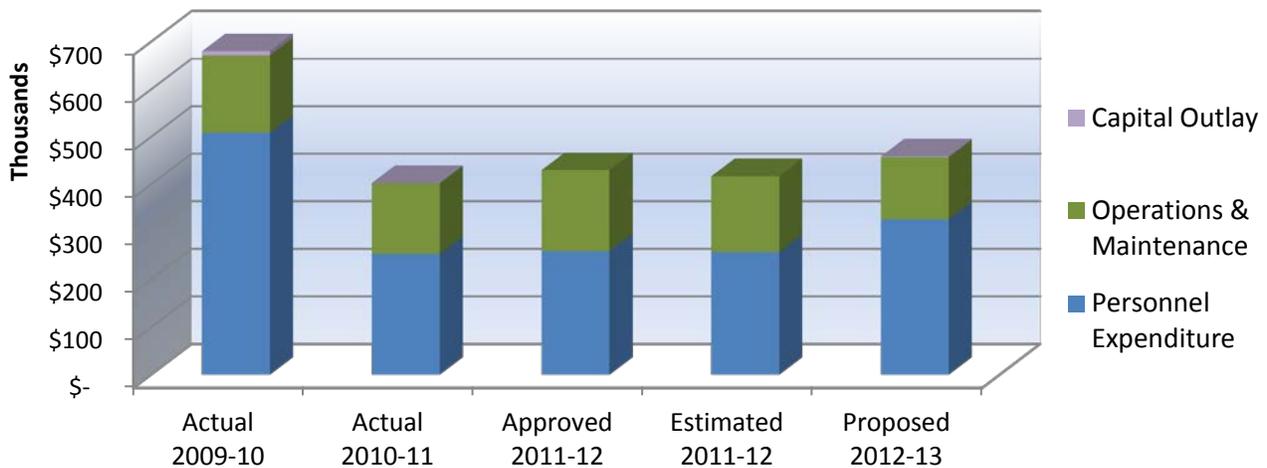
### Division No: 0410

This Division plans, oversees, and administers the work of street maintenance, stormwater and flood control, and vehicle and equipment maintenance to protect public health and safety and to ensure regulatory compliance, responsiveness, efficiency and effectiveness during normal and emergency operations.

#### Division Goals & Objectives

- » Ensure regulatory compliance with State and Federal environmental agencies.
- » Ensure timely response to service requests in assigned operational areas.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Work Orders Completed in Streets and Drainage Divisions	1,688	1,311	1,500	1,400	1,400
Development Plans Reviewed	200	175	200	150	150
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	5.48	2.96	2.96	3.48	3.48
◆ Personnel Expenditure	\$ 508,573	\$ 253,820	\$ 259,860	\$ 257,846	\$ 326,400
◆ Operations & Maintenance	163,276	148,446	170,400	159,629	130,800
◆ Capital Outlay	9,003	713	-	-	2,000
Division Total	\$ 680,850	\$ 402,980	\$ 430,260	\$ 417,475	\$ 459,200



# STREETS MAINTENANCE

*Public Works Department*

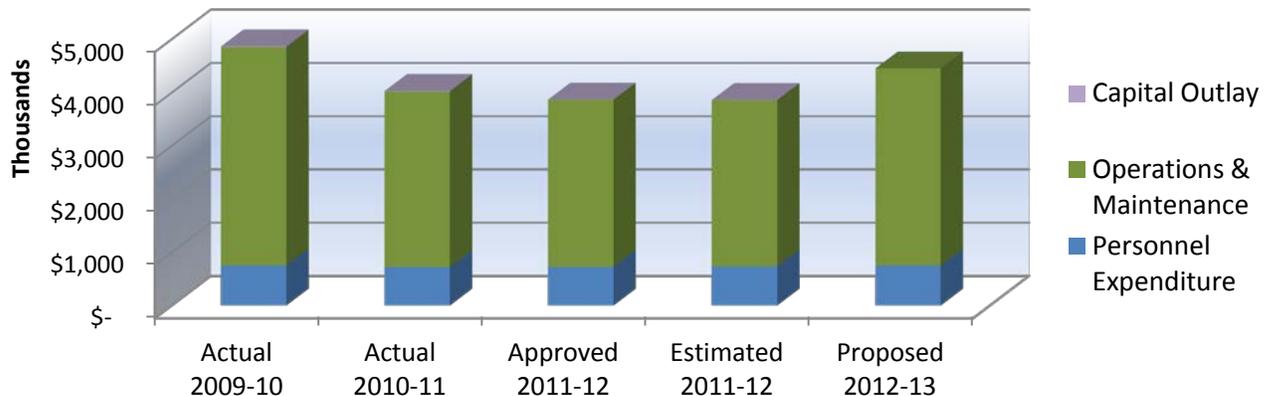
*Division No: 0411*

This Division preserves and maintains the public roadway infrastructure to ensure the safe and efficient movement of pedestrians, traffic, goods and emergency services at all times, including special events and emergency situations such as storm, flood and fire. The Division is responsible for the maintenance and repair of the City's 165 miles of roads and right-of-ways, sidewalks, regulatory signs, street trees, and removing graffiti from areas visible from the right-of-way.

## Division Goals & Objectives

- » Preserve and maintain the public roadway infrastructure.
- » Respond to roadway emergencies.
- » Remove graffiti in areas visible from the right-of-way.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Work Orders Completed	1,120	794	900	800	800
Square Feet of Asphalt Repaired	213,000	289,000	200,000	300,000	300,000
Percentage of Pothole Work Orders Responded to Within 1 Working Day	92%	53%	85%	83%	83%
Percentage of Sign Repairs Corrected Within 10 Working Days	100%	98%	95%	95%	95%
Sidewalk Grinds Completed	487	572	500	500	500
Percentage of Sidewalk Grinding Completed Within 1 Working Day When Identified as High Risk	80%	95%	80%	90%	90%
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	<i>10.00</i>	<i>10.00</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>
◆ Personnel Expenditure	\$ 752,504	\$ 723,536	\$ 727,630	\$ 734,425	\$ 752,410
◇ Operations & Maintenance	4,106,291	3,301,738	3,142,910	3,126,544	3,705,320
◇ Capital Outlay	12,580	7,047	1,650	1,935	-
<b>Division Total</b>	<b>\$ 4,871,375</b>	<b>\$ 4,032,321</b>	<b>\$ 3,872,190</b>	<b>\$ 3,862,904</b>	<b>\$ 4,457,730</b>



# STORMWATER AND FLOOD CONTROL

*Public Works Department*

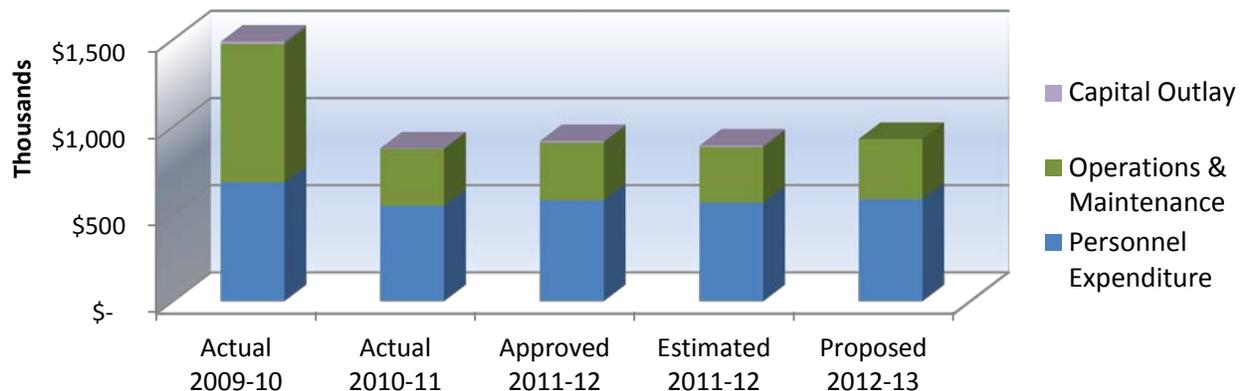
*Division No: 0412*

This Division is responsible for inspecting and maintaining the public drainage and stormwater collection and conveyance systems to reduce risk of death, injury and property damage due to flooding. This Division performs annual inspections and maintains over 1,400 stormwater drain inlets, 26 channel mowing sections, 12 detention basins, 44 under road box culverts and 64 miles of pipeline to verify proper operation of all municipal structural treatment controls designed to reduce pollutant discharges and comply with the National Pollutant Discharge Elimination Systems (NPDES) permit.

## Division Goals & Objectives

- » Inspect and maintain catch basins, stormwater drain inlets, concrete and open earthen channels.
- » Complete annual channel cleaning, mowing and invasive/exotic plant removal.
- » Repair or replace failed corrugated metal pipe (CMP).

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Percentage of 1,453 Drop Inlets Inspected and Required Cleaning	100% / 6%	100% / 2%	100%/10%	100% /8%	100% /10%
Percentage of 6.3 Miles of Concrete Channels Inspected and Cleaned	100%	100%	100%	100%	100%
Percentage of 4.8 Miles (25.1 acres) of Earthen Channels Mowed	81%	63%	69%	73%	75%
Square Feet of Invasive Plants Removed	159,181	30,805	30,805	21,970	35,000
Corrugated Metal Pipe (CMP) Repairs	6	3	8	5	5
<b>Division Operating Budget</b> 🔍					
<i>Authorized Positions (FTE)</i>	8.00	7.00	7.00	7.00	7.00
◆ Personnel Expenditure	\$ 681,117	\$ 548,108	\$ 580,080	\$ 566,072	\$ 585,490
◆ Operations & Maintenance	797,192	327,280	331,500	320,079	347,020
◆ Capital Outlay	13,079	2,512	7,900	7,550	-
<b>Division Total</b>	<b>\$ 1,491,388</b>	<b>\$ 877,900</b>	<b>\$ 919,480</b>	<b>\$ 893,701</b>	<b>\$ 932,510</b>



# VEHICLE AND EQUIPMENT MAINTENANCE

*Public Works Department*

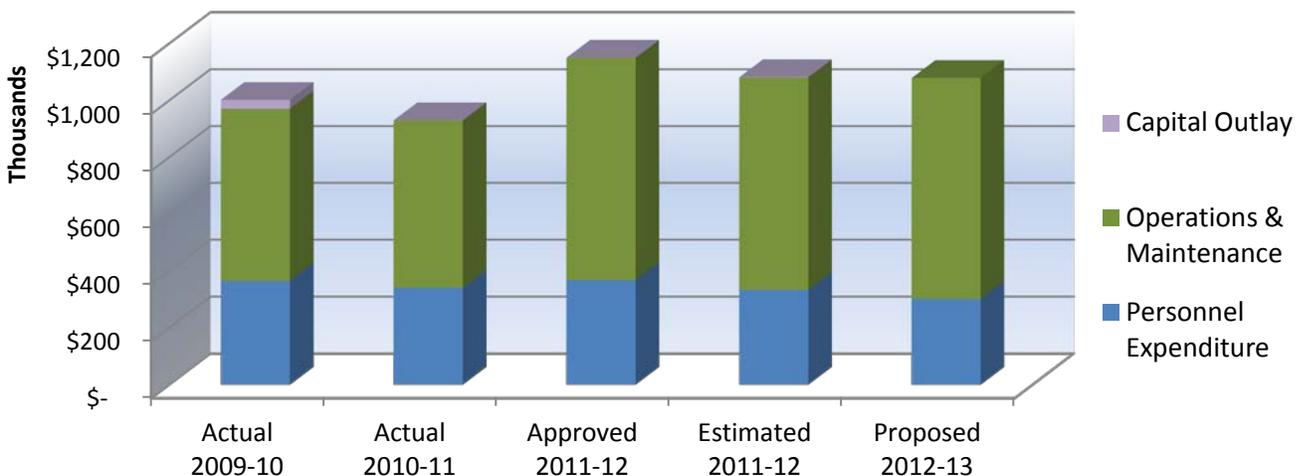
*Division No: 0413*

This Division ensures safe and reliable vehicles and equipment for City departments while meeting regulatory requirements, inspections and certifications. The City's fleet and equipment inventory includes motorcycles, sedans, law enforcement vehicles, fire apparatus, sewer and water equipment, heavy-duty trucks, tractors, trailers, off-road and industrial equipment, generators, and small landscape equipment. Essential vehicle services include acquisition and disposal, preventive maintenance, repairs, regulatory compliance, provision of over 100,000 gallons of fuel and oil supplies and collection and disposal of hazardous waste generated by City departments.

## Division Goals & Objectives

- » Maintenance strategies that ensure a constant state of readiness.
- » Proactive and preventive maintenance to extend and maximize service life.
- » Meet or exceed local, state, and federal regulatory requirements.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Total Street-Legal Vehicle Inventory	125	120	125	120	120
Percentage of Time Spent on Scheduled Maintenance Compared to Unscheduled Repairs	49% / 51%	46% / 54%	55%/45%	47%/53%	55% / 45%
Percentage of Regulatory Compliance Achieved (over 88 permits)	100%	100%	100%	100%	100%
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	4.00	4.00	4.00	3.00	3.00
◆ Personnel Expenditure	\$ 365,802	\$ 341,073	\$ 367,680	\$ 333,539	\$ 302,080
◆ Operations & Maintenance	606,267	589,118	782,550	748,240	778,220
◆ Capital Outlay	31,155	753	1,500	991	-
<b>Division Total</b>	<b>\$ 1,003,224</b>	<b>\$ 930,944</b>	<b>\$ 1,151,730</b>	<b>\$ 1,082,770</b>	<b>\$ 1,080,300</b>



# ENVIRONMENTAL PROGRAMS

*Public Works Department*

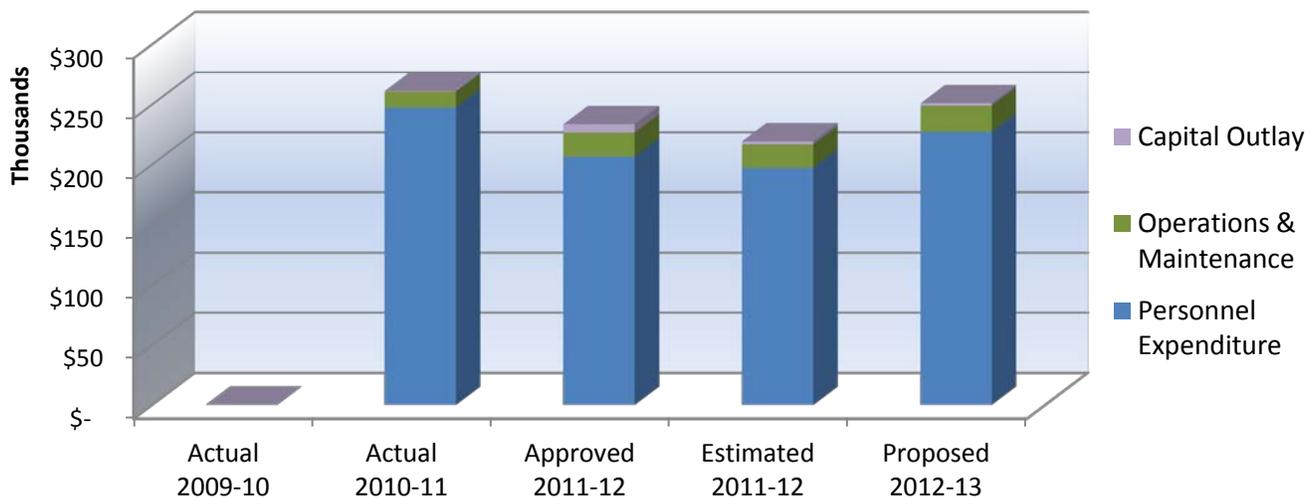
*Division No: 0417*

The Division plans, oversees, and administers the work of parks, trails and open space maintenance, facility maintenance, special districts and contract services to protect public health and safety and to ensure compliance, responsiveness, efficiency and effectiveness during normal and emergency operations. The Division is also responsible for energy conservation efforts.

## Division Goals & Objectives

- » Manage and monitor critical peak pricing tariff and energy conservation events to maximize energy savings.
- » Secure outside funding for resource conservation projects and implement projects that result in operational savings.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Contracts/Projects Managed	N/A	34 / N/A	35 / N/A	29 / 45	30 / 50
Outside Funding Secured	N/A	\$212,910	\$0	\$0	\$27,060
Resource Conservation Savings	N/A	\$39,400	\$36,000	\$38,500	\$88,600
<b>Division Operating Budget</b>					
Authorized Positions (FTE)	-	2.00	2.00	2.48	2.48
◆ Personnel Expenditure	\$ -	\$ 247,595	\$ 206,700	\$ 197,266	\$ 227,260
◆ Operations & Maintenance	-	13,135	19,950	19,627	21,860
◆ Capital Outlay	-	624	7,000	2,560	2,000
<b>Division Total</b>	\$ -	\$ 261,354	\$ 233,650	\$ 219,453	\$ 251,120



\*Newly established division in FY 2010-11. Staff and supporting O&M budget transferred from pre-existing divisions.

Program Budgets	Approp. Through May 2012	Added for 2012-13	Total
1260-Used Oil Recycling	\$ 198,504	\$ 14,109	\$ 212,613
1697-Household Hazardous Waste	\$ 3,014,830	\$ 217,550	\$ 3,232,380
<b>Total Program Budgets</b>	<b>\$ 3,213,334</b>	<b>\$ 231,659</b>	<b>\$ 3,444,993</b>

# PARKS, TRAILS AND LANDSCAPE MAINTENANCE

*Public Works Department*

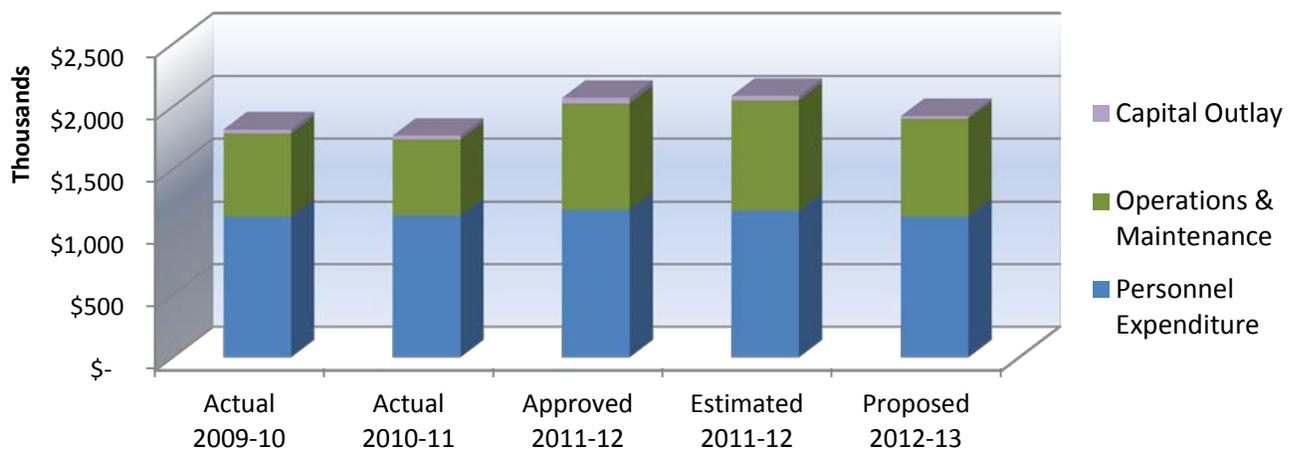
*Division No: 0418*

This Division provides safe, clean, well-maintained, inviting, useable public parks, trails and green spaces to support quality programming and enhance the enjoyment of all residents and visitors. The Division provides full-service maintenance for parks and public restrooms, certain vacant City properties, sports courts and fields, trails, and open space. The Division also performs mandated playground inspections and supports landscape maintenance at City Hall.

## Division Goals & Objectives

- » Maintain developed parks.
- » Maintain and expand trails system.
- » Reduce water consumption by converting to low volume irrigation and increase water monitoring capabilities in landscaped areas to achieve maximum water efficiency.

<b>Division Activity Statistics</b>	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Acres Maintained	232	232	232	232	232
Sportcourts and Fields Maintained	26	26	26	26	26
Miles of Trails	55	55	56	56	56
Eagle Scout Projects Supported	27	20	30	25	25
Special Events Supported	32	32	16	24	24
Successor Agency/Housing Authority Properties Maintained	38	38	36	36	35
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	<i>15.00</i>	<i>16.00</i>	<i>15.00</i>	<i>15.00</i>	<i>14.00</i>
◆ Personnel Expenditure	\$ 1,126,455	\$ 1,132,913	\$ 1,178,610	\$ 1,173,882	\$ 1,127,770
◆ Operations & Maintenance	660,169	606,214	850,210	879,043	777,470
◆ Capital Outlay	32,560	31,526	43,500	35,098	20,600
<b>Division Total</b>	<b>\$ 1,819,185</b>	<b>\$ 1,770,652</b>	<b>\$ 2,072,320</b>	<b>\$ 2,088,023</b>	<b>\$ 1,925,840</b>



# FACILITIES MAINTENANCE

*Public Works Department*

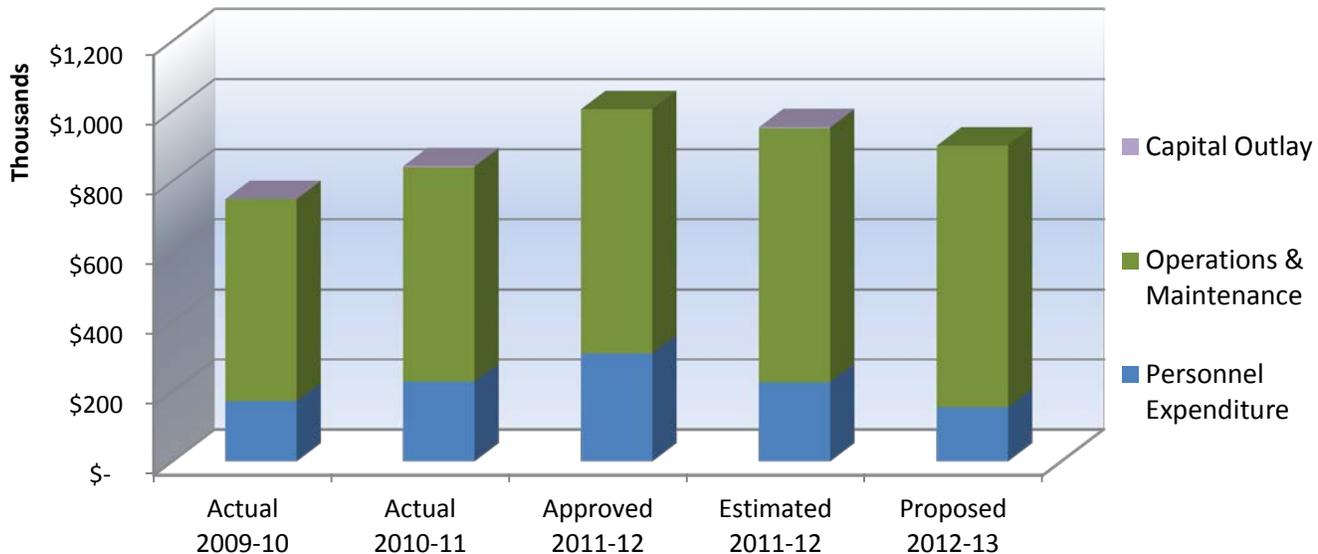
*Division No: 0419*

The Division provides contract and in-house repair, maintenance and janitorial functions for all City buildings and structures including 59 buildings ranging in size from 200 to 60,000 square feet, appurtenances such as electronic gates, fire extinguishers, fire sprinkler systems, exterior parking lot lights, and security and fire monitoring systems.

## Division Goals & Objectives

- » Undertake regular preventive maintenance activities.
- » Complete service requests.
- » Implement and administer prioritized reinvestment plan to maximize and protect City assets.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Work Orders Completed	838	1,010	1,200	870	880
Percent of time preventive maintenance compared to unscheduled repair	N/A	N/A	25/75	34/66	32/68
Resource conservation measures	N/A	5%	350	211	200
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	2.00	2.00
◆ Personnel Expenditure	\$ 172,227	\$ 228,580	\$ 308,880	\$ 226,578	\$ 155,030
◆ Operations & Maintenance	577,178	612,812	698,380	726,421	747,580
◆ Capital Outlay	321	2,473	-	2,479	-
Division Total	\$ 749,725	\$ 843,866	\$ 1,007,260	\$ 955,478	\$ 902,610



# SPECIAL DISTRICTS AND CONTRACT SERVICES

## Public Works Department

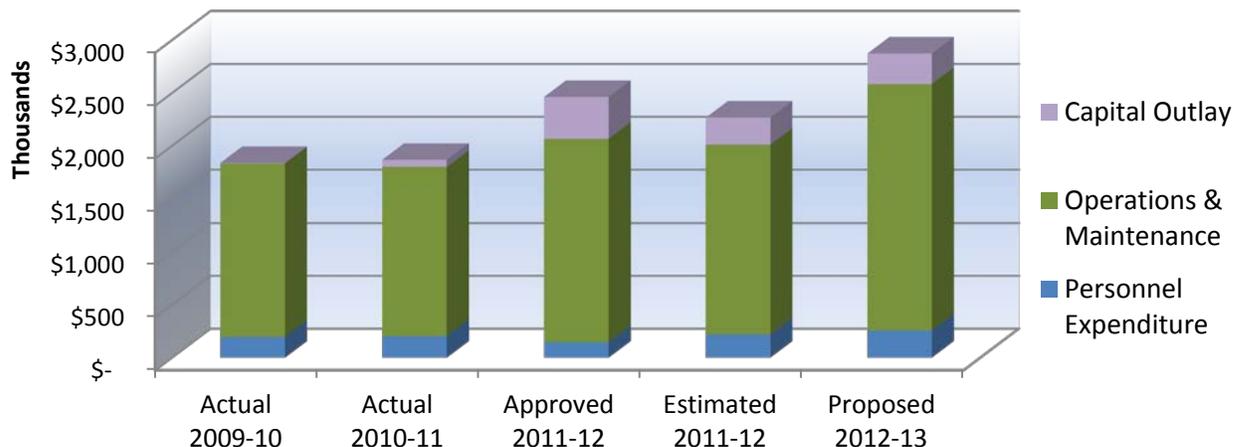
### Division No: 0420

This Division is responsible for the maintenance, operation and contract administration of 188 acres of landscape, 42 acres of open space, over 3,000 street lights, traffic signals at 56 intersections, lighted street signs and 25 flashing beacons within the boundaries of the Special Districts. The Division administers 10 Special Districts and provides engineering services, contract inspection and supervision of contractual work, administrative support, coordination of in-house repairs as needed, and staff assistance to property owners, developers, civic associations, and the general public in matters relating to the Special Districts.

#### Division Goals & Objectives

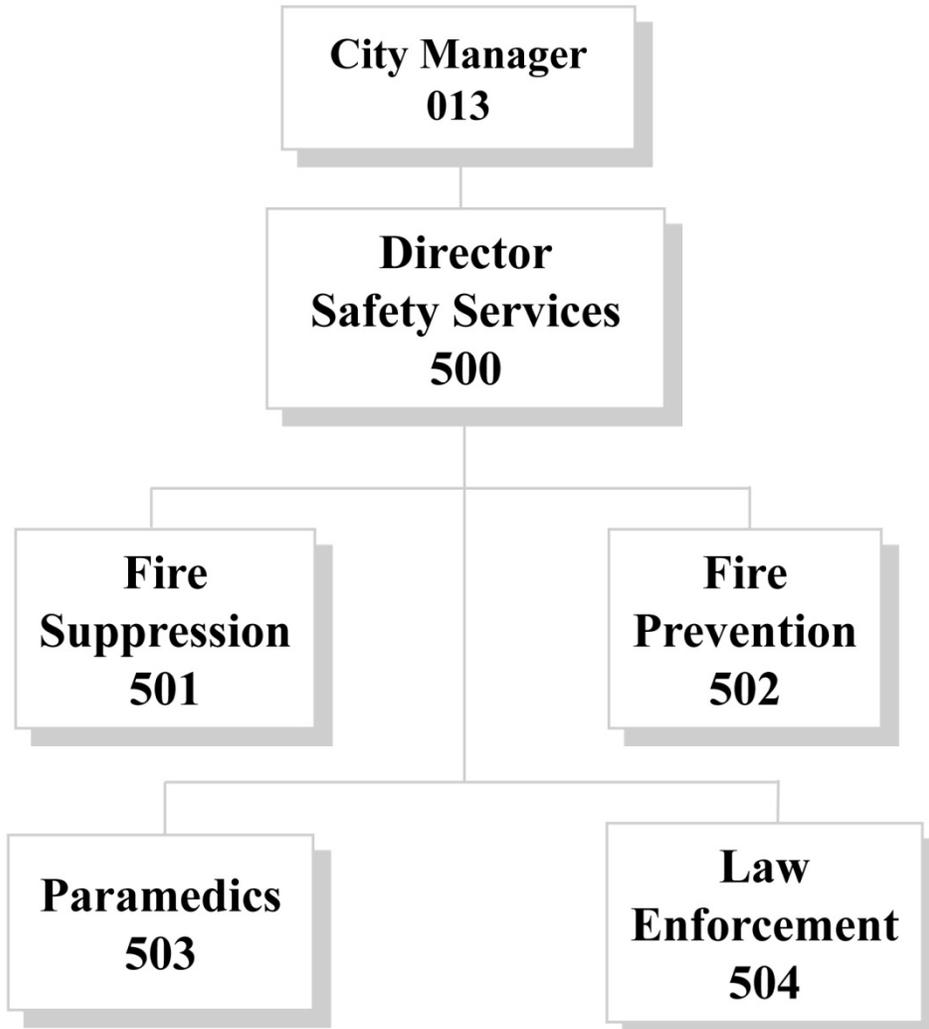
- » Enhance public safety by providing traffic signals, street lights, illuminated street name signs and safety
- » Enhance the quality of life of residents by providing safe, attractive and well-maintained landscaping.
- » Monitor water consumption in landscaped areas to achieve maximum water efficiency.
- » Implement multi year capital reinvestment projects to improve traffic signal safety and reliability.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Customer Inquiries and Service Requests	1,662	1,780	2,400	2,630	2,500
Street light outages	821	810	850	910	875
Percentage of Street lights repaired within 10 days	95%	100%	95%	93%	95%
Traffic signal calls	324	475	350	320	310
Emergency Traffic Signal Repairs	52	195	52	70	60
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	2.00	2.00	1.00	1.00	1.00
◆ Personnel Expenditure	\$ 196,760	\$ 204,195	\$ 145,670	\$ 218,271	\$ 257,990
◆ Operations & Maintenance	1,638,992	1,597,874	1,923,460	1,794,752	2,329,550
◆ Capital Outlay	4,717	67,795	396,900	256,955	290,000
<b>Division Total</b>	<b>\$ 1,840,469</b>	<b>\$ 1,869,864</b>	<b>\$ 2,466,030</b>	<b>\$ 2,269,978</b>	<b>\$ 2,877,540</b>



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# SAFETY SERVICES

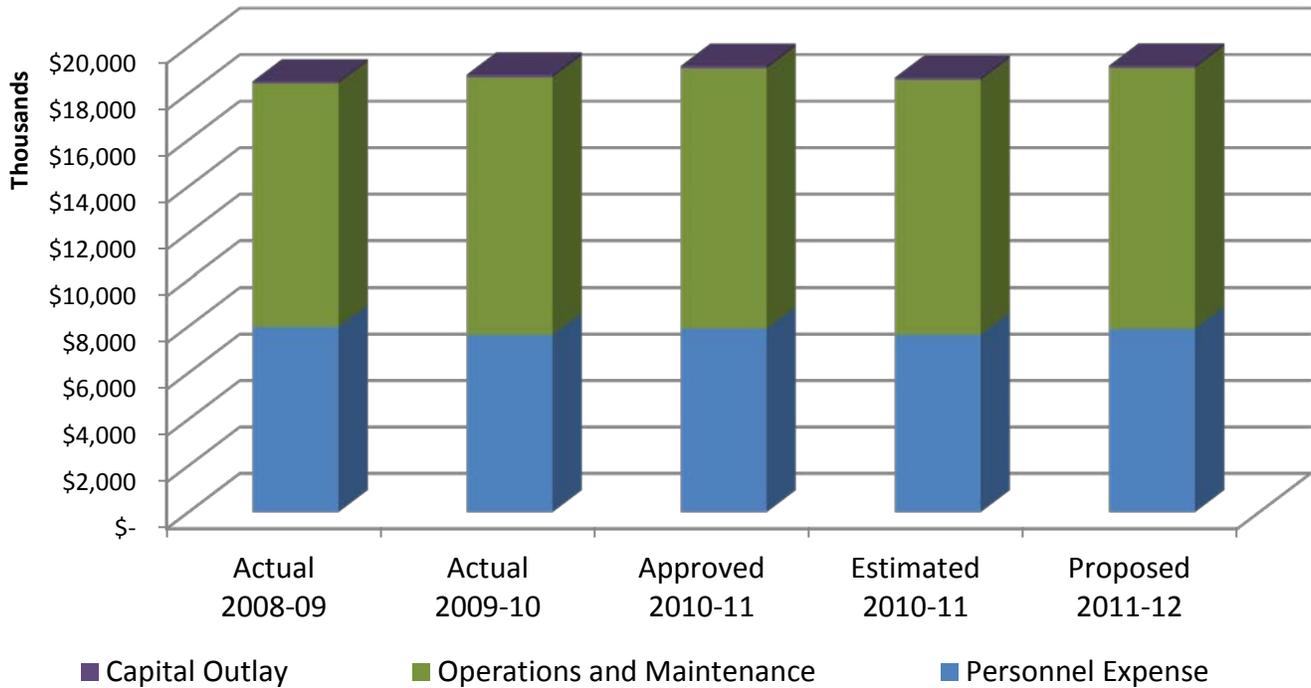


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# SAFETY SERVICES

*Department Code: 0500*

Expense Classification	2008-09 Actual	2009-10 Actual	2010-11 Approved	2010-11 Estimated	2011-12 Proposed
<i>Authorized Positions</i>	51.73	51.93	54.00	54.00	54.00
Personnel Expense	\$ 7,968,046	\$ 7,629,630	\$ 7,903,230	\$ 7,635,736	\$ 7,889,470
Operations and Maintenance	10,466,506	11,057,473	11,175,510	10,944,775	11,204,990
Capital Outlay	88,396	125,760	108,270	105,449	105,430
<b>Total Department Budget</b>	<b>\$ 18,522,948</b>	<b>\$ 18,812,863</b>	<b>\$ 19,187,010</b>	<b>\$ 18,685,960</b>	<b>\$ 19,199,890</b>



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# DIRECTOR OF SAFETY SERVICES

## Safety Services Department

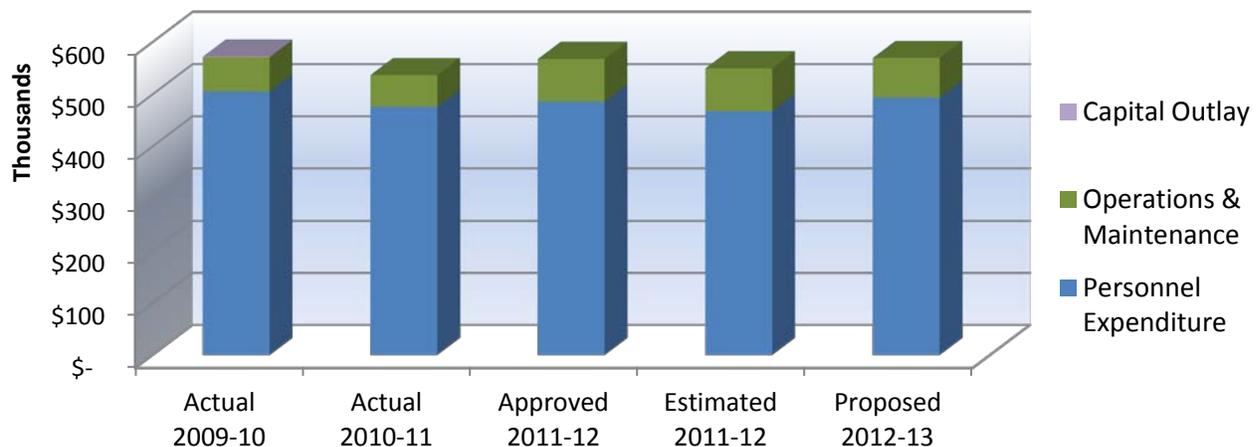
Division No: 0500

The Director of Safety Services Division is responsible for providing overall administration, direction, planning, and management for the Fire Department and contract law enforcement services including budget development and management, personnel recruitment, citywide emergency planning, disaster preparedness, and incident management.

### Division Goals & Objectives

- » Actively manage the Department's budget in alignment with the City's financial plan and principles.
- » Direct law enforcement resources to reduce crime and collisions, and enhance community drug awareness.
- » Continue to strengthen the City's emergency planning efforts and disaster preparedness technologies.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Law enforcement activity reports	52	52	52	52	52
CERT training sessions & drills	4	4	7	8	8
<b>Division Operating Budget</b> 					
<i>Authorized Positions (FTE)</i>	3.00	3.00	3.00	3.00	3.00
◆ Personnel Expenditure	\$ 505,484	\$ 476,393	\$ 486,210	\$ 467,887	\$ 493,970
◇ Operations & Maintenance	65,843	60,828	82,020	82,208	76,260
◇ Capital Outlay	1,501	-	-	-	-
<b>Division Total</b>	<b>\$ 572,828</b>	<b>\$ 537,221</b>	<b>\$ 568,230</b>	<b>\$ 550,095</b>	<b>\$ 570,230</b>



Program Budgets	Approp. Through May 2012	Added for 2012-13	Total
1161- Emergency Preparedness	\$ 1,515,600	\$ -	\$ 1,515,600
1174- Red Cross Shelter Supplies	81,498	-	\$ 81,498
<b>Total Program Budgets</b>	<b>\$ 1,597,098</b>	<b>\$ -</b>	<b>\$ 1,597,098</b>

# FIRE SUPPRESSION

*Safety Services Department*

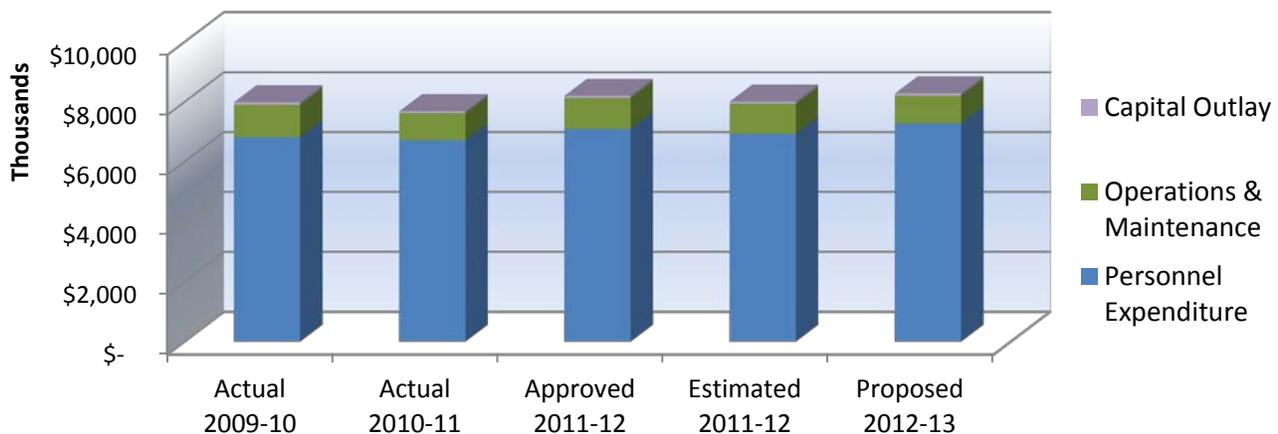
*Division No: 0501*

The Fire Suppression Division is responsible for the delivery of emergency and nonemergency services including fire suppression, rescue, emergency medical, hazardous materials responses, and public assistance. The Division deploys 16 firefighters each day from three fire stations that staff three fire engines, one ladder truck, and two ambulances. This Division is responsible for the coordination of facility, apparatus, and equipment repair and maintenance. Personnel training, team response drills, and incident management are also part of this Division.

## Division Goals & Objectives

- » Ensure effective response to all requests for emergency service and nonemergency assistance.
- » Maintain all fire apparatus, equipment, and facilities in a state of high readiness 24-hours a day.
- » Provide a highly trained, well-prepared workforce through training and professional development.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Incident responses	3,711	3,674	3,811	3,522	3,700
Training and manipulative skill hours	18,707	16,154	14,688	14,404	15,000
Fire company inspection actions	N/A	1,674	1,650	1,570	1,630
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	49.00	49.00	49.00	49.00	49.00
◆ Personnel Expenditure	\$ 6,831,520	\$ 6,728,174	\$ 7,104,670	\$ 6,939,145	\$ 7,283,610
◆ Operations & Maintenance	1,079,044	902,498	1,032,980	1,007,498	934,930
◆ Capital Outlay	90,651	65,460	80,930	77,602	79,100
Division Total	\$ 8,001,215	\$ 7,696,133	\$ 8,218,580	\$ 8,024,245	\$ 8,297,640



Program Budgets	Approp. Through May 2012	Added for 2012-13	Total
1166- Fire Equipment Trust Fund	\$ 71,412	\$ -	\$ 71,412
Total Program Budgets	\$ 71,412	\$ -	\$ 71,412

# FIRE PREVENTION

*Safety Services Department*

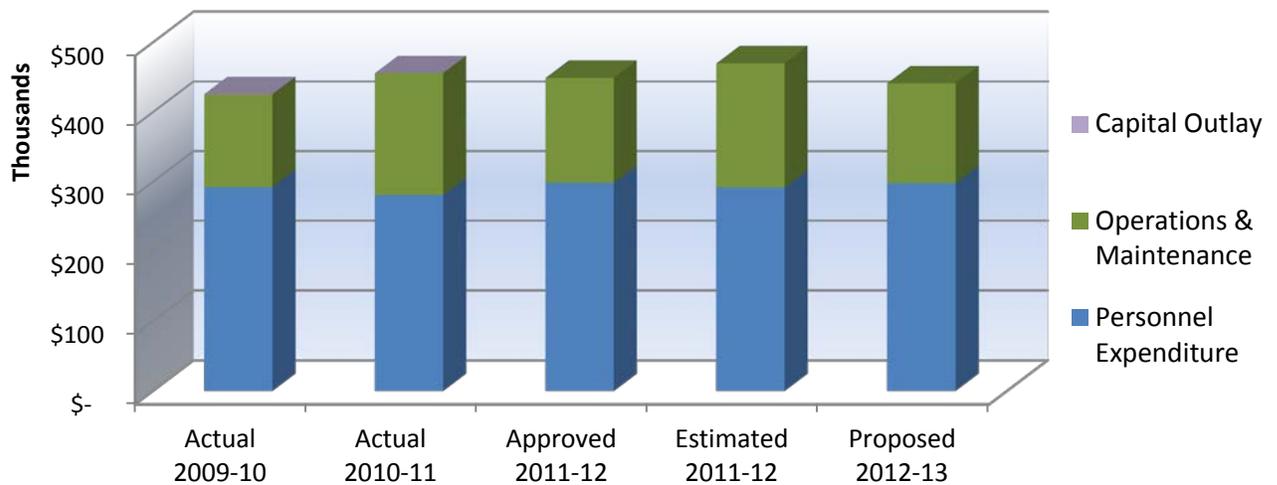
*Division No: 0502*

The Fire Prevention Division is responsible for the delivery of fire and life safety inspection and education services to existing businesses, apartments, educational, institutional, and permitted facilities. This Division provides plan review and new construction inspections to ensure compliance with state and local fire and life safety regulations. Tracking community education events and incident management are also part of this Division.

## Division Goals & Objectives

- » Manage the fire company inspection program and business self-inspection program.
- » Provide community educational opportunities promoting fire and life safety practices.
- » Conduct new construction plan review and inspections.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Total inspection actions	685	2,183	2,770	2,617	2,617
Permit and apartment inspections	642	649	616	678	678
Plan checks performed	278	90	176	154	154
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	2.00	2.00	2.00	2.00	2.00
◆ Personnel Expenditure	\$ 292,626	\$ 281,174	\$ 298,590	\$ 291,911	\$ 298,180
◇ Operations & Maintenance	133,099	175,102	150,940	178,488	143,500
◇ Capital Outlay	298	30	-	-	-
Division Total	\$ 426,025	\$ 456,305	\$ 449,530	\$ 470,399	\$ 441,680



Program Budgets	Approp. Through May 2012	Added for 2012-13	Total
1163- KeySecure System Fund	\$ 28,650	\$ -	\$ 28,650
Total Program Budgets	\$ 28,650	\$ -	\$ 28,650

# PARAMEDICS

*Safety Services Department*

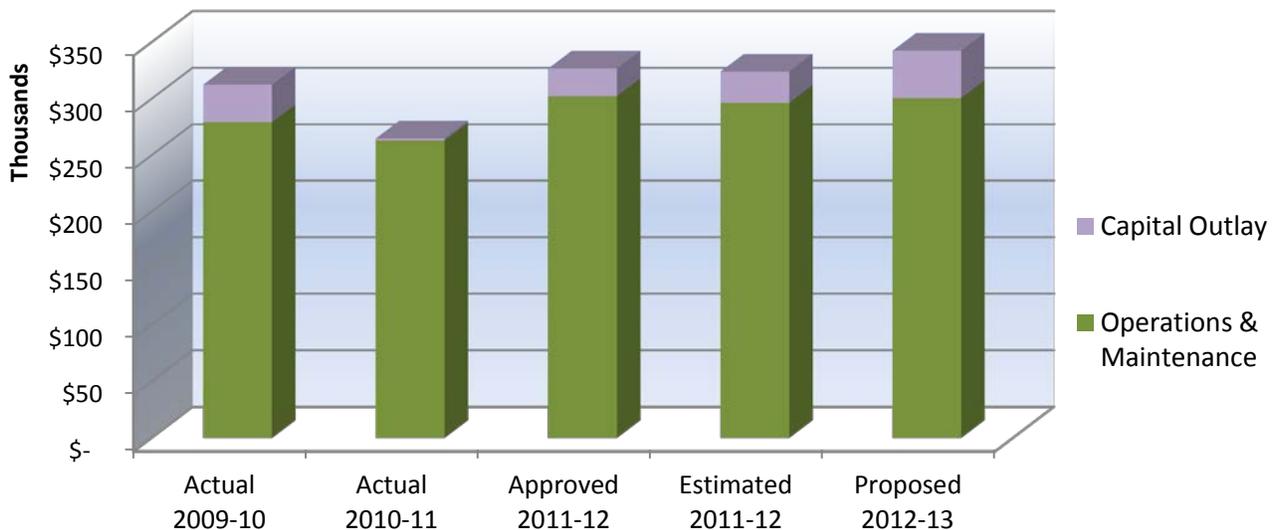
*Division No: 0503*

The Paramedic Division is a budget cost center that supports Fire Suppression, division 0501. It specifies the financial outlay and activity for emergency medical services (EMS). This Division captures equipment and training costs associated with supporting Safety Services' pre-hospital EMS delivery system, but contains no direct personnel costs.

## Division Goals & Objectives

- » Maintain technology that enhances patient treatment data collection and improved billing processing.
- » Deliver EMS in-service training and field care audits to ensure maintenance of licenses and certifications.
- » Communicate changes in EMS treatment protocols and policy changes to all personnel.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Field care audit sessions	18	18	18	18	18
EMS in-service training	18	18	18	18	18
EMS Transports	1,736	1,674	1,860	1,616	1,700
Division Operating Budget					
◆ Operations & Maintenance	\$ 279,427	\$ 263,199	\$ 302,470	\$ 296,587	\$ 300,800
◆ Capital Outlay	33,310	1,715	24,500	27,759	42,000
Division Total	\$ 312,738	\$ 264,914	\$ 326,970	\$ 324,347	\$ 342,800



# LAW ENFORCEMENT

## Safety Services Department

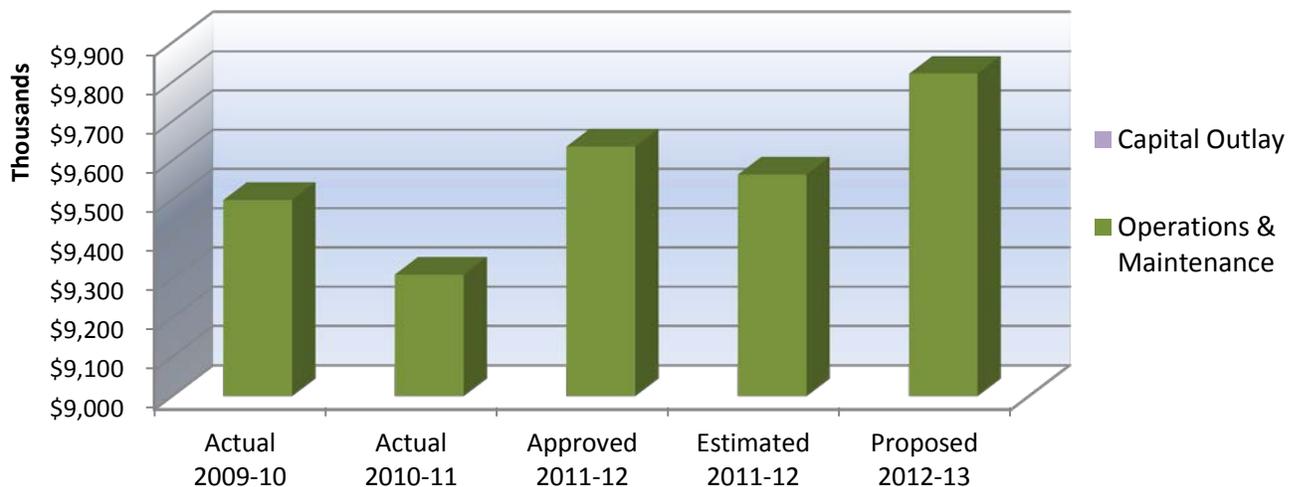
Division No: 0504

The Law Enforcement Division is a budget cost center that supports comprehensive contract law enforcement services provided by the San Diego County Sheriff's Department. These services include emergency response, crime prevention, traffic enforcement, collision reduction, investigative services, drug prevention and education, and community policing.

### Division Goals & Objectives

- » Enhance the Teen Driver Safety/Distracted Driver Program.
- » Maximize the use of Community Oriented Policing Programs (COPPS) resources and strategies.
- » Continue aggressive gang-related policing, documentation, and prosecution.
- » Utilize crime analysis to monitor real-time crime trends at multi-family housing complexes.

Division Activity Statistics	2009-10 Actual	2010-11 Actual	2011-12 Approved	2011-12 Estimated	2012-13 Proposed
Number of Calls for Service	14,106	15,018	14,663	14,556	15,396
Traffic Accident Reports	471	425	291	350	305
Start Smart Education Classes	NA	NA	15	15	15
Narcotic Arrests	154	188	213	288	224
<b>Division Operating Budget</b> 					
♦ Operations & Maintenance	\$ 9,500,060	\$ 9,310,094	\$ 9,636,580	\$ 9,565,030	\$ 9,822,430
♦ Capital Outlay	-	-	-	-	-
<b>Division Total</b>	<b>\$ 9,500,060</b>	<b>\$ 9,310,094</b>	<b>\$ 9,636,580</b>	<b>\$ 9,565,030</b>	<b>\$ 9,822,430</b>



Program Budgets	Approp. Thru May 2012	Added for 2012-13	Total
1152- Law Enforcement Equipment	\$ 16,685	\$ -	\$ 16,685
1160- Senior Volunteer Patrol Fund	46,764	-	\$ 46,764
<b>Total Program Budgets</b>	<b>\$ 63,449</b>	<b>\$ -</b>	<b>\$ 63,449</b>

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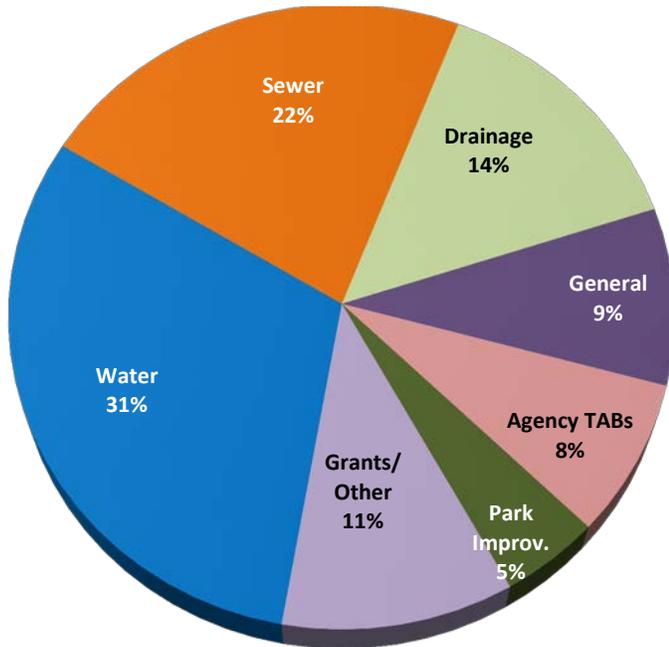
# CITY OF POWAY

## CAPITAL IMPROVEMENT PROGRAM OVERVIEW

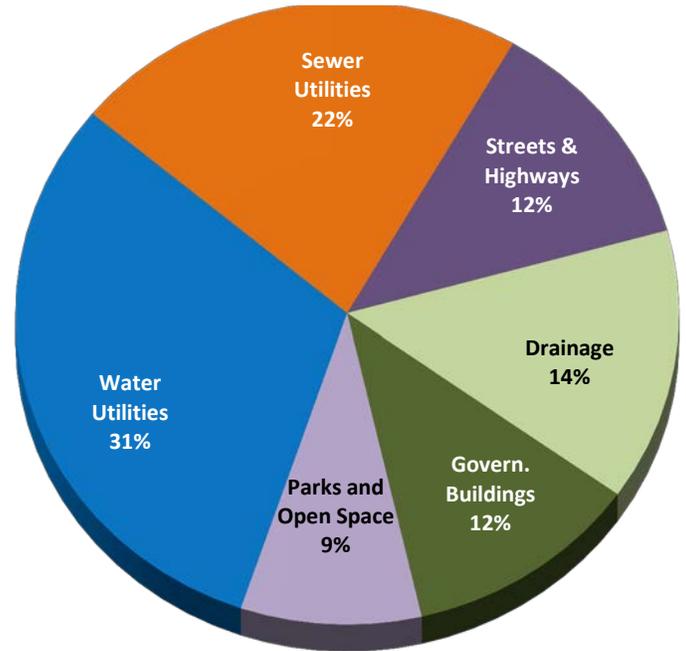
### Funding Sources

Source	Total Prior Appropriations	Proposed Appropriations	Total Project Appropriations	Funding Spent to Date	Available Balance
General Fund (100)	1,741,998	\$0	\$1,741,998	\$974,694	\$767,304
Street Develop. (222-226)	161,900	-	161,900	77,016	84,884
Drainage Fund (232)	2,836,726	(154,163)	2,682,563	2,031,808	650,755
CDBG Fund (241)	609,282	64,871	674,153	563,597	110,556
State Grant Fund (242)	351,900	-	351,900	277,249	74,651
Fed. Grant Fund (253)	290,000	-	290,000	276,213	13,787
Park Improvement Fund (411)	890,000	-	890,000	881,169	8,831
Agency CIP Funds (426/436)	195,891	-	195,891	195,891	-
Agency CIP Loans (427/438)	273,366	-	273,366	219,002	54,364
Agency 2001 TAB (424/440)	1,523,892	-	1,523,892	1,523,892	-
Agency 2003 TAB (425/441)	-	-	-	-	-
Low/Mod Housing (416/472)	-	-	-	-	-
Water Fund (510)	5,860,938	-	5,860,938	3,114,888	2,746,050
Sewer Fund (520)	3,728,304	500,000	4,228,304	3,049,961	1,178,343
Capital Facilities (617)	-	-	-	-	-
Trusts (7xx)	110,740	-	110,740	3,175	107,565
<b>Total Budget</b>	<b>\$18,574,937</b>	<b>\$410,708</b>	<b>\$18,985,645</b>	<b>\$13,188,555</b>	<b>\$5,797,089</b>

**Total Project Appropriations  
by Funding Source**



**Total Project Appropriations  
by Project Type**



### Funding Uses

Project Type	Total Prior Appropriations	Proposed Appropriations	Total Project Appropriations	Funding Spent to Date	Available Balance
Streets & Highways	\$ 2,352,692	\$0	\$2,352,692	\$2,166,054	\$186,638
Drainage	\$ 2,836,726	(154,163)	2,682,563	2,031,808	650,755
Govern. Buildings	2,124,882	64,871	2,189,753	1,328,217	861,536
Parks and Open Space	1,671,395	-	1,671,395	1,497,627	173,768
Water Utilities	5,860,938	-	5,860,938	3,114,888	2,746,050
Sewer Utilities	3,728,304	500,000	4,228,304	3,049,961	1,178,343
<b>Total Budget</b>	<b>\$ 18,574,937</b>	<b>\$410,708</b>	<b>\$18,985,645</b>	<b>\$13,188,555</b>	<b>\$5,797,089</b>

## CITY OF POWAY AND REDEVELOPMENT CAPITAL IMPROVEMENT PROGRAM SUMMARY

Project Title	Project No.	Funding Source	Total Prior Appropriations	FY 12-13 Appropriation	Total Project Appropriation	Expenditures (through (May 2012)	Available Balance
<b>Streets &amp; Highways Projects</b>							
Espola Rd Improv.-Design and EIR	5292	253/440	\$ 1,813,892	\$ -	\$ 1,813,892	\$ 1,800,105	\$ 13,787
Valle Verde Rd. Traffic Calming/ Solera Way Sidewalk Improvements	12006	100/222/242	478,800	-	478,800	360,470	118,330
Traffic Signal Synchronization	1341	226	60,000	-	60,000	5,479	54,521
<b>Total Streets &amp; Highways Projects</b>			<b>\$ 2,352,692</b>	<b>\$ -</b>	<b>\$ 2,352,692</b>	<b>\$ 2,166,054</b>	<b>\$ 186,638</b>
<b>Drainage Projects</b>							
Corrugated Metal Pipe Replacement	1437	232	\$ 1,981,726	\$ -	\$ 1,981,726	\$ 1,841,867	\$ 139,859
Drainage Master Plan	1441	232	300,000	(294,163)	5,837	5,837	-
Corrugated Metal Pipe Study	1442	232	30,000	-	30,000	-	30,000
Rattlesnake Creek Bank Stabilization	1443	232/233	525,000	-	525,000	184,104	340,896
Stone Canyon Creek FEMA Flood Insurance Rate Map Revision	1444	232	-	140,000	140,000	-	140,000
<b>Total Drainage Projects</b>			<b>\$ 2,836,726</b>	<b>\$ (154,163)</b>	<b>\$ 2,682,563</b>	<b>\$ 2,031,808</b>	<b>\$ 650,755</b>
<b>Government Buildings Projects</b>							
Emergency Preparedness	1161	100	\$ 1,515,600	\$ -	\$ 1,515,600	\$ 764,620	\$ 750,980
ADA Barrier Removal	1548	241	609,282	64,871	674,153	563,597	110,556
<b>Total Govt. Buildings Projects</b>			<b>\$ 2,124,882</b>	<b>\$ 64,871</b>	<b>\$ 2,189,753</b>	<b>\$ 1,328,217</b>	<b>\$ 861,536</b>
<b>Parks &amp; Open Space Projects</b>							
Arbolitos Sports Field Rnvtm & Lights	1612	100/411	\$ 1,091,398	\$ -	\$ 1,091,398	\$ 1,079,559	\$ 11,839
Blue Sky Amphitheater	1630	783	110,740	-	110,740	3,175	107,565
Community Park Master Plan	5660	426/427	469,257	-	469,257	414,893	54,364
<b>Total Parks&amp;Open Space Projects</b>			<b>\$ 1,671,395</b>	<b>\$ -</b>	<b>\$ 1,671,395</b>	<b>\$ 1,497,627</b>	<b>\$ 173,768</b>
<b>Water Utilities Projects</b>							
Fire Protection Upgrades	1744	510	\$ 1,414,400	\$ -	\$ 1,414,400	\$ 1,009,194	\$ 405,206
High Valley Waterline	1750	510	1,526,538	-	1,526,538	1,498,516	28,022
Water System Repair/Replacement	1756	510	1,160,000	-	1,160,000	117,424	1,042,576
Clearwell Redundant Pipeline Design	1757	510	670,000	-	670,000	402,755	267,245
Treatment Plant Corrosion Repair	1760	510	890,000	-	890,000	87,000	803,000
Reservoir Safety Modifications	1762	510	200,000	-	200,000	-	200,000
<b>Total Water Utilities Projects</b>			<b>\$ 5,860,938</b>	<b>\$ -</b>	<b>\$ 5,860,938</b>	<b>\$ 3,114,888</b>	<b>\$ 2,746,050</b>

## CITY OF POWAY AND REDEVELOPMENT CAPITAL IMPROVEMENT PROGRAM SUMMARY

Project Title	Project No.	Funding Source	Total Prior Appropriations	FY 12-13 Appropriation	Total Project Appropriation	Expenditures (through May 2012)	Available Balance
<b>Sewer Utilities Projects</b>							
Annual Manhole Rehabilitation	1824	520	\$ 2,178,304	\$ -	\$ 2,178,304	\$ 2,027,824	\$ 150,480
Annual Sewer Line Repair / Replace	1829	520	1,300,000	500,000	1,800,000	782,279	1,017,721
Sewer Master Plan Update	1832	520	250,000	-	250,000	239,858	10,142
<b>Total Sewer Utilities Projects</b>			<b>\$ 3,728,304</b>	<b>\$ 500,000</b>	<b>\$ 4,228,304</b>	<b>\$ 3,049,961</b>	<b>\$ 1,178,343</b>
<b>Total (22 Projects)</b>			<b>\$ 18,574,937</b>	<b>\$ 410,708</b>	<b>\$ 18,985,645</b>	<b>\$ 13,188,555</b>	<b>\$ 5,797,089</b>

Project Title	Project Number	Funding Source	FY 12-13 Appropriation
<i>Capital Projects Funded Via Departmental Operating Budgets (3)</i>			
FY12/13 Street Maint. Slurry Seal	Div. 0411	100/223/224	1,237,200
FY12/13 Street Overlay Project	Div. 0411	100/223	1,200,000
Sr. Center Roof Replacement	Div. 0105	617	175,950
Aquatics Center Sky Lights/Repairs	Div. 0105	617	24,500
Old Pwy Pk Restaurant Roof/Facade	Div. 0105	617	42,500
PCPA HVAC Boiler	Div. 0105	617	38,000
<b>Departmental Operating Budgets</b>			<b>\$ 2,437,200</b>

**Funding Source Definitions:**

100 - General Fund  
 222 - Street Development Fund  
 223 - Transnet  
 224 - Traffic Congestion Fund  
 232 - Drainage - Dev. Impact

241 - CDBG Fund  
 242 - State Grant Fund  
 253 - Federal Grant Fund  
 426/436 - Capital Projects Fund  
 427/438 - Capital Projects Fund- Loans

424/440 - RDA 2001 TAB  
 425/441 - RDA 2003 TAB  
 416/472 - RDA Low/Mod Housing  
 510 - Water Fund  
 520 - Sewer Fund

617 - Capital Facilities

## City of Poway - Capital Improvements Program (Streets and Highways)

### **Espola Road Improvements – Design and EIR CIP # 5292**

Project Manager: Jim Lyon  
Responsible Department: Development Services  
Start Date: March 2008  
Estimated Completion: October 2012

#### Description

At the City Council meeting on March 11, 2008, the Council decided to pursue a three lane road widening of Espola Road, between Twin Peaks Road and Titan Way. An Environmental Impact Report (EIR) is being prepared for this three lane option. The budgeted work includes a preliminary design (30% design), environmental study, traffic study, and the preparation of a draft and final EIR. The design includes sidewalks, curb and gutter, driveways, streetlights, paving, signal modifications and utility undergrounding. No funds are being requested for construction at this time.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Federal Grant (253)	290,000	-	290,000	276,213	13,787
Redev. '01 TAB (440)	1,523,892	-	1,523,892	1,523,892	-
<b>Total Budget</b>	<b>\$ 1,813,892</b>	<b>\$ -</b>	<b>\$ 1,813,892</b>	<b>\$ 1,800,105</b>	<b>\$ 13,787</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Streets and Highways)

### **Valle Verde Rd. Traffic Calming / Solera Way**

#### **Sidewalk Improvements - CIP # 12006**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Start Date: September 2009  
Estimated Completion: June 2012

#### Description

This project includes the design and construction of traffic calming measures on Valle Verde Road, and construction of sidewalk on Solera Way from Valle Verde Road to Tannin Drive. The traffic calming measures include raised medians in Valle Verde Road, and a driver feedback sign. This project is partially funded through a Safe Routes to School Grant in the amount of \$351,900.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
General (100)	25,000	-	25,000	11,684	13,316
Street Dev. (222)	101,900	-	101,900	71,537	30,363
State Grants (242)	351,900	-	351,900	277,249	74,651
<b>Total Budget</b>	<b>\$ 478,800</b>	<b>\$ -</b>	<b>\$ 478,800</b>	<b>\$ 360,470</b>	<b>\$ 118,330</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Streets and Highways)

### **Traffic Signal Synchronization - CIP # 1341**

Project Manager: Zoubir Ouadah  
Responsible Department: Development Services  
Start Date: March 2012  
Estimated Completion: July 2012

#### Description

This project involves the collection of peak traffic volume data at 33 signalized intersections and using this data to generate timing plans for signal synchronization along Poway Road, Twin Peaks Road, Community Road, and Espola Road. Synchronization of the signals is scheduled for completion by July.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Regional Arterials Traffic Mitigation Fund (226)	60,000	-	60,000	5,479	54,521
<b>Total Budget</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 5,479</b>	<b>\$ 54,521</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Drainage)

### **Corrugated Metal Pipe Repair and Replacement - CIP # 1437**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Start Date: July 2012  
Estimated Completion: June 2013

#### Description

This fund is used to replace or repair failing corrugated metal drainage pipes citywide. The FY12-13 project will replace or repair failing corrugated metal pipes within Street Maintenance Zone 5.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Drainage – Dev. Impact (232)	1,981,726	-	1,981,726	1,841,867	139,859
<b>Total Budget</b>	<b>\$ 1,981,726</b>	<b>\$ -</b>	<b>\$ 1,981,726</b>	<b>\$ 1,841,867</b>	<b>\$ 139,859</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Drainage)

### **Corrugated Metal Pipe Study - CIP # 1442**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Start Date: June 2011  
Estimated Completion: December 2012

#### Description

The Corrugated Metal Pipe Study is an update of the corrugated pipe assessment study that was done in 1999. This study will analyze the condition and adequacy of existing corrugated metal culverts Citywide and provide recommendations for repairs and replacements. The scope of this project is being reevaluated.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Drainage – Dev. Impact (232)	30,000	-	30,000	-	30,000
<b>Total Budget</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Drainage)

### **Rattlesnake Creek Streambank Stabilization CIP # 1443**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Start Date: September 2010  
Estimated Completion: October 2013

#### Description

Two areas of the tributary to Rattlesnake Creek, from Kentfield Drive to Norwalk Street, were eroded by the rains between December 7, 2009 and January 27, 2010. These areas experienced bank failures that required immediate repair. The City of Poway's Public Works Department obtained approval from the Army Corps of Engineers for temporary restoration measures. The approval letter required long-term bioengineering solutions for the two areas, in the context of the larger basin. This project includes all the necessary studies and design coordination with the regulatory agencies to address the long-term solution, and construction of the permanent solution. Design is currently under regulatory agency review.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Drainage (232)	525,000	-	525,000	184,104	340,896
<b>Total Budget</b>	<b>\$ 525,000</b>	<b>\$ -</b>	<b>\$ 525,000</b>	<b>\$ 184,104</b>	<b>\$ 340,896</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Drainage)

### **Stone Canyon Creek FEMA Flood Insurance Rate Map Revision CIP #1444**

Project Manager: Steve Crosby  
Responsible Department: Development Services  
Start Date: July 2012  
Estimated Completion: February 2013

#### Description

The City has become aware of portions of Stone Canyon Creek in which actual field conditions differ from the current Federal Emergency Management Agency (FEMA) mapped special flood hazard boundary. This project will determine a more accurate special flood hazard boundary for the creek, and will process a FEMA Map Revision to the corresponding FEMA Flood Insurance Rate Map.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Drainage (232)	-	140,000	140,000	-	140,000
<b>Total Budget</b>	<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ -</b>	<b>\$ 140,000</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Government Buildings)

### **Emergency Preparedness - CIP #1161**

Project Manager: Steve Crosby  
Responsible Department: Development Services  
Start Date: October 2011  
Estimated Completion: Ongoing

#### Description

This project is used to improve the City's emergency response capabilities as needs are identified.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
General (100)	1,515,600	-	1,515,600	764,620	750,980
<b>Total Budget</b>	<b>\$ 1,515,600</b>	<b>\$ -</b>	<b>\$ 1,515,600</b>	<b>\$ 764,620</b>	<b>\$ 750,980</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Government Buildings)

### **ADA Barrier Removal - CIP # 1548**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Estimated Completion: Ongoing

#### Description

This is an annual Community Development Block Grant (CDBG) funded program to remove Americans with Disabilities Act (ADA) barriers and improve access to various public facilities. The FY12-13 project will include design of needed ADA improvements at Old Poway Park. Construction of the designed improvements will take place in subsequent years based on available grant funding.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
CDBG (241)	609,282	64,871	674,153	563,597	110,556
<b>Total Budget</b>	<b>\$ 609,282</b>	<b>\$ 64,871</b>	<b>\$ 674,153</b>	<b>\$ 563,597</b>	<b>\$ 110,556</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Parks and Open Space)

### **Arbolitos Sports Field Renovation and Lights CIP # 1612**

Project Manager: Jeff Beers  
Responsible Department: Development Services  
Start Date: October 2010  
Estimated Completion: June 2012

#### Description

This project involves the design and construction of sports field lights to provide practice level and game level lighting, renovation of the fields to re-establish and improve drainage, and the addition of automatic locking security doors for the existing restrooms. Construction is complete, and the project is now in the acceptance phase.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Park Improvements (411)	890,000	-	890,000	881,169	8,831
General (100)	201,398	-	201,398	198,390	3,008
<b>Total Budget</b>	<b>\$ 1,091,398</b>	<b>\$ -</b>	<b>\$ 1,091,398</b>	<b>\$ 1,079,559</b>	<b>\$ 11,839</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Parks and Open Space)

### **Blue Sky Amphitheater - CIP # 1630**

Project Manager: Jeff Beers  
Responsible Department: Development Services  
Start Date: October 2011  
Estimated Completion: October 2012

#### Description

This project will construct a reinforced concrete amphitheater that will seat approximately 100 people, located at the southern end of the emergency access road in Blue Sky Ecological Reserve. This amphitheater will be used for Reserve related interpretive programs.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Blue Sky Trust (783)	110,740	-	110,740	3,175	107,565
<b>Total Budget</b>	<b>\$ 110,740</b>	<b>\$ -</b>	<b>\$ 110,740</b>	<b>\$ 3,175</b>	<b>\$ 107,565</b>

Estimated Annual Operating Budget Impact: \$1,750

## City of Poway - Capital Improvements Program (Parks and Open Space)

### **Community Park Master Plan - CIP # 5660**

Project Manager: Bob Manis  
Responsible Department: Development Services  
Start Date: Fiscal Year 10/11  
Estimated Completion: On Hold

#### Description

This project will develop a comprehensive master plan to redesign Community Park. To date, schematic design for the community building and senior center facility is 95% complete. Due to the elimination of redevelopment funding by the State of California through legislative action, this project has been put on hold pending identification of an alternative funding source to complete the design and subsequent construction.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Proj. Fund (426)	195,891	-	195,891	195,891	-
Projects Loans (427)	273,366	-	273,366	219,002	54,364
<b>Total Budget</b>	<b>\$ 469,257</b>	<b>\$ -</b>	<b>\$ 469,257</b>	<b>\$ 414,893</b>	<b>\$ 54,364</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Water Utilities)

### **Fire Protection Upgrades - CIP # 1744**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Start Date: February 2011  
Estimated Completion: January 2013

#### Description

Phase 1 of this project consisted of identifying priorities for fire protection upgrades of the City's water system. This year's project, phase 2, will include the construction of new water mains and fire hydrants in Vian Road and in Green Valley Terrace.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Water Fund (510)	1,414,400	-	1,414,400	1,009,194	405,206
<b>Total Budget</b>	<b>\$ 1,414,400</b>	<b>\$ -</b>	<b>\$ 1,414,400</b>	<b>\$ 1,009,194</b>	<b>\$ 405,206</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Water Utilities)

### **High Valley Waterline - CIP # 1750**

Project Manager: Don Sharp  
Responsible Department: Development Services  
Start Date: July 2009  
Estimated Completion: April 2012

#### Description

The High Valley Water Line project will construct approximately 3,800 linear feet of 12" water pipe on High Valley Road from the pump station at the intersection of High Valley Road and Espola Road east about 3,800 linear feet. This pipe will replace an existing 10" welded steel pipe, providing more capacity to High Valley residents. This project was originally budgeted for repair of the existing 10" pipe, but it was determined that the entire pipe needed replacement and upsizing. Construction is complete; this project is now in the acceptance phase.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Water Fund (510)	1,526,538	-	1,526,538	1,498,516	28,022
<b>Total Budget</b>	<b>\$ 1,526,538</b>	<b>\$ -</b>	<b>\$ 1,526,538</b>	<b>\$ 1,498,516</b>	<b>\$ 28,022</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Water Utilities)

### **Annual Water System Repair/Replacement CIP # 1756**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Estimated Completion: Ongoing

#### Description

Each year the City funds maintenance and rehabilitation of the City's aging water infrastructure. In fiscal year 2012-13, these funds will be used for repairs to the City's water treatment plant related to corrosion (CIP #1760), and reservoir safety modifications (CIP #1762).

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Water Fund (510)	1,160,000	-	1,160,000	117,424	1,042,576
<b>Total Budget</b>	<b>\$ 1,160,000</b>	<b>\$ -</b>	<b>\$ 1,160,000</b>	<b>\$ 117,424</b>	<b>\$ 1,042,576</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Water Utilities)

### **Clearwell Redundant Pipeline - CIP # 1757**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Start Date: November 2009  
Estimated Completion: June 2012

#### Description

This project consists of design only. The clearwell redundant pipeline will include design of a new redundant feed pipeline from the Poway water treatment plant clearwell to the distribution system, and approximately 1,000 linear feet of 24" transmission main and approximately 1,500 linear feet of 36" piping.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Water Fund (510)	670,000	-	670,000	402,755	267,245
<b>Total Budget</b>	<b>\$ 670,000</b>	<b>\$ -</b>	<b>\$ 670,000</b>	<b>\$ 402,755</b>	<b>\$ 267,245</b>

Estimated Annual Operating Budget Impact: \$0

## **City of Poway - Capital Improvements Program (Water Utilities)**

### **Water Treatment Plant Corrosion Repair - CIP # 1760**

Project Manager: Jeff Beers  
Responsible Department: Development Services  
Start Date: October 2010  
Estimated Completion: December 2013

#### Description

This project involves the design and construction of corrosion repair measures at the Lester J. Berglund Water treatment Plant. The project design is scheduled for completion in spring of 2012, with construction to be completed by December 2013.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Water Fund (510)	890,000	-	890,000	87,000	803,000
<b>Total Budget</b>	<b>\$890,000</b>	<b>\$ -</b>	<b>890,000</b>	<b>\$87,000</b>	<b>803,000</b>

Estimated Annual Operating Budget Impact: \$0

## **City of Poway - Capital Improvements Program (Water Utilities)**

### **Reservoir Safety Modifications - CIP # 1762**

Project Manager: Tom Howard  
Responsible Department: Public Works  
Start Date: August 2012  
Estimated Completion: June 2013

#### Description

Of the City's 18 reservoirs, 11 require modifications in order to comply with Title 8 of California Code Section 3277. This project will include modifications to the top of the access ladders for each of these reservoirs to provide proper ingress and egress, a fixed security gate, a safety climb pole, and fall protection measures.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Water Fund (510)	200,000	-	200,000	-	200,000
<b>Total Budget</b>	<b>\$200,000</b>	<b>\$ -</b>	<b>200,000</b>	<b>\$0</b>	<b>200,000</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Sewer Utilities)

### **Annual Manhole Rehabilitation - CIP # 1824**

Project Manager: Tom Howard  
Responsible Department: Public Works  
Start Date: August 2012  
Estimated Completion: March 2013

#### Description

This project continues the City's manhole rehabilitation program. The project provides rehabilitation of approximately 100 existing sewer manholes. This rehabilitation is intended to eliminate inflow/infiltration into the manholes extending their useful life in order to avoid more costly replacement.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Sewer Fund (520)	2,178,304	-	2,178,304	2,027,824	150,480
<b>Total Budget</b>	<b>\$ 2,178,304</b>	<b>\$ -</b>	<b>\$ 2,178,304</b>	<b>\$ 2,027,824</b>	<b>\$ 150,480</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Sewer Utilities)

### **Annual Sewer Line Repair and Replace CIP # 1829**

Project Manager: Melody Rocco  
Responsible Department: Development Services  
Estimated Completion: Ongoing

#### Description

This project is part of an annual program to maintain the City's sewer system. Portions of the sewer system are prioritized annually for repair, replacement, or lining. The scope of the fiscal year 2012-13 project will include lining approximately 2,000 linear feet of existing sewer main, and the replacement of existing sewer facilities in Olive Tree Lane, and in Pomerado Road at Stone Canyon Road.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Sewer Fund (520)	1,300,000	500,000	1,800,000	782,279	1,017,721
<b>Total Budget</b>	<b>\$ 1,300,000</b>	<b>\$ 500,000</b>	<b>\$ 1,800,000</b>	<b>\$ 782,279</b>	<b>\$ 1,017,721</b>

Estimated Annual Operating Budget Impact: \$0

## City of Poway - Capital Improvements Program (Sewer Utilities)

### **Sewer Master Plan Update - CIP # 1832**

Project Manager: Jeff Beers  
Responsible Department: Development Services  
Start Date: May 2011  
Estimated Completion: June 2012

#### Description

This project will update the existing 2001 Sewer Master Plan and re-evaluate overall system design, address system capacity concerns, and determine maintenance and rehabilitation requirements for aging infrastructure. The Master Plan will include a capacity study of the existing Poway Road 21" sewer, wastewater pumping capacity in the Maderas, Heritage I, and Heritage II areas, and update the Geographic Information System.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
Sewer Fund (520)	250,000	-	250,000	239,858	10,142
<b>Total Budget</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 239,858</b>	<b>\$ 10,142</b>

Estimated Annual Operating Budget Impact: \$0

## **City of Poway - Capital Improvements Program (Streets and Highways)**

### **FY12/13 Street Maintenance - Slurry Seal Division 0411**

Project Manager: Jeff Beers  
Responsible Department: Development Services  
Start Date: June 2012  
Estimated Completion: September 2012

#### Description

The fiscal year 2012-13 street maintenance project is a continuation of the annual City-wide street maintenance program. The program is an eight-year rotation through eight street maintenance zones providing deep patching, skin patching, crack sealing, and seal coat or slurry. This year the program is in the neighborhoods north of Pomerado Road, between Poway and Twin Peaks roads.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
General (100)		310,180			
Transnet (223)		927,020			
Traffic Congest. (224)		-			
<b>Total Budget</b>		<b>\$ 1,237,200</b>			

## **City of Poway - Capital Improvements Program (Streets and Highways)**

### **FY12/13 Street Overlay Project Division 0411**

Project Manager: Jeff Beers  
Responsible Department: Development Services  
Start Date: June 2012  
Estimated Completion: September 2012

#### Description

The City annually overlays or reconstructs portions of public streets that have deteriorated to a level that requires more than patching and slurry seal. In fiscal year 2012-13, work will be completed to portions of Twin peaks Road from Ted Williams Parkway to Midland Road, Solera Way, and portions of Scripps Poway Parkway.

<b>Funding Source</b>	<b>Total Prior Approp.</b>	<b>FY 12-13 Appropriation</b>	<b>Total Approp.</b>	<b>Life-to-Date Expended (May '12)</b>	<b>Available Balance</b>
General (100)		-			
Transnet (223)		1,200,000			
<b>Total Budget</b>		<b>\$ 1,200,000</b>			

# **ADDITIONAL INFORMATION**

Available at [www.poway.org](http://www.poway.org)

[Resolution Adopting City Financial Program](#)

[Chart of Expense Accounts and Definitions](#)

[Chart of Revenue Accounts and Definitions](#)

[Authorized Positions by Department](#)

[Position Classifications](#)

[Organization Goals and Objectives](#)