



CITY OF POWAY CALIFORNIA

PROPOSED FINANCIAL PROGRAM
FISCAL YEAR 2014-2015



Public Works

CITY OF POWAY

CITY COUNCIL

DON HIGGINSON, MAYOR

JIM CUNNINGHAM

DAVE GROSCH

JOHN MULLIN

STEVE VAUS

The City Council also sits as:
Housing Authority
Planning Commission
Public Financing Authority
Successor Agency to the
Poway Redevelopment Agency

CITY OF POWAY

BUDGET REVIEW COMMITTEE

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CITY OF POWAY

DIRECTORY OF CITY OFFICIALS

CITY MANAGER

DAN SINGER

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TINA WHITE

CITY ATTORNEY

MORGAN FOLEY

DIRECTOR OF COMMUNITY SERVICES

ROBIN BETTIN

CITY CLERK

SHEILA COBIAN

DIRECTOR OF DEVELOPMENT SERVICES

BOB MANIS

DIRECTOR OF ADMINISTRATIVE
SERVICES/TREASURER

SCOTT EDWARDS

DIRECTOR OF PUBLIC WORKS

LEAH BROWDER

DIRECTOR OF SAFETY SERVICES

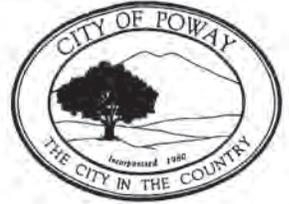
MARK SANCHEZ

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CITY OF POWAY



DON HIGGINSON, Mayor
DAVE GROSCH, Deputy Mayor
JIM CUNNINGHAM, Councilmember
JOHN MULLIN, Councilmember
STEVE VAUS, Councilmember

May 15, 2014

Honorable Mayor, Members of the City Council, and Members of the Community:

It is my pleasure to present the City of Poway's proposed Fiscal Year (FY) 2014-15 budget. This transmittal letter is intended to explain the framework in which the budget is developed and the strategies essential to execute the City's work plan.

As we begin this budget cycle, the state and national economy continue to recover from the Great Recession. California is projected to post budget reserves for the first time since 2007. While the rebounding housing market and steady job growth are both contributing to the state's recovery, its economic standing has been significantly improved by the dissolution of redevelopment and the passage of Proposition 30, which increased sales and income taxes to fund schools. California's financial position has also been helped by AB 109 and the reduction of state expenses by shifting criminal justice responsibilities from the prison system and parole board to local county officials and superior courts.

Following the national and state lead, the City's economic indicators are trending positively with lower unemployment and higher sales and property tax revenues. Poway's sales tax receipts are projected to increase by 3% in FY 2014-15, which is attributed to the strength of our existing business base as well as some expansions and additions. Smart & Final Extra! opened its doors this spring, Walmart will complete its expansion to a superstore this summer, and Lowe's expects to complete construction and open its store by the end of the year.

And, like the state, the City is realizing higher operating revenue from the dissolution of redevelopment. Former tax increment funds are now used to pay remaining redevelopment debt, and any excess is redistributed to taxing entities as property tax. The City expects to receive about \$2.6 million in FY 2014-15 because of this redistribution. This will be an ongoing revenue source for the City. In addition, regular property taxes are projected to increase by 3%.

While Poway's economic base continues to strengthen, the City must take steps to ensure it can maintain its high quality of life as well as the quality of its community infrastructure and amenities. This expectation was reinforced at the Budget Town Hall meeting on April 22, 2014. Town Hall participants, and those who submitted surveys leading up to the Town Hall, voiced their priorities for the community. Without redevelopment as a funding mechanism, the City must look to itself. This is not a new experience for Poway. Historically, the City Council and staff have embraced conservative fiscal practices. Reserves have been established and policies developed to weather and overcome economic uncertainty. In keeping with this standard, staff is proposing a new financial principle for consideration by the Budget Review Committee and the City Council. This principle would recognize the loss of redevelopment as a financing tool and call for the City to set-aside a portion of redistributed property tax each year for infrastructure and capital improvement financing, post-redevelopment.

City Hall Located at 13325 Civic Center Drive
Mailing Address: P.O. Box 789, Poway, California 92074-0789

www.poway.org

The City's FY 2014-15 proposed overall operating budget is \$77.7 million, with total General Fund expenditures of \$37.8 million. This proposed budget reflects negotiated employee salary increases as well as the City's increased cost of providing health care and retirement benefits.

At the beginning of FY 2014-15, the City will have estimated (unaudited) General Fund reserves of \$20.3 million, with an additional \$3.1 million in the State Economic Uncertainty Fund. These reserves represent over 60% of the projected FY 2014-15 General Fund expenditures and substantially exceed the 25% minimum called for in the City's Financial Policy.

Other fund balances such as the Street Maintenance Fund and Pension Stabilization Fund remain intact at \$4.5 million and \$2.4 million respectively. The water utility fund is balanced for the upcoming fiscal year and the sewer fund reflects a drawdown in reserves to adjust for the deferral of regional system capital costs.

Keeping these particular challenges and opportunities in mind, the proposed FY 2014-15 Budget was prepared with a focus on four overarching goals: 1) Continue Strong Fiscal and Resource Management; 2) Promote Economic Vitality; 3) Foster a Sense of Community; and 4) Safeguard Public Safety and Health. Proposed programs, projects, activities, and investments aimed at achieving these goals in FY2014-15 are highlighted below.

Technology improvements planned for FY 2014-15 will create efficiencies in our business practices, reduce costs, and ensure exceptional customer service and include the initial steps to replace the City's finance, payroll, and human resources application with a new Enterprise Resource Planning (ERP) system. The City will also complete its transition to a new website that will update the City's website to improve functionality and design and increase the amount and quality of information available to the public. This effort will also include a new mobile-ready format for the increasing number of smart phone users and will supplement marketing programs and services and enhance utilization of social media.

Planning and infrastructure initiatives that support economic success and a high standard of living include continued work on the Poway Road Corridor Study; implementing an Affordable Housing Overlay Zone; and developing a Stormwater Permit Implementation Program. Infrastructure projects include design and construction of the Alta Mira Reservoir rehabilitation; construction of the Oak Knoll Sewer Siphon project; concrete channel repair; Midland Road pedestrian improvements; and design of the Community Center building.

Public Works projects and activities also sustain Poway's outstanding quality of life including implementation of an integrated work order system; urban reforestation; conversion of pool lights to LED; painting of the Community Park Auditorium and the Performing Arts Center; and the initial phases of a rehabilitation plan for the Lester J. Berglund Water Treatment Plant.

This budget proposes a continuing emphasis and increased investment in economic development. New initiatives aim to stimulate the local workforce and business patronage, cultivate business expansion and attraction, enhance community branding, promote key industries, and increase staff capacity to inform and serve our business community. Additionally, staff will look for ways to use technology to increase Poway's visibility, promote shopping, and inform workers, visitors, and residents about the City's eateries, retailers, and services.

Our business attraction and expansion efforts will continue to foster a balanced and diverse economic base for the City. These activities include conducting business outreach meetings, attending conferences and trade shows to promote Poway, and using targeted advertising to attract desired industries. Staff is also evaluating a site selection tool to help prospective businesses identify Poway locations. The Economic Development Division will also continue to direct the Long Range Property Management Plan for the disposition of former Redevelopment Agency properties.

The fact that Poway is the safest city in San Diego County is largely due to the outstanding partnerships our Safety Services Department establishes, the aggressive pursuit of drug and gang-related activity, and regular probation, parole, and registration compliance checks to prevent criminal activity in our community. Maintaining high standards for public safety continues to be a priority in the proposed budget.

Like most cities, Poway experienced significant staffing reductions during the recession – our workforce has been reduced by nearly 60 staff positions since 2006. This budget recommends a total complement of 206 full-time employees by adding three new staff positions: a Facility Maintenance Technician, a Geographic Information Systems Technician, and a Fire Safety Inspector. These positions will allow us to adequately maintain City facilities, strengthen the technological capabilities of our workforce, and improve the safety of the community with expedient fire safety inspections.

I appreciate the support of the City Council and the continued hard work of our employees. I would especially like to thank Scott Edwards, Peter Moote, and Andrew White of Administrative Services, the Department Directors and their budget managers, as well as the Budget Review Committee for long hours dedicated to shaping this budget.

Sincerely,



Tina M. White
Interim City Manager

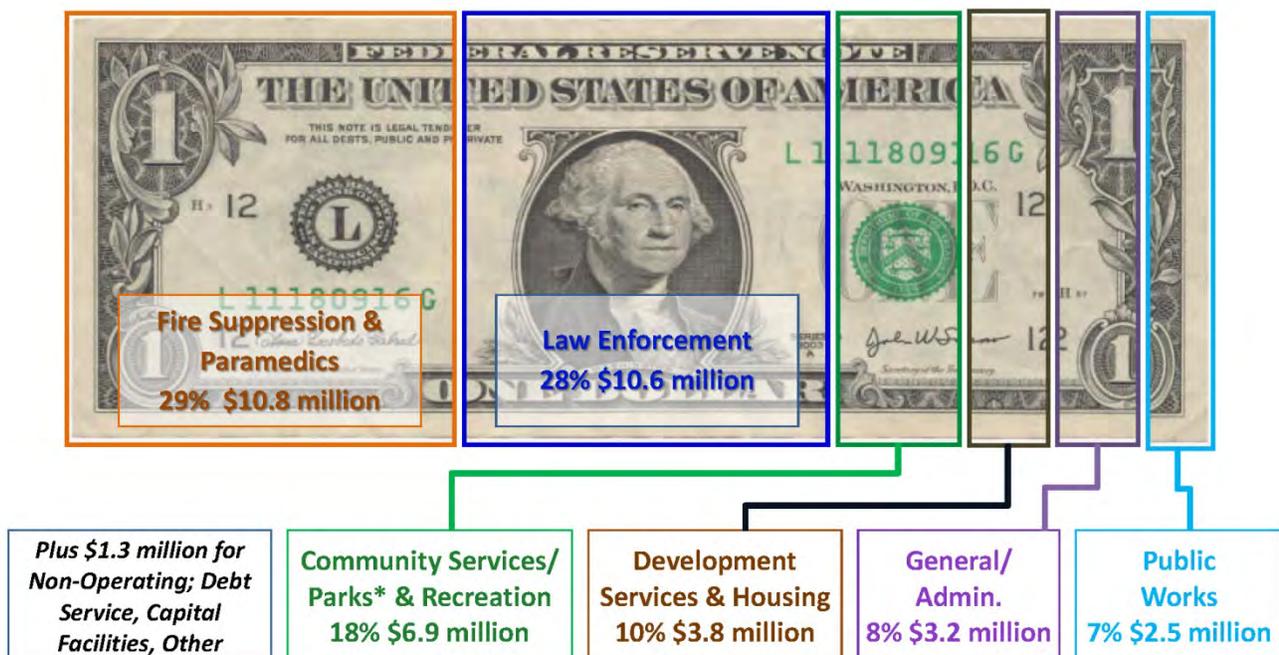
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BUDGET OVERVIEW

The City’s operating budget for fiscal year July 1, 2014 to June 30, 2015 is approximately \$77.7 million. The operating budget covers the day-to-day costs of providing services for police and fire protection, parks and recreation services, streets, and water, sewer, drainage and stormwater utilities.

The City uses a fund accounting system, which segregates revenues and expenditures by specific activity. Under this system, the funding source determines how the money can be spent. The **General Fund** is the City’s principal funding source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not paid by dedicated or restricted sources. **Enterprise Funds** are used to separately account for operations that are self-supporting. For these funds, costs are fully recovered from user charges, which may only be used to support that particular service, such as water or sewer. **Special Revenue Funds** are used to account for activities paid for by dedicated revenue sources with specific limitations, such as gas tax, which must be spent on street maintenance. Finally, other funds used by the City include **Trust Funds, Reserve Funds, and Internal Service Funds**. A description of each fund type is provided in the budget’s fund activity schedules (pages 1-20) which show each fund’s fiscal year beginning balance, projected revenues, budgeted expenditures, transfers to other funds, and projected year-end balance.

For FY 2014-15, the General Fund makes up roughly 49% of the overall operating budget, or \$37.8 million. Operating costs for fire protection and law enforcement together make up over half of all General Fund expenditures. An additional \$1.3 million in non-departmental expenditures is used for debt service, capital facilities, and other costs.

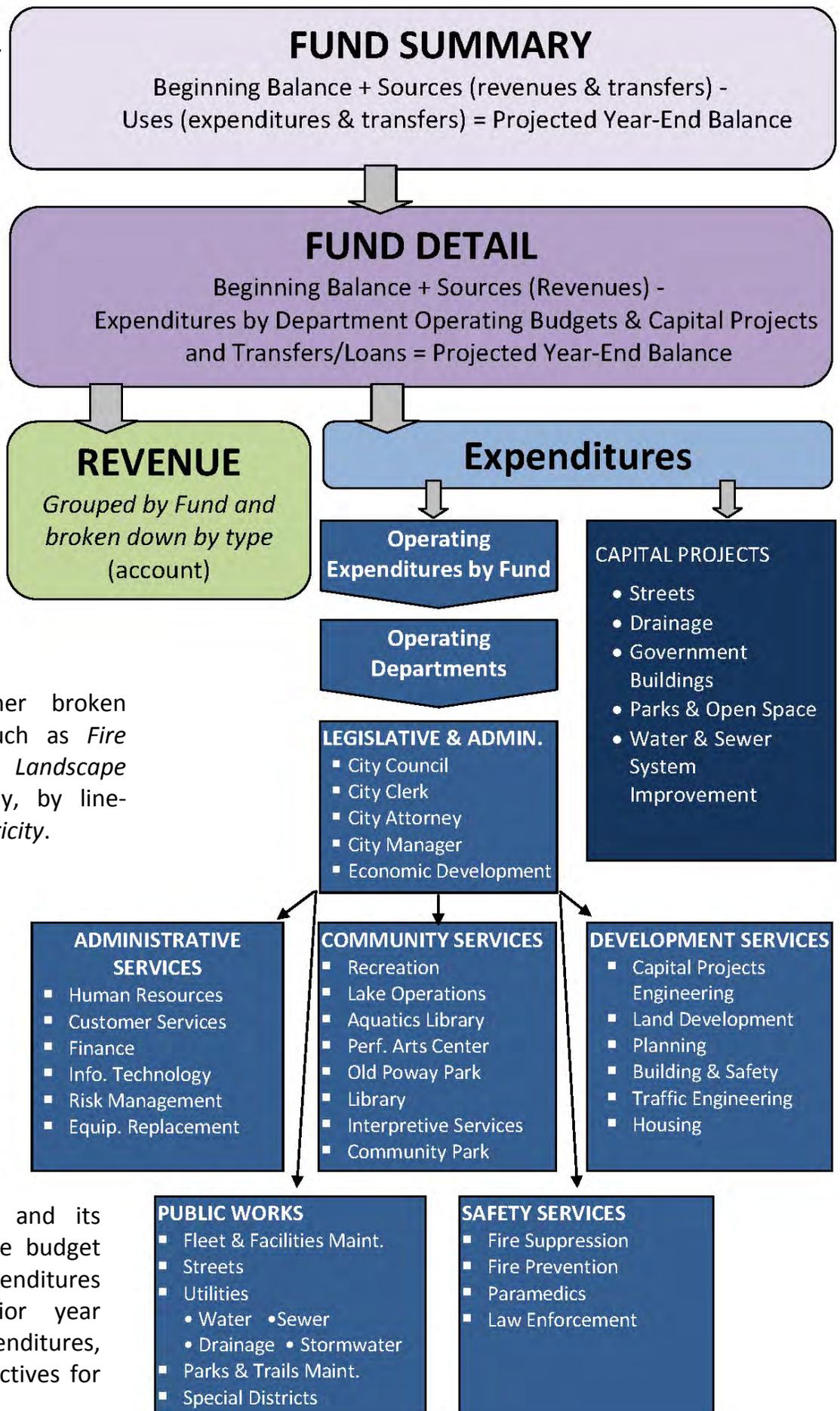


*Includes Park Maintenance from Public Works department

Understanding the Budget

The operating budget is broken down into six departments:

- Legislative and Administrative
- Administrative Services
- Community Services
- Development Services
- Public Works
- Safety Services



Departments are further broken down into divisions, such as *Fire Suppression*, or *Park & Landscape Maintenance*, and finally, by line-item, such as *Gas & Electricity*.

For each department and its respective divisions, the budget reports proposed expenditures for FY 2014-15, prior year estimated or actual expenditures, and the goals and objectives for the new fiscal year.

City Staffing

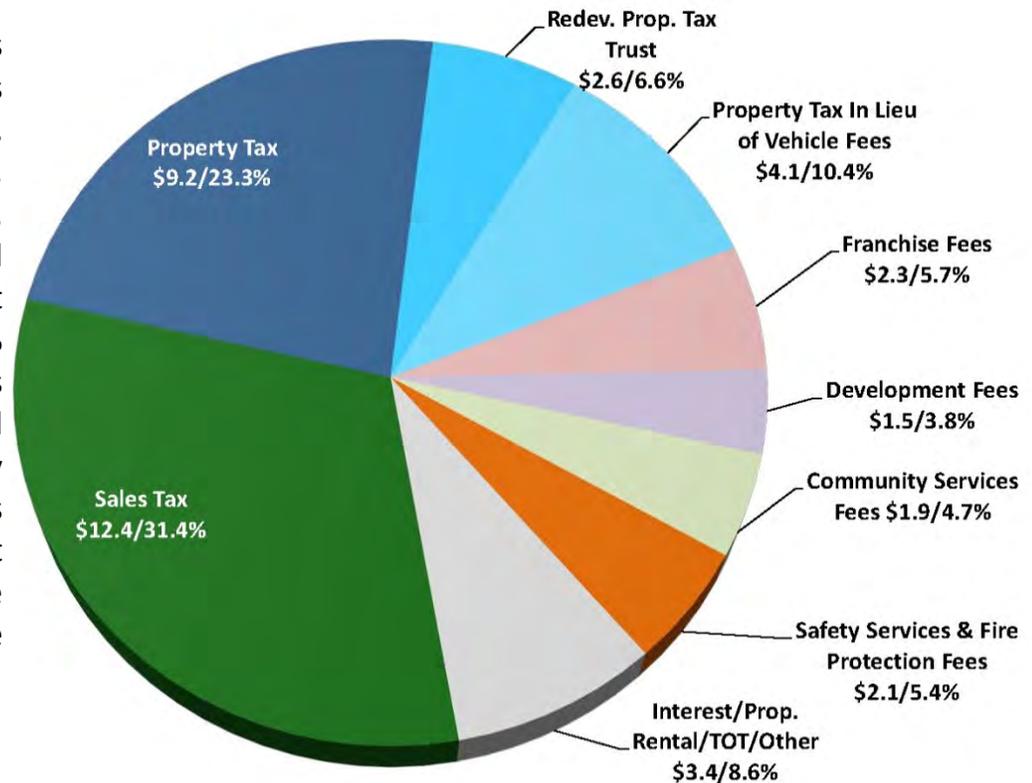
For fiscal year 2014-15, the budget authorizes 206 full-time and 31.29* part-time positions to staff the City. The City has reduced its workforce by close to 30% since 2006-07. The department operating budget pages show the positions assigned to each division. Salary and benefit costs account for roughly half of General Fund operating expenditures, not including contract costs for law enforcement provided by the San Diego County Sheriff's Department. The City's employee classifications and salary ranges for each are shown in the Position Classifications schedule. [Appendices](#) 🔍

Department	2013-2014 Authorized		2014-2015 Proposed	
	Full-Time	Part-Time*	Full-Time	Part-Time*
Legislative and Administrative	9	-	9	-
Administrative Services	19	.96	20	.48
Community Services	20	25.78	20	26.49
Development Services	22	.96	21	.96
Public Works	79	.96	81	3.36
Safety Services	54	-	55	-
Grand Total	203	28.66	206	31.29

*Figures represent full-time equivalent based on 2,080 hours/year

Revenues and Other Sources for Operations

The General Fund gets its money for operations primarily from sales tax, property tax, and fees. For fiscal year 2014-15, total General Fund sources are projected at \$39.48 million. Over 70% of General Fund revenues are from sales and property taxes. The City receives 1¢ of the 8¢ sales tax for every dollar spent in Poway. Most of the remainder goes to the State and County.

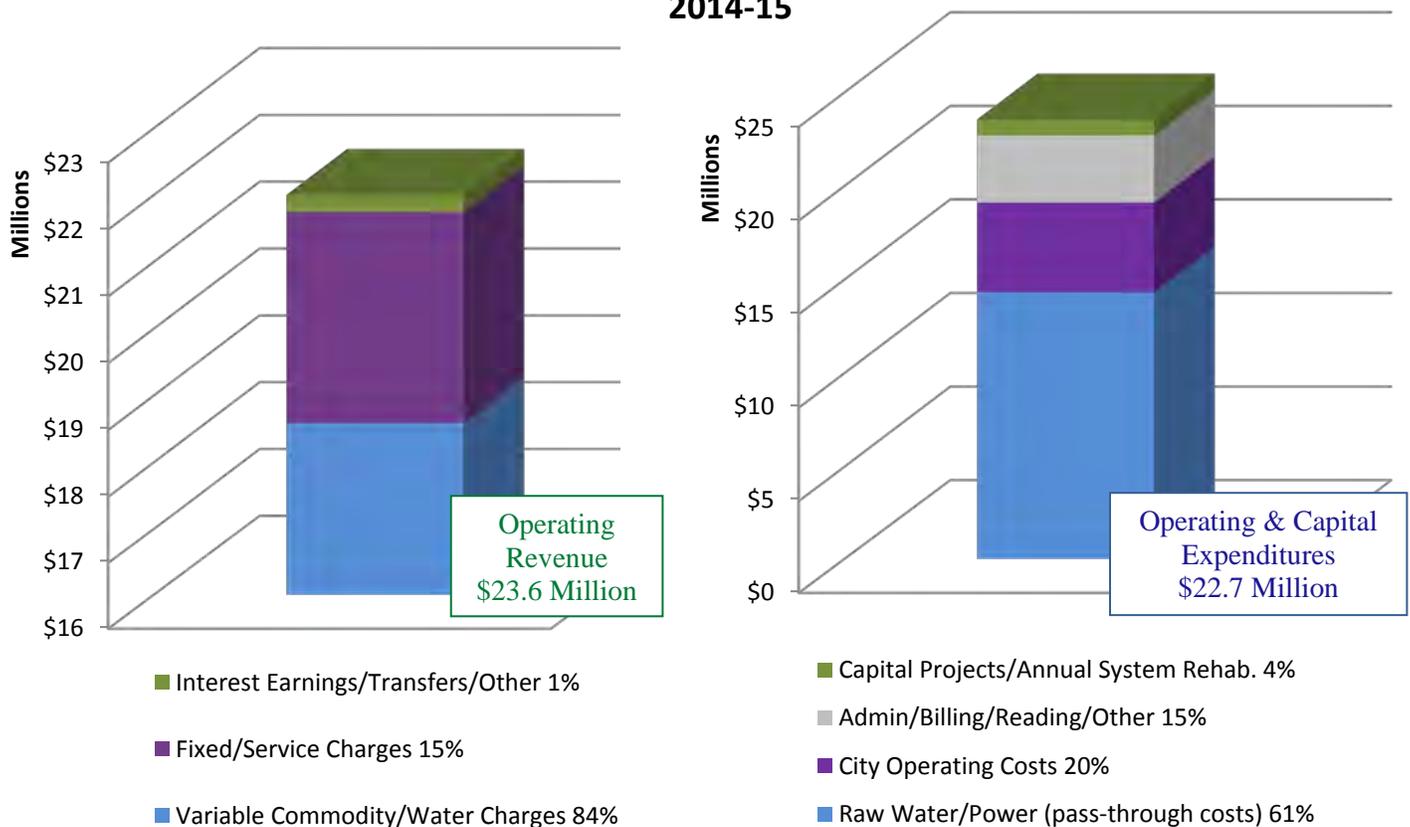


About 21% of property taxes collected by the County Assessor are allocated to the City, or roughly \$840 on a home valued at \$400,000. The remainder of property taxes goes to schools, the County, and special districts.

Utilities

City provided water and sewer services are supported entirely by customer’s bills. Rates support necessary operational expenditures, the purchase and treatment of raw water, and capital improvements to ensure a safe and reliable system of plant, pipes, pump stations, and reservoirs. The budget and financial activity for each utility service is segregated into individual funds. Any unspent budget from a utility’s annual operations is placed in reserve and is used for capital projects and to moderate future rate increases.

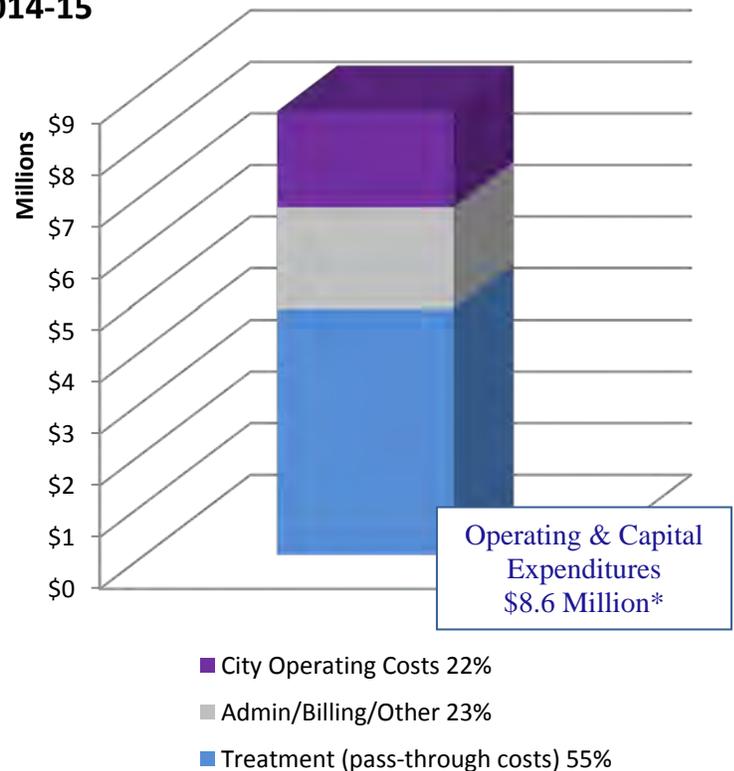
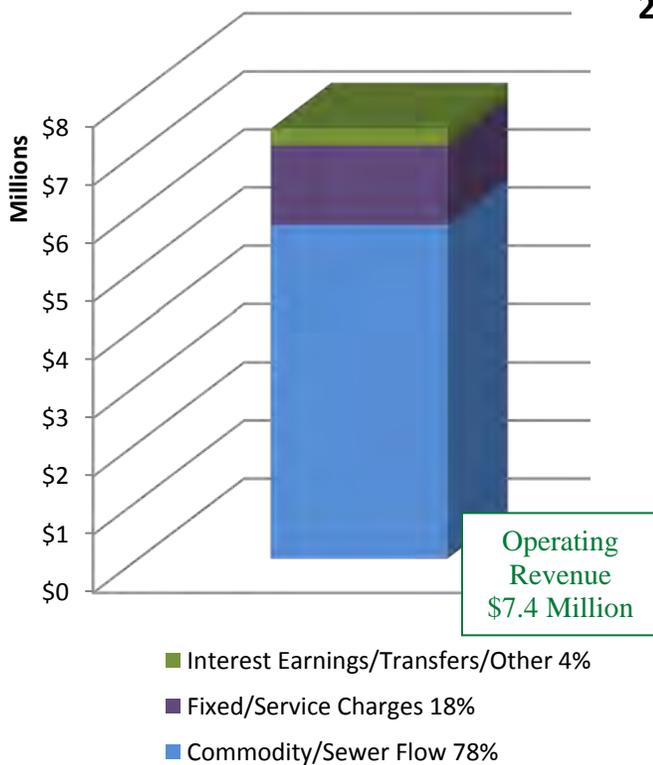
Water Utilities 2014-15



Due to the water supply challenges in the region, the City is paying over 50% more for its raw water supply than just three years ago.

Similarly, charges for sewer service are used to support system operation, maintenance, and rehabilitation. Prior to 2011, sewer fees took into account the City's share of costs for San Diego's Metro system's implementation of secondary wastewater treatment. In response to Metro's deferral of this plan, Poway reduced its sewer commodity fees in 2011 and again in 2012. This resulted in the planned outcome where budgeted operating expenditures are projected to exceed revenue sources during FY 2014-15. Substantial sewer fund reserves are available to provide the resources necessary to ensure continued reliable service to our customers, and to moderate any necessary sewer rate increases over the next few years.

Sewer Utilities 2014-15



**Annual \$500,000 appropriation for System Rehab. Projects deferred due to sufficient project funding from prior years' allocations*

Capital Improvements Pages 115-133

In addition to funding day-to-day operations, the budget provides money for capital projects, or investments in the City's infrastructure such as streets and parks. Unlike the operating budget which covers expenditures year-by-year, the capital improvement program (CIP) spans multiple-years.

Due to the dissolution of the Poway Redevelopment Agency by the State Legislature, projects funded by Agency sources are limited to contractual commitments that were in place prior to March 2011. In total, there are 26 active and proposed projects under the CIP, using \$22.1 million from various sources.

More Information is Available

Under direction of the City Manager, the Administrative Services Department prepares the City's budget document. In addition to the published document, other budget resources are available on the City's website. The City's budget is reviewed by the Budget Review Committee (Committee), whose members are appointed by the City Council. The Committee also prepares recommendations for consideration by the City Council when the budget is adopted at a public hearing each June. The Committee's recommendations are available for review on the City's website with the budget document. Questions about the budget may be directed via email to the Administrative Services Department at admins@poway.org

Fund Balances,
Sources & Uses

STATEMENT OF FUND BALANCES

Proposed Revenues and Expenditures FY 2014-2015

Fund	Beginning Fund Balance 7/1/2014	Revenues	Operations	Capital Projects/Program Costs	Loans/Transfers In(Out)	Interest and Bond Redemption	Net Fund Activity	Ending Fund Balance 06/30/2015
General Fund	20,293,667	38,752,240	37,843,085	187,000	(616,620)	-	105,535	20,399,202
Economic Uncertainty	3,100,000	-	-	-	-	-	-	3,100,000
Special Projects Fund	-	-	-	-	-	-	-	-
Pension Stabilization Fund	2,424,868	-	-	-	-	-	-	2,424,868
Capital Improvement Fund	-	-	-	-	-	-	-	-
Street Maintenance Fund	4,483,286	-	-	-	-	-	-	4,483,286
Streets Funds	1,624,760	3,139,340	3,303,538	150,000	-	-	(314,198)	1,310,562
Drainage & Stormwater Funds	544,552	1,024,750	672,727	200,000	-	-	152,023	696,575
Grant Funds (1)	653,340	436,840	5,000	167,924	(100,000)	-	163,916	817,256
Developer Contribution/Mitigation Funds	2,726,870	86,520	-	-	-	-	86,520	2,813,390
Special Assessment Districts	6,966,578	2,266,450	2,716,275	-	356,950	-	(92,875)	6,873,703
Other Assessment Funds (1)	397,487	984,330	136,120	50,000	(625,000)	-	173,210	570,697
Debt Service Funds	4,439,228	386,460	-	-	315,540	4,598,040	(3,896,040)	543,188
Water Utility Funds	4,981,291	22,685,350	22,130,886	850,000	(293,330)	283,680	(872,546)	4,108,745
Sewer Utility Funds	13,741,478	7,388,760	8,591,478	-	3,130	-	(1,199,588)	12,541,890
Capital Replacement Funds	11,227,200	2,849,500	2,416,311	275,700	521,700	-	679,189	11,906,389
Trust Funds	4,478,277	19,840	-	-	(1,150)	-	18,690	4,496,967
City Housing Funds	4,691,073	893,170	-	-	-	-	893,170	5,584,243
Total	86,773,956	80,913,550	77,815,420	1,880,624	(438,780)	4,881,720	(4,102,994)	82,670,962

(1) These expenditures are directly charged to these funds and are not included in the Budget by Fund allocation.

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GENERAL FUND

Activity Detail Fund 100

The General Fund is the City's principal source for fire protection, law enforcement, parks and recreation, planning and engineering and other operations that are not funded by dedicated or restricted sources. The primary source of revenues for the General Fund are property taxes, sales tax, and fees for services.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	18,325,735	17,673,350	17,687,970	17,687,970	20,293,667
REVENUES					
Taxes & Franchises					
<i>Sales Tax</i>	11,276,884	11,564,533	12,491,400	12,084,937	12,387,930
<i>Property Tax</i>	12,787,329	20,095,254	14,860,480	16,357,060	15,887,800
<i>Franchise Fees, TOT</i>	2,721,518	2,709,013	2,779,810	2,747,682	2,799,930
Fees, Permits & Services	4,234,220	4,856,263	4,318,080	5,099,687	4,909,600
Use of Property, Grants, Other	2,660,036	4,097,970	2,371,430	2,758,957	2,766,980
Total General Fund Revenues	33,679,987	43,323,033	36,821,200	39,048,323	38,752,240
TOTAL FUNDS AVAILABLE	52,005,722	60,996,383	54,509,170	56,736,293	59,045,907
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	790,717	794,889	948,277	878,401	1,080,190
Administrative Services	2,098,726	2,157,825	1,919,180	1,911,684	2,136,357
Community Services	4,660,585	4,733,922	4,865,650	4,802,009	5,156,270
Development Services	2,830,063	3,779,577	3,464,670	3,701,039	3,754,656
Public Works	3,226,346	3,954,035	4,024,047	4,124,071	4,317,252
Safety Services	18,776,174	19,422,840	20,286,520	20,303,478	21,398,360
Redevelopment Services	-	-	-	-	-
Indirect Cost Alloc./Emp. Rtmnt. Cont.	(355,240)	-	-	-	-
Total Operating Expenses	32,027,372	34,843,089	35,508,344	35,720,682	37,843,085
Capital Projects	148,403	(26,229)	-	(13,316)	187,000
Program Expenses	-	(255,300)	-	164,769	-
Total Programs/Capital Projects	148,403	(281,529)	-	151,453	187,000
TOTAL EXPENDITURES	32,175,775	34,561,560	35,508,344	35,872,135	38,030,085
TRANSFERS/LOANS					
Transnet Loan	-	-	(150,000)	-	-
Pension Stabiliz. Fund Trans. In/(Out)	-	-	-	-	-
Loan Repayment	-	-	-	-	-
Stormwater Fund Loan In/(Out)	206,005	-	-	-	-
RDA Loan In/(Out)	112,681	-	-	-	-
All Other Transfers In/(Out)	(2,504,155)	(8,757,996)	(557,188)	(570,491)	(616,620)
Encumbrance Roll Forward	-	-	(63,515)	-	-
Other Fund Balance Activity	28,873	11,144	-	-	-
TOTAL TRANSFERS/LOANS	(2,156,597)	(8,746,852)	(770,703)	(570,491)	(616,620)
NET FUND ACTIVITY	(652,385)	14,621	542,153	2,605,697	105,535
ENDING FUND BALANCE	17,673,350	17,687,970	18,230,123	20,293,667	20,399,202

ECONOMIC UNCERTAINTY FUND

Activity Detail - Fund 101

This fund was created by transfers from the General Fund. It will be drawn upon as necessary to help mitigate actions by the State, possible reductions in State funding, or unforeseen effects of the economy.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000

SPECIAL PROJECTS FUND

Activity Detail - Fund 102

This fund is used to account for the sources and uses of monies available through tax sharing agreements. There are no active agreements in effect for FY 2014-15.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	629,618	641,250	641,250	641,250	-
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	629,618	641,250	641,250	641,250	0
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	(11,632)	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	(11,632)	-	-	-	-
TOTAL EXPENDITURES	(11,632)	0	0	0	0
TRANSFERS In/(Out)	-	-	-	(641,250)	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	(641,250)	0
NET FUND ACTIVITY	11,632	0	0	(641,250)	0
ENDING FUND BALANCE	641,250	641,250	641,250	-	-

PENSION STABILIZATION FUND

Activity Detail - Fund 104

This fund was created by transfers from the General Fund to address potential future pension rate increases when impacted by volatile markets.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	2,424,868	2,424,868	2,424,868	2,424,868	2,424,868
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	2,424,868	2,424,868	2,424,868	2,424,868	2,424,868
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	2,424,868	2,424,868	2,424,868	2,424,868	2,424,868

CAPITAL IMPROVEMENT FUND

Activity Detail - Fund 106

This fund was created by a transfer from the General Fund to establish a funding source for various community reinvestment Capital Improvement Projects. The original source of funds was a distribution from the Redevelopment Property Tax Trust Fund, associated with dissolution of the Redevelopment Agency. Allocating these funds for community reinvestment purposes is intended to mitigate in part the loss of Redevelopment as a financing tool for the City's Capital Improvement Program.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	-	-	-	-	-
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	0	0	0	0	0
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	8,074,800	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	8,074,800	-	-	-
TOTAL EXPENDITURES	0	8,074,800	0	0	0
TRANSFERS In/(Out)	-	8,074,800	-	-	-
LOANS (In/(Out))	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	8,074,800	0	0	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	-	-	-	-	-

STREET MAINTENANCE FUND

Activity Detail Fund 103

The Street Maintenance Fund was established to provide an as-needed, supplemental source of funds for the City's Street Maintenance Program. Appropriations from this fund can be made at the discretion of the City Council to ensure that the City can continue its high standard for maintenance of streets. The source for the fund has been Council authorized transfers from prior years' General Fund operating surpluses.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	4,483,286	4,483,286	4,483,286	4,483,286	4,483,286
REVENUES	-	-	-	-	-
TOTAL FUNDS AVAILABLE	4,483,286	4,483,286	4,483,286	4,483,286	4,483,286
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services					
Administrative Services					
Community Services					
Development Services					
Public Works					
Safety Services					
Redevelopment Services					
Indirect Cost Allocation					
Total Operating Expenses	-	-	-	-	-
Capital Projects					
Program Expenses					
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)					
ENCUMB. ROLL FORWARD					
OTHER FUND BALANCE ACTIVITY					
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	0	0	0	0	0
ENDING FUND BALANCE	4,483,286	4,483,286	4,483,286	4,483,286	4,483,286

STREETS FUNDS

Activity Detail - Funds 211-226

These funds are used to finance the construction, repair and maintenance of City streets, to construct street projects financed by developer's fees, and to account for special sales taxes to be used for street and highway projects approved by the regional transportation group. Financial Activity in this fund group also includes proceeds from AB 2928, and State measure 1B bonds for traffic reduction and safety.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	4,418,562	1,344,275	1,869,896	1,869,896	1,624,760
REVENUES	2,224,332	3,564,371	2,991,120	3,020,561	3,139,340
TOTAL FUNDS AVAILABLE	6,642,894	4,908,646	4,861,016	4,890,457	4,764,100
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	7,500	7,500	7,500	7,500	7,500
Public Works	2,431,494	3,027,229	2,711,848	2,656,475	3,296,038
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	2,438,994	3,034,729	2,719,348	2,663,975	3,303,538
Capital Projects	60,000	-	605,000	601,722	150,000
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	60,000	-	605,000	601,722	150,000
TOTAL EXPENDITURES	2,498,994	3,034,729	3,324,348	3,265,697	3,453,538
TRANSFERS In/(Out)	(328,589)	-	-	-	-
RDA LOANS In/(Out)	(2,471,030)	-	-	-	-
LOANS	-	-	150,000	-	-
ENCUMB. ROLL FORWARD	-	-	(1,677)	-	-
OTHER FUND BALANCE ACTIVITY	(5)	(4,022)	-	-	-
TOTAL OTHER SOURCES/USES	(2,799,624)	(4,022)	148,323	0	0
NET FUND ACTIVITY	(3,074,287)	525,620	(184,905)	(245,136)	(314,198)
ENDING FUND BALANCE	1,344,275	1,869,896	1,684,991	1,624,760	1,310,562

DRAINAGE AND STORMWATER FUNDS

Activity Detail - Funds 231-233

These funds are used to finance drainage maintenance activities, construction of flood control and drainage improvements, and for stormwater program activities. The primary sources of revenue are from property tax assessments and development impact fees.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	4,172,228	(200,465)	288,858	288,858	544,552
REVENUES	1,259,605	1,003,843	950,640	981,524	1,024,750
TOTAL FUNDS AVAILABLE	5,431,833	803,378	1,239,498	1,270,382	1,569,302
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	33,779	17,859	15,034	14,385	22,092
Administrative Services	66,917	33,300	32,780	33,151	44,972
Community Services	-	-	-	-	-
Development Services	533,492	38,591	38,670	39,905	39,450
Public Works	1,440,827	517,350	548,601	588,390	566,213
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	12,974	-	-	-	-
Total Operating Expenses	2,087,988	607,101	635,085	675,830	672,727
Capital Projects	-	(104,163)	50,000	50,000	200,000
Program Expenditures	-	-	-	-	-
Total Programs/Capital Projects	-	(104,163)	50,000	50,000	200,000
TOTAL EXPENDITURES	2,087,988	502,938	685,085	725,830	872,727
TRANSFERS In/(Out)	677,860	-	-	-	-
RDA LOANS In/(Out)	(4,008,730)	-	-	-	-
GENERAL FUND LOANS (In/Out)	(206,005)	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(3,189)	-	-
OTHER FUND BALANCE ACTIVITY	(7,435)	(11,582)	-	-	-
TOTAL OTHER SOURCES/USES	(3,544,310)	(11,582)	(3,189)	0	0
NET FUND ACTIVITY	(4,372,694)	489,323	262,366	255,694	152,023
ENDING FUND BALANCE	(200,465)	288,858	551,224	544,552	696,575

GRANT FUNDS

Activity Detail - Funds 241-257, 282-284, 714

These funds are used to account for various grants that are received by the City. Grant programs available to the City include Federal Community Development Block Grants (CDBG), and various State grant programs for transportation improvements, recycling, law enforcement, and traffic safety.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	479,973	512,359	498,773	498,773	653,340
REVENUES	1,195,931	805,245	435,320	610,206	436,840
TOTAL FUNDS AVAILABLE	1,675,904	1,317,604	934,093	1,108,979	1,090,180
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	5,319	13,268	5,000	5,000	5,000
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	5,319	13,268	5,000	5,000	5,000
Capital Projects	441,107	375,283	53,887	228,111	51,208
Program Expenses	617,119	329,835	113,565	122,528	116,716
Total Programs/Capital Projects	1,058,226	705,118	167,452	350,639	167,924
TOTAL EXPENDITURES	1,063,545	718,386	172,452	355,639	172,924
TRANSFERS In/(Out)	(100,000)	(100,445)	(100,000)	(100,000)	(100,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
GRANTS OUTSTANDING	443,025	314,447	391,902	99,007	-
COMMITTED CAPITAL PROJECTS	(443,025)	(314,447)	(391,902)	(99,007)	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(100,000)	(100,445)	(100,000)	(100,000)	(100,000)
NET FUND ACTIVITY	32,386	(13,586)	162,868	154,567	163,916
ENDING FUND BALANCE	512,359	498,773	661,641	653,340	817,256

DEVELOPER CONTRIBUTION/MITIGATION FUNDS

Activity Detail - Funds 251-252, 258, 411, 422

These funds are used for acquisition and preservation of habitat financed by developer's fees, for financing public improvements or services that benefit the properties against which the assessments are levied, and to support fire suppression operations.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	2,607,814	2,468,078	2,598,954	2,598,954	2,726,870
REVENUES	50,264	123,333	88,450	127,916	86,520
TOTAL FUNDS AVAILABLE	2,658,078	2,591,411	2,687,404	2,726,870	2,813,390
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	190,000	(7,543)	50,000	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	190,000	(7,543)	50,000	-	-
TOTAL EXPENDITURES	190,000	(7,543)	50,000	0	0
TRANSFERS In/(Out)	-	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	0	0	0	0	0
NET FUND ACTIVITY	(139,736)	130,876	38,450	127,916	86,520
ENDING FUND BALANCE	2,468,078	2,598,954	2,637,404	2,726,870	2,813,390

SPECIAL ASSESSMENT DISTRICT FUNDS

Activity Detail - Funds 261-275

These funds are used to finance services and improvements that benefit the properties against which the assessments are levied. Individual funds are used to account for the City's nine landscape maintenance districts, and the lighting district (two zones).

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	6,639,238	6,733,071	7,055,088	7,055,088	6,966,578
REVENUES	2,253,546	2,339,548	2,240,330	2,288,064	2,266,450
TOTAL FUNDS AVAILABLE	8,892,784	9,072,619	9,295,418	9,343,152	9,233,028
EXPENDITURES					
Operating Expenses	-	-	-	-	-
Legislative and Admin. Services	44,497	32,687	52,916	50,611	52,668
Administrative Services	58,877	100,262	91,988	92,467	89,650
Community Services	-	-	-	-	-
Development Services	44,440	-	-	-	-
Public Works	2,177,504	2,213,981	2,585,545	2,558,396	2,573,957
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	10,192	-	-	-	-
Total Operating Expenses	2,335,510	2,346,930	2,730,449	2,701,474	2,716,275
Capital Projects	119,790	(9,398)	-	-	-
Program Expenditures	-	-	-	-	-
Total Programs/Capital Projects	119,790	(9,398)	-	-	-
TOTAL EXPENDITURES	2,455,300	2,337,532	2,730,449	2,701,474	2,716,275
TRANSFERS In/(Out)	309,742	319,711	329,150	324,901	356,950
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(55,940)	-	-
OTHER FUND BALANCE ACTIVITY	(14,156)	290	-	-	-
TOTAL OTHER SOURCES/USES	295,587	320,001	273,210	324,901	356,950
NET FUND ACTIVITY	93,833	322,017	(216,909)	(88,509)	(92,875)
ENDING FUND BALANCE	6,733,071	7,055,088	6,838,179	6,966,578	6,873,703

OTHER ASSESSMENT FUNDS

Activity Detail - Funds 250, 280-281, 283

These funds are used to account for specific services supported by assessments and fees, including Fire Protection assessments, which are transferred to the General Fund for fire suppression and emergency operations, the 800 MHz regional emergency communications system, and the Household Hazardous Waste program, funded from fees on waste collection bills.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	103,729	134,940	162,799	162,799	397,487
REVENUES	988,709	981,660	990,510	983,870	984,330
TOTAL FUNDS AVAILABLE	1,092,438	1,116,600	1,153,309	1,146,669	1,381,817
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	113,560	113,872	132,960	124,182	136,120
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	113,560	113,872	132,960	124,182	136,120
Capital Projects	-	-	-	-	-
Program Expenses	217,550	215,049	-	-	50,000
Total Programs/Capital Projects	217,550	215,049	-	-	50,000
TOTAL EXPENDITURES	331,110	328,921	132,960	124,182	186,120
TRANSFERS In/(Out)	(626,388)	(624,880)	(636,000)	(625,000)	(625,000)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(626,388)	(624,880)	(636,000)	(625,000)	(625,000)
NET FUND ACTIVITY	31,211	27,859	221,550	234,688	173,210
ENDING FUND BALANCE	134,940	162,799	384,349	397,487	570,697

DEBT SERVICE FUNDS

Activity Detail - Funds 311 - 336

These funds record the revenues and expenditures associated with the financing of the City's general debt, Community Facilities Districts, the High Valley Road Project, and the Old Coach Waterline Project bonds.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,866,199	5,516,458	5,033,565	5,033,565	4,439,228
REVENUES	3,894,112	18,346,681	3,705,750	3,724,447	386,460
TOTAL FUNDS AVAILABLE	9,760,311	23,863,139	8,739,315	8,758,012	4,825,688
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	-	-	-	-	-
Development Services	-	-	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	-
TOTAL EXPENDITURES	0	0	0	0	0
TRANSFERS In/(Out)	1,134,071	451,310	484,930	471,676	485,540
LOANS In/(Out)	(150,000)	(160,000)	(170,000)	(170,000)	(170,000)
ENCUMB. ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	(5,259,256)	(19,946,068)	(4,603,810)	(4,620,460)	(4,598,040)
OTHER FUND BALANCE ACTIVITY	31,332	825,184	-	-	-
TOTAL OTHER SOURCES/USES	(4,243,853)	(18,829,574)	(4,288,880)	(4,318,784)	(4,282,500)
NET FUND ACTIVITY	(349,741)	(482,893)	(583,130)	(594,337)	(3,896,040)
ENDING FUND BALANCE	5,516,458	5,033,565	4,450,435	4,439,228	543,188

WATER UTILITY FUNDS

Activity Detail - Funds 510-511

Water Utility funds include the Water Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Water Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,616,282	4,148,403	4,871,209	4,871,209	4,981,291
REVENUES	20,693,371	22,267,198	22,084,460	23,220,226	22,685,350
TOTAL FUNDS AVAILABLE	26,309,653	26,415,601	26,955,669	28,091,435	27,666,641
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	364,910	591,759	622,105	592,649	685,242
Administrative Services	1,010,241	1,113,918	1,146,838	1,136,174	1,335,307
Community Services	-	-	-	-	-
Development Services	272,869	115,772	163,457	169,320	248,851
Public Works	16,497,235	17,997,948	18,657,170	19,809,743	19,861,486
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	158,762	-	-	-	-
Total Operating Expenses	18,304,017	19,819,396	20,589,570	21,707,885	22,130,886
Capital Projects	809,231	1,036,954	848,232	848,232	800,000
Program Expenses	-	-	-	-	50,000
Total Programs/Capital Projects	809,231	1,036,954	848,232	848,232	850,000
TOTAL EXPENDITURES	19,113,248	20,856,350	21,437,802	22,556,117	22,980,886
TRANSFERS In/(Out)	(723,685)	(254,910)	(272,020)	(272,020)	(293,330)
RDA LOANS In/(Out)	(2,122,057)	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(40,424)	-	-
DEBT SERVICE	(284,784)	(282,592)	(280,260)	(282,007)	(283,680)
OTHER FUND BALANCE ACTIVITIES	82,523	(150,539)	-	-	-
TOTAL OTHER SOURCES/USES	(3,048,003)	(688,041)	(592,704)	(554,027)	(577,010)
NET FUND ACTIVITY	(1,467,879)	722,807	53,954	110,082	(872,546)
ENDING FUND BALANCE	4,148,403	4,871,209	4,925,163	4,981,291	4,108,745

SEWER UTILITY FUNDS

Activity Detail - Funds 520-521

Sewer Utility funds include the Sewer Utility Operating Fund, an enterprise fund that is self-supported by fees paid by users, and the Sewer Utilities Improvement Fund, which is used to account for development fees collected to fund improvements that increase the system's capacity.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	20,816,978	17,209,420	15,213,777	15,213,777	13,741,478
REVENUES	7,692,499	7,332,144	7,353,440	7,313,328	7,388,760
TOTAL FUNDS AVAILABLE	28,509,477	24,541,564	22,567,217	22,527,105	21,130,238
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	140,721	452,696	402,455	382,730	368,610
Administrative Services	679,085	696,011	772,329	759,905	851,592
Community Services	-	-	-	-	-
Development Services	150,616	154,361	154,682	159,621	146,303
Public Works	6,195,578	7,378,500	6,922,456	6,994,223	7,224,973
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	101,190	-	-	-	-
Total Operating Expenses	7,267,191	8,681,567	8,251,922	8,296,478	8,591,478
Capital Projects	500,000	643,938	500,000	500,000	-
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	500,000	643,938	500,000	500,000	-
TOTAL EXPENDITURES	7,767,191	9,325,505	8,751,922	8,796,478	8,591,478
TRANSFERS In/(Out)	(1,198,629)	(152,678)	(159,150)	(159,150)	(166,870)
RDA LOANS In/(Out)	(2,491,427)	-	-	-	-
CFD #88-1 LOANS In/(Out)	150,000	160,000	170,000	170,000	170,000
ENCUMB. ROLL FORWARD	-	-	(46,030)	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	7,190	(9,603)	-	-	-
TOTAL OTHER SOURCES/USES	(3,532,866)	(2,281)	(35,180)	10,850	3,130
NET FUND ACTIVITY	(3,607,558)	(1,995,642)	(1,433,662)	(1,472,300)	(1,199,588)
ENDING FUND BALANCE	17,209,420	15,213,777	13,780,115	13,741,478	12,541,890

CAPITAL REPLACEMENT FUNDS

Activity Detail - Funds 611, 617

The capital replacement funds are used to finance the replacement of City vehicles, major equipment and rehabilitation of public facilities. The revenue for this fund comes from rental fees charged to each of the divisions that have been assigned vehicles or equipment and the sale of surplus property and equipment.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	10,104,571	10,277,521	11,336,226	11,336,226	11,227,200
REVENUES	2,635,217	2,599,870	2,824,110	2,787,752	2,849,500
TOTAL FUNDS AVAILABLE	12,739,788	12,877,391	14,160,336	14,123,978	14,076,700
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	20,783	31,754	101,443	97,158	56,117
Administrative Services	1,779,134	1,397,477	1,276,745	2,187,162	1,259,242
Community Services	-	-	-	-	-
Development Services	-	-	-	-	15,300
Public Works	1,045,245	1,042,461	1,106,893	1,087,288	1,085,652
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	7,535	-	-	-	-
Total Operating Expenses	2,852,697	2,471,692	2,485,081	3,371,608	2,416,311
Capital Projects	-	-	-	-	275,700
Program Expenses	-	-	-	-	-
Total Programs/Capital Projects	-	-	-	-	275,700
TOTAL EXPENDITURES	2,852,697	2,471,692	2,485,081	3,371,608	2,692,011
TRANSFERS In/(Out)	390,850	927,985	474,828	474,830	521,700
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	(210,722)	-	-
OTHER FUND BALANCE ACTIVITY	(420)	2,542	-	-	-
TOTAL OTHER SOURCES/USES	390,430	930,527	264,106	474,830	521,700
NET FUND ACTIVITY	172,950	1,058,705	603,135	(109,026)	679,189
ENDING FUND BALANCE	10,277,521	11,336,226	11,939,361	11,227,200	11,906,389

TRUST FUNDS

Activity Detail - Funds 254, 711-782

Trust funds are used to account for proprietary trusts that have been donated to the City for specific, designated uses. This fund group includes 23 individual funds, which include the Library Endowment, Tree Trust, Sensitive Lands Acquisition, and various trusts for park improvements and law enforcement uses.

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	5,139,285	4,983,581	4,418,694	4,418,694	4,478,277
REVENUES	860,218	1,000,425	15,260	20,427	19,840
TOTAL FUNDS AVAILABLE	5,999,503	5,984,006	4,433,954	4,439,121	4,498,117
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	-	-	-	-	-
Administrative Services	-	-	-	-	-
Community Services	80,106	40,570	-	-	-
Development Services	929,450	847,076	-	-	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	-	-	-	-	-
Indirect Cost Allocation	-	-	-	-	-
Total Operating Expenses	1,009,556	887,646	-	-	-
Capital Projects	-	653,748	(23,779)	(23,779)	-
Program Expenses	(19)	20,000	-	-	-
Total Programs/Capital Projects	(19)	673,748	(23,779)	(23,779)	-
TOTAL EXPENDITURES	1,009,537	1,561,394	(23,779)	(23,779)	0
TRANSFERS In/(Out)	(6,385)	(3,918)	(4,850)	15,377	(1,150)
LOANS In/(Out)	-	-	-	-	-
ENCUMB. ROLL FORWARD	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	-	-	-	-	-
TOTAL OTHER SOURCES/USES	(6,385)	(3,918)	(4,850)	15,377	(1,150)
NET FUND ACTIVITY	(155,704)	(564,887)	34,189	59,583	18,690
ENDING FUND BALANCE	4,983,581	4,418,694	4,452,883	4,478,277	4,496,967

CITY HOUSING FUNDS

Activity Detail Fund 416-417, 429

Housing Funds are used to increase the supply of housing for low and moderate income residents under the direction of the Poway Housing Authority. Effective February 1, 2012, redevelopment agencies were dissolved by State Legislative action. This action eliminated the 20% share of tax increment revenue set aside for housing. The source of funds for City Housing is now limited to Housing Special Programs (fund 429), proceeds from Tax Allocation Bonds (fund 417), and income produced by Housing Authority properties (fund 416).

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
FUNDS AVAILABLE					
Beginning Fund Balance- July 1	6,963,364	2,575,404	3,792,780	3,792,780	4,691,073
REVENUES	536,050	1,925,117	918,620	906,085	893,170
TOTAL FUNDS AVAILABLE	7,499,414	4,500,521	4,711,400	4,698,865	5,584,243
EXPENDITURES					
Operating Expenses					
Legislative and Admin. Services	158,733	-	-	-	-
Administrative Services	55,395	-	-	-	-
Community Services	-	-	-	-	-
Development Services	51,447	7,741	-	7,792	-
Public Works	-	-	-	-	-
Safety Services	-	-	-	-	-
Redevelopment Services	186,156	-	-	-	-
Indirect Cost Allocation	22,334	-	-	-	-
Total Operating Expenses	474,065	7,741	-	7,792	-
Capital Projects	(98)	-	-	-	-
Program Expenses	(10,579,573)	700,000	-	-	-
Total Programs/Capital Projects	(10,579,671)	700,000	-	-	-
TOTAL EXPENDITURES	(10,105,606)	707,741	0	7,792	0
TRANSFERS In/(Out)	(12,100,756)	-	-	-	-
LOANS In/(Out)	-	-	-	-	-
ENCUMBRANCE ROLL FORWARD	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
OTHER FUND BALANCE ACTIVITY	(2,928,860)	-	-	-	-
TOTAL OTHER SOURCES/USES	(15,029,616)	0	0	0	0
NET FUND ACTIVITY	(4,387,960)	1,217,376	918,620	898,293	893,170
ENDING FUND BALANCE	2,575,404	3,792,780	4,711,400	4,691,073	5,584,243

BOND/LOAN INTEREST AND REDEMPTION

City of Poway

	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Proposed
WATER FUND					
1995 Revenue Bonds	274,322	270,130	269,790	271,545	273,210
Bond Issuance Cost	6,437	6,437	6,440	6,437	6,440
Processing Fee	4,025	4,025	4,030	4,025	4,030
TOTAL WATER FUND	284,784	280,592	280,260	282,007	283,680
CITY DEBT SERVICE FUND					
2003/2012 COP (City Office Building)	1,131,540	924,229	928,670	928,670	927,770
20012 COP Refunding	-	15,264,043	-	-	-
2005 COP	713,538	275,250	274,330	274,325	272,340
Bond Issuance Cost	-	5,933	-	-	-
Processing Fee	3,719	5,608	8,000	5,000	8,000
TOTAL CITY DEBT SERVICE FUND	1,848,797	16,475,063	1,211,000	1,207,995	1,208,110
HIGH VALLEY DEBT SERVICE FUND					
1996 Assessment District 96 -1	49,844	52,500	50,000	50,000	52,350
Processing Fee	4,235	4,235	4,300	4,235	4,300
TOTAL HV DEBT SERVICE FUND	54,079	56,735	54,300	54,235	56,650
OLD COACH DEBT SERVICE FUND					
2001 Old Coach	25,218	28,770	28,740	28,740	28,700
Processing Fee	750	1,500	1,500	1,500	1,510
TOTAL OC DEBT SERVICE FUND	25,968	30,270	30,240	30,240	30,210
SOUTH POWAY CFD DEBT SERVICE FUNDS					
CFD #1 Refunds	-	64,085	-	20,965	-
2009 CFD #88 -1	3,321,815	3,316,703	3,304,270	3,304,025	3,299,070
Processing Fee	8,597	3,212	4,000	3,000	4,000
TOTAL CFD DEBT SERVICE FUNDS	3,330,412	3,384,000	3,308,270	3,327,990	3,303,070
GRAND TOTAL	5,544,040	20,226,660	4,884,070	4,902,467	4,881,720

TRANSFERS BY FUND GROUP

This schedule shows the inter-fund transfers for the City and Successor Agency to the Redevelopment Agency for FY 2014-15. Transfers are generally required to maintain proper separation of financial activity between funds while allowing revenues or expenditures to be reflected within the appropriate department, division, or project. For example, the Landscape & Lighting Funds are receiving \$356,950 from the General Fund (column 1, row 1) to reimburse the districts for expenditures on services that benefit the City at large.

Fiscal Year 2014-15		Transfers/Loans-Out						
Transfers/Loans-In	General Fund	Grant Funds	Other Assessment Funds	Water Fund	Sewer Fund	Trust Funds	Debt Service Funds	Total
General Fund		100,000	625,000			1,150		726,150
Landscape & Lighting Funds	356,950							356,950
Debt Service Funds	628,520			178,950	123,120			930,590
Water Fund								0
Capital Replacement Funds	357,300			114,380	43,750		6,270	521,700
Successor Agency							438,780	438,780
Total	1,342,770	100,000	625,000	293,330	166,870	1,150	445,050	2,974,170

INTERFUND LOANS

Fund	Beginning Balance-7/1/14			Fiscal Year 2014-2015			Ending Balance-6/30/2015		
	Principal	Interest (1)	Total	New Loans	Current Interest (2)	Payback	Principal	Interest (1)	Total
General Fund to:									
Street Development (221)	491,071	555,056	1,046,127	-	2,950	-	491,071	558,006	1,049,077
Park Improvement (411)	307,228	347,259	654,487	-	1,840	-	307,228	349,099	656,327
Drainage AB 1600 Fund to:									
Street Development (221)	17,576	3,509	21,085	-	110	-	17,576	3,619	21,195
Sewer Fund to:									
Street AB 1600 (222)	214,500	164,550	379,050	-	1,290	-	214,500	165,840	380,340
CFD #88-1 (335)	370,000	-	370,000	-	2,220 ⁽³⁾	172,220	200,000	-	200,000
TOTAL	1,400,375	1,070,374	2,470,749	0	8,410	172,220	1,230,375	1,076,564	2,306,939

1. For reference only-not accrued in either receivable or payable fund-estimated balance as of 7/01/14.
2. Interest rate for loans using the City's estimated average investment rate of return for FY 2014-2015 - .6%.
3. Sewer Fund to CFD #88-1 loan interest paid on an annual basis.

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REVENUES BY FUND



CITY OF POWAY

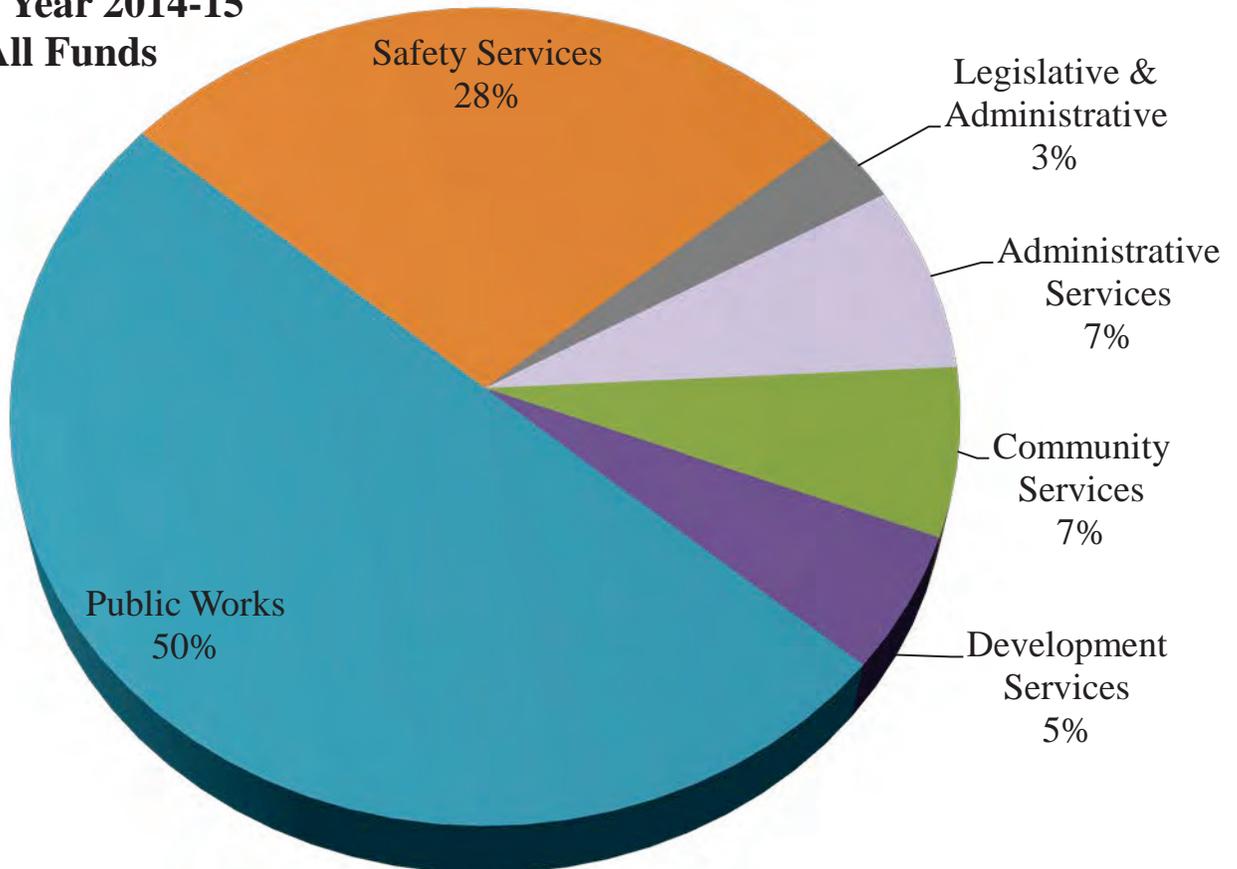
	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Approved	FY 2013-14 Estimated	FY 2014-15 Proposed
General Fund (100)	\$ 33,679,987	\$ 43,323,033	\$ 36,821,200	\$ 39,048,323	\$ 38,752,240
Economic Uncertainty Fund (101)	-	-	-	-	-
Special Projects Fund (102)	-	-	-	-	-
Pension Stabilization Fund (104)	-	-	-	-	-
Streets Funds (211-226)	2,224,332	3,564,371	2,991,120	3,020,561	3,139,340
Street Maintenance Fund (103)	-	-	-	-	-
Drainage & Stormwater Funds (231-233)	1,259,605	1,003,843	950,640	981,524	1,024,750
Grant Funds (241-257, 282-284, 714)	1,195,931	805,245	435,320	610,206	436,840
Developer Contrib. AB 1600 Funds (251-252, 258, 411, 422)	50,264	123,333	88,450	127,916	86,520
Special Assessment District Funds (261-275)	2,253,546	2,339,548	2,240,330	2,288,064	2,266,450
Other Assessment Funds (250, 280-281, 283)	988,709	981,660	990,510	983,870	984,330
Debt Service Funds (311 - 336)	3,894,112	18,346,681	3,705,750	3,724,447	386,460
Water Utility Funds (510-511)	20,693,371	22,267,198	22,084,460	23,220,226	22,685,350
Sewer Utility Funds (520-521)	7,692,499	7,332,144	7,353,440	7,313,328	7,388,760
Capital Replacement and Facility Funds (611, 617)	2,635,217	2,599,870	2,824,110	2,787,752	2,849,500
Trust Funds (254, 711-782)	860,218	1,000,425	15,260	20,427	19,840
City Housing Funds (416-417, 429)	536,050	1,925,117	918,620	906,085	893,170
Revenue Grand Total	\$ 77,963,840	\$ 105,612,468	\$ 81,419,210	\$ 85,032,729	\$ 80,913,550

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CITY OF POWAY OPERATING EXPENDITURES

Department	Personnel	Operations and Maintenance	Capital Outlay	Total Program Expenditures
Legislative & Administrative	1,556,100	700,510	8,310	2,264,920
Administrative Services	2,481,200	1,810,070	1,425,850	5,717,120
Community Services	3,001,140	1,955,710	199,420	5,156,270
Development Services	2,808,250	1,366,920	36,890	4,212,060
Public Works	8,516,130	29,540,780	868,660	38,925,570
Safety Services	8,885,650	11,880,700	632,010	21,398,360
Grand Total	27,248,470	47,254,690	3,171,140	77,674,300

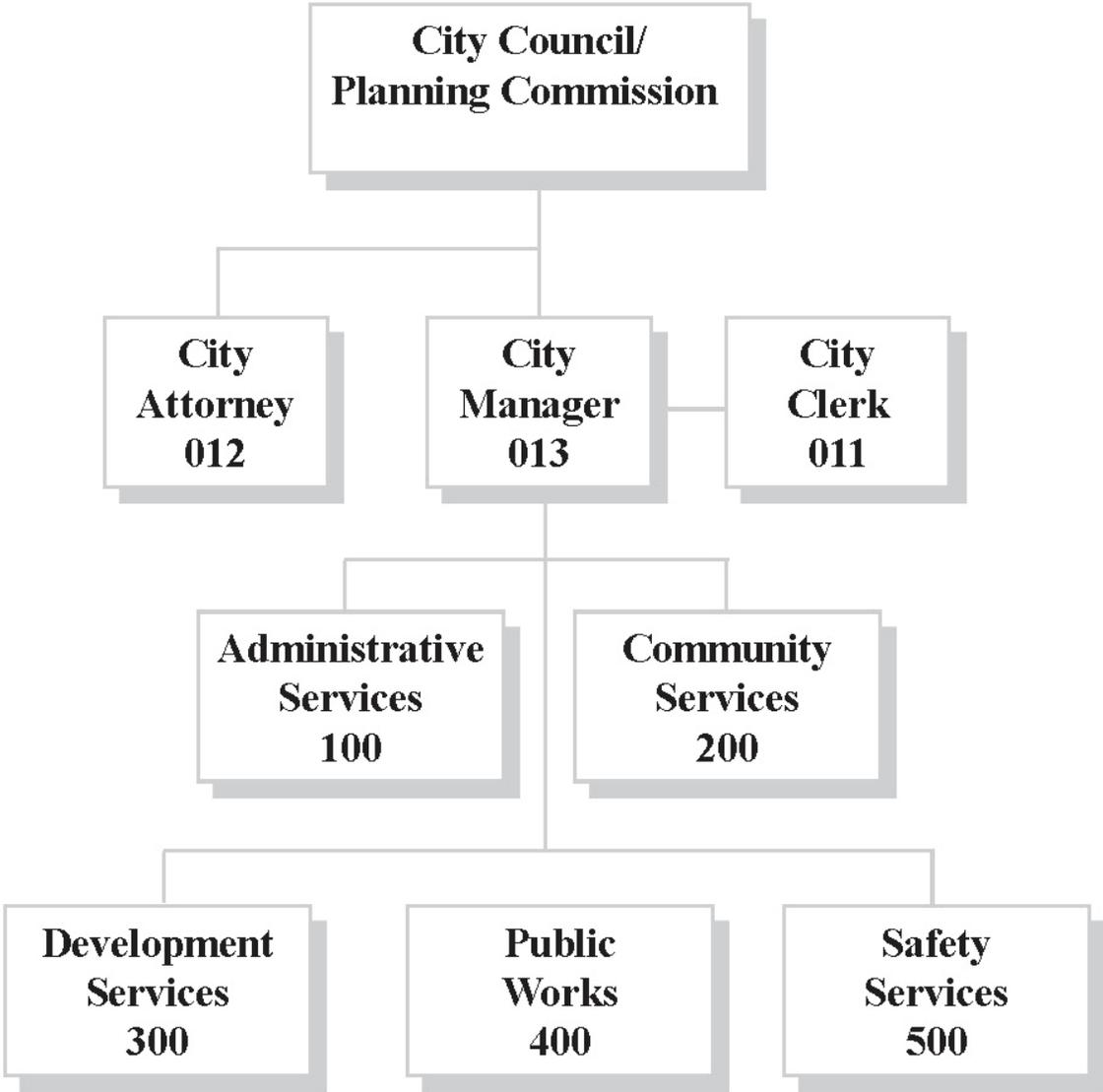
**Fiscal Year 2014-15
All Funds**



BUDGET BY FUND								
FY 2014 - 2015 Proposed	GENERAL	WATER	SEWER	DRAINAGE	GAS TAX/ PROP A	CAPITAL REPLACE.	SPECIAL DISTRICTS	TOTAL
<u>Legislative and Administrative</u>								
City Council	150,226	127,186	65,971	4,780	-	12,737	9,581	370,480
City Clerk	174,770	147,966	76,750	5,561	-	14,818	11,146	431,010
City Attorney	95,903	81,194	42,115	3,051	-	8,131	6,116	236,510
City Manager	395,221	328,897	183,774	8,701	-	20,432	25,826	962,850
Economic Development	264,070	-	-	-	-	-	-	264,070
Department Total	1,080,190	685,242	368,610	22,092	-	56,117	52,668	2,264,920
<u>Administrative Services</u>								
Director	353,936	146,934	127,661	1,874	-	5,870	1,086	637,360
Human Resources	347,571	84,767	48,895	9,523	-	9,088	5,265	505,110
Customer Services	75,532	209,285	192,456	144	-	32	1,122	478,570
Finance	385,107	178,224	76,876	10,309	-	28,887	30,628	710,030
Information Technology	366,715	316,219	249,209	6,319	-	11,871	9,117	959,450
General Support Services	281,467	152,170	59,552	6,394	-	22,219	16,148	537,950
Risk Management	326,030	247,708	96,941	10,409	-	25,956	26,285	733,330
Equip. Replacement & Facilities	-	-	-	-	-	1,155,320	-	1,155,320
Department Total	2,136,357	1,335,307	851,592	44,972	-	1,259,242	89,650	5,717,120
<u>Community Services</u>								
Director	895,790	-	-	-	-	-	-	895,790
Recreation	321,860	-	-	-	-	-	-	321,860
Lake Operations	835,470	-	-	-	-	-	-	835,470
Aquatics	710,390	-	-	-	-	-	-	710,390
Performing Arts Center	1,110,830	-	-	-	-	-	-	1,110,830
Old Poway Park	399,230	-	-	-	-	-	-	399,230
Library	60,240	-	-	-	-	-	-	60,240
Interpretive Services	109,290	-	-	-	-	-	-	109,290
Community Park	713,170	-	-	-	-	-	-	713,170
Department Total	5,156,270	-	-	-	-	-	-	5,156,270
<u>Development Services</u>								
Director	803,067	9,815	13,086	3,272	-	-	-	829,240
Current Planning	1,039,360	-	-	-	-	-	-	1,039,360
Building and Safety Inspection	758,910	-	-	-	-	-	-	758,910
Capital Projects Engineering	116,013	202,202	84,105	23,900	7,500	15,300	-	449,020
Land Development Engineering	462,870	-	-	-	-	-	-	462,870
Engineering Inspection	147,336	36,834	49,112	12,278	-	-	-	245,560
Traffic Engineering	147,500	-	-	-	-	-	-	147,500
Stormwater Compliance	233,550	-	-	-	-	-	-	233,550
Housing Authority/Programs	23,050	-	-	-	-	-	-	23,050
Successor Agency Admin.	23,000	-	-	-	-	-	-	23,000
Department Total	3,754,656	248,851	146,303	39,450	7,500	15,300	-	4,212,060
<u>Public Works</u>								
Director	204,282	342,505	149,215	24,705	-	26,858	35,295	782,860
Utility Systems Oper. & Maint.	-	752,035	752,035	-	-	-	-	1,504,070
Water Supply, Treatment, Storage	-	16,261,140	-	-	-	-	-	16,261,140
Wastewater Disposal	-	-	4,958,990	-	-	-	-	4,958,990
Water Transmission/Distribution	-	1,374,970	-	-	-	-	-	1,374,970
Wastewater Collection Maint.	-	-	951,190	-	-	-	-	951,190
Reclaimed Water Supply	-	420,064	105,016	-	-	-	-	525,080
Maintenance Operations	75,227	183,541	76,347	31,196	-	11,182	8,097	385,590
Street Maintenance	1,000,000	125,301	53,700	-	3,296,038	-	-	4,475,040
Stormwater & Flood Control	400,208	-	-	489,143	-	-	-	889,350
Vehicle Maintenance	-	-	-	-	-	1,002,970	-	1,002,970
Environmental Programs	48,021	117,163	48,736	19,914	-	7,138	5,169	246,140
Parks, Trails & Landscape Maint.	1,730,805	198,850	99,425	-	-	-	-	2,029,080
Facilities Maintenance	858,709	85,918	30,318	1,256	-	37,503	2,096	1,015,800
Special Districts & Contract Svcs	-	-	-	-	-	-	2,523,300	2,523,300
Department Total	4,317,252	19,861,486	7,224,973	566,213	3,296,038	1,085,652	2,573,957	38,925,570
<u>Safety Services</u>								
Director	600,340	-	-	-	-	-	-	600,340
Fire Suppression	9,223,340	-	-	-	-	-	-	9,223,340
Fire Prevention	586,210	-	-	-	-	-	-	586,210
Paramedics	358,770	-	-	-	-	-	-	358,770
Law Enforcement	10,629,700	-	-	-	-	-	-	10,629,700
Department Total	21,398,360	-	-	-	-	-	-	21,398,360
TOTAL EXPENDITURES	37,843,085	22,130,886	8,591,478	672,727	3,303,538	2,416,311	2,716,275	77,674,300

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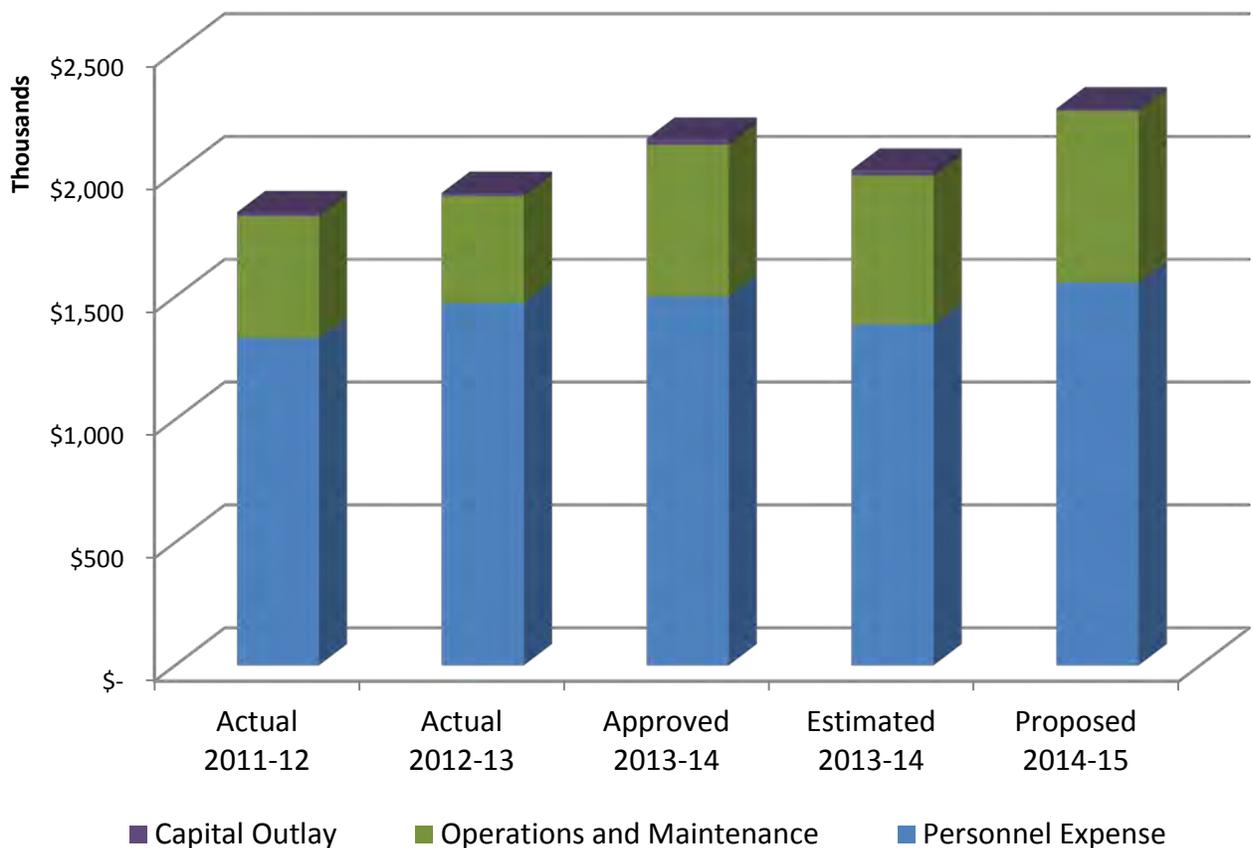
LEGISLATIVE AND ADMINISTRATIVE



Legislative &
Administrative

LEGISLATIVE AND ADMINISTRATIVE DEPARTMENT

Expense Classification	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions</i>	7.9	7.9	9.0	9.0	9.0
Personnel Expense	\$ 1,330,561	\$ 1,474,040	\$ 1,499,820	\$ 1,384,945	\$ 1,556,100
Operations and Maintenance	496,008	434,043	617,530	606,107	700,510
Capital Outlay	15,820	13,560	24,880	24,880	8,310
Total Department Budget	\$ 1,842,389	\$ 1,921,643	\$ 2,142,230	\$ 2,015,932	\$ 2,264,920



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CITY COUNCIL

Legislative and Administrative Department

Division No: 0010

The City Council is comprised of five members (including the Mayor) elected at large by Poway residents to serve four-year overlapping terms. The Mayor is directly elected for a four-year term. The City Council selects a Councilmember to serve as Deputy Mayor annually.

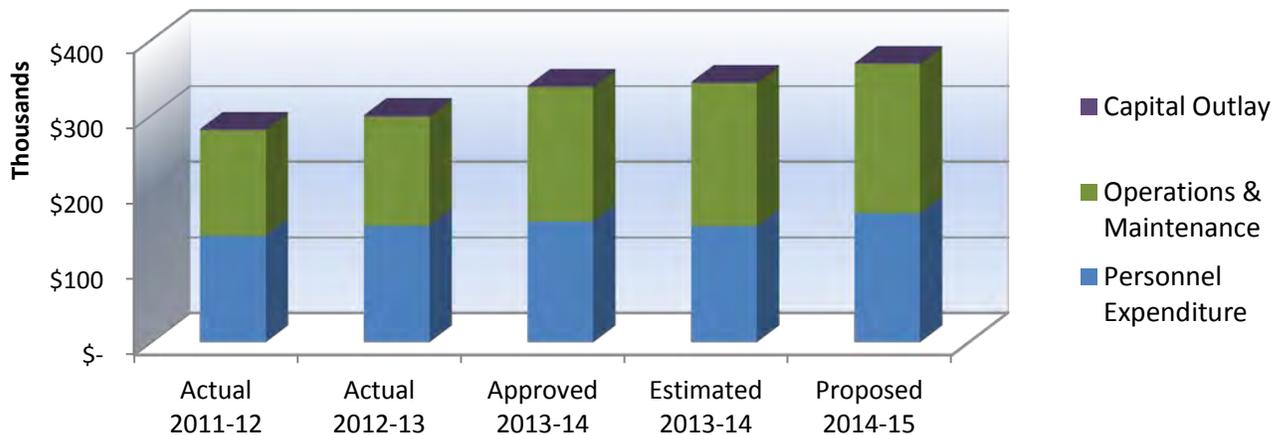
The City Council serves as the City's legislative and policy-making body, taking action on the adoption of all City ordinances, resolutions, contracts, and matters requiring policy decision and leadership. To reach policy decisions that meet the needs of the community, the Council listens to public comments and reviews proposals, while aiming to maintain desired service levels.

The City Council appoints the City Manager and City Attorney, and establishes advisory committees to ensure broad-based input into City matters. The Council oversees the expenditure of City funds, initiates new programs and service enhancements, and determines funding for the proposed budget as submitted by the City Manager.

Division Goals & Objectives

- » To provide legislative guidance and direction for the establishment and maintenance of City programs and services.
- » To provide an open forum for direct public input and an avenue for resolving community issues.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
◆ Personnel Expenditure	\$ 141,525	\$ 154,974	\$ 160,290	\$ 154,314	\$ 171,580
◆ Operations & Maintenance	138,877	143,715	177,370	188,687	197,270
◆ Capital Outlay	2,260	2,260	2,200	2,200	1,630
Division Total Operating Budget	\$ 282,662	\$ 300,949	\$ 339,860	\$ 345,201	\$ 370,480



CITY CLERK

Legislative and Administrative Department

Division No: 0011

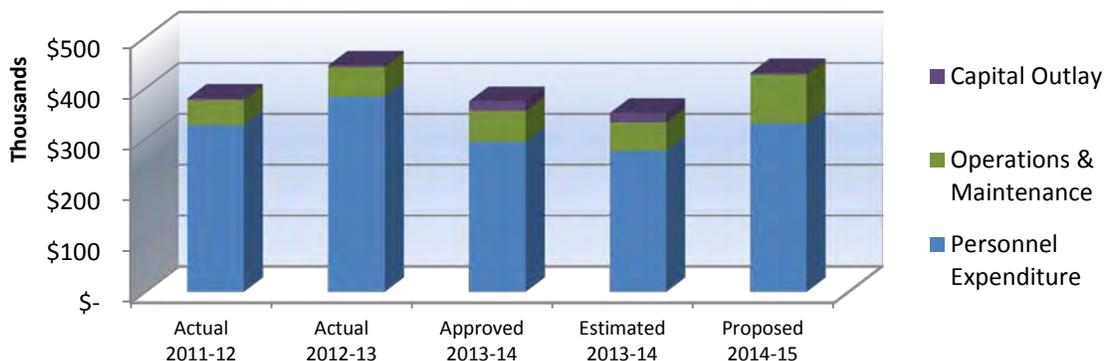
The City Clerk's Office is the division of the City Manager's office that coordinates the legislative process, administers City elections and manages City records. The Clerk serves as Secretary to the City Council, Planning Commission, Poway Housing Authority, Public Financing Authority, and Poway Oversight Board to the Successor Agency of the Poway Redevelopment Agency, with duties as outlined in the City's Municipal Code and California Government & Elections Codes. As the Elections Official, the Clerk plans, coordinates and administers municipal elections. The City Clerk serves as the Public Information Officer for the City of Poway, the editor of the quarterly Poway Today Publication, and coordinates the City's social media efforts.

The Clerk's Office is responsible for the City Council meeting agenda and minutes. The Division also manages the Citywide Records Management Program including records storage, use, retention, disposition and scanning of records in accordance with applicable laws and regulations. The City Clerk responds to public records requests in accordance with California's Public Records Act, maintains the City's Municipal Code, meets legal noticing requirements, administers oaths, notarizes documents, serves as filing official for campaign and conflict of interest statements, and coordinates Boards and Commissions recruitment and selection process.

Division Goals & Objectives

- » Administer the Citywide Records Management Program for records storage, retrieval, retention and destruction; image vital, permanent City records; respond to public records requests, while complying with City, State and Federal regulations. Coordinate relocating Building Plans to Corodata for appropriate storage. Continue to scan City records into the document management system to allow for ease in public retrieval.
- » Conduct a Citywide Electronic File Clean Up effort. Audit all department records for compliance with Council approved Records Retention Schedule.
- » Conduct the 2014 General Municipal Election.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Legal Ads & Public Hearing Notices	124	160	150	150	175
Documents Recorded	79	88	150	92	150
City/Planning/Housing/OSB Resolutions	48/17/5/3	38/24/0/5	70/30/1/5	46/18/1/28	70/30/1/10
Ordinances Processed	14	8	25	23	25
Minute Pages Prepared (CC/OSB)	127	131/17	250/20	127/20	255/23
City & RDA Contracts/Agreements	74/3	61	100/0	54	100
Public Requests for Records	222	135	350	165	170
Fair Political Practices Commission Filing	151	150	150	160	180
Boxes Destroyed per Retention Schedule	108	180	200	168	200
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.0	2.9	3.0	3.0	3.0
◆ Personnel Expenditure	\$ 328,075	\$ 384,257	\$ 295,070	\$ 278,084	\$ 331,130
◆ Operations & Maintenance	49,411	58,316	61,420	55,267	96,580
◆ Capital Outlay	3,400	3,400	19,060	19,060	3,300
Division Total Operating Budget	\$ 380,886	\$ 445,973	\$ 375,550	\$ 352,411	\$ 431,010



CITY ATTORNEY

Legislative and Administrative Department

Division No: 0012

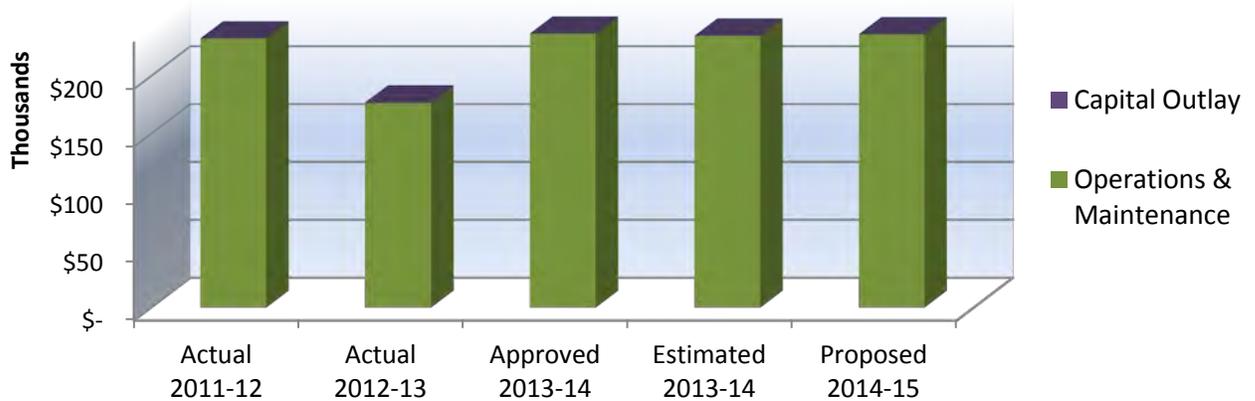
The City Council appointed City Attorney provides legal advice regarding City operations and administration. The City Attorney keeps the City Council and staff informed of new legislative or legal developments that may affect the City.

The City Attorney provides contractual legal counsel, attends meetings, and provides other specialized legal services. The City Attorney also drafts ordinances, prepares contracts, conducts legal negotiations, reviews legal documents, and may defend the City's position in court cases. The City Attorney serves as legal advisor to Council appointed committees and represents City officials and employees in legal matters relating to City business.

Division Goals & Objectives

- » To assist the City Council in developing policies based on sound legal principles, that enable the City to accomplish its goals and objectives.
- » To keep the City Council and staff apprised of legislative and legal developments that may affect the City.
- » To prepare ordinances and resolutions necessary to implement City Council policies.
- » To keep the Municipal Code up to date.

Division Operating Budget	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
◆ Operations & Maintenance	\$ 232,466	\$ 176,847	\$ 236,670	\$ 234,883	\$ 236,150
◆ Capital Outlay	460	460	360	360	360
Division Total	\$ 232,926	\$ 177,307	\$ 237,030	\$ 235,243	\$ 236,510



CITY MANAGER

Legislative and Administrative Department

Division No: 0013

The City Manager is appointed by the City Council to serve as the City's chief executive officer responsible for the overall planning, organization, and direction of municipal activities within the City.

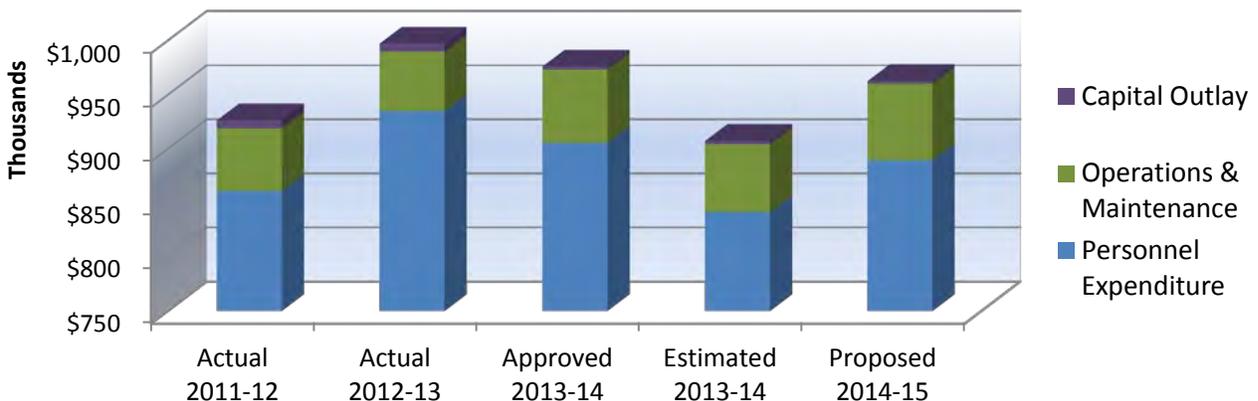
The City Manager advises the City Council on legislative and policy matters and provides recommendations to the Council to assist them in making effective and efficient policies to address the needs of the community. The City Manager is responsible for implementation and enforcement of all City ordinances, laws, and regulations. The City Manager provides direction to all City department directors and employees to ensure efficient and effective administration.

The City Manager is also responsible for the preparation, submittal to the City Council, and management of the annual budget, as well as the City's Capital Improvement Program (CIP). In addition, the City Manager regularly advises the City Council on the financial condition and needs of the City.

Division Goals & Objectives

- » Ensure that municipal services are provided in the most efficient, effective, and responsive manner possible to meet the needs and desired service levels of the community.
- » Continue emphasis on strong financial planning by maintaining a balanced budget, reducing the cost of City services, using precise cost allocation to City funds, and improving cost recovery user fees.
- » Strengthen and maintain the City's disaster preparedness systems and training.
- » Coordinate the work plans of all City departments to meet the goals of City Council.

Division Operating Budget	2011-12	2012-13	2013-14	2013-14	2014-15
	Actual	Actual	Approved	Estimated	Proposed
<i>Authorized Positions (FTE)</i>	4.9	5.0	5.0	5.0	5.0
◆ Personnel Expenditure	\$ 860,961	\$ 934,809	\$ 905,500	\$ 841,601	\$ 889,360
◆ Operations & Maintenance	57,947	55,165	67,860	62,913	70,830
◆ Capital Outlay	7,440	7,440	2,820	2,820	2,660
Division Total	\$ 926,348	\$ 997,414	\$ 976,180	\$ 907,334	\$ 962,850



ECONOMIC DEVELOPMENT

Legislative and Administrative Department

Division No: 0014

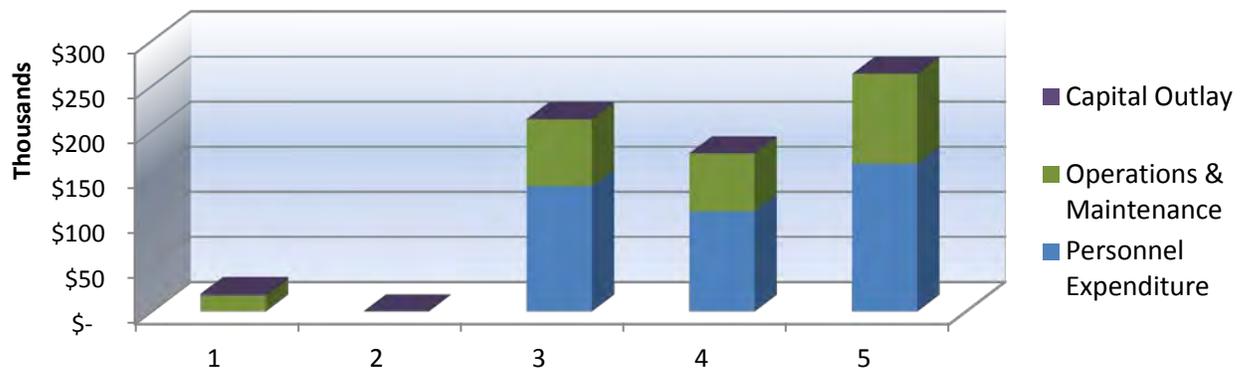
The Economic Development Division fosters a strong and diverse economic base, which supports jobs and tax revenues. The City partners with local business groups, private sector businesses and regional stakeholders to identify appropriate business and development opportunities, and disseminate business resource information, to enhance long-term economic vitality. Promoting Poway's key industries, commercial corridors, the Poway Business Park, and recreational assets ensures diverse employment opportunities for Poway's local workforce and a strong economic base to sustain a high quality of life for Poway residents.

Economic Development was a division of the Redevelopment Services Department until 2011. It was moved to the City Manager's department in FY 2011-12. In this capacity the Division will continue facilitating dissolution of the RDA and disposition of its properties.

Division Goals & Objectives

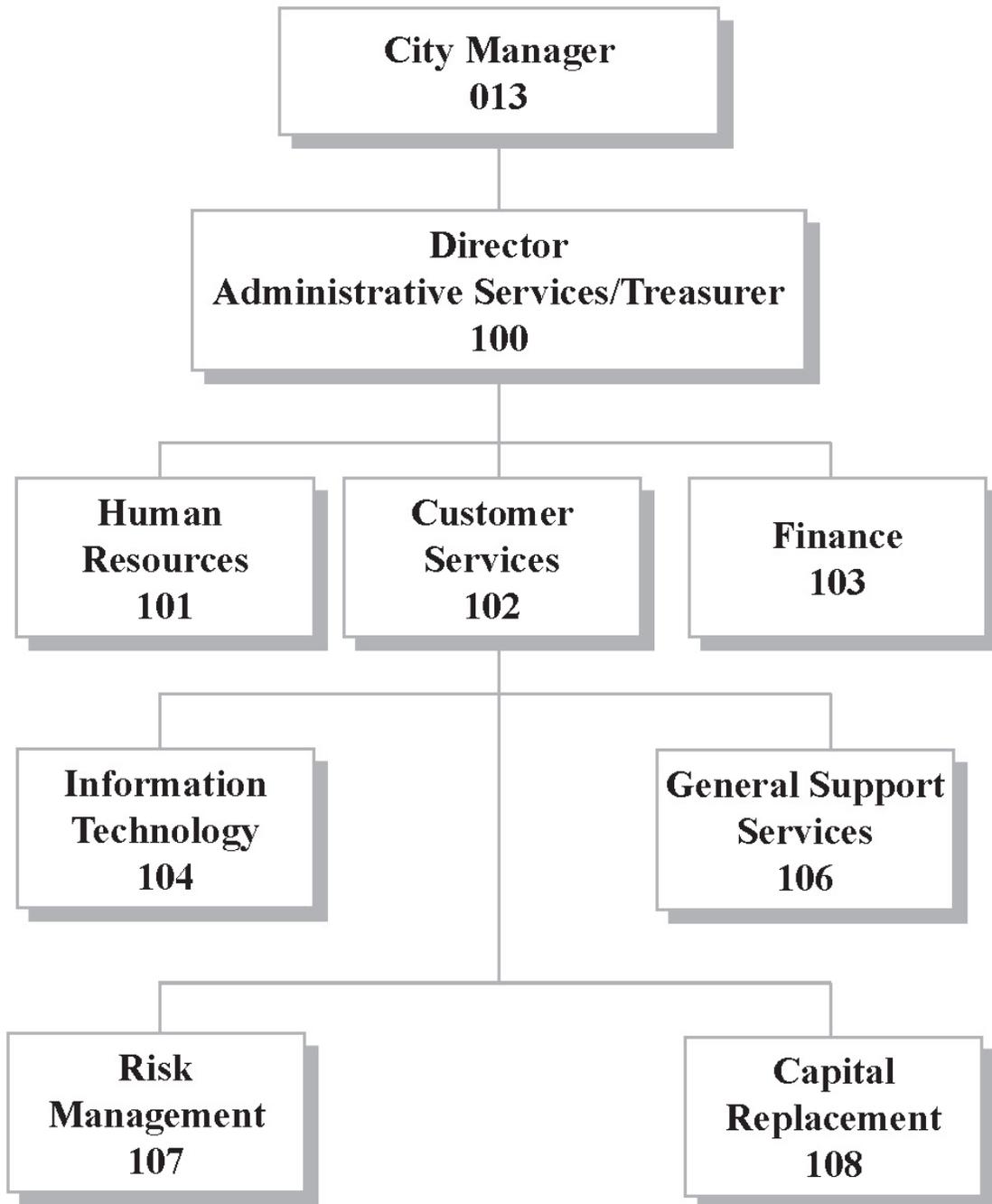
- » Coordinate business attraction, growth, and expansion marketing efforts through advertising, web page development, business visitations, tours, and site selection assistance.
- » Manage disposition of former RDA properties under the Long Range Property Management Plan.
- » Participate with development of Statewide economic development policy and legislation through participation in California League of Cities Policy Committee.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Number of business retention visits	N/A	38	40	40	40
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	-	-	1.0	1.0	1.0
◆ Personnel Expenditure	\$ -	\$ -	\$ 138,960	\$ 110,946	\$ 164,030
◆ Operations & Maintenance	17,307	-	74,210	64,357	99,680
◆ Capital Outlay	2,260	-	440	440	360
Division Total	\$ 19,567	\$ -	\$ 213,610	\$ 175,743	\$ 264,070



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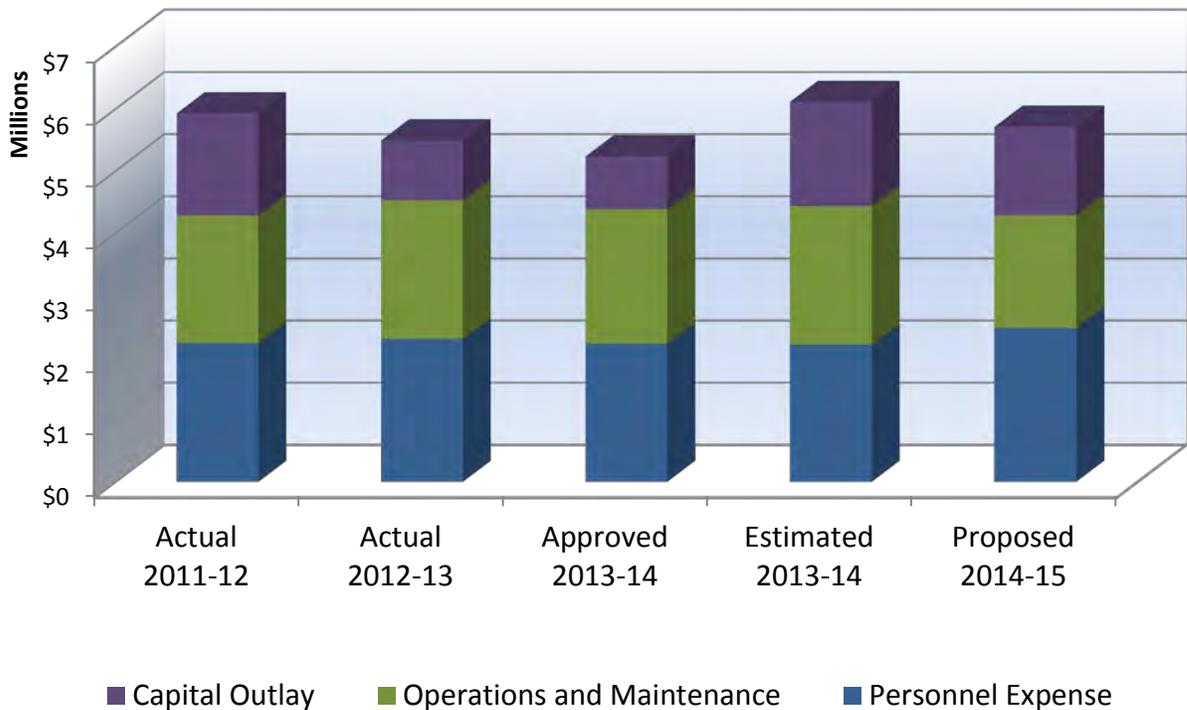
ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

Department Code: 0100

Expense Classification	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions</i>	20.4	19.9	20.0	20.0	20.5
Personnel Expense	\$2,234,928	\$2,301,074	\$2,223,080	\$2,205,774	\$2,481,200
Operations and Maintenance	2,054,626	2,234,624	2,162,580	2,235,069	1,810,070
Capital Outlay	1,645,525	963,096	854,200	1,679,700	1,425,850
Total Department Budget	\$5,935,079	\$5,498,794	\$5,239,860	\$6,120,543	\$5,717,120



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DIRECTOR OF ADMINISTRATIVE SERVICES

Administrative Services Department

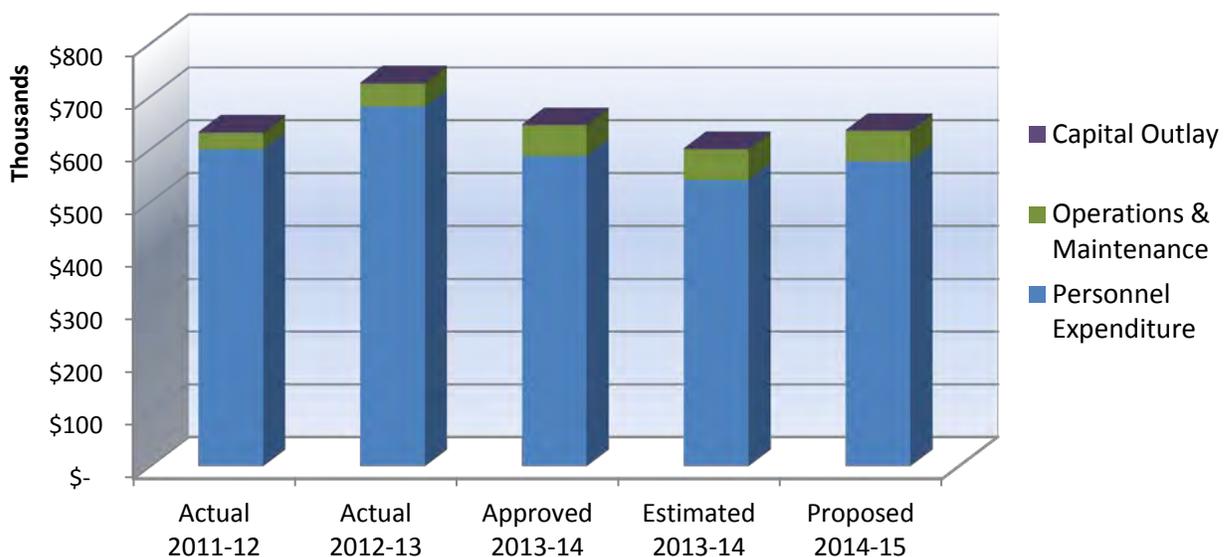
Division No: 0100

The Office of the Director is responsible for the internal service operations of the City. The Administrative Services Director oversees the City's Human Resources, Customer Services, Finance, Information Technology, General Support Services, Risk Management, and Capital Replacement activities. Costs directly associated with the management of the Administrative Services Department and these activities are included in this Division.

Division Goals & Objectives

- » Complete Phase I of Enterprise Resource Planning (ERP) System replacement, to include developing request for proposals, selecting as-needed outside support, identifying an ERP vendor, and developing an implementation plan.
- » Implement an on-line benefit enrollment process for employees.
- » Conduct a Citywide Fair Labor Standards Act (FLSA) Audit.
- » Purchase and Install a replacement city phone system, utilizing Voice-over-Internet-Protocol (VoIP) technology.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions (FTE)</i>	4.0	3.9	4.0	3.5	3.5
◆ Personnel Expenditure	\$ 600,446	\$ 681,702	\$ 587,820	\$ 542,493	\$ 577,940
◆ Operations & Maintenance	30,919	43,037	57,910	57,910	57,500
◆ Capital Outlay	2,740	2,740	2,400	2,400	1,920
Division Total	\$ 634,105	\$ 727,479	\$ 648,130	\$ 602,803	\$ 637,360



HUMAN RESOURCES

Administrative Services Department

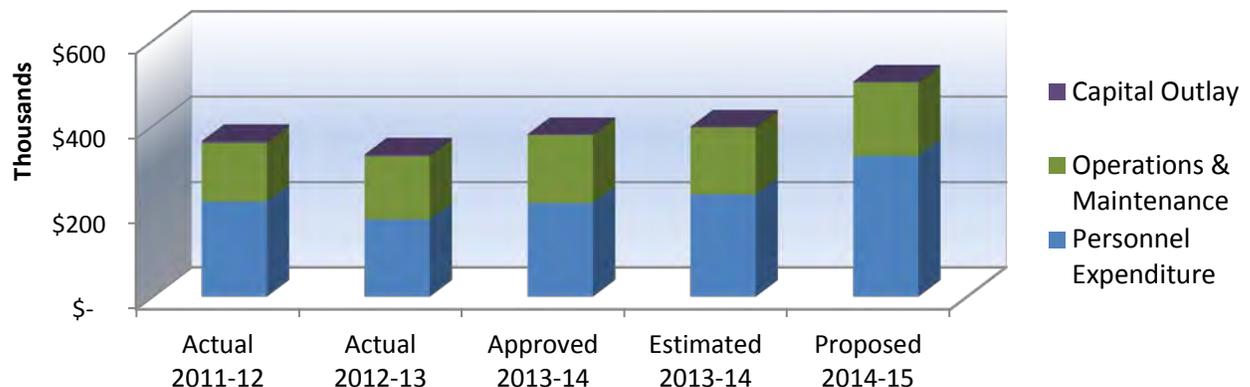
Division No: 0101

The Human Resources Division is responsible for providing comprehensive, centralized, employment-related services to employees and departments. The Division is responsible for implementing and administering personnel policies, practices, and procedures; providing professional and technical assistance to departments in all areas of human resources and employee-relations issues; managing the City's workers' compensation program; conducting comprehensive recruitment and selection activities; maintaining a Citywide classification and compensation system; overseeing the performance appraisal system; processing payroll changes and transactions; administering employee insurance benefits, leave, training, tuition reimbursement, and service award programs; and participating in labor negotiations.

Division Goals & Objectives

- » Conduct a Citywide Fair Labor Standards Act (FLSA) audit.
- » Provide various trainings and information sessions to all City employees concerning new or revised policies and procedures.
- » Implement an on-line benefit enrollment process for employees.
- » Assist with the multiyear project to replace the City Enterprise Resource Planning (ERP) system, with an emphasis on the documentation of internal Human Resources processes.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Training/Info Sessions offered	17	5	20	18	14
Full & Part-Time Recruitments	18	23	42	42	45
Personnel Transactions	300	143	300	240	250
Employment Applications	2,572	2,708	2,000	3,300	3,600
Workers' Comp Claims Processed	39	29	35	45	37
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>1.9</i>	<i>1.7</i>	<i>2.0</i>	<i>3.0</i>	<i>3.0</i>
◆ Personnel Expenditure	\$ 223,626	\$ 182,128	\$ 220,280	\$ 240,471	\$ 329,560
◇ Operations & Maintenance	137,094	147,123	158,560	156,274	172,870
◇ Capital Outlay	3,840	3,840	2,180	2,180	2,680
Division Total	\$ 364,560	\$ 333,091	\$ 381,020	\$ 398,925	\$ 505,110



CUSTOMER SERVICES

Administrative Services Department

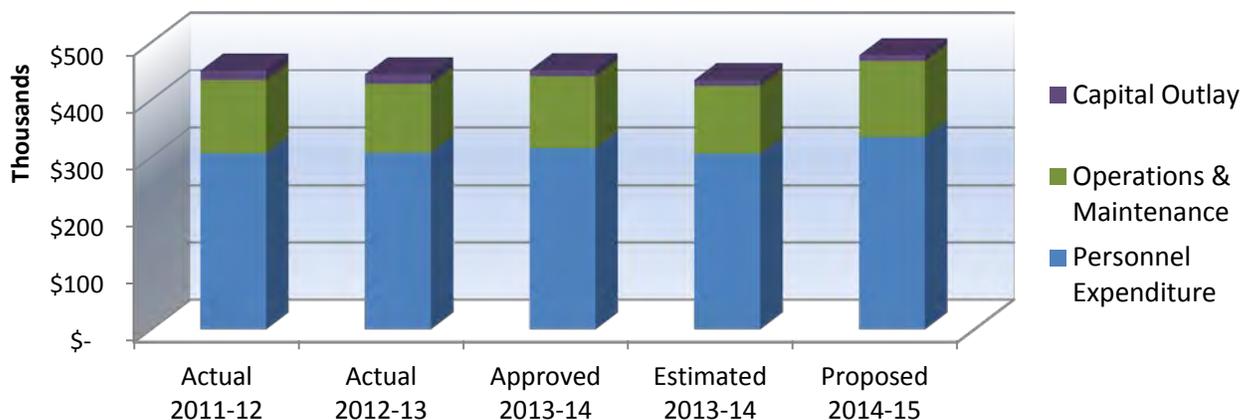
Division No: 0102

The Customer Services Division is responsible for all aspects of water and sewer billing including: receiving and processing applications for water and sewer service, responding to customer inquiries and complaints, and processing water turn-on and turn-off requests. The Division also administers ambulance billing including receiving and processing run sheets, insurance billing, accepts payments and answers all billing inquiries. The Customer Services Division manages the City's cash handling systems and performs the accounts receivable function, which includes collecting, recording, and depositing all City revenues. Customer Services is also responsible for processing and issuing regulatory licenses, business certificates, and home occupation permits.

Division Goals & Objectives

- » Identify, prioritize, and implement operational efficiencies resulting from the new Utility Billing System.
- » Conduct a public awareness campaign to encourage customer utilization of the new on-line web portal, E-Care, to include on-line payment services, review of water use information, and account management.
- » Complete a review of all regulatory licenses to ensure the applicable municipal code provisions and the City's issuance and renewal processes are compliant with County and State requirements.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Past Due Water Bills Sent	7,496	8,070	8,000	7,800	7,800
Properties Tagged	2,142	2,008	2,800	1,785	1,800
Service Shutoffs	246	132	280	190	190
Service Starts/Stops	2,808	2,824	2,800	2,800	2,800
Active Business Certificates/renewals	1,128	1,418	1,110	912/2,800	1,000/2,800
Active Regulatory Licenses/renewals	49	42	50	100/18	100/25
Home Occupation Permits/renewals					120/428
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	4.0	3.8	4.0	4.0	4.0
◆ Personnel Expenditure	\$ 307,247	\$ 308,557	\$ 316,140	\$ 306,550	\$ 335,480
◇ Operations & Maintenance	127,558	119,862	125,700	118,496	132,680
◇ Capital Outlay	16,860	16,860	10,540	10,540	10,410
Division Total	\$ 451,665	\$ 445,279	\$ 452,380	\$ 435,586	\$ 478,570



FINANCE

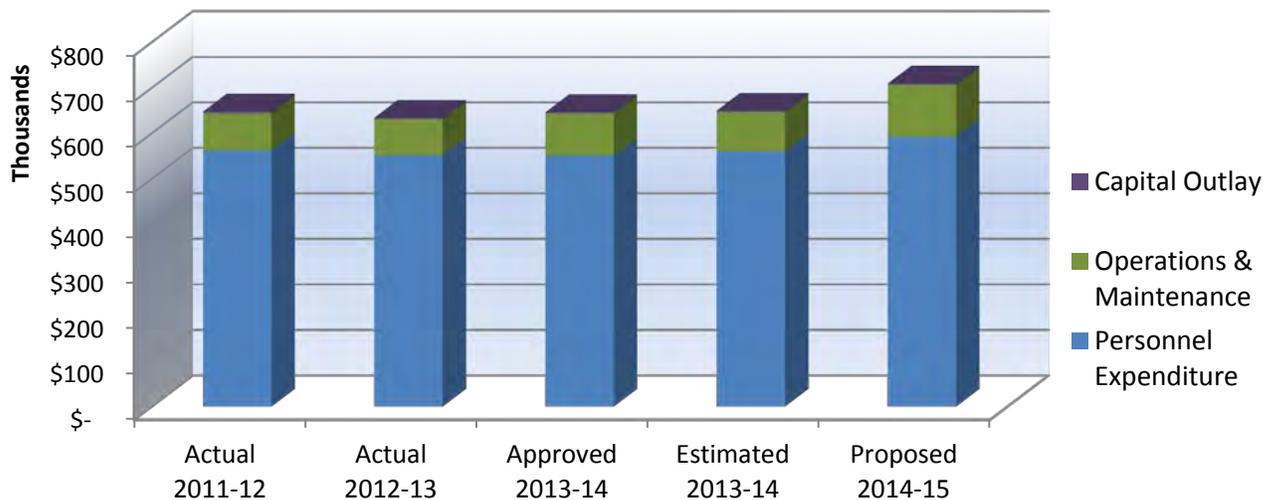
Administrative Services Department Division No: 0103

The Finance Division is responsible for managing the fiscal operations of the City. This division's main areas of responsibility include financial accounting, budgeting, internal controls, investments, payroll, accounts payable and debt administration. The Division manages the annual independent audit as well as ensures that various State and Federal reporting requirements are met on a timely basis.

Division Goals & Objectives

- » Assist with the multiyear project to replace the City Enterprise Resource Planning (ERP) System, with an emphasis on the documentation of internal Finance and Payroll processes.
- » Provide Successor Agency Administrative Support including on-going reporting requirements concerning Recognized Obligation Payment Schedule (ROPS) 14-15B and 15-16A.
- » Work with the Customer Services Division and other departments to update the City's Cash Handling Policy.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Investment Portfolio (average, in millions)	\$120.8	\$118.2	\$100.6	\$105.0	\$100.0
Investment Earnings (in millions)	\$1.0	\$0.6	\$0.6	\$0.6	\$0.7
Purchase Orders Processed	516	336	400	350	350
Vendor Warrants Processed	16,574	6,770	7,000	6,500	6,500
Payroll Warrants Processed	7,890	7,055	7,030	7,100	7,100
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	5.3	4.9	5.0	5.0	5.0
◆ Personnel Expenditure	\$ 562,757	\$ 551,562	\$ 551,160	\$ 560,864	\$ 592,940
◇ Operations & Maintenance	81,665	80,070	93,080	86,645	114,540
◇ Capital Outlay	4,040	3,130	2,680	2,680	2,550
Division Total	\$ 648,462	\$ 634,762	\$ 646,920	\$ 650,189	\$ 710,030



INFORMATION TECHNOLOGY

Administrative Services Department

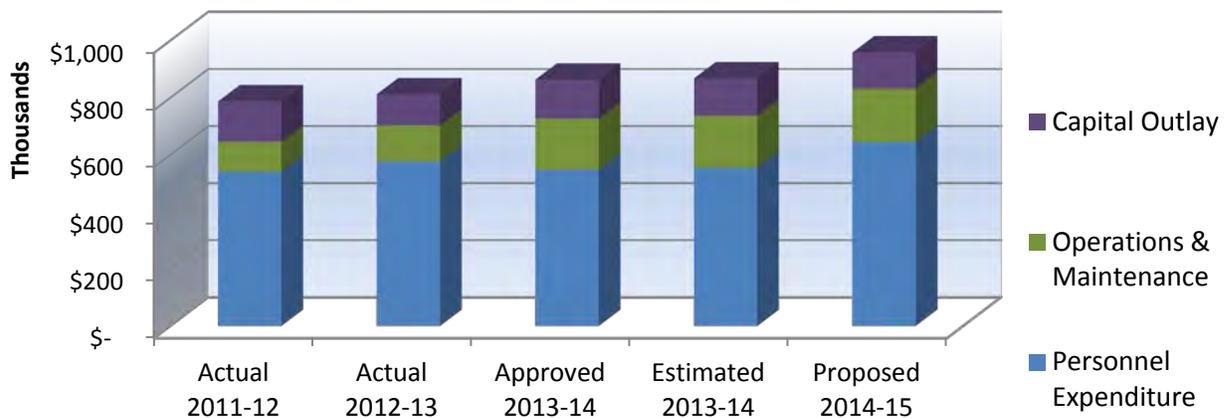
Division No: 0104

The Information Technology Division is responsible for the overall management of the City’s information and telecommunications systems. Functions directly performed by the division include the purchase, installation, administration and maintenance of City servers, network infrastructure, personal computers, printers, and telephone system and coordination of the Internet/Intranet and citywide Geographic Information System (GIS) database. The Division serves as a help desk for staff providing hardware and software support. The Division also provides citywide technology training. The Division uses contractual services for specialized technical support and new software development.

Division Goals & Objectives

- » Implement a Voice-over-Internet-Protocol (VoIP) phone system to replace the existing end of life digital system at all City Facilities. The new phone system will operate over the data network and provide for enhanced functionality and vendor supported hardware/software.
- » Begin multiyear project to replace the City Enterprise Resource Planning (ERP) System. The objective for this year is to review and document internal processes and develop a Request for Proposal (RFP) for review by an outside consultant. RFP release and vendor review would be expected in the second half of the year.
- » Implement a City owned radio-based wireless network data connection between City Hall and Public Works/Lake Poway. This network will improve the network speeds for both on and offsite City network users, and to reduce service provider costs beginning in the third year of operation.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Major IT Projects	n/a *	n/a *	n/a *	6	6
IT Project Requests	n/a *	n/a *	n/a *	52	52
GIS Project Requests	n/a *	n/a *	n/a *	115	115
*Indicates new statistical areas created this fiscal year					
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	5.2	5.6	5.0	4.5	5.0
◆ Personnel Expenditure	\$ 540,852	\$ 577,125	\$ 547,680	\$ 555,396	\$ 645,280
◆ Operations & Maintenance	104,739	126,258	179,520	181,649	186,470
◆ Capital Outlay	141,868	109,451	136,990	131,540	127,700
Division Total	\$ 787,459	\$ 812,834	\$ 864,190	\$ 868,585	\$ 959,450



GENERAL SUPPORT SERVICES

Administrative Services Department

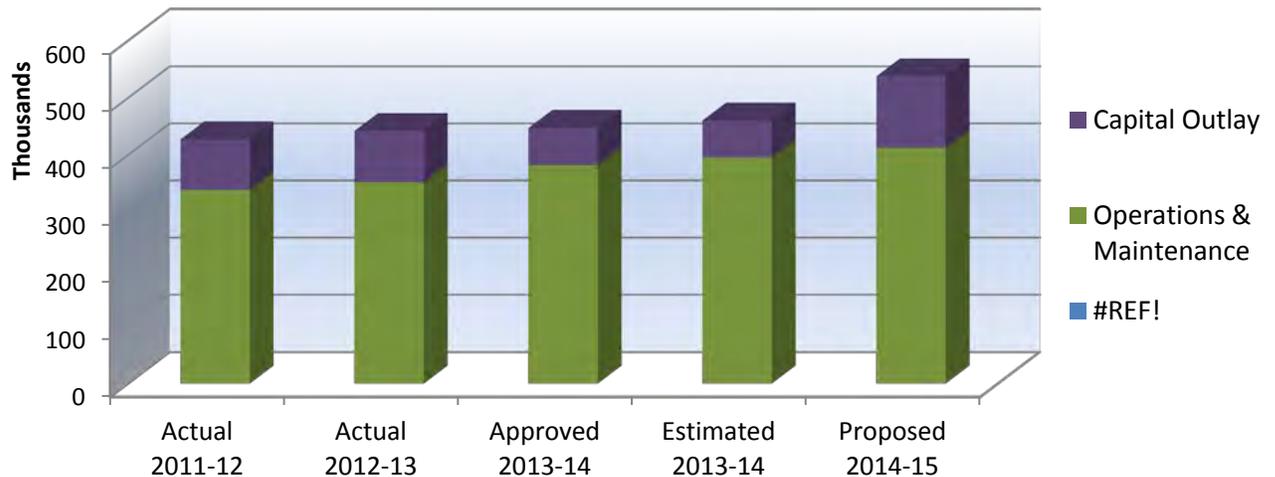
Division No: 0106

The General Support Services Division houses projects and funding for activities that do not fit clearly into any other particular department/division or are spread amongst several departments. Funding for City Hall utilities, alarms and maintenance, office machine and communications system operating costs, intergovernmental fees and agreements, and general supply purchases are included in this Division.

Division Goals & Objectives

- » Work with the City Attorney to complete an update of the City's various contract, procurement, and request for proposal documents.
- » Complete the integration of the financial and inventory components of the City's fixed asset management system.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
◇ Operations & Maintenance	338,646	352,174	382,200	395,202	412,680
◇ Capital Outlay	88,583	89,788	65,060	65,060	125,270
Division Total	\$ 427,229	\$ 441,962	\$ 447,260	\$ 460,262	\$ 537,950



RISK MANAGEMENT

Administrative Services Department

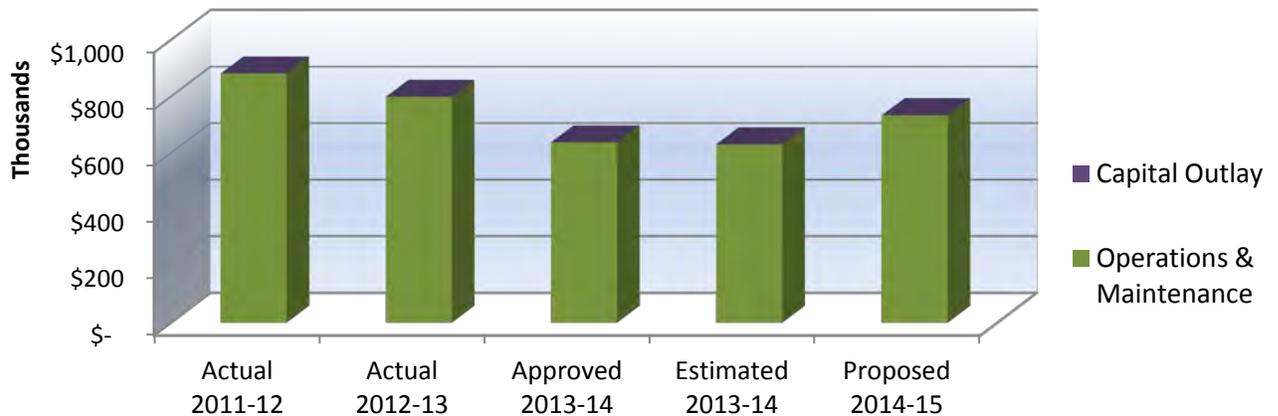
Division No: 0107

The Risk Management Division is responsible for managing the City's various insurance policies, administering the City's safety programs and processing tort liability claims. The Risk Management Division aims to minimize liability exposure and loss to the City through education, risk transference, risk avoidance, contract management, and by managing City contractors' insurance liability coverage. This Division also funds membership in a pooled California Joint Powers Insurance Authority (CJPIA), coordinates a Citywide safety program, participates in the City's monthly Safety Committee meetings, and oversees liability claim contingencies and training opportunities on risk management topics.

Division Goals & Objectives

- » Ensure CJPIA best risk management practices are in place through implementation of the recommendations identified in the Loss Control Action Plan (LossCAP).
- » Implement centralized tracking and reporting of Cal-OSHA compliance certifications and trainings undertaken by the various departments via the intranet site Supervisor's Toolkit.
- » Work with the Finance Division to complete the annual Underwriters Report for submittal to the CJPIA.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Tort Liability Claims Processed	17	13	N/A	18	N/A
Division Operating Budget 					
◆ Operations & Maintenance	\$ 881,577	\$ 799,313	\$ 637,710	\$ 630,884	\$ 733,330
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 881,577	\$ 799,313	\$ 637,710	\$ 630,884	\$ 733,330



CAPITAL REPLACEMENT

Administrative Services Department

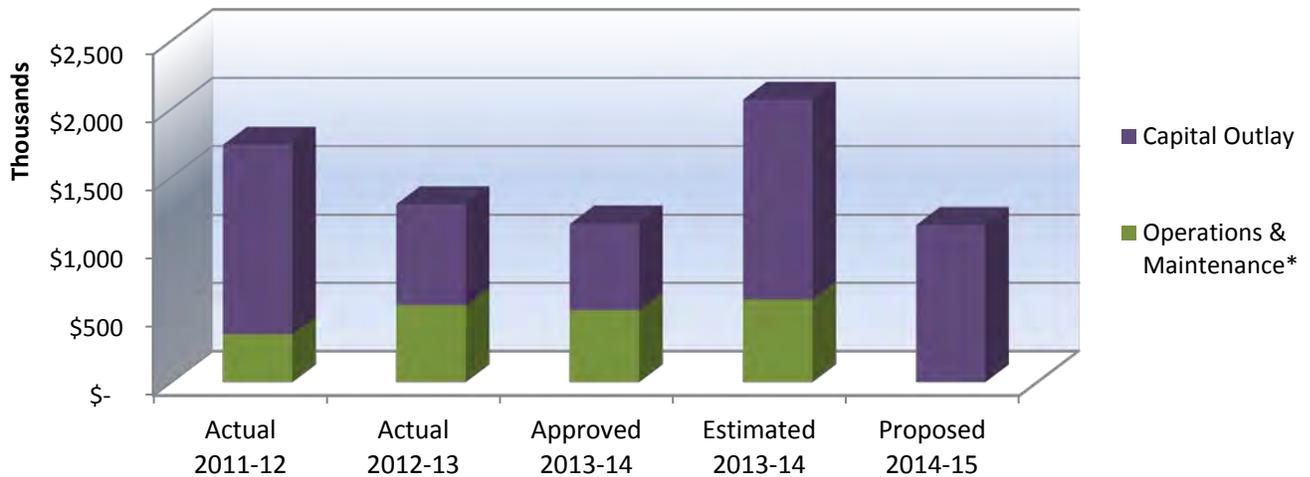
Division No: 0108

The Capital Replacement Division cost center contains funding for the replacement of equipment and vehicles, funded through annual allocations and rental rates charged to divisions for assigned equipment and vehicles. This allows the City to maintain a regular improvement/replacement cycle for these assets.

Division Goals & Objectives

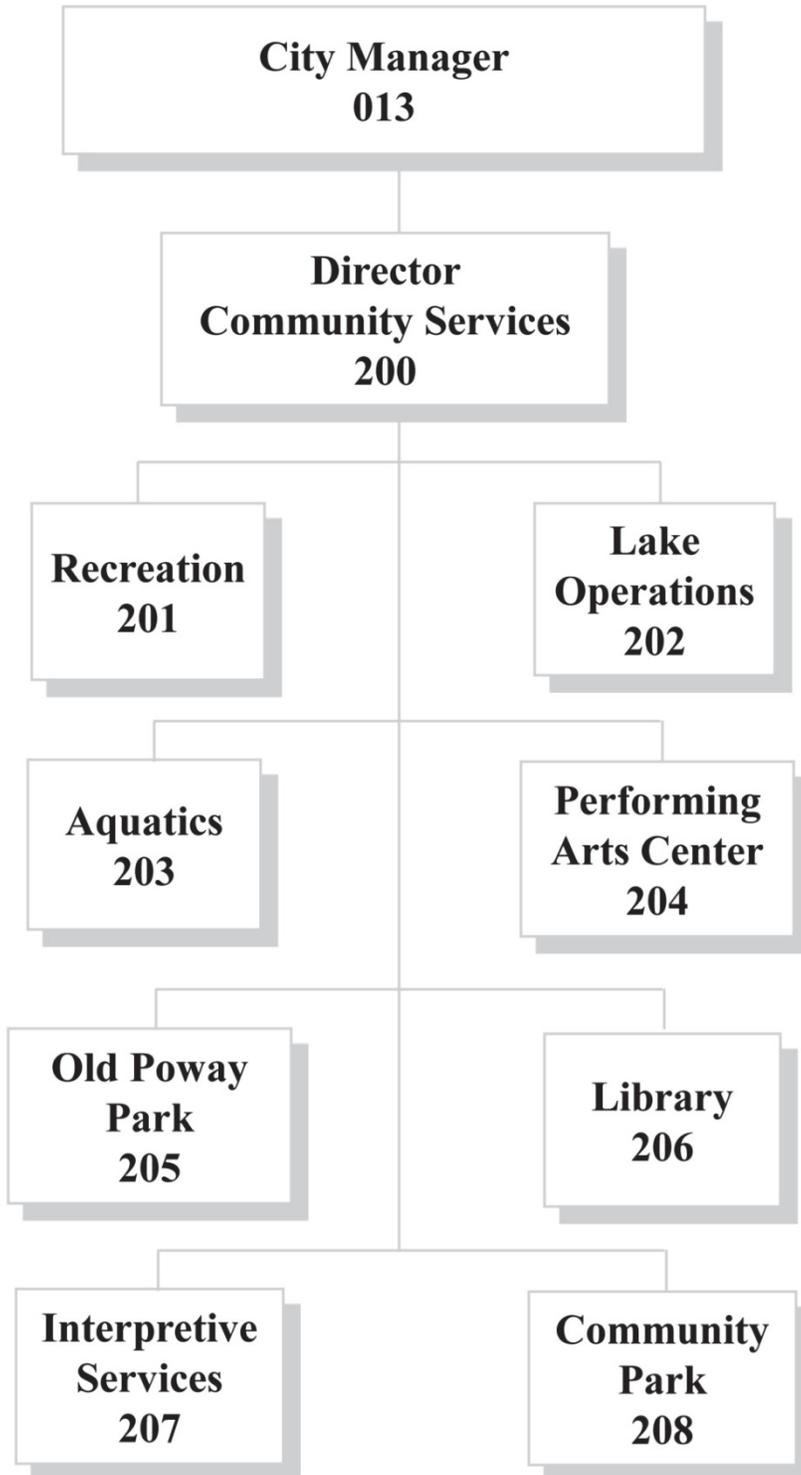
- » Ensure the City has sufficient capital funds available for the regularly scheduled replacement of vehicles and equipment and for major improvements and restoration of City facilities.
- » Establish equipment rental rates at a level that provides an adequate fund balance with minimal impact on operating departments.
- » Maintain current vehicle and equipment replacement schedules and prioritize facility improvements and restorations.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
◊ Operations & Maintenance*	\$ 352,428	\$ 566,787	\$ 527,900	\$ 608,009	\$ -
◇ Capital Outlay	1,387,594	737,287	634,350	1,465,300	1,155,320
Division Total	\$ 1,740,022	\$ 1,304,074	\$ 1,162,250	\$ 2,073,309	\$ 1,155,320



**Beginning in 2014-15, Operations & Maintenance costs (for Facilities Renovation) are included in Public Works Department, Facilities Maintenance (0419), or in Capital Improvement Projects, project #3600. Prior to 2014-15, Operations & Maintenance costs (for Facilities renovation) were included in Division 0105.*

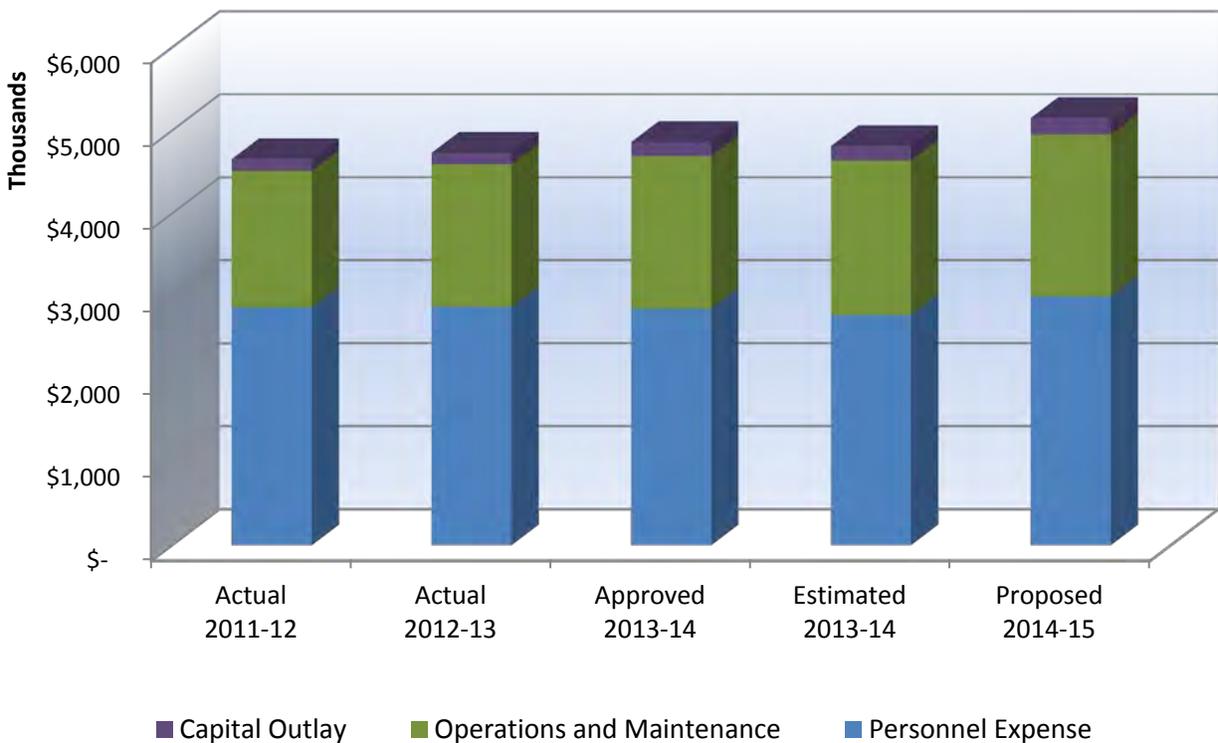
COMMUNITY SERVICES



COMMUNITY SERVICES

Department Code: 0200

Expense Classification	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions</i>	48.8	45.5	45.7	44.0	46.5
Personnel Expense	\$ 2,867,264	\$ 2,874,081	\$ 2,852,790	\$ 2,778,435	\$ 3,001,140
Operations and Maintenance	1,647,353	1,720,529	1,840,260	1,864,104	1,955,710
Capital Outlay	145,967	139,313	172,600	174,600	199,420
Total Department Budget	\$ 4,660,584	\$ 4,733,922	\$ 4,865,650	\$ 4,817,139	\$ 5,156,270



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DIRECTOR OF COMMUNITY SERVICES

Community Services Department

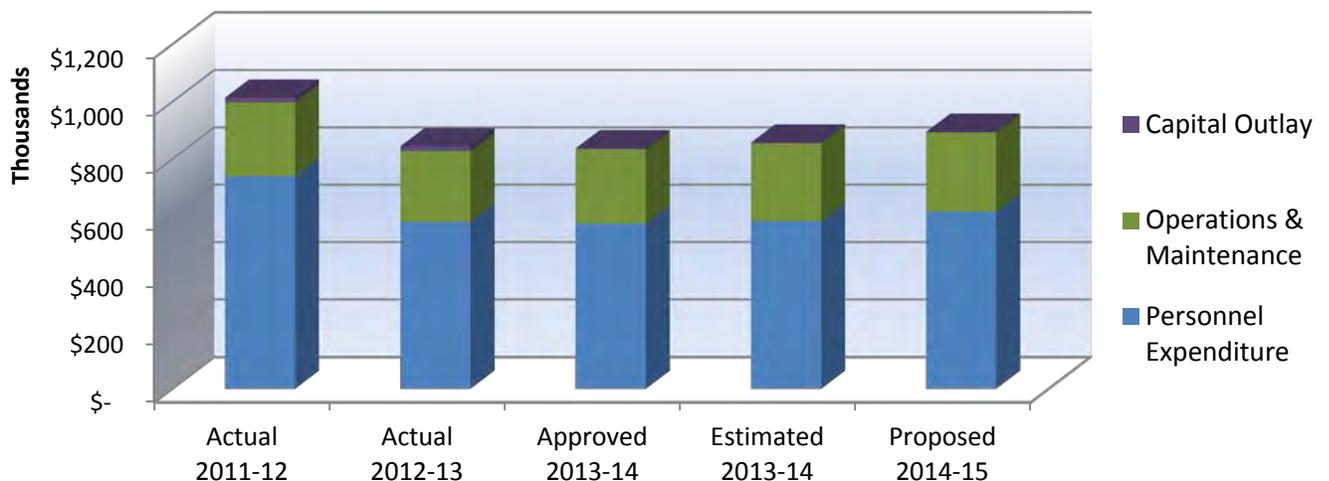
Division No: 0200

The quality of recreational opportunities, cultural programming, and environmental stewardship reflects a vibrant and strong community. The Office of the Director is responsible for the eight divisions that work to fulfill those needs: Recreation, Aquatics, Lake Poway Recreation Area, the Poway Center for the Performing Arts, Old Poway Park, the Poway Community Library, Interpretive Services, and Community Park. Staff members within the Director's Division oversee the City's animal control operating agreement and the youth recreation scholarship program. This Division also provides administrative coordination with the Metropolitan Transit System and private foundations.

Division Goals & Objectives

- » Work directly with Development Services and Administrative Services to identify potential funding sources for the Michael P. Cafagna Community Center and bring design and operational recommendations forward to Council.
- » Provide volunteers an opportunity to be involved in the community. Recognize their service during the annual City in the Country Volunteer Appreciation Picnic.
- » Develop and implement a formalized Department-wide sponsorship program. Identify sponsorship opportunities and partner with organizations and businesses to offset costs.
- » For the purposes of general economic benefit, cultural enrichments, and/or promotion of the City, coordinate directly to ensure existing and proposed events and fundraisers, hosted by external organizations, are held safely and successfully within the City of Poway.

Division Operating Budget	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions (FTE)</i>	5.3	4.0	4.0	4.0	4.0
◆ Personnel Expenditure	\$ 741,054	\$ 581,854	\$ 575,620	\$ 582,924	\$ 616,980
◆ Operations & Maintenance	257,337	246,608	259,420	272,544	276,280
◆ Capital Outlay	16,780	16,780	3,260	3,260	2,530
Division Total	\$ 1,015,172	\$ 845,242	\$ 838,300	\$ 858,728	\$ 895,790



RECREATION

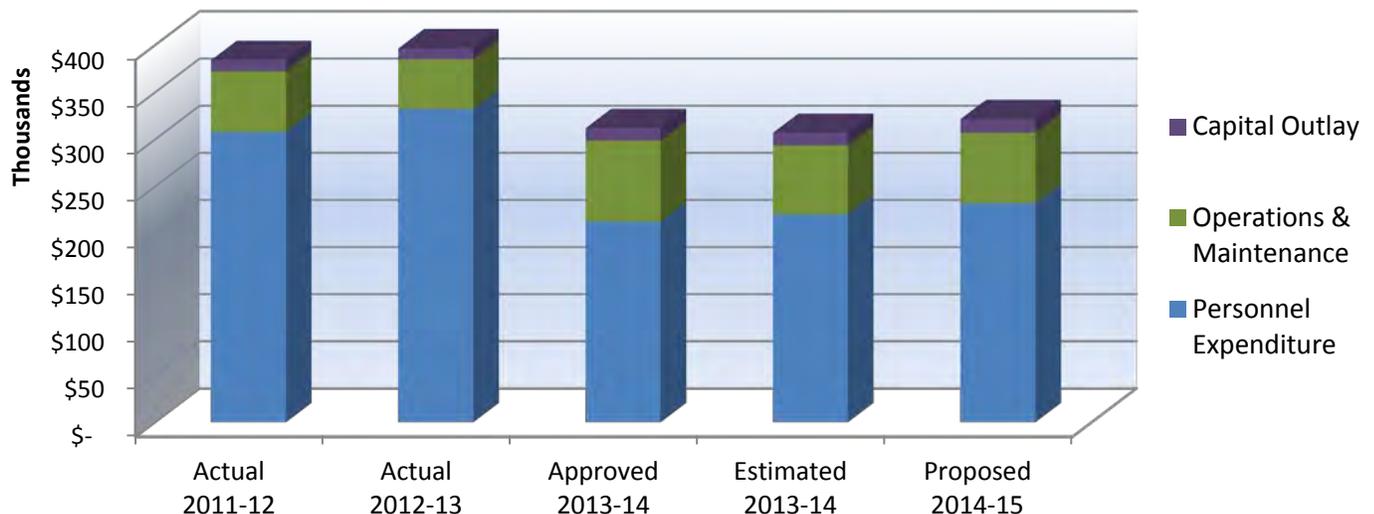
Community Services Department Division No: 0201

The Recreation Division provides customer service support for all divisions, hosts recreation opportunities at Meadowbrook and Twin Peaks Gymnasiums in partnership with the Poway Unified School District, and works closely with youth and adult sports leagues to coordinate use of City and joint use facilities. The Recreation Division administers Citywide facility and field rentals, class registrations, and the recreation section of Poway Today. The Division is responsible for the administration of the Poway Leisure Assistance for Youth (P.L.A.Y.) scholarship program.

Division Goals & Objectives

- » Coordinate programs that promote increased activity, and health and wellness through partnerships with youth sports organizations, provision of open play, and organized recreation opportunities.
- » Fully review year-round programming schedules for Meadowbrook and Twin Peaks. Utilize participation statistics to gauge programming interest levels and make adjustments based on current and future community need.
- » Continue to manage the Poway Today and effectively utilize the publication to promote services, programs and events. Enhance utilization of Poway Today and social media to effectively market facilities as places for individuals and families to gather for special occasions and recreation opportunities (wedding packages, summer rental blocks, etc.)

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Total Sports Field Participants	105,600	110,000	110,000	110,000	110,000
Total Sports Field Hours Used	17,005	13,700	14,000	17,000	17,000
Open Play Participants-Meadowbrook	24,233	24,230	25,230	25,230	25,230
Open Play Participants-Twin Peaks	29,650	29,600	29,600	29,600	29,600
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	4.9	4.9	3.6	3.6	3.6
◆ Personnel Expenditure	\$ 308,507	\$ 332,570	\$ 213,100	\$ 220,879	\$ 232,230
◆ Operations & Maintenance	64,237	52,630	86,030	73,354	75,070
◆ Capital Outlay	11,930	11,930	13,210	13,210	14,560
Division Total	\$ 384,674	\$ 397,130	\$ 312,340	\$ 307,443	\$ 321,860



LAKE POWAY RECREATION AREA

Community Services Department

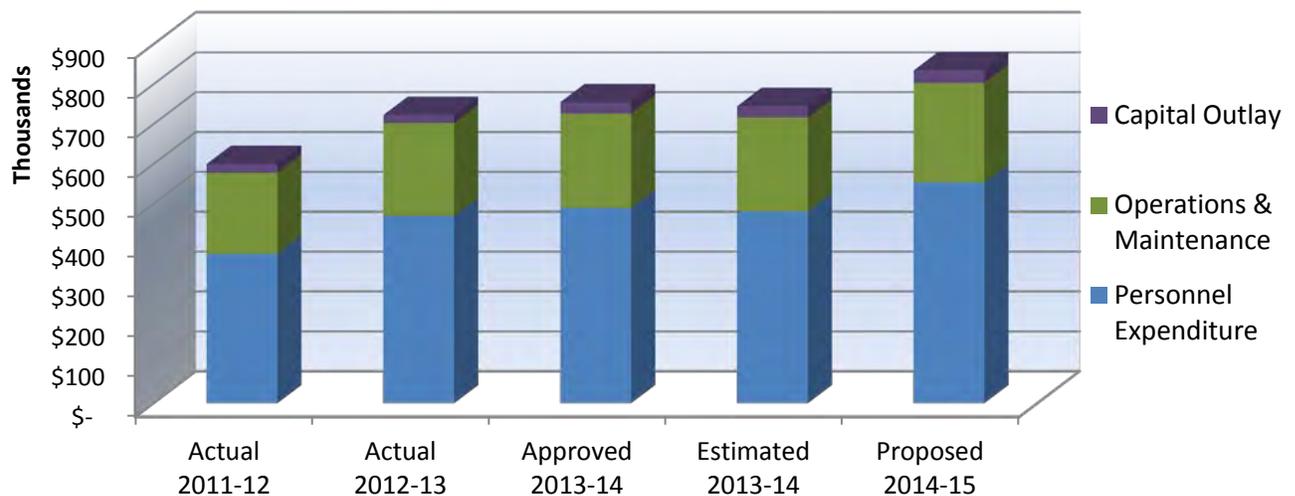
Division No: 0202

The Lake Poway Recreation Area provides year-round boating, fishing, and outdoor recreational opportunities that promote healthier lifestyles. Staff provides oversight for lease of the concession, which sells fishing and boating permits, and grill and tackle items. Staff coordinates with other departments to ensure a safe and secure water resource and trails system, and provides support to nonprofits, groups, and private rentals for fundraising activities, celebrations, and community gatherings.

Division Goals & Objectives

- » Partner with organizations and volunteers to provide special events and programs, which further strengthen a sense of community and promote participation in outdoor recreation (fishing derbies, concerts, campouts, and day camp).
- » Work closely with the Information Technology Division to identify, purchase, and implement an improved point of sale system.
- » Create and implement 2-3 pilot overnight campouts. Ensure participants have the opportunity to experience an unstructured and unique experience in the great outdoors.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Fishing Permits	24,350	27,123	24,350	27,000	25,000
Boat Rentals	8,200	9,927	8,600	9,000	9,000
Facility Rental Reservations	431	544	450	500	525
Parking Permits	18,368	21,362	19,000	21,000	30,000
Day Camp/Counselor in Training	576	576	584	592	684
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	9.9	9.3	9.4	9.2	10.1
◆ Personnel Expenditure	\$ 375,193	\$ 469,965	\$ 489,740	\$ 481,125	\$ 553,840
◆ Operations & Maintenance	203,071	233,216	236,740	235,467	249,640
◆ Capital Outlay	21,875	20,340	28,990	28,990	31,990
Division Total	\$ 600,139	\$ 723,521	\$ 755,470	\$ 745,582	\$ 835,470



AQUATICS

Community Services Department

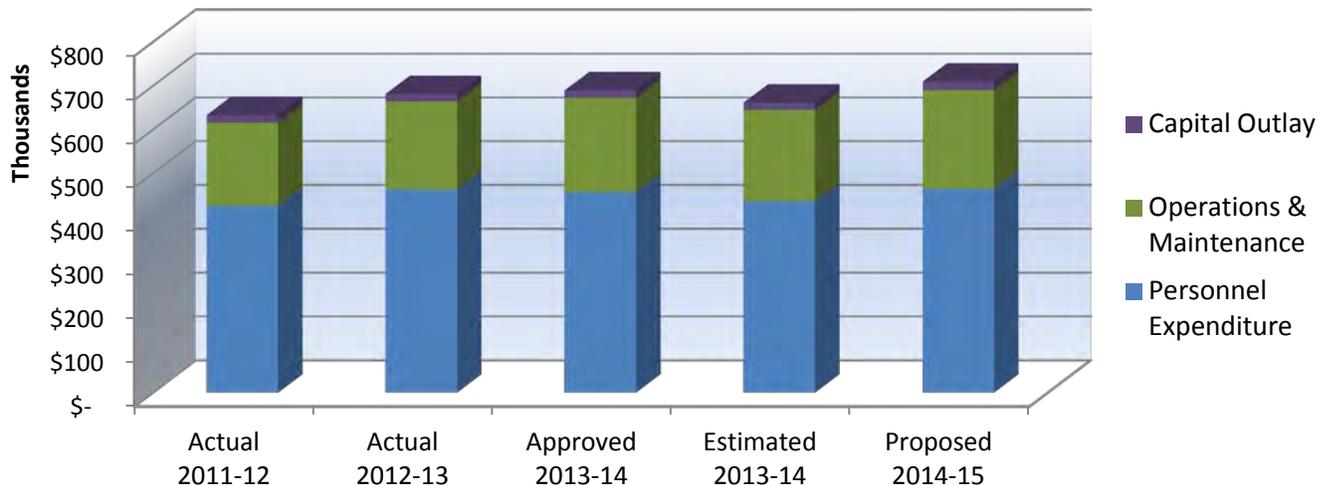
Division No: 0203

The Aquatics Division is dedicated to providing a diverse range of high-quality aquatic programs and activities that are accessible to all members of the community. Aquatic programs support and promote safety, fitness, education, and youth sports. The Aquatics Division coordinates with the Poway Unified School District and youth sports organizations to provide programming that is reflective of community needs.

Division Goals & Objectives

- » Promote health and wellness by providing water safety and exercise programming, and special events (Learn to Swim, water exercise, and lifeguard training).
- » Coordinate directly with the Community Park Division to expand the Movie in the Park series from 3 events to 5 events. Identify sponsorship opportunities and partner with organizations and businesses to offset costs.
- » Coordinate with the Public Works and Development Services departments to ensure the smooth operation of the facility while major improvements are being completed.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Swim Classes/Private lessons	490	510	550	500	500
Swim Lesson Participants	1,628	1,650	1,300	1,600	1,600
Total Daily attendance	31,150	32,052	32,000	33,000	33,000
Event Attendance	235	250	300	200	600
Swim Meet Attendance	7,500	7,500	7,500	7,500	7,500
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	10.9	10.9	10.9	10.4	10.9
◆ Personnel Expenditure	\$ 426,609	\$ 464,070	\$ 457,400	\$ 436,758	\$ 464,780
◇ Operations & Maintenance	190,202	200,977	216,290	208,932	225,770
◇ Capital Outlay	17,060	17,060	16,630	16,630	19,840
Division Total	\$ 633,871	\$ 682,107	\$ 690,320	\$ 662,320	\$ 710,390



POWAY CENTER FOR THE PERFORMING ARTS

Community Services Department

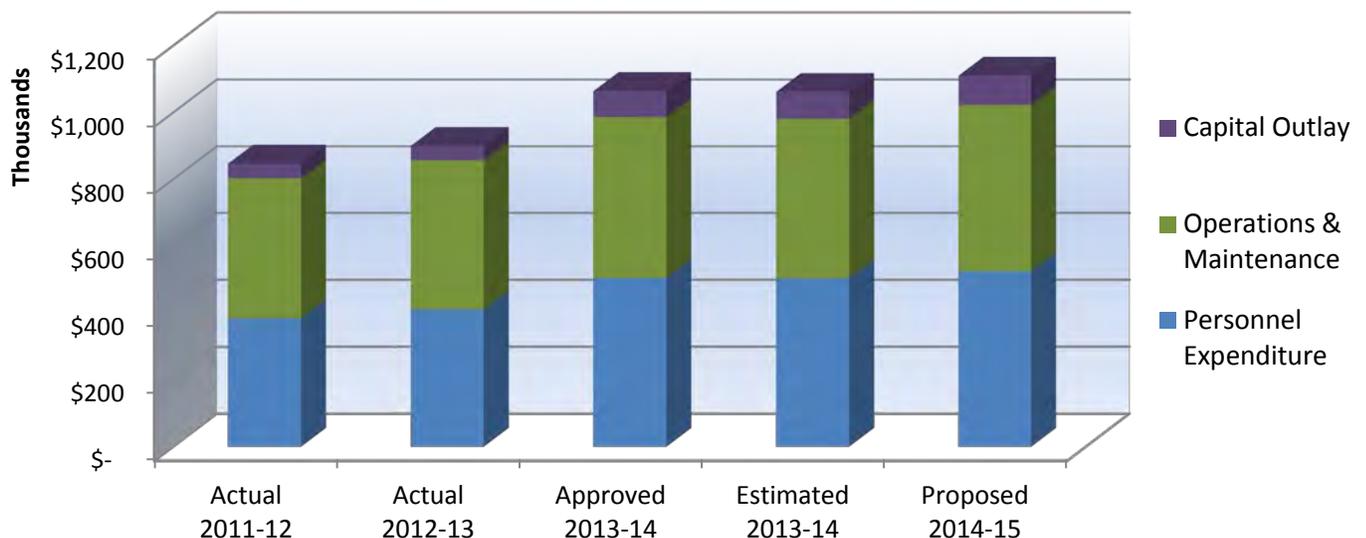
Division No: 0204

The Performing Arts Center Division is responsible for the efficient and effective operation and maintenance of the Poway Center for the Performing Arts. Performing Arts Center staff partners with the Poway Performing Arts Center Foundation, the Poway Unified School District, and community-based arts organizations to provide leisure and cultural activities that entertain, enlighten, and enrich lives. Staff ensures professional technical, box office, and front-of-house services. The volunteer usher program provides critical operational support. The lobby features juried rotating art exhibits.

Division Goals & Objectives

- » Provide volunteers an opportunity to be involved in the community and rewarded by their service. Work closely to ensure volunteers receive training to provide friendly, informed, and professional services.
- » Work directly with the Information Technology Division to implement new ticketing software and fully redesign the Division website.
- » In advance of the term end-date of June 2015, work directly with the Poway Center for the Performing Arts Foundation to execute a new programming agreement.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Total Performances	165	161	155	158	160
Total Rehearsals	85	87	85	85	85
Total Attendance	59,897	58,740	61,000	59,800	60,500
Average Attendance per Show	363	365	400	378	378
Total Hours Facility Used	1,656	1,574	1,560	1,557	1,587
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	6.1	6.6	7.5	7.5	7.6
◆ Personnel Expenditure	\$ 383,882	\$ 410,551	\$ 504,650	\$ 503,658	\$ 524,960
◇ Operations & Maintenance	418,797	446,807	481,420	477,983	497,550
◇ Capital Outlay	44,492	42,673	78,630	80,630	88,320
Division Total	\$ 847,171	\$ 900,031	\$ 1,064,700	\$ 1,062,271	\$ 1,110,830



OLD POWAY PARK

Community Services Department

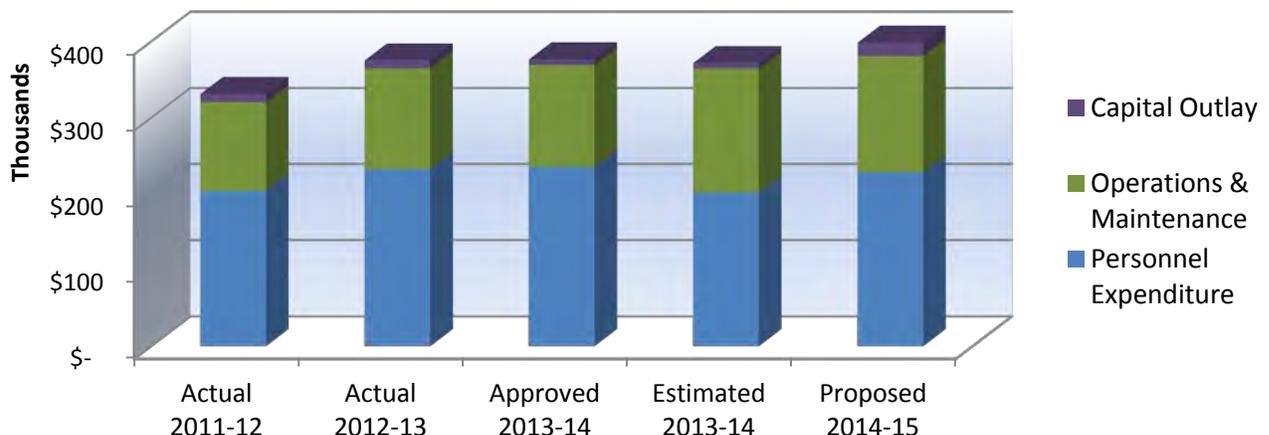
Division No: 0205

The Old Poway Park Division is dedicated to bringing history to life through community group partnerships. Interpretive tours, and themed programs and events ensure visitors experience Poway's history, and facilitate celebration and community spirit. The Reserve Park Ranger Program helps provide a safe and family-friendly park and trail system. Staff administers agreements for operation of the Farmers Market, Poway Midland Railroad, Hamburger Factory Restaurant, Poway Museum, and Blacksmith Shoppe.

Division Goals & Objectives

- » Partner with organizations and volunteers to provide special events and programs, which further strengthen a sense of community and "bring history to life" (Christmas in the Park, Old-Fashioned Fourth of July, and Rendezvous in Poway).
- » Work closely with Development Services, stakeholders, and partners to develop and bring forward to Council a Conditional Use Permit for the Farmers Market.
- » Coordinate with the Public Works and Development Services Departments to ensure the smooth operation of the facility while major American Disability Act improvements are being completed.
- » Create and implement 3-4 pilot "family picnics in the park". Ensure the program provides a unique experience and opportunity for individuals and families to gather in the community.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Community Events	7	7	7	7	10
Event Participants	18,700	18,000	22,200	23,000	26
Poway Midland Railroad Ridership	52,242	46,000	46,000	55,000	56,000
Museum/Nelson House Attendance	9,200	5,000	11,250	11,250	11,600
Facility Reservations	512	450	491	626	650
Historical Tour Participants	1,750	1,700	1,458	1,500	1,500
Annual Farmers Market Vendors	85	85	85	110	110
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.8	3.0	3.5	3.0	3.4
◆ Personnel Expenditure	\$ 203,719	\$ 232,557	\$ 235,420	\$ 201,913	\$ 228,370
◇ Operations & Maintenance	116,936	132,353	134,310	162,890	153,110
◇ Capital Outlay	10,820	10,820	7,390	7,390	17,750
Division Total	\$ 331,475	\$ 375,730	\$ 377,120	\$ 372,193	\$ 399,230



LIBRARY

Community Services Department

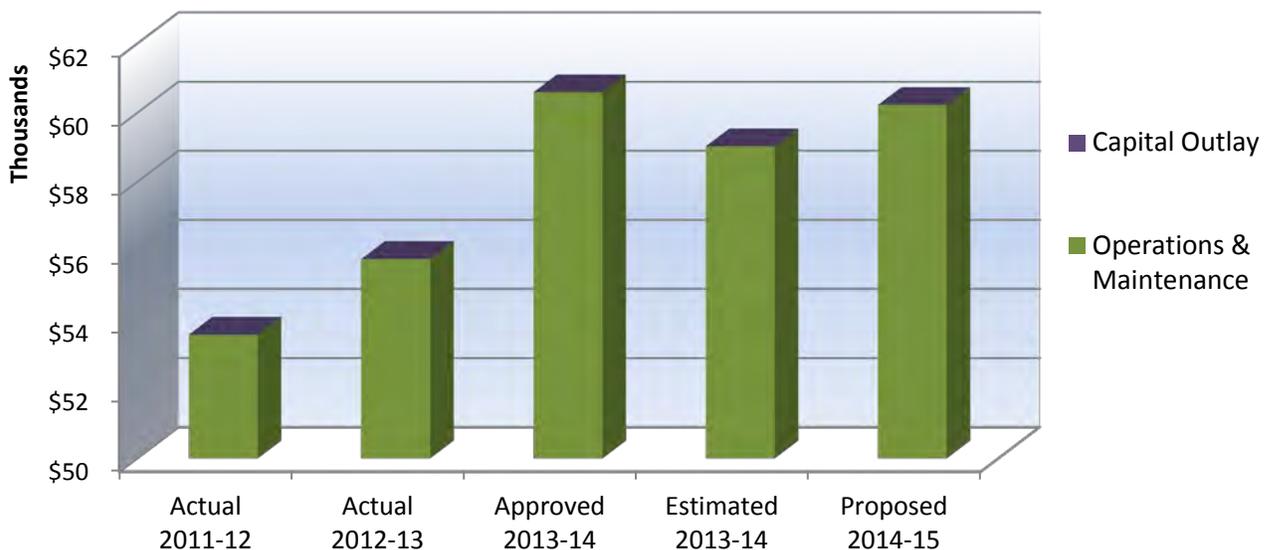
Division No: 0206

The Library Division is a cost center that ensures the City supports Library building maintenance operations, custodial service, landscape maintenance, and security. City staff is the liaison to County Library staff, fostering a strong working relationship and responding to special building maintenance requests, as needed.

Division Goals & Objectives

- » Coordinate with Public Works, Development Services, and the County of San Diego during the Poway Library Remodel Project.
- » Promote positive relations and effective operations by coordinating interaction between County Library staff and all City departments.
- » Administer the Library Endowment Fund in accordance with Council policy.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Patron Count	312,148	289,263	320,000	290,000	310,000
Circulation	757,733	782,288	810,000	730,000	800,000
Programs/Attendance	784/29,015	608/23,389	700/30,000	650/27,000	675/30,000
Internet Sessions	31,535	43,021	42,000	43,000	45,000
Division Operating Budget					
◆ Operations & Maintenance	\$ 53,581	\$ 55,768	\$ 60,610	\$ 59,041	\$ 60,240
◆ Capital Outlay	-	-	-	-	-
Division Total	\$ 53,581	\$ 55,768	\$ 60,610	\$ 59,041	\$ 60,240



INTERPRETIVE SERVICES

Community Services Department

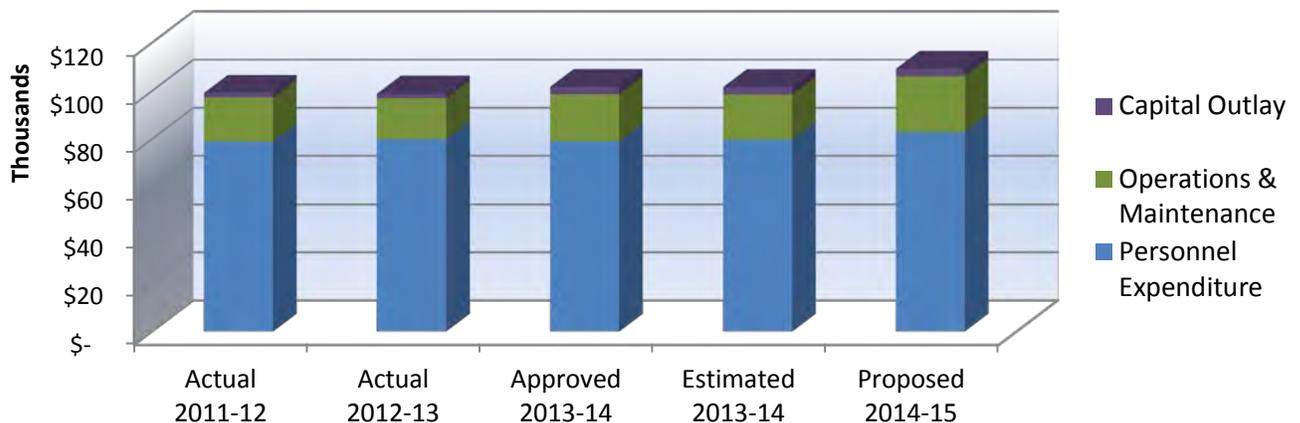
Division No: 0207

The Interpretive Services Division is dedicated to the preservation and protection of the Blue Sky Ecological Reserve and the Kumeyaay-Ipai Interpretive Center at Pauwai. The goal is to carefully manage these valuable resources for future generations. Staff provides interpretive cultural and natural resource programs to foster stewardship, and recreational activities that promote healthier lifestyles. Staff coordinates and partners with a team of volunteers to create opportunities for the public, schools, and community-based groups to connect with nature and history.

Division Goals & Objectives

- » Partner with organizations and volunteers to provide special events and community programs, which strengthen sense of place and foster protection and preservation of natural and cultural resources.
- » Provide volunteers at the Blue Sky Ecological Reserve and the Kumeyaay Ipai Interpretive Center an opportunity to be involved in the community and feel rewarded by their service.
- » Coordinate directly with Public Works and the California Department of Wildlife to establish a trail from the amphitheater to the Reserve.
- » Work directly with community volunteers to develop and implement an event which celebrates the 25th anniversary of the Reserve.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Volunteer Hrs. - <i>Blue Sky & Kumeyaay</i>	4,592	4,073	4,000	4,000	4,000
<i>Blue Sky:</i>					
Public, School, Scout Tours	85	80	72	80	80
Public Programs	14	12	9	13	13
Outreach/Tour Participants	0	516	521	521	521
<i>Kumeyaay:</i>					
School Tours	70	51	58	42	45
School Tour Participants	1,630	1,355	950	1,079	1,000
Public, Scout Tour Participants	640	1,181	800	480	600
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>
◆ Personnel Expenditure	\$ 79,020	\$ 79,999	\$ 79,100	\$ 79,826	\$ 82,970
◇ Operations & Maintenance	18,318	17,054	19,580	18,778	23,200
◇ Capital Outlay	1,900	1,900	3,120	3,120	3,120
Division Total	\$ 99,238	\$ 98,953	\$ 101,800	\$ 101,724	\$ 109,290



COMMUNITY PARK

Community Services Department

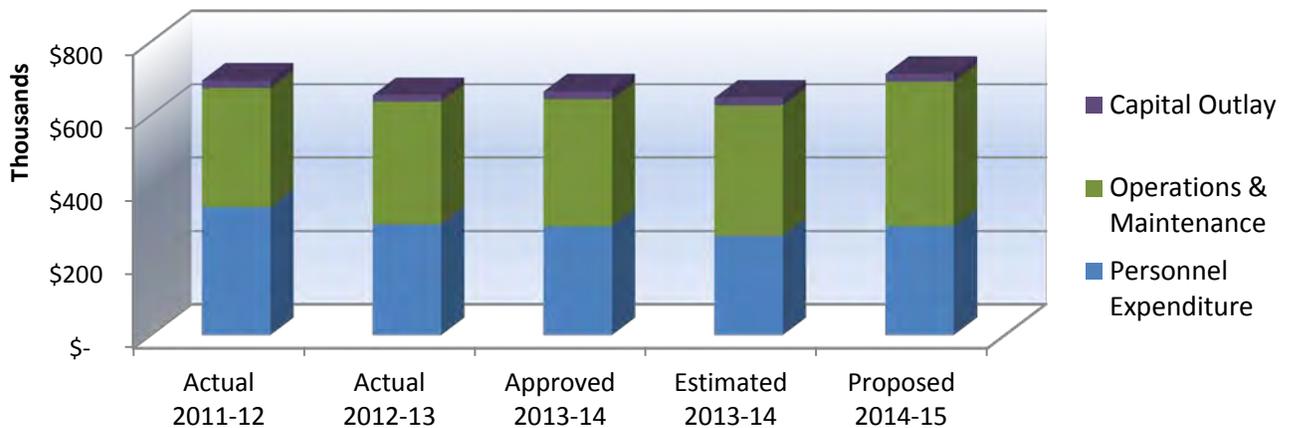
Division No: 0208

The Community Park Division is dedicated to providing classes, programs, and services that bring the Poway community together, and expand recreational opportunities for people of all ages. Staff develops and hosts events and activities that promote health and wellness, and are accessible to families at all income levels. Staff coordinates with the Poway Senior Center and local nonprofit groups to provide programming reflective of the community's needs and interests.

Division Goals & Objectives

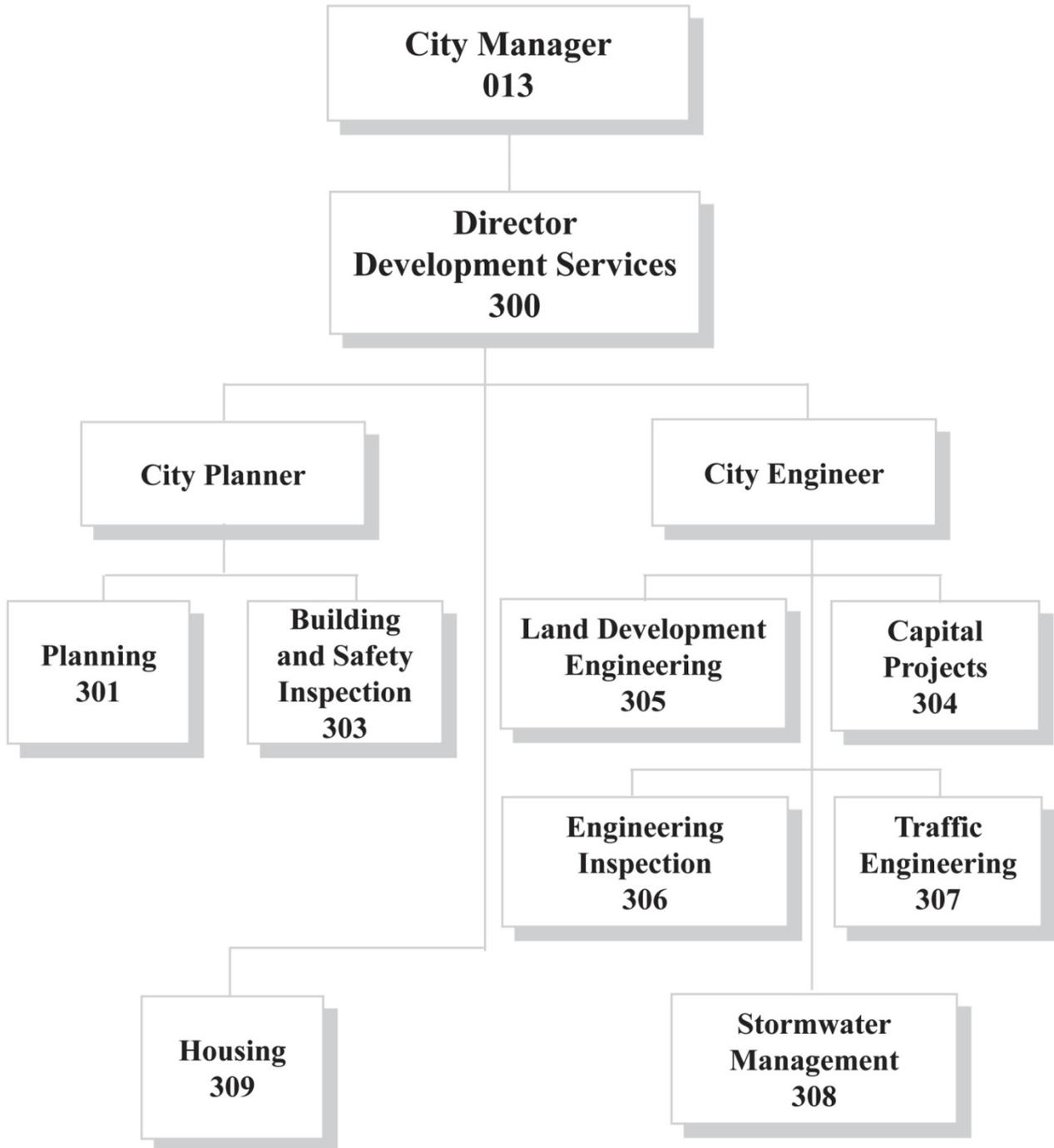
- » Partner with organizations and volunteers to provide special events and programs, which further strengthen a sense of community and provide recreation experiences for individuals and families.
- » Provide opportunities for Poway's teen populations to grow their leadership abilities through a comprehensive Department-wide volunteer program. Continue to host innovative teen-only programs.
- » Coordinate directly with the Aquatics Division to expand the Movie in the Park series from 3 events to 5 events. Identify sponsorship opportunities and partner with organizations and businesses to offset costs.
- » Review facility rental trends, equipment, procedures, and marketing. Utilize findings to make adjustments based on current and future community need, and to increase rental revenue.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Youth and Teen Programs	6	15	25	25	27
Youth and Teen Program Participants	450	930	1,505	1,641	1,850
Contract Classes and Camps	451	486	470	525	515
Contract Class and Camp Participants	3,495	3,591	4,216	4,415	4,500
Special Event Attendance	3,200	3,750	3,750	9,900	10,100
Facility Reservations	797	726	700	725	730
Division Operating Budget					
Authorized Positions (FTE)	7.9	5.8	5.8	5.3	5.8
◆ Personnel Expenditure	\$ 349,281	\$ 302,515	\$ 297,760	\$ 271,352	\$ 297,010
◆ Operations & Maintenance	324,874	335,116	345,860	355,115	394,850
◆ Capital Outlay	21,110	17,810	21,370	21,370	21,310
Division Total	\$ 695,265	\$ 655,441	\$ 664,990	\$ 647,837	\$ 713,170



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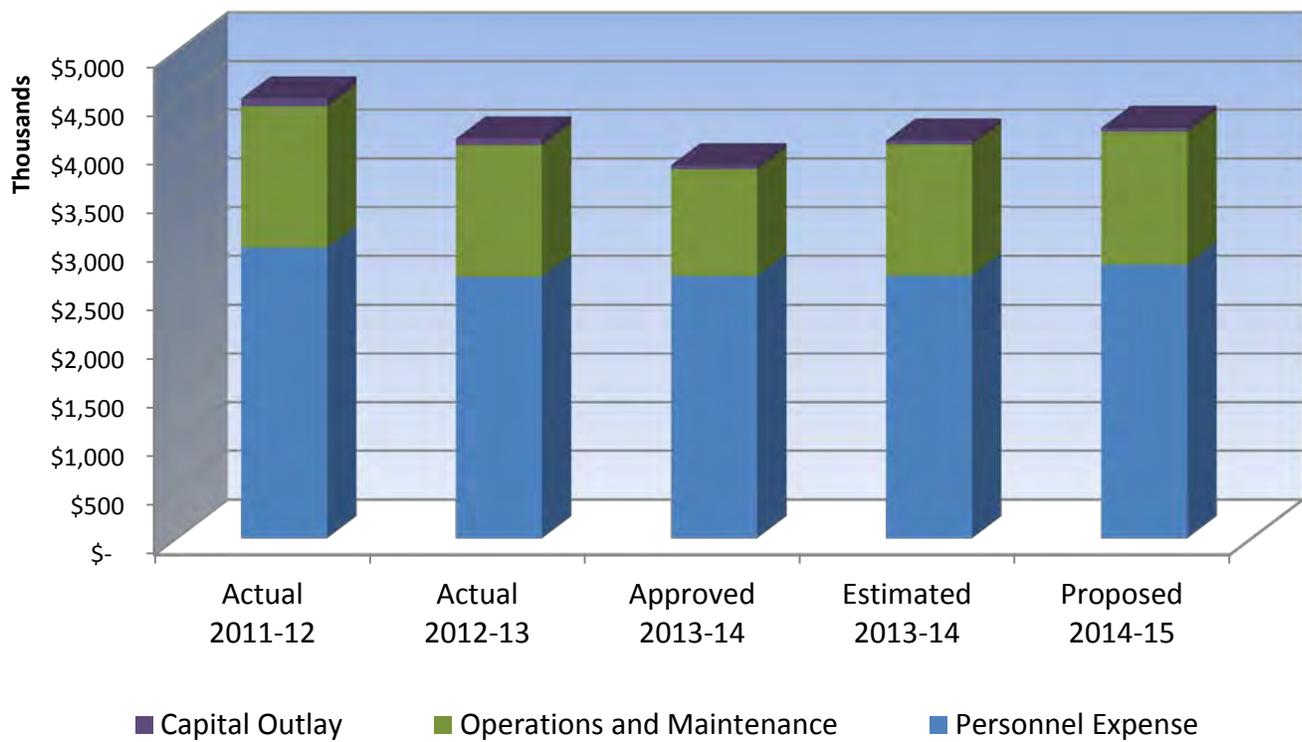
DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

Department Code: 0300

Expense Classification	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Total Positions</i>	23.8	22.9	23.0	22.5	22.0
Personnel Expense	\$ 2,983,474	\$ 2,682,968	\$ 2,691,890	\$ 2,696,794	\$ 2,808,250
Operations and Maintenance	1,451,075	1,351,956	1,096,900	1,345,400	1,366,920
Capital Outlay	79,600	68,620	40,190	40,190	36,890
Total Dept. Operating Budget	\$ 4,514,149	\$ 4,103,544	\$ 3,828,980	\$ 4,082,384	\$ 4,212,060



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DIRECTOR OF DEVELOPMENT SERVICES

Development Services Department

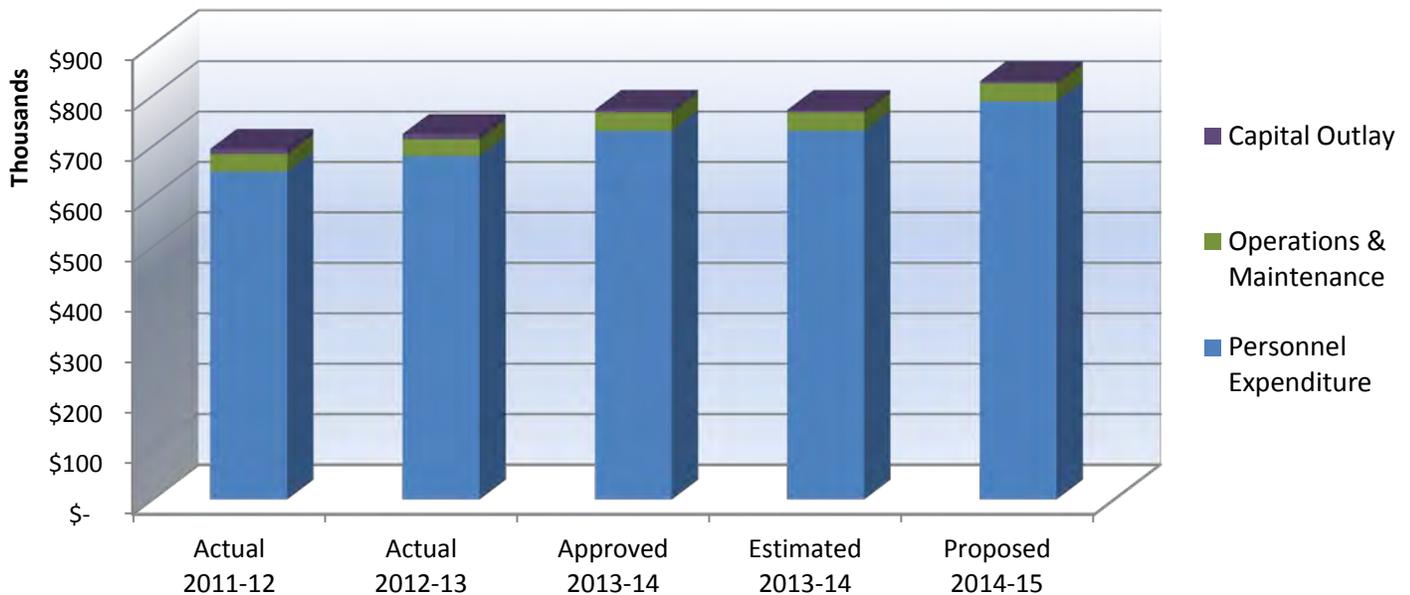
Division No: 0300

The Office of the Director is responsible for the overall administration of the department. The Director is responsible for managing the operation of the department and ensuring that all department goals are achieved in an efficient manner.

Division Goals & Objectives

- » Continue work on the Poway Road Corridor Study.
- » Complete updates to the Municipal Code.
- » Oversee updates to the City's Utility Undergrounding Policies and Procedures.
- » Oversee City Capital Improvement Program.
- » Oversee purchase of open space in accordance with the Open Space Acquisition Strategy.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions (FTE)</i>	6.7	6.9	7.0	7.0	7.0
◆ Personnel Expenditure	\$ 649,600	\$ 680,683	\$ 731,170	\$ 730,992	\$ 788,870
◇ Operations & Maintenance	35,251	33,722	36,590	36,555	36,020
◇ Capital Outlay	10,360	10,360	5,160	5,160	4,350
Division Total	\$ 695,211	\$ 724,765	\$ 772,920	\$ 772,707	\$ 829,240



Program Budgets	Approp. Thru April 2014	Added for 2014-15	Total
5110 – North County Winter Shelter	\$ 72,555	\$ 10,111	\$ 82,666
5961 – Home Share & Community Connections	787,981	79,895	\$ 867,876
Total Program Budgets	\$ 860,536	\$ 90,006	\$ 950,542

PLANNING

Development Services Department

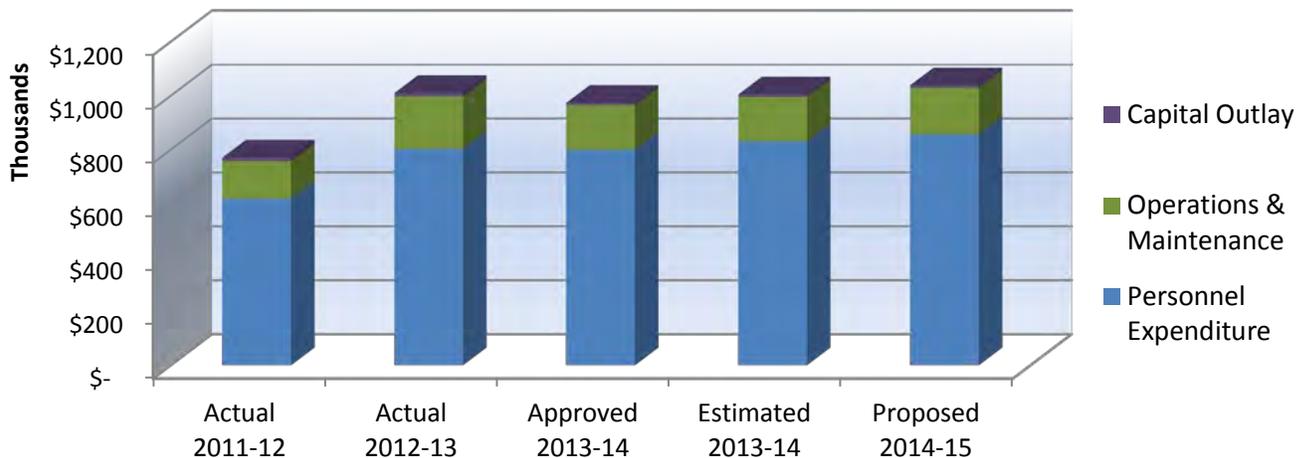
Division No: 0301

The Planning Division assists the development community and homeowners with processing land use applications and ensuring compliance with zoning and conditions of approval through plan reviews and field inspections. It is the City's goal to process all land use applications in a timely manner. Code Compliance is conducted within the Planning Division and enforces City regulations on signs, graffiti, businesses, noise, housing, vegetation management, Stormwater pollution, vehicle abatement, and other topics.

Division Goals & Objectives

- » Continue work on the Poway Road Corridor Study.
- » Pursue purchase of open space in accordance with the Open Space Acquisition Strategy.
- » Complete amendments to the Poway Municipal Code.
- » Apply Affordable Housing Overlay Zones to sites identified in the Housing Element.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Development Review Applications	46	63	65	68	70
Conditional Use Permit Applications	19	22	20	21	23
Sign Permit Applications	63	160	180	180	186
Variance Applications	9	7	7	8	8
Temporary Use Permit Applications	65	65	60	62	65
Vegetation Abatements	944	944	950	925	925
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	6.0	7.0	7.0	7.0	7.0
◆ Personnel Expenditure	\$ 617,163	\$ 803,335	\$ 799,400	\$ 830,717	\$ 856,960
◆ Operations & Maintenance	140,691	194,649	165,750	165,373	173,060
◆ Capital Outlay	12,600	12,600	8,940	8,940	9,340
Division Total	\$ 770,454	\$ 1,010,584	\$ 974,090	\$ 1,005,030	\$ 1,039,360



BUILDING AND SAFETY INSPECTION

Development Services Department

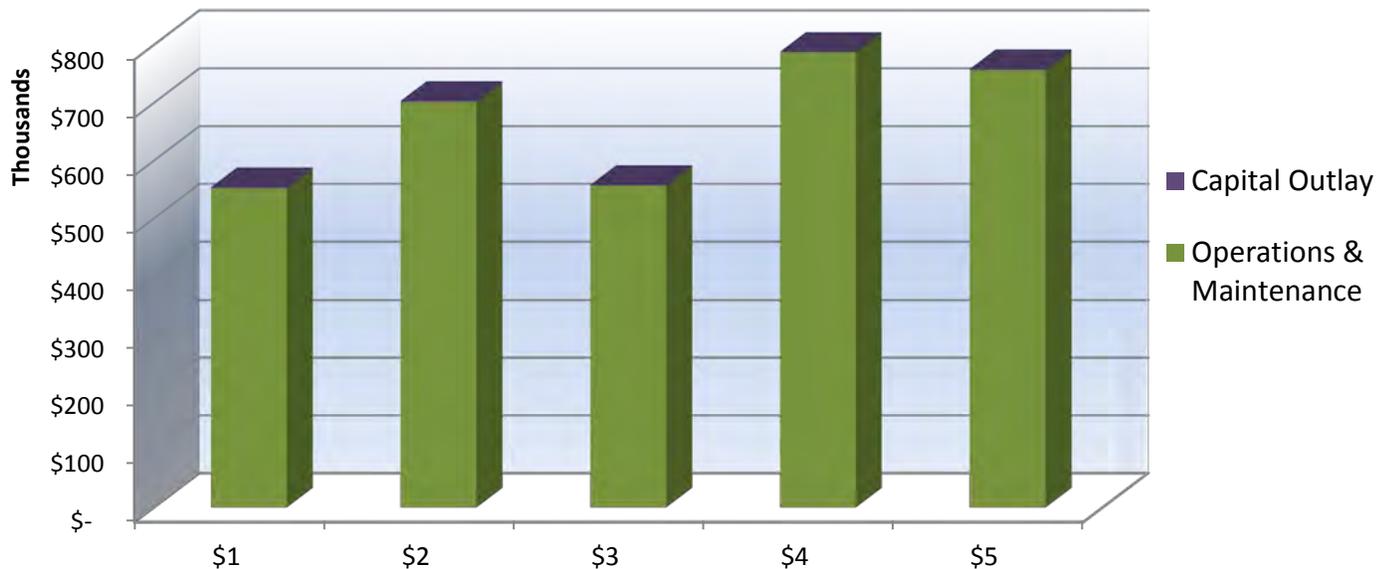
Division No: 0303

The Building and Safety Inspection Division provides assistance and information on construction code requirements to developers and residents through telephone/counter contacts, plan check review, and structural, electrical, plumbing, and mechanical inspections. The City's Building and Safety Inspection services are provided through a contract with Esgil Corporation.

Division Goals & Objectives

- » Provide accurate information and plan check and inspection services to developers and residents.
- » Monitor and implement changes in laws, codes, and techniques that affect the building industry.
- » Maintain and update the Access database record of all stored plans.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Plan Checks	623	705	650	746	715
Building Permits	1,811	2,099	1,950	2,426	2,278
Inspections	6,067	6,112	6,100	7,027	6,740
Division Operating Budget 					
◊ Operations & Maintenance	\$ 551,836	\$ 701,323	\$ 556,300	\$ 786,965	\$ 756,500
◊ Capital Outlay	2,280	2,280	1,800	1,800	2,410
Division Total	\$ 554,116	\$ 703,603	\$ 558,100	\$ 788,765	\$ 758,910



CAPITAL PROJECTS ENGINEERING

Development Services Department

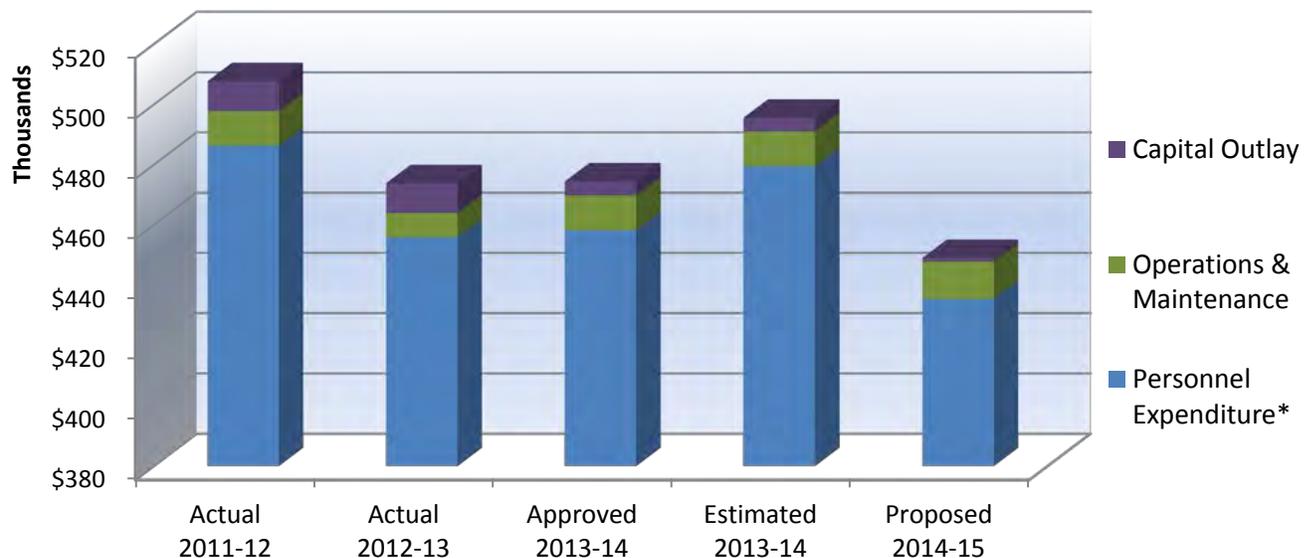
Division No: 0304

The Capital Projects Engineering Division is responsible for surveys, design, construction administration, and inspection services for capital improvement projects. This Division also performs special studies and provides engineering support for projects in other departments such as Community Services and Public Works.

Division Goals & Objectives

- » Complete the design and construction of Capital Improvement Projects in accordance with the approved CIP Program, including the design and construction of the Alta Mira Reservoir Rehabilitation project, design and construction of the Oak Knoll Sewer Siphon project, design and construction of the Midland Road Pedestrian Improvements project, and the schematic design of the Cafagna Center building.
- » Expand overall TRAKiT database by inputting data associated with CIP projects into LandTrak.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Projects in Design	19	18	19	19	17
Projects Under Construction	12	10	8	15	12
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	4.6	2.0	2.0	2.0	2.0
◆ Personnel Expenditure*	\$ 486,321	\$ 455,976	\$ 458,230	\$ 479,565	\$ 435,480
◇ Operations & Maintenance	11,538	7,950	11,590	11,506	12,400
◇ Capital Outlay	9,980	9,980	4,640	4,640	1,140
Division Total	\$ 507,839	\$ 473,906	\$ 474,460	\$ 495,711	\$ 449,020



*Includes allocated cost of shared positions

LAND DEVELOPMENT ENGINEERING

Development Services Department

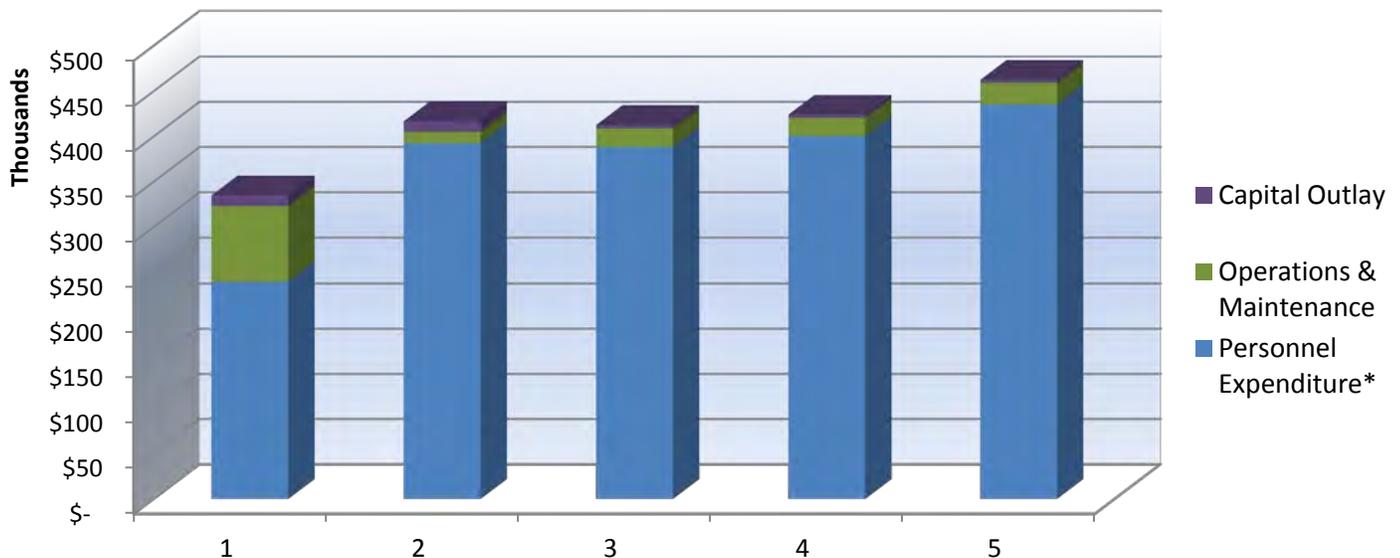
Division No: 0305

The Land Development Engineering Division assists the private development community and homeowners with processing grading permits, improvement plans, and addressing other engineering matters in a timely manner while ensuring compliance with City standards and specific conditions of approval.

Division Goals & Objectives

- » Complete initial reviews of all grading and improvement plans within four weeks of submittal.
- » Undertake public outreach effort to improve understanding and awareness of land development engineering requirements.
- » Update the City's utility undergrounding policies and procedures.
- » Update the Floodplain Development Permit Regulations in the Municipal Code.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Grading Permit Applications	15	17	14	15	16
Improvement Plan Applications	8	8	8	7	8
Other Engineering Reviews	59	81	100	67	74
Right-of-Way Permit Applications	180	236	240	291	300
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>1.3</i>	<i>3.0</i>	<i>3.0</i>	<i>3.0</i>	<i>3.0</i>
◆ Personnel Expenditure*	\$ 240,326	\$ 392,465	\$ 388,690	\$ 400,412	\$ 435,670
◆ Operations & Maintenance	82,810	12,643	20,400	20,180	23,500
◆ Capital Outlay	11,840	11,840	3,700	3,700	3,700
Division Total	\$ 334,976	\$ 416,948	\$ 412,790	\$ 424,292	\$ 462,870



**Portion of costs allocated for shared positions*

ENGINEERING INSPECTION

Development Services Department

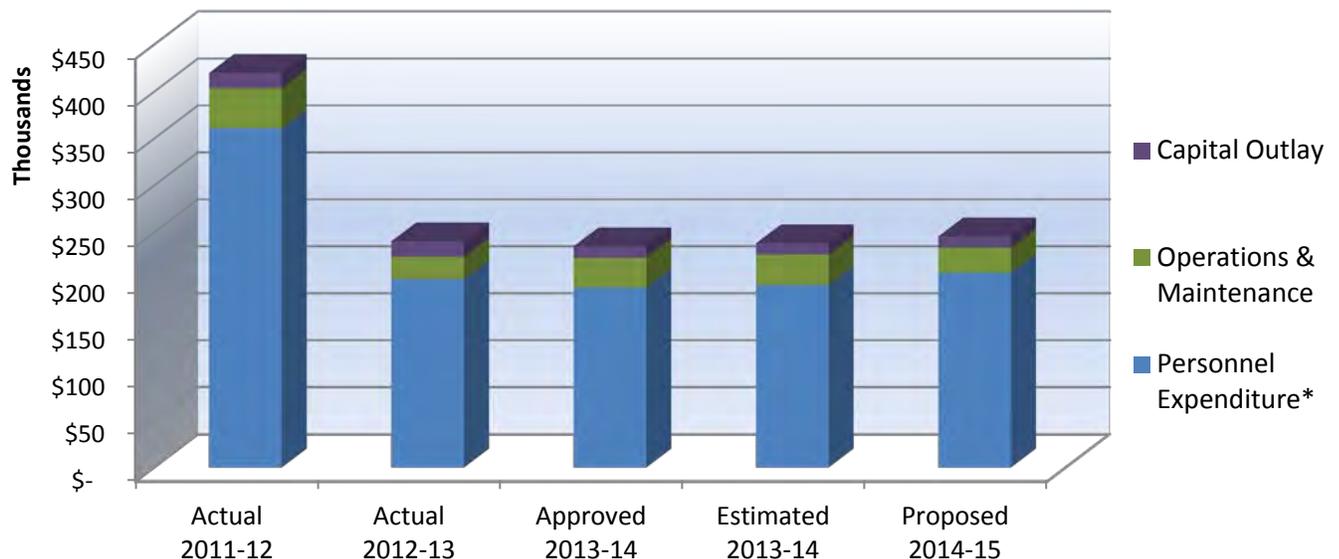
Division No: 0306

The Engineering Inspection Division is responsible for ensuring that all public and private construction projects comply with the City-approved plans and specifications and meet State requirements to prevent stormwater pollution.

Division Goals & Objectives

- » Respond to inspection needs or requests on public and private projects.
- » Oversee more than 300 right-of-way permits per year from review of plans to final project inspection.
- » Train all Engineering Inspectors annually on National Pollutant Discharge Elimination System (NPDES) requirements and other technical inspection issues.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Grading Projects Inspected	30	32	36	34	36
MDRAs Inspected	24	24	32	30	32
Capital Improvement Projects Inspected	13	10	9	11	12
Right-of-Way Permits Inspected	180	236	240	291	300
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.9	3.0	3.0	3.0	3.0
◆ Personnel Expenditure*	\$ 360,927	\$ 200,274	\$ 191,070	\$ 194,188	\$ 207,210
◇ Operations & Maintenance	42,760	23,760	32,270	32,270	26,530
◇ Capital Outlay	16,440	16,440	11,820	11,820	11,820
Division Total	\$ 420,127	\$ 240,474	\$ 235,160	\$ 238,278	\$ 245,560



**Portion of costs allocated for shared positions*

TRAFFIC ENGINEERING

Development Services Department

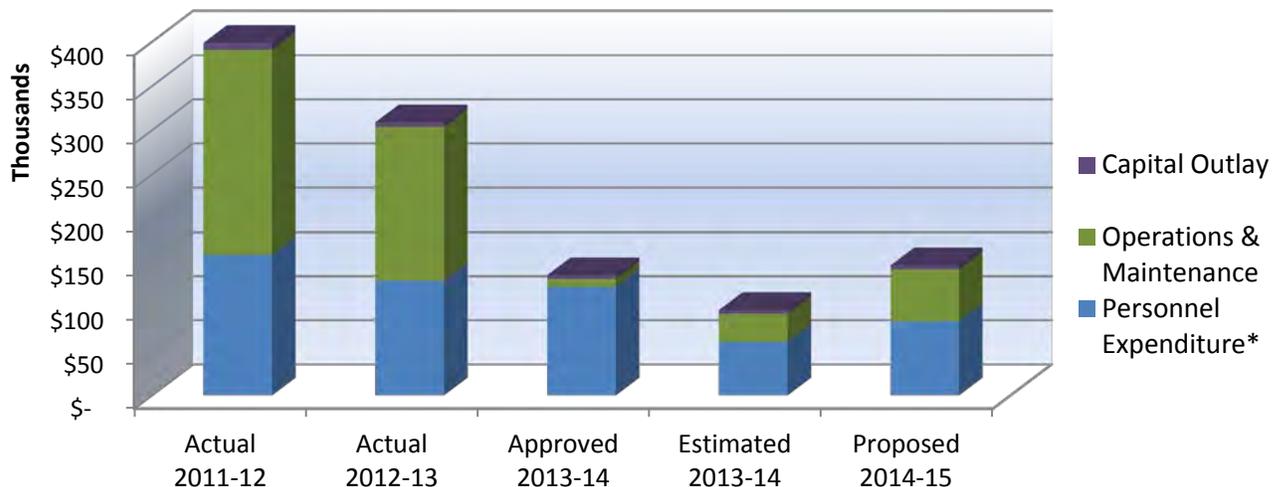
Division No: 0307

The Traffic Engineering Division is responsible for resolving the City's traffic engineering and transportation planning issues. Staff oversees the operation and maintenance of the City's computerized traffic signal system and reviews all work area traffic control designs and traffic impact reports for land development projects.

Division Goals & Objectives

- » Collect traffic data for SANDAG and review its Congestion Management Program.
- » Maintain current speed surveys in accordance with the California Vehicle Code.
- » Review Right-of-Way Permits.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Traffic Counts	90	53	90	10	90
Traffic Safety Committee Items	4	2	4	4	4
Traffic Control Plan Reviews	180	236	240	291	300
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>0.5</i>	<i>-</i>
◆ Personnel Expenditure*	\$ 159,615	\$ 130,030	\$ 123,330	\$ 60,920	\$ 84,060
◇ Operations & Maintenance	231,885	174,100	8,980	31,750	59,310
◇ Capital Outlay	8,020	5,120	4,130	4,130	4,130
Division Total	\$ 399,520	\$ 309,250	\$ 136,440	\$ 96,800	\$ 147,500



Program Budgets	Approp. Through April 2013	Added for 2013-14	Total
1188 - Motorist Aid Services	\$ 175,344	\$ -	\$ 175,344
Total Program Budgets	\$ 175,344	\$ -	\$ 175,344

*Allocated cost of shared positions beginning in 2014-15

STORMWATER MANAGEMENT

Development Services Department

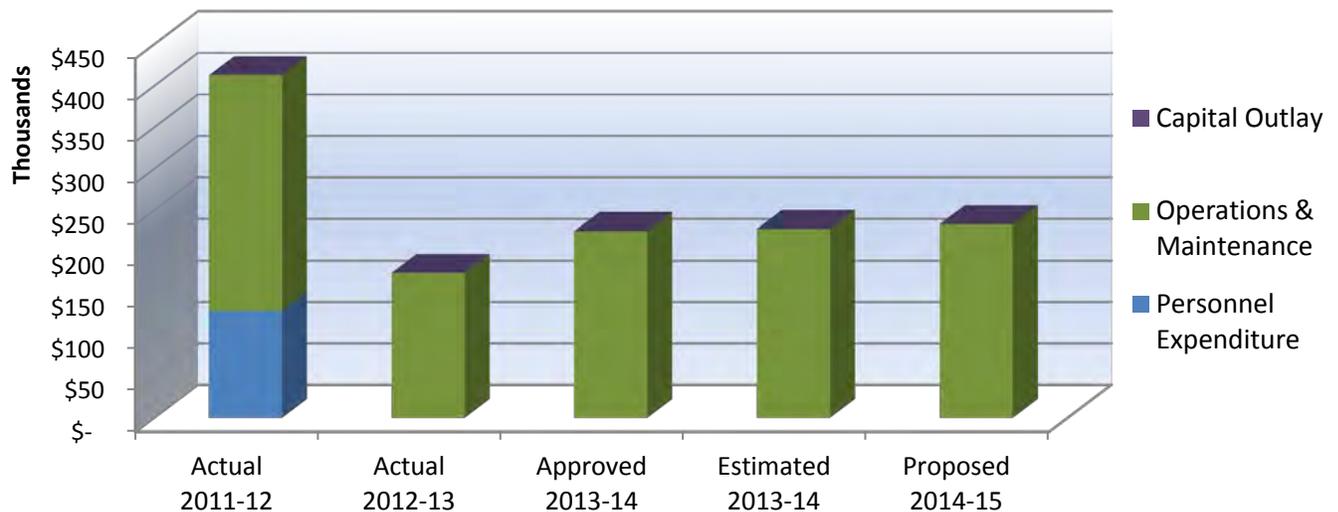
Division No: 0308

The Stormwater Management Division is responsible for preserving, protecting, and improving the waters of the U.S. within the City boundaries. Staff maintains compliance with the National Pollutant Discharge Elimination System Permit by reducing or preventing the discharge of pollutants to the storm drain system and performing required inspections, monitoring and annual reporting.

Division Goals & Objectives

- » Reorganize the City's stormwater program to streamline implementation and meet new permit requirements.
- » Implement bacteria Total Maximum Daily Load (TMDL) requirements as necessary, and sediment TMDL requirements once approved by Regional Water Quality Control Board.
- » Inspect industrial/commercial/municipal facilities, construction sites, treatment best management practices, and other items.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Municipal inspections	30	30	30	30	30
Educational materials distributed	57,000	40,000	40,000	40,000	30,000
Dry weather sites monitored	50	50	50	50	50
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	0.5	-	-	-	-
◆ Personnel Expenditure	\$ 129,477	\$ -	\$ -	\$ -	\$ -
◇ Operations & Maintenance	283,818	175,263	225,370	228,010	233,550
◇ Capital Outlay	-	-	-	-	-
Division Total	\$ 413,295	\$ 175,263	\$ 225,370	\$ 228,010	\$ 233,550



HOUSING AUTHORITY & PROGRAMS

*Development Services Department
Division No: 0309*

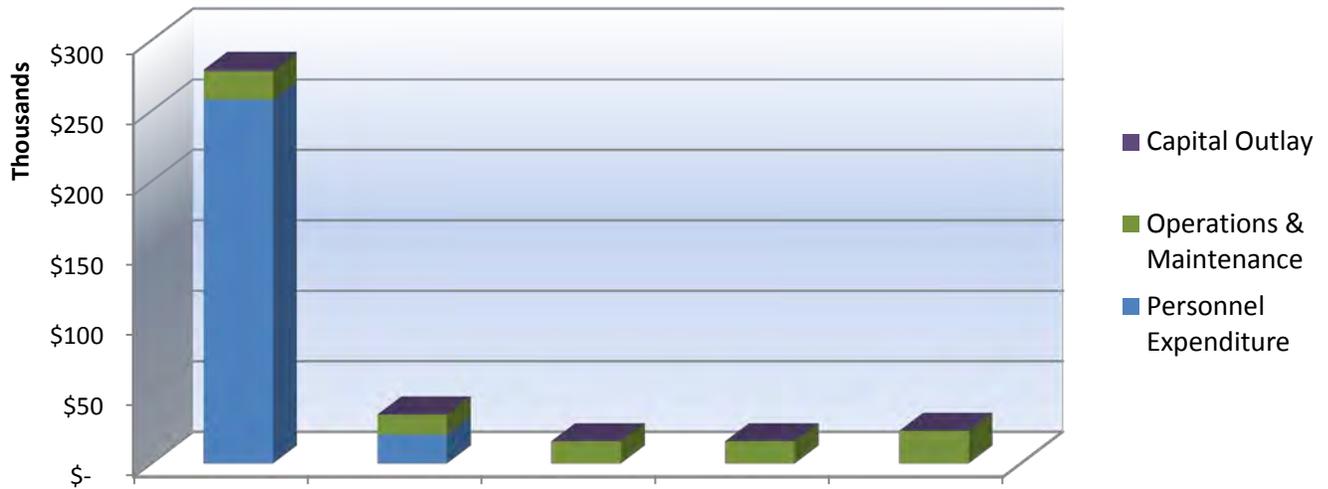
The Housing Authority and Programs Division supports Poway's Housing Authority. Staff works to provide the community with a variety of housing options, including high quality, multi-family and single-family homes affordable to low- and moderate-income households. This Division manages existing assets and facilitates affordable housing development with care and attention to resident and community needs.

Division Goals & Objectives

Programs

- » Monitor each of Poway's ten affordable housing developments to ensure continued compliance with regulatory agreement requirements.
- » Coordinate with County of San Diego to disseminate fair housing information.
- » Administer the SHOP and BEGIN loan programs including monitoring of existing program loans, and reissuance of loans related to participating household resales.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions (FTE)</i>	-	-	-	-	-
◆ Personnel Expenditure	\$ 258,181	\$ 20,205	\$ -	\$ -	\$ -
◇ Operations & Maintenance	19,917	14,359	15,650	15,650	23,050
◇ Capital Outlay	1,360	-	-	-	-
Division Total	\$ 279,458	\$ 34,564	\$ 15,650	\$ 15,650	\$ 23,050



HOUSING PROGRAMS

Development Services Department

Housing Assistance Programs	Appropriations May 2013	Appropriation for FY 2013-14	Total
1135 - Supporting Home Ownership in Poway (SHOP) Program	\$ 2,137,514	\$ -	\$ 2,137,514
1173A- Building Equity and Growth in Neighborhoods (BEGIN) Program	1,545,000	-	1,545,000
Housing Developments Programs			
5925 - Oak Knoll/Pomerado Rd Affordable Housing	\$ 2,129,427	\$ -	\$ 2,129,427
5948 - Orange Gardens	9,036,000	-	9,036,000
5976 - Monte Vista	1,863,019	-	1,863,019
5989 – Twin Peaks Affordable Housing	970,000	-	970,000
Other Programs			
5983 – Housing Special Programs Fund	\$ 4,468,307		\$ 4,468,307
Total Housing Programs	\$ 22,149,267	\$ -	\$ 22,149,267

REDEVELOPMENT SUCCESSOR AGENCY

ADMINISTRATION

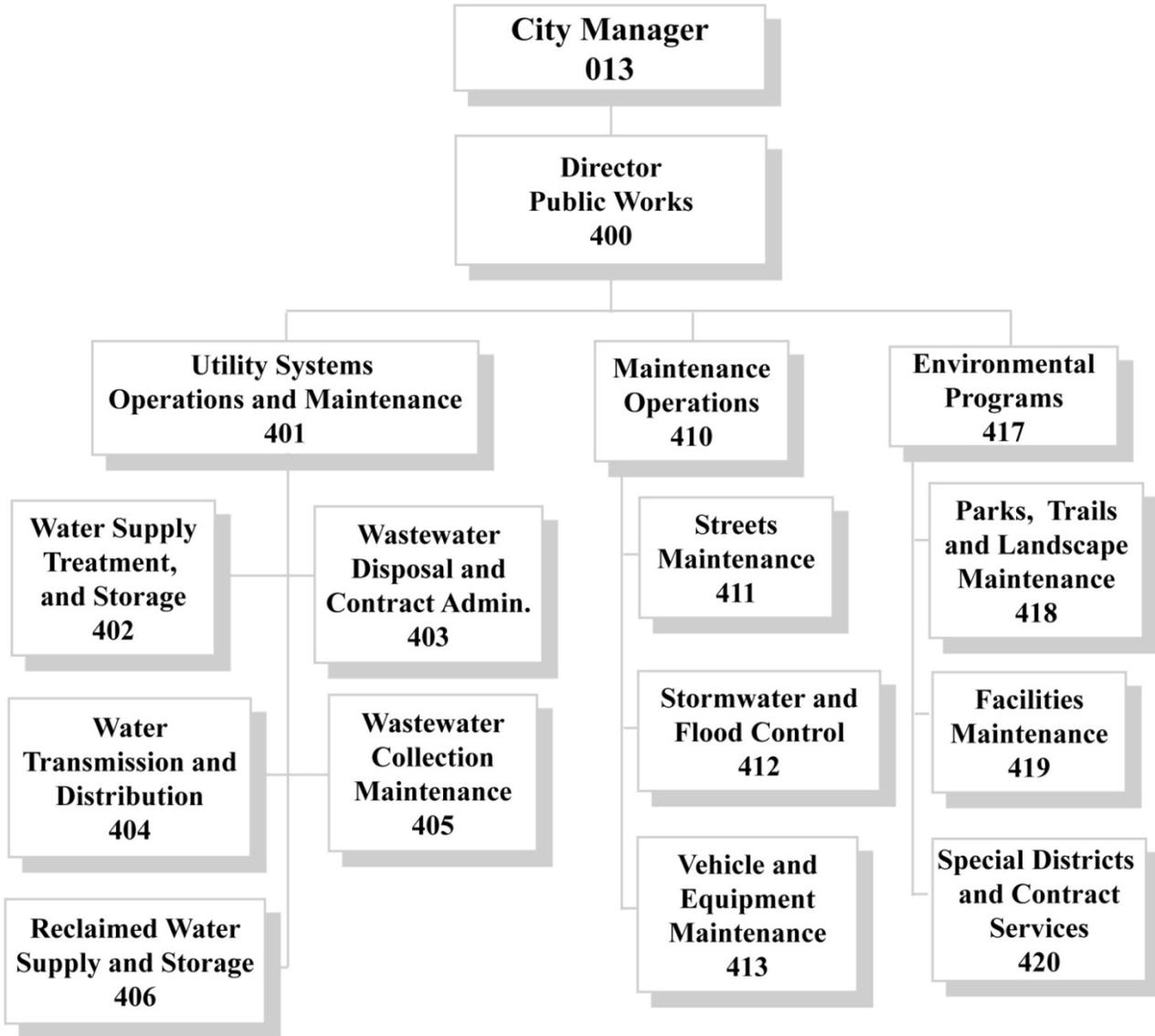
*Development Services Department
Division No: 0310*

This Division is the administrative cost center for the Successor Agency to the former Poway Redevelopment Agency, dissolved effective February 1, 2012 by State Legislative action.

Division Operating Budget 	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions (FTE)</i>	-	-	-	-	-
◆ Personnel Expenditure	\$ 81,864	\$ -	\$ -	\$ -	\$ -
◆ Operations & Maintenance	50,569	14,187	24,000	17,141	23,000
◆ Capital Outlay	6,720	-	-	-	-
Division Total	\$ 139,153	\$ 14,187	\$ 24,000	\$ 17,141	\$ 23,000

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PUBLIC WORKS

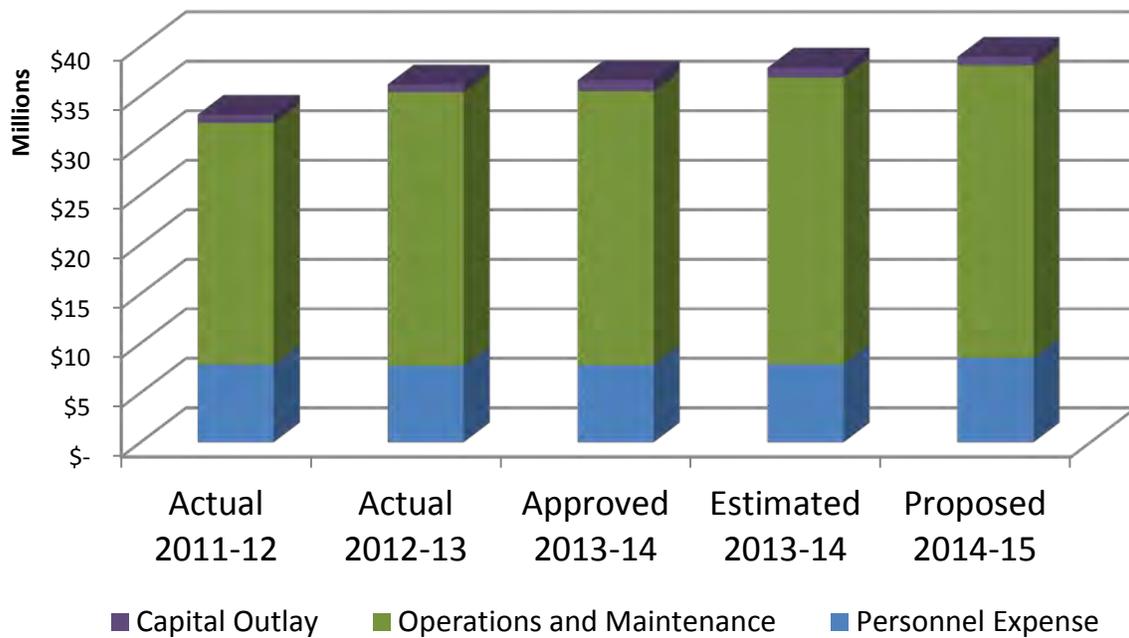


Public Works

PUBLIC WORKS

Department Code: 0400

Expense Classification	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions</i>	83.6	76.6	80.0	79.7	84.4
Personnel Expense	\$ 7,818,785	\$ 7,704,265	\$ 7,802,350	\$ 7,866,181	\$ 8,516,130
Operations and Maintenance	24,429,144	27,637,299	27,633,415	28,973,979	29,540,780
Capital Outlay	837,191	789,937	1,113,430	978,425	868,660
Total Department Budget	\$ 33,085,119	\$ 36,131,501	\$ 36,549,195	\$ 37,818,585	\$ 38,925,570



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DIRECTOR OF PUBLIC WORKS

Public Works Department

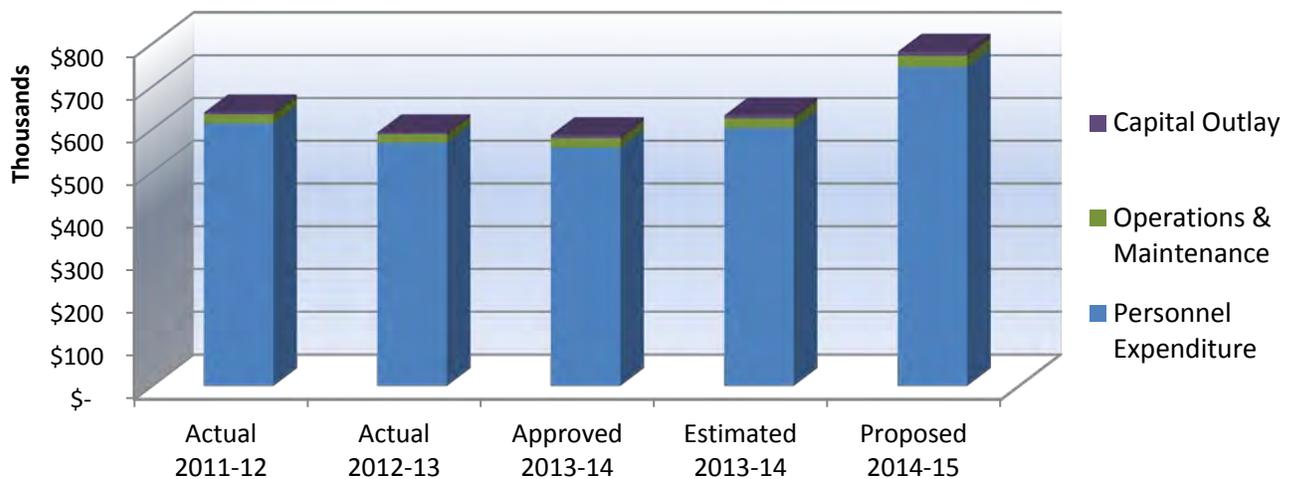
Division No: 0400

The Office of the Director oversees and coordinates 14 functional areas to ensure reliable operation and maintenance of public infrastructure to protect public health and safety. The Department is responsible for compliance with State and Federal regulations for water treatment, water distribution, wastewater, reclaimed water, stormwater, flood control, solid waste and household hazardous waste, and fleet operations. Additional functions include maintenance of streets, medians, sidewalks and signage; parks, trails and open space; urban forestry; traffic signals and street lights; resource conservation, and administration of special districts. The Director's Office ensures Department preparedness for emergency events, including fire and severe weather.

Division Goals & Objectives

- » Ensure all operations meet or exceed regulatory requirements.
- » Meet or exceed the state mandated solid waste diversion rate of 50%.
- » Ensure timely, effective response to service requests.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Work Orders	5,401	6,682	5,400	7,320	8,050
Online Service Requests	351	356	350	390	400
Percent of Total Waste Stream Diverted from Landfills	66%	67%	66%	66%	66%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	5.0	4.0	4.0	4.0	5.0
◆ Personnel Expenditure	\$ 614,168	\$ 568,656	\$ 556,980	\$ 603,331	\$ 746,330
◆ Operations & Maintenance	21,388	20,518	22,440	22,417	25,900
◆ Capital Outlay	4,500	4,500	7,740	7,740	10,630
Division Total	\$ 640,056	\$ 593,674	\$ 587,160	\$ 633,488	\$ 782,860



UTILITY SYSTEMS OPERATIONS AND MAINTENANCE

Public Works Department

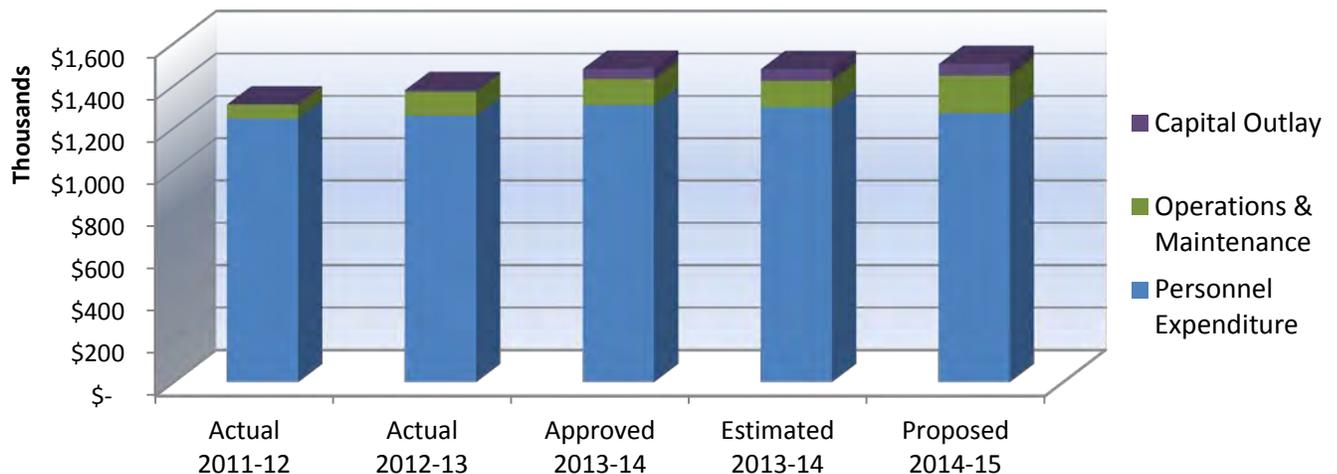
Division No: 0401

This Division plans work and directs activities to ensure delivery of water to residents and businesses and transportation of wastewater to the City of San Diego's wastewater treatment system for production of reclaimed water or discharge through the Point Loma Treatment Plant. Raw water purchased from the San Diego County Water Authority is piped to Poway's Water Treatment Plant, which is currently delivering over 10 million gallons per day of treated water to 19 reservoirs for domestic and commercial use, landscape irrigation, and fire protection. Central to the delivery of high quality water, reclaimed water and the disposal of wastewater is a complex piping and pumping system that is operated and maintained by this Division. This Division is also responsible for providing field customer service related to water service, including meter reading and repair and turning water service on and off.

Division Goals & Objectives

- » Operate and maintain all potable and reclaimed pumping and storage facilities.
- » Operate and maintain system to transport wastewater for treatment.
- » Complete Geographic Information System (GIS) mapping of utilities systems to support efficiency of field work.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Average daily potable water (Million Gallons per Day)	9.39	10.16	8.40	10.33	8.65
Average daily wastewater pumped and gravity fed (Million Gallons per Day)	3.01	2.86	3.47	3.03	3.63
Water Meters Read	84,600	84,474	84,624	85,785	85,700
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>11.7</i>	<i>11.4</i>	<i>12.0</i>	<i>12.0</i>	<i>11.0</i>
◆ Personnel Expenditure	\$ 1,246,408	\$ 1,259,831	\$ 1,309,190	\$ 1,300,895	\$ 1,271,590
◆ Operations & Maintenance	65,785	113,267	123,140	122,659	176,280
◆ Capital Outlay	805	7,344	48,710	56,087	56,200
Division Total	\$ 1,312,998	\$ 1,380,442	\$ 1,481,040	\$ 1,479,641	\$ 1,504,070



WATER SUPPLY, TREATMENT AND STORAGE

Public Works Department

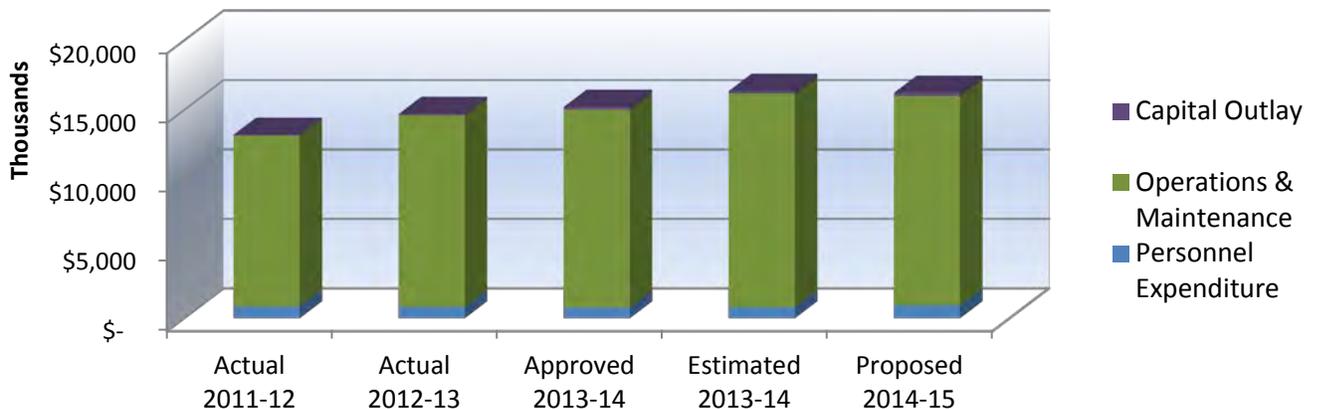
Division No: 0402

This Division plans for and acquires water supplies, maximizes the water storage capabilities of Lake Poway and the City's reservoir system, treats raw water to ensure potable water quality that meets or exceeds regulatory requirements, and ensures the availability of high-quality water during normal and high-demand times. The Division must meet comprehensive regulatory reporting requirements for State, Federal, and local agencies.

Division Goals & Objectives

- » Provide water quality that meets or exceeds regulatory requirements.
- » Maximize utilization of Lake Poway storage.
- » Maintain compliance with Cal-OSHA regulations.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Raw water purchased (Million Gallons per Day)	9.81	10.79	9.45	10.79	9.81
Treated water delivered (Million Gallons per Day)	9.39	10.16	8.40	10.33	8.65
Annual water quality samples	39,678	41,900	41,900	42,140	42,056
Percentage of test results meeting or exceeding regulatory requirements	100%	100%	100%	100%	100%
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	7.0	6.2	6.0	6.0	7.0
◆ Personnel Expenditure	\$ 854,244	\$ 814,670	\$ 770,310	\$ 803,295	\$ 919,340
◆ Operations & Maintenance	12,329,643	13,811,376	14,265,840	15,396,652	15,112,670
◆ Capital Outlay	47,831	104,461	203,670	195,944	229,130
Division Total	\$ 13,231,718	\$ 14,730,507	\$ 15,239,820	\$ 16,395,891	\$ 16,261,140



Program Budgets	Approp. Through April 2014	Added for 2014-15	Total
1167 Water Conservation	\$ 176,320	\$ 50,000	\$ 226,320
Total Program Budgets	\$ 176,320	\$ 50,000	\$ 226,320

WASTEWATER DISPOSAL AND CONTRACT ADMINISTRATION

Public Works Department

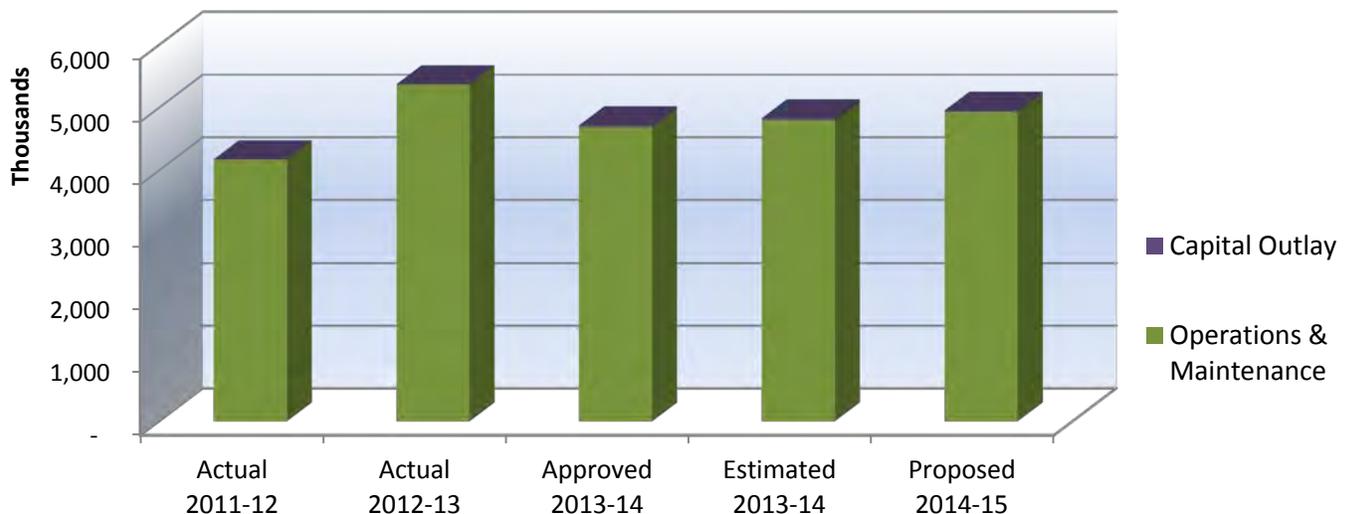
Division No: 0403

This Division's costs include power to operate the City's five sewage lift stations that pump an average of 244 million gallons of wastewater annually, and contract costs for the transmission, treatment, and disposal of Poway's over one billion gallons of wastewater by the City of San Diego. The City of Poway participates in the San Diego Metro Wastewater Joint Powers Authority with 13 other cities and special districts in San Diego County for wastewater treatment and shared use of the City of San Diego's regional wastewater infrastructure.

Division Goals & Objectives

- » Coordination with the City of San Diego, Poway's wastewater treatment provider, to ensure cost effective service and to manage technical elements associated with wastewater transportation and treatment.
- » Maintain Poway's collection system lift stations and pumps according to recommended standards.
- » Implement new technology to improve operations throughout the collection system.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Wastewater pumped (Million Gallons per Day) all stations	0.592	0.534	0.652	0.562	0.521
Wastewater flow (Million Gallons per Day)	3.01	2.86	3.47	3.03	3.63
Division Operating Budget 					
◆ Operations & Maintenance	4,176,435	5,375,290	4,691,030	4,802,890	4,932,190
◇ Capital Outlay	3,488	2,972	31,900	33,871	26,800
Division Total	\$ 4,179,923	\$ 5,378,262	\$ 4,722,930	\$ 4,836,761	\$ 4,958,990



WATER TRANSMISSION AND DISTRIBUTION

Public Works Department

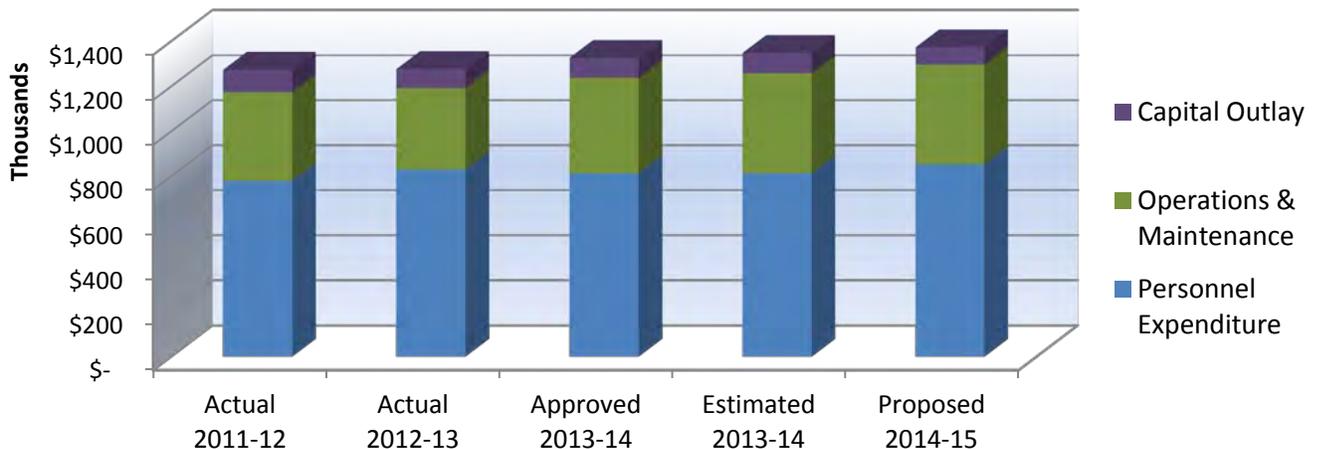
Division No: 0404

The Water Transmission and Distribution Division ensures reliable delivery of high quality water. The Division is responsible for the maintenance and repair of the water mains, pipes and appurtenances that deliver water to Poway's water customers. This system consists of 290 miles of water system piping, 1,610 air-release and blow-off assemblies, 2,821 fire hydrants, 6,769 valves, and over 13,000 water meters. The City also has a proactive Cross-Connection Program to identify potential contamination points, ensure backflow protection and ensure all backflow devices (almost 1,900) in the potable water system meet testing requirements annually.

Division Goals & Objectives

- » Maintain safe and reliable water distribution system.
- » Perform system-wide distribution maintenance to ensure distribution valves are exercised and system flushing occurs to ensure water quality.
- » Ensure all potable water backflow devices are tested annually.
- » Perform 940 utility mark-outs annually.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Residential meters replaced	715	693	430	864	900
Percentage of backflows tested	100%	100%	100%	100%	100%
Valves exercised	2,973	1,973	2,275	2,250	2,340
Fire hydrants inspected	1,245	760	1,057	1,150	1,120
Emergency responses	32	46	37	36	38
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	8.4	8.7	9.0	9.0	9.0
◆ Personnel Expenditure	\$ 780,944	\$ 831,832	\$ 814,880	\$ 815,014	\$ 854,520
◆ Operations & Maintenance	394,007	362,293	423,690	444,620	443,010
◆ Capital Outlay	99,716	83,705	89,390	90,696	77,440
Division Total	\$ 1,274,667	\$ 1,277,830	\$ 1,327,960	\$ 1,350,330	\$ 1,374,970



WASTEWATER COLLECTION MAINTENANCE

Public Works Department

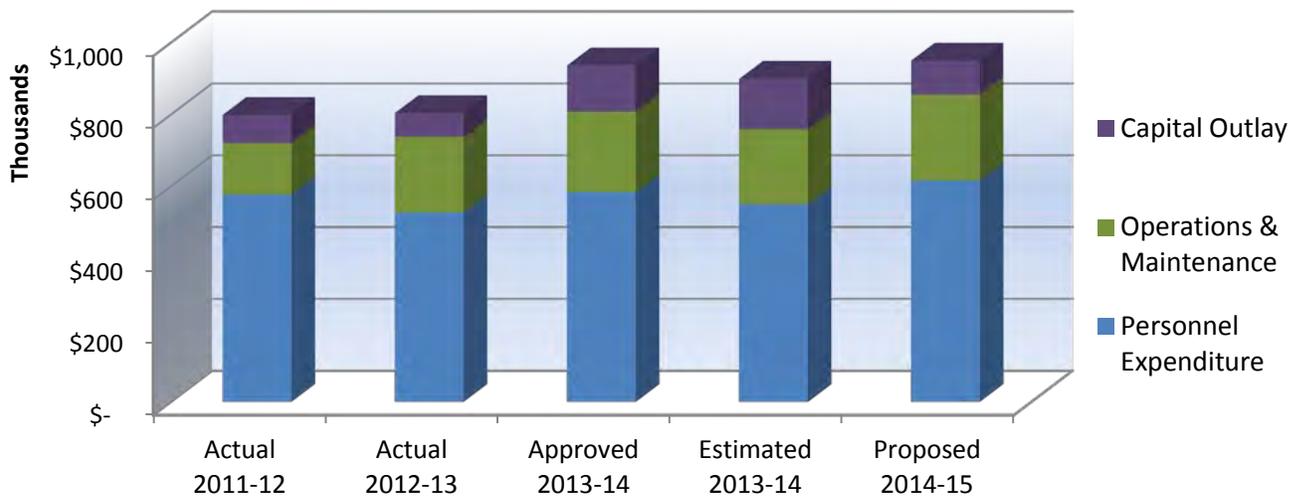
Division No: 0405

The City of Poway provides sewer (wastewater) collection services through 185 miles of collection pipelines, 12,115 sewer laterals, five sewage lift stations, and 4,066 manholes. This Division provides ongoing preventive cleaning, maintenance, and repair of the sewage collection system in accordance with the City's Sewer System Management Plan (SSMP) which ensures the City meets strict regulations set by the State of California. This includes emergency removal of sewer line blockages, repair and replacement of sewer laterals in the public right-of-way, and maintenance of the structural integrity of sewer mains and manholes in the collection system. The Division also administers the Fat, Oil, and Grease (FOG) Program responsible for the permitting and compliance monitoring of food establishments to minimize the discharge of grease into the sewer system.

Division Goals & Objectives

- » Zero spills of the public sewage system.
- » Maintain the City's 185-mile wastewater system pipe by videotaping (20%), and cleaning (33%) annually.
- » Ensure access to wastewater collection system through an easement maintenance program.

Division Activity Statistics	2011-12	2012-13	2013-14	2013-14	2014-15
	Actual	Actual	Approved	Estimated	Proposed
Public Sewage Spills	3	0	0	0	0
Private Property Lateral Spills	4	9	0	20	12
System pipe videotaped (ft.) / %	230,205/ 24%	167,720/ 17%	195,360/ 20%	206,576/	243,152/ 25%
System pipe cleaned (ft.) / %	328,248/ 34%	307,353 /31%	322,344/ 33%	295,060/	307,320/ 31%
FOG Permits issued	32	74	50	60	40
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	7.0	6.0	7.0	6.6	7.0
◆ Personnel Expenditure	\$ 577,924	\$ 528,076	\$ 584,130	\$ 550,299	\$ 616,140
◆ Operations & Maintenance	142,678	210,280	224,450	209,187	240,010
◆ Capital Outlay	78,814	66,365	128,890	140,785	95,040
Division Total	\$ 799,416	\$ 804,721	\$ 937,470	\$ 900,271	\$ 951,190



RECLAIMED WATER SUPPLY AND STORAGE

Public Works Department

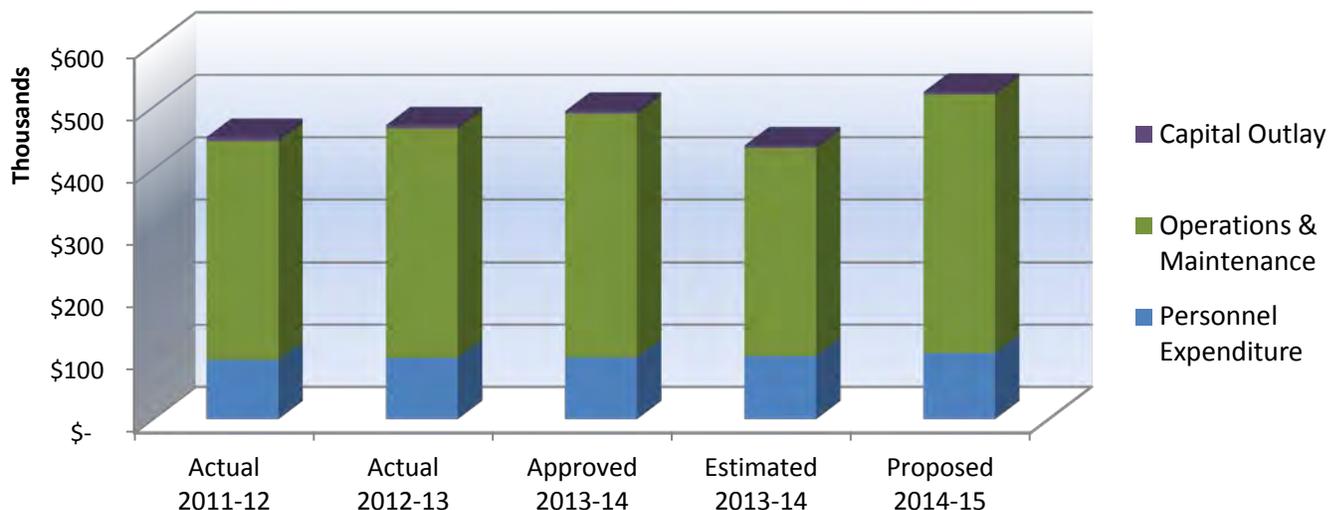
Division No: 0406

The Reclaimed Water Supply and Storage Division is responsible for the delivery of reclaimed (recycled) water that is used for commercial landscape irrigation in the South Poway Business Park. Poway receives its reclaimed water supply from the City of San Diego's North City Reclamation Plant. The system is comprised of 13 miles of system piping, one pumping station, one reservoir, and over 200 metered connections. The Division monitors, operates, and maintains Poway's two recycled water distribution system zones, including all regulatory monitoring and compliance required by the State of California.

Division Goals & Objectives

- » Meet demand for reclaimed water in the Poway Business Park.
- » Perform required four-year regulatory shutdown tests annually.
- » Perform required one-year regulatory site inspections annually.
- » Continue to provide prompt, direct contact with City customers and to assist them in achieving regulatory compliance.
- » Abide by strict regulations associated with use of recycled water set by the State of California.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Shutdown tests	71	37	37	41	34
Site inspections	37	174	174	168	175
Site violations issued	24	25	30	20	20
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>
◆ Personnel Expenditure	\$ 95,403	\$ 98,472	\$ 99,110	\$ 101,689	\$ 106,370
◇ Operations & Maintenance	350,819	367,814	391,310	333,350	414,670
◇ Capital Outlay	6,413	5,440	4,110	4,129	4,040
Division Total	\$ 452,635	\$ 471,726	\$ 494,530	\$ 439,168	\$ 525,080



MAINTENANCE OPERATIONS

Public Works Department

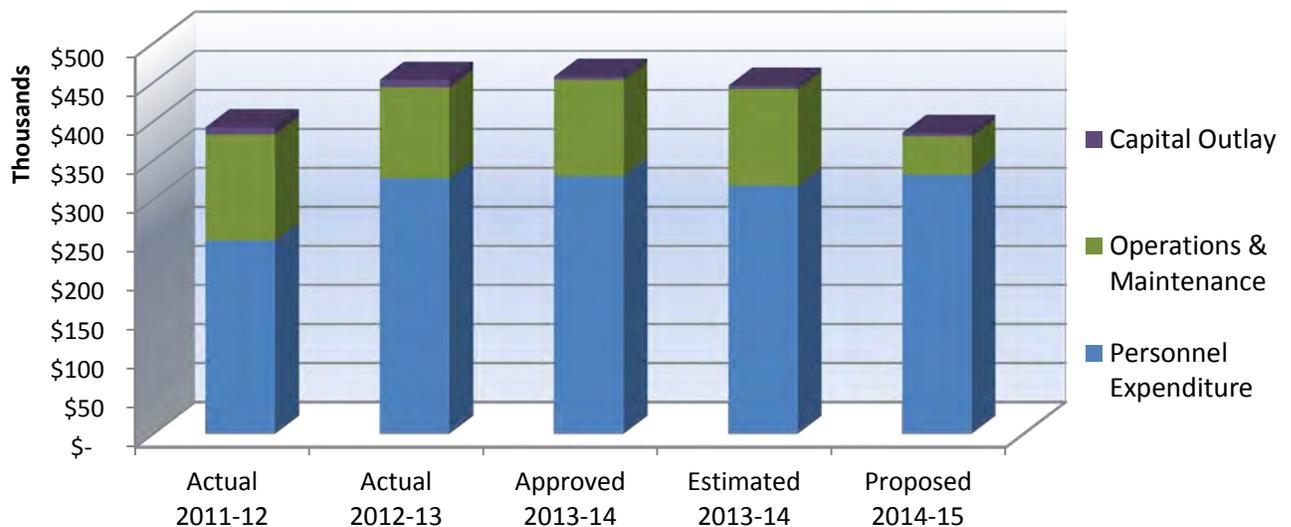
Division No: 0410

This Division plans, oversees, and administers the work of street maintenance, stormwater and flood control, and vehicle and equipment maintenance to protect public health and safety and to ensure regulatory compliance, responsiveness, efficiency and effectiveness during normal and emergency operations.

Division Goals & Objectives

- » Ensure regulatory compliance with State and Federal environmental agencies.
- » Ensure timely response to service requests in assigned operational areas.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Requests and Work Orders Received	NA	NA	NA	NA	4,700**
Requests and Work Orders Completed*	1,311	1,470	1,400	1,798	3,300**
Graffiti Removed Sq. Ft.	NA	10,337	3,790	5,000	5,000
Development Plans Reviewed	175	173	150	219	250
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.9	3.7	3.5	3.3	3.0
◆ Personnel Expenditure	\$ 247,390	\$ 327,003	\$ 330,080	\$ 317,244	\$ 331,710
◇ Operations & Maintenance	136,358	116,909	123,500	124,612	49,540
◇ Capital Outlay	9,260	9,755	4,370	4,408	4,340
Division Total	\$ 393,008	\$ 453,667	\$ 457,950	\$ 446,264	\$ 385,590



* Prior to FY14-15, Statistics Reflect Only Streets and Drainage

** Reflects Incorporation of All Operations Functions Due to Process Upgrade

STREETS MAINTENANCE

Public Works Department

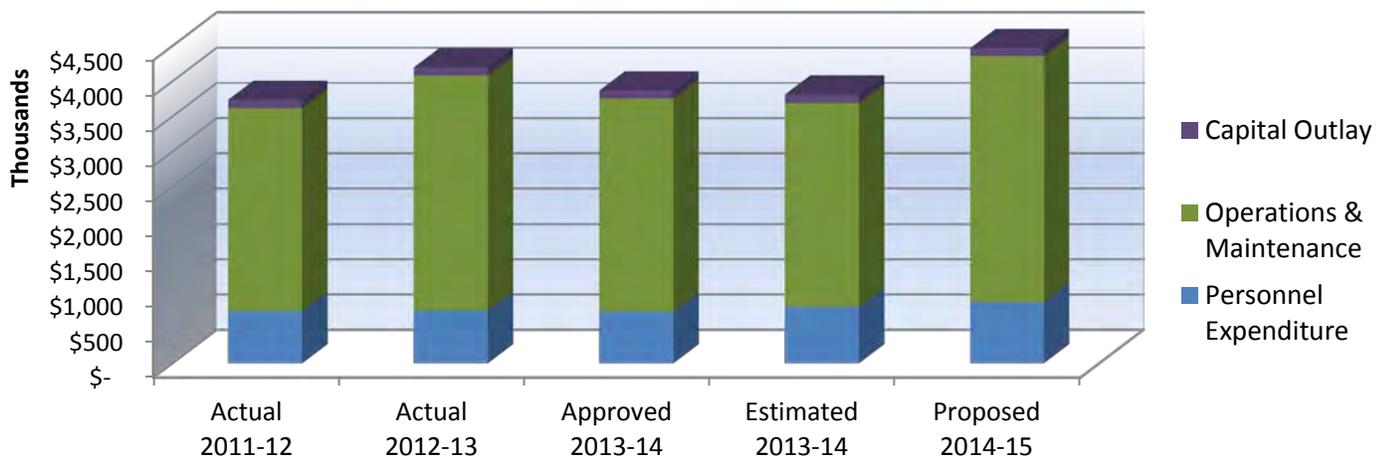
Division No: 0411

This Division preserves and maintains the public roadway infrastructure to ensure the safe and efficient movement of pedestrians, traffic, goods and emergency services at all times, including special events and emergency situations such as storm, flood and fire. The Division is responsible for the maintenance and repair of the City's 165 miles of roads and right-of-ways, sidewalks, regulatory signs, street trees, and removing graffiti from areas visible from the right-of-way.

Division Goals & Objectives

- » Preserve and maintain the public roadway infrastructure.
- » Respond to roadway emergencies.
- » Remove graffiti in areas visible from the right-of-way.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Square Feet of Asphalt Repaired	289,000	257,756	300,000	331,100	300,000
Number of Potholes Repaired	1,351	644	400	400	400
Percentage of Pothole Work Orders Responded to Within 1 Working Day	53%	39%	83%	90%	90%
Percentage of Sign Repairs Completed Within 10 Working Days	98%	97%	95%	96%	95%
Sidewalk Grinds Completed	572	489	500	444	500
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	8.9	8.8	9.0	9.8	10.9
◆ Personnel Expenditure	\$ 740,913	\$ 751,791	\$ 736,080	\$ 800,214	\$ 869,090
◆ Operations & Maintenance	2,881,576	3,332,381	3,020,750	2,893,576	3,493,230
◆ Capital Outlay	117,243	116,400	114,380	120,580	112,720
Division Total	\$ 3,739,732	\$ 4,200,572	\$ 3,871,210	\$ 3,814,370	\$ 4,475,040



STORMWATER AND FLOOD CONTROL

Public Works Department

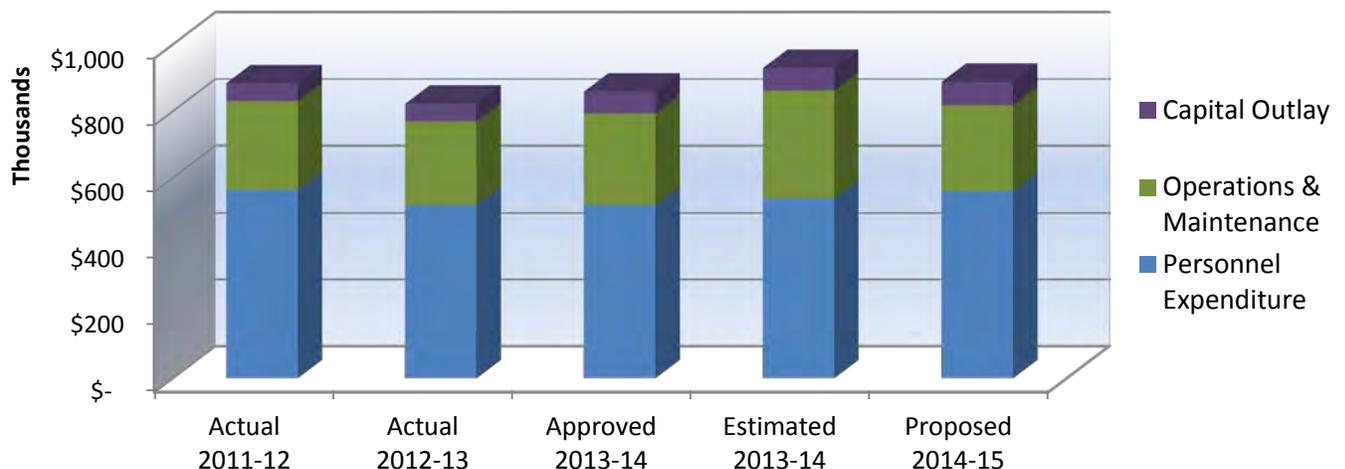
Division No: 0412

This Division is responsible for inspecting and maintaining the public drainage and stormwater collection and conveyance systems to reduce risk of death, injury and property damage due to flooding. This Division performs annual inspections and maintains over 1,400 stormwater drain inlets, 26 channel mowing sections, 12 detention basins, 44 under road box culverts and 64 miles of pipeline to verify proper operation of all municipal structural treatment controls designed to reduce pollutant discharges and comply with the National Pollutant Discharge Elimination Systems (NPDES) permit.

Division Goals & Objectives

- » Inspect and maintain catch basins, stormwater drain inlets, concrete and open earthen channels.
- » Complete annual channel cleaning, mowing and invasive/exotic plant removal.
- » Repair or replace failed corrugated metal pipe (CMP).

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Percentage of 1,453 Drop Inlets Inspected and Required Cleaning	100% / 2%	100%/10%	100% /10%	100%/10%	100%/10%
Percentage of 6.3 Miles of Concrete Channels Inspected and Cleaned	100%/100%	100%/70%	100%/100%	100%/86%	100%/100%
Percentage of 4.8 Miles (25.1 acres) of Earthen Channels Mowed	63%	77%	75%	79%	80%
Square Feet of Invasive Plants Removed	30,805	21,986	35,000	35,206	30,000
Corrugated Metal Pipe (CMP) Repairs	3	1	5	1	0
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	7.0	6.0	6.0	6.0	6.0
◆ Personnel Expenditure	\$ 564,967	\$ 519,361	\$ 519,500	\$ 539,386	\$ 561,070
◇ Operations & Maintenance	266,059	250,338	274,975	323,415	257,920
◇ Capital Outlay	54,250	53,500	65,360	67,735	70,360
Division Total	\$ 885,276	\$ 823,199	\$ 859,835	\$ 930,536	\$ 889,350



VEHICLE AND EQUIPMENT MAINTENANCE

Public Works Department

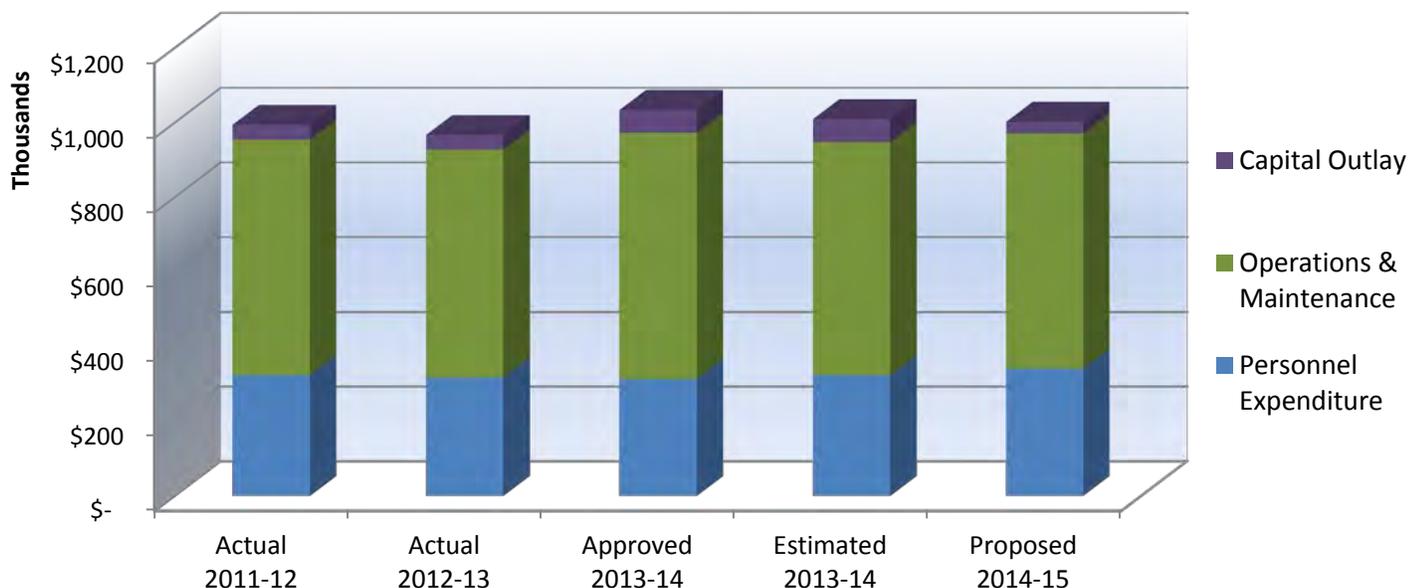
Division No: 0413

This Division ensures safe and reliable vehicles and equipment for City departments while meeting regulatory requirements, inspections and certifications. The City's fleet and equipment inventory includes sedans, law enforcement vehicles, fire apparatus, sewer and water equipment, heavy-duty trucks, tractors, trailers, off-road and industrial equipment, generators, and small landscape equipment. Essential vehicle services include acquisition and disposal, preventive maintenance, repairs, regulatory compliance, provision of close to 100,000 gallons of fuel and oil supplies, and collection and disposal of hazardous waste generated by City departments.

Division Goals & Objectives

- » Maintenance strategies that ensure a constant state of readiness.
- » Proactive and preventive maintenance to extend and maximize service life.
- » Meet or exceed local, State, and Federal regulatory requirements.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Total Street-Legal Vehicle Inventory	120	120	120	111	113
Percentage of Time Spent on Scheduled Maintenance Compared to Unscheduled Repairs	46% / 54%	46% / 54%	55% / 45%	50% / 50%	55% / 45%
Percentage of Regulatory Compliance Achieved (over 88 permits)	100%	100%	100%	100%	100%
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.7	3.0	3.0	3.0	3.0
◆ Personnel Expenditure	\$ 325,127	\$ 318,503	\$ 314,880	\$ 324,194	\$ 342,370
◆ Operations & Maintenance	629,604	609,809	658,270	624,346	628,900
◆ Capital Outlay	40,461	39,520	61,810	61,810	31,700
Division Total	\$ 995,192	\$ 967,832	\$ 1,034,960	\$ 1,010,350	\$ 1,002,970



ENVIRONMENTAL PROGRAMS

Public Works Department

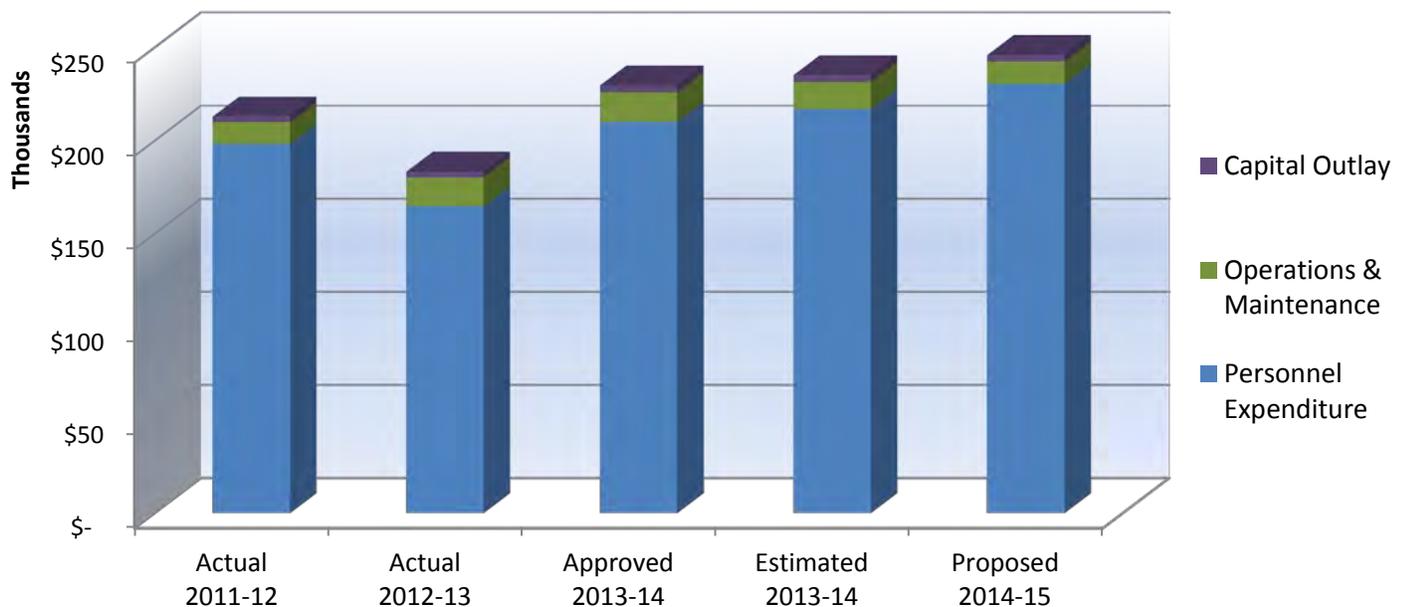
Division No: 0417

The Division plans, oversees, and administers the work of parks, trails and open space maintenance, facility maintenance, special districts, and contract services to protect public health and safety and to ensure compliance, responsiveness, efficiency, and effectiveness during normal and emergency operations. The Division is also responsible for energy conservation efforts.

Division Goals & Objectives

- » Manage and monitor critical peak pricing tariff and energy conservation events to maximize energy savings.
- » Ensure timely response to service requests in assigned operational areas.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Work Orders Completed in Parks, Facilities and Special Districts	2,140	2,005	2,000	2,500	2,500
Contracts/Projects Managed	34 / N/A	34 / N/A	30 / 50	53/74	55/75
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.0	2.0	2.5	2.5	2.5
◆ Personnel Expenditure	\$ 198,308	\$ 164,853	\$ 210,200	\$ 217,134	\$ 230,550
◇ Operations & Maintenance	11,764	15,574	15,860	14,532	12,150
◇ Capital Outlay	3,000	3,000	3,710	3,710	3,440
Division Total	\$ 213,072	\$ 183,427	\$ 229,770	\$ 235,376	\$ 246,140



Program Budgets	Approp. Through April 2014	Added for 2014-15	Total
1110-Beverage Container Recycling	\$ 198,683	\$ 12,810	\$ 211,493
1260-Used Oil Recycling	\$ 226,424	\$ 13,900	\$ 240,324
1697-Household Hazardous Waste	\$ 3,237,374	\$ 50,000	\$ 3,287,374
Total Program Budgets	\$ 3,662,480	\$ 76,710	\$ 3,739,190

PARKS, TRAILS AND LANDSCAPE MAINTENANCE

Public Works Department

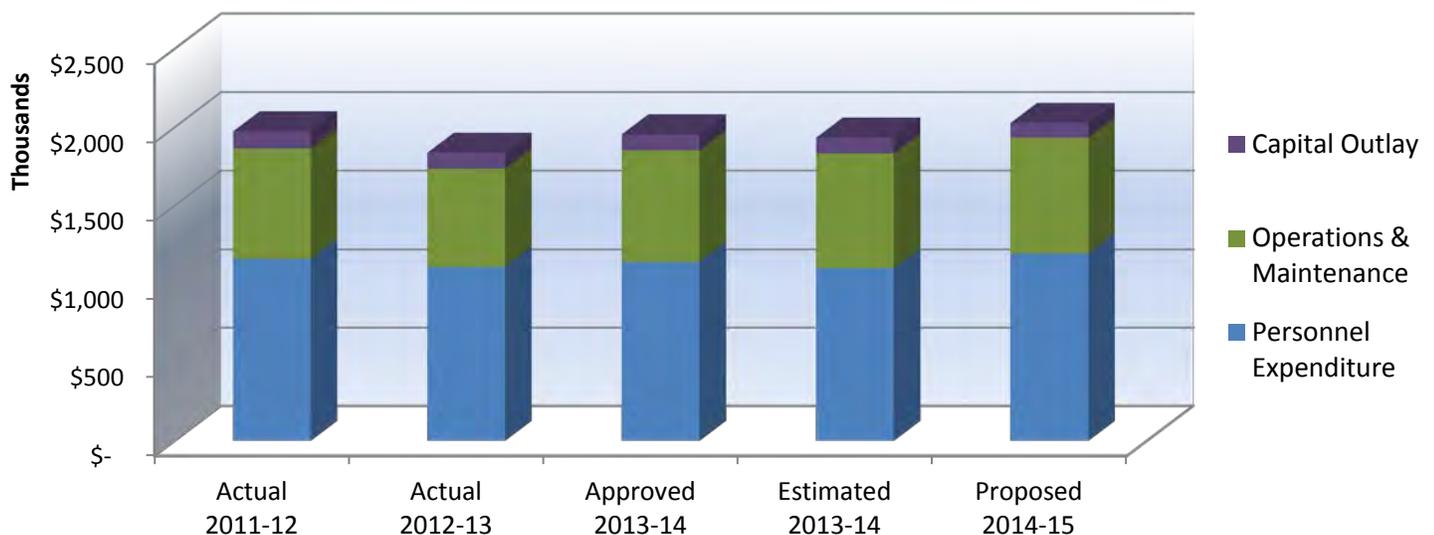
Division No: 0418

This Division provides safe, clean, well-maintained, inviting, useable public parks, trails and green spaces to support quality programming and enhance the enjoyment of all residents and visitors. The Division provides full-service maintenance for parks and public restrooms, certain vacant City properties, sports courts and fields, trails, and open space. The Division also performs mandated playground inspections and supports landscape maintenance at City Hall.

Division Goals & Objectives

- » Maintain developed parks.
- » Maintain and expand trails system.
- » Reduce water consumption by converting to low volume irrigation and increase water monitoring capabilities in landscaped areas to achieve maximum water efficiency.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Acres Maintained	232	232	232	232	232
Sport Courts and Fields Maintained	26	26	26	26	26
Miles of Trails	55	55	56	56	56
Eagle/Girl Scout Projects Supported	20	22	25	21	15
Special Events Supported	32	24	24	24	24
Successor Agency/Housing Authority Properties Maintained	38	37	35	36	36
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	<i>14.9</i>	<i>13.5</i>	<i>14.0</i>	<i>13.5</i>	<i>15.0</i>
◆ Personnel Expenditure	\$ 1,164,615	\$ 1,113,998	\$ 1,145,130	\$ 1,103,938	\$ 1,198,060
◆ Operations & Maintenance	700,932	622,324	707,590	727,919	737,080
◆ Capital Outlay	109,167	102,170	102,920	102,715	93,940
Division Total	\$ 1,974,714	\$ 1,838,492	\$ 1,955,640	\$ 1,934,572	\$ 2,029,080



FACILITIES MAINTENANCE

Public Works Department

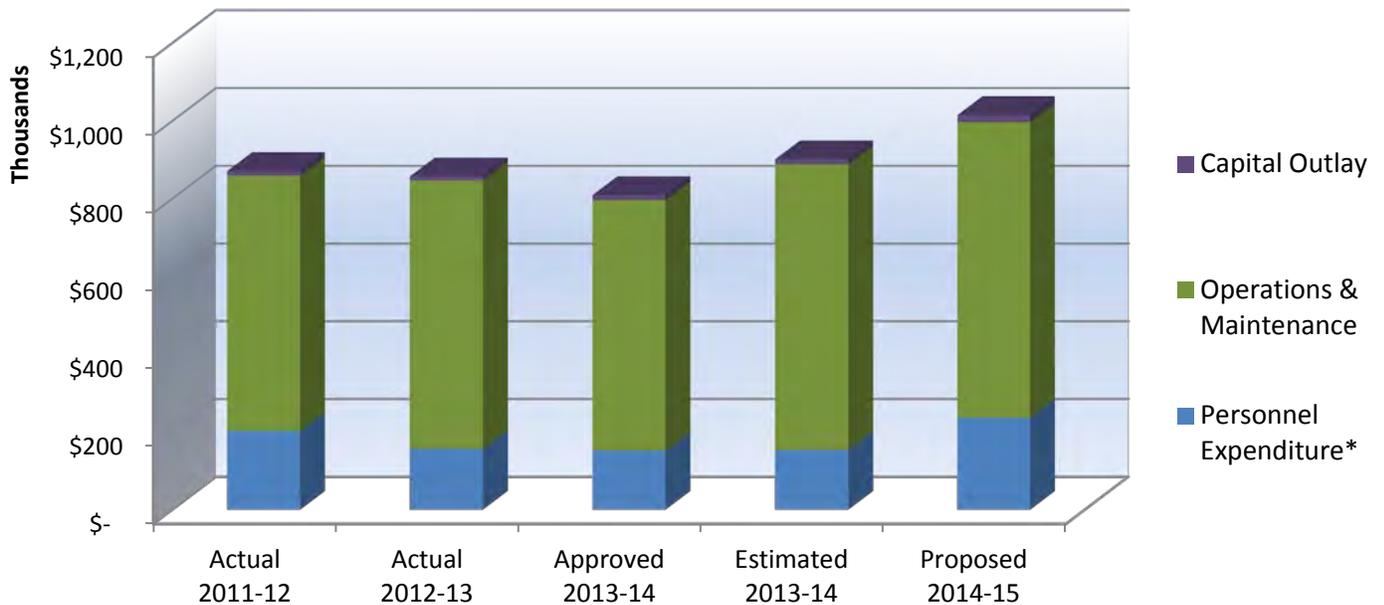
Division No: 0419

The Division provides contract and in-house repair, maintenance, and janitorial functions for all City buildings and structures including 75 buildings ranging in size from 200 to 60,000 square feet, appurtenances such as electronic gates, fire extinguishers, fire sprinkler systems, exterior parking lot lights, and security and fire monitoring systems.

Division Goals & Objectives

- » Undertake regular preventive maintenance activities.
- » Complete service requests.
- » Implement and administer prioritized reinvestment plan to maximize and protect City assets.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Percent of time preventive maintenance compared to unscheduled repair	N/A	45/55	32/68	0/100	10/90
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	2.0	1.8	2.0	2.0	3.0
◆ Personnel Expenditure*	\$ 202,274	\$ 156,287	\$ 151,420	\$ 153,174	\$ 237,340
◇ Operations & Maintenance	657,615	690,987	645,460	735,945	760,040
◇ Capital Outlay	11,409	10,340	12,690	12,690	18,420
Division Total	\$ 871,298	\$ 857,614	\$ 809,570	\$ 901,809	\$ 1,015,800



*Portion of costs allocated for shared positions

SPECIAL DISTRICTS AND CONTRACT SERVICES

Public Works Department

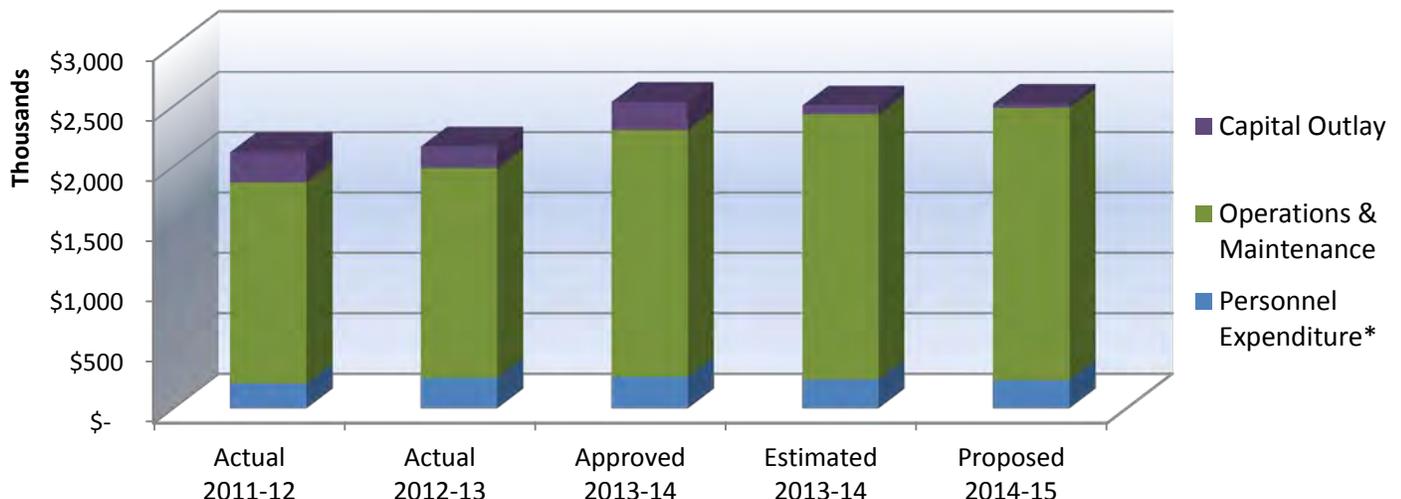
Division No: 0420

This Division is responsible for the maintenance, operation and contract administration of 188 acres of landscape, 42 acres of open space, over 3,000 street lights, traffic signals at 57 intersections, lighted street signs and 25 flashing beacons within the boundaries of the Special Districts. The Division administers ten Special Districts and provides engineering services, contract inspection and supervision of contractual work, administrative support, coordination of in-house repairs as needed, and staff assistance to property owners, developers, civic associations, and the general public in matters relating to the Special Districts.

Division Goals & Objectives

- » Enhance public safety by providing traffic signals, street lights, illuminated street name signs and safety lighting.
- » Enhance the quality of life of residents by providing safe, attractive and well-maintained landscaping.
- » Monitor water consumption in landscaped areas to achieve maximum water efficiency.
- » Implement multi-year capital reinvestment projects to improve traffic signal safety and reliability.

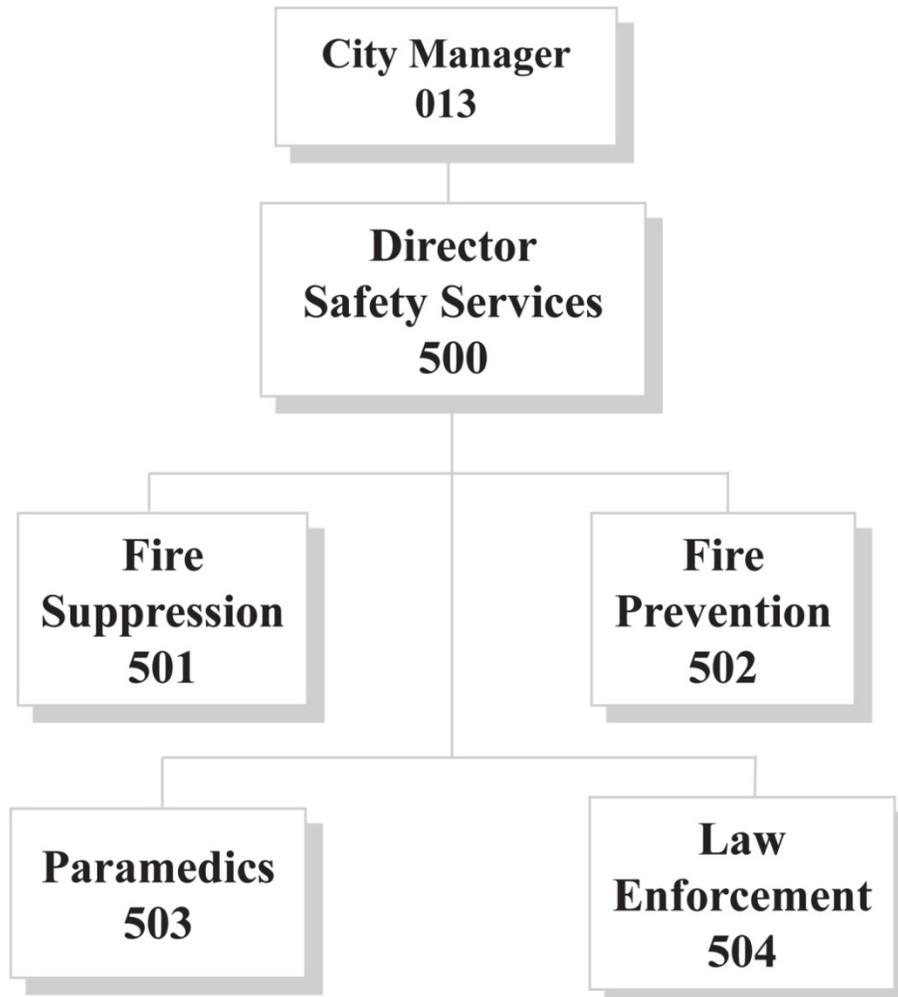
Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Customer inquiries and service requests	2,553	2,823	2,500	2,040	2,500
Street light outages	829	865	600	535	600
Percentage of street lights repaired within 10 days	73%	89%	95%	83%	95%
Traffic signal calls	307	314	280	260	280
Emergency traffic signal repairs	46	28	40	28	28
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	<i>1.3</i>	<i>0.6</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>
◆ Personnel Expenditure*	\$ 206,100	\$ 250,932	\$ 260,460	\$ 236,374	\$ 231,650
◇ Operations & Maintenance	1,664,482	1,738,140	2,045,110	2,197,859	2,257,190
◇ Capital Outlay	250,834	180,465	233,780	75,526	34,460
Division Total	\$ 2,121,416	\$ 2,169,537	\$ 2,539,350	\$ 2,509,759	\$ 2,523,300



*Includes allocated cost of shared positions

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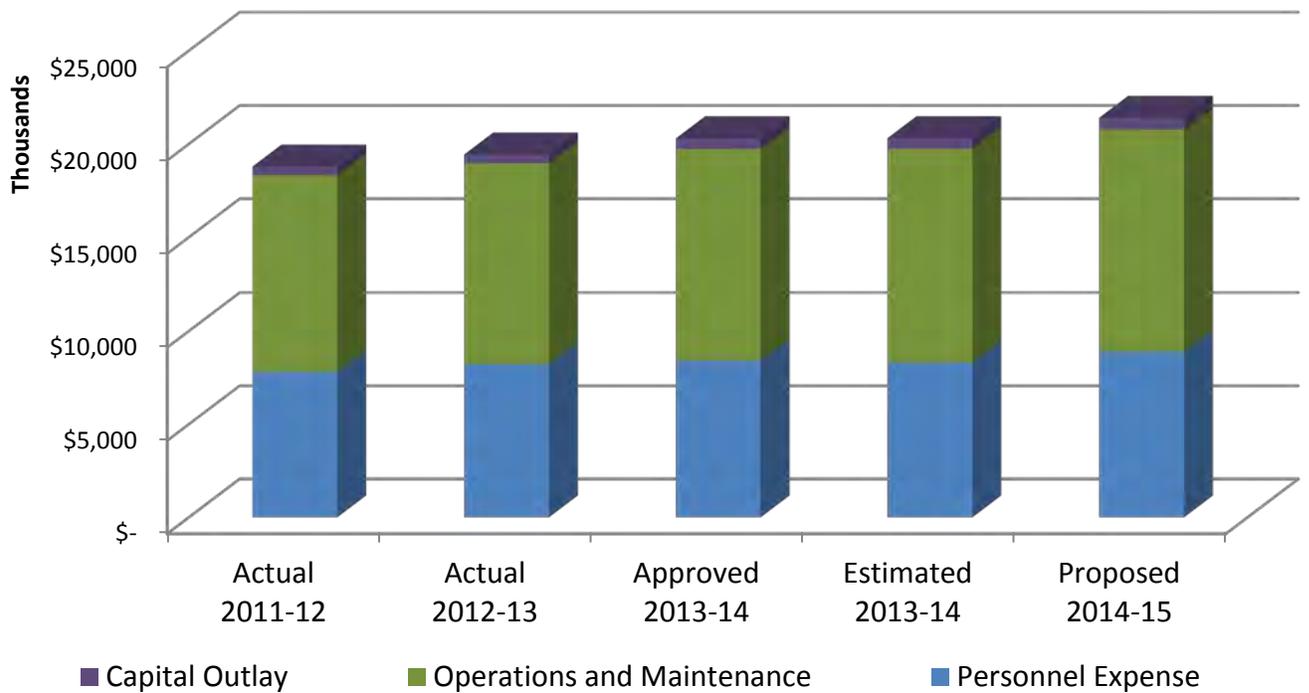
SAFETY SERVICES



SAFETY SERVICES

Department Code: 0500

Expense Classification	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
<i>Authorized Positions</i>	52.7	51.9	54.0	53.4	55.0
Personnel Expense	\$ 7,793,094	\$ 8,214,490	\$ 8,397,270	\$ 8,304,204	\$ 8,885,650
Operations and Maintenance	10,534,638	10,748,130	11,336,360	11,440,428	11,880,700
Capital Outlay	448,441	460,220	552,890	558,846	632,010
Total Department Budget	\$ 18,776,173	\$ 19,422,840	\$ 20,286,520	\$ 20,303,478	\$ 21,398,360



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DIRECTOR OF SAFETY SERVICES

Safety Services Department

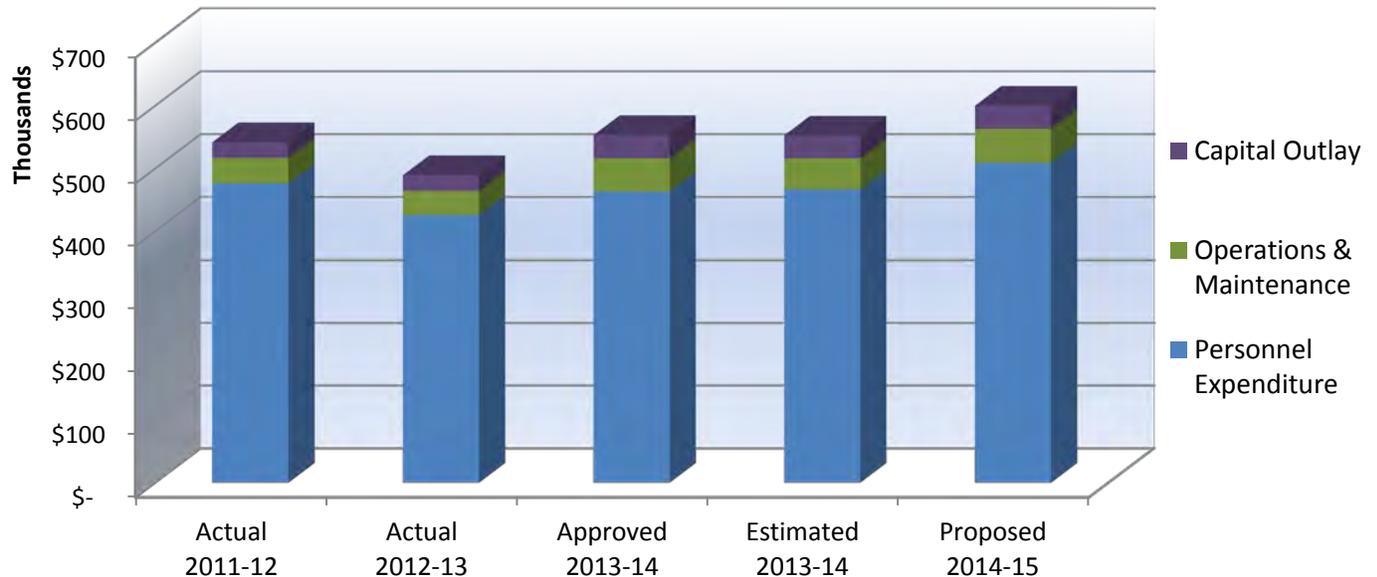
Division No: 0500

The Director of Safety Services Division is responsible for providing overall administration, direction, planning, and management for the Fire Department and contract law enforcement services including budget development and management, personnel recruitment, citywide emergency planning, disaster preparedness, and incident management.

Division Goals & Objectives

- » Maintain a high level of professional competencies during the delivery of effective emergency response.
- » Remain one of the safest communities in San Diego County.
- » Continue community-based partnerships focused on emergency planning and disaster preparedness.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Law enforcement activity reports	52	52	52	52	52
CERT training sessions & drills	8	8	8	8	8
Division Operating Budget 					
<i>Authorized Positions (FTE)</i>	3.2	3.0	3.0	3.0	3.0
◆ Personnel Expenditure	\$ 476,525	\$ 426,451	\$ 463,620	\$ 466,498	\$ 509,530
◇ Operations & Maintenance	40,323	37,856	53,010	49,660	54,000
◇ Capital Outlay	25,260	25,260	36,930	36,930	36,810
Division Total	\$ 542,108	\$ 489,567	\$ 553,560	\$ 553,088	\$ 600,340



Program Budgets	Approp. Through April 2014	Added for 2014-15	Total
1161- Emergency Preparedness	\$ 1,515,600	\$ -	\$ 1,515,600
1187- CERT Program Funds	\$7,500	-	\$ 7,500
Total Program Budgets	\$ 1,523,100	\$ -	\$ 1,523,100

FIRE SUPPRESSION

Safety Services Department

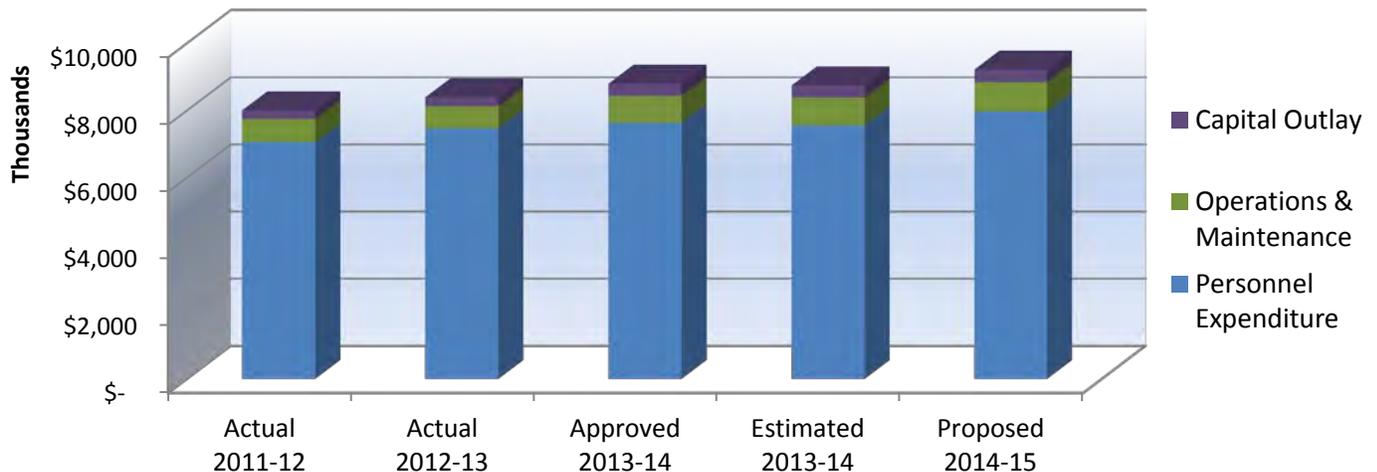
Division No: 0501

The Fire Suppression Division is responsible for the delivery of emergency and nonemergency services including fire suppression, rescue, emergency medical, hazardous materials responses, and public assistance. The Division deploys 16 firefighters each day from three fire stations that staff three fire engines, one ladder truck, and two ambulances. This Division is responsible for the coordination of facility, apparatus, and equipment repair and maintenance. Personnel training, team response drills, and incident management are also part of this Division.

Division Goals & Objectives

- » Manage Division resources to ensure effective response to all requests for emergency service and nonemergency assistance.
- » Ensure that a high state of readiness is maintained by actively managing fire apparatus, equipment and facility resources.
- » Through a vibrant and ongoing effort, assure that a highly trained and well-prepared workforce is maintained.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Incident responses	3,638	3,846	3,800	4,023	4,000
Facility and apparatus work orders	274	162	175	227	200
Training and manipulative skill hours	15,577	15,434	15,500	12,640	15,000
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	47.7	47.3	49.0	48.5	49.0
◆ Personnel Expenditure	\$ 7,054,635	\$ 7,470,126	\$ 7,629,950	\$ 7,552,443	\$ 7,973,560
◆ Operations & Maintenance	688,570	659,196	807,910	832,012	873,180
◆ Capital Outlay	261,688	264,456	364,080	364,080	376,600
Division Total	\$ 8,004,893	\$ 8,393,778	\$ 8,801,940	\$ 8,748,535	\$ 9,223,340



Program Budgets	Approp. Through April 2014	Added for 2014-15	Total
1166- Fire Equipment Trust Fund	\$ 71,412	\$ -	\$ 71,412
Total Program Budgets	\$ 71,412	\$ -	\$ 71,412

FIRE PREVENTION

Safety Services Department

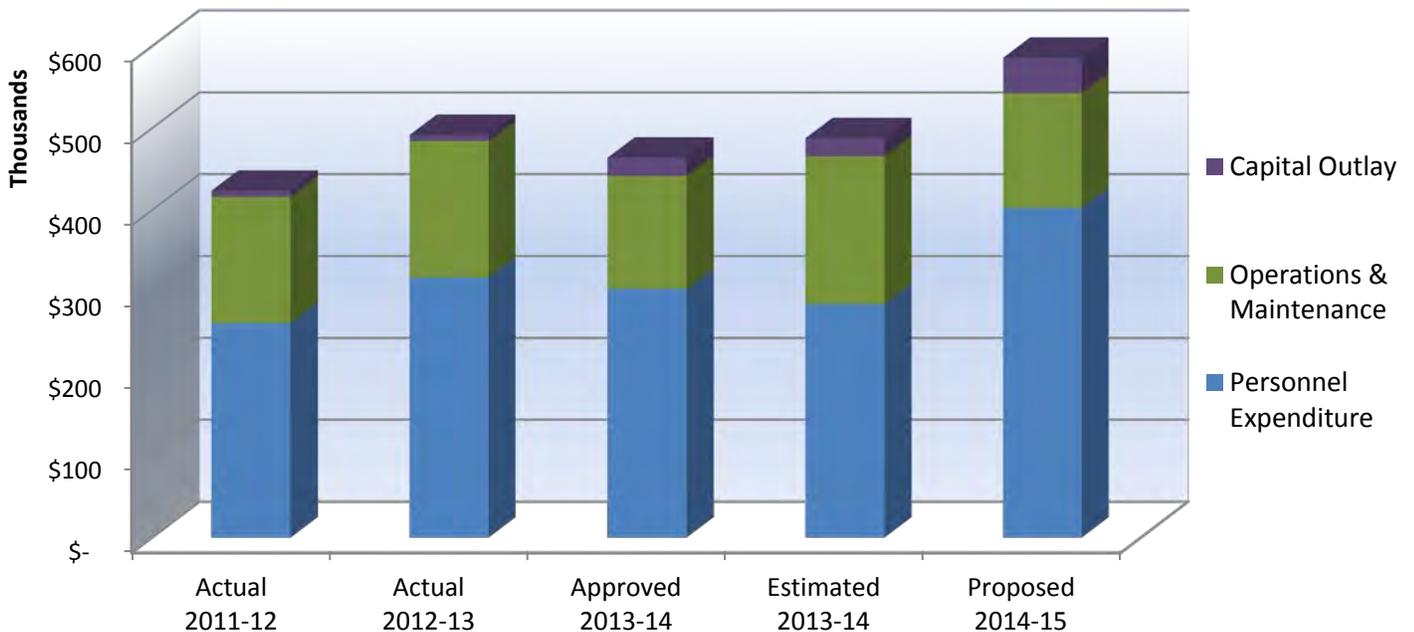
Division No: 0502

The Fire Prevention Division is responsible for the delivery of fire and life safety inspection and education services to existing businesses, apartments, educational, institutional, and permitted facilities. This Division provides plan review and new construction inspections to ensure compliance with State and local fire and life safety regulations. Coordination of fire investigations and incident management are also part of this Division.

Division Goals & Objectives

- » Manage the fire company inspection program (FCIP) and business self-inspection program.
- » Conduct annual inspections and issue fire department operational permits.
- » Perform plan reviews and new construction inspections.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
FCIP and business self inspections	1,362	1,619	1,800	1,900	2,000
Operational permits issued	649	649	600	600	600
Plan reviews completed	705	992	900	1,000	1,000
Division Operating Budget					
<i>Authorized Positions (FTE)</i>	<i>1.8</i>	<i>1.5</i>	<i>2.0</i>	<i>1.9</i>	<i>3.0</i>
◆ Personnel Expenditure	\$ 261,934	\$ 317,913	\$ 303,700	\$ 285,263	\$ 402,560
◇ Operations & Maintenance	154,321	166,342	137,940	180,394	140,380
◇ Capital Outlay	7,560	7,560	22,270	22,270	43,270
Division Total	\$ 423,815	\$ 491,815	\$ 463,910	\$ 487,927	\$ 586,210



PARAMEDICS

Safety Services Department

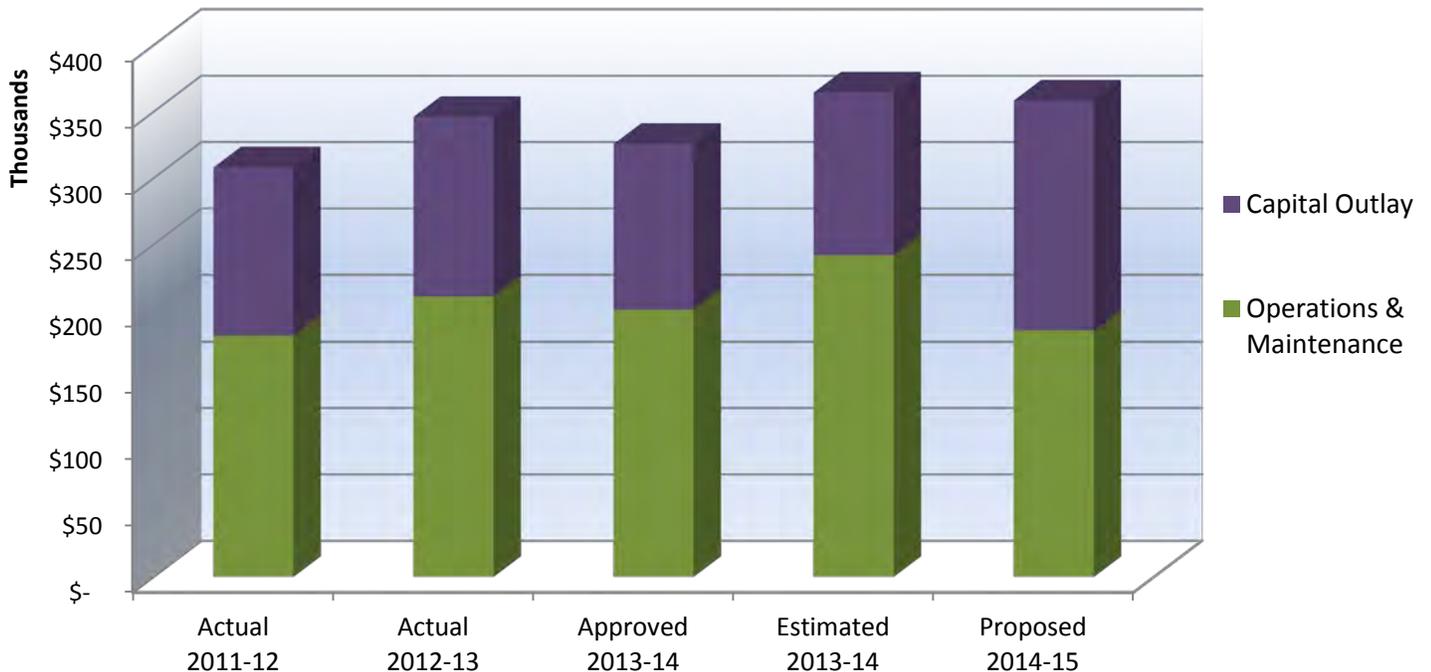
Division No: 0503

The Paramedic Division is a budget cost center that supports Fire Suppression, Division 0501. It specifies the financial outlay and activity for emergency medical services (EMS). This Division captures equipment and training costs associated with supporting Safety Services' pre-hospital EMS delivery system, but contains no direct personnel costs.

Division Goals & Objectives

- » Evaluate new technology while maintaining current technology that enhances patient treatment data collection and improved billing processing.
- » Identify emerging EMS treatment improvements and deliver in-service training and field care audits to ensure maintenance of licenses and certifications of personnel.
- » Maintain active involvement in EMS groups and associations and communicate changes in EMS treatment protocols to personnel.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Field care audit sessions	18	18	18	18	18
EMS in-service training	18	18	18	18	18
EMS Transports	1,739	1,925	1,760	2,019	2,000
Division Operating Budget					
♦ Operations & Maintenance	\$ 181,843	\$ 210,985	\$ 201,320	\$ 242,145	\$ 186,090
♦ Capital Outlay	126,433	135,444	124,610	122,610	172,680
Division Total	\$ 308,276	\$ 346,429	\$ 325,930	\$ 364,755	\$ 358,770



LAW ENFORCEMENT

Safety Services Department

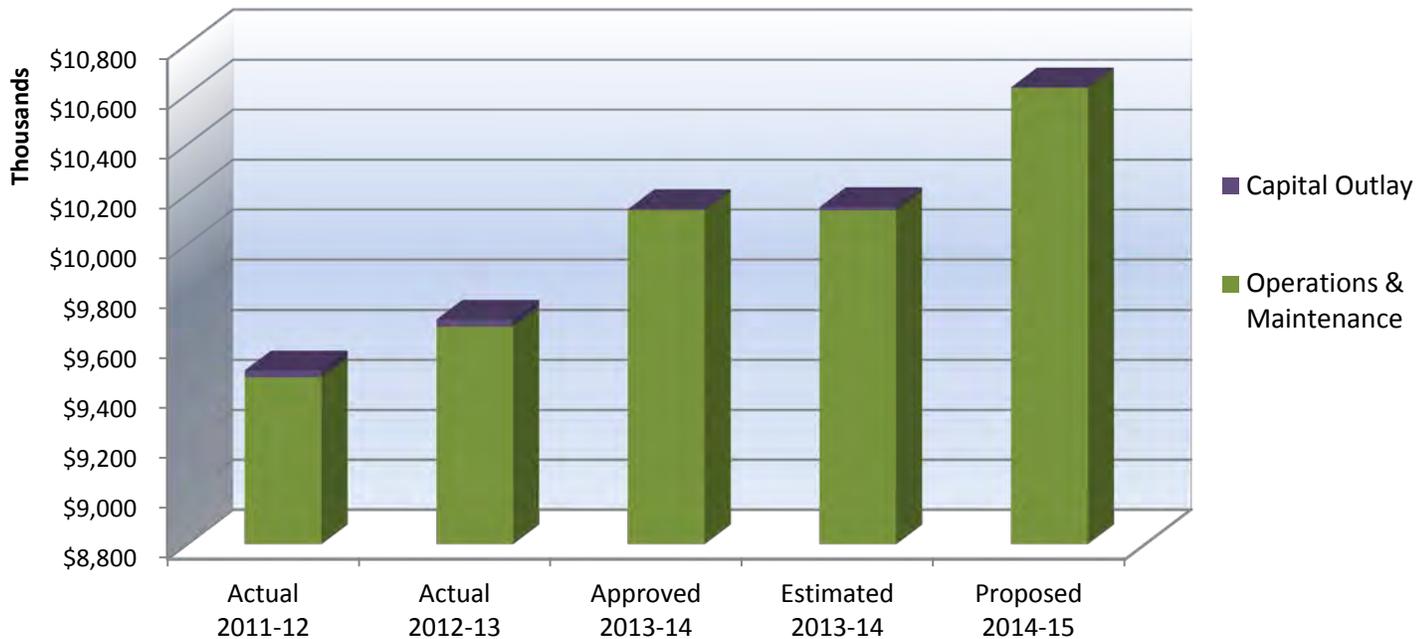
Division No: 0504

The Law Enforcement Division is a budget cost center that supports comprehensive contract law enforcement services provided by the San Diego County Sheriff's Department. These services include emergency response, crime prevention, traffic enforcement, collision reduction, investigative services, drug prevention and education, and community policing.

Division Goals & Objectives

- » Reduce youth access to drugs and alcohol through education, prevention, and enforcement.
- » Maximize the use of Community Oriented Policing Programs (COPPS) resources and strategies.
- » Continue aggressive gang-related policing, documentation, and prosecution.
- » Utilize crime analysis to monitor real-time crime trends occurring within the community.

Division Activity Statistics	2011-12 Actual	2012-13 Actual	2013-14 Approved	2013-14 Estimated	2014-15 Proposed
Number of Calls for Service	14,283	13,645	14,197	13,132	13,200
Traffic Accident Reports	324	284	226	274	275
Start Smart Education Classes	17	14	12	14	12
Narcotic Arrests	219	194	256	192	195
Division Operating Budget 					
◆ Operations & Maintenance	\$ 9,469,582	\$ 9,673,751	\$ 10,136,180	\$ 10,136,217	\$ 10,627,050
◇ Capital Outlay	27,500	27,500	5,000	12,956	2,650
Division Total	\$ 9,497,082	\$ 9,701,251	\$ 10,141,180	\$ 10,149,173	\$ 10,629,700



Program Budgets	Approp. Through April 2014	Added for 2014-15	Total
1152- Law Enforcement Equip.	\$ 28,099	\$ -	\$ 28,099
1160- Sr. Volunteer Patrol Fund	46,764	-	\$ 46,764
Total Program Budgets	\$ 74,863	\$ -	\$ 74,863

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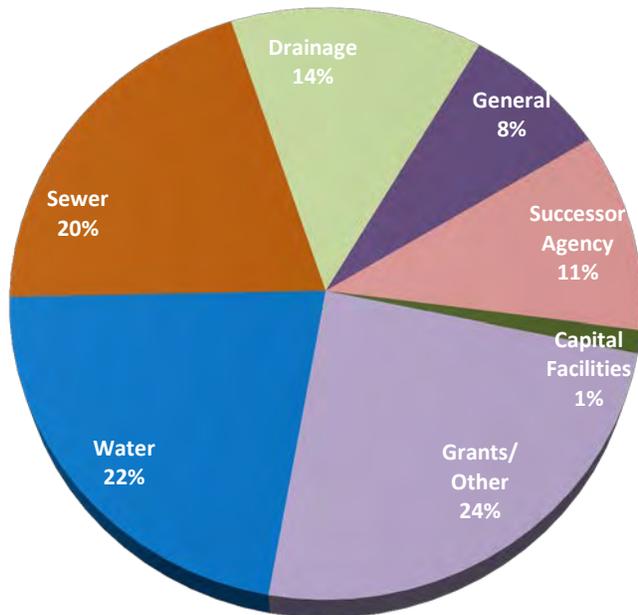
CITY OF POWAY

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

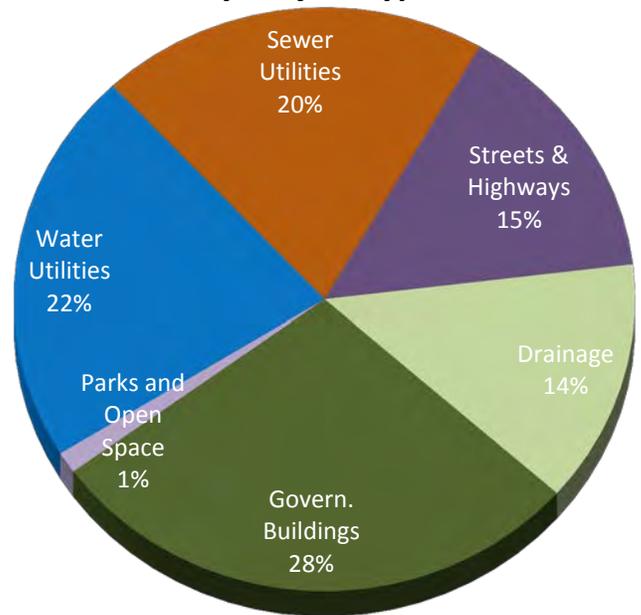
Funding Sources

Source	Total Prior Appropriations	Proposed Appropriations	Total Project Appropriations	Funding Spent to Date	Available Balance
General Fund (100)	\$1,541,537	\$187,000	\$1,728,537	\$783,260	\$945,277
Street Develop. (222-226)	710,000	150,000	860,000	39,135	820,865
Drainage Fund (231/232)	2,771,456	200,000	2,971,456	2,615,522	355,934
CDBG Fund (241)	135,232	51,208	186,440	112,505	73,935
Fed/State Grants (242/253)	-	-	-	-	-
Park Improvement Fund (411)	50,000	-	50,000	-	50,000
Successor Agency (720)	2,400,000	-	2,400,000	-	2,400,000
Low/Mod Housing (416/472)	-	-	-	-	-
Water Fund (510/511)	4,036,212	800,000	4,836,212	1,672,668	3,163,544
Sewer Fund (520/521)	4,478,304	-	4,478,304	2,962,793	1,515,510
Capital Facilities (106/617)	4,299,800	275,700	4,575,500	-	4,575,500
Trusts (7xx)	-	-	-	-	-
Total Budget	\$20,422,541	\$1,663,908	\$22,086,449	\$8,185,884	13,900,565

Total Project Appropriations by Funding Source



Total Project Appropriations by Project Type



Funding Uses

Project Type	Total Prior Appropriations	Proposed Appropriations	Total Project Appropriations	Funding Spent to Date	Available Balance
Streets & Highways	\$3,110,000	\$150,000	\$3,260,000	\$39,135	\$3,220,865
Drainage	2,771,456	200,000	2,971,456	2,615,522	355,934
Govern. Buildings	5,950,632	326,908	6,277,540	869,828	5,407,712
Parks and Open Space	75,937	187,000	262,937	25,937	237,000
Water Utilities	4,036,212	800,000	4,836,212	1,672,668	3,163,544
Sewer Utilities	4,478,304	-	4,478,304	2,962,793	1,515,510
Total Budget	\$20,422,541	\$1,663,908	\$22,086,449	\$8,185,884	13,900,565

* "Total Prior Appropriations" column reflects previously appropriated prior year funding for all currently active CIP projects.

** "Total Project Appropriations" column includes previously appropriated prior year funding and newly appropriated current year funding for all currently active CIP projects. This figure represents the total amount of funding which is appropriated for all active CIP projects.

**CITY OF POWAY
CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Project Title	Project No.	Funding Source	Total Prior Appropriations	FY 2014-15 Appropriation	Total Project Appropriation	Expenditures (thru Mar. 2014)	Available Balance
Streets & Highways Projects							
Midland Road Improvements	12008	222	\$ 300,000	\$ -	\$ 300,000	\$ 8,850	\$ 291,150
Poway Road Corridor Study	12009	223A	350,000	-	350,000	-	350,000
Espola Rd. Improvements	12010	106	2,400,000	-	2,400,000	-	2,400,000
Traffic Signal Synchronization	1341	226	60,000	-	60,000	30,285	29,715
Twin Peaks Road Median	12011	226	-	150,000	150,000	-	150,000
Total Streets & Highways Projects			\$ 3,110,000	\$ 150,000	\$ 3,260,000	\$ 39,135	\$ 3,220,865
Drainage Projects							
Corrugated Metal Pipe Replacement	1437	231/232	\$ 2,146,456	\$ -	\$ 2,146,456	\$ 2,054,425	\$ 92,031
Rattlesnake Creek Bank Stblzn	1443	231/232	575,000	-	575,000	561,097	13,903
Natural Channel Silt Study	1445	231	50,000	-	50,000	-	50,000
Concrete Channel Repair Project	1446	231	-	200,000	200,000	-	200,000
Total Drainage Projects			\$ 2,771,456	\$ 200,000	\$ 2,971,456	\$ 2,615,522	\$ 355,934
Government Buildings Projects							
Emergency Preparedness	1161	100	\$ 1,515,600	\$ -	\$ 1,515,600	\$ 757,323	\$ 758,277
ADA Barrier Removal	1548	241	135,232	51,208	186,440	112,505	73,935
Capital Facilities	1561	106	4,299,800	-	4,299,800	-	4,299,800
Facilities Renovation	3100	617	-	275,700	275,700	-	275,700
Total Govt. Buildings Projects			\$ 5,950,632	\$ 326,908	\$ 6,277,540	\$ 869,828	\$ 5,407,712
Parks & Open Space Projects							
Senior Center Schematic Design	1502	411	50,000	-	50,000	-	50,000
Playground Renovation	1698	100	25,937	187,000	212,937	25,937	187,000
Total Parks&Open Space			\$ 75,937	\$ 187,000	\$ 262,937	\$ 25,937	\$ 237,000

**CITY OF POWAY
CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Project Title	Project No.	Funding Source	Total Prior Appropriations	FY 2014-15 Appropriation	Total Project Appropriation	Expenditures (thru Mar. 2014)	Available Balance
Water Utilities Projects							
Water Dist. System Rehab. Study	1701	510	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000
Treatment Plant Rehab. Study	1704	510	40,000	-	40,000	36,160	3,840
Water System Repair/Rehab.	1756	510	2,841,701	(480,000)	2,361,701	1,117,424	1,244,277
Clearwell Redundant Pipeline	1757	510/511	670,000	-	670,000	388,341	281,659
Radio Remote Read Water Meters	1761	510	204,511	-	204,511	41,336	163,175
Reservoir Safety Modifications	1762	510	200,000	-	200,000	89,407	110,593
Alta Mira Reservoir Rehabilitation	1763	510	-	780,000	780,000	-	780,000
Water Distribution System/Treatment Plant Rehab Project	1764	510	-	500,000	500,000	-	500,000
Total Water Utilities Projects			\$ 4,036,212	\$ 800,000	\$ 4,836,212	\$ 1,672,668	\$ 3,163,544
Sewer Utilities Projects							
Oak Knoll Sewer Siphon Air Jumper	1801	520	\$ 270,000	\$ -	\$ 270,000	\$ 504	\$ 269,496
Annual Manhole Rehabilitation	1824	520	2,178,304	-	2,178,304	2,027,824	150,480
Annual Sewer Line Repair / Replace	1829	520	2,030,000	-	2,030,000	934,465	1,095,535
Total Sewer Utilities Projects			\$ 4,478,304	\$ -	\$ 4,478,304	\$ 2,962,793	\$ 1,515,510
Total Projects			\$ 20,422,541	\$ 1,663,908	\$ 22,086,449	\$ 8,185,884	\$ 13,900,565
Capital Projects Funded through Departmental Operating Budgets							
FY14/15 Street Maint. Slurry Seal	Div. 0411	100/223/224		\$ 1,159,600			
FY14/15 Street Overlay Project	Div. 0411	100/223		980,300			
Total Capital Projects Funded through Departmental Operating Budget				\$ 2,139,900			
Funding Source Definitions:							
100 - General Fund		231/232 - Drainage Funds		510/511 - Water Funds			
222 - Street Development Fund		241 - CDBG Fund		520/521 - Sewer Funds			
223 - Transit		242 - State Grant Fund		617 - Capital Facilities			
224 - Traffic Congestion Fund		253 - Federal Grant Fund					

City of Poway - Capital Improvement Program (Streets and Highways)

Midland Road Improvements - CIP # 12008

Project Manager: Jeff Beers
Responsible Department: Development Services
Start Date: February 2014
Estimated Completion: June 2015

Description

This project will include the design and construction of sidewalk improvements to Midland Road between Hilleary Place and just north of Scots Way. The proposed work will include sidewalks, along with the necessary drainage and ADA improvements associated with the sidewalk construction. This work is identified in the Transportation Element of the City's General Plan, and will provide a safe route to Midland Elementary School.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Street Devlp. (222)	300,000	-	300,000	8,850	291,150
Total Budget	\$ 300,000	\$ -	\$ 300,000	\$ 8,850	\$ 291,150

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Streets and Highways)

Poway Road Corridor Study - CIP # 12009

Project Manager: Rich Whipple
Responsible Department: Development Services
Start Date: July 2013
Estimated Completion: September 2015

Description

The Poway Road Corridor Study will focus on transportation and land use along Poway Road. The study will analyze traffic volumes and capacity, turning movements, driveway access, and medians and will include an amendment to the Poway Road Specific Plan to address land use, design, and economic development of land bordering Poway Road. The City will hire a consultant to conduct the necessary studies and prepare documents for City Council consideration. The consultant selection process is scheduled to be complete in March of 2014. The study is expected to take approximately 18 months to complete.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Streets Prop A (223A)	350,000	-	350,000	-	350,000
Total Budget	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 350,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Streets and Highways)

Espola Road Safety Improvements – Design and EIR CIP # 12010

Project Manager: Steve Crosby
Responsible Department: Development Services
Start Date: November 2013
Estimated Completion: July 2016

Description

In 2013, the City finalized the Espola Road Improvement Project Environmental Impact Report (EIR) based on a project scope that included improving Espola Road between Twin Peaks Road and Titan Way to a three-lane roadway with curb, gutter and sidewalks, and signaling the intersection of Espola Road and Durhullen Street/Golden Sunset Road. The EIR was certified by the City Council in June of 2013, however the City Council did not support the construction of the full project scope identified in the EIR. In October 2013, the City Council directed staff to pursue a pedestrian safety project consisting of a multipurpose trail on the west side of Espola Road from Mountain Road to Willow Ranch Road. The project also includes the undergrounding of approximately 2000 linear feet of existing overhead utility lines using the City's available 20A funds.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Capital Facilities (106)	2,400,000	-	2,400,000	-	2,400,000
Total Budget	\$ 2,400,000	\$ -	\$ 2,400,000	\$ -	\$ 2,400,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Streets and Highways)

Traffic Signal Synchronization - CIP # 1341

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: March 2012
Estimated Completion: March 2013
Adjustment Period: Ongoing

Description

This project involved the collection of peak traffic volume data at 33 signalized intersections and using this data to generate timing plans for signal synchronization along Poway Road, Twin Peaks Road, Community Road, and Espola Road. Synchronization of the signals was implemented in March 2013, with ongoing field adjustments to continue based upon observed post-synchronization traffic conditions.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Arterials Traffic Mitigation (226)	60,000	-	60,000	30,285	29,715
Total Budget	\$ 60,000	\$ -	\$ 60,000	\$ 30,285	\$ 29,715

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Streets and Highways)

Twin Peaks Road Median - CIP # 12011

Project Manager: Jeff Beers
Responsible Department: Development Services
Start Date: July 2014
Estimated Completion: June 2015 (Design Only)

Description

This project will include the design and construction of raised medians in Twin Peaks Road between Ted Williams Parkway and Community Road. This project is consistent with the Transportation Element of the City's General Plan for this classification of roadway. This year's scope includes the design of the medians funded through RTCIP traffic fees. Construction will follow beginning in FY 15/16, funded through TransNet revenues. The estimated construction cost is \$800,000.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Regional Arterials Traffic Mitigation Fund (226)	-	150,000	150,000	-	150,000
Total Budget	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ 150,000

Estimated Annual Operating Budget Impact: \$12,000

City of Poway - Capital Improvement Program (Flood/Drainage Control)

Corrugated Metal Pipe Repair and Replacement - CIP # 1437

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: July 2014
Estimated Completion: June 2015

Description

This fund is used to replace or repair failing corrugated metal drainage pipes citywide. This project has been coordinated to coincide with the City's annual street maintenance project. The fiscal year 2014-15 project will replace or repair failing corrugated metal pipe in Street Maintenance Zone 6.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Drainage (231)	2,118,606	-	2,118,606	2,054,425	64,181
Drainage Impv. (232)	27,850	-	27,850	-	27,850
Total Budget	\$ 2,146,456	\$ -	\$ 2,146,456	\$ 2,054,425	\$ 92,031

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Flood/Drainage Control)

Rattlesnake Creek Streambank Stabilization CIP # 1443

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: September 2010
Estimated Completion: November 2013
Estimated Monitoring Period Complete March 2016

Description

Two areas of the tributary to Rattlesnake Creek, from Kentfield Drive to Norwalk Street, were eroded by the rains between December 7, 2009, and January 27, 2010. These areas experienced bank failures that required immediate repair. The City of Poway's Public Works Department obtained approval from the Army Corps of Engineers for temporary restoration measures. The approval letter required long-term bioengineering solutions for the two areas, in the context of the larger basin. This project included all the necessary studies and design coordination with the regulatory agencies to address the long-term solution, and construction of the permanent solution. Construction has been completed. This project is currently in the plant establishment monitoring period, which will last a minimum of two non-drought years.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Drainage (231)	219,000	-	219,000	205,097	13,903
Drainage (232)	356,000	-	356,000	356,000	-
Total Budget	\$ 575,000	\$ -	\$ 575,000	\$ 561,097	\$ 13,903

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Flood/Drainage Control)

Natural Channel Silt Study - CIP # 1445

Project Manager: Lewis Clapp
Responsible Department: Development Services
Start Date: April 2014
Estimated Completion: August 2014

Description

This project will select a qualified consultant through the RFP process to conduct field surveys to determine the current ground surface elevations in critical natural channels and will compare the elevations to historic elevations of the channels. This information will be used to determine which channel sections, if any, have silted to a level which impacts the required capacity of the channel.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Drainage (231)	50,000	-	50,000	-	50,000
Total Budget	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Flood/Drainage Control)

Concrete Channel Repair Project - CIP # 1446

Project Manager: Jeff Beers
Responsible Department: Development Services
Start Date: July 2014
Estimated Completion: June 2015

Description

This project will repair or replace deteriorated sections of existing concrete drainage channels at various locations city wide.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Drainage (231)	-	200,000	200,000	-	200,000
Total Budget	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Emergency Preparedness)

Emergency Preparedness - CIP #1161

Project Manager: Steve Crosby
Responsible Department: Development Services
Start Date: As-Needed
Estimated Completion: As-Needed

Description

This fund is used to improve the City's emergency response capabilities as needs are identified.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
General (100)	1,515,600	-	1,515,600	757,323	758,277
Total Budget	\$ 1,515,600	\$ -	\$ 1,515,600	\$ 757,323	\$ 758,277

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Government Buildings)

ADA Barrier Removal - CIP # 1548

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date:
Estimated Completion: Ongoing

Description

This is an annual Community Development Block Grant (CDBG) funded program to remove Americans with Disabilities Act (ADA) barriers and improve access to various public facilities. The FY14-15 project will include construction of the second phase of ADA improvements at Old Poway Park, which were identified and designed as part of the fiscal year 2012-13 CDBG allocation.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
CDBG (241)	135,232	51,208	186,440	112,505	73,935
Total Budget	\$ 135,232	\$ 51,208	\$ 186,440	\$ 112,505	\$ 73,935

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Government Buildings)

Capital Facilities - CIP # 1651

Project Manager:
Responsible Department: Development Services
Start Date: Ongoing

Description

This project account provides funding for new public facilities and renovation, including park facilities and Community Services buildings. Funding is from the Capital Facilities Projects Fund (106), which is made up of one-time funds associated with dissolution of the Redevelopment Agency, and annual contributions from uncommitted General Fund operating sources.

Project	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Capital Facilities (106)	4,299,800	-	4,299,800	-	4,299,800
Total Budget	\$ 4,299,800	\$ -	\$ 4,299,800	\$ -	4,299,800

City of Poway - Capital Improvement Program (Government Buildings)

Public Facilities Renovation - CIP #3600 (Series)

Project Manager:

Responsible Department:

Public Works

Start Date:

Ongoing

Description

This project provides funding for major repairs and renovation of aging public facilities, including Community Services buildings, fire stations, and administrative offices. Funding is from the Capital Facilities Fund (617), which is made up of annual contributions from the City's various operating funds, including General, Water, and Sewer.

Project	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Aquatics Center LED Lights	-	21,000	21,000	-	21,000
Carpet/Flooring; Comm. Park, Sr. Center, Library	-	18,500	18,500	-	18,500
General Repair & Construction Contract	-	92,000	92,000	-	92,000
Painting Contract; Various Facilities	-	124,200	124,200	-	124,200
Roof Repair Contract	-	20,000	20,000	-	20,000
Total Budget	\$ -	\$ 275,700	\$ 275,700	\$ -	\$ 275,700

City of Poway - Capital Improvement Program (Parks and Open Space)

Michael P. Cafagna Community Building & Senior Center - CIP # 1502

Project Manager:

Bob Manis

Responsible Department:

Development Services

Start Date:

April 2014

Estimated Completion:

April 2015

Description

This project will include completion of the schematic design for a new Community Building and Senior Center located at Poway Community Park.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Park Improv. (411)	50,000	-	50,000	-	50,000
Total Budget	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Parks & Open Space)

Playground Renovation - CIP #1698

Responsible Department: Public Works
Start Date: As-Needed
Estimated Completion: January 2016

Description

This project will renovate the playgrounds at Hilleary Park, Starridge Park, and Sycamore Creek Park West.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
General (100)	25,937	187,000	212,937	25,937	187,000
Total Budget	\$ 25,937	\$ 187,000	\$ 212,937	\$ 25,937	187,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Water Distribution System Maintenance and Rehabilitation Study CIP #1701

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: July 2013
Estimated Completion: August 2014

Description

This project entails conducting an assessment of the existing water distribution system infrastructure, to include piping, pressure reducing stations, and pump stations. The assessment will document and prioritize recommended maintenance, repair, and rehabilitation projects. A consultant has been selected for this project, and the assessment is expected to be completed in August 2014.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Imp. Fnd (510)	80,000	-	80,000	-	80,000
Total Budget	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Water Treatment Plant Maintenance and Rehabilitation Study CIP #1704

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: July 2013
Estimated Completion: June 2014

Description

This project entails conducting an assessment of the existing Water Treatment Plan, and will document and prioritize recommended maintenance, repair, and rehabilitation projects. A consultant has been selected for this project, and the assessment work is scheduled to begin in April 2014, with completion expected in August 2014.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Imp. Fnd (510)	40,000	-	40,000	36,160	3,840
Total Budget	\$ 40,000	\$ -	\$ 40,000	\$ 36,160	\$ 3,840

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Annual Water System Repair/Replacement CIP # 1756

Project Manager: Melody Rocco
Responsible Department: Development Services
Estimated Completion: Ongoing

Description

Each year the City funds maintenance and rehabilitation of the City's aging water infrastructure. In fiscal year 2014-15, these funds will be used to perform maintenance and rehabilitation of the City's water treatment plant and distribution system, which will be managed as separate CIP project accounts.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Fund (510)	2,841,701	(480,000)	2,361,701	1,117,424	1,244,277
Total Budget	\$ 2,841,701	\$ (480,000)	\$ 2,361,701	\$ 1,117,424	1,244,277

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Clearwell Redundant Pipeline - CIP # 1757

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: November 2009
Estimated Completion February 2015

Description

This project originally consisted of the design of a new redundant feed pipeline from the Poway water treatment plant clearwell to the distribution system, and approximately 1,000 linear feet of 24" transmission main and approximately 1,500 linear feet of 36" piping. The scope has been revised to include design and construction of high line connections for temporary emergency water supply in the event the clearwell pipeline is taken out of service due to damage or for maintenance. An RFP for the design is being developed and a consultant will be selected in April 2014.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Fund (510)	349,383	-	349,383	349,383	-
Water Imp. Fnd (511)	320,617	-	320,617	38,959	281,659
Total Budget	\$ 670,000	\$ -	\$ 670,000	\$ 388,341	\$ 281,659

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Radio Remote Read Water Meters - CIP #1761

Project Manager: Tom Howard
Responsible Department: Public Works
Start Date: October 2010
Estimated Completion: April 2013

Description

This project funds the purchase and installation of remote read water meters at difficult to access locations throughout the City. For FY 2013-14, 400 meters are scheduled for replacement with the upgraded meters.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Fund (510)	204,511	-	204,511	41,336	163,175
Total Budget	\$ 204,511	\$ -	\$ 204,511	\$ 41,336	\$ 163,175

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Reservoir Safety Modifications - CIP # 1762

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: August 2012
Estimated Completion: January 2014

Description

This project will modify all of the City's 20 reservoirs in order to ensure compliance with Title 8 of California Code Section 3277 related to fall protection.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Fund (510)	200,000	-	200,000	89,407	110,593
Total Budget	\$ 200,000	\$ -	\$ 200,000	\$ 89,407	\$ 110,593

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Alta Mira Reservoir Rehabilitation - CIP # 1763

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: July 2014
Estimated Completion: September 2015

Description

This project will address corrosion issues and will rehab mechanical system issues due to age at Alta Mira Reservoir. This one-million gallon reservoir was originally constructed in 1979 and has never undergone a full rehabilitation.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Fund (510)	-	780,000	780,000	-	780,000
Total Budget	\$ -	\$ 780,000	\$ 780,000	\$ -	\$ 780,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Water Utilities)

Water Distribution System/Treatment Plant Rehab Project - CIP # 1764

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: July 2014
Estimated Completion: November 2015

Description

Condition assessments of the Water Treatment Plant and the water distribution system are underway. (CIP #1701 and CIP #1704) The results of these studies will be used to prioritize necessary water system repair and maintenance. This project will address the highest priority needs within a \$500,000 budget. Remaining tasks will be prioritized and scheduled as future CIP projects.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Water Fund (510)	-	500,000	500,000	-	500,000
Total Budget	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Sewer Utilities)

Oak Knoll Sewer Siphon Air Jumper - CIP # 1801

Project Manager: Melody Rocco
Responsible Department: Development Services
Start Date: November 2012
Estimated Completion: June 2014

Description

The existing sewer lines in Oak Knoll Road include a siphon structure, which carries wastewater flows under the existing Oak Knoll Road drainage culvert. To address odor issues, this project funds design and construction an air jumper; a pipeline which allows the movement of air across a sewer siphon. Construction is scheduled to being in April 2014.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Sewer Fund (520)	270,000	-	270,000	504	269,496
Total Budget	\$ 270,000	\$ -	\$ 270,000	\$ 504	\$ 269,496

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Sewer Utilities)

Annual Manhole Rehabilitation - CIP # 1824

Project Manager: Tom Howard
Responsible Department: Public Works
Start Date: July 2014
Estimated Completion: June 2015

Description

This project continues the City's manhole rehabilitation program. The project provides rehabilitation of approximately 100 existing sewer manholes. This rehabilitation is intended to eliminate infiltration into the manholes, and to extend their useful life.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Sewer Fund (520)	2,178,304	-	2,178,304	2,027,824	150,480
Total Budget	\$ 2,178,304	\$ -	\$ 2,178,304	\$ 2,027,824	\$ 150,480

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Sewer Utilities)

Annual Sewer Line Repair and Replace CIP # 1829

Project Manager: Melody Rocco
Responsible Department: Development Services
Estimated Completion: Ongoing

Description

This project is part of an annual program to maintain the City's sewer system. Portions of the sewer system are prioritized annually for repair, replacement, or lining. In fiscal year 2012-13 (1829A), design work began for the lining of approximately 2,000 linear feet of existing sewer main, and the repair of existing sewer facilities in Olive Tree Lane, the addition of a manhole in Twin Peaks Road and a sewer cleanout in Allbrook Drive. Construction of this project is expected to begin in April 2014. Design is underway for the fiscal year 2014/15 project, which will include reconstruction of failing sewer in Pomerado Road at Stone Canyon Road.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
Sewer Fund (520)	2,030,000	-	2,030,000	934,465	1,095,535
Total Budget	\$ 2,030,000	\$ -	\$ 2,030,000	\$ 934,465	\$ 1,095,535

Estimated Annual Operating Budget Impact: \$0

City of Poway - Capital Improvement Program (Streets and Highways)

FY14/15 Street Maintenance - Slurry Seal-Div. 0411

Project Manager: Jeff Beers
Responsible Department: Development Services
Start Date: June 2014
Estimated Completion: September 2014

Description

The fiscal year 2014-15 street maintenance project is a continuation of the annual Citywide street maintenance program. The program is an eight-year rotation through eight street maintenance zones providing deep patching, skin patching, crack sealing, slurry sealing, and raising utility lids to grade as-needed. This year the program is in the Garden Road, Gate Drive and Ann O Reno neighborhoods along with Poway Road from Community Road to Highway 67, and Community Road from Poway Road to Stowe Drive.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
General (100)		\$ 699,500			
Transnet (223)		430,100			
Gas Tax (211)		-			
Wtr/Swr (510/520)		30,000			
Total Budget		\$ 1,159,600			

City of Poway - Capital Improvement Program (Streets and Highways)

FY14/15 Street Overlay Project-Div. 0411

Project Manager: Jeff Beers
Responsible Department: Development Services
Start Date: June 2014
Estimated Completion: September 2014

Description

The City annually overlays or reconstructs portions of public streets that have deteriorated to a level that requires more than patching and slurry seal. In fiscal year 2014-15, work will be completed to portions of Edgemoor Street, Evanston Drive, Via Stephen, Via Lisa, Ann O Reno Lane, Carriage Road, Francine Place and Piaute Place. Arterial Patching will be performed along Poway Road.

Funding Source	Total Prior Approp.	FY 2014-15 Appropriation	Total Approp.	Life-to-Date Expended Mar. 2014	Available Balance
General (100)		\$ -			
Transnet (223)		980,300			
Total Budget		\$ 980,300			

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ADDITIONAL INFORMATION

Available at www.poway.org

[Resolution Adopting City Financial Program](#)

[Chart of Expense Accounts and Definitions](#)

[Chart of Revenue Accounts and Definitions](#)

[Authorized Positions by Department](#)

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